

**Meeting of the Board of Education
Park Ridge – Niles School District 64**

**Board of Education Agenda
Thursday, July 16, 2015
Special Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714**

On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Thursday, July 16, 2015

APPENDIX

TIME

- | | | |
|-----------|---|------------|
| 7:30 p.m. | Meeting of the Board Convenes <ul style="list-style-type: none">• Roll Call• Introductions• Opening Remarks from President of the Board | |
| 7:30 p.m. | • Board Recesses and Adjourns to Closed Session <ul style="list-style-type: none">-- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2 (c)(1)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)]. | |
| 8:00 p.m. | • Board Adjourns from Closed Session and Resumes Special Board Meeting | |
| 8:00 p.m. | • Public Comments | |
| 8:05 p.m. | • Resolution #1144 Regarding Residency Determination and Possible Tuition Assessment for Student A and B <ul style="list-style-type: none">-- Board President/Superintendent | A-1 |
| 8:15 p.m. | • Approval of Park Ridge-Niles School District 64 to Pay the Total Cost of Insurance for Building and District Certified Administrators Effective July 1, 2015 <ul style="list-style-type: none">-- Superintendent | A-2 |
| 8:20 p.m. | • Approval of Compensation for Building and District Certified Administrators Effective July 1, 2015 <ul style="list-style-type: none">-- Superintendent | A-3 |

- | | | |
|-----------|---|-----|
| 8:25 p.m. | <ul style="list-style-type: none"> • Approval of 2015-16 Compensation for Non-Certified Secretaries, Custodians, Maintenance and OT/PT Staff Effective July 1, 2015 --Superintendent | A-4 |
| | Action Item 15-07-14 | |
| 8:30 p.m. | <ul style="list-style-type: none"> • Approval of 2015-16 Compensation for Non-Certified Exempt Staff --Superintendent | A-5 |
| | Action Item 15-07-15 | |
| 8:35 p.m. | <ul style="list-style-type: none"> • Approval of 2016-17 Compensation for Non-Certified Exempt, Secretaries, Custodians, and Maintenance Staff Effective July 1, 2016 --Superintendent | A-6 |
| | Action Item 15-07-16 | |
| 8:40 p.m. | <ul style="list-style-type: none"> • Consent Agenda -- Board President <li style="padding-left: 20px;">• Personnel Report | A-7 |
| | Action Item 15-07-17 | |
| 8:45 p.m. | <ul style="list-style-type: none"> • Approval of Minutes -- Board President <li style="padding-left: 20px;">• Regular Board Meeting Minutes.....June 22, 2015 <li style="padding-left: 20px;">• Closed Session Minutes.....June 22, 2015 | A-8 |
| | Action Item 15-07-18 | |
| 8:50 p.m. | <ul style="list-style-type: none"> • Adjournment | |

Next Meeting: **Monday, August 10, 2015**
Closed Session Meeting – 7:00 p.m.
Regular Board Meeting – 7:30 p.m.
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics
As of July 14, 2015

August 10, 2015 – Jefferson School Multipurpose Room

Closed Session Meeting – 7:00 p.m.

Regular Board Meeting – 7:30 p.m.

- Board Adopts 2015-16 Tentative Budget & Establishment of Public Hearing Date
- Update on Unaudited Budget Actuals 2014-15
- Authorization to Submit Health Life Safety Survey to Illinois State Board of Education
- Preliminary Enrollment and Staffing Report
- Review of Institute Day Plans
- Niles Township District for Special Education 807 and the Park Ridge Consolidated Community School District 64 for the Provision of Certain Special Education Services
- Review of Closed Session Minutes for Release (consent)
- Superintendent Goal Update/5-Year Map

August 24, 2015 – Jefferson School Multipurpose Room

Regular Board Meeting – 7:30 p.m.

- Sixth Day of Enrollment
- District Institute Day
- Opening Days of School
- Presentation Adoption of Board Goals 2015-17
- Superintendent Goal Update/5-Year Map
- District 64 Financial Dashboard Updates
- Year 1 Web Review
- Update on Summer Construction Projects

September 14, 2015 – Jefferson School Multipurpose Room

Committee-of-the-Whole: Finance – 7:00 p.m.

- Board Reviews Final Draft of 2015-2016 Budget Prior to Adoption
- Financial Projections

September 28, 2015 – Roosevelt School – North Gym

Regular Board Meeting – 7:30 p.m.

