

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, September 22, 2014
Regular Board Meeting
Roosevelt Elementary School – North Gym
1001 S. Fairview
Park Ridge, IL 60068**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, September 22, 2014

TIME

APPENDIX

6:30 p.m.

Meeting of the Board Convenes

- Roll Call
- Introductions
- Opening Remarks from President of the Board

• Board Recesses and Adjourns to Closed Session

- Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against and employee or against legal counsel for the district to determine its validity [5 ILCS 120/2 (c)(1)], Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court of administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c) (11)].

• Pledge of Allegiance and Welcome

- Roosevelt School Principal/Students/PTO

• Public Comments

• Carpenter Construction Update

A-1

- Director of Facility Management/
Representative from Nicholas and Associates

• Adoption of FY15 District 64 Budget

A-2

- Chief School Business Official /Superintendent **Action Item 14-09-2**

• District 64 Financial Dashboard Updates to Reflect 2014-15 Budget

A-3

- Chief School Business Official

• Sixth Day of Enrollment Report -- Chief School Business Official		A-4
• Administration to Student Ratio Comparisons -- Assistant Superintendent for Human Resources		A-5
• Student Enrollment and Staff Allocations -- Assistant Superintendent for Human Resources		A-6
• PERA Overview and Goal Setting Process -- Superintendent		A-7
• Board Member School Visits -- Board President		A-8
• Security Update -- Director of Facility Management		A-9
• Consent Agenda -- Board President	Action Item 14-09-3	A-10
• Personnel Report		
• Bills, Payroll and Benefits		
• Approval of Financial Update for the Period Ending August 31, 2014		
• Annual Application for Recognition of Schools		
• Destruction Audio Closed Minutes (none)		
• Approval of Minutes -- Board President	Action Item 14-09-4	A-11
• Committee-of-the-Whole: Finance	September 8, 2014	
• Special Board Meeting Minutes	September 8, 2014	
• Closed Session Minutes	August 25, 2014	
• Regular Board Meeting Minutes	August 25, 2014	
• Approval of Superintendent Evaluation Tool 2014-15 -- Board President	Action Item 14-09-5	A-12
• Board Member Liaison Report -- Board of Education		A-13
• Other Discussion and Items of Information -- Superintendent		A-14
• Upcoming Agendas		
• Memoranda of Information		
- Update on Math Year 1 Implementation Survey		
- ISBE Report: Administrator & Teacher Salary and Benefits – School Year 2013-2014		
- Comparables - Secretarial, Custodial/Maintenance		
- Follow-up on Collection of Student Fees		
- Request for Statement of Interest and Request for Statement of Qualifications and Performance Data for Architectural Service		
• Minutes of Board Committees (none)		
• Other		

- Update on Summer Construction Projects
- Electronic Board Packet

• **Adjournment**

Next Regular Meeting: **Monday, October 20, 2014**
Special Board Meeting – 7:00 p.m.
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics
As of September 17, 2014

October 20, 2014 – Jefferson School – Multipurpose Room

Special Board Meeting – 7:00 p.m.

- Legal Boot Camp with Hodges Loizzi

October 27, 2014 – Field School – South Gym

Committee-of-the-Whole: Finance – 7:00 p.m.

- Board Reviews the 2014 Proposed Tax Levy

Regular Board Meeting – 7:30 p.m.

- Board Sets Date of Public Hearing for the 2014 Tax Levy
- Review of MAP Baseline Data and Data Review Process/Presentation of School Report Card
- District 207 2015-16 Calendar and District 64's Plan
- Technology Roll-out Update
- Discussion and Approval of Field Phase II Construction Manager
- Carpenter Construction Update
- Approval of September Financials Ending September 30, 2014
- Approval of PTAB
- Follow-up on Collection of Student Fees (memo of information)
- Update on Food Service Contract (memo of information)

November 17, 2014 – Franklin School –Gym

Regular Board Meeting – 7:30 p.m.

- Appointment of Chief School Business Official
- Summer Interim Session 2014 Report
- Presentation and Approval of Summer Interim Session 2015 Dates & Fees
- Discussion of Master Facility Study/10-Year Life Safety
- Presentation Instructional Technology Coaches (ITC)
- Annual Audit Report FY14
- Approval of October Financials Ending October 31, 2014
- Follow-up on Collection of Student Fees (memo of information)
- CEC System Overview Assessment and Strategic Planning (memo of information)

December 15, 2014 – Jefferson School – Multipurpose Room

Public Hearing on Levy – 7:15 p.m.

Regular Board Meeting – 7:30 p.m.

- Board Adopts the Levy
- Recognition of Blue Ribbon Award - IAHPERD
- Collective Bargaining Calendar
- Decision on Instructional Technology Coaches (ITC)
- Triple I Conference Report
- Progress Report on 2014-15 District-wide Priorities & Strategic Plan Activities
- Report on English Language Learners (ELL) and Changing Needs
- Approval of November Financials Ending November 30, 2014

TBD

- Discussion on Class Size Determination Process
- Plans for Community Finance Committee
- Discussion of Superintendent Merit Award Program (January)
- Presentation and Adoption of Updates on Board of Education Operating Principles

- Approval of Field Phase 2 Project
- Approval of Summer 2015 Capital Improvement Projects
- Approval to Bid Field Phase II Summer 2015
- Appointment of Chief School Business Official

The above are subject to change.

All action items included
in this packet are subject to
final Board approval.

To: Board of Education
Dr. Laurie Heinz, Superintendent

From: Scott Mackall, Director of Facility Management

Date: September 22, 2014

Subject: Carpenter School Construction Update

Work started at Carpenter School on Monday September 15, 2014, with crews on site everyday. Nicholas & Associates has been monitoring the work. Attached is information from Nicholas & Associates and F.E. Moran.



NICHOLAS & ASSOCIATES, INC.

Attachment 1

1001 Feehanville Drive
Mt. Prospect, IL 60056

Phone 847.394.6200
Fax 847.394.6205

September 10, 2014

Ms June Tucker

Mr. Joe Leinss

FE Moran, Inc

Dear June and Joe,

Nicholas & Associates has been retained by the Park Ridge School District 64 to review the contract documents and the adequacy and contract compliance of FE Moran's HVAC system installation at Carpenter Middle School. We will begin right away to help the district.

Our conclusion from review of your installation, contract documents, commissioning report and the meeting last week is that FE Moran has failed to install a completely integrated HVAC system. It is approaching one year past the contract completion date and FE Moran has still not completed the system.

FE Moran is responsible for delivering an integrated solution. The failure of your team to coordinate and resolve gaps between equipment and controls is not a reason for delaying completion and delivering the specified system performance. The interaction of your team in the meeting last week further leads us to suspect that FE Moran has been unable to coordinate their subcontractors and vendors to deliver the specified systems.

We were told that most of the equipment was not initially started following the manufacturer's recommendations. The systems are not balanced per the construction specification and the noted deviations from the test and balance report have not been corrected. Your team is clearly aware of the issues and has not done the work to complete the equipment repairs, start-up, and required balancing.

We are running out of warm weather days to field verify the system operation in cooling mode. The cooling system repairs, start up and balancing must be complete immediately. We have set a date for all building cooling systems to be 100% complete and commissioned (with trends running to verify performance) by **Monday, September 22, 2014**. The "commissioning report" spreadsheet you sent after our recent meeting outlines most of the work required.

The following are key deliverables and dates:

VRF Refrigeration Systems:

1. Provide a copy of the LG recommendations for clean-up of their systems after a compressor burnout. **Deadline: Tuesday September 16, 2014.**

Note: Standard industry practice would dictate, and we recommend that replaceable core dryer(s) be installed for both 3A and 3B units with bypass, isolation valves and oil test port, sized

at a minimal pressure drop per manufacture's recommendations. Dryer(s) pressure drop should be checked daily and filters replace and oil tested until the system is clean. (This was not done when compressors were replaced in the previous burnout and may have contributed to the subsequent failure of both systems.)

2. Provide written evidence that the new LG compressors, and all necessary parts (dryers, replacement filters, etc.) have been ordered in accordance with the LG recommendations for system cleaning following a compressor burnout. **Deadline: Wednesday, September 17, 2014.**
3. Provide start-up documentation that LG heat pumps 3A and 3B are started up and running. Provide all typical P/T information along with the initial pressure drop across the suction dryer(s) and results of initial oil test. **Deadline: Friday, September 19, 2014.**
4. Continue to monitor and provide written oil analysis and dryer pressure readings until all system is oil is clean per manufacturer's recommendations, then remove filters cores, isolate filter and allow system to operate permanently though properly sized filter bypass line. **Deadline: Daily, beginning Friday, September 19, 2014 and continuing until the oil acid levels fall within manufacturer's specifications and filter pressure drop is not increasing.**

VRF Water Balancing:

1. FE Moran substituted equal VRF equipment and is responsible for revising pump sizing, selection electrical and balance to the new system water flow rates as required to meet the installed system requirements. Provide all modifications to "*design required*" GPMs on balancing report and rebalance to the required values. Replace any system components necessary to meet the design requirements and submit revised copy of balancing report. **Deadline: Friday, September 19, 2014.**

VRF Cassettes:

1. Part of the LG fan coil start-up is to use the LG engineering guide and industry standard balancing practice to set fixed vane angles for proper air distribution (to avoid stratification and drafts on occupants). The procedure is outlined in the LG engineering guide and is to be done using a local tool plugged into each fan coil. Provide a copy of the LG engineering guide and site specific recommendations proper air diffusion in classrooms. **Deadline: Tuesday September 16, 2014.**
2. Set all vane positions to the LG recommended angles. In locations where units are close to walls or where air may collide causing "dumping" in cooling mode the recommended angles may be modified. Note these exceptions on a plan that will serve as the start-up report for this part of the system. **Deadline: Friday, September 19, 2014**
3. Use the LG local configuration tool to lock out cooling on heating only units to prevent condensate overflow issues. **Deadline: Friday, September 19, 2014**

4. Verify condensate pump size, location and line pitch. Provide written confirmations that all condensate drain and overflow issues are resolved. **Deadline: Friday, September 19, 2014**

VRF Controls:

1. LG stated in the meeting that the two thermostats in each room can be coordinated locally to prevent simultaneous heating and cooling. Provide the documentation indicating how this is accomplished, and include in the plan for correct vane settings. **Deadline: Tuesday September 16, 2014.**
2. Provide written response to each Farnsworth VRF related control item from the RCx report. **Deadline: Friday, September 26, 2014**

Energy Recovery Equipment:

1. The ERV manufacturer's representative confirmed in the meeting that his equipment controls do not meet specifications. FE Moran is still responsible for providing a full system of controls that meet the specified design intent. FE Moran needs to field modify the controls on this equipment. Provide a narrative describing the proposed modifications to meet the sequence and control. **Deadline: Friday, September 12, 2014**
2. The engineers will review the proposed ERV control changes and respond with comments for FE Moran to proceed with changes. FE Moran to provide wiring diagrams and product submittals per specifications for final review showing the work, along with revised Building Automation submittals indicating any coordination. **Deadline: Wednesday, September 17, 2014**
Note: The specifications require stand-alone operation of all equipment on communication loss, and global over-rides by BAS to meet sequences are not acceptable per the contract.
3. There are issues shown by the balancing reports with the ERV exhaust fans, motor sizing, and balancing dampers. A complete balancing report shall be provided to N&A for review. The plan to meet the design air flows is also required. **Deadline: Wednesday, September 17, 2014.**

System Control:

1. A coordinated response to each control item from the Farnsworth report is required. Responses must describe the solution, including integration or modifications to equipment and controls. **Deadline: Friday, September 19, 2014**
2. The control contractor highlighted specific issues that are not complete and require inter-trade coordination. This requires immediate attention. **Deadline: Friday, September 12, 2014:**
 - a. Integrate (or hard wire) the boiler controls to work on the common system water header temperature, as specified. This allows for coordinated change over and owner adjustment of both heating water and cooling water set points through BAS.
 - b. There are specific control devices (e.g. CO2 Sensors) and demand control ventilation controls sequences, missing from the project. These need to be installed and commissioned.

3. Provide a COORDINATED plan for VRF control integration to meet specifications. A unified response is required (absent the inter-trade/vendor issues discussed in the meeting) describing what the owner can expect from thier BAS controls. If there are specified points, or sequences , that cannot be achieved; identify why these controls are not necessary or how the system can meet the design intent so the owner has the ability to deliver occupant comfort.

We have highlighted what we see as key issues to demonstrate an aggressive and coordinated attempt to correct the problems the district is experiencing. A line-by-line response to all of the issues raised by the district and identified in all punch lists and reports is still required. **We appreciate the continued commitment from FE Moran to reach an prompt and acceptable conclusion to this project.**

Sincerely,

Dave Spence, PE

Steve East

Cc: Nick Papanicholas Jr.

Smart. This will be configured and demonstrated to the owner on or before 9/19

VRF Controls:

1. Clarification on this item. Each unit can be controlled to individual modes thru the AC smart or the Bacnet integration. These modes include cool, heat, auto, fan. The units are each controlled on their own sensor and own port heat recovery box. The only way that this can be controlled to insure that they are in the same mode is for the specific mode to be commanded thru the building automation system. However, depending on deviation from set point, there is still a possibility that one unit could be operating differently than the other. i.e. thermal off, cool, fan. They should not be in heating and cooling simultaneously. The other issue with commanding modes from the BMS system is that this increases traffic on the system which has the ability to create communication issues. Our recommendation is to continue to command the units in auto operation and this has been successful at other facilities.
2. Acknowledged

Energy Recovery Equipment:

1. Brucker / Greenheck has acknowledged that the equipment did not have the control sequence needed to comply with the specifications and attached is their response. Wiring diagrams and updates will be supplied by the 9/17 deadline as requested. They will also provide an analysis on air balancing questions.

System Control:

1. Acknowledged
- 2a. Delta Controls is meeting on site with Lochinvar on Tuesday 9/16 @ 1pm to address control items relating to the boiler package.
- 2b. This will be discussed further with Delta when on site Tuesday 9/16.
3. Delta Controls will begin to meet with Midwest Applied representative to coordinate LG and Delta controls. This is tentatively planned for Tuesday 9/16 after discussions with Lochinvar.

Additional Items:

FE Moran is on site this afternoon (coordinated with Vince at the school) to have two workers on site after 3pm to begin investigating/repairing the FCV condensate piping items noted on the FG report. Specifically, we are verifying vertical condensate pipe runs off these cassettes.

Thanks,

Joe Leinss
F.E. Moran, Inc.
Project Manager
mailto:j.leinss@femorane.com
<http://www.femorane.com>

847-714-8184 Direct

847-875-7901 Cell

1323 Butterfield Road
Suite 122
Downers Grove, IL 60515
The Moran Group

F.E. Moran, Inc.
F.E. Moran, Inc. Mechanical Services
F.E. Moran, Inc. Fire Protection North
F.E. Moran, Inc. Fire Protection South
Armon, Inc.
Fire Protection Industries, Inc.

ADOPTION OF THE 2014-15 BUDGET

The Administration has been working with District staff since January 2014 to develop the 2014-15 Budget that is being presented to the Board of Education for adoption. The Budget herein represents our best estimate of revenues and expenditures for the 2014-15 fiscal year.

ACTION ITEM 14-09-2

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the Budget for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015, as presented.

Moved by: _____ Seconded by: _____

AYES:

NAYES:

PRESENT:

ABSENT:

9/22/2014

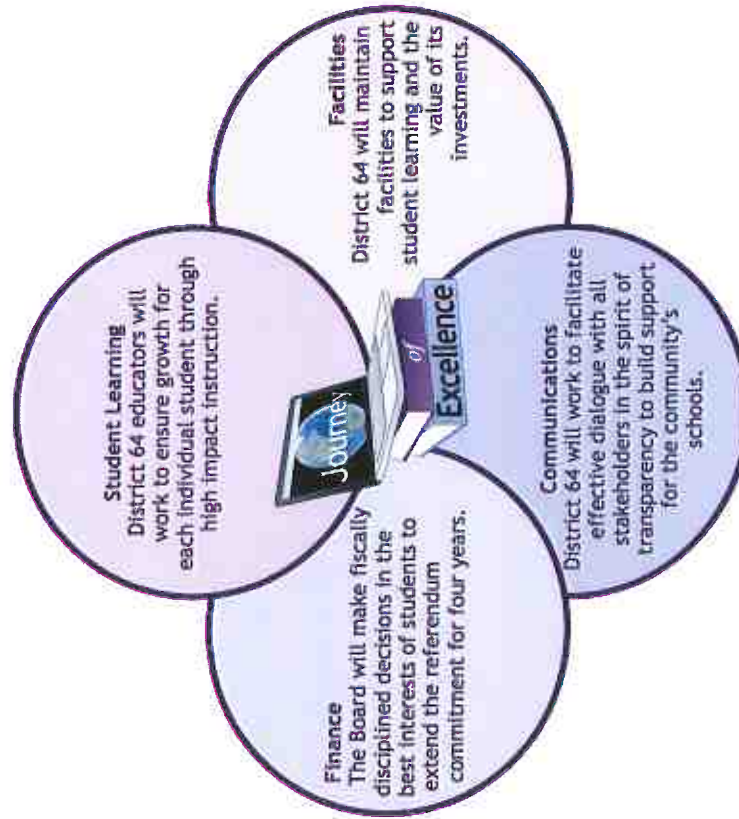
This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

