



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 Park Ridge-Niles

164 S. Prospect Avenue

Park Ridge, IL 60068-4079

(847) 318-4300

FAX: (847) 318-4351

NOTICE OF BOARD MEETINGS

February 9, 2015 – Jefferson School – Multipurpose Room

6:00 p.m. – Closed Session Meeting

7:30 p.m. – Committee-of-the-Whole – Financial Projections

8:15 p.m. – Special Board Meeting (to begin at 8:15 p.m. or at the end of the COW, whichever is later)

February 23, 2015 – Washington School – Gym

7:30 p.m. – Regular Board Meeting

March 23, 2015 – Lincoln School - Gym

7:30 p.m. – Regular Board Meeting

April 13, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

April 27, 2015 – Carpenter School – North Gym

7:30 p.m. – Regular Board Meeting

May 4, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

May 18, 2015 – Emerson School – Multipurpose Room

7:30 p.m. – Regular Board Meeting

June 8, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

June 22, 2015 – Jefferson School

7:30 p.m. – Regular Board Meeting

Beginning July 1, 2014, all meetings are held at Jefferson School, 8200 Greendale Avenue, Niles unless otherwise noted.

Board Secretary

2/4/15

c: Pioneer Press Chicago Tribune Northwest Bureau
Principals PREA B. Tramm

Park Ridge Journal & Topics

Board of Education
Community Consolidated School District 64

Committee-of-the-Whole: Finance

Monday, February 9, 2015
7:30 p.m.

Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714

AGENDA

1. CALL TO ORDER AND ROLL CALL
2. ANNUAL FINANCIAL PROJECTIONS UPDATE
3. PUBLIC COMMENTS
4. ADJOURNMENT



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Park Ridge CCSD 64

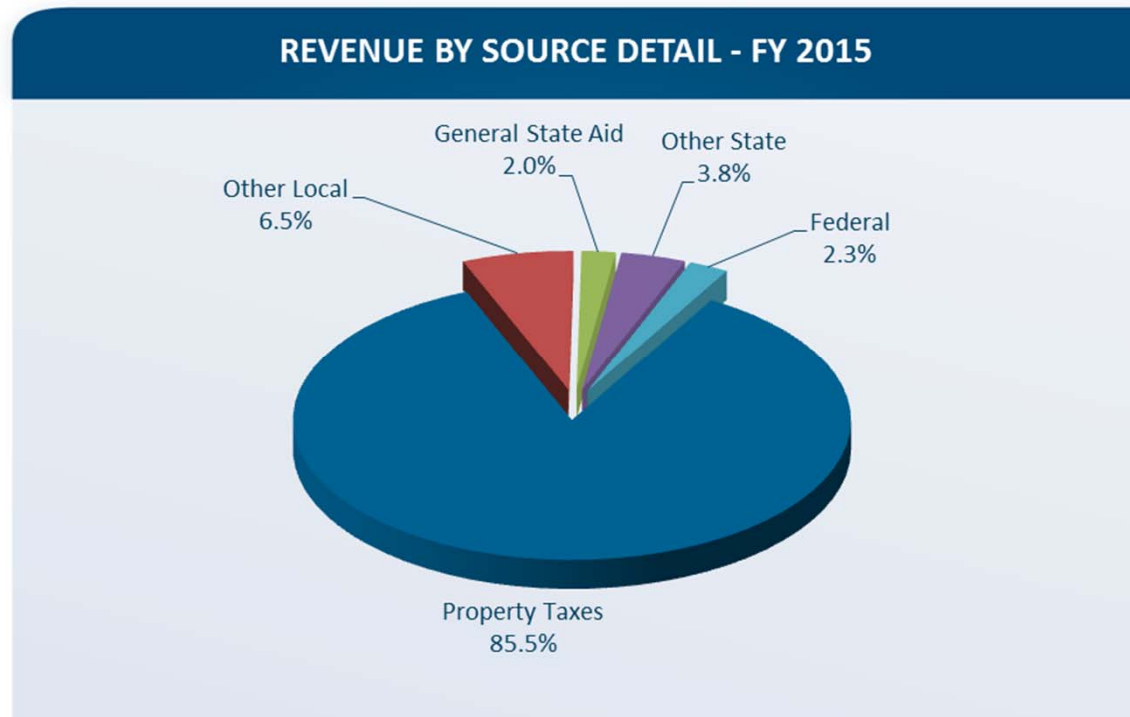
PMA Financial Planning Program
Presented by
Howard Crouse, Sr. Vice President
PMA Financial Network, Inc.
February 9, 2015

Financial Planning Program

Data Elements

- Five Years of Audited Annual Financial Reports
- FY2015 Budget
- Tax Levy / Extensions / Tax Rates/Distributions
- Equalized Assessed Valuation
- Enrollment
- Staffing Ratios
- Compensation and Benefits Provided
- District Assumptions

FY 2015 Budget Revenue by Source – Operating Funds



Operating Funds – Education, Operations & Maintenance, Transportation, Illinois Municipal Retirement Fund , Working Cash and Tort Funds