- Board Conducts a Public Hearing on the 2015- 2016 Final Budget Prior to Adoption
- Adoption of FY16 District 64 Budget
- Update on Educational Ends
- Discussion on Committee and Meeting Structure
- Board Member School Visits
- Annual Recognition of Schools
- ISBE Report: Administrator & Teacher Salary and Benefits – School Year 2014-15 (memo)

October 26, 2015 – Field School – South Gym

Regular Board Meeting – 7:30 p.m.

- Board Reviews the 2015 Proposed Tax Levy
- Resolution #__ to Approve 2015 Proposed Tentative Tax Levy and Establishment of Public Hearing
- Board Discussion on Financial Projection Assumptions

TBD

- First Reading of Policies from PRESS Issue 88, May 2015
- Approval of Policies from PRESS Issue 88, May 2015

- Discussion: Fee Study
- Discussion: Board Policy 4:130 - Should the District Offer Reduced Lunch
- Discussion: Board Policy 4:150 – Should the Board continue to grant authority up to \$25,000 for renovations or permanent alterations Buildings and Grounds

The above are subject to change.

Resolution #1144 Regarding Residency Determination and Possible Tuition Assessment
for Student A and B

ACTION ITEM 15-07-11

Approval of Park Ridge-Niles School District 64 to Pay the Total Cost of Insurance for Building and District Certified Administrators Effective July 1, 2015

ACTION ITEM 15-07-12

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the District pay for the total cost of insurance for Building and District Certified Administrators retroactively effective July 1, 2015.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Approval of Compensation for Building and District Certified Administrators
Effective July 1, 2015

ACTION ITEM 15-07-13

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the District to provide the Superintendent with a pool of money to be allocated by the Superintendent for Building and District Certified Administrators retroactively effective July 1, 2015.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Approval of 2015-16 Compensation for Non-Certified Secretaries, Custodians,
Maintenance and OT/PT Staff Effective July 1, 2015

ACTION ITEM 15-07-14

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve salary increases for the 2015-16 school year for non-certified secretaries, custodians, maintenance, and OT/PT staff, as previously agreed on merit of 3% - Excellent, 2% - Proficient, 0% - Needs Improvement, and Unsatisfactory retroactively effective July 1, 2015.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Approval of 2015-16 Compensation for Non-Certified Exempt Staff

ACTION ITEM 15-07-15

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve salary increases for the 2015-16 school year for exempt non-certified staff of 2% retroactively effective July 1, 2015.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

Approval of 2016-17 Compensation for Non-Certified Exempt, Secretaries, Custodians, and Maintenance Staff Effective July 1, 2016

ACTION ITEM 15-07-16

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve salary increases the 2016-17 school year for non-certified exempt, (to include Director of Facility Management, Public Information Coordinator, Administrative Assistant to the Superintendent, District Technologist, Assistant Business Manager, Assistant for Student Learning, District Network and Server/District Technologist, Network Manager, Assistant Manager of Technology, School Technologists, District Traveling Nurse and OT/PT's), Secretaries, Custodians and Maintenance staff based on their respective Evaluation Tool, of 2% - Excellent, 1% - Proficient, 0% -Needs Improvement and Unsatisfactory effective July 1, 2016.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Consent Agenda

ACTION ITEM 15-07-17

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of July 16, 2015.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Approval of Minutes

ACTION ITEM 15-07-18

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board Meeting on June 22 and Closed Meeting on June 22, 2015.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.
June 22, 2015
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 6:06 p.m. Other Board members in attendance were Tom Sotos, Bob Johnson, and Mark Eggemann. Board member Vicki Lee arrived during discussion of the closed session motions. Board member Dathan Paterno arrived during the closed session. Board member Scott Zimmerman arrived during the architect presentation. Also present were Superintendent Laurie Heinz, Chief School Business Official Becky Allard, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

BOARD ADJOURNS TO CLOSED SESSION

Board President Borrelli announced that the Board would consider each exemption separately.

Board Adjourns
to Closed
Session

It was moved by Board President Borrelli and seconded by Board member Johnson to adjourn to closed session to discuss litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].

The votes were cast as follows:

AYES: Sotos, Borrelli, Johnson

NAYS: Eggemann

PRESENT: None.

