

# Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda  
Special Board Meeting  
Monday, April 8, 2013  
Raymond Hendee Educational Service Center  
164 South Prospect Avenue

*On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

**Monday, April 8, 2013**

## TIME

## APPENDIX

- |   |   |  |
|---|---|--|
| 7:00 p.m.   | <b>Meeting of the Board Convenes</b> <ul style="list-style-type: none"><li>• Roll Call</li><li>• Introductions</li><li>• Opening Remarks from President of the Board</li><li>• <b>Board Convenes to a Committee-of-the-Whole: Recommendations from Board Advanced Technology Committee (BATC)</b></li></ul>   |  |
| 8:00 p.m. or at the conclusion of the Committee-of-the-Whole, whichever is later. | <ul style="list-style-type: none"><li>• <b>Board Adjourns from Committee-of-the-Whole and Resumes Special Board Meeting</b></li><li>• <b>Public Comments</b></li><li>• <b>Public Hearing on Proposed Honorable Dismissals of Teachers for Economic Necessity</b><ul style="list-style-type: none"><li>-- Assistant Superintendent for Human Resources</li></ul></li><li>• <b>Appointment of Washington School Principal</b><ul style="list-style-type: none"><li>-- Superintendent</li></ul></li><li>• <b>Approval to Award the Contract for Phase 1 of the Field Project</b><ul style="list-style-type: none"><li>-- Director of Facility Management/<br/>Fanning/Howey</li></ul></li><li>• <b>Discussion to Design Phase 2 at Field School</b><ul style="list-style-type: none"><li>-- Director of Facility Management/<br/>Fanning/Howey</li></ul></li><li>• <b>Consent Agenda</b><ul style="list-style-type: none"><li>-- Board President<ul style="list-style-type: none"><li>• Personnel Report, including<ul style="list-style-type: none"><li>Resolution Authorizing Dismissal of Part-Time Teachers</li><li>Resolution Authorizing Dismissal of First-Year Probationary Teachers</li><li>Resolution Authorizing Dismissal of Fourth-Year Probationary Teacher</li><li>Resolution Authorizing Honorable Dismissal of Teachers</li></ul></li><li>• Bills</li></ul></li></ul></li></ul> | <div>A-1</div> <div>A-2</div> <div>A-3</div> <div>A-4</div> <div>A-5</div> |

- **Other Discussion and Items of Information**

- Superintendent
  - Upcoming Agenda

- **Board Adjourned to Closed Session**

- Performance of a Specific Employee 5 ILCS 120/2(c)(1)
- Collective Negotiations 5 ILCS 120/2(c)(2)

Next Regular Meeting: **Monday, April 22, 2013**  
 7:15 p.m. Public Hearing on 2012-13 Final Budget  
 7:30 p.m. Regular Board Meeting  
 Raymond Hendee ESC  
 164 S. Prospect Avenue  
 Park Ridge, IL 60068

April 22, 2013 – Roosevelt School – South Gym

Public Hearing on 2012-13 Final Budget – 7:15 p.m.

Regular Board Meeting – 7:30 p.m.

- Pledge of Allegiance and Welcome
- Update on Board of Education Goals 2011-13
- Implementation Recommendations from Board Advanced Technology Committee (BATC)
- Adoption of Math Materials • Approval of Asbestos Abatement at Field School
- Approval of 2013-14 Health Insurance Rates • Approval of March Financials
- ISBE Financial Profile (memo)
- School Search 2013 Bright Red Apple Award (other)

May 6, 2013

Special Board Meeting – 6:30 p.m.

- Acceptance of Canvass of Votes for Election of Board Members for April 9, 2013
- Approval of Minutes • Recognition of Retiring Board Members

Organizational Meeting – 7:30 p.m.

- Election of Board President • Election of Board Vice-President
- Election of Board Secretary • Ratification of Board of Education Policies and Procedures
- Approval of Board of Education Meetings for 2013-14
- Review of Board of Education Assignments

May 20, 2013 – Emerson Middle School – Multi-purpose Room

Committee-of-the-Whole – Finance – 6:30 p.m.

- Review Proposed Budget Draft #1 of 2013-14 Tentative Budget

Regular Board Meeting – 7:30 p.m.

- District 64 Jazz Band Emerson
- Pledge of Allegiance and Welcome • Recognition of Student Awards • ELF Grant Awards
- Approval of April Financials • Bid for PE Uniforms (memo)
- INSPRA Distinguished Service Award 2013 (memo)

June 10, 2013

Committee-of-the-Whole – Finance – 7:00 p.m.

- Review Proposed Budget Draft #2 of 2013-14 Tentative Budget

Upcoming Topics

- Judith L. Snow Awards – 6/24/13 • Approval of May Financials - 6/24/13

TBD

- Approval of Recommendations from Board Advanced Technology Committee (BATC)
- Maine Township Treasurer (memo)

- Recognition/Plans for Community Finance Committee
- Approval of 2<sup>nd</sup> year Extension of Bus Contract
- Analysis of ISAT Test Scores
- Approval to Design Phase II at Field School
- Board Adopts 2013-14 Tentative Budget – July TBD
- Board Sets Date of Public Hearing for Final budget Adoption – July TBD

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special need.

All action items included  
in this packet are subject to  
final Board approval.

Public Hearing on Proposed Honorable Dismissals of Teachers for Economic Necessity

Assistant Superintendent Joel T. Martin will present information on the dismissal of teachers for this year.

Appointment of Washington School Principal

**ACTION ITEM 13-04-2**

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the appointment of \_\_\_\_\_ as the Principal at Washington Elementary School beginning July 1, 2013 through June 30, 2014.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

Approval to Award the Contract for Phase 1 of the Field Project

Fanning/Howey recommends that the Board of Education award the construction contract for the 2013 Mechanical Upgrades Project Field Elementary School to Amber Mechanical Contracts, Inc. as presented in the attached letter.

