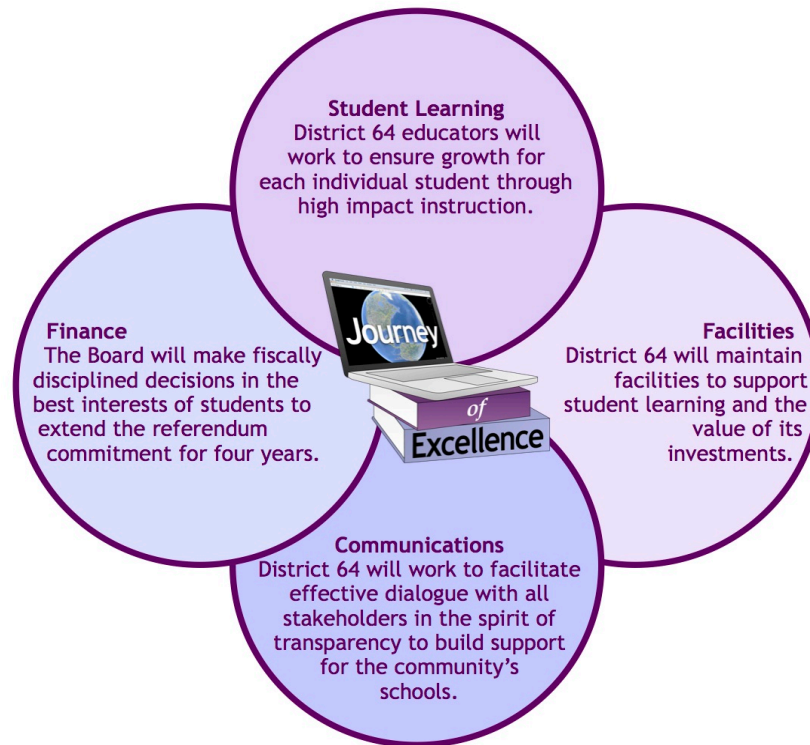


Park Ridge-Niles School District 64

Board Operating Plan

Updated on April 13, 2015 (Revised)

