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## Meeting of the Board of Education Park Ridge – Niles School District 64

**Regular Board Meeting Agenda**  
**Monday, April 25, 2016**  
**Carpenter School – South Gym**  
**300 N. Hamlin Avenue**  
**Park Ridge, IL 60068**

*On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

### TIME

### APPENDIX

- |           |   |  |
|-----------|---|--|
| 5:30 p.m. | <p><b>Meeting of the Board Convenes</b></p> <ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Introductions</li> <li>• Opening Remarks from President of the Board</li> </ul> <p><b>• Board Recesses and Adjourns to Closed Session</b></p> <p>-- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)].</p>  |  |
| 7:30 p.m. | <p><b>• Board Adjourns from Closed Session and Resumes Regular Meeting</b></p> <p><b>• Pledge of Allegiance and Welcome</b></p> <p>-- Carpenter School Principal</p> <p><b>• Public Comments</b></p> <p><b>• Appointment of Franklin Elementary School Principal</b></p> <p>-- Superintendent <span style="float: right;"><b>Action Item 16-04-3</b></span></p> <p><b>• Primary Challenge and Channels of Challenge Program Recommendation</b></p> <p>-- Assistant Superintendent for Student Learning <span style="float: right;"><b>A-2</b></span></p> <p><b>• Approval of NGSS Science Materials Grades K-5</b></p> <p>-- Assistant Superintendent for Student Learning <span style="float: right;"><b>Action Item 16-04-4</b></span></p> <p><b>• Dashboard Update</b></p> <p>-- Director of Innovation and Instructional Technology <span style="float: right;"><b>A-4</b></span></p> <p><b>• Update on 2016-17 Chromebook 1:1 Plan</b></p> <p>-- Director of Innovation and Instructional Technology/<br/>Chief School Business Official <span style="float: right;"><b>A-5</b></span></p> |  |

- **Update on Proposed Board Finance and Facility Sub-Committees** **A-6**  
 -- Chief School Business Official
  
- **Approval of Critical Infrastructure Projects Summer 2016** **A-7**  
 -- Chief School Business Official **Action Item 16-04-5**
  
- **Approval of Elementary Lunch Program** **A-8**  
 -- Chief School Business Official **Action Item 16-04-6**
  
- **First Reading of Policy 6:40 from PRESS Issue May 2015** **A-9**  
 -- Superintendent
  
- **Consent Agenda** **Action Item 16-04-7** **A-10**  
 -- Board President
  - Personnel Report, including  
     Resolution #1164 Non-Reemployment of Part-Time Educational Support  
     Personnel Employee
  - Bills, Payroll and Benefits
  - Approval of Financial Update for the Period Ending March 31, 2016
  - Adopt Tentative Calendar for 2017-18
  - Approval of Intergovernmental Agreement for Shared Assistive  
     Technology Services
  - Approval of Fifth Amendment to Lease and License Agreement by  
     and Between Park Ridge-Niles Community Consolidated School District  
     No. 64, Cook County, Illinois and Child Care with Confidence, Inc.
  - Approval of Reading Record Resource Purchase
  - Approval of Auditors for 2015-16 Audit
  - Destruction Audio Closed Minutes (none)
  
- **Approval of Minutes** **Action Item 16-04-8** **A-11**  
 -- Board President
  - Regular Board Meeting -----March 21, 2016
  - Closed Session Meeting -----March 21, 2016
  - Special Board Meeting -----March 3, 2016
  
- **Other Discussion and Items of Information** **A-12**  
 -- Superintendent
  - Upcoming Agenda
  - Freedom of Information Act Requests
  - District Committee Update (Elementary Learning Foundation, PTO/A)
  - Memorandum of Information (none)
  - Minutes of Board Committees (none)
  - Other (none)
  
- **Adjournment**

Next Meeting: **Monday, May 9, 2016**  
 Closed Session Meeting – 6:30 p.m.  
 Special Board Meeting – 7:00 p.m.  
**Jefferson School – Multipurpose Room**  
 8200 N. Greendale Avenue

Niles, IL 60714

Next Regular  
Meeting:

**Monday, May 23, 2016**

Student Technology Showcase – 6:00 p.m.

Regular Board Meeting – 7:00 p.m.

**Emerson Middle School – multipurpose room**

8101 N. Cumberland Avenue

Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics  
As of April 21, 2016

**May 9, 2016 – Jefferson School – Multipurpose Room**

Closed Session – 6:30 p.m.

Special Board Meeting – 7:00 p.m.

- Presentation of Draft Comprehensive Safety and Security Plan
- Approval of Primary Challenge and Channels of Challenge Program Recommendations

**May 23, 2016 – Emerson School – Multipurpose Room**

Student Technology Showcase – 6:00 p.m.

Regular Board Meeting – 7:00 p.m.

*(As of Thursday, August 27, 2015 all Regular meetings will move from 7:30 p.m. to 7:00 p.m.)*

- Pledge of Allegiance and Welcome
- Recognition of Student Awards
- Recognition of Tenured Teachers
- Recognition of Green Awards
- ELF Grant Awards 2016-17
- Overview of Core Plus Committee Work
- Update on Enrollment Model – Analysis
- Discussion on Stormwater Fee
- Approval of 2016-17 Health Insurance Rates
- Approval of Financial Update for the Period Ending April 30, 2016 (consent)
- Approval of Final Calendar for 2015-16 (consent)
- Approval of Policy 6:40, PRESS Issue May 2015 (consent)
- ISBE Certificate of Recognition “Fully Recognized” (memo)
- Illinois State Board of Education (ISBE) School District Financial Profile (memo)
- Presentation of Board Meetings (memo)

**June 13, 2016 – Jefferson School – Multipurpose Room**

Committee of the Whole: 2016-17 Budget Draft – 7:00 p.m.

**June 27, 2016 – Jefferson School – Multipurpose Room**

Regular Board Meeting – 7:00 p.m.

*(As of Thursday, August 27, 2015 all Regular meetings will move from 7:30 p.m. to 7:00 p.m.)*

- ELF - Judith Snow Ethical Leadership Awards
- 2020 Vision Strategic Plan Year 1 Update
- Report on MAP Results
- Approval of 2016-17 Tentative Budget
- Resolution # for Prevailing Wage
- Approval of Maine Township School Treasurer Depositories
- Approval of Financial Update for the Period Ending May 31, 2016 (consent)
- Discipline Data Report (other)
- Update on Summer Construction Projects (other)

**Future Meeting Topics**

- Update on Educational Ends
- Appointment of Franklin School Principal
- Approval of Health Life Safety Recommendations for a Five-year Plan
- Curriculum Update
- Update on Food Service Contract

- Discussion: Board Policy 4:150 – Should the Board continue to grant authority up to \$25,000 for renovations or permanent alterations Buildings and Grounds
- Approval of Ten-year Health Life Safety Survey
- Approval of Safety Hazards (Transportation)

The above are subject to change.

Appointment of Franklin Elementary School Principal

ACTION ITEM 16-04-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the appointment of \_\_\_\_\_ as the Principal at Franklin Elementary School beginning July 1, 2016 through June 30, 2017.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

To: District 64 Board of Education

From: Lori Lopez, Assistant Superintendent for Student Learning

Date: April 25, 2016

Re: Primary Challenge and Channels of Challenge Program Recommendation

### **Background**

This school year, we convened a committee to review the K-2 Primary Challenge (PC) and grades 3-8 Channels of Challenge (C of C) programs in District 64. These programs support high-achieving/high-ability students in the areas of reading and math. The committee is comprised of 4 parents, 3 administrators, and 19 certified staff members representative of various schools and roles.

Committee members have diligently reviewed research and program models under the direction of Program Review Consultant Laura Beltchenko, a 34-year veteran educator. Laura is an advocate for the educational needs of high ability and gifted learners and is a past recipient of the prestigious Administrator of the Year by the National Association for Gifted Children (NAGC). She is the current Chair for NAGC's Early Childhood Network. She also serves as the current chairperson of the Illinois State Board of Education (ISBE)'s Gifted Education Advisory Council. The committee has also partnered with representatives from District 207, including Barb Dill-Varga, Assistant Superintendent for Curriculum and Instruction. Dr. Dill-Varga and her team shared achievement and placement data for District 64 students. They also discussed District 207's philosophy for serving high ability/high achievement students at the high school.

The committee is currently working on the selection process and will bring a recommendation forward regarding eligibility criteria in June. However, the committee is seeking Board approval for two recommendations related to screening and program structure.

### **Screening**

Currently, 2nd grade students can be recommended for the Cognitive Abilities Test as part of the Channels of Challenge screening process. We rely on parent and teacher nominations for this. Best practice in screening is to screen all students at the grade level. Including everyone in the talent pool for eligibility provides all students with an equitable chance for selection. In addition, it enables districts to identify a local norm for the screening assessment. **The Review**

**Committee recommends that we administer the CogAT to all 2nd graders beginning in the 2016-17 school year.**

### **Program Structure**

A priority concern that has emerged from parents and teachers relates to program structure. Third, fourth, and fifth grade C of C students currently have 45 minutes of math and reading class with their C of C teachers and an additional 15 minutes of independent application (assigned by the C of C teachers) in their homerooms. All other students have 60 minutes of reading and math instruction with their classroom teachers. The committee is committed to students staying with their C of C teachers for the full hour of the math and reading instructional blocks. **The Review Committee recommends that we extend 3rd-5th grade C of C**

**instruction so that it matches Core instruction, resulting in 60 minutes of C of C Math and 60 minutes of C of C Reading.**

If approved, this recommendation will increase staffing allocations. Principals and ESC Team members met to map out a strategy for reducing the budgetary impact of this recommendation. Channels of Challenge teachers were consulted in this process. The recommendation from the Administrative Team is to increase the current class enrollment guidelines to match the guidelines that are in place for general education classes. New sections of Channels of Challenge classes currently open when class enrollment exceeds 20. In general education classes, new sections open when enrollment exceeds: 26 at 3rd grade, 26 at 4th grade, and 28 at 5th grade.

If these new enrollment guidelines are not implemented, an allocation increase of 2.0-3.5 FTE would be required to implement the 60 minute class recommendation. This estimate considers the number of sections within three students of the current guideline for enrollment. By implementing the new guideline to match the general education classroom guideline, we anticipate an increase in staffing for the 2016-17 school year of .75-1.0 FTE. The .75 allocation is a confirmed number based on students who are already identified as eligible for the program. Appeals and identification will continue throughout the summer. There is one section within three students of the proposed new guideline. We feel confident that the maximum FTE required to accommodate any further changes in enrollment would be 1.0 FTE.

<b>Impact on Staffing</b>	<b>Number of 2016-17 Sections Within Three Students of Enrollment Guideline</b>	<b>FTE Increase/Decrease from 2015-16 Staffing</b>
Maintain Current Enrollment - 20 Maintain Current Minutes - 45	6	(.66) - +.33
Maintain Current Enrollment - 20 Increase Minutes - 60	6	+2.0-3.5
Increase Enrollment to Match General Education Classroom Guideline Increase Minutes - 60	1	+.75-1.0

The committee is currently working on program selection criteria and will bring a recommendation forward regarding the eligibility process in June. This recommendation will likely increase selection criteria, which will result in a decrease in enrollment and class sections. Therefore, by 2018-19, we anticipate that the proposed allocation would decrease to .5 FTE above the current 2015-16 staffing.

I want to acknowledge the committee's hard work with coming to consensus on these decisions. We look forward to our continued committee work and to sharing additional recommendations with the Board in June.



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# Channels of Challenge

Program Review Committee  
Recommendations  
April 2016

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# Primary Challenge/Channels of Challenge

## Program Review Committee

- Math & Reading Replacement Program/High Ability, High Achievement
- 4 parents, 3 administrators, and 19 certified staff members representative of various schools and roles
- Laura Beltchenko, Program Review Consultant
- Dr. Dill-Varga, District 207
- Continuing work on selection criteria
- Two current recommendations

## Recommendation #1: Screening

Administer the CogAT to ALL 2nd graders beginning in the 2016-17.

- Cognitive Abilities Test
- Parent and teacher nominations
- Equity
- Local norms

## Recommendation #2: Program Structure

Extend 3rd-5th grade C of C Math and Reading instruction to 60 minutes with the C of C Teacher.

- Current Practice: 45 minutes with C of C Teacher and 15 minutes of independent practice assigned by C of C Teacher and completed in homeroom
- Issues of equity, logistics, rigor and pacing
- Balancing instructional needs with impact in staffing
  - Current C of C guideline: >20
  - Current General Education guidelines: >26 at 3rd, >26 at 4th, > 28 at 5th

# Staffing Impact

	2016-17 Sections Within Three Students of Enrollment Guideline	FTE Increase/Decrease from 2015-16 Staffing
Maintain Current Enrollment - 20 Maintain Current Minutes - 45	6	(.66) - .33
Maintain Current Enrollment - 20 Increase Minutes - 60	6	+2.0 - 3.5
Increase Enrollment to Match General Education Classroom Guideline Increase Minutes - 60	1	+.75 - 1.0

# Next Steps

- Continued committee work on program selection criteria
- Anticipated recommendation in June
- Possible increase in selection criteria, which may result in a decrease in enrollment and class sections
- By 2018-19: Potential allocation decrease from .75 to .5 FTE above the current 2015-16 staffing

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# Questions?