Park Ridge-Niles School District 64

Board Operating Plan

Updated on September 22, 2014

Park Ridge-Niles School District 64 Board of Education Goals 2013-15



District 64 Operating Plan - Board Consensus Goals

Goals (Amended 12-16-13)	Action Plans	Metrics
Student Learning 1. Utilize a variety of assessments to monitor and support individual student growth while remaining competitive with comparable districts 2. Develop a comprehensive technology plan that articulates a 1:1 model 3. Support and monitor staff technology proficiencies 4. Assess the impact of Instructional Technology Coaches	Student Learning 1.1 Review and refine Educational Ends (by Spring 2016) 1.2 Monitor student performance using MAP and PARCC assessments 1.3 Manage curriculum revision related to CCSS 1.4 Provide standard-based curricular programs reflecting current research and best practice 2.1 Implement, review, and refine 21 st Century Learning Plan 3.1 Develop multi-dimensional assessment plan for staff implementation of technology 4.1 Assess impact of Instructional Technology Coaches (ITC)	Student Learning 1.1 Continue revision of all Educational Ends through Spring 2016 1.2 By 2017, achieve 3-year MAP growth & status targets in Reading & Math 1.3 Maintain current competitive performance (within 10 percentage points) relative to top-performing benchmark districts on PARCC 1.4 Revise K-8 Science curriculum to align to NGSS 2.1 Consider finances, policies/guidelines, communications, professional development & infrastructure needs related to technology 2.2 Implement 1:1 Chromebook initiative grades 3-8, iPads for K-2 3.1 Implement Bryte Bytes survey to collect data from all stakeholders 3.2 Finalize recommendations regarding ITC role
Facilities 1. Obtain capacity of each school through the development of a facility master plan 2. Update demographic study (Fall 2013) 3. Continue Facility Master Plan Phase 1 projects	Facilities 1.1 Review capacity from 6th day of enrollment report (9/13, 9/14) 2.1 Review new Kasarda demographic study 10/28/13 (complete) 3.1 Approve plans for Field School summer 2014 12/16/13 (complete) 3.2 Approve plans for Field School summer 2015 10/14 3.3 Review maintenance plan priority list for future years 3.4 Incorporate security study facility needs into future projects	Facilities 1.1 6th day of enrollment report 9/13, 9/14 (completed) 2.1 Kasarda demographic study presented 10/28/13 (completed) 3.1 Construction completed for SY 2014-15 3.2 Construction completed for SY 2015-16 3.3 Conduct Master Facility study 2014-15 3.4 Budget for security enhancements FY2014-15 (completed)
Finance 1. Levy to maximize revenue under PTELL formula 2. Maintain District-wide fees in 2013-14 3. earmark Operating Fund balance to extend next referendum to no earlier than 2020-21 4. Use debt extension bonds for further capital improvements 5. Extend Operating Fund referendum no earlier 2020-21 6. Use strong fiscal discipline	Finance 1.1 Adopt 2014 tax levy (12/2014) 2.1 Adopt 0% increase student registration fees (2014-15) (completed) 2.2 Present student fee study 12-16-13 (completed) 2.3 Adopt 2015-16 student fees spring 2015 3.1 Adopt 2015-16 budget draft (06/2015) 4.1 Authorize working cash fund bonds 12-16-13 (completed) 5.1 Continuously monitor & update BOE on long-range projections 6.1 Provide direction for annual budget draft preparation	Finance 1.1 Levy filed with County Clerk by last Tuesday in December 2.1 2013-14 student registration fees adopted spring 2013 2.2 Student fee study presented 12-16-13 2.3 Student fees 2015-16 adopted spring 2015 3.1 Budget draft FY2015-16 adopted 6-2015 4.1 Complete sale of \$8.6MM Working Cash Fund bonds 3-2014 5.1 Long-range financial projections updated 9-2014 & 2-2015 6.1 BOE provides direction annual budget modifications 3-2015
Communications 1. Strengthen the website as a convenient source of information for parents and community members 2. Create a more consistent experience for parents across District 64 to access and receive information about classroom/team learning activities and school news 3. Create a "Board Operating Plan" 4. Expand the information regularly provided to the community and create a new opportunity to invite community-wide input 5. Review needs for outreach to families speaking languages other than English 6. Research electronic Board report packets	Communications 1.1 Complete strategic analysis of District website 1-28-14 1.2 Implement new website by 6-30-14 2.1 Set goal for staff web presence 2.2 Establish web presence guidelines for staff 2.3 Create a joint calendar of school newsletter focus topics 2.4 Explore social media as a tool for communications 3.1 Create a "Board Operating Plan" communications tool 4.1 Create new electronic newsletter 4.2 Create annual communications online community survey 4.3 Explore occasional informal, online forums 5.1 Monitor ELL statistics 5.2 Report on Transitional Program of Instruction (TPI) 6.1 Develop options for alternate delivery of Board packets	Communications 1.1 Website analysis integrated into redesign (completed) 1.2 Website launched 6-2014 (completed) 2.1 Goal identified 6-2014 (completed) 2.2 Web guidelines for staff 6-2014 (completed) 2.3 AC newsletter focus topics (ongoing) 2.4 Facebook launched 2-2014 (completed) 3.1 "Board Operating Plan" on website 2-2014, 9-2014 (ongoing) 4.1 Expand eNews 2014-15 4.2 Surveys on calendar, CEC, Strategic Plan, etc. 2014-15 4.3 Online forums/feedback (as needed) 5.1 ELL statistics reported (completed) 5.2 Report on TPI (completed) 6.1 Paperless options spring & summer 2014; implement fall 2014

Board Consensus Goals	Revenues: Actuals & Projections	Expenditures: Actuals & Projections	Financial Projections Capital Needs
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District 64 Operating Plan - Revenues: Actuals & Projections

	Actual Revenues					Budget		Projected Revenues					
Revenues by Fiscal Year	2011-12	2012-13	% Inc	2013-14	% Inc	2014-15	% Inc	2015-16	% Inc	2016-17	% Inc	2017-18	% Inc
Property T axes	\$56.5	\$57.5	1.8%	\$59.4	3.3%	\$59.8	0.7%	\$61.5	2.8%	\$63.4	3.1%	\$63.6	0.3%
Corporate Personal													
Property Replacement Taxes (CPPRT)	\$1.1	\$1.1	0.0%	\$1.2	9.1%	\$1.2	0.0%	\$1.2	0.0%	\$1.2	0.0%	\$1.2	0.0%
Student Fees	\$1.5	\$1.6	6.7%	\$1.8	12.5%	\$1.6	-11.1%	\$1.6	0.0%	\$1.6	0.0%	\$1.6	0.0%
Other Local Revenue	\$3.1	\$3.1	0.0%	\$3.0	-3.2%	\$1.7	-43.3%	\$1.7	0.0%	\$1.7	0.0%	\$1.7	0.0%
State Revenue	\$5.4	\$4.2	-22.2%	\$4.9	16.7%	\$4.0	-18.4%	\$4.0	0.0%	\$4.1	2.5%	\$4.1	0.0%
Federal Revenue	\$1.3	\$1.7	30.8%	\$1.5	-11.8%	\$1.6	6.7%	\$1.5	-6.3%	\$1.5	0.0%	\$1.5	0.0%
Grand Total	\$68.9	\$69.2	0.4%	\$71.8	3.8%	\$69.9	-2.6%	\$71.5	2.3%	\$73.5	2.8%	\$73.7	0.3%
Inter-Fund Transfers													
Bond Proceeds	\$3.2	\$5.7		\$25.8		\$0.2		\$0.2		\$0.2		\$0.2	

The above does not include the Debt Service Fund

KEY FACTS

- D 64 is subject to the Property Tax Limitation Law (PTELL).
- Prior Board's made a commitment not to approach community for another tax rate referendum until 2016-17. This has commitment has been extended to 2020-21.
- The District's operating fund balances shall end each fiscal year with four (4) months of operating expenditures for the fiscal year ended. Expenses shall be measured against a cumulative total of operating funds.

Property Taxes

	Actual			Current			Projected		
Levy/ Calendar Year	2011	2012	2013	2014	2015	2016	2017		
CPI-U (December)	1.5%	3.0%	1.7%	1.5%	2.0%	1.5%	2.0%		
Tax Extension (actual or estimated)	\$60. 5	\$62. 4	\$64. 0	\$65.2	\$66.7	\$67.9	\$69.5		
Increase in Tax Extension	1.7%	3.1%	1.9%	1.8%	2.4%	1.8%	2.4%		

Board Consensus Goals

Revenues:
Actuals & Projections

Expenditures:
Actuals & Projections

Financial Projections
Capital Needs

District 64 Operating Plan - Expenses: Actuals & Projections

Expenses										
Expenditures by Fiscal Year	2011-12	2012-13	% Inc	2013-14	% Inc	2014-15	% Inc	2015-16	% Inc	2016-17
Salaries	\$42.9	\$44.5	3.7%	\$45.7	2.7%	\$48.2	5.5%	\$50.9	5.5%	\$53.1
Benefits	\$8.2	\$8.5	3.7%	\$8.8	3.5%	\$9.2	4.5%	\$9.8	6.0%	\$10.3
Purch Services	\$5.2	\$5.5	5.8%	\$5.9	7.3%	\$6.6	11.9%	\$6.3	-4.5%	\$6.3
Supplies	\$2.7	\$2.5	-7.4%	\$2.8	12.0%	\$3.6	28.6%	\$2.5	-30.6%	\$2.5
Capital	\$2.8	\$2.5	-10.7%	\$5.9	136.0%	\$5.8	-1.7%	\$2.5	-56.9%	\$1.0
Other Expense	\$3.2	\$1.8	-43.8%	\$1.9	5.6%	\$1.9	0.0%	\$1.9	0.0%	\$1.9
Grand Total	\$65.0	\$65.3	0.5%	\$71.0	8.7%	\$75.3	6.1%	\$73.8	-2.0%	\$75.2
Inter-Fund Transfers	\$3.2	\$5.7		\$17.4		\$0.2		\$0.2		\$0.2
The above does not include the Debt Service Fund										

6th Day Enrollment

School Year	K	Grades 1-5	Grades 6-8	Total	% Change
2011-12	388	2,377	1,441	4,206	-1.2%
2012-13	418	2,349	1,502	4,269	1.5%
2013-14	396	2,369	1,561	4,326	1.3%
2014-15	418	2,401	1,555	4,374	1.1%
2015-16	411	2,393	1,534	4,338	-0.8%
2016-17	409	2,390	1,515	4,314	-0.6%
2017-18	409	2,413	1,515	4,337	0.5%

Staffing

Position	2013-14 Head Count	2013-14 Salary	2014-15 Head Count	2014-15 Salary
Admin (Cert)	20	\$2.7	21	\$2.9
Custodian	39	\$2.4	41	\$2.5
Exempt	18	\$1.0	13	\$1.1
Hourly	140	\$1.3	135	\$0.6
PREA	398	\$32.0	402	\$34.0
PRTAA	110	\$2.7	108	\$2.8
Sec	37	\$1.5	37	\$1.5
Tech	7	\$0.3	8	\$0.3

Board Consensus Goals

Revenues:
Actuals & Projections

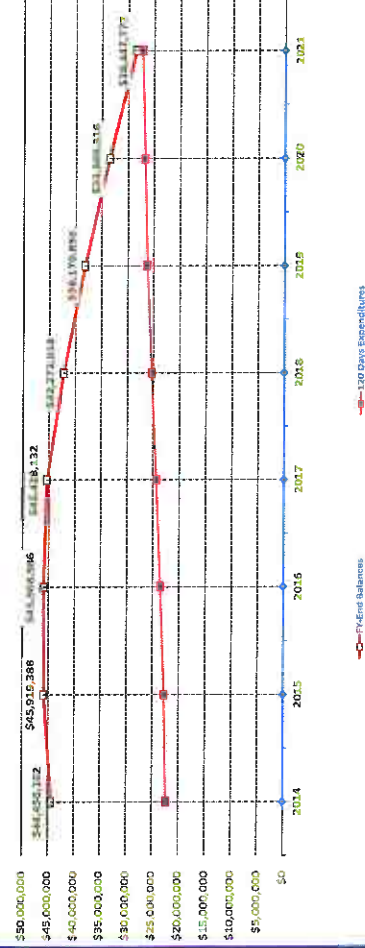
Expenses:
Actuals & Projections

Financial Projections
Capital Needs

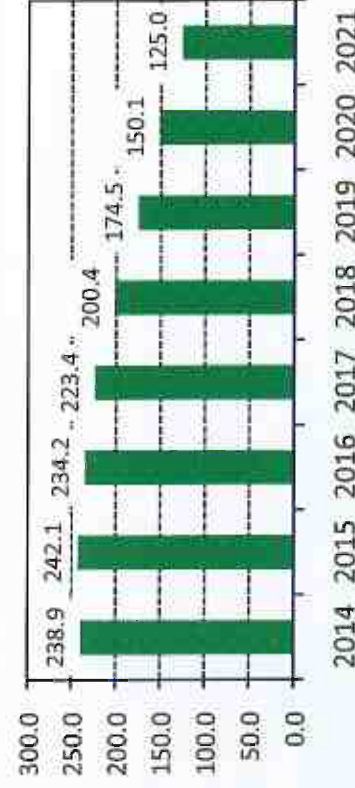
District 64 Operating Plan – Financial Projections – Resources /Capital Needs

Resources for Capital Needs							
	Actuals			Budget	Projections		
	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Capital Priorities							
Facilities (Does not include Architected fees)							
Carpenter	\$0.0	\$2.0	\$2.1	\$0.1	NA	NA	NA
Field	\$0.0	\$0.0	\$0.1	\$4.0	\$1.2	NA	NA
Franklin	\$2.4	\$0.1	\$1.3	\$0.1	NA	NA	NA
Lincoln	\$0.0	\$0.0	\$0.5	\$0.1	NA	NA	NA
Unassigned Funding	\$0.0	\$0.0	\$0.0	\$0.0	\$0.5	\$0.5	\$0.5
O&M Fund	\$0.1	\$0.3	\$0.5	\$0.2	\$0.2	\$0.2	\$0.2
Technology							
Equipment	\$0.5	\$0.5	\$0.7	\$0.6	\$0.6	\$0.6	\$0.6
1:1 Initiative	\$0.0	\$0.0	\$0.0	\$1.1	\$0.4	\$0.4	\$0.5
Infrastructure	\$0.1	\$0.1	\$0.2	\$0.2	\$0.2	\$0.2	\$0.2
Supplies							
Textbook Adoption	\$0.0	\$0.0	\$0.5	\$0.0	\$0.5	\$0.0	\$0.5

Aggregate View - Projection Summary



Days Cash on Hand



Board Consensus Goals

Revenues:
Actuals & Projections

Expenditures:
Actuals & Projections

Financial Projections
Capital Needs

To: Board of Education
Laurie Heinz, Superintendent

From: Rebecca J. Allard, Chief School Business Official

Date: September 22, 2014

Subject: 6th Day Enrollment Report – September 22, 2014



This year's enrollment data and class sections continue to reflect the class size guidelines in effect since the 2007-08 school year. The guidelines are as follows: 22 @ K; 24 @ Grades 1-2; 26 @ Grades 3-4; and 28 @ Grades 5-8.

The total 6th day enrollment (K-8) of 4,374 is 31 students greater than the June 2014 enrollments; detailed information can be found on the attached pages:

- Elementary schools have 42 more students than the June 2014 enrollment.
- Middle School has 11 less students than the June 2014 enrollment.

According to the demographic report, completed last fall, Dr. John Kasarda, projected an enrollment of 4,359 (Table 53), a variance of 15 students.

Student enrollment numbers are subject to change as the schools are notified that students have moved out of the District and new students are enrolled.

Attachments

Park Ridge - Niles Community Consolidated School District 64
2014- 15 Class Size/Section Projections with Average Class Size

As of September 3, 2014

School	K	1	2	3	4	5	6	7	8	Total By School		
Maximum Class Size	22	24	24	26	26	28	28	28	28	2013-14	2014-15	Difference
Carpenter	73	67	82	73	83	66				428	444	16.0
# of Sections	4	3	4	3	4	3				20	21	1.0
Average Class Size	18.25	22.33	20.50	24.33	20.75	22.00						
Field	85	117	109	106	117	115				652	649	(3.0)
# of Sections	4	5	5	5	5	5				30	29	(1.0)
Average Class Size	21.25	23.40	21.80	21.20	23.40	23.00						
Franklin	70	79	73	91	71	75				462	459	(3.0)
# of Sections	4	4	4	4	3	3				20	22	2.0
Average Class Size	17.50	19.75	18.25	22.75	23.67	25.00						
Roosevelt	102	89	132	106	128	102				629	659	30.0
# of Sections	5	4	6	5	5	4				30	29	(1.0)
Average Class Size	20.40	22.25	22.00	21.20	25.60	25.50						
Washington	88	107	107	88	97	121				606	608	2.0
# of Sections	4	5	5	4	4	5				27	27	0.0
Average Class Size	22.00	21.40	21.40	22.00	24.25	24.20						
Emerson							271	288	278	826	837	11.0
# of Sections							10	11	10	31	31	0.0
Average Class Size							27.10	26.18	27.80			
Lincoln							210	244	264	740	718	(22.0)
# of Sections							8	9	10	27	27	0.0
Average Class Size							26.25	27.11	26.40			
Total By Grade	418	459	503	464	496	479	481	532	542	4,374	4,343	31.0

Class Sections

155.00

154.00

1.0

Notes:

Does not include Jefferson

Change in Enrollment, Sections and Average Class Size from June 2014 to Enrollment as of September 3, 2014

		Enrollment as of June 2014					Enrollment as of September 3, 2014						
	Guideline	Carpenter	Field	Franklin	Roosevelt	Washington	District	Carpenter	Field	Franklin	Roosevelt	Washington	District
Grade K Sections Average Class Size	22	65	105	65	71	96	402	73	85	70	102	88	418
		3	5	3	4	5	20	4	4	4	5	4	21
		21.67	21.00	21.67	17.75	19.20	20.10	18.25	21.25	17.50	20.40	22.00	19.90
Grade 1 Sections Average Class Size	24	83	103	72	131	104	493	67	117	79	89	107	459
		4	5	4	5	4	22	3	5	4	4	5	21
		20.75	20.60	18.00	26.20	26.00	22.41	22.33	23.40	19.75	22.25	21.40	21.86
Grade 2 Sections Average Class Size	24	69	101	90	98	87	445	82	109	73	132	107	503
		3	5	4	5	4	21	4	5	4	6	5	24
		23.00	20.20	22.50	19.60	21.75	21.19	20.50	21.80	18.25	22.00	21.40	20.96
Grade 3 Sections Average Class Size	26	85	113	70	130	88	486	73	106	91	106	88	464
		4	5	3	5	5	22	3	5	4	5	4	21
		21.25	22.60	23.33	26.00	17.60	22.09	24.33	21.20	22.75	21.20	22.00	22.10
Grade 4 Sections Average Class Size	26	66	108	74	105	119	472	83	117	71	128	97	496
		3	5	4	4	4	20	4	5	3	5	4	21
		22.00	21.60	18.50	26.25	29.75	23.60	20.75	23.40	23.67	25.60	24.25	23.63
Grade 5 Sections Average Class Size	28	60	122	91	94	112	479	66	115	75	102	121	479
		3	5	4	4	4	20	3	5	3	4	5	20
		20.00	24.40	22.75	23.50	28.00	23.95	22.00	23.00	25.00	25.50	24.20	23.95
Building Total Grades 1 - 5 Sections Average Class Size		363	547	397	558	510	2,375	371	564	389	557	520	2,401
		17	25	19	23	21	105	17	25	18	24	23	107
		21.35	21.88	20.89	24.26	24.29	22.62	21.82	22.56	21.61	23.21	22.61	22.44
Building Total Enrollment		428	652	462	629	606	2,777	444	649	459	659	608	2,819

District 64 - 2014-15 6th Day Enrollment - SEPTEMBER 3, 2014

[illegible]

Table 53

Enrollment Projection Assuming Future Fertility Rates Remain Constant (through 2018) and Both Turnover of Existing Housing Units and Teardowns Occur as *Currently Anticipated* through 2023--24

Community Consolidated School District 64

Grade	Series B projection												
	2013--14	2014--15	2015--16	2016--17	2017--18	2018--19	2019--20	2020--21	2021--22	2022--23	2023--24		
K	396	405	411	409	409	410	404	401	402	400	405		
1	487	439	448	454	452	452	451	445	442	443	441		
2	448	506	458	467	473	471	471	470	464	461	462		
3	487	459	517	469	478	484	482	482	481	475	472		
4	473	496	468	526	478	487	493	491	491	490	484		
5	474	479	502	474	532	484	493	499	497	497	496		
6	535	488	493	516	488	546	498	507	513	511	511		
7	539	540	493	498	521	493	552	504	513	519	517		
8	487	547	548	501	506	529	498	557	509	518	524		
K-8	4,326	4,359	4,338	4,314	4,337	4,356	4,342	4,356	4,312	4,314	4,312		
Sp. Ed.	65	68	68	67	67	68	68	68	67	67	67		
Total	4,391	4,427	4,406	4,381	4,404	4,424	4,410	4,424	4,379	4,381	4,379		

TO: Board of Education

FROM: Joel Martin, Assistant Superintendent for Human Resources

DATE: September 22, 2014

RE: Administration to Student Ratio Comparisons

The following attachment is a comparison of 25 elementary school districts and their administration to per pupil ratio. The information includes each district's enrollment, number of administrators, and administrators by category. This chart does not include the Director of Facility Management as part of the administration count because the districts surveyed did not include this position as an "administrator." Therefore, this position was excluded from the count. Out of the 25 districts surveyed, with the highest number of students per administrator being rated #1, Park Ridge ranked 7th with a ratio of 1 administrator for every 205.9 students. District 64's administrator/per pupil ratio is well above the average of #1 – 164.4.

