

ODYSSEY CHARTER SCHOOLS

A California nonprofit public benefit corporation
725 West Altadena Drive, Altadena, CA 91001

GOVERNING BOARD MEETING MINUTES

Tuesday, November 27, 2018; 6:00pm

Odyssey Charter School - Room 2

725 West Altadena Drive

Altadena, CA 91001

I. Call to Order: 6:07pm

II. Introductions and Board Roll Call

Board Member	Present	Absent
Nina Zippay, Chair & Community Representative	X	
Jexy Wadle, Vice Chair & Community Member	X	
Melissa Denton, Treasurer & Community Member	X	
Marisa Davis, Secretary & Parent Representative		X
Rene Alicea, Community Representative	X	
Joretta Joseph, Community Member	X	
Mel Morrow, Parent Representative		X
Patrick Ontiveros, Community Member		X
Susan Ruffins, Community Member	X	
Rhonda Graham, Community Member		X
Ryan Mackey, Parent Representative	X	
Andrew Loschert, Parent Representative	X	

III. Public Comment

The public may address the OCS Governing Board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda

- *Rachelle Martinez did public comment for Boonrasi Norman, Parent & Community Coordinator at Odyssey. She gave an update on the Annual Campaign at Odyssey.*

IV. Consent Agenda

(Items on the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that Board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items, however any item may be removed from the consent agenda at the request of any Board member and acted upon separately)

- Approval of the November 15, 2018 OCS Governing Board Meeting Minutes
- Approval of Odyssey October Financials
- Approval of OCS-South October Financials
- Approval of Odyssey FY18-19 1st interim report
- Approval of OCS-South FY18-19 1st Interim Report
- Approval of FY17-18 Odyssey Charter School Audit
- Approval of October 23, 2018 Finance Committee Meeting Minutes

h. Approval of September 25, 2018 Finance Committee Meeting Minutes

Discussion	<i>None</i>
Move to approve	<i>Jexy Wadle</i>
Second	<i>Joretta Joseph</i>
Votes	<i>Motion passed unanimously</i>

V. **Communications**

- a. None

VI. **Action Items**

- a. Review and consider approval of the License Agreement between Odyssey Charter School and Shakespeare Kids

Discussion	<i>Rachelle Martinez provides background on the License Agreements for Odyssey Charter School. As well as gives information on the after school theater program provided by Shakespeare Kids.</i>
Move to approve	<i>Melissa Denton</i>
Second	<i>Renee Alicea</i>
Votes	<i>Motion passed unanimously</i>

- b. Review and consider approval of Resolution to Approve Bid Proposal for Prop 39 Energy HVAC Project:

- i. Resolution of the Governing Board of the Odyssey Charter Schools for the approval of the agreement for Proposition 39 Energy Expenditure Plan (EEP) implementation services with EMCOR Energy Services, Inc. for Energy Efficiency projects at one (1) school campus.

Discussion	<i>Rachelle Martinez, Lauren O'Neill, and Adam Todd from Cumming, provide background on the Prop 39 Energy projects, as well as the specifics on the current HVAC project to be implemented by EMCOR.</i>
Move to approve	<i>Joretta Joseph</i>
Second	<i>Jexy Wadle</i>
Votes	<i>Motion passed unanimously</i>

- c. Review and consider approval of the Draft LACOE Annual Report and School Accountability Report Card

Discussion	<i>Lauren O'Neill reviews the Draft LACOE Annual Report, noting the Governing Board will see the full School Accountability Report Card again as it needs to be approved by the board at a later date.</i>
Move to approve	<i>Susan Ruffins</i>
Second	<i>Jexy Wadle</i>
Votes	<i>Motion passed unanimously</i>

- d. Review and consider approval of shared cost agreement between Odyssey and OCS-South

Discussion	<i>Katrina Franklin reviews the shared cost agreement stating that verbiage used to create agreement is from FCMAT. Asks for approval pending final legal review.</i>
Move to approve	<i>Jexy Wadle. Motion revised to approve pending legal review.</i>
Second	<i>Melissa Denton</i>
Votes	<i>Motion passed unanimously</i>

- e. Review and consider approval of Odyssey Charter Schools Education Protection Account Cost Allocation Plan

Discussion	<i>Katrina Franklin reviews the education protection account cost allocation plan.</i>
Move to approve	<i>Susan Ruffins</i>
Second	<i>Jexy Wadle</i>
Votes	<i>Motion passed unanimously</i>

VII. Items for Discussion

- a. Review of the 2019/2020 Odyssey Charter Schools School Calendar
 - i. Rachelle Martinez & Lauren O'Neill review the proposed school calendar. Noting the change in start date, additional pupil free days, as well as moving to 176 school days.
- b. The board will consider the formation of an Opportunity Gap Committee.
 - i. Nina Zippay brings up formation of an Opportunity Gap Committee. Previously asked to create by Joretta Joseph, Marisa Davis, and Mel Morrow.
 - ii. Lauren and board members will meet to form what the ad hoc Opportunity Gap Committee will entail/oversee in order to bring back to the board for approval.
- c. Review and discuss the Los Angeles County Office of Education Monitoring and Oversight of Memorandum of Understanding
 - i. Lauren O'Neill reviews the LACOE monitoring and oversight MOU.

VIII. Late Communications

- a. Rachelle Martinez provides update on Enrollment Demographics, including information on Parent Education Level of our families.

IX. Adjournment: 7:42pm

Notice

Odyssey Charter Schools is nonsectarian in its programs, admissions, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. To request a disability-related accommodation under the ADA, please call Ms. Latoya Presley at (626) 229-0993 at least 24 hours in advance.

Certification of Posting

I, Lauren O'Neill, Executive Director of Odyssey Charter Schools, hereby certify this agenda was posted at Odyssey Charter School located at 725 West Altadena Drive, Altadena, CA 91001 and OCS- South located at 524 Palisade St., Pasadena, CA 91103 on Friday, November 23, 2018.