— *PC/CC Review Committee* —  
*Recommendations*

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To: District 64 Board of Education

From: Lori Lopez, Assistant Superintendent for Student Learning

Date: April 25, 2016

Re: Approval of NGSS Science Materials Grades K-5

### **Background**

The Next Generation Science Standards (NGSS) were adopted as the Illinois Learning Standards for Science in January 2014. Full K-5 implementation of the NGSS is scheduled for next school year. Each May, all 5th and 8th grade students will take the Illinois Science Assessment (ISA) to measure student mastery of the Illinois Learning Standards for Science.

### **Committee History**

Over the past two years, the Elementary Science Committee has met to support District 64's transition to the Next Generation Science Standards. Dr. Tony Clishem, District 64's K-5 Science Curriculum Specialist, has provided leadership for this initiative. Science Review Committee members include:

Alex Rubenstein - 5th (FR)	Kim Kaniecki - PC (FI/FR)	Pamela Sammons - 1st (WA)
Barbara Bultinck - K (CA)	Lori Lopez - Asst. Supt.	Rachel Labuz - ITC (WA)
Beth Rihtar - ITC (FI)	Linda Bobowski - 1st (FI)	Sharon Bailey - 4th (WA)
Brett Balduf - Principal (CA)	Linda Diekman - ITC (RO)	Shirlee Pater - C of C (FR)
Cara Filipiak - 3rd (RO)	Lisa Gray - 1st (CA)	Susan Douglass - 3rd (CA)
Diane Kucharski - EL (WA)	Mary Alice Gilgunn - Speech	Taryn Handlon - LIS (RO)
Dina Pappas - 5th (FI)	Mary Lally - 1st (FR)	Tiffany Lewis - 3rd (FI)
Jessica Christian - 4th (FI)	Matt Bozeday - 5th (CA)	Tracie Thomas K-5 Math
Judyth Mathe - K (WA)	Meghan Keefer - K-5 ELA	
Kelly Velasco - 2nd (RO)	Nancy Sweeney - (FI)	

A detailed description of committee activities was shared at the March 21, 2016 Board Meeting. **After completing extensive program reviews, completing a site visit to a local district, and piloting lessons in classrooms, the Elementary Science Committee recommends the adoption of *TCI Bring Science Alive!* for K-5 students.**

The total cost of this curriculum adoption is \$192,453. *This is \$157,547 less than originally allocated for this purchase and includes \$112,046 in free materials.* We have worked with TCI



to secure significant discounts for the purchase of student materials. The program cost includes classroom kits for hands-on investigations, student subscriptions, print editions of student texts, and consumable student journals. Student subscriptions include an online student text, interactive tutorials, and an interactive student notebook. Teacher subscriptions were provided free of charge for all classroom teachers. In addition, a number of free subscriptions were provided for Pupil Services teachers at each school. Teacher subscriptions include: online classroom presentations and investigations, assessment tools, step-by-step lesson procedures, differentiated lessons, and access to the student subscriptions.

Below is an overview of materials by grade level. Teacher representatives from the Science Review Committee provided consultative feedback for this plan. You will notice that the number of student texts ordered in print increases in grades 2 and 3 where we provide initial foundational instruction in non-fiction text. It decreases in 4th and 5th grade where students have more experience with the Chromebook and can more readily navigate digital texts.

Grade	Student Digital Subscription	Student Journal	Student Text -Print Edition
K	No	No	.5 class set/building
1	No	Yes	1-2 class set per building
2	Yes	Yes	2-3 class sets per building
3	Yes	Yes	2-3 class sets per building
4	Yes	Yes	1 class set/building
5	Yes	Yes	1 student edition per/teacher

### **Next Steps**

Pending Board approval of this purchase, TCI will provide free professional development for staff. Sessions will be offered in May, over the summer, and at the start of the school year. In addition, Dr. Tony Clishem will collaborate with teacher volunteers to develop pacing guides by trimester for each grade level. These pacing guides will be shared with staff at the start of each trimester.

As we implement the program this year, we will refine our pacing guides and develop common assessments at each grade level. We will share an update with the Board regarding program implementation in December and at the end of the 2016-17 school year.

ACTION ITEM 16-04-4

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the NGSS Science Materials Grades K-5.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

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# Elementary Science Review

Committee Recommendation  
April 25, 2016

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# TCI *Bring Science Alive!*



*Minds-On!*

*Inquiry*

*NGSS-  
aligned*

*Grade-level  
appropriate*



*Hands-On!*

*Cross-  
Curricular*

*Ease of  
implementation*

# Program Components

## Student Materials

- 6-Year Student Subscription  
Online student text, interactive tutorials, interactive student notebook
- Student Journal (Consumable)
- Student Text - Print Edition
- Classroom Lab Kits

## Teacher Materials

- 6-Year Teacher Subscription  
Online classroom presentations and investigations, assessment tools, step-by-step lesson procedures, differentiated lessons, access to student subscriptions

# Program Cost

Grand Total	\$304,499
Free Materials	(\$112,046)
<b>Purchase Price</b>	<b>\$192,453</b>

# Materials by Grade Level

Grade	Student Digital Subscription	Student Journal	Student Text -Print Edition
K	No	No	.5 class set/building
1	No	Yes	1-2 class set per building
2	Yes	Yes	2-3 class sets per building
3	Yes	Yes	2-3 class sets per building
4	Yes	Yes	1 class set/building
5	Yes	Yes	1 student edition per/teacher



# Next Steps

<b>April 25</b>	Seek Board Approval for Curriculum Adoption
<b>By May 15</b>	Develop Grade Level Pacing Guides
<b>May-Summer-Fall: Introductory Professional Development</b>	Professional Development for Trimester 1
<b>December 2016 Spring 2017</b>	Board Updates

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# Questions?

— *TCI Bring Science Alive!* —

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Dashboard Update

Ms. Mary Jane Warden, Director of Innovation and Instructional Technology will provide the Board with an update on the Dashboard.

To: Board of Education  
Dr. Laurie Heinz, Superintendent

From: Mary Jane Warden, Director of Innovation and Instructional Technology  
Luann Kolstad, Chief School Business Official

Date: April 25, 2016

Re: Update on 2016-17 Chromebook 1:1 Plan

### **Resolution of Dell Generation 1 Chromebook Appeal**

During my Technology Update: Year-in-Review at the April 11, 2016 Board meeting, I reported on the unacceptable product performance of the Dell Generation 1 Chromebooks documented by District 64. After intense conversations with our Dell Account Manager, the Regional Vice President, and the President of Dell Sales, we have received word that Dell will exchange District 64's entire Dell Generation 1 Chromebook fleet. This amounts to replacing 2,782 units with Dell Generation 2 Chromebooks. We are extremely pleased with the company's decision to stand behind its products.

Although it cannot erase the inconvenience to students and the extra school and Tech Central staff time in handling the defective devices, we look forward to receiving the new equipment. We do not have a firm timeline yet, but are making plans for the exchange and deployment with Dell. We anticipate finishing the year with working devices, and looking forward to the start of the 2016-17 school year with a new fleet of Dell Generation 2 Chromebooks.

### **Technology Purchase for 2016-17**

In light of this unexpected infusion of new devices, we are working to realign the budget according to a new 4-year refresh cycle. Therefore, we are recommending the purchase of Dell Generation 2 Chromebooks to replace the remaining 5th grade Samsung Chromebooks to assure device dependability (addressing wireless card and other technical issues), to unify the fleet and bring consistency to the whole class of Chromebooks. This will ensure we have reliable, working Chromebooks for all students, help with keeping refresh cycles properly aligned and in sync, and pooling our support resources to support one Dell model. This purchase would be approximately \$82,500 and would be incorporated into the annual technology budget.

The issues the District has been experiencing with the Dell Generation 1 Chromebooks in Year 2 of product life has brought to light the stark reality that with Chromebooks so new to the market, there has been no history of product reliability or performance that we can put full confidence in. We are literally "growing up" with the product, just as consumers did when other new products

like iPhones or iPads came into existence. No one really knew if these products would stand the test-of-time, because we are virtually living it out in real time. With this reasoning, expecting a product like a Chromebook to last a full 4-years of wear and tear may be too ambitious to sustain. We will continue to track device issues through our help desk/asset management system to further inform us on product life span vs. device performance/durability.

Ideally, the District would like to operationalize the annual technology budget to incorporate the estimated projected allocation of \$155,000 for 550 Chromebooks (3-year refresh) and \$120,000 for 250 iPads (4-year refresh) each year. Because the entire fleet of Dell Generation 1 Chromebooks are being replaced for the 2016-17 school year, this gives the District two more years to operationalize a realistic refresh cycle for 1:1 devices, which is ample time for this planned disbursement to be integrated into a long-term sustainable budget.

To: Board of Education  
Dr. Laurie Heinz, Superintendent

From: Luann Kolstad, Chief School Business Official

Date: April 25, 2016

Re: Update on Proposed Board Finance and Facility Sub-Committees

At this time, I am recommending that we revisit the sub-committee structure at a later date. For the Finance Sub-Committee, I believe it would be beneficial to wait until after I have completed a full budget cycle with District 64. Given that this is my first complete budget cycle with this Board, it is important that the Board as a whole hears the same information in detail. This would also allow me to receive feedback from all Board members simultaneously on the budget planning process. Work on the 2016-17 budget is well under way in the Business Office. We will be presenting the details of the budget at the June 13, 2016 Committee-of-the-Whole meeting. Administrators from the different departments will be at the meeting to answer questions and give additional information on their portions of the budget. We would expect to adopt a tentative budget at the June 27 regular meeting.

In terms of the Facility Sub-Committee, I am also recommending that we revisit this sub-committee after Director of Facility Management Ron DeGeorge and his team have completed summer 2016 construction. As in the past, the Board will be receiving monthly updates on the progress of our infrastructure projects. In addition, I have traditionally invited Board members to tour the construction site to see projects as they are being completed. If any Board members are interested, please let Ron or me know. The visit must be planned in advance to ensure we have the correct safety equipment available for Board members visiting as well as knowing what type of construction work will be underway during that time.

To: Board of Education  
Laurie Heinz, Superintendent

From: Luann Kolstad, Chief School Business Official

Date: April 25, 2016

Re: Approval of Critical Infrastructure Projects Summer 2016

Tonight the Board will be asked to approve the third part of summer 2016 construction, Critical Infrastructure projects. The Board has already approved the roof work at District buildings and the secure vestibule and office renovation work at Washington School.

Attached to this Board report (Attachment 1) is an updated version of the November 11, 2015 document that was shared with the Board regarding the estimates for the critical infrastructure projects. The Initial Project Cost column represents the estimated costs given to the Board for all of the summer 2016 critical infrastructure projects. The Project Estimates column includes the projects that were in the bids the Board is reviewing tonight. A Notes column has been added to identify why projects were not included.

Bids for the critical infrastructure projects were received on Tuesday, April 19, 2016. We received three bids for the General Trades bid and three bids for the Electrical bid. The lowest responsible bidder for the General Trades package is Monarch Construction Company with a total bid of \$852,317. The administration is recommending that the Board approve the total amount, which includes an alternate bid amount of \$48,560 for the installation of safety and security film on all exterior doors in the District.

The lowest responsible bidder for the electric work is Meany Electric with a total bid of \$119,625.

Nicholas and Associates, Inc. have confirmed both contractors as the lowest responsible bidders and have reviewed their bids for accuracy with the individual contractors. Please see the Award Recommendation letter (Attachment 2) and bid tabulation sheet for additional information.

The fees associated with these two bids are approximately \$132,000.

**Recommendation for Critical Infrastructure Projects**

The administration recommends that the Board of Education approve the bid from Monarch Construction Company in the amount of \$852,317 for General Trades work and the bid from Meany Electric in the amount of \$119,625 for Electrical work.