Data & Assumptions provided by District

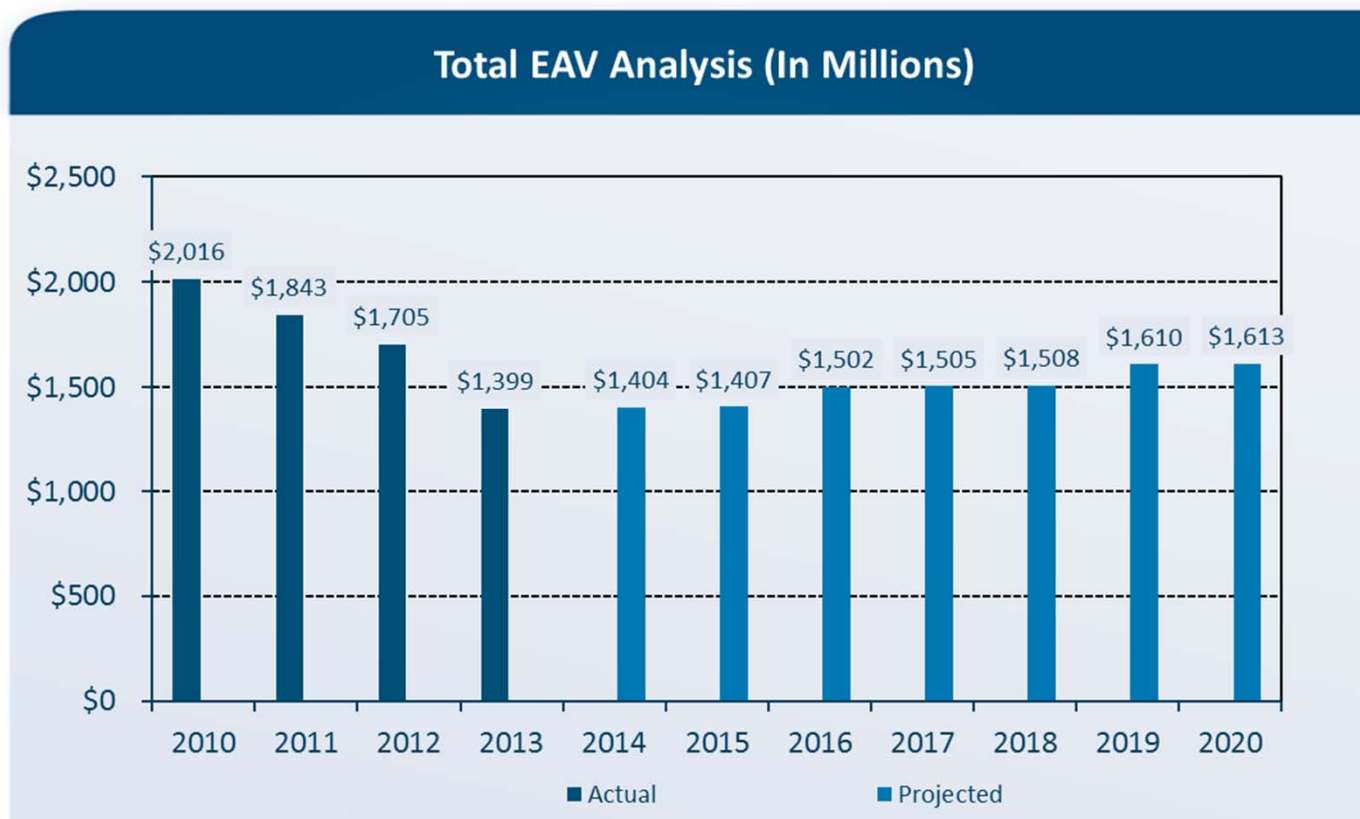
Key Revenue Assumptions

- Local Revenue
 - Levies 2014 – 2020
 - 1.5% CPI for Levy Year 2014 and .8% for LY2015; CPI will average 1.1% between LY2016 and LY2019
 - Each .1% CPI increases or decreases operating fund tax revenues by approximately \$62,000
 - Existing EAV projected be flat this year and next, then increase 6.5% in LY16, repeating the cycle in LY2017 and LY2020
 - This change only impacts the tax rate, not the revenue from existing EAV
 - New property estimates: \$4.3 million this year, and \$3.3M in subsequent years
 - Each \$1 million of new construction generates approximately \$43,000 for the operating funds

Key Revenue Assumptions

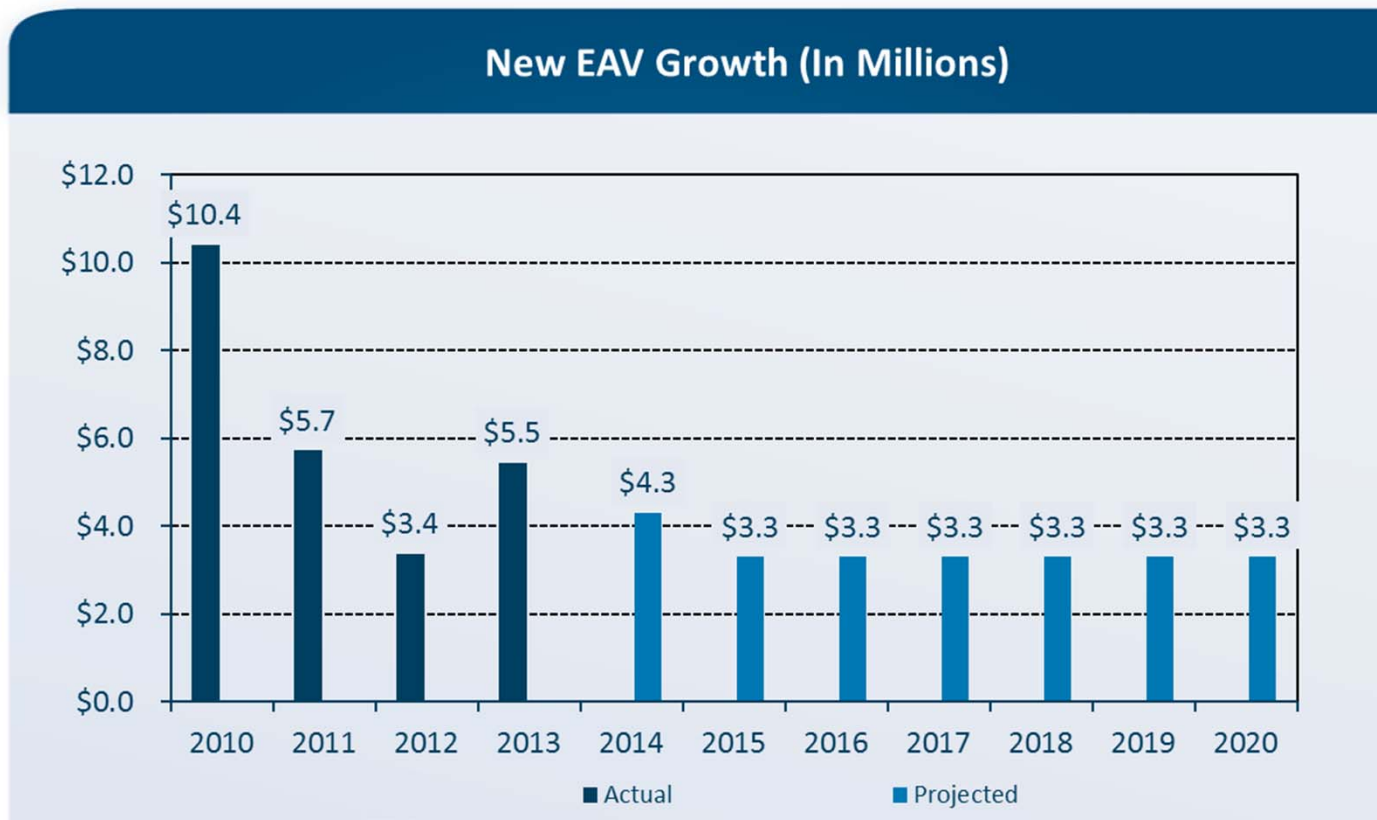
- State Revenue
 - ❑ General State Aid
 - The District is in the Alternate Formula for General State Aid
 - Foundation level projected to stay flat, but prorated at 89% each year
 - ❑ Each 1% proration equates to approximately \$15,000
 - GSA stays relatively flat under these assumptions
 - NOTES: There is concern that the State will not be able to pay its fourth categorical payment in the current fiscal year (approximately \$450,000)
 - And, we have not shown impact of what is now Senate Bill 1, formerly SB16
- Federal Revenue:
 - ❑ No increases projected

