

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

Minutes of the Community Finance Committee
held at 7:00 p.m. May 6, 2009
Raymond E. Hendee Educational Service Center
164 S. Prospect Ave., Park Ridge, IL 60068

Superintendent Sally Pryor called the meeting to order at 7:04 p.m. Also present were CFC members: Kent Bergren; Assistant Superintendent Diane Betts; Craig Elderkin; Board of Education Member Sharon Lawson; Business Manager Bruce Martin; and Public Information Coordinator Bernadette Tramm. Upon motion of Mr. Elderkin and second of Ms. Lawson, the minutes of the previous meeting of February 5, 2009 were approved as submitted.

Update on Strategic Planning

Dr. Pryor announced that the draft plan had been presented to the Board of Education at the May 4 meeting. She played a DVD introducing the key components of the draft strategic plan; the DVD had been screened for all District 64 staff at building meetings earlier in the day. She reviewed the outreach efforts underway to share the plan with the community and to solicit volunteers to participate in the Action Planning Teams this fall. A discussion ensued about the operation of the action teams and how fidelity to the spirit of the original draft would be maintained.

Update on Student Fees Report

Mr. Martin announced that the Board had approved student fees for 2009-10, based on the administration's recommendations developed as a result of the Spend Management Study Group review of student fees. He stated that outreach to parents was underway to inform them of upcoming changes, including a uniform August 1 due date for required fee payments for both elementary as well as middle school students. A brief discussion ensued on opportunities to revisit the fee study in future years.

Update on Budget Assumptions

Mr. Martin said he had met with a study group of Jun Lim, Mr. Bergren, Phil Eichman and Mr. Elderkin on April 14 to review the project assignment. He briefly recapped the budget process timeline for 2009-10, and the revenue and expense planning assumptions being used to build the tentative budget, as discussed at that meeting. He stated that the first draft of the tentative budget would be shared with the Board at a Committee-of-the-Whole on Finance meeting on June 8. Mr. Elderkin noted the study group would meet on May 7 to review the study group's work in progress.

Other

Dr. Pryor noted that Ms. Lawson and Eric Uhlig are the new Board liaisons. A planned steering committee meeting for Thursday, May 21 at 8:00 a.m. was postponed tentatively until Thursday, June 18 at 7:00 p.m. Dr. Pryor will contact steering committee members to determine their availability prior to confirming the meeting.

Dr. Pryor adjourned the meeting at 8:10 p.m.

Minutes submitted by Bernadette Tramm