ACTION ITEM 13-04-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, award the contract for Phase 1 of mechanical upgrades at Field School to Amber Mechanical Inc. in the amount of \$130,300.00.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

## FANNING HOWEY

April 3, 2013

Dr. Philip V. Bender, Superintendent  
Park Ridge-Niles CCSD #64  
164 South Prospect Avenue  
Park Ridge, Illinois 60068

Re: Field Elementary School  
2013 Mechanical Upgrades  
Park Ridge-Niles CCSD 64  
Park Ridge, IL  
Project No. 213012.01

Dear Dr. Bender:

We received bids on March 28, 2013 for the above-referenced project. We have reviewed the bids of the apparent lowest, responsive, responsible bidders and discussed their bids with them. It is our opinion that it is in your best interest to award the Contract as follows:

Base Bid – 2013 Mechanical Upgrades	\$130,300.00
Amber Mechanical Contractors, Inc., Alsip, IL	

We have enclosed a copy of the Bid Tabulation for your use. If the above meets with your approval, please advise our office so we can prepare the Contract. If you have any questions, please feel free to contact the undersigned.

Sincerely,

FANNING HOWEY



Keri L. VanSant, AIA, NCARB, LEED AP BD+C  
Project Manager

klv/dmm

enclosure



**Field Elementary School 2013 Mechanical Upgrades**  
Park Ridge-Niles CCSD 64  
164 S. Prospect Avenue  
Park Ridge, Illinois

**DATE:** March 28, 2013  
**TIME:** 2:00 p.m., local time

	Premier Mechanical, Inc.	C. Acitelli Heating	Monaco Mechanical	Amber Mechanical Contractors, Inc.	F.E. Moran, Inc.	R.J. Olmen Company	Mechanical Concepts of Illinois, Inc.
Base Bid	\$ 147,000	\$ 162,000	\$ 171,000	\$ 130,300	\$ 164,000	\$ 141,200	\$ 133,800
Receipt of Addendum #1	X	X	X	X	X	X	X
10% Bid Security	X	X	X	X	X	X	X
Non-collusion Affidavit	X	X	X	X	X	X	X
Certificate Regarding Sexual Harassment Policy	X	X	X	X	X	X	X
Certificate of Compliance with Illinois Drug Free Workplace Act	X	X	X	X	X	X	X
Certificate of Bidder Eligibility	X	X	X	X	X	X	X

**FANNING-HOWEY**

To: Board of Education

From: Scott Mackall, Director of Facility Management  
Keri VanSant, Fanning/Howey

Date: April 8, 2013

Re: Field Facility Discussion

2014/2015 Summer Improvements (phase 2)

The Administration and Fanning/Howey will discuss the Project Scope that has been prepared and presented thus far for "Phase 2" of the proposed improvement projects at Field Elementary School. In addition, the preliminary budget estimate and preliminary project schedule will be discussed. The intent will be to request that the Board move forward with the development of design documents for this work at the Regular Board Meeting on April 22, 2013.

- 1) Carpeting the LRC due to the asbestos removal around the existing uni-vents at an estimated cost of \$9,000.00.
- 2) Window caulking will need to be done if the District does not replace the windows at an estimated cost of \$43,000.00.

Field ES - 2014 Summer Improvements  
 Project No. 213012.02  
 Preliminary Scope Narrative

2014 Summer Improvements - HVAC

**PRELIMINARY**

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
<b>Architectural - Interior</b>			
1	Provide New Plastic Laminate Casework	Infill existing opening left by removal of unit ventilators with new plastic laminate open shelving casework to match existing adjacent casework (Approx. 40 units, or 250 lf); provide wall base for full length of casework/wall.	-
2	Provide New Acoustical Ceiling System in Corridors	Provide 2'x4'x5/8" Armstrong #305, Tundra beveled tegular, fine fissured tiles in 15/16" grid (Approx. 2,470 sf).	Provide 2'x2'x5/8" Armstrong #303, Tundra beveled tegular, fine fissured tiles in 15/16" grid (Approx. 2,470 sf).
3	Boiler Room/ Basement Areas/ Crawl Space - Seal Miscellaneous Holes/ Penetrations	Seal holes/penetrations in walls and floor/ceiling with UL-approved firestopping materials (numerous locations within approx. 9,600 sf area).	-
4	Replace Door in Attic of 1951 Addition	Remove existing wood door, frame, casing and hardware. Provide new fire-rated access door and hardware (Approx. size: 3'-0" x 6'-8").	-
5	Provide Additional Attic Access in 3-Story Building Area	Provide 36"x 36" fire-rated ceiling attic access hatch, platform framing, permanent metal ladder, etc. to access roof walkway (3 locations, 2 from 3rd story, 1 from 2nd story).	-
<b>Architectural - Exterior</b>			
6	Remove Exterior Wall Louvers (Fresh Air Intakes for UVs)	Remove existing metal wall louvers of various sizes (approx. 50 locations); tooth in new facebrick to match exterior brick pattern, add insulation and CMU. Provide decorative 8" x 8" colored terracotta tile with accent brick coursing at approx. 8 of these locations.	-
7	Remove Windows at Boiler Room	Remove windows to provide access to boiler room. Replace with salvaged windows or new wall louvers as required by design.	-

