

# Process & Discipline

## 1. CONFIRM COMMITMENT AND READINESS

- Conduct basic awareness session(s)
- Explore system capacity & design

## 2. PREPARE FOR PLANNING

- Communicate about planning
- Collect vital signs data

## 3. BUILD STRATEGIC PLANNING TEAM

## 4. CONDUCT FIRST PLANNING SESSION

### \* 1. BELIEFS

- \* 2. Mission
- \* 3. Parameters
- 4. Internal Analysis
- 5. External Analysis
- 6. Competition
- 7. Critical Issues
- \* 8. Objectives
- \* 9. Strategies

## 5. COMMUNICATE DRAFT PLAN

## 6. BUILD ACTION TEAMS

## 7. DEVELOP ACTION PLANS

- \* 10. Action plans

## 8. CONDUCT SECOND PLANNING SESSION

- Agree on action plans
- Affirm the strategic plan

## 9. PREPARE IMPLEMENTATION SCHEDULE (WITH SUPPORTING RESOURCE PLAN)

## 10. OBTAIN BOARD APPROVAL

## 11. DEVELOP CAPACITY IN ACTION

- Understand strategic intent
- Develop mutual expectations and commitments
- Create system designs & patterns
- Systemize site action

## 12. CREATE CONTINUOUSLY

- Regular reviews
- Periodic updates