**ACTION ITEM 16-04-5**

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the bid from Monarch Construction Company in the amount of \$852,317 for General Trades work and the bid from Meany Electric in the amount of \$119,625 for Electrical work.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/25/16



**Park Ridge–Niles School District 64**  
**Proposed Facility Improvement Plan**  
**Summer 2016**  
**Other Project Category**  
**November 11, 2015**

Attachment 1

Projects		Initial Project Cost 11/11/2015	Project Estimates April 25, 2016	Notes
<b>Carpenter Elementary School</b>				
A-33 Exit Door	Gym 170 Occupant Load overloads exits, provide new direct exterior exit	\$ 10,890	\$ 10,890	
1 Roof	Provide new roof ridge vent	\$ 9,600		In Roofing Project
5 Doors	Replace existing doors at north vestibule where doors are degraded due to corrosion	\$ 4,000	\$ 4,000	
6 Doors	Repair security pad at north vestibule where it has become disconnected from frame	\$ 100	\$ 100	
13 Roof	Provide additional roof support for existing condensate line	\$ 2,200		In Roofing Project
22 Exterior Security Lighting	Replace existing exterior lights that have yellowed and show signs of rust with new energy efficient fixtures	\$ 49,400	\$ 49,400	
<b>Total Carpenter School</b>			<b>\$ 64,390</b>	
<b>Franklin Elementary School</b>				
14 Roof	Remove and replace roof vents that show signs of corrosion and blockage	\$ 5,100		In Roofing Project
22 Exterior Security Lighting	Replace existing exterior lights that have yellowed and show signs of rust with new energy efficient fixtures	\$ 50,800		Removed - Not replacing fixtures
24 Roof	Replace metal gutters and fascia due to denting, damage and finish failure	\$ 36,300		In Roofing Project
25 Masonry	Clean efflorescence in multiple locations to review for water infiltration	\$ 3,600	\$ 3,600	
6 Mechanical - EF	Remove and replace 5 exhaust fans	\$ 25,400	\$ 25,400	
7 Mechanical - Office	In office 120C replace split system past its useful life.	\$ 26,100		Removed from Summer 2016 Scope
<b>Total Franklin School</b>			<b>\$ 29,000</b>	

**Park Ridge–Niles School District 64**  
**Proposed Facility Improvement Plan**  
**Summer 2016**  
**Other Project Category**  
**November 11, 2015**

Attachment 1

Projects		Initial Project Cost 11/11/2015	Project Estimates April 25, 2016	Notes
<b>Roosevelt Elementary School</b>				
A-16 Gym Windows	Gym 100 - Fiberglass glazing panels faded, cracked and delaminating - Replace	\$ 33,324		To be bid out in May 2016 w/ Lincoln
A-15 Exterior Doors	Gym 100 - Existing doors not adequate width and are too close together for proper exiting, provide additional direct exterior exit	\$ 14,158	\$ 14,158	
5 Masonry	Remove and Repair spalling brick at various locations	\$ 32,700	\$ 32,700	
19 Exterior Security Lighting	Replace existing exterior lights that have yellowed and show signs of rust with new energy efficient fixtures	\$ 39,900	\$ 39,900	
21 Masonry	Clean efflorescence in multiple locations to review for water infiltration	\$ 3,600	\$ 3,600	
8 Mechanical	Gym / Cafeteria 100 replace existing air handling unit	\$ 123,400	\$ 123,400	
10 Mechanical	Mech. Staff workroom 306A Replace existing exhaust fan	\$ 17,400	\$ 17,400	
11 Mechanical	Elevator machine room replace existing exhaust fan	\$ 9,400	\$ 9,400	
Site	Repair and patch existing pot holes	\$ 108,900	\$ 108,900	
<b>Total Roosevelt School</b>			<b>\$ 349,458</b>	

**Park Ridge–Niles School District 64**  
**Proposed Facility Improvement Plan**  
**Summer 2016**  
**Other Project Category**  
**November 11, 2015**

Attachment 1

Projects		Initial Project Cost 11/11/2015	Project Estimates April 25, 2016	Notes
<b>Washington Elementary School</b>				
8 Masonry	Remove and Repair spalling brick at various locations	\$ 217,800		Work completed Summer 2015
32 Masonry	Clean efflorescence in multiple locations to review for water infiltration	\$ 5,400	\$ 5,400	
14 Mechanical	Replace existing roof top unit	\$ 61,000	\$ 61,000	
17 Mechanical	Mech 120 remove and replace air handler and boiler	\$ 326,700	\$ 326,700	
18 Mechanical	remove and replace exhaust fan	\$ 31,100	\$ 31,100	
<b>Total Washington School</b>			<b>\$ 424,200</b>	
<b>Lincoln Middle School</b>				
A-52 Fiberglass Panels	Room 203 - Fiberglass glazing panels faded, cracked and delaminating - Replace as part of new windows	\$ -		
A-70 Windows	Exterior - Replace windows due to thermal breaks that have shrunk and compromised structural stability	\$ 512,195		To be rebid in May 2016
A-38 Gym Egress	Gym 119 - Provide new exterior exit for occupancy overload in gym	\$ 45,738	\$ 45,738	
A-39 Gym Egress	Gym 119 - Enlarge existing exterior exit and increase size of landing and exterior stairs for occupancy overload in gym	\$ 79,860	\$ 79,860	
A-40 Gym Egress	Gym 119 - Provide new exterior exit for occupancy when divider walls are closed	\$ 15,246	\$ 15,246	
30 Exterior Security Lighting	Replace existing exterior lights that have yellowed and show signs of rust with new energy efficient fixtures	\$ 61,300	\$ 61,300	
<b>Total Lincoln Middle School</b>			<b>\$ 202,144</b>	

**Park Ridge–Niles School District 64**  
**Proposed Facility Improvement Plan**  
**Summer 2016**  
**Other Project Category**  
**November 11, 2015**

Attachment 1

Projects		Initial Project Cost 11/11/2015	Project Estimates April 25, 2016	Notes
<b>Jefferson Center</b>				
13 Exterior Security Lighting	Replace existing exterior lights that have yellowed and show signs of rust with new energy efficient fixtures	\$ 40,700	\$ 40,700	
15 Masonry	Clean efflorescence in multiple locations to review for water infiltration	\$ 5,400	\$ 5,400	
<b>Total Jefferson Center</b>			<b>\$ 46,100</b>	
<b>Hendee Administration Building</b>				
Masonry	Clean efflorescence in multiple locations to review for water infiltration	\$ 209,472	\$ 209,472	
Site	Repair and patch existing pot holes	\$ 139,000	\$ 139,000	
<b>Total Hendee Building</b>			<b>\$ 348,472</b>	
<b>Total Rebid Infrastructure Projects</b>			<b>\$ 1,463,764</b>	
<b>Total of Bids for Approval</b>			<b>\$ 971,942</b>	
<b>Estimated Associated Fees</b>			<b>\$ 132,000</b>	
<b>Variance Estimate to Bid</b>			<b>\$ 359,822</b>	



# NICHOLAS & ASSOCIATES, INC.

1001 Feehanville Drive  
Mt. Prospect, IL 60056

Phone 847.394.6200  
Fax 847.394.6205

April 20<sup>th</sup>, 2016

Ms. Luann Kolstad  
Chief School Business Official  
Community Consolidated School District 64  
164 S. Prospect Avenue  
Park Ridge, IL 60068-4079

Re: Award Recommendation - 2016 Capital Improvement Work (Critical Infrastructure)

Dear Ms. Kolstad,

Bids for the above-referenced project were received at the District Administrative Offices located at 164 S. Prospect Avenue, Park Ridge, IL. Bids were publicly opened and read aloud on Tuesday, April 19<sup>th</sup>, 2016 at 2:00 PM local time.

Enclosed, for your information, is a copy of the bid tabulation sheet outlining the bids received from the contractors.

Nicholas & Associates, Inc. has confirmed that the apparent low/most responsive bidders have reviewed and understand the bid documents for the 2016 Capital Improvements Project and intend to perform the work as specified. All contractor being recommended have an extensive work history with Nicholas & Associates and have completed numerous projects for other local School Districts.

Therefore, we recommend that the Board of Education issue construction contracts to the following Contractors for the 2016 Capital Improvements Projects - Base Bid No. 1, Base Bid No. 2, & Alternate No. 1:

<u>Base Bid Project</u>	<u>Contract Value Amount</u>
<b>Monarch Construction Company</b> 17401 Laflin Avenue Hazel Crest, IL 60429	<b>\$852,317.00</b>
<b>Meany Electric</b> 17401 Laflin Avenue Hazel Crest, IL 60429	<b>\$119,625.00</b>
<b>Total Project Cost:</b>	<b>\$971,942.00</b>

Should you have any questions regarding the above or you need additional information, please do not hesitate to contact our office.

Sincerely,  
Nick Papanicholas, Jr.  
Vice President

cc: Project File



**Park Ridge-Niles School District 64  
2016 Capital Improvements Project**

April 19, 2016 - 2:00 p.m.

**FGM** ARCHITECTS

Bid Package #1 - General Trades				
Contractor	Bid Bond	Addendums	Base Bid No. 1	Alternate Bid No. 1
Monarch Construction	✓	✓	\$803,757.00	\$48,560.00
CMM Group	✓	✓	\$1,207,300.00	\$75,300.00
RB Construction	✓	✓	\$863,500.00	\$51,000.00
Bid Package #2 Electrical				
Contractor	Bid Bond	Addendums	Base Bid No. 2	
Genesis Electric	✓	✓	\$133,374.00	
Meany Electric	✓	✓	\$119,625.00	
Shoreline Electric	-	-	-	
American Electric	✓	✓	\$234,000.00	
Richmond Electric	-	-	-	

To: Board of Education  
Dr. Laurie Heinz, Superintendent

From: Luann Kolstad, Chief School Business Official

Date: April 25, 2016

Re: Approval of Elementary Lunch Program

At the most recent PTO/A President's meeting with our District administrative team on May 12, we learned that several of the PTO/A groups would prefer to embed the start-up costs into the daily lunch price. It was felt that this approach would allow parents who are directly utilizing the program to ultimately be responsible for the associated expenses.

With this alternate approach in mind, we have updated our initial proposal to reflect a payback of the District's start-up investment over a multi-year period. Initially, the District would fund the start-up expenses of \$90,000. As reported at the January 26, 2016 Board of Education meeting, the District annually realizes a surplus of approximately \$27,000 from the sale of a la carte items at the two middle schools. Our initial revenue and expenditure estimates for the elementary program are based on an overall 50% participation rate, which was confirmed by the recent parent survey about interest in the lunch program. Based on this estimated participation, the District would realize a surplus of approximately \$69,000 when charging \$3.75 per lunch. The cost of the lunch also includes the recyclable/compostable serveware materials shared by Arbor at the April 11, 2016 Board meeting. Thus, the surplus generated from the middle school a la carte sales combined with the elementary hot lunch surplus would pay back the initial expenditures for a District-run elementary program in a short period of time.

Another option for the Board to consider is instituting the hot lunch program in only one or two schools this fall. In this event, we would recommend Franklin and Roosevelt schools. The new principal at Franklin has experience with a District-run hot lunch program and Roosevelt has a second kitchen off the gym that could be dedicated to the program. Conducting a 1- or 2-school pilot would reduce the District's startup costs, because we would not need to immediately purchase an additional cooler for Emerson Middle School's kitchen due to the lower volume of food required to be stored. The cost for the cooler was estimated at \$25,000. Estimated startup costs for the two buildings would be approximately \$30,000. Any kitchen changes can be done by our own maintenance staff, which also saves on labor costs.

We would recommend moving forward with a hot lunch program at all five elementary schools effective with the 2016-17 school year.

**Action Item 16-04-06**

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the Elementary Lunch Program for the five elementary schools in the District at a start-up cost of approximately \$90,000.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

4/25/2016



First Reading of Policy 6:40 from PRESS Issue 88 May 2015

<b>Policy</b>	<b>Issue</b>	<b>Title</b>	<b>District Policy Committee Change/No Change</b>	<b>Board Policy Committee Change/No Change</b>
6:40	88 May 2015	Instruction – Curriculum Development	N/C	N/C

4/25/16

## Instruction

### Curriculum Development <sup>1</sup>

#### Adoption <sup>2</sup>

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals,
2. Student needs as identified by research, demographics, and student achievement and other data,
3. The knowledge, skills, and abilities required for students to become life-long learners,
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements, <sup>3</sup>
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available, <sup>4</sup>
6. The Illinois State Learning Standards and any District learning standards, and
7. Any required State or federal student testing.

The School Board will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria. <sup>5</sup>

#### Experimental Educational Programs and Pilot Projects <sup>6</sup>

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content.

<sup>2</sup> This section is not dictated by State or federal law, but reflects board work regarding curriculum. Each board should dwell over this section to ensure it articulates the board's intent.

<sup>3</sup> State law mandates certain courses of study, but local school boards may set requirements exceeding State law-mandated courses of study (105 ILCS 5/10-20.8 and 5/27-1 et seq.).

<sup>4</sup> Alternative for unit districts:

5. The curriculum District-wide and articulated across all grade levels.

<sup>5</sup> The following is an alternative for boards that do not want the sample language's degree of delegation:

The School Board will consider the Superintendent's recommendation and adopt a curriculum that meets the above criteria.

<sup>6</sup> Experimental educational programs may require the approval of the State Board of Education and an agreement with the affected exclusive bargaining agent (105 ILCS 5/10-19). State law addresses pilot programs for teachers in relation to clinical schools, restructuring, and providing special assistance and support to beginning teachers (105 ILCS 5/2-3.52A).

### Single-Gender Classes and Activities 7

The Superintendent may recommend a program of nonvocational single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. The Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, and (2) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

### Development 8

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program's efforts to:

1. Regularly evaluate the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

### Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>7</sup> The U.S. Dept. of Education (DOE) amended its Title IX regulation to make it easier for schools to have single-sex classes and extracurricular activities (34 C.F.R. Part 106). Title IX generally protects students from discrimination on the basis of sex. However, the DOE added flexibility to its rules on single-sex classes and activities back in 2006, citing research that suggests that some students benefit in single-sex classes. The rules are very specific and should be reviewed with the board attorney when designing single-sex classes or activities.