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
<b>Architectural - Roofing Systems</b>			
8	Remove Existing Chimney at 3-Story Roof Plane	Chimney to be used as new duct chase; remove portion of chimney above existing roof plane, seal opening and provide new decking, insulation and roofing materials to match new roofing system. (Approx. dimensions of portion to be removed 8' x 8' x 14' tall).	-
<b>Structural Systems</b>			
9	Cooling Tower Platform/Screen	Cut back existing asphalt. Provide steel framing for approx. 8,000 lbs. cooling tower. Framing rails to be approx. 10' x 20', supported with concrete post footings. Provide decorative metal screen wall on all sides with lockable access gate (overall approx. 14' x 26' area).	-
10	Miscellaneous Floor and Wall Penetration Support	Provide lintels and steel framing for ductwork/piping penetrations throughout building for new HVAC work (minimum 2 per classroom/ space).	-
<b>HVAC</b>			
11	Boiler Room - Demolish Existing Steam Heating Plant and Associated Steam to Heating Hot Water Heat Exchangers	Demolish two existing steam boilers, steam piping, steam to hot water heat exchangers, heating hot water pumps, and hot water piping.	-
12	Demolish Existing Steam Piping (1928, 1930, 1951 and 1963 Building Areas)	Approx. 68,500 sf of building area.	-
13	Demolish Existing Floor-mounted Unit Ventilators Throughout Building	Approx. 40 units.	-
14	Boiler Room - New Heating Plant	Install three (3) 800 MBH condensing, heating hot water boilers.	-

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
15	Install New Heating Hot Water Pumps and Building Piping Sytem	Install two (2) 5 Hp pumps with variable frequency controllers and a two pipe supply/return heating hot water system. Other typical accessories include make-up water assembly, air/dirt separator, expansion tank, balanncce and isolation valves.	-
16	Install New Cooling Chilled Water Plant	Install one (1) 180 ton water-cooled chiller with turbocore compressors. Install one (1) low profile open loop water cooling tower with fan motor variable frequency controller, and two (2) 3 Hp condenser water pumps.	-
17	Boiler Room - Install New Cooling Pumps and Chilled Water Plant	Install two (2) 10 Hp pumps with variable frequency controllers and a two pipe supply/return heating hot water system. Other typical accessories include make-up water assembly, air/dirt separator, expansion tank, balance and isolation valves.	-
18	Install New Central Variable Air Volume (VAV) Air-Handler Plant	Install two (2) 20K CFM air handlers with fan motor variable frequency controllers. Each air handler shall be composed of an 18" bag filter section, 24" access section, main 8-row coil section and a housed airfoil fan section with 30 Hp motor. Install shall include outside air duct sized for 100% outside air economizer cooling operation.	-
19	Install New Medium-pressure VAV Building Supply Duct System Connected to Central Air-Handler Plant	Install new medium pressure metal duct from the new central VAV air handler plant to each VAV terminal unit.	-



No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
20	Install New Low-pressure Return Air Duct System Connected to Central Air-Handler Plant	Install new low pressure return air duct from the new central VAV air handler plant to the first and second building floors and a dedicated return air duct system to space equipped with a VAV terminal unit(s) on the third floor and in the single story 1963 building addition.	-
21	Install New VAV Terminal Units	Install new VAV terminal units, with heating hot water heating/reheat coils, throughout building for direct control of local zone conditions (Approx. 80).	-
22	Install New Building Entrance Local Unitary Heating Units	Install approximately 24 new cabinet and propeller style unit heaters for heating of building entrances/exits and service and utility spaces with outside exposures.	-
23	Install New Building Automation System	Install a new building automation system to control all new and existing components of the building HVAC systems (central heating, cooling and air handler plants, as well as the zoned terminal unit and unitary heating only systems).	-
24	Provide Exhaust to Janitor Closets, Mechanical and Storage Rooms	Approx. 7 locations.	-
<b>TOTAL HVAC</b>			
<b>Plumbing</b>			
25	Provide Floor Drains in Mechanical Room	Install new floor drains in mechanical room for new equipment layout.	-
26	Replace Galvanized Domestic Water Piping (1928, 1930, 1951 and 1963 Building Areas)	-	Remove existing galvanized water piping and provide new piping and valves for proper shut-off.

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
<b>Electrical Systems</b>			
27	Electrical Service Upgrade	Provide a new 2000A, 277/480V electrical service and backfeed the existing 1600A, 120/208V service with a 300kVA stepdown transformer. The new 200A service and new 300kVA transformer will be located in the existing boiler room (basement level), where existing mechanical equipment will be removed. Provide new concrete housekeeping pad and associated conduit and connections.	-
28	Electrical Service Upgrade - ComEd	Approximate additional costs for ComEd to perform service upgrade.	-
29	New Distribution Panels	Replace 2 existing distribution panels with 2 new distribution panels; one is 400A and one is 600A.	-
30	New First Floor Corridor 2' x 4' Fluorescent Lighting	Remove existing 1' x 8' pendant light fixtures (approx. 20); salvage for Owner. Provide new 3-lamp, 2' x 4' lay-in fluorescent troffer light fixtures in new lay-in ceiling (refer to Item 2 above). The light fixtures are to be centered at 14'-0" o.c. for the length of the corridor, with every third light fixture provided with a fluorescent emergency lighting unit. Provide new 5W LED exit signs at each location where an exit sign is removed. (Approx. length of corridor is 265 lf/ 21 fixtures; approx. 7 exit signs).	-

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
31	Upgrade Fire Alarm System/ Devices	Provide a new fire alarm system for the building, which would include a new addressable fire alarm annunciator panel, new smoke detectors in corridors and storage areas, new heat detectors in kitchen areas, new duct-mounted smoke detectors on the mechanical air-handling equipment and new horns, strobes and pull stations per code; devices shall be ADAAG-approved.	-
32	Emergency Power	Provide new emergency standby generator to provide power to building clocks, PA system, phone system, sump pumps and some mechanical equipment.	-