Park Ridge-Niles School District 64 Board of Education Goals 2013-15



District 64 Operating Plan - Board Consensus Goals

Goals (Amended 12-16-13)	Action Plans	Metrics
<p>Student Learning</p> <ol style="list-style-type: none"> Utilize a variety of assessments to monitor and support individual student growth while remaining competitive with comparable districts Develop a comprehensive technology plan that articulates a 1:1 model Support and monitor staff technology proficiencies Assess the impact of Instructional Technology Coaches <p>Facilities</p> <ol style="list-style-type: none"> Obtain capacity of each school through the development of a facility master plan Update demographic study (Fall 2013) Continue Facility Master Plan Phase 1 projects <p>Finance</p> <ol style="list-style-type: none"> Levy to maximize revenue under PTELL formula Maintain District-wide fees in 2013-14 Earmark Operating Fund balance to extend next referendum to no earlier than 2020-21 Use debt extension bonds for further capital improvements Extend Operating Fund referendum no earlier 2020-21 Use strong fiscal discipline <p>Communications</p> <ol style="list-style-type: none"> Strengthen the website as a convenient source of information for parents and community members Create a more consistent experience for parents across District 64 to access and receive information about classroom/team learning activities and school news Create a "Board Operating Plan" Expand the information regularly provided to the community and create a new opportunity to invite community-wide input Review needs for outreach to families speaking languages other than English Research electronic Board report packets 	<p>Student Learning</p> <ol style="list-style-type: none"> Review and refine Educational Ends (by Spring 2016) Monitor student performance using MAP and PARCC assessments Manage curriculum revision related to CCSS Provide standard-based curricular programs reflecting current research and best practice Implement, review, and refine 21st Century Learning Plan Develop multi-dimensional assessment plan for staff implementation of technology Assess impact of Instructional Technology Coaches (ITC) <p>Facilities</p> <ol style="list-style-type: none"> Review capacity from 6th day of enrollment report (9/13, 9/14) Review new Kasarda demographic study 10/28/13 (complete) Approve plans for Field School summer 2014 12/16/13 (complete) Approve plans for Field School summer 2015 10/14 Review maintenance plan priority list for future years Incorporate security study facility needs into future projects <p>Finance</p> <ol style="list-style-type: none"> Adopt 2014 tax levy (12/2014) Adopt 0% increase student registration fees (2014-15) (completed) Present student fee study 12-16-13 (completed) Adopt 2015-16 student fees spring 2015 Adopt 2015-16 budget draft (06/2015) Authorize working cash fund bonds 12-16-13 (completed) Continuously monitor& update BOE on long-range projections Provide direction for annual budget draft preparation <p>Communications</p> <ol style="list-style-type: none"> Complete strategic analysis of District website 1-28-14 Implement new website by 6-30-14 Set goal for staff web presence Establish web presence guidelines for staff Create a joint calendar of school newsletter focus topics Explore social media as a tool for communications Create a "Board Operating Plan" communications tool Create new electronic newsletter Create annual communications online community survey Explore occasional informal, online forums Monitor ELL statistics Report on Transitional Program of Instruction (TPI) Develop options for alternate delivery of Board packets 	<p>Student Learning</p> <ol style="list-style-type: none"> Continue revision of all Educational Ends through Spring 2016 By 2017, achieve 3-year MAP growth & status targets in Reading & Math Maintain current competitive performance (within 10 percentage points) relative to top-performing benchmark districts on PARCC Revise K-8 Science curriculum to align to NGSS Consider finances, policies/guidelines, communications, professional development & infrastructure needs related to technology Implement 1:1 Chromebook initiative grades 3-8, iPads for K-2 Implement Bryte Bytes survey to collect data from all stakeholders Finalize recommendations regarding ITC role <p>Facilities</p> <ol style="list-style-type: none"> 6th day of enrollment report 9/13, 9/14(completed) Kasarda demographic study presented 10/28/13 (completed) Field Phase I completed summer 2014 Field Phase II authorized summer 2015 Master Facilities Plan underway (to be delivered 6/2015) Budget for security enhancements FY2014-15 (completed) <p>Finance</p> <ol style="list-style-type: none"> Levy filed with County Clerk by last Tuesday in December 2013-14 student registration fees adopted spring 2013 Student fee study presented 12-16-13 Student fees 2015-16 adopted spring 2015 Budget draft #1 FY2015-16 presented 5-2015 Complete sale of \$8.6MM Working Cash Fund bonds 3-2014 Long-range financial projections updated 9-2014 & 2-2015 BOE provides direction annual budget modifications 3-2015 <p>Communications</p> <ol style="list-style-type: none"> Website analysis integrated into redesign (completed) Website launched 6-2014 (completed) Goal identified 6-2014 (completed) Web guidelines for staff 6-2014 (completed) AC newsletter focus topics (ongoing) Facebook launched 2-2014 (completed) "Board Operating Plan" on website 2-2014, 9-2014 (ongoing) Superintendent monthly newsletter 2014-15 (ongoing) Surveys on calendar, CEC, Strategic Plan, etc. 2014-15 Online forums/feedback (as needed) ELL statistics reported (completed) Report on TPI (completed) Paperless Board meetings fall 2014 (completed)
Board Consensus Goals	Revenues: Actuals & Projections	Expenses: Actuals & Projections
		Financial Projections Capital Needs