District 64 Administrative Hiring History

District 64 has consistently maintained a central office administrative staff comprised of the following positions: Superintendent, Assistant Superintendent for Human Resources, Assistant Superintendent for Student Learning, Business Manager (CSBO), and Director/Coordinator of Special Education. The Board of Education initially approved the creation of a Director of Technology position beginning with the 1998 – 1999 school year. The central office administrative staff remained constant until this school year with the addition of the Assistant Director of Special Education/Pupil Services position. This brings the central office administrator total to 7.

Each of the District's schools has always had a building principal with the exception of Jefferson School. Initially, the extended day program at Jefferson was coordinated through a teaching position, with the pre-school and special education programs being overseen by the Director of Special Education. At the beginning of the 2010 – 2011 school year, Mrs. Leslye Lapping was hired by the District as the full-time administrator at Jefferson School assuming responsibility for all staff, operations, and programs. Currently District 64 employs 8 building principals.

With the start of the 1994 – 1995 school year the Board of Education approved an assistant principal position at Roosevelt Elementary School due to its large enrollment. In the fall of 2008, the District hired assistant principals for Field and Washington Schools, and, in 2012, the District hired one assistant principal who splits her time equally between Carpenter and Franklin Elementary Schools. The two middle schools have always each maintained an assistant principal as part of their staff. The total number of assistant principals in District 64 is 6.

The total number of District 64 administrators requiring licensing by Regional Office of Education and who are part of the Teacher's Retirement Service is 21.

Administration to Student Ratio Comparisons

District Number/Name	Total Admin	Enrollment	Admin/Pupil	Central Office	Principal	A.P.	Coordinators
73.5 - Skokie	12	1,100	1 - 91.6	2	3	2	5
27 - Northbrook	11.86	1,260	1 - 106.2	7.66	3	1.2	0
59 - Arlington Heights	56	6,256	1 - 111.7	8	14	17	17
26 - River Trails/Mt. Prospect	12	1,400	1 - 116.6	6	3	3	0
30 - Northbrook/Glenview	9	1,100	1 - 122.2	5	3	1	0
109 - Deerfield	25	3,100	1 - 124	10	7	8	0
26 - River Trails/Mt. Prospect	11	1,374	1 - 125	5	3	3	0
69 - Skokie	14	1,796	1 - 128.3	7	3	3	1
35 - Glencoe	9	1,215	1 - 135	5	3	1	0
36 - Winnetka	12	1,780	1 - 148.3	6	5	1	0
28 - Northbrook	11	1,726	1 - 156.9	5	4	2	0
96 - Kildeer/Buffalo Grove	19	3,010	1 - 158.4	10	7	2	0
68 - Skokie	11	1,750	1 - 159.1	5	4	1	1 Dean
62 - Des Plaines	30	4,800	1 - 160	10	11	2	7
65 - Evanston	41	7,000	1 - 170.7	8	16	13	4
63 - East Maine	19	3,600	1 - 189.5	8	7	4	0
181 - Hinsdale	20	4,000	1 - 200	8	9	3	0
39 - Wilmette	17.5	3,600	1 - 205.7	7	5	5.5	0
64 - Park Ridge - Niles	21	4,323	1 - 205.9	7	8	6	0
54 - Schaumburg	66	13,758	1 - 208.4	20	46	0	0
34 - Glenview	23	4,896	1 - 212	8	8	2	5
15 - Palatine	57	12,200	1 - 214	16	20	21	0
21 - Wheeling	32	7,000	1 - 218.8	11	13	3	5
25 - Arlington Heights	24	5,255	1 - 219	7	9	5	3
57 - Mt. Prospect	10	2,220	1 - 222	5	4	1	0
		Average	1 - 164.4				

To: Board of Education

From: Joel T. Martin

Date: September 22, 2014

Re: Student Enrollment and Staff Allocations

The information below provides a summary of the enrollment and teacher FTE (Full-time Equivalent) for a four-year period, beginning with the 2010 – 2011 school year through the start of the 2014 – 2015 school year.

Year	2010 – 2011	2011 – 2012	2012 – 2013	2013 - 2014	2014 - 2015
Enrollment	4,325	4,277	4,327	4,391	4,458
Change		-48	+50	+64	+67

FTE	368.78	375.81	384.14	393.71	395.51
Change		+7.03	+8.33	+9.57	+1.8

General Information

A “Bubble Section” is a class that is within two students of exceeding the District’s class size guideline at a particular grade level. These bubble sections are viewed as having the potential to exceed the District’s class size guideline prior to the start of a school year. If a bubble section exceeds class size guideline, again prior to the start of the school year, the District would hire a teacher. Subsequently, when a new section is added at a grade level, the District will need to add special sections (art, music, PE, Spanish). This results in an increase in the number of the current staff’s FTE beyond just the one teacher hired for the new section.

Specific Year Information

2010 – 2011

Board of Education approved .5 Social Worker for Lincoln

8.0 Contingency for bubble sections

3.0 Contingency for staffing needs to support student learning (special classes needed if core bubbles burst or due to an increase in gifted and student support classes)

2011 – 2012

Board of Education approved the hiring of 3 Instructional Technology Coaches

.5 Staff in Band and Orchestra

7.5 Contingency bubble sections

3.0 Contingency for staffing needs to support student learning (special classes needed if core bubbles burst or due to an increase in gifted and student support classes)

2012 - 2013

Board of Education approved the hiring of 4 Instructional Technology Coaches, .5 Math

Curriculum Specialist, MTSEP Dissolution Hiring – 1 Facilitator, .5 Psychologist, .6 Speech Pathologist, .5 Social Worker

4.0 Contingency for bubble classes

6.0 Contingency for staffing needs to support student learning (special classes needed if core bubbles burst or due to an increase in gifted and student support classes)

2013 – 2014

Board of Education approved increase in 2.0 FTE at middle schools due to enrollment

7.0 Contingency for bubble sections

3.0 Contingency for staffing needs to support student learning (special classes needed if core bubbles burst or due to an increase in gifted and student support classes)

2014 – 2015

Board of Education approved 1.0 Math Intervention Teacher at the Middle School, 1.0 District TPI (ELL) teacher, 1.0 Developmental Kindergarten Teacher, and a .1 School Psychologist.

10.0 Contingency for bubble sections

3.0 Contingency for staffing needs to support student learning (special classes needed if core bubbles burst or due to an increase in gifted and student support classes)

Summary

Since the start of the 2010 school year District 64's enrollment has increased by 133 students. During that same time period the District 64 FTE number has increased by 27.73. Of this 27.73 increase in FTE staff, 16.2 were approved by the Board of Education in the District staffing report and 10.53 staff were added due to an increase in sections over the past four school years.

Performance Evaluation Reform Act (PERA) Overview and Goal Setting Process

Superintendent Heinz will provide the Board with an overview of PERA legislation, which required all schools in Illinois to change how teachers' and principals' performance is measured. PERA requires districts to design and implement performance evaluation systems that assess teachers' and principals' professional skills as well as incorporate measures of student growth into the evaluation process.

Beginning in September 2012, all principals must be evaluated every year by a trained, pre-qualified evaluator. Like teachers, principals' evaluations will now incorporate measures of student academic growth. Also similar to teachers, principals will be rated using clearly defined standards of effective practice and school leadership.



NEWS

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 Park Ridge-Niles

164 S. Prospect Avenue

Park Ridge, IL 60068-4079

(847) 318-4300

FAX: (847) 318-4351

For information, contact:

Superintendent Laurie Heinz, 847-318-4300

Bernadette Tramm, Public Information Coordinator, 847-318-4343

FOR IMMEDIATE RELEASE

August 29, 2014

District 64 Board "On the Road Again" at Neighborhood Schools in 2014-15

The Park Ridge-Niles School District 64 Board of Education will be "on the road again" as it rotates its monthly business meetings to visit all eight neighborhood schools during the 2014-15 school year now getting underway.

"The District 64 Board has a lengthy tradition of meeting in each school at least once every year to better connect with the communities in each neighborhood," according to Superintendent Laurie Heinz.

"Not only does it make it convenient for local residents as well as parents to attend, it also lets the Board hear from each school community about special points of pride and learning initiatives and for students to be involved in leading us in the Pledge of Allegiance," Dr. Heinz added.

"We invite community members to come by your local school to attend a meeting and watch your school Board in action," she noted.

A special sign outside each school alerts local residents a week ahead of the upcoming meeting. The District also offers an email service that sends an advance summary of Board meeting agendas and other news. Subscribe to the "District 64 eNews" via the website: www.d64.org.

The Board will make its official annual visits to neighborhood schools on Mondays at 7:30 p.m.:

- Roosevelt, 1001 S. Fairview, Park Ridge – September 22
- Field, 707 N. Wisner – October 27
- Franklin, 2401 Manor Lane – November 17
- Jefferson, 8200 N. Greendale, Niles – January 26, 2015
- Washington, 1500 Stewart – February 23
- Lincoln, 200 S. Lincoln – March 23
- Carpenter, 300 N. Hamlin – April 27
- Emerson, 8101 N. Cumberland, Niles – May 18

Additional meetings are held throughout the year at Jefferson School or at the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge. A full Board meeting calendar is available on the website and is updated frequently.

For those unable to attend in person, District 64 offers full-length videos of all Board meetings via its website. The videos are posted typically within 48 hours after the meeting, and include a handy counter to pinpoint discussion on any agenda item. The District 64 eNews alerts subscribers when the videos have been posted.

To: Board of Education
Dr. Laurie Heinz, Superintendent

From: Scott Mackall, Director of Facility Management
Lucas Cowden, Network Manager

Date: September 22, 2014

Subject: Security Update

Sonitrol

All monitors have been installed, NVR (recording devices) are operational. Administration has access to both internal and external cameras. Sonitrol has been helpful and will continue to provide service to the system. District Network Manager, Lucas Cowden, has also been very helpful assisting with this project. He has set-up remote access for administration. All cameras are installed, the next step is to review angles and locations with the building Principals. Scott will contact the Park Ridge and Niles police departments for remote viewing of the cameras.

Raptor

The District has experienced some down time with the Raptor System. Lucas Cowden has been responsive in addressing the issue, however the system is moving slower than anticipated in some cases. The network's connection has been checked and is functioning properly.

Consent Agenda

ACTION ITEM 14-09-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of September 22, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending August 31, 2014; Annual Application for Recognition of Schools and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
September 22, 2014

Ashley Hardiman	Employ as Special Needs Assistant at Field School effective September 9, 2014 - \$18,502.12.
Rebecca Hoffman	Employ as Substitute Lunch Program Supervisor at Carpenter School effective September 9, 2014 - \$12.00.
Stacy Karabetsos	Employ as Lunch Program Supervisor at Franklin School effective September 12, 2014 - \$12.00.
Catherine Keating	Employ as Special Needs Assistant at Lincoln School effective September 19, 2014 - \$19,059.04.
Adrian Starbuck	Employ as Lunch Program Supervisor at Field School effective September 11, 2014 - \$12.00.
Keith Engeriser	Change in Assignment to (.74) - (.50) Physical Education Teacher at Emerson/ Carpenter Schools to (.73.94) Physical Education Teacher at Emerson/ Carpenter Schools and .06 ASC Teacher at Emerson School effective August 25, 2014 - \$36,560.44.

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 834,732.86
20 - Operations and Maintenance Fund -----	\$ 70,174.20
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 252,255.84
50- Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 547,129.75
80 - Tort Immunity Fund -----	\$ 1,846.52
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 118755 - 118912

Total: \$ 1,706,139.17

Payroll and Benefits for Month of August, 2014

10 - Education Fund -----	\$ 2,122,610.46
20 - Operations and Maintenance Fund -----	\$ 260,326.51
40 - Transportation Fund -----	\$ -
50 - IMRF/FICA Fund -----	\$ 70,373.48
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 10683 - 10733

Direct Deposit: 900060288 - 900061071

Total: \$ 2,453,310.45

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

9/11/2014

Application for Recognition of Public Schools 2014-2015**George B Carpenter Elem School**
05-0160640-04 2001

Pending - District Document Author

- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/11/2014

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
Region 05 North Cook ISC 1					
Park Ridge CCSD 64					
George B Carpenter Elem School					
Margaret A Barry	Yes	Yes			
Pam Kalliantasis	Yes	Yes			TASN
Mogil B Kronborg	Yes	Yes			TASN
Colleen D Krone	Yes	Yes			TASN
Diane K Lohens	Yes	Yes			TASN
Megan C Magnuson	Yes	Yes			TASN
Samantha Odelson	Yes	Yes			
Katrina M Olson	Yes	Yes			TASN
Christine C Perille	Yes	Yes			TASN
Rosemarie Romano-Adler	Yes	Yes			TASN
Pauline B Ronan	Yes	Yes			TASN

9/11/2014

Application for Recognition of Public Schools 2014-2015**Emerson Middle School**
05-0160640-04 1006

Pending - District Document Author

-
- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/11/2014

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
Region 05 North Cook ISC 1					
Park Ridge CCSD 64					
Emerson Middle School					
Linda S Adamowski	Yes	Yes			
Vera Andronenkova	Yes	Yes			TASN
Susan L Balek	Yes	Yes			TASN
Anna M Barry	Yes	Yes			TASN
Susan E Battista	Yes	Yes			
Kathleen M Borner	Yes	Yes			
Gisella R Calo	Yes	Yes			TASN
Evelyn Dobrydnio	Yes	Yes			TASN
Rita Downing	Yes	Yes			
Valerie S Halston	Yes	Yes			TASN
Gail M Kerber	Yes	Yes			TASN
Ruth A Kovac	Yes	Yes			TASN
Patricia Livensparger	Yes	Yes			TASN
Julie M Lukas	Yes	Yes			TASN
Anna M Reeder	Yes	Yes			TASN
Margaret Szajowska	Yes	Yes			TASN
Angeline M Tomcik	Yes	Yes			TASN
Keri J Travis	Yes	Yes			TASN

Eugene Field Elem School
05-0160640-04 2004

Pending - District Document Author

-
- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/11/2014

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
Region 05 North Cook ISC 1					
Park Ridge CCSD 64					
Eugene Field Elem School					
Marie A Anderson	Yes	Yes			
Michele M Bauer	Yes	Yes			
Liliana P Bran	Yes	Yes			TAS
Laura J Courtney	Yes	Yes			TASN
Linda R Hill	Yes	Yes			TASN
Lisa L Horn	Yes	Yes			
Dimitra C Katsoulis	Yes	Yes			TASN
Patricia A Kisielius	Yes	Yes			TASN
Caitlin E Lynch	Yes	Yes			TASN
Kimberly F Rusteburg	Yes	Yes			TASN
Katherine Schneider	Yes	Yes			TASN

9/11/2014

Application for Recognition of Public Schools 2014-2015**Franklin Elementary School**
05-0160640-04 2005

Pending - District Document Author

- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/11/2014

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
Region 05 North Cook ISC 1					
Park Ridge CCSD 64					
Franklin Elementary School					
Annmarie Bartee	Yes	Yes			TASN
Carole L Cirillo	Yes	Yes			TASN
Donna L Hapeman	Yes	Yes			TASN
Lindsay M Jozwiak	Yes	Yes			TASN
Karin A Lennon	Yes	Yes			
Katrina T O'Malley	Yes	Yes			
Susan B Rice	Yes	Yes			TASN

9/11/2014

Application for Recognition of Public Schools 2014-2015**Jefferson School**
05-0160640-04 3001**Pending - District Document Author**

-
- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/11/2014

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
Region 05 North Cook ISC 1					
Park Ridge CCSD 64					
Jefferson School					
Lynne M Bonahoom	Yes	Yes			TASN
Charlotte A Franzen	Yes	Yes			TASN
Kathy Hirsch	Yes	Yes			TASN
Susan Jayne	Yes	Yes			TA
Debra S Keehn	Yes	Yes			TASN
Diane J Kravets	Yes	Yes			TASN
Rosemary L Montejo	Yes	Yes			TASN
Jennifer Munao	Yes	Yes			TASN
Eleni M Pappas	Yes	Yes			TASN
Lyna K Swanson	Yes	Yes			TASN
Lisa K Szydlowski					TASN

9/11/2014

Application for Recognition of Public Schools 2014-2015**Lincoln Middle School**
05-0160640-04 1007

Pending - District Document Author

-
- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
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- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/11/2014

<u>First Initial Last</u>	<u>Qualified</u>	<u>Instructional Support Provided</u>	<u>Title I Funded Targeted Assistance</u>	<u>Title I Funded School Wide</u>	<u>Approvals</u>
Region 05 North Cook ISC 1					
Park Ridge CCSD 64					
Lincoln Middle School					
Helen M Barnes	Yes	Yes			TASN
Betty J Berg					TASN
Sandra L DeGrazia	Yes	Yes			
Ellen R Dishneau	Yes	Yes			TASN
Jessica C Greenspan	Yes	Yes			TASN
Joan E Lindgren	Yes	Yes			TA
Margaret E Makula	Yes	Yes			TASN
Lauren E Maloney	Yes	Yes			
Alexis Migon	Yes	Yes			
Theresa Moore	Yes	Yes			TA
Joann Poshka - Pahlke	Yes	Yes			TASN
Miodrag Stanoev	Yes	Yes			

9/11/2014

Application for Recognition of Public Schools 2014-2015**Theodore Roosevelt Elem School**
05-0160640-04 2011**Pending - District Document Author**

-
- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
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- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/11/2014

		Instructional		Title I	Title I	Approvals
First Initial Last		Support		Funded	Funded	
		Provided		Targeted	School	
				Assistance	Wide	
Region 05 North Cook ISC 1						
Park Ridge CCSD 64						
Theodore Roosevelt Elem School						
Caroline W Brzozowski		Yes	Yes			TA
Susan K Graf		Yes	Yes			TASN
Russell G Haak		Yes	Yes			TASN
Ann M Heneghan		Yes	Yes			TASN
Elizabeth Kim		Yes	Yes			TASN
Maribetit Mancuso		Yes	Yes			TASN
Terese M Sara		Yes	Yes			TASN
Katherine B White		Yes	Yes			TASN
Kelly S Zurek		Yes	Yes			TASN

9/11/2014

Application for Recognition of Public Schools 2014-2015**George Washington Elem School**
05-0160640-04 2012

Pending - District Document Author

- YES** Do you have any paraprofessionals in your school?
- YES** In accordance with the 23 Illinois Administrative Code Part I, Subpart A, Sections 1.10-1.100, School Recognition Requirements rules, i.e., accountability framework including school improvement plans, operational requirements, state assessment, waiver of State Board Rules and School Code Mandates, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart B, Sections 1.210-1.290, School Governance rules, i.e., equal opportunities for all students, waiver of school fees, discipline, absenteeism, and truancy policies, and use of isolated time out and physical restraint, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart C, Sections 1.310-1.330, School District Administration rules, i.e., administrative responsibilities, evaluation of certified staff in contractual continued service, and hazardous materials training, etc.
- YES** In accordance with 23 Illinois Administrative Code, Part I, Subpart D, Sections 1.410-1.470, The Instructional Program Rules, i.e., basic standards, criteria for elementary and high schools, required course substitute, special programs, credit earned through proficiency examinations, consumer education proficiency tests, ethnic foreign language credit and program approval, adult and continuing education, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart E, Sections 1.510-1.530, Support Services rules, i.e., transportation, health services, and training of school bus driver instructors, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart F, Sections 1.610-1.660, Staff Certification Requirements rules, i.e., noncertificated personnel, transcripts of credits, records of professional personnel, and records of professional personnel, etc.
- YES** In accordance with the 23 Illinois Administrative Code, Part I, Subpart G, Sections 1.705-1.790, Staff Qualifications rules, i.e., requirements for elementary teachers, requirements for teachers of middle grades, requirements for secondary teachers and specified subject area teachers in grades 6 and above, standards for reading, media services, pupil personnel services, special education personnel, requirements for bilingual education teachers, teachers of English as a second language, substitute teachers, and supervision of speech-language pathology assistants etc.

