

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Board of Education Meeting
held at 6:30 p.m. on April 3, 2017
Franklin School - Gym
2401 Manor Lane
Park Ridge, IL 60068**

Board Vice President Scott Zimmerman called the meeting to order at 6:04 p.m. Other Board members in attendance were Vicki Lee, Terry Cameron and Bob Johnson. Board member Tom Sotos arrived during the closed session. Board President Anthony Borrelli participated by phone for a portion of the meeting. Board member Mark Eggemann was absent. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendent for Human Resources Joel Martin, Director of Student Services Jane Boyd, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

Board Recesses
and Adjourns to
Closed Session

At 6:06 p.m., it was moved by Board Vice President Zimmerman and seconded by Board member Cameron to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2(c)(1)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2(c)(11)].

The votes were cast as follows:

AYES: Johnson, Lee, Zimmerman, Cameron

NAYS: None.

PRESENT: None.

ABSENT: Eggemann, Borrelli, Sotos

The motion carried.

The Board adjourned from closed session at 6:34 p.m. and took a short recess before resuming the special Board meeting at 6:44 p.m.

In addition to those mentioned above, also present were Assistant Superintendent for Student Learning Lori Lopez, Director of Facility Management Ron DeGeorge, and approximately 60 members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of
Allegiance and
Welcome

Franklin Principal Claire Kowalczyk and Assistant Principal Emily Lech welcomed the Board and guests to Franklin, and introduced grades 4 and 5 choir members under the direction of teacher Colleen Carlson to sing the national anthem. Dr. Kowalczyk introduced a video showcasing two of the ways students have been engaged in the 4C's of creativity, collaboration, communication and critical thinking this year at Franklin by participating in Hour of Code and Explore N' More time. She reported that in Explore N' More, students choose a fun challenge to solve individually or in small groups, such as Osmo activities on the iPad, mini Breakout Box activities, paper art challenges, building challenges, and others. She also thanked the Franklin PTA for helping to purchase additional Osmo devices. Board Vice President Zimmerman expressed appreciation on behalf of the Board for the informative video and warm welcome to the school.

PUBLIC COMMENTS

Public
Comments

Board Vice President Zimmerman invited comments from members of the public on topics not on the agenda; none were received.

FINAL REVIEW OF 10-YEAR HEALTH LIFE SAFETY SURVEY (ISBE)

Final Review of
10-year Health
Life Safety Survey
(ISBE)

CSBO Kolstad reported that at the Board's two October 2016 meetings, administration and Studio GC architects had reviewed proposed changes and updates to the Health Life Safety (HLS) survey to remove items that did not fit within the HLS requirements. CSBO Kolstad, Studio GC architect Rick Petricek and Facility Management Director DeGeorge then reviewed the final items that remain on the HLS list and must be completed within the next five years. They reviewed the individual items by school, and responded to Board member questions to provide clarifying information about each project listed. CSBO Kolstad noted that the total HLS estimated amount is \$6,365,085, of which \$4,969,915 is designated as priority code B required items and the remainder \$1,395,170 are for category C recommended items. She noted that the Board would be asked to approve the 10-year HLS survey at the April 24, 2017 regular Board meeting, and that it would then be submitted to the Illinois State Board of Education as required. CSBO Kolstad reported this would complete almost two years of work by administration, architects and the Board, and that the financing framework recently adopted by the Board would provide funding for these HLS and other Master Facilities Plan projects for the next five years.

CSBO Kolstad then announced that several other bids for summer 2017 projects would also be coming to the Board for approval at the regular meeting on April 24, including: elementary school kitchen remodeling when the District 64 hot lunch program expands to the elementary schools in 2017-18, if approved by the Board; masonry tuck-pointing at Lincoln; replacement of hallway flooring at Lincoln, and in the Learning Resource Centers at Franklin and Field; and asbestos abatement at multiple locations in conjunction with other projects. In addition, CSBO Kolstad announced that the District had issued Requests for Proposals for elementary/middle school food service as well as for

regular/special education transportation services, and that these would also be brought for Board approval on April 24.