Equalized Assessed Valuation

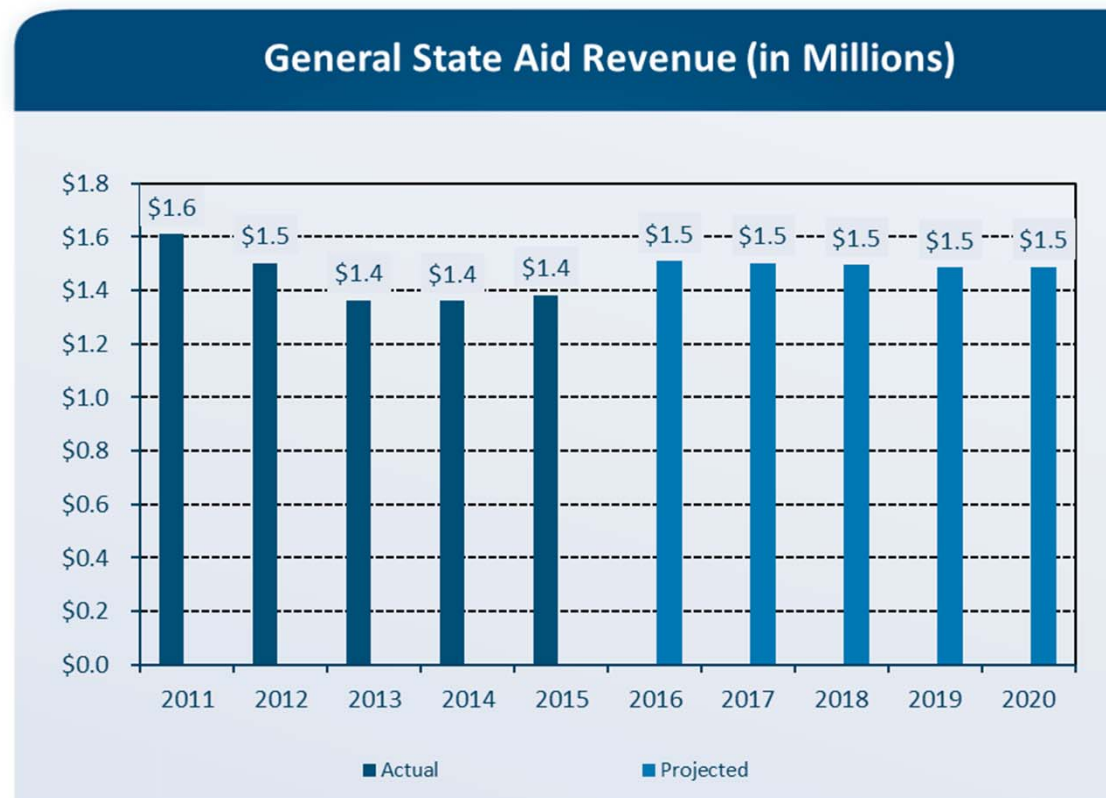


Source: District Projections

New Growth



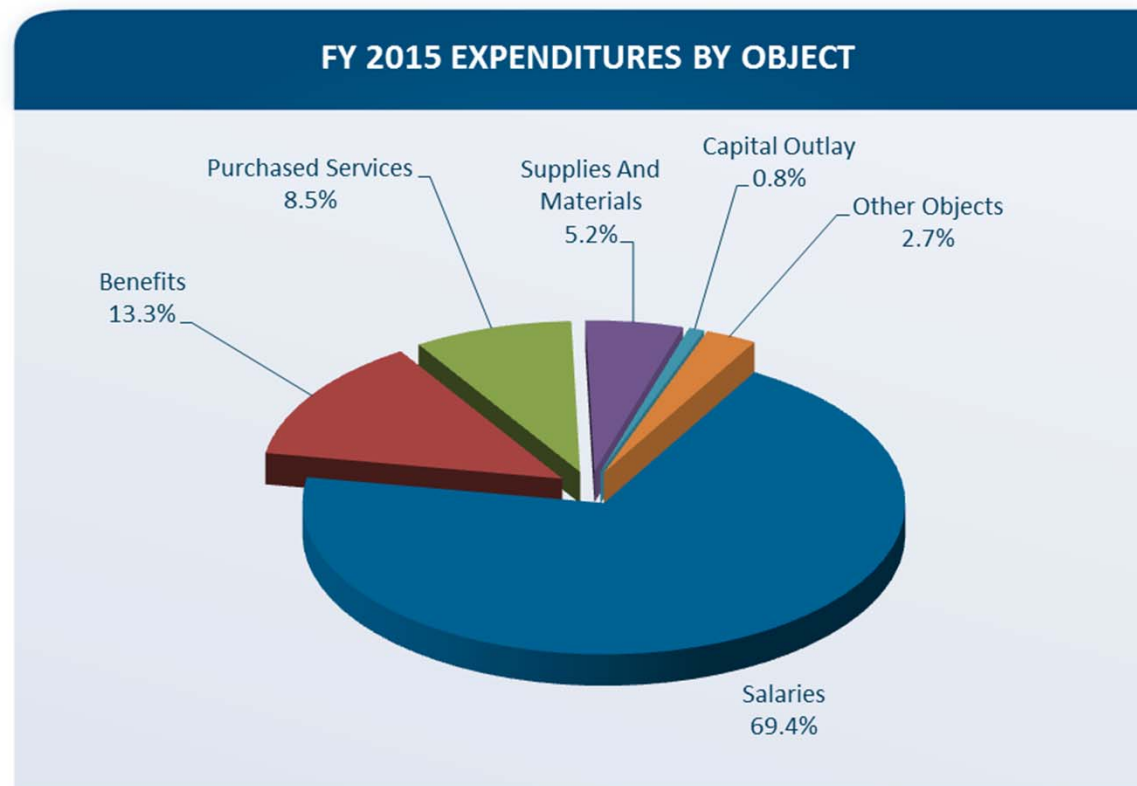
State Revenue: General State Aid



Source: District Projections

FY15 Budget

Expenditures by Object – Operating Funds

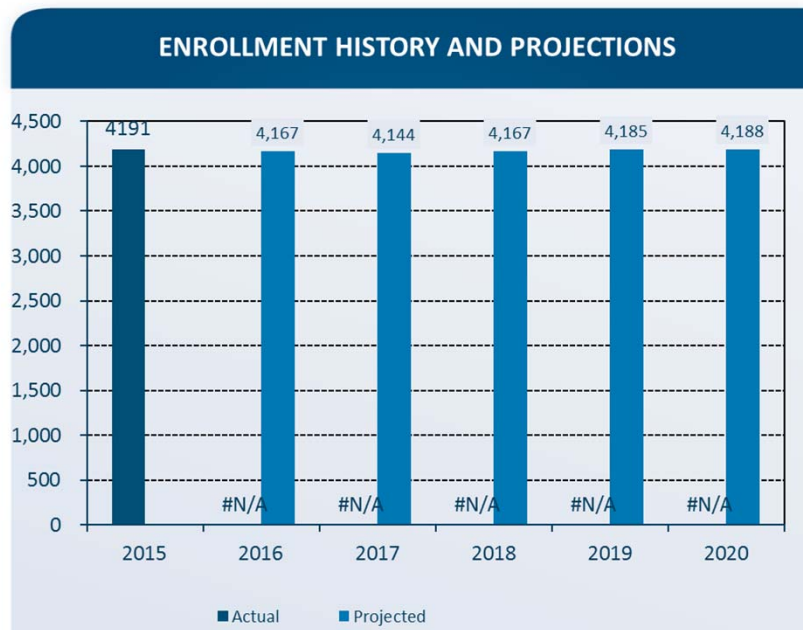


Operating Funds – Education, Operations & Maintenance, Transportation, Illinois Municipal Retirement, Working Cash and Tort Funds