ABSENT: Paterno, Zimmerman, Lee

The motion carried.

It was moved by Board President Borrelli and seconded by Board member Johnson to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2(c)(1)].

The votes were cast as follows:

AYES: Johnson, Borrelli, Lee

NAYS: Eggemann, Sotos

PRESENT: None.

ABSENT: Zimmerman, Paterno

The motion carried.

During the casting of the votes above, Board members discussed the opportunity for Board members to provide their viewpoints publicly prior to voting on any action subsequently proposed as a result of a closed session discussion.

It was then moved by Board President Borrelli and seconded by Board member Lee to adjourn to closed session to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)]

The votes were cast as follows:

AYES: Lee

NAYS: Eggemann, Sotos, Borrelli, Johnson

PRESENT: None.

ABSENT: Paterno, Zimmerman

The motion failed.

The Board adjourned from closed session at approximately 7:10 p.m. and after a short recess, resumed the regular Board meeting at 7:19 p.m. In addition to those mentioned above, also present were Assistant Superintendent Lori Lopez, Director of Special Education/Pupil Services Jane Boyd, Director of Innovation & Instructional Technology Mary Jane Warden, and approximately 20 members of the public.

Board President Borrelli announced that the item not approved for discussion in closed session would be taken up publicly later in the meeting.

Board President Borrelli announced that this would be the final Board meeting for Chief School Business Official Becky Allard, who is retiring later in the week. He reviewed her lengthy prior career in school finance, and praised her many accomplishments in finance and facilities during her six years in District 64. Members of the Board joined in a standing ovation to express their appreciation. CSBO Allard thanked the Board for the opportunity to serve District 64 and work together for the common goal of improving what can be done for students. Dr. Heinz noted that Ms. Allard would be missed by her colleagues and added her personal thanks for helping smooth her own transition to District 64 this year.

JUDITH L. SNOW AWARDS

Judith L. Snow
Awards

Dr. Heinz provided an overview of the ethical leadership awards for grade 8 students presented annually by the Elementary Learning Foundation (ELF) through a fund established in memory of Judith Snow by the League of Women Voters. She called upon ELF Trustee Julie Cook, who reviewed the accomplishments of the three students selected for recognition this year: Sofia Post from Emerson Middle School, and Abby Flood (who was unable to attend due to a previously scheduled volunteer leadership commitment) and Ainsley Owen from Lincoln Middle School. Board members and Dr. Heinz personally congratulated the students for receiving this prestigious recognition.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comments on topics not on the agenda, which were received as follows:

- Robert Schoenstedt, a Washington School parent, addressed the Board concerning available classroom space and the use of the Learning Resource Center next year for Channels of Challenge classes.

APPROVAL OF ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF PARK RIDGE AND PARK RIDGE-NILES DISTRICT 64 REGARDING THE UPTOWN TIF (RESOLUTION #1138)

Approval of Addendum to the Intergovernmental Agreement Between the City of Park Ridge and Park Ridge-Niles District 64 Regarding the Uptown TIF (Resolution #1138)

CSBO Allard recommended the Board approve the first amendment to the agreement as presented. She noted that the only section of the agreement being changed is the portion that deals with new property growth payments. She reported that the resolution of this issue has taken place through conversation over almost 18 months, with many Board presentations on the topic. She noted that if the agreement is approved tonight, the City is expected to also approve it on July 6 clearing the way for the overdue December 15, 2014 payment to be made to District 64. She reiterated that the agreement provides a concrete data source for calculation of the new growth payment, which should make the payment process seamless going forward. Board President Borrelli expressed the Board's appreciation for bringing this matter to a satisfactory conclusion after such prolonged investigation and discussion.

ACTION ITEM 15-06-8

Action Item
15-06-8

It was moved by Board member Paterno and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois approve the Addendum to the Intergovernmental Agreement between the City of Park Ridge and the Park Ridge-Niles District 64 regarding the Uptown TIF.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

**PRESENTATION AND DISCUSSION OF HEALTH LIFE
SAFETY SURVEY AND MASTER FACILITIES PLAN**

Presentation and
Discussion of Health Life
Safety Survey and Master
Facilities Plan

Kerry Leonard of FGM Architects presented an overview and summary of the Health Life Safety Survey and Master Facilities Plan (MFP) process and findings. He provided information about the District's facilities needs, both short- and long-term, and possible projects. These projects were identified to correct deficiencies in the buildings due to age, wear and tear, and code requirements; to continue to be stewards of the community's investment in facilities by maintaining the District's infrastructure; or providing facilities that support the educational needs and programs for students and staff.

