With the schools closed prior to the end of the 2019-20 school year, parents will have money remaining on unused school lunches. Depending on whether the student is currently in eighthgrade or a student who will be returning to a District 64 school in the fall, parents have several options regarding their lunch balances. Please review the information below and let us know your decision regarding your school lunch balance.

Regarding lunch balances be sure to reach out to Lindsey Borchers at <u>LBorchers@d64.org</u>.

Please be sure to include the information listed below when emailing:

- 1. Student full Name
- 2. Student School

You have a couple of options for remaining balances on your student(s) accounts. Please indicate what you would like to do.

- A. Leave your balance in your account and rollover to next year *(this is the default option you DO NOT have to email)*
- B. Transfer your remaining balance to another student who will still be attending Middle school next year.
- C. If your student is in 8th grade and you would like to transfer your balance to an incoming student please hold your email until you receive registration information for your incoming student. Once you receive their new school information you can request your balance transfer.
- D. Request a balance refund in the form of a check from the district. This option is available for outgoing 8th graders. If you choose this option please provide your mailing address and name.
- E. Donate to D64. If you wish to donate to assist in the financial support of Emergency Meal Services, you can do so by confirming the portion of your balance you would like to donate.

Lunch Balances for 8th Grade Students

If your 8th grade student did not use up their lunch balance you have options regarding their remaining balance:

- 1. Transfer the remaining balance to a younger sibling or another student going into 6th or 7th grade.
- 2. Request a refund:
 - a. MySchoolBucks deposits will be credited back to the credit card initially used.
 - b. If you paid by check, you may request a refund check from the District.

3. Donate the remaining funds to District 64 to help offset the cost of meals being served to our families in need during the school closure. Any family in need may receive lunches during this time even if they are not on the National School Lunch Program.

To request a transfer/refund/donation, please contact Lindsey Borchers at lborchers@d64.org. Please include:

- 1. Student(s) Full Name(s)
- 2. School in Attendance.

If you are transferring your balance to an incoming 6th grader, this transfer will not happen until the fall when the students are fully registered and added to MySchoolBucks for middle school lunches.