Key Expenditure Assumptions

- Salaries
 - Teachers
 - Current contract through FY2016
 - Future years to be negotiated
 - Additional staff added at historical average of 4.5 FTE each year *(if staffing decisions continue to be made in accordance with past practice)*.
- Health Benefits
 - FY15-19 7% annual increases for health insurance, 5% for dental insurance
- Education, O&M, Transportation and Tort Funds
 - Purchased Services, Supplies & Materials, Capital Outlay,
 - Increases reflect Consumer Price Index assumptions, averaging 1.1% FY17-20
 - Tuition increases are 3.5% annually

Enrollment and Staffing Are Stable



Base Model Aggregate Projections

(Operating Funds include Educational, O&M, Transportation, IMRF, Working Cash and Tort Funds)

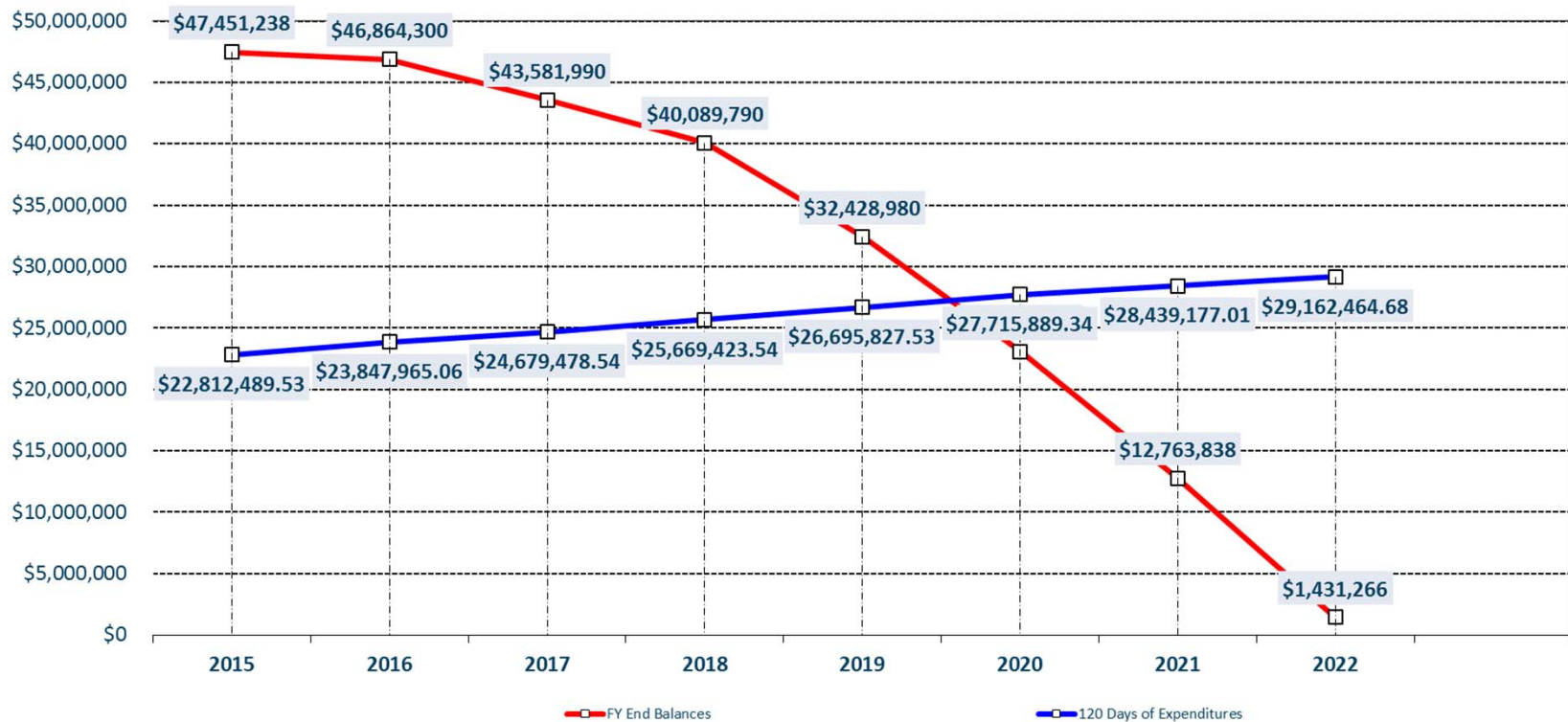
Aggregate - Projection Summary											
	BUDGET	REVENUE / EXPENDITURE PROJECTIONS									
	FY 2015	FY 2016	% chg	FY 2017	% chg	FY 2018	% chg	FY 2019	% chg	FY 2020	% chg
REVENUE											
Local	\$64,345,105	\$66,097,943	2.72%	\$65,928,044	-0.26%	\$68,731,660	4.25%	\$67,686,088	-1.52%	\$69,110,635	2.10%
State	\$4,023,453	\$4,241,474	5.42%	\$4,245,187	0.09%	\$4,242,764	-0.06%	\$4,241,705	-0.02%	\$4,248,084	0.15%
Federal	\$1,611,206	\$1,611,206	0.00%	\$1,611,206	0.00%	\$1,611,206	0.00%	\$1,611,206	0.00%	\$1,611,206	0.00%
Other	\$0	\$0		\$0		\$0		\$0		\$0	
TOTAL REVENUE	\$69,979,764	\$71,950,623	2.82%	\$71,784,437	-0.23%	\$74,585,630	3.90%	\$73,538,999	-1.40%	\$74,969,926	1.95%
EXPENDITURES											
Salary and Benefit Costs	\$57,354,214	\$60,258,734	5.06%	\$62,638,292	3.95%	\$65,445,804	4.48%	\$68,411,545	4.53%	\$71,302,794	4.23%
Other	\$12,033,775	\$12,278,827	2.04%	\$12,428,455	1.22%	\$12,632,026	1.64%	\$12,788,263	1.24%	\$12,999,702	1.65%
TOTAL EXPENDITURES	\$69,387,989	\$72,537,560	4.54%	\$75,066,747	3.49%	\$78,077,830	4.01%	\$81,199,809	4.00%	\$84,302,497	3.82%
SURPLUS / DEFICIT	\$591,775	(\$586,938)		(\$3,282,310)		(\$3,492,200)		(\$7,660,810)		(\$9,332,571)	
OTHER FINANCING SOURCES/USES											
Transfer Among Funds (Net)	\$32,566	\$0		\$0		\$0		\$0		\$0	
Sale of Bonds	\$0	\$0		\$0		\$0		\$0		\$0	
Other Financing Sources	\$0	\$0		\$0		\$0		\$0		\$0	
Other Financing Uses	\$0	\$0		\$0		\$0		\$0		\$0	
TOTAL OTHER FIN. SOURCES/USES	\$32,566	\$0		\$0		\$0		\$0		\$0	
SURPLUS / DEFICIT INCL. OTHER FIN. SOURCES	\$624,341	(\$586,938)		(\$3,282,310)		(\$3,492,200)		(\$7,660,810)		(\$9,332,571)	
BEGINNING FUND BALANCE	\$46,826,897	\$47,451,238		\$46,864,300		\$43,581,990		\$40,089,790		\$32,428,980	
PROJECTED YEAR END BALANCE	\$47,451,238	\$46,864,300		\$43,581,990		\$40,089,790		\$32,428,980		\$23,096,409	
FUND BALANCE AS % OF EXPENDITURES	68.39%	64.61%		58.06%		51.35%		39.94%		27.40%	
FUND BALANCE AS # OF MONTHS OF EXPEND.	8.21	7.75		6.97		6.16		4.79		3.29	