Mr. Leonard responded to Board member questions throughout his presentation. He began a review of the findings by noting that a significant portion of the District's infrastructure is more than 60 years old, however all buildings are structurally sound and safe. He pointed out the District will need to continue to replace systems that are past their useful life. Significant infrastructure projects were identified at Washington School, to move student spaces from the lower level; at Jefferson, which is in need of a major renovation; and based on age and condition at Lincoln, renovation should be considered including toilets, locker rooms, and interior upgrades. Based on a capacity model review, he noted that program needs exceed available space at Field and Washington; gym space is over-scheduled at Field, Roosevelt and Washington; all elementary schools lack flexibility for changing educational needs; special education and student support spaces throughout the District are inconsistent; and that although District-wide there is sufficient middle school capacity, Emerson is overcrowded.

Turning to projects, Mr. Leonard reviewed possible work in six categories: health life safety; infrastructure assessment; secured entrances/Learning Resource Centers/multipurpose auditorium spaces; long-term site design considerations; capacity model and program spaces; and other projects at the District office and District spaces. Regarding Health Life Safety projects, he noted that no "urgent" life safety items were identified and that "required" and "recommended" items are included in the life safety budget. Turning to other categories, Mr. Leonard then reviewed each section in detail. He also provided school-by-school lists of potential work. In addition, Mr. Leonard noted that the study had investigated three alternatives for how kindergarten/early childhood could be accommodated along with the potential costs of each option.

Turning to how projects could be prioritized in the six areas, Mr. Leonard noted three levels were used to categorize the potential work. In addition, he noted that budget ranges were developed based on the six project categories. He pointed out that some of the listed projects address

identified needs in different ways, and that proceeding with one project might eliminate the need to complete others.

In summary, he presented three recommendations for moving forward: to submit the Health Life Safety report to the State, which identifies projects based on the Health Life Safety Code that will need to be completed over the next five years in coordination with other work that may be done across the District; to investigate options for secured entrances/Learning Resource Centers/multipurpose auditorium spaces as places that impact all students in every building with recommendations to be presented to the Board in fall 2015 with an eye toward bidding some or all projects for summer 2016 construction; and to prepare options for implementing the facility needs identified in the report with recommendations for a five-year plan to be presented to the Board in fall 2015. He also reviewed the design process and 16-month schedule for design and construction. Mr. Leonard then previewed additional projects on the 6-10 year planning horizon. Mr. Leonard confirmed that the Board would be receiving notebooks with additional detailed information in coming weeks.

Following this presentation, Board discussion moved to a preliminary consideration of funds available to complete such work. CSBO Allard reported that some funds remain from the 2014 bond sale and that limited funding has now been budgeted annually through the Operations & Maintenance Fund. She noted that the Board might consider a combination of using its existing fund balance as well as seeking additional bonding for this work. She and Dr. Heinz recommended that the District's financial adviser Elizabeth Hennessey from William Blair be invited to discuss options with the Board at a future meeting.

At 9:11 p.m., Board President Borrelli called for a brief recess; the meeting resumed at 9:23 p.m.

ANALYSIS OF STUDENT ACHIEVEMENT – MAP 2014-15

Assistant Superintendent for Student Learning Lori Lopez reported on the results of the spring 2015 MAP assessments in reading and math. She reported on both “status” or how our students’ average RIT scores compare to the average RIT scores of students in other schools, and on “growth” from RIT scores from fall to spring and how are students are growing in comparison to students in other schools. She noted that District 64 measures its achievement in reading and math by setting and monitoring targets for growth. She explained that an increase in individual student growth would ultimately result in an increase in status.

Analysis of Student
Achievement – MAP
2014-15

For reading, she noted that although District 64 did not maintain the same levels of growth in reading, the District did maintain high status at 94. She explained that the decrease in reading growth from the previous year might be the result of the District's recent transition to the Common Core version of the MAP assessment. Despite this decrease, Dr. Lopez noted that the District did continue to achieve growth at a percentile rank of 73 that is close to the upper quartile. The District's overall performance in reading remains excellent.