No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
Architectural - Interior			
1	Remove Blown-in Insulation in Attic of 1928, 1930, 1951, 1963, and 1994 Additions	-	Remove existing blown-in insulation at ceiling plane. Provide new R-38 batt insulation (Approx. 19,400 sf). This option is design dependent on roofing system selected and requires further review.
2	Replace Existing Skylights	Patch interior surfaces associated with replacement of existing skylights. See also Item 12 below.	
Architectural - Exterior			
3	Tuckpoint Exterior Brick	Tuckpoint approx. 13,825 sf of exterior modular face brick veneer. Grind out mortar joints to a depth of one (1) inch and tuckpoint with Type N mortar. The existing mortar joints are deteriorated at various locations. Some face brick units are in need of replacement. Mortar joints are basically struck flush in lieu of concave tooled. There are also areas of the existing face brick veneer where the mortar appears sound, but has been tooled flush.	-
4	Replace Exterior Window Sills	Remove existing cracked stone sill and replace with matching sill of like material/profile (Approx. 3 locations, 5 lf each).	-
5	Tuckpoint Window Sills/ Heads	Tuckpoint approx. 600 lf of window sills and heads.	-
6	Remove and replace Windows in 2nd Floor Boys Toilet Room and N. Stair	Remove windows/frames, determine reason for settling; Provide new windows/frames, seal around perimeter (2 window approx. 4'-0" x 6'-2"; 2 window approx. 4'-0" x 8'-8").	-
7	Windows - Gaskets Degrading; Translucent Panel Damage	Replace window gaskets and glazing (Qty: 107); replace translucent panels (10% of window quantity).	Replace existing windows with new triple paned aluminum framed windows, various sizes; vandal-resistant glazing at first floor windows, including single story south addition (Approx. 197).

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
8	Repair Existing Steel Lintels	Prep surface for primer and finish painting operations (approx. 600 lf).	-
9	Provide new Window Sealant	Remove delaminating sealant at perimeter of windows and replace with new sealant (approx. 168 windows south of the 1994 addition, including single story south addition).	See Alternate Item 7 above.

Architectural - Roofing Systems

10	Replace Roofing System at 3-Story Building Area (1928, 1930, 1951, 1963 and 1994 additions)	Provide new roofing system, internally lined gutter, aluminum edge metal and aluminum flashing, with single-ply sheet membrane walkway at ridge. Shingle area is approximately 23,200 sf and 1,120 sf of low-slope roof system.	A) Provide cost for new dimensional roof shingles as manufactured by Certainteed Landmark Premium ASTM D 3018 Type 1 over vented nailbase layer described to left, with ice and water shield, felts, etc., except without added insulation (insulation would be provided at ceiling plane). Provide single-ply sheet membrane walkway at ridge (approx. 1,120 sf). See also Alternate Item 1 above.
		Provide cost to provide new shingle roof system. The work would consist of removing the existing asphalt roof shingles and roofing felts down to the existing wood plank roof deck. The new roof system would consist of providing two layers (one base layer and one nailbase, vented layer) as manufactured by Cornell, ThermalCalX1 or equal, over the existing wood plank roof deck. Total overall thickness to be 5.5 inches to comply with the 2012 International Energy Code of R-25ci. Provide a minimum air space of 2", while developing a thermal R-value of R-25ci. Provide ice and water shield along eaves, hips, ridges along the low sloped roof area at the top of this roof area. Provide roof underlayment felts, per manufacturer's recommendations, below the dimensional roof shingles as manufactured by Certainteed Landmark Premium ASTM D 3018 Type 1. A special vented ridge on each side of the low sloped roof system will be required.	B) Provide cost to provide standing seam metal roof over slip sheet per manufacturer's recommendations. System over extruded insulation to meet R-25ci value. Provide single-ply sheet membrane walkway at ridge (approx. 1,120 sf).

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
11	Replace Copper Gutter System at 3-Story Building Area	Remove existing built-in wood and copper gutter assemblies and fascia. Provide new built-in aluminum gutter system (approx. 710 lf) with custom glass fiber reinforced concrete (GFRC) fascia; copper gutters and flashing to be salvaged by Owner. Remove portion of GFRC/gutter from 1994 addition. Provide new aluminum downspouts full-height to grade.	-
12	Replace Existing Skylights	Replace existing 17 operable curb-mounted skylights with new insulated skylights (approx. 3'-0" x 4'-0" in size).	-
13	Replace Roofing System at N. Gymnasium	Remove existing asphalt shingle roof down to roof deck. Refer to Item 22 above for base shingle roof system scope description, including the added rigid insulation for R-25ci per 2012 IECC and modify aluminum fascia for entire perimeter (approx. 5,300 sf).	-
14	Replace Asphalt Roof Over Entry Adjacent to Elevator	Remove existing asphalt shingle roofing system over exterior entrance canopy (Approx. 200 sf). Provide new roofing system to match new 3-story roof system with new aluminum flashing; provide new aluminum gutter and downspout system (Approx. 22 lf).	-
15	Provide New Roofing At Small Mechanical Penthouses Above Auditorium	Remove existing asphalt shingle roofing system and rotted wood fascia; provide new architectural asphalt shingles, replace and aluminum-wrapped fascia.	-
16	Replace Roofing Membrane Over Clerestory Windows	Remove existing membrane roof and provide fully adhered single ply sheet membrane roof system with new aluminum flashing and aluminum gutter and downspout system (Approx. 700 sf).	-