Consult the board attorney about accommodation issues for transgender or gender non-conforming students in single sex classes. State law prohibits gender-based discrimination, including transgender and gender non-conforming students (775 ILCS 5/5-101(11); 775 ILCS 5/1-103(O-1) and 23 Ill.Admin.Code §1.240). Federal law prohibits exclusion and discrimination on the basis of sex. 20 U.S.C. §1681(a). Title IX of the Education Amendments of 1972. According to the U.S. Department of Education's Office for Civil Rights (OCR) and the U.S. Department of Justice, Title IX protects lesbian, gay, bisexual, and transgender students, from gender discrimination. See 7:10-AP, *Accommodating Transgender Students or Gender Non-Conforming Students*.

<sup>8</sup> The last two sections of this policy provide a process for the board to monitor the extent that its ends for curriculum development are being pursued. However, a board may be concerned that these sections offend the board's efforts to delegate authority to the superintendent to manage the district. If so, these sections should be deleted. See the IASB's "Foundational Principles of Effective Governance," [www.iasb.com/principles\\_popup.cfm](http://www.iasb.com/principles_popup.cfm).



LEGAL REF.: 34 C.F.R. Part 106.  
105 ILCS 5/10-20.8 and 5/10-19.

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues) 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Language Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

Consent Agenda

ACTION ITEM 16-04-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of April 25, 2016 which includes the Personnel Report; including Resolution #1164 Non-Reemployment of Part-Time Educational Support Personnel Employee; Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending March 31, 2016; Adopt Tentative Calendar for 2017-18; Approval of Intergovernmental Agreement for Shared Assistive Technology Services; Approval of Fifth Amendment to Lease and License Agreement by and Between Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois and Child Care with Confidence, Inc.; Approval of Reading Record Resource Purchase; Approval of Auditors for 2015-16 Audit and Destruction Audio Closed Minutes (none).

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report  
April 25, 2016

Maria Dernis	Employ as Lunch Program Supervisor at Washington School effective April 20, 2016.
Jamie Hestad Zimniok	Leave of Absence Extension Request, Maternity/FMLA – Instrumental Music Teacher at Emerson School effective April 22, 2016 – June 2, 2016 (tentative).
Lindsey Hejza	Resign as 5th Grade Teacher at Field School effective June 2, 2016.
Candyce Hancock	Retire as Secretary 10-mo. level IV at Lincoln School effective June 9, 2016.
Janet Groll	Approval of Formal Resolution Authorizing Non-Employment of Part-Time Educational Support Personnel Employee.
Margaret Temari	Employ as Summer School Nurse effective June 7, 2016 – Field School.
Paula Yurkovic	Revision from March 21, 2016 Board Report Employ as Summer School Early Childhood Nurse effective June 7, 2016 – Jefferson School and on call only at Emerson School.

## APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

### Bills

10 - Education Fund -----	\$ 1,175,769.16
20 - Operations and Maintenance Fund -----	\$ 279,604.25
30 - Debt Services -----	\$ 11,018.28
40 - Transportation Fund -----	\$ 267,148.10
50- Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 278,466.50
80 - Tort Immunity Fund -----	\$ 492.50
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 124423 - 124648

Total: \$ 2,012,498.79

### Payroll and Benefits for Month of March, 2016

10 - Education Fund -----	\$ 4,110,937.72
20 - Operations and Maintenance Fund -----	\$ 221,155.63
40 - Transportation Fund -----	\$ 4,711.07
50 - IMRF/FICA Fund -----	\$ 83,141.18
51 - SS/Medicare -----	\$ 93,612.41
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 12221 - 12290

Direct Deposit: 900091875 - 900093532

Total: \$ 4,513,558.01

This report can be viewed on the District 64 website on the Financial Data-Current link.

<http://www.d64.org/business/financial-data-current.cfm>



To: Board of Education  
Dr. Laurie Heinz, Superintendent

From: Luann Kolstad, Chief School Business Official  
Brian Imhoff, Assistant Business Manager

Date: April 25, 2016

Subject: Executive Summary – Financial Update for the Period Ending March 31, 2016

---

Attached for your review:

- Fund Balance Report as of March 31, 2016
- Revenue Summary Report as of March 31, 2016
- Expenditure Summary Report as of March 31, 2016

March is a month where the District receives the majority of its first installment property tax collections. The financials show tax revenues of nearly \$23.5 million across all funds in March. Fund balances increase significantly for the moment as these revenues fund our operations until the second installment arrives in the fall. We are still waiting from Cook County on the EAV and New Property information associated with our 2015 Tax Levy. We will update the Board as soon as the information becomes available.

The March financials also reflect the inter-fund transfer approved by the Board at the meeting on March 21. Funds were transferred from the Education Fund to the Debt Service Fund to cover this year's capital lease payments for copiers and the phone system. The State requires that all capital lease payments be expensed from the Debt Service Fund.

Mrs. Wsol will be posting on your Board Wiki in a location separate from the board reports the detailed monthly financial information and the monthly investment reports from the Treasurer. If you need the detail, go here for it.

As always, if you have any questions, comments, or concerns, please email Dr. Heinz and myself.

**Park Ridge - Niles School District 64**  
**Fund Balance Report for the Period Ending March 31, 2016**

Fund	Audited Fund Balance June 30, 2015	2015-16 FYTD Revenues	2015-16 FYTD Expenditures	Excess / (Deficiency) of Revenues Over Expenditures	Inter-Fund Transfers	Unaudited Fund Balance March 31, 2016
Education	\$26,063,112	\$55,939,054	\$37,530,314	\$18,408,740	(\$196,807)	\$44,275,045
Tort Immunity	1,072,144	667,042	763,777	-96,735	0	\$975,409
Operations & Maintenance	3,905,790	7,656,707	3,724,582	3,932,125	0	\$7,837,915
Transportation	2,504,449	1,922,890	1,703,280	219,610	0	\$2,724,059
Retirement (IMRF)	700,650	1,831,836	1,085,121	746,715	-466,126	\$981,239
Retirement (Social Security)	0	498,521	455,087	43,434	466,126	\$509,560
Working Cash	14,637,563	571,682	0	571,682	0	\$15,209,245
Total Operating Funds	\$48,883,708	\$69,087,732	\$45,262,161	\$23,825,571	(\$196,807)	\$72,512,472
Capital Projects	4,176,494	22,808	3,317,805	-3,294,997	0	\$881,497
Debt Service	3,743,954	3,226,674	3,031,569	195,105	196,807	\$4,135,866
Total Non-Operating Funds	\$7,920,448	\$3,249,482	\$6,349,374	(\$3,099,892)	\$196,807	\$5,017,363
Total All Funds	\$56,804,156	\$72,337,214	\$51,611,535	\$20,725,679	\$0	\$77,529,835

This report can be viewed on the District 64 website on the Financial Data-Current link.

<http://www.d64.org/business/financial-data-current.cfm>

**Tentative  
Adopted 4/25/16  
DRAFT**

**SCHOOL DISTRICT 64 PARK RIDGE-NILES  
2017-18**

**AUGUST**

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	0
7	8	9	10	11	0
14	TI	TI	(17	18	2
21	22	23	24	25	5
28	29	30	31		4
			Total		11

(11)

**SEPTEMBER**

Mon	Tue	Wed	Thr	Fri	Total
					1
HOL	5	6	7	8	4
11	12	13	14	15	5
18	19	20	21	22	5
25	26	27	28	29	5
			Total		20

(31)

**OCTOBER**

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	5
HOL	10	11	12	13	4
16	17	18	19	20	5
23	24	25	26	27	5
30	31				2
			Total		21

(52)

**NOVEMBER**

Mon	Tue	Wed	Thr	Fri	Total
		1	2	3	3
6	TI	8	9	10	4
13	14	15	16	17	5
FPT	NIA	NIA	HOL	NIA	0
27	28	29	30		4
			Total		16

(68)

**DECEMBER**

Mon	Tue	Wed	Thr	Fri	Total
				1	1
4	5	6	7	8	5
11	12	13	14	15	5
18	19	20	21	22	5
HOL	NIA	NIA	NIA	NIA	0
			Total		16

(84)

**JANUARY**

Mon	Tue	Wed	Thr	Fri	Total
HOL	NIA	NIA	NIA	NIA	0
8	9	10	11	12	5
HOL	16	17	18	19	4
22	23	24	25	26	5
29	30	31			3
			Total		17

(101)

**FEBRUARY**

Mon	Tue	Wed	Thr	Fri	Total
			1	2	2
5	6	7	8	9	5
*XH	13	14	15	16	5
HOL	20	21	22	23	4
26	27	28			3
			Total		19

(120)

**MARCH**

Mon	Tue	Wed	Thr	Fri	Total
			1	2	2
*XH	6	7	8	9	5
12	13	14	15	16	5
NIA	NIA	NIA	NIA	NIA	0
26	27	28	29	FPT	4
			Total		16

(136)

**APRIL**

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	26	27	5
30					1
			Total		21

(157)

**MAY**

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
21	22	23	24	25	5
HOL	29	30	31		3
			Total		22

(179)

**JUNE**

Mon	Tue	Wed	Thr	Fri	Total
				1)	1
XED	XED	XED	XED	XED	0
11	12	13	14	15	0
18	19	20	21	22	0
25	26	27	28	29	0
			Total		1

(180)

**JULY**

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	0
9	10	11	12	13	0
16	17	18	19	20	0
23	24	25	26	27	0
30	31				0

School Begins for Students:	8/17/17
School Closes for Students:	6/1/18
Pupil Attendance Days:	180
Approved Institute Days:	3
Approved All Day Parent/Teacher:	2
Conference Days:	
TOTAL (185 days or more):	185
Proposed Emergency Days	5

**UPCOMING ELECTIONS**

Gubernatorial Primary Election	3/20/18
Gubernatorial General Election	11/6/18

**SCHOOL HOLIDAYS**

Labor Day	9/4/17
Columbus Day	10/9/17
Veterans' Day	11/11/17
Thanksgiving Day	11/23/17
Christmas Day	12/25/17
New Year's Day	1/1/18
M.L. King Day	1/15/18
Lincoln's Birthday	2/12/18 XH
Presidents' Day	2/19/18
Pulaski Day	3/5/18 XH
Good Friday	3/30/18
Memorial Day	5/28/18
8th Grade Promotion	5/31/18

**CALENDAR LEGEND**

Legal School Holidays	HOL
Institutes	TI
Not in Attendance	NIA
School Begins	(
School Closes	)
Half-day Inservice	XHI
Full-day Parent/Teacher Conf.	FPT
Attendance Day - Holiday Waiver	XH
Half-day School Improvement	XHS
Proposed Emergency Days	XED

## **INTERGOVERNMENTAL AGREEMENT FOR SHARED ASSISTIVE TECHNOLOGY SERVICES**

**THIS AGREEMENT** is made by and among the Boards of Education of Des Plaines Community Consolidated School District 62 ("School District 62") and Park Ridge-Niles Community Consolidated School District 64 ("School District 64").

**WHEREAS**, the Illinois Constitution and statutes, including without limitation the *Intergovernmental Cooperation Act of the State of Illinois*, 5 ILCS 220/1 *et. seq.*, encourage and permit cooperation between units of local government; and

**WHEREAS**, the parties desire to cooperate and combine their resources to serve students who require Assistive Technology (AT) services; and

**WHEREAS**, the parties believe that their special education programs and services will be most effectively operated through this shared services Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements hereafter set forth, it is agreed as follows:

1. **Term of Agreement.** This Agreement shall begin at the start of the 2016-2017 school year, excluding extended school year periods. This Agreement will remain in effect on a year-to-year basis only by agreement of the parties.
2. **Employment and Shared Services of the AT Facilitator.** School District 62 agrees to employ a qualified AT Facilitator on a full-time basis who shall be considered an employee of School District 62 and shall not become or be deemed to be an employee of School District 64. School District 62 will supervise and evaluate the AT Facilitator as required by law. The AT Facilitator will serve School District 64 students on a 0.5 FTE (full time equivalent) basis. The AT Facilitator will be responsible for conducting screenings, evaluations and participating in IEP meetings and other school meetings in the normal course. Services will be scheduled and provided to students on days/times mutually agreed by each School District. If the AT Facilitator is not available at the scheduled time (*e.g.*, due to illness, etc.), the parties will mutually agree on make-up dates, in the normal course.
3. **Fees.** School District 62 will bill School District 64 for costs associated with the AT Facilitator based on 0.5 FTE. Costs shall include salary, benefits, secretarial support, expenses associated with supplies/materials/assessments/etc., and expenses associated with training. School District 62 will prepare and provide a preliminary budget to School District 64 on or before August 1 prior to each school year estimating these costs. In the event that School District 64's FTE need decreases, the parties understand that they have committed to the FTE listed herein for the duration of the school year.
4. **Billing Procedures and Payment.** School District 62 shall send invoices to School District 64 on an annual basis, or other timeline per mutual agreement. School District 64 agrees to pay all amounts due within forty-five (45) days of receiving the invoices.