Turning to math, Dr. Lopez announced that the District has a great deal to celebrate, having far surpassed its growth goals in math that also led to higher status. District-wide the status climbed

to an average percentile rank of 93 while the average growth percentile jumped from 51 to 84. She discussed the actions taken during the last two years that likely resulted in this highly accelerated math growth, including an investment in new math resources, professional development, the use of high-impact instructional strategies, data review, transitioning to the Common Core MAP, and implementing an after-school tutoring program for at-risk math students through newly obtained Title I funding.

Dr. Lopez responded to Board member questions about this remarkable progress, and identified the data review protocol as one of the most powerful of the factors. Dr. Heinz added that professional development focusing on high-impact instruction was an important component as well.

Moving forward, Dr. Lopez noted that although our math and reading scores are exceptional when we think about national norms, District 64 wants to compare itself with other high performing districts. She noted that although initially she had hoped to mine data from local districts, instead the publishers of MAP, NWEA, created a virtual comparison group of other high-performing districts nationwide with similar resources and student profiles especially for District 64. She then shared information about District 64 performance in reading and math against this comparison group. For reading and math, District 64 is meeting the high performing norm, meaning that we are growing about the same as the districts in the comparison group. When performance results by decile are compared to this high performing group, District 64 students achieving in the 60-70th are performing below the norm. Dr. Lopez interpreted this to mean that students in the higher average general education/core classroom program likely would benefit from further challenges. Moving to math, Dr. Lopez noted that District 64's performance for students achieving below the 20th decile are slightly exceeding the comparison group, meaning our students who are struggling in math are growing at a faster rate than other high performing districts. She also noted that similar to reading, students in the higher average 70th decile are growing at a slightly lower rate than the comparison group. Dr. Lopez remarked this would be something administrators and teachers will want to look at how we can provide challenges in the core classroom for those students.

Looking toward the future, Dr. Lopez suggested that the District would be reviewing the fall 2015 MAP data using this high performing comparison group lens, and would be focusing on differentiation so that every decile group, especially those high average ones noted this spring, are appropriately challenged. She also recommended that District 64 set a five-year goal coincident with the new Strategic Plan to exceed the high performing norm. She further recommended that the District begin spring MAP testing of grade 8 students in 2016, which will provide data for one-third of the middle school students as well as important "exit" data. She responded to further Board member questions about this goal. Board members expressed appreciation for the outstanding results and Dr. Heinz thanked Dr. Lopez for working closely with NWEA to create this comparison group that can provide a useful tool to continue moving District 64 forward.

DISCUSSION OF CERTIFIED ADMINISTRATOR SALARY AND BENEFITS FOR 2015-16

Discussion of
Certified
Administrator
Salary and
Benefits for
2015-16

Board President Borrelli noted the Board had voted at the start of the meeting to conduct this discussion in open session. He reported that administration had asked the Board to consider providing and standardizing health and dental benefits for certified administrators to put District 64 on an even basis competing with other districts in this area. Board President Borrelli reported the Board also had been considering raises to base salaries for administrators for 2015-16. He noted that Board member Johnson had developed a spreadsheet to facilitate Board discussion by helping to measure the impact on the tentative 2015-16 budgeted amounts for this category. Board member Johnson summarized the potential costs of providing health and dental benefits for certified administrators, and the potential savings from eliminating other items to standardize benefits within the group. In addition, he noted the various options to eliminate or reduce a monthly telecommunications stipend. He pointed out the pool of funds that would then be available for potential increases to base salaries.

Dr. Heinz emphasized that administration had proposed and been discussing with the Board during closed session over the past several weeks four goals regarding administrative compensation this year, including: to standardize the benefit structure to create equity within the group; to move salaries over time to be measured against a quartile system of the North Cook school districts with which District 64 competes not only academically but for administrator talent; to incentivize administrators and set raises on an annual basis based on the market average within the North Cook quartile grid; and to make one-time adjustments as needed over time to specific administrators to place them more appropriately on the quartile grid.