120 Days Cash on Hand and Extrapolation to FY2022

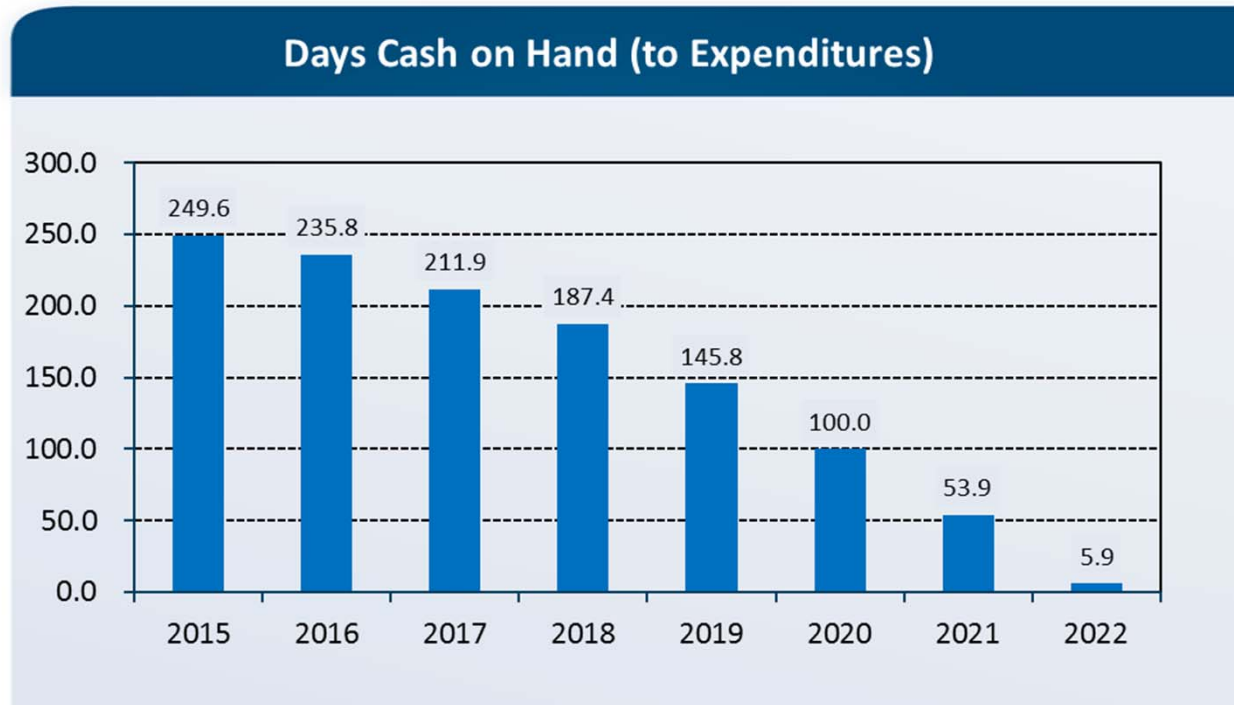
- The District has adopted a Board Policy of having a minimum of 120 days of expenditures in cash on hand (in relation to expenditures) as measured on June 30 of each fiscal year
- The District has stated its goal of maintaining that minimum balance through FY2021

Base Model Future Projection Summary through FY2022

Aggregate View - Projection Summary



Base Model – Days Cash on Hand



Pension Reform

- Pension reform now in the courts
 - ❑ Cost shift from State to local school districts is NOT currently part of that reform
 - ❑ Could resurface, particularly if any part of the pension reform legislation is found unconstitutional
 - ❑ Not included in current projections
 - ❑ Smallest shift discussed was .5% per year increase (from .58% to 1.08% to 1.58%, up to some undetermined percent around 8%)
 - ❑ .5% would be approximately \$200,000

PMA Financial Planning Program | Park Ridge CCSD 64 February 9, 2015



The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement.

The analysis or information presented herein is based upon hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results indicated will be achieved. In no way is past performance indicative of future results. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive.

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Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Special Board Meeting
Monday, February 9, 2015
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, February 9, 2015

TIME

APPENDIX

- | | | |
|---|--|--|
| 6:00 p.m. | Meeting of the Board Convenes <ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board | |
| 6:00 p.m. | <ul style="list-style-type: none"> • Board Recesses and Adjourns to Closed Session -- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2 (c)(1)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)]. | |
| 7:30 p.m. | <ul style="list-style-type: none"> • Board Adjourns from Closed Session and Convenes Committee-of-the-Whole: Financial Projections | |
| 8:15 p.m.
or at conclusion
of COW | <ul style="list-style-type: none"> • Board Adjourns from Committee-of-the-Whole: Financial Projections and Resumes Special Board Meeting • Public Comments • Approval of Residency Re-Verification Plan -- Superintendent Action Item 15-02-1 • Preliminary Discussion on Staffing for 2015-16 -- Chief School Business Official / A-2
Assistant Superintendent for Human Resources • Adoption of Resolution #1133 Directs the Chief School Business Official Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2015-16 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management A-3 | |

and the Illinois School Code 105 ILCS

-- Chief School Business Official

Action Item 15-02-2

• Consent Agenda

Action Item 15-02-3

A-4

-- Board President

- Personnel Report
- Bills
- Amendment to Chief School Business Official Contract

• Board Member Liaison Report

A-5

-- Board of Education

- Elementary Learning Foundation (ELF) Casino Night

• Other Discussion and Items of Information

A-6

-- Superintendent

- Upcoming Agenda
- Update on School Closing/Inclement Weather
- Update on Consortium for Educational Change (CEC)
- Strategic Planning Kick-off
- Wellness Committee
- Other

• Adjournment

Next Meeting: **Monday, February 23, 2015**
Regular Board Meeting – 7:30 p.m.
Washington School - Gym
1500 Stewart Avenue
Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics
As of February 2, 2015

February 23, 2015 – Washington School – Gym

Regular Board Meeting – 7:30 p.m.