School District 64 will directly reimburse the AT Facilitator for mileage incurred related to the provision of services to School District 64 students on forms provided for this purpose. School District 62 shall be responsible for seeking reimbursement from any third party payers, if any, (such as the Illinois State Board of Education or health insurance carriers) for services rendered by the AT Facilitator. To the extent that reimbursement is received from School District 62 relating to the AT Facilitator, School District 64 shall receive a credit against any outstanding balance due.

5. **Qualification of AT Facilitator.** The AT Facilitator shall meet all State requirements to provide such services in a public school setting, including but not limited to certification or licensure (if applicable), fitness for service/medical examination, criminal background check, and continuing education, and shall comply with all applicable laws, rules and regulations required in performing such services.
6. **Student Records.** The AT Facilitator shall maintain records and reports in the normal course, including progress reports and other documents as may be required by the Director of Special Education or his/her designee of the School District that the student in question is a resident of. All such records, including information and notes prepared or provided by the AT Facilitator shall be the property of, and shall be maintained by, each individual School District for their own students. The AT Facilitator shall have access to those students' records and information to the extent necessary to appropriately provide services to said students. The AT Facilitator will abide by all confidentiality requirements of the Illinois School Student Records Act (ISSRA), the Family Education Rights and Privacy Act (FERPA), and all other applicable laws and regulations.
7. **Equipment and Supplies.** Equipment and other inventory used by the AT Facilitator will generally be housed at and maintained by School District 62, unless otherwise agreed by the parties. Purchase of materials/supplies for specific students (*e.g.*, as determined by the IEP team) will be purchased directly by the home district of the student. General supplies needed to support the AT Facilitator on a day-to-day basis will be billed proportionally pursuant to paragraph 3.
8. **Amendments.** This Agreement may be modified or amended only by a written agreement executed by the parties.
9. **Insurance.** Each party shall maintain, all on an occurrence basis, general liability insurance and excess or umbrella liability insurance in reasonable amounts during the term of this Agreement or any extension hereof. School District 62 shall also maintain workers compensation insurance in at least the statutory minimum amount and employer's liability insurance in a reasonable amount.
10. **Applicable Law and Compliance with Laws.** This Agreement shall be construed in accordance with the laws of the State of Illinois. Further, each party hereto shall comply with all applicable laws, rules and regulations with regard the provision of the services hereunder, including, but not limited to human rights and anti-discrimination laws.

13. **Complete Understanding.** This Agreement sets forth all of the promises, agreements, conditions and understandings between the parties relative to the subject matter hereof, and there are not promises, agreements, or undertakings, either oral or written, express or implied, between them other than as herein set forth.
14. **Third Party Beneficiaries.** This Agreement is by and among the signatories hereto only and is neither intended to nor does it grant any rights to any third parties. No third party may rely upon the terms and conditions of this Agreement.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed as of the date below. In the event the dates differ, the latter shall be the effective date of this Agreement.

**BOARD OF EDUCATION  
DES PLAINES COMMUNITY CONSOLIDATED SCHOOL DISTRICT 62,**

\_\_\_\_\_  
President Date

Attest: \_\_\_\_\_  
Secretary Date

**BOARD OF EDUCATION  
PARK RIDGE-NILES SCHOOL DISTRICT 64,**

\_\_\_\_\_  
President Date

Attest: \_\_\_\_\_  
Secretary Date

**FIFTH AMENDMENT TO LEASE AND LICENSE AGREEMENT BY AND BETWEEN PARK RIDGE-NILES COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 64, COOK COUNTY, ILLINOIS AND CHILD CARE WITH CONFIDENCE, INC.**

THIS FIFTH AMENDMENT (the "Amendment") to that certain Lease and License Agreement dated as of July 1, 2011 (the "Lease") by and between the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois ("Landlord") and Child Care with Confidence, Inc., an Illinois not-for-profit corporation ("Tenant").

WHEREAS, the parties intend by this Amendment to amend the Lease as herein provided and otherwise desire to confirm and ratify the Lease.

NOW THEREFORE, in consideration of the mutual covenants contained herein and in consideration of the rents, covenants and agreements on the part of Landlord and Tenant to be observed and performed, Landlord and Tenant hereby agree as follows:

1. The Lease Term is extended for a one (1) year period commencing on July 1, 2016 and terminating on June 30, 2017. Landlord and Tenant may meet and confer prior to the expiration of the Lease Term to discuss a further renewal and extension of the Lease Term upon such terms and conditions as are mutually agreeable to the parties. In the absence of such an agreement to further renew and extend the Lease Term, the Lease shall terminate on June 30, 2017.
2. The Rental amount will be increased annually by the CPI-U (0.7%) issued in December prior to the effective date of the lease. The CPI-U is the factor used in the Property Tax Extension Limitation Law (PTELL).
3. Tenant agrees to pay Landlord a rental amount of Thirty thousand five-hundred four dollars (\$30,963) per year for its use of the Leased Space and the Licensed Space for the Lease Term.



4. As amended hereby, the Lease is in full force and effect and hereby ratified.
5. In the event of any conflict between the terms of this Amendment and the Lease, as it existed prior to this Amendment, the terms of this Amendment shall control.
6. Any capitalized term used herein but not defined herein shall have the meaning specified in the Lease.
7. Each individual signing this Amendment represents and warrants that such person is authorized to execute the Amendment and that the Amendment shall be binding on the Landlord or Tenant, as the case shall be.
8. This Amendment shall be effective upon, and deemed dated on, the date executed by the latter to sign of Landlord or Tenant.

**LANDLORD:**

BOARD OF EDUCATION, PARK RIDGE-  
NILES COMMUNITY CONSOLIDATED  
SCHOOL DISTRICT NO. 64, Cook County,  
Illinois,

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

Dated: \_\_\_\_\_, 2016

Address:  
Superintendent  
Park Ridge-Niles Comm. Cons. School  
District No. 64  
164 S. Prospect Ave.  
Park Ridge, IL 60068

**TENANT:**

CHILD CARE WITH CONFIDENCE, INC.,  
an Illinois not-for-profit corporation,

By: \_\_\_\_\_  
President

Dated: \_\_\_\_\_, 2016

Address:  
Ms. Lois Fisher  
Child Care with Confidence, Inc.  
8200 Greendale Ave.  
Niles, IL 60714

To: District 64 Board of Education

From: Lori Lopez, Assistant Superintendent for Student Learning

Date: April 25, 2016

Re: Approval of Reading Record Resource Purchase

#### Current Action Requested

This one-time purchase of a K-5 Reading Record Tool is already included in the current 2015-16 ELA budget. It does not require the Board to allocate additional monies.

The total cost of the program is \$29,457.75, including shipping. Typically we would order these materials in two shipments because we are implementing them over two years. However, we are receiving a 12% discount on new kits and a 34% discount on conversion kits by ordering in advance.

#### Background

Kindergarten through fifth grade teachers use a number of tools to measure student progress in reading. One of these tools is a reading record. Reading records help teachers form instructional groups to provide differentiated instruction. They help teachers know when students are struggling, what is challenging for them, and when they are ready for the next level of instruction.

Our current reading record tool is connected to our K-5 reading program. Over the next two years, our ELA program will be under curriculum review. After curriculum adoption, we will no longer be able to use the reading record system connected to our current program. Many districts use a reading record tool called the Fountas and Pinnell Benchmark Assessment System. It fits with all reading programs and can be used regardless of the reading program that a district adopts. It is considered to be one of the highest quality tools for supporting differentiation of reading instruction. During 2015-16, Meghan Keefer, K-5 ELA Curriculum Specialist, supported over 60 teachers with reviewing the Fountas and Pinnell Benchmark Assessment System. Teachers found the system to be more accurate and more informative than our current system.

Implementing the Fountas and Pinnell Benchmark Assessment System now will enable us to have a quality reading record system in place regardless of any reading program we adopt in the future. Going forward, this will be a cost savings. We will no longer purchase this component as part of an ELA adoption as we will have it in place for years to come.

To: Board of Education  
Dr. Laurie Heinz, Superintendent

From: Luann Kolstad, Chief School Business Official  
Brian Imhoff, Assistant Business Manager

Date: April 25, 2015

Subject: Approval of Contract for Audit Services in 2015-16

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The Board of Education approves all contracts over \$25,000 in accordance with State law. Enclosed is a contract from Klein Hall CPAs to perform the District's required annual audits for fiscal year 2015-16 at a price of \$26,300. Audits are performed on the District's financial statements, State report, and federal grants. Klein Hall has provided audit services to District 64 for the last five years.

According to the Illinois School Code audit services are exempt from bidding requirements. District 64 has historically joined together with Districts 62 and 63 and the Maine Township School Treasurer's Office to package audit services for all entities in order to obtain the best possible pricing. This contract is a one-year renewal and represents a \$500 increase in fees for District 64 from the previous year.

Approval of Minutes

ACTION ITEM 16-04-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board Meeting on March 21, 2016; Closed Session Meeting on March 21, 2016 and Special Board Meeting on March 3, 2016.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.  
March 21, 2016  
Lincoln School – Gym  
200 S. Lincoln Avenue  
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:09 p.m. Other Board members in attendance were Vicki Lee, Mark Eggemann, Bob Johnson, and Scott Zimmerman. Board member Tom Sotos arrived during the closed session. Board member Dathan Paterno was absent. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendent Joel Martin, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**BOARD RECESSES AND ADJOURNS TO CLOSED SESSION**

At 6:10 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2 (c)(1)]; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)]; and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2(c)(8)].

Board Recesses  
and Adjourns to  
Closed Session

The votes were cast as follows:

AYES: Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: Sotos and Paterno

The motion carried.

The Board adjourned from closed session at approximately 7:10 p.m. and after a short recess resumed the regular Board meeting at 7:16 p.m. In addition to those mentioned above, also present were Assistant Superintendent Lori Lopez (who had arrived during

the closed session), Director of Innovation & Instructional Technology Mary Jane Warden, Director of Facility Management Ron DeGeorge, Director of Student Services Jane Boyd, and approximately 50 members of the public.

Board President Borrelli provided an update on the progress of negotiating a new collective bargaining agreement with teachers, represented by the Park Ridge Education Association (PREA). He reported that on March 15, the PREA and Board negotiating team had met and discussed Sections 1-5 and 8-10. He reported that tentative agreements had been reached on the following sections: all of Article 1; all of Article 3; sections c, d, e, f, j, i, o, p and q of Article 4; and section a of Article 10. He announced that the next meeting with the PREA would be on April 6, and that furthermore, the Board had started negotiations with the assistant teachers, and that Board members Lee and Johnson would lead that committee and report back to the Board as PREA negotiation is concurrently underway.

### **PLEDGE OF ALLEGIANCE AND WELCOME**

Pledge of  
Allegiance and  
Welcome

Principal Tony Murray welcomed the Board and community members to the school. He invited three students to lead the Pledge of Allegiance as representatives of the 170 who participated in the successful March 18 St. Baldrick's fundraiser for pediatric cancer research. Dr. Murray then introduced a live broadcast from the WLMS studio, which showcased a typical day in the life of a Lincoln student and teacher, the extensive elective program, and the St. Baldrick's event. Dr. Murray announced that the St. Baldrick's event had raised an extraordinary amount of money but more importantly had succeeded as an all-school commitment. Staff member Melissa Johnson then thanked the Park Ridge community for its generous support of the students and staff in this effort. Board President Borrelli and Dr. Heinz congratulated the school and especially the shaved participants for their empathy and enthusiasm throughout this outstanding effort.

### **PUBLIC COMMENTS**

Public  
Comments

Board President Borrelli invited public comments on items not on the agenda; comments were received as follows:

- Joan Sandrik, a Park Ridge resident, addressed the Board on the application of the Open Meetings Act to the formation of Board sub-committees and on the payment to teachers of accumulated sick days on retirement.

### **APPROVAL OF SUMMER 2016 BIDS: SECURE VESTIBULES AND OTHER PROJECTS**

Approval of Summer  
2016 Bids: Secure  
Vestibules and Other  
Projects

Dr. Heinz noted that the Board had reviewed the bid packages for summer 2016 construction at the March 3 meeting, and had approved the bid package for re-roofing and repair at seven buildings at a cost of about \$2.2 million. She noted that tonight's meeting was intended to focus on the secure vestibules and critical infrastructure projects, and was the culmination of a year of work stretching from the completion of a 10-year Health Life Safety Survey and Master Facilities Plan in spring

2015 through a busy fall and winter of research. She reviewed the Board's work to identify facility priorities, explore financing options, revisit the RETA Security Report, and create a partnership with the Northeastern Illinois Public Safety Training Academy (NIPSTA) to develop a comprehensive Safety & Security Plan. Dr. Heinz pointed out that the projects proposed tonight, coupled with the previously approved roofing, are the first to be undertaken through the new Health Life Safety Survey/Master Facilities Plan process, which will extend for many years in order to restore safe, warm and dry learning environments for students and staff at all the District's schools. FGM Architects Kerry Leonard and Teri Wright along with Nicholas & Associates Lucas Streich joined her and Facility Management Director DeGeorge to review the additional information that had been requested by the Board at the previous meeting. She began with a list of the unforeseen circumstances discovered during the course of preparing bid documents, such as asbestos abatement, detention scope, and change in magnitude of required renovation. Board members questioned CSBO Kolstad and members of the team on each item and its impact on the last estimate of \$5.1 million from November 5 to the current construction bids received, which total \$6.7 million. CSBO Kolstad and the team also reviewed additional data requested by the Board on March 3, including a breakdown of the secure vestibules by building with fees and a breakdown of the critical infrastructure projects by building with fees.