District 64 Operating Plan - Revenues: Actuals & Projections

	Actual Revenues					Budget		Projected Revenues					
Revenues by Fiscal Year	2011-12	2012-13	% Inc	2013-14	% Inc	2014-15	% Inc	2015-16	% Inc	2016-17	% Inc	2017-18	% Inc
Property Taxes	\$56.5	\$57.5	1.8%	\$59.4	3.3%	\$59.8	0.7%	\$61.5	2.8%	\$63.4	3.1%	\$63.6	0.3%
Corporate Personal Property Replacement Taxes (CPPRT)	\$1.1	\$1.1	0.0%	\$1.2	9.1%	\$1.2	0.0%	\$1.2	0.0%	\$1.2	0.0%	\$1.2	0.0%
Student Fees	\$1.5	\$1.6	6.7%	\$1.8	12.5%	\$1.6	-11.1%	\$1.6	0.0%	\$1.6	0.0%	\$1.6	0.0%
Other Local Revenue	\$3.1	\$3.1	0.0%	\$3.0	-3.2%	\$1.7	-43.3%	\$1.7	0.0%	\$1.7	0.0%	\$1.7	0.0%
State Revenue	\$5.4	\$4.2	-22.2%	\$4.9	16.7%	\$4.0	-18.4%	\$4.0	0.0%	\$4.1	2.5%	\$4.1	0.0%
Federal Revenue	\$1.3	\$1.7	30.8%	\$1.5	-11.8%	\$1.6	6.7%	\$1.5	-6.3%	\$1.5	0.0%	\$1.5	0.0%
Grand Total	\$68.9	\$69.2	0.4%	\$71.8	3.8%	\$69.9	-2.6%	\$71.5	2.3%	\$73.5	2.8%	\$73.7	0.3%
Inter-Fund Transfers Bond Proceeds	\$3.2	\$5.7		\$25.8		\$0.2		\$0.2		\$0.2		\$0.2	

The above does not include the Debt Service Fund

KEY Facts

- District 64 is subject to the Property Tax Limitation Law (PTELL).
- Prior Boards made a commitment not to approach the community for another tax rate referendum until 2016-17. This commitment has been extended to 2020-21.
- The District's operating fund balances shall end each fiscal year with four (4) months of operating expenditures for the fiscal year ended. Expenses shall be measured against a cumulative total of operating funds.

Property Taxes

	Actual			Current	Projected		
Levy/ Calendar Year	2011	2012	2013	2014	2015	2016	2017
CPI-U (December)	1.5%	3.0%	1.7%	1.5%	0.8%	1.3%	0.8%
Tax Extension (actual or estimated)	\$60.5	\$62.4	\$64.0	\$65.2	\$65.8	\$66.8	\$67.5
Increase in Tax Extension	1.7%	3.1%	1.9%	1.8%	1.0%	1.5%	1.0%

Board Consensus Goals

**Revenues:
Actuals & Projections**

**Expenses:
Actuals & Projections**

**Financial Projections
Capital Needs**

District 64 Operating Plan - Expenses: Actuals & Projections

Expenses													
Expenditures by Fiscal Year	2011-12	2012-13	% Inc	2013-14	% Inc	2014-15	% Inc	2015-16	% Inc	2016-17	% Inc	2017-18	% Inc
Salaries	\$42.9	\$44.5	3.7%	\$45.7	2.7%	\$48.2	5.5%	\$50.9	5.5%	\$53.1	4.5%	\$55.5	4.5%
Benefits	\$8.2	\$8.5	3.7%	\$8.8	3.5%	\$9.2	4.5%	\$9.8	6.0%	\$10.3	6.0%	\$11.0	6.0%
Purch Services	\$5.2	\$5.5	5.8%	\$5.9	7.3%	\$6.6	11.9%	\$6.3	-4.5%	\$6.3	0.0%	\$6.3	0.0%
Supplies	\$2.7	\$2.5	-7.4%	\$2.8	12.0%	\$3.6	28.6%	\$2.5	-30.6%	\$2.5	0.0%	\$2.5	0.0%
Capital	\$2.8	\$2.5	-10.7%	\$5.9	136.0%	\$5.8	-1.7%	\$2.5	-56.9%	\$1.0	-60.0%	\$1.0	0.0%
Other Expense	\$3.2	\$1.8	-43.8%	\$1.9	5.6%	\$1.9	0.0%	\$1.9	0.0%	\$1.9	0.0%	\$1.9	0.0%
Grand Total	\$65.0	\$65.3	0.5%	\$71.0	8.7%	\$75.3	6.1%	\$73.8	-2.0%	\$75.2	1.9%	\$78.2	4.0%
Inter-Fund Transfers	\$3.2	\$5.7		\$17.4		\$0.2		\$0.2		\$0.2		\$0.2	
<i>The above does not include the Debt Service Fund</i>													