- Board Authorizes 2015-16 Staffing Plan
- Winter MAP Update
- Institute Day Update
- Approval of Contract for Phase II Project at Field School
- Approve Contract for FGM Architectural Firm
- Approval of Financial Update for the Period Ending January 31, 2015
- Follow-up on Collection of Current Years Student Fees
- Discipline Data Report

March 23, 2015 – Lincoln School – Gym

Closed Session –

Regular Board Meeting – 7:30 p.m.

- VoIP Proposal/Vendor Approval
- Bid for Food Service Contract Renewal
- ISBE Financial Profile
- Approval of Financial Update for the Period Ending February 28, 2015
- Follow-up on Collection of Current Years Student Fees
- Health Living Month

April 13, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

April 27, 2015 – Carpenter School –

Regular Board Meeting – 7:30 p.m.

- Report on Educational Ends
- Approval of Financial Update for the Period Ending March 31, 2015
- Follow-up on Collection of Current Years Student Fees

Upcoming Topics

Committee-of-the-Whole: Review 2020 Strategic Roadmap – 6/8/15

Approve the Strategic Plan – 6/22/15

TBD

- Present Tentative Calendars for 2016-17 & 2017-18
- Adopt Final Tentative Calendars for 2016-17 & 2017-18
- Presentation on Uptown TIF
- Approval of Summer 2015 Capital Improvement Projects
- Discussion on Committee and Meeting Structures
- Update on Food Service Contract

The above are subject to change.

All action items included
in this packet are subject to
final Board approval.

Recommendation on Residency Re-Verification and Registration

In reviewing the discussion from the January 26 meeting (Attachment 1), the District has done further research on the options presented to develop a clearer estimate of the number of families whose residency would be re-verified if only selected grades were targeted (Option A).

The District's intent in increasing the interval at which residency is re-verified is to ensure we are allocating District funds to educate students living within District boundaries. We are also mindful of the need, however, to ensure this process does not become unduly burdensome on families and also can be accomplished in the most streamlined manner possible for District staff.

As we reviewed the data further, several considerations became apparent:

- Unlike the narrow age band served at the high school level, our schools serve students over a nine-year range, with many families having students at multiple grades. When families re-verify residency for a student entering K/ 3 /6 for example, the siblings also are re-verified.
- As part of our existing practices, District 64 already re-verifies any student on a lease or whose parent/guardian has executed additional affidavits to prove their residency. Currently 364 families are re-verified annually in this category.
- In addition to new kindergarten students enrolling for the first time, families transferring into District 64 at other grade levels also must verify residency.

Based on current enrollment, the combination of the first two factors means that the impact of Option A (on entry to K/ 3/ 6) would be that at least 48% of the total number of enrolled families would have their residency checked for 2015-16. This number will be higher when transfer students in grades other than kindergarten are also considered.

Therefore, administration recommends proceeding with Option A, in combination with our existing procedure, to meet the desired goal of providing an expanded re-verification process on a shorter interval, which will effectively examine the residency of about half of our families for the upcoming year.

ACTION ITEM 15-02-1

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Residency Re-Verification Plan as presented.

The votes were cast as follows:

AYES:

NAYS:

PRESENT:

ABSENT:

To: Board of Education
From: Laurie Heinz
Date: January 26, 2015
Re: Report on New Residency Re-Verification and Registration

At the December 15 Board of Education meeting, I shared a recommendation to increase the interval at which we re-verify residency. The administrative group believes some form of more frequent re-verification will allow us to ensure we are allocating district funds to educate students living within district boundaries.

A recommendation was made, in addition to establishing residency upon enrollment (typically for entry into kindergarten), to re-verify residency at two additional points over a student's typical 9-year stay in District 64. This would provide verification on a three-year cycle, and has the added benefit of conforming well with the progression of students into the upper elementary grades and into middle school.

The proposed re-verification timeline would include:

- Kindergarten
- Upon entry into grade 3
- Upon entry into grade 6

Per Board directive at the December 15 meeting, several members of the Board of Education expressed interest in having District staff implement yearly residency checks for all District 64 families.

In January, a small internal team met to discuss options regarding how best to re-verify residency in District 64. After extensive conversation, three options emerged that the team thought worthy of Board consideration.

For all options, Kindergarten registration will remain as it always has been conducted. Families register their incoming kindergartner at their home school on designated registration days. Also, all families that change addresses or have a lease or residency affidavit that expired prior to the start of school will still be required to provide updated residency documents per the District's current practice.

Option A: Entering grades 3 & 6 only

- Elementary [1] school-based review
- Combination of during the day and one evening option to accommodate scheduling needs of families
- Two week window designated to meet with a secretary to check documents; verification done at the time of drop-off
- Daytime temporary desk set up in foyer for secretary to perform residency checks
- This approach may delay the registration process for students in these two grades as Infosnap codes will be released individually, after documentation is checked
- The Business Office (during regular work hours at the Educational Service Center) will continue to

handle all residency situations that require more extensive documentation, such as signed affidavits, etc.

Approximate Cost to Implement Option A: \$5,600

- 3 hours of additional salaries and benefits for one secretary at each elementary building to work the designated evening for residency review
- Two weeks of substitute clerical staff per elementary building to cover while the building secretary conducts re-verification at the temporary desk

Option B: ALL GRADES - In-person verification of residency at evening registration event

- Approximately 3,000 families
- In-person registration to take place in spring to be staffed by building secretarial staff and Business Office
- Direct all families to visit two middle school “hubs” during designated week: Monday-Thursday (evening hours)
- Families to bring necessary documents to school and move through drop-off stations, which would include representatives from each elementary school, middle school AND the Business Office
- Missing or incomplete documentation is immediately pointed out to families for their attention promptly in real time
- Infosnap code can be released as soon as family documentation is verified that evening.
- The Business Office also is available on site to handle all residency situations that require more extensive documentation, such as signed affidavits, etc.

Approximate Cost to Implement Option B: \$11,000

- More substantial secretarial cost due to staffing over four evenings at two schools (includes overtime hours)
 - 8 clerical staff at Emerson (including two representatives each from Carpenter, Field, Franklin, and Emerson) per night
 - 6 clerical staff at Lincoln (including two representatives each from Roosevelt, Washington, and Lincoln) per night
 - 1 Business Office staff member at each location
- An event of this nature would also require the presence of principals and other administrators. Although there is no additional cost in terms of salary included in the cost estimate for this option, there are organizational costs to consider such as the time and resources involved for these individuals to prepare for and attend the event.