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
17	Replace Standing Seam Roof over LRC Clerestory Windows	Remove existing copper standing seam metal roof and replace with new aluminum standing seam metal roof (approx. 136 sf); copper to be salvaged by Owner.	-
18	Replace Low-Slope Roofing System Over Gym Corridor	Remove existing roofing system and provide fully adhered single-ply sheet membrane roof system with new aluminum flashing; add new insulation to meet R-25ci per 2012 IECC and modify aluminum fascia at 2 entrances (Approx. 1,184 sf).	-

No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
<b>Architectural - Interior</b>			
1	Storage 138 - Seal Miscellaneous Holes/ Penetrations	Seal holes/penetrations in wall and around structural framing with UL-approved firestopping materials (Approx. 10 locations).	-
2	Multi-Purpose Room 134 - Repair Cracks in Masonry Walls	Tuckpoint masonry, cut in expansion joint (east and west walls, approx. 28 lf, 2- story space).	-
3	Gym Storage Room 107A - Provide New Rated Door / Frame	Provide new rated hollow metal door, frame and hardware (closer, lever handle with storeroom function lockset, kickplate and smoke seals).	-
4	Mechanical Room 316C - Seal Wall Penetrations	Seal holes/penetrations in wall(s) with UL-approved firestopping materials (Approx. 10 locations).	-
5	Reconfigure 2 First Floor Corridor Doors	Remove existing wood doors; provide new solid core wood fire-rated doors with half lites with wired glazing, closers, panic devices, smoke seals, door pulls, Roton hinges and hold opens tied to fire alarm (Approx. size: 3'-0" x 8'-0").	-
6	Remove Batt Insulation in Attic of 1951 Addition	Remove existing batt insulation between trusses/rafters and any support wiring. Provide new R-38 batt insulation with new wire supports, extend existing roof joists as necessary (Approx. 13,750 sf).	-
7	Replace Wood Sill	Replace wood window sill in north 2-story stairway (Approx. 12 lf).	-
<b>Plumbing</b>			
8	Elevator Pit Drain	Repair existing sanitary trap.	-
9	Replace Galvanized Domestic Water Piping (1928, 1930, 1951 and 1963 Building Areas)	-	Remove existing galvanized water piping and provide new piping and valves for proper shut-off.
10	Provide Floor Drains in Toilet Rooms	Provide new floor drains and associated piping for small toilet rooms.	-



No.	Item	Base Scope Description	Alternate Scope Description (If Applicable)
Electrical Systems			
11	Practice Room 318 - Provide Emergency Lighting	Provide emergency wall pack battery unit light.	-
12	Provide Emergency Lighting in Interior Toilet Rooms	Provide emergency wall pack battery unit lights (approx. 8).	-

PRELIMINARY

FIELD ELEMENTARY SCHOOL  
Park Ridge, Illinois

Conceptual Design Construction Cost Projection

Summary

BASE BID CONSTRUCTION COSTS

2014 Summer Improvements - HVAC (Conceptual Design)	\$	5,790,091
2014/2015 Summer Improvements - Exterior (Conceptual Design)	\$	1,416,170
2015 Summer Improvements - Interior (Conceptual Design)	\$	217,882
<b>TOTAL BASE BID CONSTRUCTION COSTS</b>	<b>\$</b>	<b>7,424,143</b>

ALTERNATES

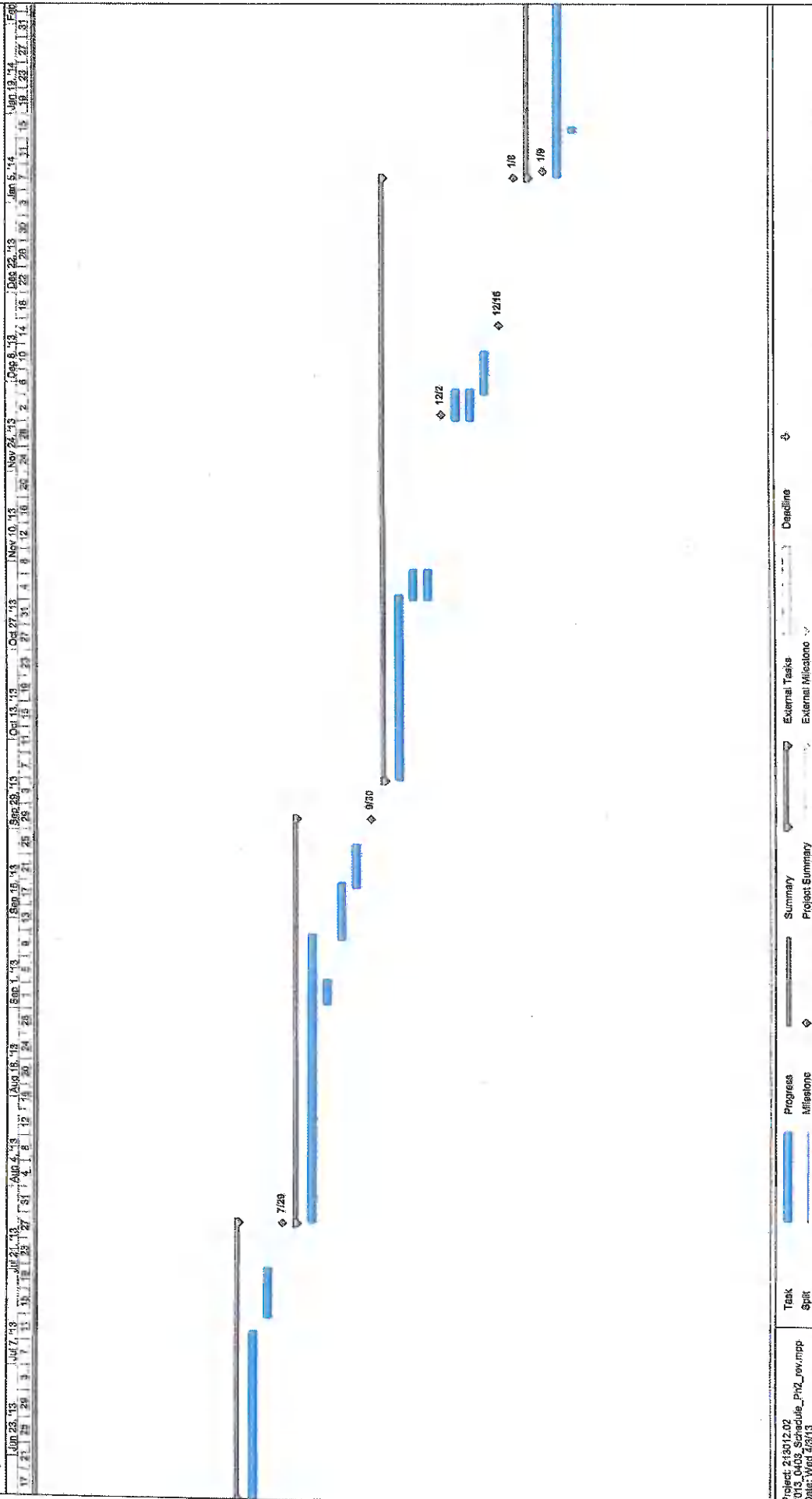
HVAC - Install 2'x2' ACT in lieu of 2'x4' ACT to match existing	ADD	\$	85,500
EXTERIOR - Replace Windows With Triple Paned Aluminum Framed Windows	ADD	\$	335,000
EXTERIOR - Roofing Option: Standing Seam Metal Roofing <u>in lieu</u> of Asphalt Shingles	ADD	\$	205,300
HVAC or INTERIOR - Replace Galvanized Water Piping	ADD	\$	400,000