**APPROVAL OF LINCOLN SCHOOL LEARNING RESOURCE CENTER
AND SECURE VESTIBULE**

Board President Borrelli joined the meeting by telephone.

Approval of
Lincoln School
Learning
Resource
Center and
Secure
Vestibule

CSBO Kolstad reported that as authorized at the November 28, 2016 Board meeting, District 64 had prepared construction documents and sought bids for the Lincoln Middle School Learning Resource Center (LRC) and secure vestibule/office area. She noted that both of these projects were included in the estimated \$5.3 million in work approved for bidding in summer 2017. She reported that bids had been received from seven contractors, and that the bid package had two options: the LRC only or the LRC and secure vestibule/office area. CSBO Kolstad, Facility Management Director DeGeorge, and Studio GC architect Rick Petricek reviewed the bid tabulations for the board. They noted that the base bid for the LRC and vestibule/office project of \$1.1 million is a reduction of over \$400,000 from the initial cost estimate of the project, and recommended the Board approve this bid and its alternates. In response to Board member questions, the team provided further details on the scope of work. CSBO Kolstad also confirmed that the District would incur architectural fees of 7.5% and construction management fees estimated at 2% for this project, as reviewed at the November 28 meeting. CSBO Kolstad and Dr. Heinz summarized that approval this evening is the culmination of more than a year of discussion, review and deliberation, and that administration believes that accomplishing both the LRC and the secure vestibule/office space at the same time would be a significant improvement to the safety and efficiency of the school and would provide an active, future-ready learning space that will only expand in importance in the years to come as foreseen in the *2020 Vision* Strategic Plan. They noted that the vestibule had been redesigned from an earlier proposal to omit a small addition and provide a cost savings, and that the realignment of the office would make the existing space function far more efficiently to meet the daily needs of more than 800 students and staff members at Lincoln and the many hundreds of visitors it receives weekly.

ACTION ITEM 17-04-1

Action Item
17-04-1

It was moved by Board member Cameron and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the Base Bid 2 received from Construction Solutions of Illinois, including Alternates #3 and #5 for a total cost of \$1,165,223.

The votes were cast as follows:

AYES: Johnson, Lee, Borrelli, Zimmerman, Cameron

NAYS: Sotos

PRESENT: None.

ABSENT: Eggemann

The motion carried.

Board President Borrelli ended his participation by phone.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Mary Hallerduff	Leave of Absence Request, Maternity/FMLA Pre-School Instructional Teacher at Jefferson School effective August 2, 2017 –September 12, 2017 (tentative).
Kelly Nowak	Leave of Absence Request, Maternity/FMLA Special Needs Assistant at Roosevelt School effective August 2, 2017 – September 18, 2017 (tentative).

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. APPROVAL OF STUDENT-PARENT HANDBOOK 2017-18

ACTION ITEM 17-04-2

It was moved by Board member Johnson and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of April 3, 2017, which includes the Personnel Report and Approval of Student-Parent Handbook 2017-18.

Action Item
17-04-2

The votes were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Lee, Johnson

NAYS: None.

PRESENT: None

ABSENT: Borrelli, Eggemann

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Heinz reported that District 64 was co-sponsoring Healthy Living Month in April, which includes themed, weekly activities as described on the memo of information. Dr. Heinz also reported that she had met with the Elementary Learning Foundation (ELF) grants committee to review proposals for 2017-18 innovation grants to be announced in May. She also provided a short update on the timeline for the outside evaluation of the District’s communications by consultant Patron Insight, and noted that the online and phone surveys would open later this week. Dr. Heinz praised and thanked teachers and administrators for their successful efforts to implement a new professional evaluation tool, and reported that refinements would continue to be made.

Other Discussion
and Items of
Information

Dr. Heinz noted that the community would vote on April 4 to fill four seats on the Board. She reviewed the schedule for the transition and new Board member training in May.

ADJOURNMENT

At 7:36 p.m., it was moved by Board member Johnson and seconded by Board member Lee to adjourn to a Committee-of-the-Whole: Curriculum, not to return to the special meeting.

Adjournment

The votes were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Lee, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Borrelli, Eggemann

The motion carried.

President

Secretary