Board member discussion focused on how to afford these changes. They estimated the potential dollar impact of various options, such as providing health benefits, potentially standardizing other benefits that exist within the administrative group, and eliminating or reducing other benefits such as a monthly telecommunications stipend for cell phones. A majority of Board members appeared to reach consensus in support of reducing the telecommunications stipend to \$250 annually and applying the savings to providing health and dental insurance. Board members turned their focus on annual increases and discussed whether the funds remaining from the spreadsheet analysis should be devoted to raises to base salary to achieve the key compensation goals Dr. Heinz mentioned. Board President Borrelli invited Board members to express their viewpoints on whether each member would support providing the insurance benefit and whether they would support a base salary increase; a majority appeared to reach consensus to do both. He noted the Board would defer action on this topic until the next meeting.

APPROVAL OF THE 2020 VISION STRATEGIC PLAN

Approval of the 2020
Vision Strategic Plan

Dr. Heinz thanked the Board and her administrative team for the thorough presentation and discussion at the June 8 meeting. She noted that adjustments had been made to the plan and scorecard based on that review, as detailed on her memo. She recommended approval of the plan so that work could begin on implementation planning this summer with the full administrative council in preparation for the start of school. She responded to Board member questions about how several of the new metrics would be developed as part of this implementation planning process. She noted the Board would receive semi-annual updates on the plan and balanced scorecard, with more frequent updates internally for administrators.

Noting that some adjustments would be inevitable, and expressed her enthusiasm for launching the plan.

ACTION ITEM 15-06-9

Action Item
15-06-9

It was moved by Board member Johnson and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the 2020 Vision Strategic Plan, including the: mission and vision; guiding philosophy; six objectives with their related strategies, outcomes and measures; and the balanced scorecard.

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

RESOLUTION #1139 FOR TRANSFER OF INTEREST FUNDS FROM WORKING CASH TO EDUCATIONAL FUND

Resolution #1139 for Transfer of Interest Funds from Working Cash to Educational Fund

CSBO Allard noted that unlike prior years, the interest in the Debt Service Fund was not being transferred since the levy in that fund is so low. She reported that the annual interest transfer is included in the budget. She affirmed that the interest is earned from investments in our portfolio as part of our investment program and that the transfer is a normal course of action each year.

ACTION ITEM 15-06-10

Action Item
15-06-10

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, adopt Resolution #1139, authorizing the transfer of \$161,515.32 interest earned from June 2014 – May 2015 from the Working Cash Fund to the Educational Fund on or before June 30, 2015.

AYES: Eggemann, Johnson, Lee, Zimmerman, Paterno, Sotos

NAYS: Borrelli

PRESENT: None.

ABSENT: None.

The motion carried.

RESOLUTION #1140 FOR PREVAILING WAGE

Resolution #1140
for Prevailing
Wage

CSBO Allard noted the District is required by the Illinois School Code to annually adopt the prevailing wage for Cook County, and that this action would place the District in compliance.

ACTION ITEM 15-06-11

Action Item
15-06-11

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64 Park Ridge – Niles, Illinois, adopt Resolution #1140 regarding the Illinois Prevailing Wage Act as provided by the Illinois Department of Labor.

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

ADOPTION OF RESOLUTION #1141 APPOINTING LUANN KOLSTAD AS THE IMRF AUTHORIZED AGENT

Resolution #1141
Appointing Luann Kolstad
as the IMRF Authorized
Agent

Dr. Heinz and CSBO Allard affirmed that this change is required.

ACTION ITEM 15-06-12

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the adoption of changing the authorized agent for Illinois Municipal Retirement Fund as provided for on the attached Notice of Appointment of Authorized Agent effective July 1, 2015.

Action Item
15-06-12

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF COMPENSATION FOR BUILDING AND DISTRICT CERTIFIED ADMINISTRATORS EFFECTIVE JULY 1, 2015

Approval of
Compensation for
Building and District
Certified
Administrators
Effective July 1, 2015

Based on tonight's lengthy discussion, Board President Borrelli noted the Board would anticipate receiving a more specific motion for action at the July 13 regular Board meeting.

APPROVAL OF 2015-16 SALARIES FOR ALL GROUPS, NON-CERTIFIED, OUTSIDE OF PREA AND PRTAA EFFECTIVE JULY 1, 2015

Approval of 2015-16 Salaries for all Groups, Non-Certified, Outside of PREA and PRTAA Effective July 1, 2015

Board President Borrelli summarized the proposals that had been discussed previously for these groups of employees effective July 1. He noted that the exempt group was shifting to a merit-based system, and that for the coming year the proposed increase would be a maximum of 2%. He noted that the Board had previously agreed that secretary and custodian/maintenance groups would receive a 3% maximum increase which would drop to a 2% maximum in future years. Board members suggested that motions be brought back for action at the July 13 meeting so that 2015-16 raise percentages are stated explicitly for each category of performance evaluation, and that the evaluation tool for use during 2015-16 to be considered for providing raises in 2016-17 also explicitly state the percentage raise for each category of performance evaluation.