Option C: ALL GRADES - drop off paperwork only (verification done by existing staff over several weeks as time permits)

- Send to school of oldest/only child (only need to do once per family)
- Deliver documents in person, but drop them off by a certain date (District 207 model)
- Specify a two week period after the due date for secretaries to go through documents that have been provided during the regular work day, AND follow up with families for incomplete or missing documentation
- This approach may delay the registration process as Infosnap codes will be released individually, after documentation is checked
- The Business Office (during regular work hours at the Educational Service Center) will continue to handle all residency situations that require more extensive documentation, such as signed affidavits, etc.

Approximate Cost to Implement Option C: \$7,500

- Two weeks of substitute clerical staff at all elementary and middle school buildings to cover while the building secretary performs residency reviews and follow-ups

Summary

Regardless of what option is identified, we will ensure that timely and extensive communication to families announces the planned re-verification timeline, documentation requirements, and procedures.

We believe implementing any one of the three above-mentioned options would ensure we are allocating our financial resources to provide rich learning opportunities to children whose families are contributing to the local tax base.

To: Board of Education

From: Laurie Heinz, Superintendent
Rebecca Allard, Chief School Business Official
Joel Martin, Assistant Superintendent for Human Resources

Date: February 9, 2015

Subject: 2015-16 Recommended Staffing Plan

In preparation for budget development, we have completed an analysis of staffing needs. The administration continues to review current staffing for efficiencies and any proposed changes in certified and classified staff will be in accordance with collective bargaining agreements (CBAs), the Illinois School Code, and any other applicable state and federal laws. Actual employment of additional staff occurs when the Board of Education approves the Personnel Report.

With the exception of staff listed on the attached chart it is anticipated that all other current positions will be factored into the 2015-16 budget.

In addition, the 2015-16 enrollment projections are attached. When the current student enrollment “rolls over” for next year school year, we will need 3 less sections -- 2 at the middle school level and 1 at the elementary school level. As a result, we may need to RIF (reduction in force) three full-time teachers due to the decrease in enrollment. However, we have 7 sections that are on “the bubble” for the next school year.

A “bubble section” is a class that is within 2 students of exceeding the District’s class size guideline at a particular grade level. These bubble sections are viewed as having the potential to exceed the District’s class size guideline prior to the start of a school year. If a bubble section exceeds class size guidelines, again prior to the start of the school year, the District will hire a teacher. Subsequently, when a new section is added at a grade level, the District will need to add special sections (art, music, PE, Spanish). This results in an increase in the number of the current staff’s FTE beyond just the 1 teacher hired for the new section.

Regardless of any staffing decisions based on enrollment numbers, the administration is requesting that the District hire 1 full-time English Language Learner teacher and 1 full-time District Technologist. Moreover, the District will be reducing staff by 2 full-time teachers, 1 kindergarten teacher and 1 resource teacher.

One additional full time EL (English Language) teacher is being recommended in response to the significant increase in EL students in the District. With this increase the District will be closer to the staffing ratio set several years ago. This increase will also increase student service time by reducing the travel time for EL teachers working in multiple buildings.

Due to the implementation of the 1:1 Chromebook Rollout this past summer, there has been a dramatic increase in the number of devices, users, and technical support needed in the District. The Technologists and staff have reported the large volume of work has created difficulty in having issues addressed in a timely manner. As a result the administration is requesting an additional full-time District Technologist to support the District's technology needs.

For example, there are triple the amount of devices to support this year than compared to last year throughout the entire District. At the middle schools alone, the technology department has received over one thousand technology related work orders at the midway point of the school year. Under the current technology staff allocation it is a challenge to meet the demands of device and user support.

Please let this memo serve as a brief overview of the attached charts and staffing requests that will be reviewed in detail with the Board of Education at the meeting on Monday, February 9th.

Park Ridge - Niles Community Consolidated School District 64
2015-16 Staff Requests

Position	FTE Change	Comments	Salary Impact	Employee Category
Enrollment Changes				PREA
PREA - Teacher	(3.00)	Reduction in grades 1 -5 due to enrollment fluctuations	(\$165,000)	
Student Learning Support				PREA
English Learning Teacher	1.00	Enrollment increase requiring this specialized service	\$55,000	
Resource Teacher	(1.00)	Allocation of current staff based on student enrollment	(\$55,000)	
Jefferson Kindergarten Teacher	(1.00)	First year program elimination	(\$55,000)	
Technology				Exempt
District Technologist	1.00	New 12-month Position to support additional building needs	\$60,000	
Cost Summary				
			Estimated Cost Impact	(\$160,000)
			**Estimated Benefit Cost	(\$32,000)
			Total Estimated Cost	(\$192,000)
PREA - Teacher	7.00	"Bubble" class sections for enrollment	\$385,000	PREA
PREA - Teacher	2.50	"Bubble" sections for specials (Art, Music, PE, Foreign Language)	\$137,500	PREA

Park Ridge - Niles Community Consolidated School District 64
2015- 16 Class Size/Section Projections with Average Class Size

As of December 31, 2014

School	K	1	2	3	4	5	6	7	8	Total By School		
Maximum Class Size	22	24	24	26	26	28	28	28	28	2015-16	2014-15	Difference
Carpenter	73	73	70	82	75	83				456	449	7.0
# of Sections	4	4	3	4	3	3				21	21	0.0
Average Class Size	18.25	18.25	23.33	20.50	25.00	27.67						
Field	86	86	117	107	106	117.00				619	649	(30.0)
# of Sections	4	4	5	5	5	5				28	29	(1.0)
Average Class Size	21.50	21.50	23.40	21.40	21.20	23.40						
Franklin	75	75	80	74	92	72				468	466	2.0
# of Sections	4	4	4	3	4	3				22	22	0.0
Average Class Size	18.75	18.75	20.00	24.67	23.00	24.00						
Roosevelt	102	102	86	132	106	127				655	656	(1.0)
# of Sections	5	5	4	6	5	5				30	29	1.0
Average Class Size	20.40	20.40	21.50	22.00	21.20	25.40						
Washington	88	88	106	109	89	99				579	611	(32.0)
# of Sections	4	4	5	5	4	4				26	27	(1.0)
Average Class Size	22.00	22.00	21.20	21.80	22.25	24.75						
Emerson							255	273	289	817	843	(26.0)
# of Sections							10	10	11	31	31	0.0
Average Class Size							25.50	27.30	26.27			
Lincoln							223	209	244	676	717	(41.0)
# of Sections							8	8	9	25	27	(2.0)
Average Class Size							27.88	26.13	27.11			
Total By Grade	424	424	459	504	468	498	478	482	533	4,270	4,391	(121.0)
15-16 Total Sections	21	21	21	23	21	20	18	18	20			
14-15 Total Sections	21	21	24	21	21	20	18	20	20			
Class Sections										152.00	155.00	(3.0)
Change in Sections	0	0	(3)	2	0	0	0	(2)	0			

Notes:

Projections do not include Jefferson

ADOPTION OF RESOLUTION #1133 DIRECTS THE CHIEF SCHOOL BUSINESS OFFICIAL UNDER THE DIRECT SUPERVISION OF THE SUPERINTENDENT TO BEGIN PREPARATION OF A TENTATIVE BUDGET FOR THE 2015-16 FISCAL YEAR IN ACCORDANCE WITH BOARD POLICY 4:10 FISCAL AND BUSINESS MANAGEMENT AND THE ILLINOIS SCHOOL CODE 105 ILCS 5/17-1

Salaries and benefits will be budgeted in accordance with collective bargaining agreements, work agreements and individual contractual amounts.