6 th Day Enrollment						Staffing				
School Year	K	Grades 1- 5	Grades 6-8	Total	% Change	Position	2013-14 Head Count	2013-14 Salary	2014-15 Head Count	2014-15 Salary
2011-12	388	2,377	1,441	4,206	-1.2%	Admin (Cert)	20	\$2.7	21	\$2.9
2012-13	418	2,349	1,502	4,269	1.5%	Custodian	39	\$2.4	41	\$2.5
2013-14	396	2,369	1,561	4,326	1.3%	Exempt	18	\$1.0	13	\$1.1
2014-15	418	2,401	1,555	4,374	1.1%	Hourly	140	\$1.3	135	\$0.6
2015-16	411	2,393	1,534	4,338	-0.8%	Teachers	398	\$32.0	402	\$34.0
2016-17	409	2,390	1,515	4,314	-0.6%	Teacher, Health & LRC Assistants	110	\$2.7	108	\$2.8
2017-18	409	2,413	1,515	4,337	0.5%	Secretary & Accounting	37	\$1.5	37	\$1.5
						Technologists	7	\$0.3	8	\$0.3

Board Consensus Goals

**Revenues:
Actuals & Projections**

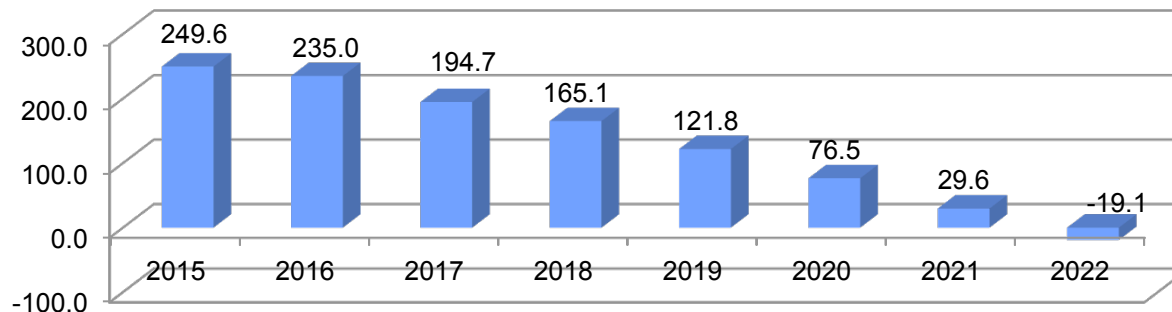
**Expenses:
Actuals & Projections**

**Financial Projections
Capital Needs**

District 64 Operating Plan – Financial Projections – Resources/Capital Needs

Resources for Capital Needs								
		Actuals			Budget	Projections		
		2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Capital Priorities								
	Facilities (Does not include Architect fees)							
	Carpenter	\$0.0	\$2.0	\$2.1	\$0.1	NA	NA	NA
	Field	\$0.0	\$0.0	\$0.1	\$4.0	\$1.2	NA	NA
	Franklin	\$2.4	\$0.1	\$1.3	\$0.1	NA	NA	NA
	Lincoln	\$0.0	\$0.0	\$0.5	\$0.1	NA	NA	NA
	Unassigned Funding	\$0.0	\$0.0	\$0.0	\$0.0	\$0.5	\$0.5	\$0.5
	O&M Fund	\$0.1	\$0.3	\$0.5	\$0.2	\$0.2	\$0.2	\$0.2
Technology								
	Equipment	\$0.5	\$0.5	\$0.7	\$0.6	\$0.6	\$0.6	\$0.6
	1:1 Initiative	\$0.0	\$0.0	\$0.0	\$1.1	\$0.4	\$0.4	\$0.5
	Infrastructure	\$0.1	\$0.1	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2
Supplies								
	Textbook Adoption	\$0.0	\$0.0	\$0.5	\$0.0	\$0.5	\$0.0	\$0.5

**Days Cash On Hand
With \$2.5 Million of Capital Starting in FY 17**



Assumptions

Revenue:

- Tax Levy – PTELL Formula
- Student Fees – no increase
- State & Federal – no Increase

Expenditures

- FY16 Plus 5.5 FTE
(thereafter at FY 16 level)
- Benefits – 5% Increase
- All Other – increase at CPI-U

Board Consensus Goals

**Revenues:
Actuals & Projections**

**Expenses:
Actuals & Projections**

**Financial Projections
Capital Needs**