CSBO Kolstad then presented two options for the Board's consideration. She noted that Option A would include the secured vestibules/office renovations at all nine District 64 buildings at a cost of \$8.5 million, but that administration does not feel it would be prudent to recommend approval of all vestibules at this time. Moving to Option B, she stated that administration recommends completing the secured vestibules at the five elementary schools at a cost of \$5.1 million for summer 2016. Team members responded to Board member questions and provided further details on the recommended approach for the vestibules. Turning to critical infrastructure, CSBO Kolstad also presented two options and noted that administration's recommendation was Option B, to complete projects at only the four schools slated for summer 2016 work at a cost of just under \$1 million. In summary, CSBO Kolstad reported the preferred plan would be to approve an additional \$6.1 million for the secured vestibules and critical infrastructure work in summer 2016, in addition to the previously approved \$2.2 million in roofing authorized on March 3 for a total investment of \$8.3 million. Team members then responded to questions about the bidding process, how bids are rejected, and how trade packages could be re-bid for critical infrastructure separately for summer 2016.

Board President Borrelli then led the Board through a lengthy discussion of the proposals for secured vestibules and for critical infrastructure. Board members offered opinions on the options presented and explored the costs, funding alternatives, timing of the work, and alternate methods to increase security. The focus of discussion later moved to consideration of taking a partial or staged approach to the secured vestibules, and whether a school or schools might be selected to receive a secured vestibule in summer 2016 to spread out the required investment, gain experience with the new configuration, verify the construction model, and begin making the schools more secure. Mr. Leonard of FGM reviewed the study findings completed for the March 3 meeting that had weighed various

factors, such as office remoteness, and noted that Washington and Field were the two lowest ranked on that measure. He also noted that the plan for both schools calls for a classroom to be flipped with the existing office, allowing the installation of a 21<sup>st</sup> century classroom that could provide an opportunity for the District to gain experience with this new learning environment. He also confirmed that Field would require a small addition to provide the secured vestibule, while Washington's reconfigured entry would be within the current footprint. Further Board discussion occurred on the costs of the individual school projects and how a school or schools could be selected.

Board President Borrelli then invited public comment on this topic, which was received as follows:

- Joan Sandrik, a Park Ridge resident, addressed the Board regarding the change in the estimated cost of the secured vestibules since the fall.

Board President Borrelli summarized that it appeared that there was sufficient support to move forward partially on the secured vestibules and that consensus had formed to re-bid the critical infrastructure work so that it could be completed in summer 2016. CSBO Kolstad and the team confirmed that the rebidding of previously designed infrastructure work could be completed in time.

ACTION ITEM 16-03-3

Action Item  
16-03-3

It was moved by Board President Borrelli and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the construction of the critical infrastructure and vestibule at Washington School.

The votes were cast as follows:

AYES: Zimmerman, Borrelli, Lee, Johnson

NAYS: Sotos, Eggemann

PRESENT: None.

ABSENT: Paterno

The motion carried.

ACTION ITEM 16-03-3(a)

Action Item  
16-03-3(a)

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, reject the bids for Field, Carpenter, Franklin, Roosevelt, Emerson, Lincoln, Hendee, and Jefferson, and direct administration to rebid critical infrastructure work for Carpenter, Franklin, Roosevelt, Lincoln, Hendee, and Jefferson.

The votes were cast as follows:



AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Sotos

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried

CSBO Kolstad then provided the following list of bids to be approved for Washington School critical infrastructure and secured vestibule/office renovation: Albrecht Enterprises – site work \$3,300; RB Construction – general trades \$220,000; JAC Masonry - masonry \$38,850; Madden Glass – aluminum and glazing \$21,600; Michael Kaiutz Carpets & Design – flooring \$35,416; May Decorating – painting \$6,350; DeFranco Plumbing - plumbing \$35,640; DeKalb Mechanical - HVAC \$504,000; and American Electric – electric \$127,100, for a total of \$992,256.

ACTION ITEM 16-03-3(b)

Action Item  
16-03-3(b)

It was moved by Board President Borrelli and seconded by Board member Johnson to approve the list of subcontractors just delineated by CSBO Kolstad.

AYES: Zimmerman, Borrelli, Lee, Johnson

NAYS: Sotos, Eggemann

PRESENT: None.

ABSENT: Paterno

The motion carried.

At 10:00 p.m., Board President Borrelli called for a short break. The meeting resumed at 10:12 p.m.

**NGSS SCIENCE COMMITTEE UPDATE**

NGSS Science  
Committee

Assistant Superintendent Lopez reviewed the steps completed over the past two years to support District 64's transition to the Next Generation Science Standards (NGSS), which were adopted as the Illinois Learning Standards for science in January 2014. She stated that grades K-5 full implementation of the NGSS is scheduled for 2016-17 and has been guided by the Elementary Science Committee. She recapped the committee's intensive work and the sharing with all staff over the past two years about the new standards and the shifts in instruction that are required to implement them. Dr. Lopez reported that the committee is narrowing its final recommendation on program materials that best capture NGSS's three dimensions, which incorporate: scientific and engineering practices, cross-cutting concepts, and disciplinary core ideas. Dr. Lopez shared specific standards and examples of student lessons utilizing these new standards, contrasting them to the current

approach. She reported that committee members recently visited Deerfield School District 109, which is already using the materials from the committee's preferred program, *Bring Science Alive!* Dr. Lopez noted that several teachers in District 64 are piloting these materials along with lessons and units from *Defined STEM*, which the committee had also identified to offer supplemental support for inquiry. Dr. Lopez reported that the committee is gathering data about these programs and would make a recommendation to the Board in early April. Dr. Lopez responded to Board member questions about the range of materials, including digital resources and kits that are being evaluated.

## **WEBSITE ANALYTICS REPORT**

Website Analytics  
Report

Due to the lateness of the hour, by consensus the report was deferred until the next meeting.

## **APPROVAL OF WOW BUSINESS INTERNET SERVICE**

Approval of WOW  
Business Internet  
Service

Technology Director Warden reported on the research conducted through the standard bidding process with E-Rate to select a new internet service provider beginning July 1 for a three-year agreement. She reported that the recommended vendor, *WOW! Business Solutions*, would provide four times the current bandwidth at a cost savings of more than \$35,000 annually. Ms. Warden pointed out that with the network enhancements put in place with the conversion to VoIP implementation in summer 2015, the District is now primed to deliver higher network speeds to meet the increasing technology demands. She shared the vendor qualifications and noted the District would receive a 1 GB dedicated fiber internet access pipe including premium client support. Ms. Warden responded to Board member questions about reliability, back-up service, redundancy, contract length, the E-rate process, and the fiber access.

## **ACTION ITEM 16-03-4**

Action Item  
16-03-4

It was moved by Board member Zimmerman and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve *WOW! Business Solutions* as District 64's Internet Service Provider.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Sotos

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

**APPROVAL OF FEE STUDY RECOMMENDATION FOR  
SCHOOL YEAR 2016-17**

Approval of Fee Study  
Recommendation for  
School Year 2016-17

Board President Borrelli acknowledged the efforts of Board member Sotos working with CSBO Kolstad to develop the new report and materials. CSBO Kolstad reviewed the steps the Board had taken this school year in its multi-part, comprehensive review of student fees that included a historical review of research and analysis of student fees completed in recent years, and a legal review of the Board's ability to charge student fees for specific services and consumables. She noted that the Board also had reviewed a detailed breakdown by Function and Object Codes. CSBO Kolstad noted that as an outcome of her work with Board member Sotos, a new breakout document was prepared to include both a user-friendly pie chart as well as a comprehensive fee list for those who prefer more details. She reported that this in-depth analysis of student fees shows that the elementary and middle school fees cover 49% and 56% of the costs associated with expenditures that the Board may legally charge as student fees. This information will be placed on the District website and provided to all parents through the Infosnap registration process beginning in late April. Turning to the full schedule of fees for 2016-17, CSBO Kolstad recommended that the Board hold steady on all student fees for the coming year, with no changes. She noted this would be the 8<sup>th</sup> consecutive year that the required fees would be unchanged since the current fee structure was put in place for 2009-10. CSBO Kolstad noted that the only fee not included for approval at this time was the middle school lunch fee, which will be brought to the Board for approval when the Board considers whether to implement an elementary hot lunch program for 2016-17 later this spring. Board members thanked Board member Sotos, CSBO Kolstad and her team for the efforts to bring both greater depth and clarity to the required student fee analysis and new informational materials.

**ACTION ITEM 16-03-5**

Action Item  
16-03-5

It was moved by Board member Johnson and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the 2016-17 Student Fees to remain the same as in the prior year and as presented.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Sotos

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

## **SURVEY DATA ON ELEMENTARY LUNCH PROGRAM**

Survey Data on  
Elementary  
Lunch Program

Dr. Heinz and CSBO Kolstad reported that a survey had been conducted about the proposed hot lunch program to directly verify the level of interest from elementary school parents that previously had been expressed by the school PTO/A leadership, and to elicit further questions and comments about the proposal. Referencing the full survey data provided to the Board, they noted the survey had received almost 1,100 responses and that 65% stated they would be interested in purchasing lunch 3 or 4 days per week. CSBO Kolstad also reviewed additional research being undertaken, including building visits of kitchen/storage spaces and a review of waste/sustainability practices, such as composting. Dr. Heinz reported that the District was developing a Frequently Asked Questions list based on the parent comments submitted on the survey, which would be posted on the website as a way of continuing the conversation with parents about the proposal. Dr. Heinz and CSBO Kolstad responded to Board member questions about current waste hauling, and noted that representatives from the District's food service provider, Arbor, would attend the April 11 Board meeting to present information about serve ware choices for the meals to support sustainability, menu selection, and related topics.

## **APPROVAL OF REVISED 2016-17 STAFFING PLAN – ELIMINATION OF .5 PRIVATE PAROCHIAL SPECIAL EDUCATION TEACHER**

Approval of  
Revised 2016-17  
Staffing Plan –  
Elimination of .5  
Private  
Parochial Special  
Education Teacher

As a follow up to the February 8 meeting, Student Services Director Boyd reported that additional research into the .5 private parochial position showed that there are only 3 students in Park Ridge, who each receive 30 minutes of academic support services weekly. She reviewed from her previous report of February 8 that District 64 currently is providing more than \$100,000 above the required base of \$100,000 annually directed to speech therapists. She reported that for 2016-17, the District is recommending continuing the required speech/language and continue to provide social service support to the private and parochial schools within the District's boundaries. Only the additional academic resource services would be dropped. Ms. Boyd reported that in conversations with the building administrators, the social work support is the service they value most. She confirmed that by eliminating the .5 FTE resource teacher, the District would still meet its state obligation, provide the service most desired, reduce the District's budget to an appropriate range, and still maintain a positive, collaborative partnership with these schools. Ms. Boyd responded to Board member questions about alternate ways the affected children could receive services.

## **ACTION ITEM 16-03-6**

Action Item  
16-03-6

It was moved by Board member Johnson and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the revised 2016-17 staffing plan, eliminating the .5 private parochial special education teacher beginning in the 2016-17 school year.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Sotos

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

### **PRESENTATION OF TENTATIVE CALENDAR FOR 2017-18**

Presentation of  
Tentative Calendar  
for 2017-18

Dr. Heinz reviewed the highlights of the proposed tentative calendar recommended by the District Calendar Committee for 2017-18 and how key dates compare to Maine Township High School District 207's proposed calendar. Board members and Dr. Heinz discussed the various trade-offs and considerations weighed in developing the calendar each year.

### **CONSENT AGENDA**

Consent  
Agenda

#### **A. PERSONNEL REPORT**

Rosario Curiel	Employ as Lunch Program Supervisor at Franklin School effective March 14, 2016.
Vickie Failma	Employ as Lunch Program Supervisor at Franklin School effective February 25, 2016.
Christina Franklin	Employ as Kindergarten Assistant at Franklin School effective February 29, 2016 - \$6,666.98 (prorated 65 days).
Christina Heotis	Employ as Lunch Program Supervisor at Franklin School effective February 26, 2016.
Claire Kirchner	Employ as 2nd Grade Teacher at Field School effective March 21, 2016 - \$12,604.59 (prorated 48 days).
Luis Rubio Ortega	Employ as Full-time Substitute Custodian effective March 14, 2016 - \$17.03.
Beth Snyder	Employ as (.50) Special Needs/Early Childhood Assistant at Jefferson School effective March 14, 2016 - \$2,871.76 (prorated 56 days).
Dave Franz	Change of Assignment from District Maintenance to Night Custodian at Emerson School effective March 7, 2016 - \$19,769.68 – (Prorated 84 Days).
Valarie Lenzion	Change of Assignment from Special Needs Assistant at Lincoln School to (.50) Early Childhood Teacher at Jefferson School effective February 25, 2016 - \$10,294.61 – (Prorated 65 Days).