The education and the operations and maintenance fund budgets will be prepared with a zero percent increase in the areas of purchased services, supplies and capital outlay.

Fund 60 - Capital Projects will be used to track all capital improvement projects.

This resolution conforms to the requirements in the *Illinois School Code* 105ILCS 5/17-1 Annual Budget.

ACTION ITEM 15-02-2

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt Resolution #1133, directing the Chief School Business Official under the direct supervision of the Superintendent to begin preparation of a Tentative Budget for the 2015-16 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105 ILCS 5/17-1

Moved By:_____ Seconded By:_____

AYES:

NAYES:

PRESENT:

ABSENT:

2/9/15

RESOLUTION #1133 DIRECTS THE CHIEF SCHOOL BUSINESS OFFICIAL
UNDER THE DIRECT SUPERVISION OF THE SUPERINTENDENT TO BEGIN
PREPARATION OF A TENTATIVE BUDGET FOR THE 2015-16 FISCAL YEAR
IN ACCORDANCE WITH BOARD POLICY 4:10 FISCAL AND BUSINESS
MANAGEMENT AND THE ILLINOIS SCHOOL CODE 105 ILCS 5/17-1

In accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105 ILCS 5/17-1 Annual Budget, the Board of Education directs the Chief School Business Official under the direct supervision of the Superintendent, to prepare a Tentative Budget for the 2015-16 fiscal year. The Chief School Business Official shall present to the Board of Education, a tentative budget with explanation, no later than the first regular meeting in August.


President
Board of Education
COMMUNITY CONSOLIDATED
SCHOOL DISTRICT 64
Cook County, Illinois

Secretary

Adopted this 9th day of February, 2015

Park Ridge – Niles Community Consolidated School District 64

2015– 16 Budget Calendar

	Date of Board Meeting	Action
	February 9, 2015	<ul style="list-style-type: none">• Review Financial Projections.• Board reviews 2015-16 staffing plan.• Board authorizes preparation of the 2015–16 tentative budget in accordance with the Illinois School Code.
	February 23, 2015	<ul style="list-style-type: none">• Board authorized the 2015-16 Staffing Plan
	May 11, 2015	<ul style="list-style-type: none">• Committee of the Whole – Board reviews draft of the 2015-16 tentative budget.
	August 10, 2015	<ul style="list-style-type: none">• Board adopts 2015–16 tentative budget.• Board sets date of Public Hearing for final budget adoption.• Board places tentative budget on public display for 30 days prior to public hearing and final budget adoption.
	September 28, 2015	<ul style="list-style-type: none">• Board conducts a public hearing on the 2014-15 final budget prior to budget adoption.• Board adopts the 2015-16 budget.
	October 26, 2015	<ul style="list-style-type: none">• Board reviews the 2015 tentative tax levy.• Board sets date of Public Hearing for the 2015 tax levy.
	December 14, 2015	<ul style="list-style-type: none">• Board conducts a public hearing prior to adopting the 2015 tax levy.• Board approves the 2015 tax levy.

Consent Agenda

ACTION ITEM 15-02-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of February 9, 2015, which includes the Personnel Report, Bills and Amendment to Shorten the Chief School Business Official's Contract by 2 Days and Corresponding Salary.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
February 9, 2015

Maria Cullotta	Resign as Lunch Program Head Supervisor at Washington School effective June 11, 2015.
Tim Benka	Employ as Summer School Principal effective June 16, 2015 – Emerson School.
Tony Clishem	Employ as Summer School Principal effective June 16, 2015 – Franklin School.
Tim Gleason	Employ as Summer School Principal effective June 16, 2015 – Emerson School.
Leslye Lapping	Employ as Summer School Early Childhood Principal effective June 16, 2015 – Jefferson School.

APPROVAL OF BILLS

The following bills are presented for approval:

Bills

10 - Education Fund -----	\$ 280,538.57
20 - Operations and Maintenance Fund -----	\$ 94,965.51
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 189,049.98
50 - Retirement (IMRF/SS/MEDICARE) -----	\$ -
60 - Capital Projects -----	\$ 130,933.56
80 - Tort Immunity Fund -----	\$ -
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 120283 - 120412

Total: \$ 695,487.62

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

Board Member Liaison Report

- Elementary Learning Foundation (ELF) Casino Night

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda

Monday, February 23, 2015
Regular Board Meeting
Washington Elementary School –Gym
1500 Stewart Avenue
Park Ridge, IL 60068

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, February 23, 2015

TIME

APPENDIX

7:30 p.m.	Meeting of the Board Convenes	
	<ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board 	
	<ul style="list-style-type: none"> • Pledge of Allegiance and Welcome 	
	-- Washington Elementary School Principal/Students/PTO	
	<ul style="list-style-type: none"> • Public Comments 	
	<ul style="list-style-type: none"> • Board Authorizes 2015-16 Staffing Plan 	A-1
	-- Chief School Business Official/ Assistant Superintendent for Human Resources	Action Item 15-02-4
	<ul style="list-style-type: none"> • Approval of Contract for Phase II Project at Field School 	A-2
	-- Director of Facility Management	Action Item 15-02-5
	<ul style="list-style-type: none"> • Approve Contract for FGM Architectural Firm 	A-3
	-- Director of Facility Management	Action Item 15-02-6
	<ul style="list-style-type: none"> • Consent Agenda - 	Action Item 15-02-7
	-- Board President	A-4
	<ul style="list-style-type: none"> • Personnel Report • Bills, Payroll and Benefits • Approval of Financial Update for the Period Ending January 31, 2015 • Destruction of Audio Closed Minutes 	
	<ul style="list-style-type: none"> • Approval of Minutes 	Action Item 15-02-8
	-- Board President	A-5
	<ul style="list-style-type: none"> • Closed Session Minutes..... • COW: Finance Minutes..... • Special Board Meeting Minutes..... 	February 9, 2015 February 9, 2015 February 9, 2015

- Regular Board Meeting Minutes..... January 26, 2015
- Closed Session Minutes..... January 26, 2015

• **Board Member Liaison Report**

A-6

-- Board of Education

- Insurance Committee
- Elementary Learning Foundation (ELF)

• **Other Discussion and Items of Information**

A-7

-- Superintendent

- Upcoming Agenda
- Memorandum of Information
- Follow-up on Collection of Current Years Student Fees
- Minutes of Board Committees (none)
- Other
- Discipline Data Report

• **Adjournment**

Next Meeting: Monday, March 23, 2015
 7:30 p.m. Regular Board Meeting
 Lincoln School –Gym
 200 S. Lincoln Avenue
 Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.