List of Paraprofessionals

9/11/2014

First Initial LastQualified
Instructional
Support
Provided
Title I
Funded
Targeted
Assistance
Title I
Funded
School
Wide
Approvals

Region 05 North Cook ISC 1

Park Ridge CCSD 64

George Washington Elem School

Christina L Bridich	Yes	Yes	TASN
Karen A Collins	Yes	Yes	TASN
John R Crowl	Yes	Yes	TASN
Roisin M Dohl	Yes	Yes	TASN
Georgeanna Jaffe	Yes	Yes	TAS
Mary E Jeske	Yes	Yes	TASN
Janet A Johnson	Yes	Yes	TASN
Nancy C Novak	Yes	Yes	
Kelly L Olmstead	Yes	Yes	TASN
Noreen K Peters	Yes	Yes	TASN
Janice M Roche	Yes	Yes	
Andrea M Taglia	Yes	Yes	TASN

Approval of Minutes

ACTION ITEM 14-09-4

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Committee-of-the-Whole: Finance on September 8, 2014, Special Board Meeting on September 8, 2014, Regular Board Meeting on August 25, 2014 and Closed Session on August 25, 2014.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

Minutes of the Committee-of-the-Whole: Review Final Draft of 2014-15 Budget
held at 6:30 p.m. on September 8, 2014
Jefferson School – Multipurpose Room
8200 Greendale Avenue, Niles, IL 60714

Board President Anthony Borrelli called the meeting to order at 6:37 p.m. Other Board members present were Dan Collins, Scott Zimmerman, Vicki Lee, and John Heyde. Board member Bob Johnson participated by phone. Board member Dathan Paterno arrived at 6:39 p.m. Also present were Superintendent Laurie Heinz, Assistant Superintendents Joel T. Martin and Lori Lopez, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Director of Innovation and Instructional Technology Mary Jane Warden, Director of Special Education/Pupil Services Jane Boyd, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board President Borrelli stated the purpose of the meeting was to review the third draft of the 2014-15 budget. Chief School Business Official Allard noted this would be the last draft prepared before the final budget is presented for adoption at the September 22 Board meeting. She pointed out the Board had carefully reviewed the budget several times during the current adoption cycle, including a first draft in May and a second draft on July 14.

In addition to her detailed written report, Ms. Allard also shared a presentation with the Board that began by focusing on the long-range view of the District's financial health. She provided a statement of position and a projection of the days cash on hand expected at the end of each fiscal year on June 30. She noted that the Board's fund balance policy calls for the operating fund balance to conclude each year with four months, or approximately 120 days, of cash on hand. She noted that the 2013-14 fiscal year had ended with a larger surplus than projected for the operating funds, and that the District anticipated adding to that surplus during the 2014-15 year. Ms. Allard noted that the current fiscal year was projected to end with an operating fund balance of almost \$48.5 million, or 69.7% or 242 days. She presented a new financial projection that estimated that the District would continue to operate within the fund balance policy through 2020-21, when it will end the fiscal year with 125 days of cash on hand. During that time, the District would draw down on the fund balance each year. Ms. Allard noted that the Board is projected to meet its consensus goal of extending for four additional years the original 2007 referendum commitment to not return to local voters for additional financial resources for at least 10 years. Ms. Allard responded to Board member questions about the projections, and the revenue and expense assumptions on which they are based.

Ms. Allard noted that when capital projects are included for 2014-15, District revenues would be about \$70.2 million while expenditures would be about \$75.4 million. She provided pie charts of revenues and expenditures to show the distribution by categories for 2014-15. Ms. Allard then reviewed changes in revenues above \$10,000 from the first draft presented in May to the current draft for each revenue category. Among the most significant changes were increased local property taxes as well as increases in federal income through Title I funding, which the District

has not previously received. She noted that the District had almost reached its maximum tax levy rate of \$3.50 in the Education Fund this year, and would be proposing levy amounts for 2014 with this ceiling in mind. Dr. Heinz and Ms. Allard also responded to Board member questions about the use and obligations of Title I funds. Turning to expenditures, Ms. Allard reviewed significant changes from the first draft of the budget in all categories, focusing on increased expenditures for bus transportation to ensure student safety and on-time arrivals and additional investments approved for technology purchases to support the 1:1 learning initiative. Responding to Board member questions, Ms. Allard and Facility Management Director Mackall provided background about augmenting the number of bus routes at the middle schools to boost on-time performance, the number of students who ride the bus overall, paid and cold weather riders, and hazardous zone designations. Ms. Allard also reviewed the other written materials provided to the Board in draft #3, including the legal budget form required by the Illinois State Board of Education. In response to Board member questions, Ms. Allard will provide the Board a separate report on the overall percentage increase in expenditures from the 2013-14 actual expenditures to the 2014-15 budget, when capital projects and fund transfers are removed.

Board President Borrelli concluded by noting that the final budget would be presented for adoption at the September 22 regular meeting.

At 7:23 p.m., Board President Borrelli adjourned the Committee-of-the-Whole meeting and immediately convened a Public Hearing on the budget prior to returning to the special meeting.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

Minutes of the Special Meeting held at 6:30 p.m.

September 8, 2014

**Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 6:33 p.m. Other Board members present were Dan Collins, Scott Zimmerman, Vicki Lee, and John Heyde. Board member Bob Johnson participated by phone. Board member Dathan Paterno arrived at 6:39 p.m. Also present were Superintendent Laurie Heinz, Assistant Superintendents Joel T. Martin and Lori Lopez, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Director of Innovation and Instructional Technology Mary Jane Warden, Director of Special Education/Pupil Services Jane Boyd, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org/boe/board-of-education-meetings.cfm>

The Board convened a Committee-of-the-Whole: Review Final Draft of 2014-15 Budget at 6:37 p.m.

The Board adjourned from the Committee of the Whole: Review Final Draft of 2014-15 Budget at 7:23 p.m. It was moved by Board President Borrelli and seconded by Board member Heyde to convene a Public Hearing on the Budget and reconvene the special meeting immediately thereafter, which was approved by voice vote.

PUBLIC HEARING

The Board convened to a Public Hearing on the Budget at 7:24 p.m. Board President Borrelli invited public comment; none was received.

Public Hearing on
the Budget

There being no comment, Board President Borrelli adjourned the hearing and after a brief recess, resumed the special meeting at 7:32 p.m.

PUBLIC COMMENTS

Board President Borrelli invited public comments on topics not on the agenda, which were received as follows:

Public
Comments

- A parent of a grade 5 student recommended that a procedure be established for parents to have further recourse to object to the assignment of their child to a homeroom teacher when channels to object the placement have been exhausted at the local school level.

- Sandra Padron inquired whether the procedure was going to be discussed publicly.

OPENING DAYS OF SCHOOL

Opening Days of School

Dr. Heinz reported that the District was now in week three of the new school year. She briefly reviewed the first days of the new term that brought almost 4,400 students to District 64 schools. She reported on transportation, the preparations teachers made in their classrooms, and the facilities. Dr. Heinz reported that she had visited all the schools, that assemblies and other introductory activities were being held, and that students were engaged in learning from the start, including working with the new Chromebooks. She reported that Roosevelt had experienced an unplanned fire drill, but that students and staff had responded safely without hesitation according to established procedures. She noted that the PTO/As were sponsoring picnics and other back-to-school events, and that their meetings were in full swing. She expressed pride in the students, staff and families for the very smooth start to the year. Board members expressed appreciation for her high level of communication as Superintendent and also at the building levels from the principals; the prompt and seamless response at Roosevelt also was praised.

CARPENTER CONSTRUCTION UPDATE

Carpenter Construction Update

Facility Management Director Mackall presented Nick Papanicholas, Jr. from Nicholas & Associates, who has been engaged as the District's new construction manager for the remedial work at Carpenter School. Mr. Papanicholas described his firm's extensive experience in the K-12 public education field locally and its familiarity with the Carpenter contractor F.E. Moran. He noted that the Farnsworth report had been fully reviewed by the engineers and contractor, and that the site superintendent from his firm assigned to the project was from Park Ridge. Mr. Mackall noted that the recent meeting to review the report with the full team was very positive in tone. Mr. Papanicholas reported that the list of action items was being assigned a timeframe for the duration and completion of the work, which will be done in a timely manner. In response to Board member questions, Mr. Papanicholas noted the work would require some cold weather and would be done over the next four weeks, at which time it would be possible to determine if there are other issues with the building. He assured the Board that his firm's experience in working with a similar system at Deerfield, especially the integration of the control systems, would be of tremendous value to Carpenter.

2015 SCHOOL BOARD ELECTION OUTREACH

2015 School Board Election Outreach

Board President Borrelli noted that changes in state law would impact the next school board election in April 2015. He highlighted the changes outlined in a memo from Dr. Heinz, and noted that the Cook County Clerk had just today announced the candidate filing schedule. He pointed out that District 64 would again host an informational event for interested community members in

October, and also would provide helpful information on the website on the new procedures for filing.

CENTRAL OFFICE HIRING FOR 2015-16

Central Office
Hiring for 2015-16

Assistant Superintendent Martin reviewed the process to be followed to identify a new chief school business official for 2015-16, due to the retirement of Ms. Allard. He presented a packet from the Illinois Association of School Business Officials that outlines the parameters and timeframes to seek a candidate. He reviewed the steps and a potential timeline for this fall, which would result in bringing a candidate to the Board for approval prior to the holiday season. Mr. Martin noted that a discussion with the Board could occur later in September concerning the position description and the salary range, so that the outreach effort could begin in October. Dr. Heinz reiterated that she would like to move forward promptly.

Board members discussed what overlap might be needed with the incoming individual and Ms. Allard. They also discussed the role of the Board in confirming an appointment brought forward by Dr. Heinz; Dr. Heinz stated that she would invite a Board member to participate in the interview process similar to what was done for the position of Director of Innovation & Instructional Technology.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Peggy De Lacy	Employ as Lunch Program Supervisor at Roosevelt School effective August 28, 2014 - \$12.00.
Firdous Afreen	Employ as (.64) Extended Day Assistant at Jefferson School effective August 25, 2014 - \$13,261.24.
Lindsay Fallico	Employ as Extended Day Assistant at Jefferson School effective September 9, 2014 - \$19,925.36.
Dimitra Katsoulis	Employ as Special Needs Assistant at Field School effective August 25, 2014 - \$19,608.22.
Debbie Keane	Employ as Lunch Program Supervisor at Roosevelt School effective August 25, 2014 - \$12.00.
Joan Lindgren	Employ as Special Needs Assistant at Lincoln School effective August 25, 2014 - \$21,116.55.
Kevin Muszynski	Employ as Substitute Lunch Program Supervisor at Carpenter School effective August 25, 2014 - \$12.00.
Kristin Nicholson	Employ as Lunch Program Supervisor at Franklin School effective August 25, 2014 - \$12.00.

Special Board Meeting Minutes
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Anna Reeder	Employ as Special Needs Assistant at Emerson School effective August 29, 2014 - \$20,683.39.
Renee Rogals	Employ as Lunch Program Supervisor at Franklin School effective August 25, 2014 - \$12.00.
Iovanna Sinatra	Employ as Special Needs Assistant at Field School effective September 9, 2014 - \$18,155.28.
Andi (Andrea) Taglia	Employ as Special Needs Assistant at Washington School effective September 3, 2014 - \$18,904.34.
Alex Teater	Employ as (.44) Music Teacher at Emerson School effective August 27, 2014 - \$21,738.64.
Penny Turk	Employ as Substitute Lunch Program Supervisor at Roosevelt School effective August 25, 2014 - \$12.00.
Katherine White	Employ as Special Needs Assistant at Roosevelt School effective September 4, 2014 - \$18,803.78.
Mary Jane Wynne	Employ as Lunch Program Supervisor at Roosevelt School effective August 25, 2014 - \$12.00.
Elizabeth Kim	Rehire as Instructional Resource Assistant at Roosevelt School effective August 25, 2014 - \$20,051.85.
Lynn Bugai	Change of Assignment from Fulltime Kindergarten Teacher at Roosevelt to (.50) Kindergarten Teacher at Roosevelt effective August 25, 2014 - \$49,066.00.
Tamara Fehrman	Change of Assignment from (.50) Literacy at Carpenter to Fulltime 2nd Grade Teacher at Carpenter effective August 25, 2014 - \$90,982.00.
Heather Frieze	Change in Assignment (.65) Physical Education Teacher at Roosevelt School to (.76) Physical Education Teacher at Washington School effective September 8, 2014 - \$72,520.72.
Richard Hobson	Change of Assignment from (.25) Spanish Teacher at Lincoln School to (.30) Spanish Teacher at Lincoln School effective August 25, 2014 - \$16,434.90.
Julie Voigt	Change in Assignment from (.38) Art Teacher at Roosevelt School to (.42) Art Teacher at Roosevelt School effective August 25, 2014 - \$32,703.72.

Julie Vukmarkaj	Change in Assignment from TPI Teacher at Field School to 2nd Teacher at Franklin School effective September 8, 2014 - \$51,190.00.
Laura Courtney	Resign as Special Needs Assistant at Field School effective September 5, 2014.
Kelly Spanos	Resign as 3rd Grade Assistant at Roosevelt School effective August 27, 2014.
Jennifer Buti	Revision in Pay from August 25, 2014 Personnel Report to \$50,386.50.
Joan Hoffman	Revision in Location from August 25, 2014 Personnel Report to Carpenter School.

B. BILLS

Bills

10 - Education Fund-----	\$ 187,424.95
20 - Operations and Maintenance Fund -----	116,542.51
30 – Debt Services-----	-
40 - Transportation Fund -----	-
50 – Retirement (IMRF/SS/MEDICARE) -----	-
60 – Capital Projects -----	95,054.41
80 –Tort Immunity Fund -----	7,033.25
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 118614 - 118727

Total: \$ 406,055.12

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Business Services > Financial Data – Current.

C. APPROVAL OF ENVIRON CONTRACT RENEWAL

Ms. Allard responded to Board member questions on the accounts payable list as to how vendors, staff members and specific items purchased are identified in the payments made through the BMO Financial Group procurement card program, and discussed ways the information could be retrieved for detailed review.

ACTION ITEM 14-09-1

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of September 8, 2014, which includes the Personnel Report, Bills, and Approval of Environ Contract Renewal.

Action Item
14-09-1

The votes were cast as follows:

AYES: Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins, Johnson

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board President Borrelli noted that a discussion on Board committees and meeting structure would be facilitated by Illinois Association of School Boards representative Barb Toney at the September 18 meeting.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Heinz reported that in preparation for further discussion of her evaluation tool, she had shared a draft with Ms. Toney and would email it to the Board as well. She noted that a draft agenda also was provided for the September 22 regular business meeting. Mr. Martin reviewed his memo of information update on merit pay and the timeline being followed to implement the process. Dr. Heinz reviewed a memo on a survey of teachers following the first year of implementation of the new math curriculum. Dr. Lopez joined her in responding to Board member questions about the survey, use of supplemental materials, relationship to the introduction of the new Common Core State Standards, and the new grade-level pacing guides; she will provide follow-up information about the specific split of the 80% of teachers who found the program to be adequate or very effective. Ms. Allard reviewed the annual report from the Maine Township School Treasurer regarding his investment practices. Mr. Mackall reviewed the status of the remaining summer construction items and the functional testing of the HVAC system at Field School. Dr. Heinz discussed the reasoning behind the decision to create an additional section of grade 2 at Franklin School after the school year had begun, and reviewed the procedure followed to fill the position and communicate with the students and families about the change undertaken to better meet the learning needs of this specific group of students.

Dr. Heinz also reported on a request received from Park Ridge Mayor Dave Schmidt to support an effort to request that a new environmental/sound impact survey be done when

the O'Hare Noise Compatibility Commission meets on October 3; following Board discussion, the consensus was to support the new study. In addition, she noted that the Calendar Committee would be meeting in October to review the changes to the District 207 schedule beginning in 2015-16, and that she has been in contact with District 207 as well as the other sender district superintendents to consider a survey of parents and staff on this issue. Dr. Heinz then discussed an update to the Board Operating Plan, which now reflects the 2014-15 budget. She noted that the goals summary page, however, needed Board discussion on how to best incorporate the one year roadmap and later in the year, the new strategic plan goals. Board members discussed the intent of the document; Dr. Heinz noted that the technology department is working on a more dynamic roadmap for the website later in the year. Dr. Heinz will have the administrative team review the goals section again to crosscheck with the roadmap and return a final copy at the next meeting. Dr. Heinz concluded by pointing out several informational items distributed to Board members at their places this evening.

ADJOURNMENT

Adjournment

At 8:59 p.m., it was moved by Board member Heyde and seconded by Board member Zimmerman to adjourn, which was approved by voice vote.