RESOLUTION TO EXTEND SUPERINTENDENT'S CONTRACT

Resolution to Extend Superintendent's Contract

ACTION ITEM 15-06-15

It was moved by Board member Lee and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the resolution to extend the Superintendent's contract by one year.

Action Item
15-06-15

Board President Borrelli read a short statement defining the contributions Dr. Heinz has made to District 64, noting that she has redefined the attitude for the District to be one of continuous improvement. He reviewed several of her achievement this year, including a Baldrige quality audit, the development of a new Strategic Plan, challenging professional development, improvement in growth MAP scores in math, evaluation of Educational Ends and curriculum, reviewing student services, preparation of a master facilities study, enhancements in communication and outreach, and many other efforts. He noted the rigorous evaluation process used to set her goals and review her accomplishments this year, and that the Board was unanimous in its recommendation to extend her contract. Other Board members also expressed their strong support for retaining her, their respect for her leadership, and the extensive time the Board has taken due to the transition to new members to deliberate on her performance and proposed contract extension and compensation. Dr. Heinz expressed her appreciation for the Board's strong support.

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF COMPENSATION FOR SUPERINTENDENT
EFFECTIVE JULY 1, 2015**

Approval of
Compensation for
Superintendent
Effective July 1, 2015

Board President Borrelli offered an opportunity for the Board to return to closed session to discuss one final matter; four members expressed support for remaining in open session for the conversation.

Board President Borrelli then noted the previous Board had provided an extensive evaluation of Dr. Heinz's performance at mid-year and again at the close of the year, and found her work to be exemplary and that she had received an excellent rating from the Board for her performance in achieving the goals. As previously noted, the current Board also carefully reviewed her performance and the documentation before moving forward. He noted that Dr. Heinz had been hired below market, and that a proposal had been made to provide a 2% increase in base salary to begin moving her toward the market range. Board members then expressed their views on the proposed increase in base salary and on the provision of health insurance that other certified administrators are anticipated to receive. Board President Borrelli noted the evaluation tool had seven different areas with subdivisions in each. Dr. Heinz affirmed that her job is multi-faceted and that the Board's evaluation tool takes into account not only student achievement but also the many other responsibilities of her leadership position.

ACTION ITEM 15-06-16

Action Item
15-06-16

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the compensation package for the Superintendent effective July 1, 2015 that includes paying for her benefits in accordance with how we will be paying the other administrator's benefits and a 2% increase to base salary.

Board members discussed whether to split the two components of the motion, and also discussed whether to bring the package back on July 13 for approval. It was determined that several Board members expect to be absent on July 13. The consensus was to move forward with a vote on the motion as stated, and to revisit the motion if necessary.

The votes were cast as follows:

AYES: Zimmerman, Borrelli, Lee, Johnson

NAYS: Sotos, Paterno*, Eggemann

PRESENT: None.

ABSENT: None.

The motion carried.

[*Board member Paterno originally cast his vote as an Aye. At his request later in the meeting, the vote was changed to a Nay; this action was agreed upon by the other Board members who had voted Aye. Please see the minutes immediately prior to adjournment at the end of this meeting.]

CONSENT AGENDA

Consent
Agenda

Board member Johnson asked that the Maine Township School Depositories be removed from the Consent Agenda due to a conflict of interest with his employer.

CSBO Allard responded to Board member questions about the placement of a psychologist on the pay scale; the May expenses and revenues; payments to FE Moran for Carpenter; payments for Title II services; transportation contract payment in May; and services provided by PMA Financial. CSBO Allard also agreed to provide an updated estimate of the District's fund balance on June 30 at the close of the fiscal year to Board members in the Friday memo as a final report before her retirement.

