

Odyssey Charter School

Governing Board Description



Odyssey Charter School is a 'classroom without walls' an individualized nurturing environment for learning, where students gain real life knowledge, skills and understanding through a dynamic collaboration with teachers, parents and the wider community. Odyssey currently serves 416, kindergarten through 8th grade urban children who learn best by "doing." Odyssey's unique school design offers families in Pasadena, Altadena and the surrounding communities with another public school choice.

The role of the Odyssey Charter School Governing Board is to oversee the vision, mission, unique school design, school performance and overall school operation. Board members are charged with ensuring we fulfill the duties and responsibilities outlined in our charter and all related school, local, state, and federal policies, laws and regulations.

The Governing Board's responsibilities include, but are not limited to, establishing and approving all educational and operational policies, major contracts including school facilities, the school calendar, annual budget and any subsequent revisions, overseeing fiscal and legal affairs including resource development, and the performance and evaluation of the school's Executive Director.

It shall be the duty of the Board Members to:

- Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation, or by the Odyssey Charter School Bylaws;
- Appoint and remove, employ and discharge, and, except as otherwise provided in these Bylaws, prescribe the duties, fix the compensation, and provide an annual evaluation of the Executive Director;
- Supervise all officers of the Corporation, and the Executive Director, to assure that their duties are performed properly;
- Establish and approve all major educational and operational policies; approve the annual budget and oversee fiscal affairs; contract with outside sources for operations oversight and audit; receive funds for operation in accordance with charter school law; and solicit and receive grants and donations consistent with the mission of Odyssey;
- Actively seek fundraising opportunities on an ongoing basis, with the objective of raising operating and capital funds;
- Attend and actively participate in any committee (i.e. Finance, Facility, etc.) or Board meetings as required by these Bylaws;
- Register their addresses with the Secretary of the Corporation, and notices of meetings mailed, e-mailed, or faxed to them at such addresses shall be valid notices thereof;
- Carry out such other duties as are described in the Charter;
- Reflect and honor the ethnic and cultural diversity of the communities served by Odyssey.