President

Secretary

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.
August 25, 2014
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714

Board President Anthony Borrelli called the meeting to order at 6:39 p.m. He designated John Heyde to act as Secretary to take the roll. Other Board members in attendance were Scott Zimmerman and Bob Johnson. Board members Vicki Lee and Dan Collins were not in attendance. Board member Dathan Paterno arrived at 6:42 p.m. Also present were Superintendent Laurie Heinz, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>

Board President Borrelli commented on the very positive tone of the staff Institute Day program held earlier in the day.

BOARD ADJOURNS TO CLOSED SESSION

Board Adjourns
to Closed
Session

At 6:43 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2 (c)(1)]; the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c) (10)]; and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court of administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c) (11)].

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Collins, Lee

The motion carried.

The Board adjourned from closed session at 7:40 p.m. and after a brief recess, at 7:47 p.m. resumed as a regular Board meeting. In addition to those mentioned previously, also present were Assistant Superintendents Lori Lopez and Joel T. Martin, Director of Special Education/Pupil Services Jane Boyd, Director of Innovation & Instructional Technology Mary Jane Warden and approximately 12 members of the public.

Board President Borrelli again noted the successful kickoff of the school year at the Institute Day program earlier in the day.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited comments from the public on items not on the agenda; none were received.

CARPENTER SCHOOL CONSTRUCTION EVALUATION REPORT (FARNSWORTH)

Carpenter School
Construction
Evaluation Report
(Farnsworth)

Facility Director Mackall introduced engineer Chad Grindle of the Farnsworth Group to present the Retro-Commissioning Report for Carpenter School. Mr. Grindle focused on the highlights of the detailed technical report submitted for the meeting. He noted that the report was intended to evaluate the HVAC system as designed and installed in summer 2013 to meet the comfort requirements of Carpenter School students and staff, and to identify and evaluate the root causes of issues that had arisen repeatedly at the school since that time, most notably including equipment failures and temperature stratification in the classrooms. He then reviewed the methodology of the study encompassing both a document analysis as well as a field investigation. Mr. Grindle noted that the findings were assigned to four categories: design issues, design/installation issues, installation issues, and operations. He reported that more than 200 distinct issues were found, and that more than 60 had been designated as being critical in nature for various reasons and should be considered the top priority.

Mr. Grindle then reviewed the most critical items for each area, and responded to Board member questions as each item was described. For design, he pointed out that the two critical items were the air diffusion performance index that is lower than the expected standard and likely the cause of the temperature stratification being experienced in classrooms especially during heating mode, and also that the overall balance of the facility appears to be negative as it does not account for exhaust air flows. During the discussion of these items, Mr. Grindle affirmed that one practical recommendation to better distribute air for mixing purposes within the classrooms is to enable the cassettes to operate at all times until the permanent fix can be made. Mr. Grindle responded to many Board member questions about the cause of the issues and next steps moving forward to bring the system into good operation. Moving to design/installation issues, Mr. Grindle presented five findings and recommendations focused on re-evaluating the heating and cooling capacity in coordination with rebalancing of outside and exhaust air; determining the water requirements of the installed system and the impact on heat pumps in the

building; reviewing the size of the cooling tower based on peak load and manufacturer sizing recommendations; replacing any undersized cassettes in classrooms; and testing, adjusting and balancing all systems at the conclusion of all adjustments. Moving to items identified as being within the responsibility of the installation, Mr. Grindle pointed out three areas and noted that they are larger to deal with, including repair and replacement of both the condensate drainage system and the refrigerant piping system as required to comply with manufacturer requirements; and re-program and fully test the building automation system that controls the operation of all aspects of the system. Mr. Grindle continued to respond to clarifying questions from Board members. Concluding his presentation, he noted that the medium and low priority items that were included in the report but not reviewed in detail at the meeting also must be addressed in order for the system to operate effectively. He also strongly urged the District to commission all the repairs, replacements and revisions to ensure the changes have been made as directed.

Following this presentation from Mr. Grindle, Dr. Heinz noted that Mr. Mackall had prepared a timeline of how to work with architects Fanning Howey, contractor F.E. Moran, Inc. and subcontractors to coordinate an approach to the needed repairs. She noted that this planning work would be completed by mid-September so that corrective work could be conducted in September and October. She noted that a further update would be presented to the Board at the September 22 meeting. In response to Board member questions, Mr. Grindle reported that if all the identified items are addressed in their entirety, there should be a noticeable enhancement in the system's ability to provide a comfortable environment.

Dr. Heinz and Mr. Mackall then discussed the District's further recommendation to add the services of a construction management firm to supervise this urgent work. Mr. Grindle also responded to Board member questions about the differences between the role of his firm and that of a construction manager in directly representing the owner's interests. Dr. Heinz and Mr. Mackall recommended that Nicholas & Associates be engaged for this work, and pointed out their recent efforts on a similar project that also had the same architects and contractor. Ms. Allard provided perspective on how the construction manager would operate with the team and how District 64 had used such services previously. Dr. Heinz noted that the firm had already met with District 64 and had received the executive summary of the report. It was anticipated that the fee for their service would remain under the \$25,000 ceiling that would require a formal Board vote. Following further discussion, the consensus of the Board was to go forward with adding a construction manager to guide the repair work. Mr. Grindle noted that the construction manager would work with the engineer and contractor to develop a schedule for the repairs likely utilizing second shifts and weekends, to minimize disruption to students and staff while completing the work in a timely fashion. Other work could be phased to occur during break periods later in the year.

Board President Borrelli then invited public comments on this topic, which were received as follows:

- Lisa Gray, Carpenter teacher, inquired about scheduling of work to avoid disruptions to the school day.

- Brett Balduf, Carpenter principal, commented on the need for good communication with the new construction manager to coordinate work at the school. He thanked the Board and administration for the commitment to rectify the issues at Carpenter.

PRELIMINARY ENROLLMENT REPORT

Preliminary Enrollment Report

Chief School Business Official Allard reviewed the written preliminary enrollment report, noting that new student registrations continue to be processed. The District anticipates that 4,395 students will attend the first day of school tomorrow, which would be 52 more than the close of school in June. She noted that staffing is aligned with the plan approved by the Board in February. She discussed the class size guidelines and noted that enrollment will continue to fluctuate over the next several days; Ms. Allard pointed out that the District utilizes the sixth day of enrollment for comparison purposes from year to year. That report will be provided to the Board at the September 22 meeting. Ms. Allard and Assistant Superintendent Martin responded to Board member questions related to specific grade levels at each school where enrollment was close to the guideline and the District's practices in how and when a decision is made to add a new section to such "bubble" grades or to offer the support of a teaching assistant.

At 9:22 p.m., Board President Borrelli called for a brief recess; the Board resumed the regular meeting at 9:27 p.m.

DISCUSSION OF NILES GUN SHOP

Discussion of Niles Gun Shop

Board President Borrelli noted the Board had heard comments from several Niles residents at the August 11 special meeting regarding the approval given by the Village of Niles for a gun range within the community.

Board President Borrelli invited public comments, which were received as follows:

- Tisha Ashcroft, Niles resident, presented a letter to the Board urging District 64 to publicly oppose the Village action.

Board members then discussed the issue from several perspectives, including representing the interests of District 64's Niles families and the Village's formal role as a unit of local government charged with the responsibility to determine zoning matters. The Board's consensus was to not take a formal position as a Board on the issue and to direct Niles families to the Village Board on the matter.

CONSENT AGENDA

Consent Agenda

Dr. Heinz provided further background regarding recommended changes to Board Policy 7:140, and also commented on the related administrative procedure. The Board discussed whether additional direction should be given to provide notification to parents when social media passwords have been requested from students. The Board

reached consensus to approve the changes as recommended, and that administration may recommend further modifications at a future date.

A. PERSONNEL REPORT

Jocelyn Ortiz	Employ as School Psychologist Intern at Emerson School effective August 25, 2014 – \$16,000.00.
Lisa Anderson	Employ as (.50) C of C Teacher at Field School effective August 25, 2014 - \$28,265.50.
Rosemarie Romano-Adler	Employ as Special Needs Assistant at Carpenter School effective August 25, 2014 - \$19,608.22.
Elizabeth Andert	Employ as Technology Coach Teacher at Field School effective August 25, 2014 - \$56,531.00.
Betty Berg	Employ as Special Needs Assistant at Lincoln School effective August 25, 2014 - \$21,594.30.
Caitlin Cuthbertson	Employ as Special Needs Assistant at Field School effective August 25, 2014 - \$19,608.22.
Evelyn Dobrydnio	Employ as Special Education Assistant at Emerson School effective August 25, 2014 - \$21,116.55.
Roisin Dohl	Employ as Special Needs Assistant at Washington School effective August 25, 2014 - \$19,608.22.
Mary Hallerduff	Employ as 2nd/3rd Grade Special Education Teacher at Roosevelt School effective August 25, 2014 - \$54,783.00.
Ann Heneghan	Employ as Special Needs Assistant at Roosevelt School effective August 25, 2014 - \$19,608.22.
Richard Hobson	Employ as (.25) Spanish Teacher at Lincoln School effective August 25, 2014 - \$13,695.75.
Mary Jeske	Employ as Special Needs Assistant at Washington School effective August 25, 2014 - \$19,608.22.
Jennifer Munao	Employ as Special Needs Assistant at Jefferson School effective August 25, 2014 - \$19,608.22.
Peter Pierucci	Employ as Extended Day Assistant at Jefferson School effective August 25, 2014 - \$21,116.55.

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Lauren Runyon	Employ as Special Needs Assistant at Jefferson School effective August 25, 2014 - \$19,608.22.
Kelly Spanos	Employ as 3rd Grade Assistant at Roosevelt School effective August 25, 2014 - \$19,608.22.
Lyna Swanson	Employ as Special Needs Developmental Kindergarten Assistant at Jefferson School effective August 25, 2014 - \$19,608.22.
Angeline Tomcik	Employ as Special Needs Assistant at Emerson School effective August 25, 2014 - \$21,116.55.
Kelly Zurek	Employ as 5th Grade Assistant at Roosevelt School effective August 25, 2014 - \$19,608.22.
Linda Adamowski	Rehire as Special Needs Assistant at Emerson School effective August 25, 2014 - \$21,594.30.
Ashley Arsenault	Rehire as Kindergarten Teacher at Roosevelt School effective August 25, 2014 - \$51,190.00.
Andrew Bielenda	Rehire as Physical Education Teacher at Roosevelt School effective August 25, 2014 - \$54,749.00.
Jen Buti	Rehire as (.50) Literacy / (.25) C of C Teacher at Roosevelt School effective August 25, 2014 - \$43,732.50.
John Crowl	Rehire as Special Needs Assistant at Washington School effective August 25, 2014 - \$20,051.85.
Kelsey Engle	Rehire as 4th Grade Teacher at Field School effective August 25, 2014 - \$51,190.00.
Cara Filipiak	Rehire as 3rd Grade Teacher at Roosevelt School effective August 25, 2014 - \$52,968.00.
Keith Engeriser	Rehire as (.50) Physical Education Teacher at Emerson/ Carpenter Schools effective August 25, 2013 - \$24,703.00.
Joan Hoffman	Rehire as Kindergarten Teacher at Roosevelt School effective August 25, 2014 - \$60,812.00.
Megan Magnuson	Rehire as Special Needs Assistant at Carpenter School effective August 25, 2014 - \$20,051.85.

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Shelli Mata	Rehire as 2nd Grade Teacher at Carpenter School effective August 25, 2014 - \$51,190.00.
Jackie Mayer	Rehire as (.90) Spanish Teacher at Emerson/ Carpenter/ Field Schools effective August 25, 2014 - \$44,465.40.
Alex Migon	Rehire as Special Needs Assistant at Lincoln School effective August 25, 2014 - \$21,594.30.
Cassandra Prejzner	Rehire as 4th Grade Teacher at Carpenter School effective August 25, 2014 - \$52,968.00.
Laura Rousakis	Rehire as Kindergarten Teacher at Franklin School effective August 25, 2014 - \$49,406.00.
Lisa Szydlowski	Rehire as Special Needs Assistant at Jefferson School effective August 25, 2014 - \$20,051.85.
Dana Wessel	Rehire as (.50) Special Education Teacher at Jefferson School effective August 25, 2014 - \$29,514.00.
Maria Cullotta	Change in Assignment from Lunch Program Supervisor at Washington School to Lunch Program Head Supervisor at Washington School effective August 25, 2014.
Linnea Eschenbaum	Change in Assignment from Traveling C of C Teacher at Washington/ Roosevelt/ Franklin Schools to 4th Grade Teacher at Washington School effective August 25, 2014 - \$51,190.00.
Barbara Fitzsimons	Change in Assignment from Literacy Teacher at Field School to 1st Grade Teacher at Field School effective August 25, 2014 - \$82,755.00.
Heather Friese	Change in Assignment (.50) Physical Education Teacher at Roosevelt School to (.65) Physical Education Teacher at Washington School effective August 25, 2014 - \$62,024.30.
Christine Johnson	Change in Assignment from Kindergarten Teacher at Washington School to 1st Grade Teacher at Washington School effective August 25, 2014 - \$68,694.00.

Gail Kerber	Change in Assignment from IR/RTI Assistant at Emerson School to Special Education Teacher at Emerson School effective August 25, 2014 - \$47,630.00.
Julie Voigt	Change in Assignment from .33 Art Teacher at Roosevelt School to .38 Art Teacher at Roosevelt School effective August 25, 2014 - \$29,589.08.
Rebecca Glans	Resign as Assistant at Field School effective August 25, 2014.
Eliza Hamer	Resign as Assistant at Washington School effective August 20, 2014.
Alexandra Shalzi	Resign as 3rd Grade Assistant at Roosevelt School effective August 7, 2014.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS

10 – Education Fund -----	\$266,702.63
20 – Operations and Maintenance Fund -----	94,214.58
30 – Debt Services -----	-
40 – Transportation Fund -----	27,761.30
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	1,627,561.65
80 – Tort Immunity Fund -----	196,779.37
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 118462 – 118579

Total: \$2,213,019.53

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING JULY 31, 2014.

Monthly financial reports may be viewed on the District 64 website www.d64.org > Departments > Business Services.

D. RESOLUTION #1125 RECOMMENDING THE BOARD ADOPT A COPY FEE SCHEDULE FOR FOIA REQUESTS

**E. APPROVAL OF POLICIES FROM PRESS ISSUE 84, FEBRUARY 2014, AND
PRESS ISSUE 85, MAY 2014**

F. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 14-08-3

Action Item
14-08-3

It was moved by Board member Heyde and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois approve the Consent Agenda, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending July 31, 2014; Resolution #1125 Recommending the Board Adopt a Copy Fee Schedule for FOIA Requests; Approval of Policies from PRESS Issue 84, February 2014 and PRESS Issue 85, May 2014; Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Johnson, Heyde, Borrelli, Zimmerman, Paterno

NAYS: None.

PRESENT: None.

ABSENT: Lee, Collins

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 14-08-4

Action Item
14-08-4

It was moved by Board member Paterno and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting on August 11, 2014, Regular Board Meeting on July 14, 2014 and Committee of the Whole: Finance & Technology on July 14, 2014.

The votes were cast as follows:

AYES: Paterno, Borrelli, Heyde, Johnson

NAYS: None.

PRESENT: Zimmerman

ABSENT: Collins, Lee

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board President Borrelli announced that the Board was scheduled to have a further discussion at a meeting next month regarding the structure and use of committees with Illinois Association of School Boards (IASB) representative Barb Toney.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Heinz reported on the Elementary Learning Foundation meeting and its plans for the year ahead for fund-raising, grants and parent involvement. She also reviewed the Traffic Safety Committee kickoff meeting for the year, and the efforts on the part of the schools and police to prepare for the arrival of students again. Dr. Heinz reviewed a report on the Senior Tax Exchange Program and the upcoming annual orientation; Ms. Tramm responded to questions about the activities of seniors at the schools. She noted the report from Dr. Lopez on the Department for Student Learning focus areas for the year ahead, which are from the one-year roadmap previously discussed with the Board. Dr. Heinz also recapped the Institute Day program earlier in the day, which had the overall theme of redesigning learning and the central ideas of innovation, inspiration and interdependence. She noted that Board President Borrelli had addressed the staff, along with the leaders of the Park Ridge Education Association and the Elementary Learning Foundation. Overall, she expressed confidence that the staff was energized and that the schools were ready for the return of students tomorrow. Dr. Heinz then reported on the status of various projects being completed at the schools, and also reviewed the plans for implementing the new Raptor visitor management system. She also noted that the District's Calendar Committee would be reconvened in early October to review the calendar in light of District 207's announced changes for 2015-16. She also reported on an accident that occurred during the summer involving a Worlds of Wonder student traveling to school at the corner of Western and Touhy, which is staffed by a crossing guard for segments of the morning; she noted that the student was not injured but that Dr. Lopez would evaluate the crossing guard schedule as part of her review and recommendation for the 2015 program. Dr. Heinz noted the efforts being undertaken to refresh the District office entrance and better identify the building. She also shared press coverage of the recent ChromeExplore 64 events at the middle schools.

ADJOURNMENT TO CLOSED SESSION

Adjournment
to Closed
Session

At 10:36 p.m., it was moved by Board member Zimmerman and seconded by Board member Paterno to adjourn to closed session to discuss the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c) (10)] with no action to be taken and not to return to open session.

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Collins, Lee

The motion carried.

The closed session was adjourned at 11:00 p.m.

President

Secretary

Approval of Superintendent Evaluation Tool 2014-15

ACTION ITEM 14-09-5

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Superintendent Evaluation Tool 2014-15.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

**2014-2015
SUPERINTENDENT EVALUATION TOOL**

NAME _____ **EVALUATOR** _____

DATE _____

Standard 1: Vision

Promotes the success of every student by facilitating the articulation, implementation, and stewardship of a vision for learning that is shared and supported by all stakeholders.

The superintendent will:

1. Craft and Implement District Goals
2. Facilitate the development of five-year Strategic Plan
3. Suggest district improvement ideas to the Board of Education
4. Act as the spokesperson for the District

Evidence to support growth in goal area:

- Development and deployment of the 2014-15 Road Map
- Completion of *Overview System Assessment* with CEC
- Conduct data analysis and develop plan for data usage of CEC results
- Significant progress toward completion of Strategic Plan
- List of improvement suggestions brought forth

Rating for Vision:

- | | |
|---------|--|
| _____ 4 | Distinguished – Consistently Exemplary Performance |
| _____ 3 | Proficient - Consistently Strong Performance |
| _____ 2 | Needs Improvement – Inconsistently Demonstrates |
| _____ 1 | Unsatisfactory – Demonstrates Unacceptable Performance |

Comments:

Standard 2: Learning and Instruction

Promotes the success of every student by advocating, nurturing, and sustaining a school culture and instructional programs conducive to student learning and staff professional growth.