Courtney Pytlarz-Smee	Leave of Absence Extension Request, Parental – Speech Language Pathologist at Carpenter School effective August 15, 2016 – June 2, 2017 (tentative).
Dru Sullivan	Leave of Absence Extension Request, Medical/Temporary incapacity– 2nd Grade Teacher at Field School remainder of the year (June 2, 2016) (tentative).
Sean Rybak	Leave of Absence Request, Paternity – General Music Teacher at Washington School effective April 4, 2016 – April 15, 2016 (tentative).
Kelly Kuhar	Resign as Special Needs Teacher at Roosevelt School effective June 2, 2016.
Mariellyn Kowatsch	Resign as Special Needs Teacher at Jefferson School effective June 2, 2016.
Renee Rogals	Resign as Head Lunch Program Supervisor at Washington School effective March 24, 2016.
Dan Walsh	Resign as Principal of Franklin School effective June 30, 2016.
Kathleen Yoshida	Terminate as Lunch Program Supervisor at Washington School effective March 16, 2016.
Katherine Dulek	Approval of Formal Resolution Authorizing Dismissal of First Year Probationary Teacher for reasons other than Reduction-In-Force.
Austin Bautista	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Jennifer Buti	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Michelle Cimilluca	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
John Crowl	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Evelyn Dobrydnio	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Katelyn Elder	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Aimee Frank	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Laura Frayn	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Richard Hobson	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Pamela Johnson	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Eileen Kapcar	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.

Claire Kirchner	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Valerie Lenzion	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Ashley Lichter	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Samantha Meza	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Brittany Pater	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Michelle Raclaw	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Mary Satchwell	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Angela Taggart	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Alex Teater	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Danielle Bogolub	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Joanna Cison	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Kerry Downes-Columbia	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Edward Dreyer	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Ellen Eskew	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Constantina Espinosa	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Christina Franklin	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Deirdre Gallagher	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Beth Gelfand	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Jennifer Goodman	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Elizabeth Ishoo	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Debra Keane	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Renee Migon	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Melissa Moore	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Minh Thu Nguyen	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Laura Papageorgiou	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Amy Rendino	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Staci Rusch	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Kawther Saadeh	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Beth Snyder	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Magdalena Szakola	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Jacob Szczesniak	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Amy Tecu	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Stephanie Voyls	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Kathleen Williams	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Jennifer Zawilla	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Paula Yurkovic	Employ as Summer School Early Childhood Nurse effective June 7, 2016 – Jefferson, Field, and Emerson School.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

#### B. BILLS, PAYROLL AND BENEFITS

10 - Education Fund-----	\$1,121,783.66
20 - Operations and Maintenance Fund -----	168,636.08
30 - Debt Services-----	10,643.28
40 - Transportation Fund -----	272,874.80
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	542,766.67
80 - Tort Immunity Fund -----	5,529.00
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 124173, 124181 – 124404      Total: \$2,122,233.49

Payroll and Benefits for Month of February, 2016



10 - Education Fund-----	\$4,039,281.28
20 - Operations and Maintenance Fund -----	220,786.89
40 - Transportation Fund -----	4,648.56
50 - IMRF/FICA -----	82,400.07
51 – SS/Medicare -----	91,493.47
80 - Tort Immunity Fund -----	-

Checks Numbered: 12155 - 12220

Direct Deposit: 900090241 – 900091874

Total: \$4,438,580.27

Accounts Payable detailed list can be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING FEBRUARY 29, 2016

Monthly financial reports can be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services.

D. RESOLUTION #1162 AUTHORIZING AND DIRECTING THE PERMANENT TRANSFER OF MONEY FROM THE EDUCATION FUND TO THE DEBT SERVICE FUND FOR VoIP AND COPIER LEASES

E. APPROVAL OF POLICIES FORM PRESS ISSUE 85, 89 AND 90

F. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 16-03-7

Action Item  
16-03-7

It was moved by Board member Zimmerman and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of March 21, 2016 which includes the *Revised* Personnel Report, including *Revised* Resolution #1159 Dismissal of First Year Probationary Teachers for Reasons Other than Reduction-in-Force, Resolution #1160 Honorable Dismissal of Teachers, Resolution #1161 Dismissal of Probationary Educational Support Personnel Employees; Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending February 29, 2016; Resolution #1162 Authorizing and Directing the Permanent Transfer of Money From the Education Fund to the Debt Service Fund for VoIP and Copier Leases; Approval of Policies from PRESS Issue 85, 89 and 90; and Destruction Audio Closed Minutes (none).

Board President Borrelli thanked Franklin Principal Dan Walsh for his dedicated service to District 64 and wished him well in his new endeavors.

The votes were cast as follows:

AYES: Sotos, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

## **APPROVAL OF MINUTES**

Approval of  
Minutes

### ACTION ITEM 16-03-8

Action Item  
16-03-8

It was moved by Board member Zimmerman and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Closed Sessions on February 22 and March 3, 2016; Regular Board Meeting February 22, 2016; and Special Board Meeting on February 8.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Sotos

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

## **OTHER DISCUSSION AND ITEMS OF INFORMATION**

Other Discussion  
and Items of  
Information

Board President Borrelli invited other Board members to join him in accepting an invitation to speak to the Roosevelt PTO on April 13.

Dr. Heinz reported on upcoming agendas, and noted the receipt of one FOIA request. She reviewed several activities planned during Healthy Living Month in April, including a bike helmet sale on April 7 at Carpenter and a tree planting at Field later in the month courtesy of the City of Park Ridge. She reviewed the memo of information providing an update on plans for Kindergarten roundup events at the elementary schools in April and the residency verification and registration of returning students. Board members requested an update on the collection of overdue student fees for 2015-16.

## **ADJOURNMENT**

Adjournment

At 11:33 p.m., it was moved by Board member Lee and seconded by Board member Johnson to adjourn, which was approved by voice vote.

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President

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Secretary

DRAFT

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Special Board of Education Meeting held at 7:00 p.m.  
March 3, 2016  
Hendee Educational Service Center  
164 S. Prospect Avenue  
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:06 p.m. Other Board members in attendance were Vicki Lee, Mark Eggemann, Bob Johnson, and Dathan Paterno. Board member Tom Sotos arrived during the closed session; Board member Scott Zimmerman was absent. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendents Lori Lopez and Joel Martin, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**BOARD RECESSES AND ADJOURNS TO CLOSED SESSION**

Board Adjourns to  
Closed Session

Board President Borrelli announced that the Board is asked to go into closed session to discuss three matters, including the Superintendent's mid-term evaluation, ongoing negotiating matters with the Park Ridge Education Association (PREA), and pending arbitration and grievance issues. He noted that the Board had received advice from the District's legal counsel to hold personnel discussions in closed session due to potential personal and District litigation, to maintain an atmosphere of impartiality, and to avoid setting precedent. He invited further Board member discussion; none was forthcoming.

At 6:07 p.m., it was moved by Board President Borrelli and seconded by Board member Paterno to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2 (c)(1)], collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)], and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2(c)(8)].

The votes were cast as follows:

AYES: Paterno, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: Sotos, Zimmerman

The motion carried.

The Board recessed from closed session at approximately 7:15 p.m. and after a short break resumed the special Board meeting at 7:20 p.m. In addition to those mentioned above, also present were Director of Facility Management Ron DeGeorge and approximately 10 additional members of the public. Assistant Superintendents Lopez and Martin were no longer in attendance.

Board President Borrelli provided a brief update regarding negotiations on a new collective bargaining agreement with teachers represented by the Park Ridge Education Association (PREA). He announced that the Board negotiating team had met with the PREA representatives on Tuesday, March 1 and that further discussion had taken place on many of the articles concerning working conditions and language of the contract. He noted that while talks are ongoing, they remain amiable with each side placing support to their conclusions. He added that they have as yet not arrived at any tentative agreements, but stated that he is hopeful that some will be presently forthcoming.

#### **PUBLIC COMMENTS**

Public  
Comments

Board President Borrelli invited public comment, which were received as follows:

- Pat Noonan, a union carpenter, expressed disappointment with current construction bids regarding scheduling of the flooring contractor for night shift work.

#### **DISCUSSION AND RECOMMENDATIONS FOR SUMMER 2016 PROJECTS**

Discussion and  
Recommendations for  
Summer 2016 Projects

CSBO Kolstad Luann reported that the District had received bids as scheduled for summer 2016 projects, including the following base bids: #1 – secure vestibules, office renovations and critical infrastructure projects for all nine District facilities; #2 – roofing projects for seven of the nine buildings, excluding Emerson and Field; #3 – replacement of Lincoln Middle School windows; and #4-12 – each building broken out separately by bid packages for trades. She reported that the District's construction managers, Nicholas & Associates, had performed a detailed analysis of the bid numbers received. She noted that based on a schedule of values received from all apparent low bidders, Nicholas had further provided a breakdown of information to isolate the cost of the secured vestibules/office renovation from the other critical infrastructure work. She also noted that FGM Architects had also prepared a best value analysis of the projects at all nine buildings using the bids received for base bids #4-12 utilizing both quantitative criteria based on the bids received and qualitative criteria based on the existing buildings. FGM had then prepared two options for the Board's consideration: Option 1 to include secured vestibules/office renovations at all buildings plus the roofing bid at a total project cost of \$12,926,000 or Option 2 to include all work

except Jefferson and Lincoln, deferring for further investigation and future work projects at those schools, at a total project cost of \$10,359,000. CSBO Kolstad noted that the Board tonight was asked to authorize moving forward on roofing projects and to reject bids for Lincoln's window replacement. She noted that although authorization of secured vestibules/office renovations and critical infrastructure would be requested at the March 21 regular Board meeting, those projects would also be discussed in depth at tonight's meeting.

CSBO Kolstad then invited FGM Architects Kerry Leonard and Teri Wright, and Nicholas & Associates Nick Papanicholas and Lucas Streich to join her, Facility Management Director DeGeorge, and Dr. Heinz in providing more detailed information and responses to Board questions. Mr. Papanicholas reviewed the base bid components, and noted that the roofing base bid #2 had come in under budget as it was a desirable scope of work for roofing contractors. He further noted that base bid #3 for windows did not receive as many bidders as hoped for, as it was late in the year to be bidding and all major manufacturers were already committed thereby inflating the numbers. Mr. Papanicholas stated the recommendation would be to reject all window bids as the project is not a good value for the District for this summer; he noted that the project could be re-bid at a later time. He noted that bids #4-12 were presented on a school-by-school basis to give the Board the greatest flexibility in accepting the lowest base bidder per building. During the lengthy discussion, it was determined that an additional analysis of bids #4-12 was needed for the next meeting, which would assign the work either to the secured vestibules/office renovations or to a critical infrastructure project. FGM and Nicholas responded to questions about the bid packages and potential rescheduling of Lincoln windows to a non-summer period. Mr. Leonard of FGM then reviewed the best value forced ranking analysis results and concluded that the resulting ranking should be helpful if the Board were to decide not to undertake all the secured vestibules/office renovation work at once. There was further discussion about the associated fees for architects, constructions managers, asbestos removal, and other charges delineated in Options 1 and 2, which are added onto the construction bids to comprise the total project costs.

Discussion also focused on factors that contributed to the higher than estimated bids received for the secured vestibules/office renovation projects. Mr. Leonard noted several unforeseen conditions that were identified during the design that had affected the bids. Dr. Heinz and CSBO Kolstad recommended bringing back to the Board a detailed review of the estimated cost for this work to track changes from the original fall projection through the current bids. Ms. Wright of FGM also reviewed and led a further discussion on the schedule and cost impact of Metropolitan Water Reclamation District (MWRD) permitting and storm water detention requirements along with the City of Park Ridge zoning and special use permitting. She noted the current focus was exclusively on the three schools – Field, Lincoln and Roosevelt – that need small additions to create the secured entries. She cautioned that other detention issues would arise if more substantial parking lot work were considered in the future at other buildings. Turning to funding of the roofing work, CSBO Kolstad noted the Board could finance the roofing by utilizing existing fund balance, by considering one of the bonding options discussed previously, or by using excess funds available in the debt service fund. Board members then shared

their opinions about potentially phasing the secured vestibules/office renovation work to stretch out expenditures over 2-3 years, how they would select the schools to be completed sooner or later, the cost escalation of a delay, and the impact on the debt service levy on taxpayers if bonding is delayed. There was also a discussion of whether adding armed guards to the school entries would provide a more cost-effective solution. CSBO Kolstad affirmed that additional breakdown would be provided between the secured vestibule/office renovations and the critical infrastructure costs for the March 21 Board meeting, along with the analysis of how estimates were modified since the fall.

### **APPROVAL OF BID FOR ROOF WORK SUMMER 2016**

CSBO Kolstad and Mr. Leonard of FGM confirmed that the bids had come in under budget, and that the work included replacing roofs past their useful life at Carpenter, Lincoln, the District office, Roosevelt and Washington, and patching for Franklin and Jefferson that do not require a full, large-scale roof replacement. They noted the Board had received and discussed an in-depth analysis of roofing needs in fall 2015.

