

ODYSSEY CHARTER SCHOOLS

A California nonprofit public benefit corporation
725 West Altadena Drive, Altadena, CA 91001

GOVERNING BOARD MEETING MINUTES

Tuesday, January 22, 2019; 6:00pm
Odyssey Charter School - Room 2
725 West Altadena Drive
Altadena, CA 91001

I. Call to Order

Meeting called to order by Board Chair Nina Zippay at 6:13pm

II. Introductions and Board Roll Call

Board Member	Present	Absent
Nina Zippay, Chair & Community Representative	X	
Jexy Wadle, Vice Chair & Community Member	X	
Melissa Denton, Treasurer & Community Member		X
Marisa Davis, Secretary & Parent Representative	X	
Rene Alicea, Community Representative	X	
Joretta Joseph, Community Member	X	
Mel Morrow, Parent Representative	X	
Patrick Ontiveros, Community Member	X	
Susan Ruffins, Community Member	X	
Rhonda Graham, Community Member	X	
Ryan Mackey, Parent Representative	X	
Andrew Loschert, Parent Representative	X	

III. Public Comment

The public may address the OCS Governing Board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda

IV. Consent Agenda

(Items on the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that Board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items, however any item may be removed from the consent agenda at the request of any Board member and acted upon separately)

- a. Approval of the November 27, 2018 OCS Governing Board Meeting Minutes
- b. Approval of the November 27, 2018 OCS Finance Committee Meeting Minutes
- c. Approval of Odyssey November 2018 Financials
- d. Approval of OCS-South November 2018 Financials
- e. Approval of Odyssey December 2018 Financials
- f. Approval of OCS-South December 2018 Financials
- g. Approval of October 20, 2018 Facilities Committee Meeting Minutes
- h. Approval of of the License Agreement with Bloom School of Music and Dance

- i. Approval of the Prop 39 Energy HVAC Construction Contract with EMCOR/MESA Energy Solutions

Discussion	<i>None</i>
Move to approve	<i>Jexy Wadle</i>
Second	<i>Joretta Joseph</i>
Votes	<i>Motion passed unanimously</i>

V. Communications

a. Staff Reports

- i. Executive Director Update
- ii. Attendance & Enrollment Update
 - OCS- South enrollment has grown to 163 from 140 in August 2018
 - 84 days of Independent Study
- iii. Odyssey Charter School Principal Update
- iv. OCS- South Principal Update
 - Strong parent, student, and teacher community has been established
 - Continuing to strengthen the academic and social emotional elements of our charter in every classroom
 - The OCS- South Parent Participation Group is hosting first fundraiser on March 9- Parent’s Night Out; All Board Members invited.

VI. Action Items

a. Review and consider approval of the 2019/2020 Odyssey Charter Schools School Calendar

Discussion	<i>Discussed the origin of the current three week holiday break Parent Rep Ryan Mackey shared feedback received from parents and asked for consideration of a mid-week start date in January after holiday break. Feedback and support of the new calendar was discussed following Lauren’s 2nd Cup of Coffee</i>
Move to approve	<i>Mel Morrow</i>
Second	<i>Joretta Joseph</i>
Votes	<i>Motion passed unanimously</i>

b. Review and consider approval of the LACOE Annual Report and School Accountability Report Card

Discussion	<i>Carlos Garcia Saldana informed of the current SARC which was not reviewed in November. Informed of minor edits suggested by LACOE</i>
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Move to approve	<i>Jexy Wadle moved to approve with suggested LACOE corrections</i>
Second	<i>Rhonda Graham</i>
Votes	<i>Motion passed unanimously</i>

- c. Review and consider approval of OCS- South December 2018 Forecast and adopt as revised FY18-19 budget.

Discussion	<i>Katrina Franklin updated board of update and impetus to adopt this as the revised budget for OCS- South. Expressed continued concern of lower than projected enrollment and ADA and its impact on cash flow which is the primary reason for this budget revision</i>
Move to approve	<i>Jexy Wadle</i>
Second	<i>Rene Alicea</i>
Votes	<i>Motion passed unanimously</i>

- d. Review and consider approval of the LACOE Monitoring & Oversight Memorandum of Understanding (MOU)

Discussion	<i>Carlos Garcia Saldana informed Board that the final LACOE MOU had not yet been received but was expected in the next few days. Board was required to approve and sign MOU as a condition of renewal.</i>
Move to approve	<i>Move to approve by Marisa Davis subject to the MOU being substantially similar and without material changes to the MOU previously reviewed by the Board</i>
Second	<i>Susan Ruffins</i>
Votes	<i>Motion passed unanimously</i>

VII. Items for Discussion

- a. Update on the formation of OCS Governing Board Opportunity Gap Committee.

VIII. Late Communications

IX. Adjournment

Meeting adjourned by Board Chair Nina Zippay at 7:50pm