The superintendent will:

1. Oversee development of a comprehensive, rigorous, and coherent curriculum
2. Drive growth and measures of student performance
3. Maintain current competitive performance (within 10 % points) relative to top-performing districts
4. Review curriculum and instructional practices to ensure best practice approaches are used throughout the district
5. Provide clear explanation and communication regarding curricular decisions to board, staff, students, and community
6. Ensure alignment of curriculum, instruction, and assessment
7. Use multiple sources of data including MAP analysis to monitor impact of the instructional program
8. Develop instructional leadership and build capacity of staff
9. Promote the use of appropriate technologies to support teaching and learning
10. Maintain a regular physical presence in schools
11. Monitor district performance through analysis of MAP and PARCC results

Evidence to demonstrate growth in goal area:

- Implement Use of Status and Growth Setting Targets Against High Performing Norms
- Progress Toward Status and Growth Targets in 2014-15
- Supports facilitation of 1:1 technology initiative
- Monitor Professional Development Participation Rate and Track Growth Over Time

Rating for Learning and Instruction:

- | | |
|---------|--|
| _____ 4 | Distinguished – Consistently Exemplary Performance |
| _____ 3 | Proficient - Consistently Strong Performance |
| _____ 2 | Needs Improvement – Inconsistently Demonstrates |
| _____ 1 | Unsatisfactory – Demonstrates Unacceptable Performance |

Comments:

Standard 3: Organization, Finance and Facilities

Ensures effective management of the organization, operations, and district resources in order to create a safe, efficient, and effective learning environment.

The superintendent will:

1. Maintain a safe, caring, and orderly learning environment in all schools
2. Keep the Board of Education informed of district financial status and work with the Board to establish budgetary and financial priorities
3. Balance the needs of the district innovation and operating expenses with the resources available
4. Obtain, allocate, and efficiently utilize human, fiscal, and technological resources
5. Revise the district Crisis/Safety Plan to ensure our schools are secure
6. Ensure budget and spending decisions are consistent with the desire not to need a referendum before 2020-21

Evidence to demonstrate growth in goal area:

- Determine need for implementation of Master Facility Plan
- Develop a robust tool to evaluate impact of expenditures on 2020-21 referendum goal
- _____
- _____

Rating for Organization, Finance & Facilities:

- | | |
|---------|--|
| _____ 4 | Distinguished – Consistently Exemplary Performance |
| _____ 3 | Proficient - Consistently Strong Performance |
| _____ 2 | Needs Improvement – Inconsistently Demonstrates |
| _____ 1 | Unsatisfactory – Demonstrates Unacceptable Performance |

Comments

Standard 4: Ethics

Act with integrity and fairness in an ethical manner.

The superintendent will:

1. Model principles of self-awareness, reflective practice, transparency, and ethical behavior
2. Uphold Board policy
3. Maintain transparent and honest relationships with the Board of Education and staff
4. Communicate regularly with the Board of Education and staff
5. Explore and develop ways to find common ground in dealing with difficult and divisive issues
6. Evaluate the potential moral and legal consequences of decision-making

Evidence to demonstrate growth in goal areas

- _____
- _____
- _____
- _____
- _____

Rating for Ethics:

- | | |
|---------|--|
| _____ 4 | Distinguished – Consistently Exemplary Performance |
| _____ 3 | Proficient - Consistently Strong Performance |
| _____ 2 | Needs Improvement – Inconsistently Demonstrates |
| _____ 1 | Unsatisfactory – Demonstrates Unacceptable Performance |

Comments:

Standard 5: Social & Political Environments

Understand, respond to, and influence of political, social, economic, legal, and cultural environments.

The superintendent will:

- Maintain awareness of current legal and political issues
- Inform the Board of Education of social and political issues that impact our district
- Connect to local professional organizations
- Prepare for the potential pitfalls of change initiatives

Evidence to demonstrate growth in goal area:

- _____
- _____
- _____
- _____
- _____

Rating for Social and Political Environments:

- | | |
|---------|--|
| _____ 4 | Distinguished – Consistently Exemplary Performance |
| _____ 3 | Proficient - Consistently Strong Performance |
| _____ 2 | Needs Improvement – Inconsistently Demonstrates |
| _____ 1 | Unsatisfactory – Demonstrates Unacceptable Performance |

Comments:

Standards 6: Policy and Governance

Works with the Board to formulate district policy.

The superintendent will:

1. Understand and articulate the system of public school governance and differentiate between policy making and administrative roles
2. Establish procedures for Superintendent/Board interpersonal and working relationships and demonstrate clear understanding of appropriate roles and responsibilities of each
3. Promote shared decision-making throughout the organization
4. Ensure compliance with all local, state, and federal laws
5. Use legal counsel in governance and procedures to avoid civil and criminal liabilities as appropriate

Evidence to demonstrate growth in goal area:

- _____
- _____
- _____
- _____
- _____

Rating for Policy and Governance:

- | | |
|--------|--|
| ____ 4 | Distinguished – Consistently Exemplary Performance |
| ____ 3 | Proficient - Consistently Strong Performance |
| ____ 2 | Needs Improvement – Inconsistently Demonstrates |
| ____ 1 | Unsatisfactory – Demonstrates Unacceptable Performance |

Comments:

Standard 7: Communication and Community Relations

Articulates district vision and purpose, handles media relations, solicits community feedback, and builds consensus for community support.

The superintendent will:

1. Clearly articulate district vision, mission, and priorities to community and media
3. Demonstrate effective oral and written communication skills
4. Promote involvement of all stakeholders
5. Establish effective school/community relations and school/business partnerships
6. Be visible at school activities
7. Develop and maintain an approachable style

Evidence to demonstrate growth in goal area:

- Explore potential for development of a digital District 64 Financial Dashboard
- Develop a District 64 Annual Report
- Conduct a Climate Survey and Report Results to Board of Education
- Formulate a plan for Community Outreach
- Establish Monthly Superintendent Newsletters

Rating for Communications and Community Relations:

- | | |
|---------|--|
| _____ 4 | Distinguished – Consistently Exemplary Performance |
| _____ 3 | Proficient - Consistently Strong Performance |
| _____ 2 | Needs Improvement – Inconsistently Demonstrates |
| _____ 1 | Unsatisfactory – Demonstrates Unacceptable Performance |

Comments:

Superintendent Evaluation – Summary Ratings:

Standards	Rating
Vision	
Learning and Instruction	
Organization and Facilities	
Ethics	
Social and Political Environment	
Policy and Governance	
Communication and Community Relations	

Rating Levels:

- 4 Distinguished – Consistently Exemplary Performance
- 3 Proficient - Consistently Strong Performance
- 2 Needs Improvement – Inconsistently Demonstrates
- 1 Unsatisfactory – Demonstrates Unacceptable Performance

1-Year Road Map

Commendations/Recognition:

Areas for Growth:

Key Dates:

Goal Setting Date: August 2014

Mid-Year Self-Assessment Date: January 2015

End-of-Year Self-Assessment Date: Early June 2015

Annual Evaluation Conference Date: Late June 2015

Superintendent's Signature: _____ Date: _____

Board President's Signature: _____ Date: _____

As of 9/18/2014

Appendix 13

Board Member Liaison Report

- Elementary Learning Foundation
- Sustainability Committee

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, October 20, 2014
Special Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, October 20, 2014

TIME

7:00 p.m. **Meeting of the Board Convenes**
• Roll Call
• Introductions
• Opening Remarks from President of the Board

7:00 p.m. • **Public Comments**

• **Legal Boot Camp**
-- Hodges Loizzi

• **Adjournment**

Next Meeting: **Monday, October 27, 2014**
7:00 p.m. – Committee-of-the-Whole: Finance
7:30 p.m. – Regular Board Meeting
Field Elementary School – South Gym
707 Wisner Avenue
Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

**Meeting of the Board of Education
Park Ridge-Niles School District 64**

**Board of Education Agenda
Monday, October 27, 2014
Regular Board Meeting
Field Elementary School – South Gym
707 Wisner Avenue
Park Ridge, IL 60068**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, October 27, 2014

TIME

APPENDIX

- | | | |
|-----------|--|--------------------------------|
| 7:00 p.m. | Meeting of the Board Convenes <ul style="list-style-type: none">• Roll Call• Introductions• Opening Remarks from President of the Board | |
| 7:00 p.m. | • Board Convenes to a Committee-of-the-Whole: 2014 Proposed Tax Levy | |
| 7:30 p.m. | • Board Adjourns from Committee-of-the-Whole: 2014 Proposed Tax Levy and Resumes Regular Board Meeting | |
| | • Pledge of Allegiance and Welcome
-- Field Elementary School Principal/Students/PTO | |
| | • Public Comments | |
| | • Board Sets Date of Public Hearing for the 2014 Tax Levy
-- Director of Facility Management | A-1 |
| | • Review of MAP Baseline Data and Data Review Process/Presentation of School Report Card
-- Assistant Superintendent for Student Learning | A-2 |
| | • District 207 2015-16 Calendar and District 64's Plan
-- Superintendent | A-3 |
| | • Technology Roll-out Update
-- Director of Innovation and Instructional Technology | A-4 |
| | • Discussion and Approval of Field Phase II Construction Manager
-- Chief School Business Official/
Director of Facility Management | A-5

Action Item 14-10-1 |
| | • Carpenter Construction Update
-- Director of Facility Management | A-6 |

• **Consent Agenda**

Action Item 14-10-2

A-7

-- Board President

- Personnel Report
- Bills, Payroll and Benefits
- Approval of Financial Update for the Period Ending September 30, 2014
- Approval of PTAB
- Destruction Audio Closed Minutes (none)

• **Approval of Minutes**

Action Item 14-10-3

A-8

-- Board President

- Special Board Meeting Minutes..... October 20, 2014
- Regular Board Meeting Minutes..... September 22, 2014
- Closed Session Minutes..... September 22, 2014
- Special Board Meeting Minutes..... September 18, 2014

• **Board Member Liaison Report**

A-9

-- Board of Education

- Elementary Learning Foundation
- IASB Fall Meeting
- PTO/A Presidents Meeting
- ED-RED

• **Other Discussion and Items of Information**

A-10

-- Superintendent

- Upcoming Agenda
- Memoranda of Information
 - Follow-up on Collection of Student Fees
 - Update on Food Service Contract
- Minutes of Board Committees (none)
- Other

• **Adjournment**

Next Regular Meeting:

Monday, November 17, 2014

Regular Board Meeting – 7:30 p.m.

Franklin Elementary School – Gym

2401 Manor Lane

Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

To: District 64 Board of Education

From: Dr. Lori Lopez, Assistant Superintendent for Student Learning

Date: September 22, 2014

Re: Update on Math Year One Implementation Survey

In Spring 2014, all K-8 teachers of math were surveyed following the first year of implementation of the adopted resources. Teachers were asked specifically about the features of the program that informed the Math Curriculum Review Committee's recommendation to the Board. Survey results indicated that 80% or more of teachers find the program features to be *adequate* or *very effective*. As requested by the Board, the following chart shows the percentage and number of responses in each of these categories:

Survey Item	Adequate	Very Effective
How well do the materials support student mastery of the CCSS content standards?	54% (81)	39% (59)
How well do the materials support students with developing the Mathematical practices?	56% (85)	30% (46)
How well do the materials give students access to a variety of models/resources for learning?	42% (64)	41% (62)
How well does the program integrate technology to support teaching and learning?	44% (67)	42% (64)
How well structured is the program (i.e., user friendly)?	46% (70)	42% (63)
How well do the materials support differentiation?	45% (68)	15% (23)
How well does the program's assessment component measure student learning and progress?	60% (90)	20% (30)
How well does the program promote student engagement?	55% (83)	26% (39)

In addition to direct support from the Math Curriculum Specialist, all grade-level teams will have access to District 64's new Grade-Level Pacing Guides this year. These guides are the result of a curriculum writing project launched last school year and completed this summer. They are designed to provide guidance and continuity to teachers as they implement the CCSS and our new core resources.

Adminstrator and Teacher Salary and Benefits Report - School Year 2013-14

MEMORANDUM OF INFORMATION

#006

2014-15

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
ADAMIK, AGNES	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,046.58
ADAMS, JENNIFER L	250-Special Education Teacher	\$67,610.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,448.89
AGUIRRE, LIDYS Y	202-Bilingual Education Teacher	\$46,696.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$10,522.92
AICHINGER, LINDA K	200-Teacher	\$103,401.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,543.54
ALBANS, ATHANASIA	104-Assistant Principal	\$79,999.92	1.000	0	10	\$0.00	\$0.00	\$0.00	\$21,341.77
ALBIN, MARGARET	200-Teacher	\$84,627.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,937.87
ALLARD, REBECCA	114-Chief School Business Official	\$207,905.00	1.000	20	15	\$0.00	\$0.00	\$0.00	\$15,305.45
ALVAREZ, PABLO M	200-Teacher	\$60,659.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,387.93
AMELSE, KELLY	200-Teacher	\$103,401.00	1.000	0	15	\$0.00	\$636.22	\$0.00	\$1,832.12
ANDRE, JENNIFER	200-Teacher	\$96,207.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,258.89
ANTONUCCI, PAMELA	202-Bilingual Education Teacher	\$87,245.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,988.89
ARNOLD, MARISSA	200-Teacher	\$77,290.79	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,860.36
ARSENAULT, ASHLEY R	200-Teacher	\$48,436.96	1.000	0	10	\$0.00	\$0.00	\$0.00	\$10,693.76
ARSENIJEVIC, MIRJANA	202-Bilingual Education Teacher	\$65,865.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,859.19
AZARK, NICOLE	200-Teacher	\$81,341.15	1.000	0	15	\$0.00	\$0.00	\$0.00	\$15,124.34
BABCOCK, CHRISTY	200-Teacher	\$103,401.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,484.80
BACHMANN, ERIC	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,151.51
BAILEY, SHARON	200-Teacher	\$100,143.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,338.08
BALCARCEL, CHRISTINE	250-Special Education Teacher	\$48,436.96	1.000	0	12	\$0.00	\$0.00	\$0.00	\$1,831.58
BALDUE, BRETT	103-Principal	\$109,140.00	1.000	20	10	\$0.00	\$0.00	\$0.00	\$25,849.87
BARKER, ROBERT	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,430.20
BARRETT, HOLLY	250-Special Education Teacher	\$65,895.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,705.72
BARZOWSKI, JOSEPHINE ANN	200-Teacher	\$62,068.35	1.000	0	12	\$0.00	\$0.00	\$0.00	\$2,178.49
BATY, JODY HAMILTON	200-Teacher	\$93,793.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,908.26
BELLEN, CARRIE E	200-Teacher	\$71,977.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,627.59
BELMONTE, ANTHONY	200-Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$22,133.24
BELMONTE, JENNIFER	250-Special Education Teacher	\$40,849.90	0.500	0	15	\$0.00	\$0.00	\$0.00	\$1,356.95
BENDER, PHILIP V	100-District Superintendent	\$193,417.90	1.000	20	15	\$0.00	\$0.00	\$0.00	\$39,548.27
BENEDETTI, ALLISON P	250-Special Education Teacher	\$96,207.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,702.96
BENJAMIN, JOY	200-Teacher	\$91,172.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,140.55
BENKA, TIMOTHY	104-Assistant Principal	\$112,458.19	1.000	20	15	\$0.00	\$7,000.00	\$0.00	\$20,103.51
BENSON, JILL	200-Teacher	\$98,484.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,280.87
BIANCHI, SHAGHIN	200-Teacher	\$51,929.00	1.000	0	12	\$0.00	\$0.00	\$0.00	\$11,778.32
BIELENDA, ANDREW	200-Teacher	\$51,929.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$2,185.32
BIELENDA, DANIELLE	200-Teacher	\$62,370.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$25,887.69

Adminstrator and Teacher Salary and Benefits Report - School Year 2013-14

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
BILLINGS, DEBORAH A	203-English as a Second Language Teacher	\$89,153.48	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,347.93
BLETHEN, SANDRA S	200-Teacher	\$67,642.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,336.10
BLOOM, KIMBERLY	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,493.38
BOBOWSKI, LINDA	200-Teacher	\$84,825.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,733.67
BOLECH, LAURA	250-Special Education Teacher	\$91,172.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,118.43
BOMELY, ROCHELLE	200-Teacher	\$77,524.39	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,193.38
BORN, SARA	200-Teacher	\$87,245.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$1,904.74
BORTA, CAROLYN	200-Teacher	\$75,899.98	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,680.88
BOSS, CHARLENE A	200-Teacher	\$109,604.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,612.59
BOZEDAY, MATTHEW	200-Teacher	\$62,370.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$7,177.58
BREEN, ERIN	200-Teacher	\$91,861.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,167.34
BRENNAN, PATRICIA A	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,496.01
BRESNAHAN, TERRI J	107-General Administrator or General Supervisor	\$106,560.65	1.000	20	12	\$0.00	\$0.00	\$0.00	\$30,977.10
BROEKER, TERESA	200-Teacher	\$66,766.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,743.98
BUBLITZ, KIRSTEN	250-Special Education Teacher	\$82,247.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,722.20
BUGAL, LYNNE	200-Teacher	\$92,786.46	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,444.06
BULTINCK, BARBARA ANN	200-Teacher	\$94,523.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,240.66
BURNS, VIRGINIA A	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,503.27
BUTI, JENNIFER	250-Special Education Teacher	\$56,421.20	0.880	0	15	\$0.00	\$0.00	\$0.00	\$16,408.25
CACINI JR, RONALD	200-Teacher	\$84,860.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,926.47
CAHILL, MARIE A	250-Special Education Teacher	\$66,736.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$13,682.06
CAIN, CATHERINE	200-Teacher	\$75,899.98	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,661.15
CARLSON, COLLEEN	200-Teacher	\$70,666.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,826.84
CARLSON, KATE A	200-Teacher	\$48,437.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$7,619.43
CASEY, JULIE	250-Special Education Teacher	\$58,574.82	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,207.16
CHALBERG, JULIE	200-Teacher	\$71,977.00	1.000	0	8	\$0.00	\$0.00	\$0.00	\$1,330.64
CHAROUS, ERICA	200-Teacher	\$53,676.00	1.000	0	12	\$0.00	\$0.00	\$0.00	\$9,479.35
CHRISTIAN, JESSICA	200-Teacher	\$73,282.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,877.46
CICCOTELLI, MARY T	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,577.93
CICHON, KIMBERLY A	200-Teacher	\$63,279.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,156.69
CICHY, ELIZABETH	200-Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$13,178.05
CIVINELLI, SALLY ANN	250-Special Education Teacher	\$84,358.23	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,937.91
CLISHEM, ANTHONY J	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$13,842.07