**Park Ridge-Niles  
Community Consolidated School  
Field Elementary School 2014 Summer  
Project No.: 213012.02**

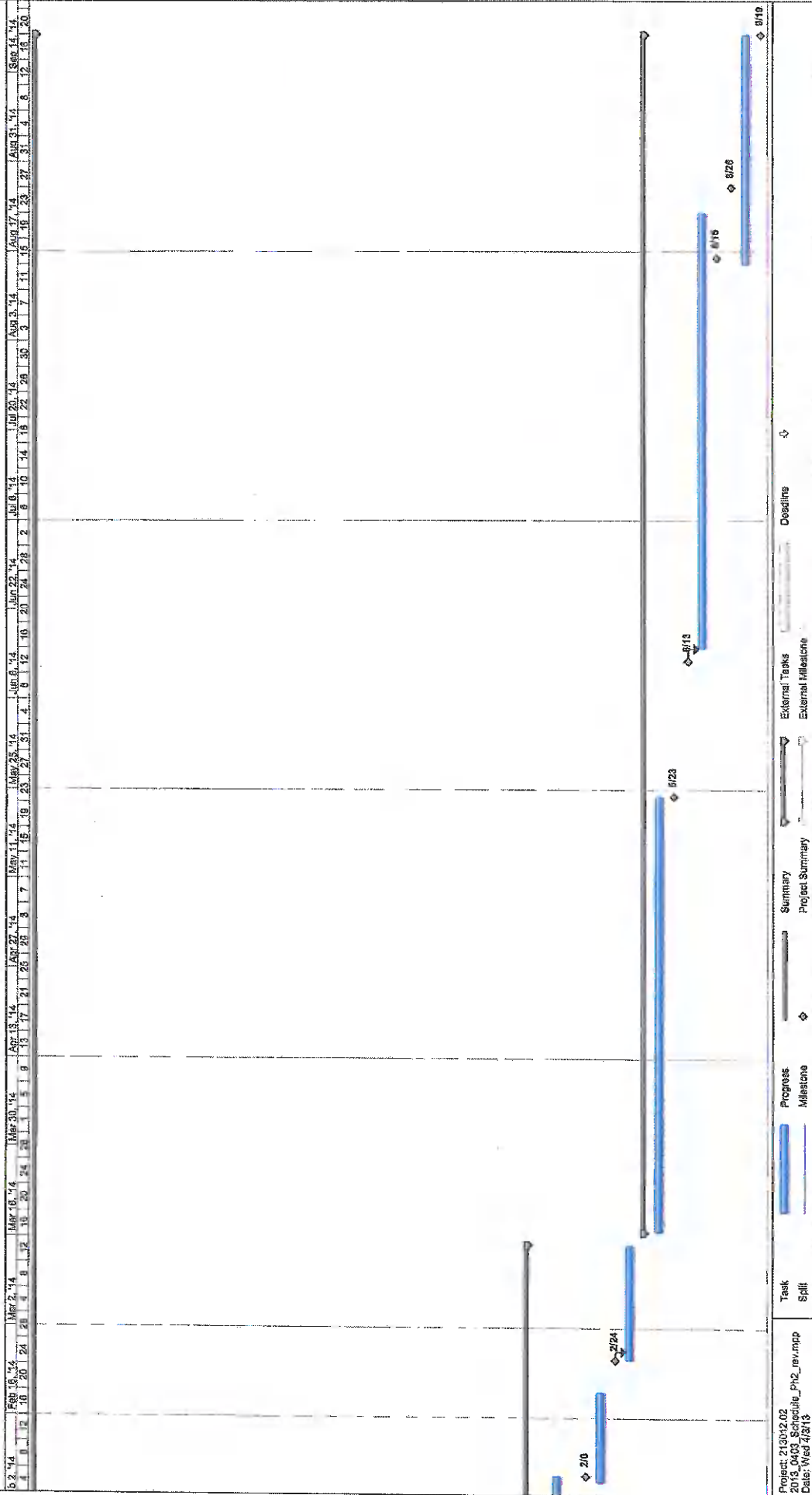
ID	Task Name	Duration	Start	Finish
1	Field ES 2014 Summer Improvements - Ph. 2	430 days?	Mon 1/26/13	Fri 9/10/14
2	BOE Approved to determine Scope	1 day	Mon 1/28/13	Mon 1/28/13
3	Kickoff Meeting	1 day?	Mon 2/4/13	Mon 2/4/13
4	Scope Review/Preliminary Budget & Schedule	55 days	Tue 2/19/13	Mon 4/22/13
5	Building Tours by Team	3 days	Mon 2/11/13	Wed 2/13/13
6	Scope Narratives Complete	9 days	Tue 2/26/13	Fri 2/16/13
7	Narratives to Burdall for Preliminary Estimate	3 days	Fri 2/15/13	Tue 2/18/13
8	Review/Revise Estimate	2 days	Tue 2/19/13	Wed 2/20/13
9	Scope Preliminary Budget & Schedule/Estimated	1 day	Thu 2/21/13	Thu 2/21/13
10	BOE Discussion for Ph. 2 Scope	1 day	Mon 2/25/13	Mon 2/25/13
11	BOE Discussion for Ph. 2 Scope	1 day	Mon 4/8/13	Mon 4/8/13
12	BOE Meeting - Request Approval to Design Ph. 2	1 day	Mon 4/22/13	Mon 4/22/13
13	Approval of Scope	31 days?	Mon 6/17/13	Mon 7/28/13
14	Schematic Design Documents	20 days?	Mon 6/17/13	Fri 7/12/13
15	100% SD Documents	5 days?	Mon 7/15/13	Mon 7/22/13
16	100% SD Estimate (Burdall)	1 day?	Mon 7/29/13	Mon 7/29/13
17	BOE Meeting - Approve SD Documents	45 days?	Tue 7/30/13	Mon 9/30/13
18	Design Development Documents	33 days?	Tue 7/30/13	Thu 9/12/13
19	100% DD Documents	4 days?	Mon 8/22/13	Thu 9/5/13
20	100% DD Owner Review	7 days?	Thu 9/12/13	Fri 9/20/13
21	100% DD Estimate (Burdall)	5 days?	Fri 9/20/13	Thu 9/26/13
22	Review/Revise Estimate	1 day?	Mon 9/30/13	Mon 9/30/13
23	BOE Meeting - Approve DD Documents	88 days?	Mon 10/7/13	Wed 1/8/14
24	Construction Documents	21 days?	Mon 10/7/13	Mon 11/4/13
25	90% Construction Documents	5 days?	Mon 11/04/13	Fri 11/08/13
26	50% CD Owner Review	5 days?	Mon 11/04/13	Fri 11/08/13
27	50% CD Estimate (Burdall)	18 days	Mon 11/11/13	Mon 12/2/13
28	95% Construction Documents	5 days?	Mon 12/2/13	Fri 12/6/13