Approval of Bid  
for Roof Work  
Summer 2016

#### Action Item 16-03-1

It was moved by Board member Paterno and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Roofing Bids to the following contractors:

Action Item  
16-03-1

<b>Contractor</b>	<b>Contract Value</b>
RB Construction	\$ 55,000
Metalmaster Roofmaster	\$ 2,059,870
Midwest Decorating	\$ 7,500
Ernie Peterson Plumbing, Inc.	\$ 11,360
DeKalb Mechanical, Inc.	\$ 70,000
Meany Electric	\$ 38,500
<b>Total Project Cost Base Bid 2</b>	<b>\$2,242,230</b>

Board President Borrelli invited any further comments from the public or the Board; none were received.

The votes were cast as follows:

AYES: Sotos, Paterno, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

**APPROVAL OF RECOMMENDATION TO REJECT WINDOW BID  
FOR LINCOLN WINDOW REPLACEMENT**

Approval of  
Recommendation to  
Reject Window Bid  
for Lincoln Window  
Replacement

CSBO Kolstad stated that the plan would be to reject the bids now, but to re-bid again this summer to receive more competitive pricing. This would allow the District to begin a window replacement project in the fall, replacing a few windows at a time. It was noted that windows that were extremely poorly functioning had been fixed on a temporary basis as a stopgap.

Action Item 16-03-2

Action Item  
16-03-2

It was moved by Board member Johnson and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the recommendation to reject all bids for Lincoln Window Replacement.

Contractors	Bid Amount
Krull Window Company	\$1,378,434
Madden Glass, Inc.	\$1,413,000

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

**ADJOURNMENT**

Adjournment

At 9:30 p.m., it was moved by Board President Borrelli and seconded by Board member Sotos to adjourn, which was approved by voice vote.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



Inspire every child to



## Meeting of the Board of Education Park Ridge – Niles School District 64

**Special Board Meeting Agenda**  
**Monday, May 9, 2016**  
**Hendee Educational Service Center**  
**164 S. Prospect Avenue**  
**Park Ridge, IL 60068**

*On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

### TIME

### APPENDIX

- 6:30 p.m.      **Meeting of the Board Convenes**
- Roll Call
  - Introductions
  - Opening Remarks from President of the Board
- 6:35 p.m.      • **Board Recesses and Adjourns to Closed Session**  
 -- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)]
- 7:00 p.m.      • **Board Adjourns from Closed Session and Resumes Regular Meeting**
- **Public Comments**
  - **Presentation of Draft Comprehensive Safety and Security Plan**      **A-1**  
 -- Chief School Business Official/ Director of Facility Management
  - **Approval of Primary Challenge and Channels of Challenge**      **A-2**  
**Program Recommendations**  
 -- Assistant Superintendent for Student Learning      **Action Item 16-05-1**
  - **Adjournment**

Next Regular  
Meeting:

**Monday, May 23, 2016**  
Student Technology Showcase – 6:00 p.m.  
Regular Board Meeting – 7:00 p.m.  
**Emerson Middle School – Multipurpose Room**  
8101 N. Cumberland Avenue  
Niles, IL 60714

contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

A 2x2 grid of icons representing the 4Cs. The top-left icon is blue with the word 'discover' in white and a black silhouette of a telescope. The top-right icon is red with the word 'learn' in white and a black silhouette of a person pointing up. The bottom-left icon is orange with the word 'achieve' in white and a black silhouette of a bar chart with an upward-trending line. The bottom-right icon is green with the word 'care' in white and a black silhouette of two hands forming a heart shape.

**Regular Board Meeting Agenda  
Monday, May 23, 2016  
Emerson Middle School – Multipurpose Room  
8101 N. Cumberland Avenue  
Niles, IL 60714**

# TIME

6:00 p.m. **Meeting of the Board Convenes**

- 6:00 p.m. Student Technology Showcase**

7:00 p.m.

- **Pledge of Allegiance and Welcome**  
-- Emerson School Principal/Students

- ## • Public Comments

- ## • Recognition of Student Awards

A-1

-- Assistant Superintendent for Student Learning

- **Recognition of Tenured Teachers**

**A-2**

-- Assistant Superintendent for Human Resources/PREA President

- **ELF Grant Awards**

**A-3**

-- Superintendent/  
Elementary Learning Foundation (ELF) Representative

- **Recognition of Green Awards**

A-4

-- Chief School Business Official

- ## • Overview of Core Plus Work

A-5

-- Assistant Superintendent for Student Learning/Director of Student Services

- **Update on Enrollment Model – Analysis**

A-6

-- Chief School Business Official/Assistant Superintendent for Human Resources

- **Discussion on Stormwater Fee**

A-7

-- Superintendent

- **Approval of 2016-17 Health Insurance Rates** **A-8**
  - Chief School Business Official **Action Item 16-05-2**

- **Consent Agenda** **Action Item 16-05-3** **A-9**
  - Board President
    - Personnel Report
    - Bills, Payroll and Benefits
    - Approval of Financial Update for the Period Ending April 30, 2016
    - Approval of District Auditors
    - Approval of Final Calendar for 2015-16
    - Approval of Policy 6:40, PRESS Issue May 2015

- **Approval of Minutes** **Action Item 16-05-4** **A-10**
  - Board President
    - Closed Session Meeting ----- May 9, 2016
    - Special Board Meeting ----- May 9, 2016
    - Regular Board Meeting ----- April 25, 2016
    - Closed Session Meeting ----- April 25, 2016
    - Closed Session Meeting ----- April 11, 2016

- **Other Discussion and Items of Information** **A-11**
  - Superintendent
    - Upcoming Agenda
    - District Committee Update (Elementary Learning Foundation, Traffic Safety PTO/A)
    - Memorandum of Information
      - Presentation of Board Meetings
      - ISBE Certificate of Recognition "Fully Recognized"
      - Illinois State Board of Education (ISBE) School District Financial Profile
    - Minutes of Board Committees (none)
    - Other (none)

- **Adjournment**

Next Meeting: **Monday, June 13, 2016**  
Committee-of-the-Whole: 2016-17 Budget Draft – 7:00 p.m.  
**Jefferson School – Multipurpose Room**  
8200 N. Greendale Avenue  
Niles, IL 60714

Next Regular Meeting: **Monday, June 27, 2016**  
Regular Board Meeting – 7:00 p.m.  
**Jefferson School – Multipurpose Room**  
8200 N. Greendale Avenue  
Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

DRAFT



**Brown, Hay & Stephens, LLP**  
LEGAL COUNSEL

Marilyn Gatschenberger, Paralegal

[mgatschenberger@bhslaw.com](mailto:mgatschenberger@bhslaw.com)

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205 S. Fifth Street

Suite 700

P O Box 2459

Springfield, Illinois 62705

TEL 217 544 8491

FAX 217 544 9609

[www.bhslaw.com](http://www.bhslaw.com)

March 17, 2016

**Bernadette Tramm**

Public Information Coordinator/FOIA Officer

PARK RIDGE-NILES SCHOOL DISTRICT 64

164 S. Prospect Avenue

Park Ridge, IL 60068

**Re: Freedom of Information Act Request  
Submitted via E-mail – [btramm@d64.org](mailto:btramm@d64.org)**

Dear Ms. Tramm:

Requester: Attorney Lorilea Burkett  
BROWN, HAY & STEPHENS, LLP  
205 S. Fifth Street, Suite 700  
P.O. Box 2459  
Springfield, IL 62705  
Telephone (217) 544-8491 Ext. 236  
E-mail [lbuerkett@bhslaw.com](mailto:lbuerkett@bhslaw.com)  
Fax (217) 544-9609

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/3.5(a) et. seq., I request access to and copies of the following documents:

Inter-governmental Agreements (IGA's) with municipalities regarding any TIF districts established by such municipalities and any and all amendments thereto beginning January 2003 to the present.

We request that this information be provided in electronic format and e-mailed to, Marilyn Gatschenberger at [mgatschenberger@bhslaw.com](mailto:mgatschenberger@bhslaw.com).

We do not request physical copies if documents are e-mailed.  
Electronic documents should be sent in PDF format.  
This request is not for commercial purposes.

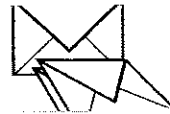
If you have any questions concerning this request, please call me at 217-544-8491 Ext. 232. Thank you for your kind assistance.

By my signature I agree that the information obtained will not be used to violate individual privacy or disrupt the duly undertaken work of the public body.



Respectfully,

Marilyn S. Gatschenberger  
Paralegal to Attorney  
Lorilea Buerkett



**Madelyn Wsol** <mwsol@d64.org>

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## Illinois Policy FOIA 3.23.2016

1 message

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**Research Policy** <research@illinoispolicy.org>

Wed, Mar 23, 2016 at 3:18 PM

To: mwsol@d64.org, btramm@d64.org

To whom it may concern,

This is a request for information under the Illinois Freedom of Information Act (5 ILCS 140).

I am seeking documents related to the number of and names of Niles Park-Ridge School District 64 employees who are union members with the name of their affiliated union and residential zip codes.

As I am a researcher acting in the public interest, I ask that you waive any fees. Please notify me by email if you have any questions regarding my request. If possible, please forward the requested document(s) by e-mail.

I will expect to receive your response within five business days, as required by the statute (5 ILCS 140/3(d)).

Thank you for your assistance.

Brendan Bakala

--

Illinois Policy Institute  
190 S. LaSalle St.  
Suite 1500  
Chicago, IL 60603

T: 312.346.5700  
F: 312.346.5755

Freedom of Information Act  
2016-8

On Mar 25, 2016, at 2:25 PM, Jodi Frailey <[JFrailey@iiffc.org](mailto:JFrailey@iiffc.org)> wrote:

To Whom It May Concern:

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et. Seq.), the Indiana, Illinois, Iowa Foundation for Fair Contracting (III FFC) respectfully requests the following information:

1. Please provide the bid tabulations for the **Park Ridge-Niles Community Consolidated School District 64 2016 Capital Improvement Work, bid opening 2/24/16**
2. Please also provide the date the project was (or will be) awarded, and a start date.
3. Please provide a list of sub-contractors approved to work under the General Contractor.

As a not-for-profit organization serving the public interest, we respectfully request the waiver of any fees for copying the requested records. If there are any fees, please bill our office and provide us with your public agency's statutory compliant schedule of allowed fees. Once received, we will remit payment for the requested material. Please send the requested documents to the address listed on this request. If any portion of this request is denied, please cite the specific exemption(s) that allows the denial. If the public agency has an appeal procedure, please provide the name, title and address of the person to whom the appeal should be sent.

We appreciate your handling this request as soon as possible and we look forward to hearing from you within the limits allotted by the law. This information is not for use for commercial or solicitation purposes.

Respectfully yours,

Jodi R. Frailey

Compliance Monitor

**Indiana, Illinois, and Iowa Foundation**

**for Fair Contracting**

6170 Joliet Road, Suite 200

Countryside, IL 60525

ph: [708-548-4905](tel:708-548-4905)

fax: [815-254-3525](tel:815-254-3525)

email: [jfrailey@iiffc.org](mailto:jfrailey@iiffc.org)

web: [iiffc.org](http://iiffc.org)

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On Thu, Mar 24, 2016 at 7:28 PM, Deborah  
<[deborah.lee.2013@icloud.com](mailto:deborah.lee.2013@icloud.com)> wrote:

I request this information from July 2013 until today

> On Mar 24, 2016, at 7:27 PM, Deborah  
<[deborah.lee.2013@icloud.com](mailto:deborah.lee.2013@icloud.com)> wrote:

>

> I am happy to wait until after April 4.

> This request is not for commercial purposes.

>

> I request all legal time sheets;

> -invoices;

> -billing statements;

> -records of billable hours;

> -a general descriptions of the nature of the services performed by an attorney;

> -dates on which work was performed,

> -the name of the attorney and law firm performing the work;

> -the numbers of hours billed, and the corresponding dollar amount billed for each entry

2016-10

On Mon, Mar 28, 2016 at 3:13 PM, Nathan Mihelich <[nmihelich@irtaonline.org](mailto:nmihelich@irtaonline.org)> wrote:

Dear District Official / FOIA Officer:

This is a request under the Illinois Freedom of Information Act. Today's date is March 28, 2016.

RECORDS REQUESTED: Please provide the name, title and email address of all employees who are retiring or leaving your district in 2016.

Please provide the requested records electronically. Simply reply to this email or send to [nmihelich@irtaonline.org](mailto:nmihelich@irtaonline.org).

This is a non-commercial request by the Illinois Retired Teachers Association, a 501c4 Illinois organization.

Thank you,

Nathan Mihelich

**Nathan Mihelich**

Director of Membership & Marketing, Illinois Retired Teachers Association

[800.728.4782](tel:800.728.4782) | [217.481.6915](tel:217.481.6915) (c) |  
[nmihelich@irtaonline.org](mailto:nmihelich@irtaonline.org) | [www.irtaonline.org](http://www.irtaonline.org)  
828 S. 2nd St. Springfield, IL 62704 | Skype: [amihelich](#)

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