Administrator and Teacher Salary and Benefits Report - School Year 2013-14

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
COHEN, LINNA R	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$15,315.81
COPPOLA, CATHLEEN N	250-Special Education Teacher	\$67,610.92	1.000	0	12	\$0.00	\$0.00	\$0.00	\$17,828.19
CORBETT, SHARON M	200-Teacher	\$67,642.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,745.85
CORLETT, CHRISTINE M	200-Teacher	\$94,523.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,464.14
CORSELLO, KAREN	200-Teacher	\$59,620.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$7,478.29
COSENTINO, URSULA	200-Teacher	\$91,172.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,803.34
COURSEY LONES, MAUREEN	200-Teacher	\$96,207.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,524.35
CRESPO, ELIZABETH	250-Special Education Teacher	\$78,518.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,216.76
CWIERTNIAK, MICHELLE	200-Teacher	\$94,523.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,241.47
DABE, KARA N	250-Special Education Teacher	\$79,325.05	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,887.87
DALY, COLLEEN	250-Special Education Teacher	\$98,788.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,986.68
DALY, STEPHANIE	104-Assistant Principal	\$79,999.92	1.000	0	10	\$0.00	\$0.00	\$0.00	\$11,842.35
DAMIANIDES, LINDA	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,958.37
DAVIES, CYNTHIA M	200-Teacher	\$89,197.94	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,102.28
DE LA PASQUA, KATE	200-Teacher	\$98,788.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,774.20
DE MANO, ROBERT	200-Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,847.64
DECICCO, CETTINA	200-Teacher	\$67,610.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,559.25
DEINES, LEE	200-Teacher	\$92,482.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$13,107.89
DELUCA, JENNIFER	200-Teacher	\$79,829.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,624.70
DEMARINIS, GEORGETTE	250-Special Education Teacher	\$85,939.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,004.10
DERWIN, CAMILLE	200-Teacher	\$102,376.91	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,986.44
DEVERMAN, CARA	200-Teacher	\$50,185.98	1.000	0	10	\$0.00	\$0.00	\$0.00	\$9,895.21
DEWITT, COLLEEN CECILE	200-Teacher	\$75,899.98	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,403.70
DI MASO, CAROLINE	200-Teacher	\$92,482.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,970.89
DIEDEN, ERICA	200-Teacher	\$91,861.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,659.25
DILEGGE, REBECCA	200-Teacher	\$69,821.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,049.86
DOHENY, JEANNE	250-Special Education Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,019.40
DONATO, ANNAMARIE	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,609.55
DOUGLASS, SUSAN K	200-Teacher	\$81,853.98	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,518.38
DUERKOP, F ANDREW	200-Teacher	\$96,207.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,735.18
DURKIN, THERESA H	200-Teacher	\$64,588.94	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,391.03
DWYER, KEVIN M	103-Principal	\$125,608.17	1.000	20	15	\$0.00	\$0.00	\$0.00	\$43,956.46
DYCKMAN, ERIN	207-Speech Language Pathology Teacher	\$84,627.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,947.49
DZIEDZIC, SONJA L	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,513.14

Adminstrator and Teacher Salary and Benefits Report - School Year 2013-14

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
EDGE, ASHLEY E	200-Teacher	\$46,696.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$7,555.70
ENGERISER, KEITH J	200-Teacher	\$23,348.00	0.500	0	0	\$0.00	\$0.00	\$0.00	\$1,056.95
ENGLE, KELSEY	200-Teacher	\$48,436.96	1.000	0	10	\$0.00	\$0.00	\$0.00	\$9,564.92
ESCHENBAUM, LINNEA	200-Teacher	\$48,436.96	1.000	0	10	\$0.00	\$0.00	\$0.00	\$2,092.76
EVEN, JAMES	107-General Administrator or General Supervisor	\$124,882.23	1.000	20	15	\$0.00	\$0.00	\$0.00	\$26,606.98
FALLICO, REBECCA	200-Teacher	\$81,045.66	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,670.72
FARRELL, LOUISE	200-Teacher	\$73,282.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,880.13
FEHRMAN, TAMARA	250-Special Education Teacher	\$42,412.50	0.500	0	15	\$0.00	\$0.00	\$0.00	\$1,223.82
FERRARO, CHRISTINE	200-Teacher	\$81,131.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,835.49
FIGGINS, MARGARET	200-Teacher	\$97,392.65	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,858.14
FITZSIMONS, BARBARA	250-Special Education Teacher	\$79,829.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,779.60
FLORENCE, DOUGLAS	200-Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,940.78
FORREST, KARA	250-Special Education Teacher	\$91,172.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,213.07
FOZAILOFF, ALIZA	202-Bilingual Education Teacher	\$79,829.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,995.71
FRANCIS, CHRISTOPHER	200-Teacher	\$98,788.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,102.10
FRANCKOWIAK, LEONARDA	250-Special Education Teacher	\$92,482.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,332.38
FRIESE, HEATHER	200-Teacher	\$45,484.92	0.500	0	15	\$0.00	\$0.00	\$0.00	\$8,986.31
FULARA, MERYL	200-Teacher	\$75,460.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,659.56
FULLER, KERRIE	200-Teacher	\$77,203.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$7,976.51
FULLER, SHANNON	200-Teacher	\$48,436.96	1.000	0	10	\$0.00	\$0.00	\$0.00	\$7,192.73
GABEL, JENNIFER	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$15,089.96
GARCIA, LISA	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$15,202.46
GESCHKE, CHARLENE	200-Teacher	\$130,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,766.93
GIBBONS, JEANNE	200-Teacher	\$89,197.94	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,839.82
GILLIGAN, COLLEEN P	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,423.32
GLAUSER, GRETCHEN	250-Special Education Teacher	\$91,861.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,299.42
GLEASON, TIMOTHY E	104-Assistant Principal	\$102,784.00	1.000	20	15	\$0.00	\$2,000.00	\$0.00	\$18,529.98
GLICKMAN, MELISSA	200-Teacher	\$79,847.13	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,809.55
GLINES, SUSAN	200-Teacher	\$98,075.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,343.64
GOLBECK, NANCY E	200-Teacher	\$98,788.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,292.75
GOMEZ, TINA A	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,506.59
GORCIK, MARGARET	200-Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,498.23
GOVIS, ALEX	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,435.94
GRAACK, KRISTEN	200-Teacher	\$87,244.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,534.34
GRAY, ELIZABETH M	200-Teacher	\$130,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$16,618.13

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Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
GRAZIANO, DEBBIE A	200-Teacher	\$103,401.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,420.19
GROSSO, BESSIE	200-Teacher	\$75,899.98	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,232.40
GUCCIONE, LAURIE	200-Teacher	\$6,283.86	1.000	0	15	\$0.00	\$0.00	\$0.00	\$5,170.83
HAASE, DALE M	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,591.52
HAMILTON, JULIE	207-Speech Language Pathology Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,764.48
HAMMER, CHRISTOPHER	202-Bilingual Education Teacher	\$48,436.96	1.000	0	10	\$0.00	\$0.00	\$0.00	\$9,009.12
HAMMOND, JOSHUA	200-Teacher	\$67,642.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,364.79
HANDLER, HOLLY	200-Teacher	\$46,696.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$10,173.61
HANDLON, TARYN	200-Teacher	\$84,627.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,285.59
HARRINGTON, LINDSEY	200-Teacher	\$83,263.42	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,709.91
HARVALIS, KRISTIE LILA	200-Teacher	\$70,091.69	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,574.34
HECKER, JILL	250-Special Education Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,180.62
HEFFELFINGER, THERESA A	200-Teacher	\$78,429.87	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,129.68
HEFFNER, KAREN	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$15,192.27
HEJZA, LINDSEY ANN	200-Teacher	\$62,370.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,023.81
HERGUTH, SUZANNE	200-Teacher	\$96,207.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,091.04
HERNANDEZ, AMANDA	202-Bilingual Education Teacher	\$91,861.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,467.40
HESS, KAREN	250-Special Education Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,862.83
HESTAD, JAMIE A	200-Teacher	\$56,831.58	1.000	0	15	\$0.00	\$0.00	\$0.00	\$9,888.12
HINTON, LORI S	107-General Administrator or General Supervisor	\$142,800.00	1.000	20	10	\$0.00	\$0.00	\$0.00	\$33,010.25
HOBART, JANE	250-Special Education Teacher	\$98,788.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,651.20
HOFFMAN, JOAN C	200-Teacher	\$28,935.40	0.500	0	10	\$0.00	\$0.00	\$0.00	\$912.45
HOLTZ, CHRISTY L	250-Special Education Teacher	\$76,875.46	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,466.14
HOMANN, KATHRYN	200-Teacher	\$57,036.83	1.000	0	15	\$0.00	\$0.00	\$0.00	\$7,443.79
HROBSKY, EMILY R	200-Teacher	\$50,185.98	1.000	0	10	\$0.00	\$0.00	\$0.00	\$10,058.32
HULTING, JON SCOTT	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,494.96
HURLEY, KATHLEEN A	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,958.02
HUTCHISON, JESSICA L	103-Principal	\$106,999.88	1.000	20	10	\$0.00	\$0.00	\$0.00	\$30,415.48
HYLTON, CHRISTOP S	200-Teacher	\$6,663.98	0.220	0	15	\$0.00	\$0.00	\$0.00	\$275.14
JACOBI, BRIAN A	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,434.22
JACOBSEN, NATALIE	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,186.94
JANICKI, KRISTIE	200-Teacher	\$89,197.94	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,369.86
JENSEN, NANCY	110-Department Chair	\$103,401.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,116.98
JOHNSON, CHRISTINE H	200-Teacher	\$65,865.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$1,877.76

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Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
JOHNSON, JENNIFER DANIELLE	200-Teacher	\$55,086.95	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,181.36
JOHNSON, MELISSA	200-Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$26,629.63
JOHNSON, MICHAEL D	200-Teacher	\$59,620.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$2,102.29
JONAS, JUSTIN	200-Teacher	\$82,448.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,836.81
JONES, MARY C	200-Teacher	\$98,075.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,338.16
JURCZAK, RENEE	200-Teacher	\$98,076.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,891.66
KABAT, BRIAN	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,082.51
KANIECKI, KIMBERLY	200-Teacher	\$53,675.96	1.000	0	12	\$0.00	\$0.00	\$0.00	\$1,935.83
KAPLAN, SUZANNE CAROLYN	200-Teacher	\$93,793.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,640.58
KAPPOS, IRENE	200-Teacher	\$103,401.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,038.36
KEATING, MATTHEW J	200-Teacher	\$48,436.96	1.000	0	12	\$0.00	\$0.00	\$0.00	\$9,958.45
KEEFER, MEGHAN RAE	200-Teacher	\$87,245.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$9,312.36
KEENAN, REBECCA	200-Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,724.73
KELLY, KATHERINE	104-Assistant Principal	\$76,514.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$36,102.21
KENNEDY, BRENDA D	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,477.83
KENNEDY, MICHAEL J	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,547.02
KEYES, F	200-Teacher	\$91,172.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,274.16
KIEM, MADELINE	200-Teacher	\$53,675.96	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,067.83
KIRILUK, ELLAINE	207-Speech Language Pathology Teacher	\$103,401.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,067.96
KLYTTA, DALLAS	200-Teacher	\$106,148.59	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,814.16
KNOBlauch, JAMIE L	250-Special Education Teacher	\$81,853.98	1.000	0	15	\$0.00	\$636.22	\$0.00	\$2,721.70
KOHBerger, BARBARA MARIE	250-Special Education Teacher	\$84,825.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,150.71
KOMENDA, MEGAN M	200-Teacher	\$103,401.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,436.39
KOTIS, EUGENIA	200-Teacher	\$86,325.98	1.000	0	15	\$0.00	\$636.02	\$0.00	\$14,563.70
KOWATSch, MARIELLYN	250-Special Education Teacher	\$48,437.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$18,432.09
KOZELKA, MARCIA	200-Teacher	\$91,172.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,775.18
KRAMER, NORITA	250-Special Education Teacher	\$76,371.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,732.14
KUCHARSKI, DIANE G	203-English as a Second Language Teacher	\$74,594.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,378.06
KUHAR, KELLY	250-Special Education Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,218.82
KULNIG, JEAN	200-Teacher	\$71,977.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,862.92
KWASNY, JESSICA E	200-Teacher	\$48,436.96	1.000	0	10	\$0.00	\$0.00	\$0.00	\$9,919.52

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Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
LABUZ, RACHELE	200-Teacher	\$59,620.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$1,739.12
LALLY, MARY L	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,779.45
LAPPING, LESLYE	107-General Administrator or General Supervisor	\$106,952.17	1.000	20	12	\$0.00	\$0.00	\$0.00	\$27,598.03
LARSON, MICHELE J	200-Teacher	\$98,075.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,314.39
LAWSON, ERIC	200-Teacher	\$64,114.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,366.29
LEN, TRICIA	250-Special Education Teacher	\$74,594.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,933.06
LESLIE, KATHERINE	200-Teacher	\$75,396.53	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,320.75
LEWIS, TIFFANY	200-Teacher	\$67,610.92	1.000	0	12	\$0.00	\$0.00	\$0.00	\$12,211.65
LIDDELL, KEITH	200-Teacher	\$98,788.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,069.18
LOHENS, NICOLE	200-Teacher	\$80,704.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,073.96
LOPRESTI, CHRIS P	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,944.73
LORING, JENNIFER	250-Special Education Teacher	\$40,725.81	0.500	0	15	\$0.00	\$0.00	\$0.00	\$1,179.94
LUCAS, KATHRYN	200-Teacher	\$94,523.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,180.12
LUDKOWSKI, LILLIAN	200-Teacher	\$130,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$21,137.78
LUIF, SUSAN	250-Special Education Teacher	\$109,658.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,402.30
LUXTON, GEORG A	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,507.68
MABRITO, LAURA	200-Teacher	\$87,445.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,834.26
MACHON, MADOLYN	200-Teacher	\$77,207.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,933.72
MAJESKI, JULIE	200-Teacher	\$98,075.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,348.57
MALAGOLI, SUSANNE	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,661.36
MALARTSIK, PATRICIA	200-Teacher	\$75,899.98	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,694.94
MALONEY, SHANNON M	200-Teacher	\$50,185.98	1.000	0	12	\$0.00	\$0.00	\$0.00	\$13,637.90
MANZI, FAYE	201-Reading Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,593.72
MARCELL, BARCLAY	250-Special Education Teacher	\$88,858.58	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,032.58
MARKS, SANDI	203-English as a Second Language Teacher	\$103,401.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,449.85
MAROLI, TARA	200-Teacher	\$94,523.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,656.94
MARTH, ALAINA	200-Teacher	\$65,332.11	1.000	0	12	\$0.00	\$0.00	\$0.00	\$7,689.03
MARTIN, ELIZABETH	200-Teacher	\$92,670.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,264.28
MARTIN, JOEL T	107-General Administrator or General Supervisor	\$130,560.00	1.000	20	15	\$0.00	\$0.00	\$0.00	\$44,503.02
MARX, ERICH	200-Teacher	\$65,865.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$21,777.79
MASTERION, SEAN G	250-Special Education Teacher	\$65,865.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$9,957.44
MATA, LAWRENCE JASON	200-Teacher	\$68,480.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$25,977.59
MATA, SHELLIM	200-Teacher	\$48,436.96	1.000	0	10	\$0.00	\$0.00	\$0.00	\$1,652.73

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Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
MATHE, JUDYTH	200-Teacher	\$78,518.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,545.00
MAY, KATHERINE	200-Teacher	\$74,594.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,934.43
MAYER, JACQUELINE M	202-Bilingual Education Teacher	\$39,224.64	0.840	0	10	\$0.00	\$0.00	\$0.00	\$10,522.75
MAYER, PATRICIA	200-Teacher	\$81,853.98	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,932.33
MCCABE, MARY	250-Special Education Teacher	\$84,627.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,944.12
MCCALL, KELLY M	250-Special Education Teacher	\$69,410.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$1,969.78
MCCARTEN, CAITLIN	200-Teacher	\$50,185.98	1.000	0	12	\$0.00	\$0.00	\$0.00	\$9,980.67
MCCARTHY, JUDITH R	200-Teacher	\$105,469.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,037.20
MCCOY, ERIN	200-Teacher	\$69,724.78	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,547.86
MCDANIEL, SAMANTHA A	200-Teacher	\$54,151.57	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,156.13
MCGOVERN, SUSAN	200-Teacher	\$70,666.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,100.79
MCGRATH, KATHLEEN	250-Special Education Teacher	\$86,039.39	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,886.89
MEDAL, BRANDI N	200-Teacher	\$35,022.00	0.750	0	10	\$0.00	\$0.00	\$0.00	\$7,845.02
MIGASI, KATHLEEN	201-Reading Teacher	\$78,518.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,427.96
MILEWSKI, KATHERINE	202-Bilingual Education Teacher	\$57,166.98	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,150.22
MILLER, SUSAN A	200-Teacher	\$62,403.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$1,782.33
MOON, MELANIE	200-Teacher	\$79,829.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,473.33
MOORE, TIMOTHY	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$13,223.11
MORRIS, DEBRA L	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,386.99
MORRISON, JAMES	103-Principal	\$127,761.00	1.000	20	12	\$0.00	\$0.00	\$0.00	\$28,830.06
MULVIHILL, JEREMIAH	200-Teacher	\$98,075.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$26,922.94
MULVIHILL, JOANNE	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,484.80
MURGES, CATHERINE	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,194.26
MURPHY, BARBARA	207-Speech Language Pathology Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,538.80
MURRAY, ANTHONY J	103-Principal	\$119,340.00	1.000	20	12	\$0.00	\$0.00	\$0.00	\$32,744.17
MUSTARI, KARIN J	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,762.36
NAGAI, BRIDGET M	250-Special Education Teacher	\$87,245.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,622.51
NARDI, TAMARA	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$635.96	\$0.00	\$1,890.40
NASSHAN, THOMAS	200-Teacher	\$91,861.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$4,012.49
NAVEZ, REBECCA	200-Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,545.87
NELSON, LISA	200-Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,216.16
NEUMANN, VEDA	200-Teacher	\$91,861.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,138.77
NOBILING, NADINE	200-Teacher	\$78,518.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,887.30
NORMAN, ELIZABETH	200-Teacher	\$78,723.64	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,540.95
OCONNOR, DAWN	200-Teacher	\$90,989.51	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,105.27