A. PERSONNEL REPORT

Ashley Carlborg	Employ as Speech Language Pathologist for Jefferson School beginning August 17, 2015 - \$66,778.00.
Jocelyn Ortiz	Employ as School Psychologist for Field School beginning August 17, 2015, 2015 - \$70,405.00.
Catherine Peuvion	Employ as Social Worker for Washington School beginning August 17, 2015, 2015 - \$71,106.00.
Lynn Franz	Change of Assignment from Accounting Clerk - Level III to Assistant Payroll Specialist – Level IV effective July 1, 2015.
Elizabeth Gonzalez	Change of Assignment from Special Education/Pupil Services Secretary – Level III, 12-Months to Technology Secretary at Jefferson School – Level IV effective June 22, 2015.
Karen Harris	Resign as Lunch Program Assistant Head Supervisor at Washington School effective June 9, 2015.
Judy Krueger	Termination as Lunch Program Supervisor at Field School effective June 5, 2015.
Shari Lazor	Revision from June 8, 2015 Personnel Report - Employ as Assistant Principal for Washington School beginning July 27,

	2015.
Jason Friesl Grace Householder	Employ as Summer School Assistants effective 6/16/15 - Emerson School.
Nancy Tierney	Change of Assignment as Summer School Teacher at Emerson Plus Book Bag Coordinator Stipend to Summer School Technologist, no Stipend effective 6/16/15 - Emerson School.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL AND BENEFITS

Bills

10 - Education Fund-----	\$ 906,852.38
20 - Operations and Maintenance Fund -----	64,263.84
30 - Debt Services-----	-
40 - Transportation Fund -----	214,137.10
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	318,224.43
80 - Tort Immunity Fund -----	12,129.00
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 121771 - 121909 Total: \$1,515,606.75

Payroll and Benefits for Month of May 2015

10 - Education Fund -----	\$ 3,955,908.25
20 - Operations and Maintenance Fund -----	225,917.19
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	82,187.54
80 - Tort Immunity Fund-----	-

Checks Numbered: 11470 – 11543

Direct Deposit: 900074981 - 900076599

Total \$ 4,264,012.98

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING May 31, 2015

Monthly financial reports can be viewed on the District 64 website www.d64.org > Departments > Business Services.

D. APPROVAL OF RESOLUTION #1142 WITH PMA FINANCIAL SERVICES

E. ACCEPTANCE OF DONATION

F. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 15-06-17

Action Item
15-06-17

It was moved by Board member Johnson and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of June 22, 2015, which includes the Personnel Report; Bills, Payroll and Benefits; Approval of May Financials ending May 31, 2015; Approval of Resolution #1142 with PMA Financial Services; Acceptance of Donation; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MAINE TOWNSHIP SCHOOL TREASURER DEPOSITORIES

Approval of Maine
Township School
Treasurer
Depositories

ACTION ITEM 15-06-17a

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Maine Township School Treasurer Depositories.

Action Item
15-06-17a

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Eggemann

NAYS: None.

PRESENT: Johnson

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 15-06-18

Action Item
15-06-18

It was moved by Board member Zimmerman and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois approve the minutes from the Special Board Meetings on June 8 and June 1, 2015; Committee-of-the-Whole Meetings on June 8 and May 11, 2015; Regular Board Meeting on May 18, 2015; and Closed Meetings on June 8, June 1, and May 18, 2015.

Board members inquired whether closed session minutes were maintained in an electronic format that is searchable.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Dr. Heinz provided a brief overview of the final Traffic Safety Committee meeting of the year, which focused on preparations for the Worlds of Wonder summer school to be conducted this summer at Franklin and Emerson schools.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion and
Items of Information

Dr. Heinz and CSBO Allard presented information on the District's pCard rebate and responded to Board member questions about how the card is managed. Dr. Heinz also provided information on the remaining balance of uncollected student fees, an update on summer construction projects, and a FOIA request.

Board member Paterno then asked that his vote on Action Item 15-06-16 Superintendent's compensation for 2015-16 be changed, and that it had been his intention to vote against the motion. Board President Borrelli then asked whether the four other Board members who had voted in favor of the motion agreed to allow Board member Paterno's vote to be changed as the change would not impact the passage of the motion; all verbally agreed to the change. Board President Borrelli directed that the minutes indicate the change in how Board member Paterno had cast his vote.

ADJOURNMENT

Adjournment

At 12:06 a.m., it was moved by Board President Borrelli to adjourn, which was approved unanimously by voice vote.

President

Secretary

DRAFT