29	95% CD Owner Review	5 days?	Mon 12/2/13	Fri 12/6/13
30	95% CD Estimate (Burdall)	5 days?	Mon 12/2/13	Thu 12/12/13
31	Review/Revise Estimate	1 day?	Mon 12/16/13	Mon 12/16/13
32	BOE Meeting - Approve Bid Documents	17 days?	Tue 12/17/13	Wed 1/8/14
33	100% Drawing Completion - Bid Documents	47 days?	Tue 1/8/14	Fri 3/8/14
34	Bidding/Negotiations	1 day?	Thu 1/9/14	Thu 1/9/14
35	Advertisement for Bid/Release Documents	21 days?	Thu 1/9/14	Thu 2/6/14
36	Bidding	1 day?	Thu 1/16/14	Thu 1/16/14
37	Mandatory Pre-Bid Meeting	1 day?	Thu 2/6/14	Thu 2/6/14
38	BO Opening	10 days?	Thu 2/6/14	Wed 2/19/14
39	Big Scope Reviews/Recommendation	1 day?	Mon 2/24/14	Mon 2/24/14
40	BOE Meeting to Award Contract - TBD	14 days?	Tue 2/25/14	Fri 3/14/14
41	Contract Award & Procurement	135 days?	Mon 3/17/14	Fri 9/19/14
42	Construction Administration	50 days?	Mon 3/17/14	Fri 5/23/14
43	Submittal Review	1 day?	Fri 5/23/14	Fri 5/23/14
44	Submittals Complete/Items Ordered	1 day?	Fri 6/13/14	Fri 6/13/14
45	Last Day of School 2012-13 year	50 days?	Mon 6/16/14	Fri 8/22/14
46	Compass Work	1 day?	Fri 8/15/14	Fri 8/15/14
47	Substantial Completion	1 day?	Tue 8/26/14	Tue 8/26/14
48	First Day of School	28 days?	Fri 8/15/14	Fri 9/18/14
49	Punchlist	1 day?	Fri 9/18/14	Fri 9/18/14
50	Final Completion	1 day?	Fri 9/18/14	Fri 9/18/14



## Project No.: 213012.02



**Park Ridge-Niles  
Community Consolidated School  
Field Elementary School 2014 Summer Improvements - Ph. 2  
Project No.: 213012.02**



Consent Agenda

ACTION ITEM 13-04-4

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of April 8, 2013, which includes the Personnel Report, including Resolution Authorizing Dismissal of Certain Part-Time Teachers, Resolution Authorizing Dismissal of Certain First-Year Probationary Teachers, Resolution Authorizing Honorable Dismissal of Certain Teachers, and Bills.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report  
April 8, 2013

Jessica Hutchison	Appointment of principal at Washington School effective July 1, 2013 - \$107,000
Kelly Tess	Accept resignation of Assistant Principal at Carpenter and Franklin Schools, effective June 30, 2013
Cora Hill	Accept resignation of Speech language Pathologist at Carpenter, Field, Lincoln Schools, effective June 6, 2013
Elizabeth Schimmel	Accept resignation of Family & Consumer / Health teacher at Lincoln School, effective June 6, 2013
Jennifer Buti	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Jane Feit	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Nichole Hayes	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Amanda Hernandez	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Jessica Kwasny	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Julie Mathieu	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Timothy O'Donnell	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Katherine Ryan	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Gail Scimeca	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Amanda Sedlacek	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Deepa Shah	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Stephanie Slager	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Dana Wessel	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Scott Studinger	Approval of Formal Resolution Authorizing Dismissal of

Personnel Report  
April 8, 2013

Certain Part-Time Teachers

Shea Barrett	Approval of Formal Resolution Authorizing Dismissal of Certain First-Year Probationary Teachers
Ashley Arsenault	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Andrew Bielenda	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Cara Deverman	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Kelsey Engle	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Shellie Mata	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Dina Pappas	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Julia Risk	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers

## Bills

This report can be viewed  
on the District 64 website  
[www.d64.org](http://www.d64.org) on the  
Financial Data-Current  
link.

*On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

**Monday, April 22, 2013**

## APPENDIX

## Meeting of the Board Convenes

- Roll Call
- Introductions
- Opening Remarks from President of the Board

- **Board Recesses and Adjourns to Public Hearing on 2012-13 Final Budget**

- **Board Adjourns from Public Hearing on 2012-13 Final Budget and Resumes Regular Meeting**

- **Pledge of Allegiance and Welcome**  
-- Roosevelt School Principal/Students/PTO

- **Public Comments**

- **Implementation Recommendations from Board Advanced Technology Committee (BATC)** A-1  
-- Director of Technology

- **Update on Board of Education Goals 2011-13** A-2  
-- Board of Education President

- **Approval of Asbestos Abatement at Field School** A-3  
-- Director of Facility Management **Action Item 13-04-5**

- **Approval of 2013-14 Insurance Rates** A-4  
 -- Business Manager Action Item 13-04-6

- |  |                            |            |
|--|----------------------------|------------|
| <ul style="list-style-type: none"> <li>• <b>Consent Agenda -</b></li> <li>-- Board President             <ul style="list-style-type: none"> <li>• Personnel Report</li> <li>• Bills, Payroll and Benefits</li> </ul> </li> </ul> | <b>Action Item 13-04-7</b> | <b>A-5</b> |
|--|----------------------------|------------|

- Approval of Financial Update for the Period Ending March 31, 2013
- Adoption of Math Materials
- Destruction of Audio Closed Minutes (none)

• **Approval of Minutes** **Action Item 13-04-8** **A-6**

-- Board President

- Committee-of-the-Whole: Recommendation from Math Committee ..... March 18, 2013
- Regular Board Meeting Minutes ..... March 18, 2013
- Closed Session Minutes ..... March 18, 2013
- Special Board Meeting Minutes ..... April 3, 2013
- Committee-of-the-Whole: Recommendations from BATC..... April 8, 2013
- Special Board Meeting Minutes ..... April 8, 2013
- Closed Session Minutes ..... April 8, 2013

• **Other Items of Information** **A-7**

-- Superintendent

- Upcoming Agenda
- Memorandum of Information (none)
- ISBE Financial Profile
- School Search™ 2013 Bright Red Apple™ Award
- Minutes of Board Committees (none)
- Other

• **Adjournment**

**Next Meeting:**

Monday, May 6, 2013  
 6:30 p.m. – Special Board Meeting  
 7:30 p.m. – Organizational Meeting  
 Raymond Hendee ESC  
 164 S. Prospect Avenue  
 Park Ridge, IL 60068

May 6, 2013

Special Board Meeting – 6:30 p.m.

- Acceptance of Canvass of Votes for Election of Board Members for April 9, 2013
- Approval of Minutes
- Recognition of Retiring Board Members

Organizational Meeting – 7:30 p.m.

- Election of Board President
- Election of Board Vice-President
- Election of Board Secretary
- Ratification of Board of Education Policies and Procedures
- Approval of Board of Education Meetings for 2013-14
- Review of Board of Education Assignments

May 20, 2013 – Emerson Middle School – Multi-purpose Room

Committee-of-the-Whole – Finance – 6:30 p.m.

- Review Proposed Budget Draft #1 of 2013-14 Tentative Budget

Regular Board Meeting – 7:30 p.m.

- District 64 Jazz Band Emerson
- Pledge of Allegiance and Welcome



- Recognition of Student Awards
- Approval of April Financials
- INSPRA Distinguished Service Award 2013 (memo)
- ELF Grant Awards
- Bid for PE Uniforms (memo)

June 10, 2013

Committee-of-the-Whole – Finance – 7:00 p.m.

- Review Proposed Budget Draft #2 of 2013-14 Tentative Budget

#### Upcoming Topics

- Judith L. Snow Awards – 6/24/13
- Approval of May Financials - 6/24/13

#### TBD

- Approval of Recommendations from Board Advanced Technology Committee (BATC)
- Maine Township Treasurer (memo)
- Recognition/Plans for Community Finance Committee
- Approval of 2<sup>nd</sup> year Extension of Bus Contract
- Approval to Design Phase II at Field School
- Board Adopts 2013-14 Tentative Budget – July TBD
- Board Sets Date of Public Hearing for Final budget Adoption – July TBD
- Analysis of ISAT Test Scores

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.