Adminstrator and Teacher Salary and Benefits Report - School Year 2013-14

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
ODONNELL, TINA	200-Teacher	\$78,518.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,464.90
OMALLEY, MICHAEL	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,662.12
ONEIL, BETH N	250-Special Education Teacher	\$69,410.00	1.000	0	12	\$0.00	\$0.00	\$0.00	\$18,928.13
OTTO, NANCY S	200-Teacher	\$87,245.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$8,864.49
PANCINI, KATHLEEN	250-Special Education Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$26,474.45
PANCINI, MARK	200-Teacher	\$91,861.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,169.50
PANKAU, CAROL	200-Teacher	\$71,977.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,577.49
PAPPAS, DINA	200-Teacher	\$65,865.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$17,689.88
PARK, KRISTIN	200-Teacher	\$85,939.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,168.13
PARR, JENNIFER	200-Teacher	\$50,185.98	1.000	0	10	\$0.00	\$0.00	\$0.00	\$9,964.58
PARRILL, NICOLE M	200-Teacher	\$51,929.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$10,786.40
PASIER, EMILIA H	200-Teacher	\$83,755.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,206.57
PATER, SHIRLEE	200-Teacher	\$70,694.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$12,492.18
PEKIC, AMY L	250-Special Education Teacher	\$70,666.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$15,817.95
PELSOR, AMANDA C	200-Teacher	\$68,480.88	1.000	0	10	\$0.00	\$0.00	\$0.00	\$14,220.72
PETRICCA, ANNA MARIE	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,340.19
PETRIE, MARLENE	250-Special Education Teacher	\$94,523.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$15,186.12
PETROLINE, KEVIN A	104-Assistant Principal	\$86,550.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$43,671.56
PHILIPPSEN, MEGHAN	200-Teacher	\$64,114.96	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,600.07
POLINSKI, RENEE	200-Teacher	\$71,977.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$7,837.26
PORRELLO, ALYSIA	200-Teacher	\$70,666.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,797.84
POTTINGER, KARA	200-Teacher	\$89,866.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,072.27
PREJZNER, CASSANDRA M	200-Teacher	\$50,241.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$1,290.09
PROENZA, KIM	200-Teacher	\$91,861.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,436.53
PROKOS, OURANIA	200-Teacher	\$98,788.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,594.79
PUMO, SANDRA	200-Teacher	\$78,518.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,216.76
RADAIOS, PANAGIOTA H	200-Teacher	\$51,030.85	0.980	0	0	\$0.00	\$0.00	\$0.00	\$5,104.91
RANDEL, DANA C	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,734.65
REICHART, KATIE	250-Special Education Teacher	\$57,871.00	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,289.81
RICHARDS, JANE	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,465.48
RISK, JULIA	200-Teacher	\$62,370.88	1.000	0	10	\$0.00	\$0.00	\$0.00	\$10,300.30
RODE, MARTHA	250-Special Education Teacher	\$79,395.94	1.000	0	15	\$0.00	\$0.00	\$0.00	\$1,118.18
RODRIGUEZ, SHANNON	202-Bilingual Education Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,207.63
ROHN, KATHRYN	250-Special Education Teacher	\$51,593.82	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,020.35
ROIG, LINDA	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$15,159.50
ROMEY, JAMES	200-Teacher	\$93,793.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,285.95

Adminstrator and Teacher Salary and Benefits Report - School Year 2013-14

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
ROTHENBERGER, JANICE	200-Teacher	\$92,482.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,975.30
ROUSAKIS, LAURA M	200-Teacher	\$23,348.00	0.500	0	10	\$0.00	\$0.00	\$0.00	\$766.41
RUBENSTEIN, ALEX G	200-Teacher	\$71,977.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,279.72
RUBEO, CRISTIE M	200-Teacher	\$66,766.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,991.71
RUSSELL, MYRA	200-Teacher	\$61,965.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,062.67
RYBAK, SEAN M	200-Teacher	\$58,910.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,507.78
SACOR, AMY	200-Teacher	\$69,410.00	1.000	0	12	\$0.00	\$0.00	\$0.00	\$17,766.62
SAMMONS, PAMELA ANNE	200-Teacher	\$64,115.00	1.000	0	12	\$0.00	\$0.00	\$0.00	\$1,818.14
SCHAAAB, CAROLINE	200-Teacher	\$83,324.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,209.15
SCHALKE, MARK	200-Teacher	\$81,154.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,762.88
SCHAUER, AARON	200-Teacher	\$93,793.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,259.08
SCHMIDT, REGINA	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$19,428.01
SCHMIT, ROBYN M	250-Special Education Teacher	\$65,865.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,454.34
SCHUETZ, NATALIE E	200-Teacher	\$91,349.60	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,167.33
SCHWICHTENBERG, BRITTANEY	200-Teacher	\$48,436.96	1.000	0	10	\$0.00	\$0.00	\$0.00	\$10,058.50
SEBO, CARLA	200-Teacher	\$81,131.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,944.09
SENE, STEVEN C	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$13,516.22
SEPUTIS, CYNTHIA	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,519.12
SIANIS, SARA ELIZABETH	200-Teacher	\$64,114.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,631.60
SIMMONS, DANIEL	200-Teacher	\$92,482.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,646.54
SKIDMORE, SUSAN	200-Teacher	\$93,794.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,719.10
SLIMAK, SARA	250-Special Education Teacher	\$65,865.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,457.67
SOLDAN, GERALYN	250-Special Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,454.27
SORENSEN, JUNE	200-Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,131.34
SORENSEN, MICHAELA M	200-Teacher	\$67,610.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$7,767.95
SPEILBURG, CHRISTOPHER	200-Teacher	\$61,370.13	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,515.13
STAKE, SHARON	250-Special Education Teacher	\$64,114.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$17,606.04
STARON, MOLLY	250-Special Education Teacher	\$55,086.95	1.000	0	12	\$0.00	\$0.00	\$0.00	\$1,564.33
STAVRIDES, ROBERTA	200-Teacher	\$23,348.00	0.500	0	10	\$0.00	\$0.00	\$0.00	\$876.42
STEEANIK, MARK	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,456.51
STEVENS, SUZANNE	200-Teacher	\$78,518.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,039.85
STONELAKE, AILEEN MARIE	200-Teacher	\$62,370.88	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,299.46
SUPERFINE, MELISSA	250-Special Education Teacher	\$69,352.92	1.000	0	12	\$0.00	\$0.00	\$0.00	\$13,812.42
SUTTER, MEGAN	200-Teacher	\$87,245.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,056.66
SWAIN, LISA A	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,523.90

Administrator and Teacher Salary and Benefits Report - School Year 2013-14

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
SWEENEY, NANCY	200-Teacher	\$89,865.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,078.57
SZAFLARSKI, RICHARD A	200-Teacher	\$92,482.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,206.57
TAGLIA, MICHAEL	200-Teacher	\$90,062.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,137.01
TEBO, JAMES	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,432.46
THIELEN, CHRISTINE M	200-Teacher	\$79,829.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,982.67
THOMAS, LINDA	200-Teacher	\$74,594.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,701.12
THOMAS, TRACIE	200-Teacher	\$89,559.51	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,558.75
TIMPERLEY, LOREEN G	202-Bilingual Education Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,529.39
TINAGLIA, LISA	250-Special Education Teacher	\$57,871.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,390.76
TOM, HARLEY C	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$8,790.01
TOREN, MATTHEW B	200-Teacher	\$80,109.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,860.01
TRUCHON, ELIZABETH	200-Teacher	\$98,075.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$14,986.58
TURCK, JOANNE E	200-Teacher	\$67,610.92	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,446.86
VAN HORN, KELLY L	200-Teacher	\$74,594.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,261.18
VELASCO, KELLY	200-Teacher	\$50,185.98	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,024.93
VENN, KERRY	200-Teacher	\$88,554.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,802.08
VERDUN, JON BRETT	200-Teacher	\$98,075.90	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,833.74
VLAHAKIS, ELAINE	200-Teacher	\$73,282.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,566.96
VOIGT, JULIE A	200-Teacher	\$25,191.87	0.330	0	0	\$0.00	\$0.00	\$0.00	\$705.42
VOLDEN, VICKI LEE	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,319.87
VONDRUSKA, MICHELE	200-Teacher	\$89,865.88	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,095.51
VUKMARKAJ, JULIE L	200-Teacher	\$33,421.44	0.690	0	10	\$0.00	\$0.00	\$0.00	\$977.29
WALSH, AMANDA	200-Teacher	\$80,569.78	1.000	0	12	\$0.00	\$0.00	\$0.00	\$10,816.56
WALSH, DANIEL	103-Principal	\$137,139.00	1.000	20	15	\$0.00	\$1,000.00	\$0.00	\$22,891.74
WALSH, KATHLEEN	250-Special Education Teacher	\$81,131.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$18,053.93
WALSH, SUSAN	103-Principal	\$121,727.00	1.000	20	12	\$0.00	\$0.00	\$0.00	\$25,784.46
WALTERS, MELISSA	200-Teacher	\$79,829.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,862.08
WARNEKE, PATRICIA L	200-Teacher	\$96,207.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,249.36
WASSERMAN, ASHLEY S	250-Special Education Teacher	\$30,482.51	1.000	0	6	\$0.00	\$0.00	\$0.00	\$1,432.38
WEIL, KRISTA	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,322.99
WELLER, PEGGY A	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$3,382.02
WESOLOWSKI, LESLIE	250-Special Education Teacher	\$93,793.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,244.60
WESSEL, DANA L	250-Special Education Teacher	\$27,729.50	0.500	0	15	\$0.00	\$0.00	\$0.00	\$4,900.46
WIESKA, CATHLEEN D	200-Teacher	\$60,659.00	1.000	0	12	\$0.00	\$0.00	\$0.00	\$17,531.02
WILLIAMS, CHERYL	200-Teacher	\$66,766.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,512.78
WINGADER, LISA	200-Teacher	\$72,779.14	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,599.48

Administrator and Teacher Salary and Benefits Report - School Year 2013-14

Name	Position	Base Salary	FTE	Vacation Days	Sick Days	Bonuses	Annuities	Retirement Enhancements	Other Benefits
YAZDANI, ASMA	200-Teacher	\$65,865.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$7,811.51
ZAJAC, KATHLEEN D	203-English as a Second Language Teacher	\$55,459.00	1.000	0	10	\$0.00	\$0.00	\$0.00	\$8,081.74
ZASKY, PAMELA	202-Bilingual Education Teacher	\$98,076.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,667.36
ZUKAS, HELENE	203-English as a Second Language Teacher	\$81,577.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,315.74
ZUR, JACQUELINE	200-Teacher	\$69,410.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$10,469.86
ZWIK, LYNN	200-Teacher	\$77,208.00	1.000	0	15	\$0.00	\$0.00	\$0.00	\$2,601.04
ZYDEK, CAROL	200-Teacher	\$103,400.96	1.000	0	15	\$0.00	\$0.00	\$0.00	\$11,612.29

To: Board of Education

From: Joel T. Martin, Assistant Superintendent for Human Resources

Date: September 22, 2014

Re: Comparables – Secretarial, Custodian/Maintenance

Attached is comparable information regarding starting salaries and wage increases for custodians/maintenance and secretary/clerical staff. The information is from the 2013-2014 and 2014-2015 school years. The starting salary served as the baseline for the comparison of each position, and, when possible, I included maximum hourly wages. Additionally, the chart includes how hourly wage increases were calculated and whether the employee group was on a step pay scale.

Based on the comparable information, Park Ridge – Niles District 64 has the 4th highest starting salary for custodians and the 2nd highest starting salary for skilled maintenance staff (e.g., plumbers, painters, etc.).

Among comparable districts, Park Ridge – Niles District 64 has the 8th highest starting salary among secretaries and the 4th highest starting salary among clerical staff. It is important to note that the definition and job descriptions for secretarial staff differ from district to district. While the title of secretary is consistent, the length of day worked, the type of work to be performed, and the tasks to be completed may vary significantly from district to district. For the building secretary position, I used the District's Level IV secretaries for comparison because the head secretaries at the buildings and many of the central office secretaries are at this level. For the clerical secretary position, I used the District's Level III secretary as the position for comparison because the job duties were the most consistent throughout the comparable districts.

Administration Recommendation

It is the administration's recommendation that the pool of money budgeted for the merit pay system assume that every employee is capable of receiving a rating of excellent. Additionally, the gap in the raises between proficient and excellent needs to be substantial to motivate the employees. For example, a substantial gap would be a 2.0% raise for proficient and a 3.5% raise for excellent.

Comparables - Custodial/Maintenance

DISTRICT	CUSTODIAN START/MAX	MAINTENANCE START/MAX	STEP	INCREASE
Wheeling 21	\$22.14 - \$25.36	\$29.42 - \$33.92	3 steps	2% raise each year after 5 years
East Maine 63	\$17.51 - \$24.43	\$21.48 - \$27.71	16 steps	90 cents on base each year
Skokie 68	\$17.04 - \$25.15	\$24.32 - \$35.81	15 steps	1.50%
Park Ridge 64	\$16.70 - \$27.88	\$27.63 - \$33.75	none	3.5% last year
Arlington Heights 59	\$16.00 - \$23.00	\$23.50 - \$30.50	9 steps	1.0% first two - 1.5% year three
Northbrook 27	\$15.73 - \$20.20	\$28.00 - NA	None	NA
Highland Park 112	\$15.59 - \$25.00	\$26.38 - \$34.00	None	CPI - floor of 1.5% - ceiling of 4%
Lincolnwood 74	\$15.30 - NA	\$22.00 - NA	None	4 years at 3%
Wilmette 39	\$14.74 - NA	\$17.90 - NA	None	CPI with a floor of 1% and max of 5%
Kildeer/Buffalo Grove 96	\$14.13 - \$21.17	NA	None	3 years CPI floor of 1% - ceiling of 3% - 3 years CPI +.65
Prospect Heights 23	\$13.50 - NA	NA	None	75% of CPI floor of 1.4% - ceiling of 4.0%
Winnetka 36	\$13.33 - NA	\$17.75 - NA	None	4 years at 3.5% each year
Mt. Prospect 57	\$13.25 - NA	NA	None	3% in years 1-2, CPI floor of 1.25% - ceiling of 3.0%
River Trails 26	\$13.50 - NA	\$19.00 - NA	None	4 year (expired 2014) - 2%, 2.5%, 3%, 3.5%
Skokie 69	\$12.61 - NA	NA	NA	CPI - floor of 1% - ceiling of 4%
Glenview 34	\$12.21 - NA	\$19.32 - NA	NA	Tied to teacher's contract increase
Palatine 15	\$36,989	\$48,529	None	4 years - 2% each year
Evanston 65	\$31,020 - \$46,020	\$41,886 - \$62,556	14 steps	4 year - 1% on base each year
Arlington Heights 25	\$29,800 - \$36,650	\$38,070 - \$48,666	8 steps	5 year contract - NA
Des Plaines 62	\$28,949 - NA	\$49,914 - \$53,389	3 steps	year one 2.5%, 2nd - 1.5 then CPI max 3.8

Comparables - Secretarial


DISTRICT	SECRETARY - START/MAX	CLERICAL - START/MAX	STEP	INCREASE
Skokie 73.5	\$21.01 - NA	NA	None	CPI - floor of 1% - ceiling of 3%
Northbrook 27	\$21.00 - \$28.00	NA	None	NA
Deerfield 109	\$20.57 - NA	\$19.18 - NA	None	4.0% each year
Highland Park 112	\$19.72 - \$28.50	\$14.44 - NA	None	CPI - floor of 1.5% - ceiling of 4%
Skokie 68	\$19.38 - \$28.62	\$16.97 - \$25.12	16 steps	1.50%
Prospect Heights 23	\$19.18 - \$33.29	\$18.47 - \$30.62	NA	Equal to increases in teacher's contract
Des Plaines 62	\$18.94 - \$25.69	NA	Yes	NA
Park Ridge -64	\$18.29 - \$28.46 level 4	\$16.15 - \$25.15 level 3	None	3.5% last year
Glenview 34	\$18.47 - \$30.62	\$14.28 - \$22.94	None	tied to teacher contract
Palatine 15	\$18.15 - \$31.61	\$11.02 - \$19.79	30 steps	guaranteed step of 1.85%
River Trails 26	\$18.14 - Central Office	\$16.50 - Building Secretary	None	4 year (ended 2014) - 2%, 2.5%, 3.0%, 3.5%
Wheeling 21	\$17.71 - \$25.54	NA	3	CPI + .05 over next two years
Glencoe 35	\$17.50 - \$32.00	NA	None	Average 3% try to stay close to CPI
Evanston 65	\$17.07 - \$21.77	\$14.97 - \$19.09	12 steps	2.5% plus step
Wilmette 39	\$16.95 - NA	\$14.48 - NA	None	CPI - floor of 1% to 5%
Mt. Prospect 57	\$16.50 - NA	NA	NA	3% year 1-2, 3-CPI 1.5-3.0
Arlington Heights 59	\$16.95 - NA	\$15.89 - \$21.54	8 steps	50 cents each year
Lincolnwood 74	16.07 - NA	NA	Yes	4 years at 3% each year
Kildeer/Buffalo Grove - 96	\$14.90 - NA	NA	No	6 year - CPI floor of 1% - ceiling of 3% - next CPI + 65
Winnetka 36	\$14.85 - NA	\$14.85 - NA	None	merit pay - 0% to a max of 2.5% above CPI
East Maine 63	\$34,876 - \$36,376	\$24,736 - \$26,236	3 steps	3% each year
Arlington Heights 25	\$40,000 - NA	\$37,000 - NA	NA	CPI increase each year
Important to note that the title of secretary is consistent among school districts, however, the length of day worked and the type of work to be performed may vary significantly from district to district.				

MEMORANDUM OF INFORMATION

#008

2014-2015

To: Board of Education

From: Brian Imhoff, Assistant Business Manager 

Date: September 22, 2014

Subject: Follow-up on Collection of Student Fees

The District launched the Infosnap 2014-15 online registration system on June 11, 2014. With Infosnap, parents pay their school fees at the same time that they are updating student demographic, medical, and family and emergency contact information. This streamlined process makes paying fees more convenient for parents.

District 64 also utilized Infosnap to send targeted, periodic communication reminders up through the first day of school to individuals that had not completed the online registration process. As a result, the District has experienced a noticeable increase in the amount of fees collected at this point of the school year as compared to last year. The table in Attachment 1 portrays this comparison.

The numbers reported do not include students who qualify for fee waivers. In accordance with the fee collection procedures established by the Board in November 2013, District 64 mailed fee reminder letters on September 8 to parents with unpaid fee balances.

Review of Unpaid Student Fees

Building	2014-15 School Fees - as of September 16, 2014		2013-14 School Fees - as of September 10, 2013		Year by Year Comparison
	Number of Unpaid Students	Uncollected Revenue	Number of Unpaid Students	Uncollected Revenue	
Carpenter	14	\$ 2,749	90	\$ 14,588	\$ (11,839)
Field	37	\$ 6,938	101	\$ 14,372	\$ (7,434)
Franklin	36	\$ 7,600	107	\$ 15,936	\$ (8,336)
Roosevelt	28	\$ 5,369	123	\$ 23,116	\$ (17,747)
Washington	18	\$ 3,451	98	\$ 16,335	\$ (12,884)
Jefferson	11	\$ 829	18	\$ 1,764	\$ (935)
Emerson	58	\$ 17,428	190	\$ 41,396	\$ (23,968)
Lincoln	56	\$ 16,303	167	\$ 40,834	\$ (24,531)
Total	258	\$ 60,667	894	\$ 168,341	\$ (107,674)

Note: Of the unpaid total at September 16th, the District has \$8,884 committed to be paid through installment plans.

To: Board of Education
Laurie Heinz, Superintendent

From: Rebecca Allard, Chief School Business Official

Subject: Request for Statement of Interest and Request for Statement of Qualifications and Performance Data for Architectural Service

Date: September 22, 2014

The following outlines the process a school board must follow to award contracts for architectural services. According to *The Illinois School Code*, professional services are exempt from the bidding requirements. When a school board needs architectural, engineering or land surveying services, the contract must be awarded based on demonstrated competence and qualifications.

Unless a district already has a satisfactory relationship with one or more firms, the school board must advertise for (a) statements of interest in a particular project and (b) statements of qualifications and performance data. The school board must evaluate firms submitting these statements and select the top three based on qualifications, ability of professional personnel, past record and experience, performance data on file, willingness to meet time and budget requirements, location, workload and other applicable factors. The top three firms must be ranked in order of preference.

The school board must attempt to negotiate a satisfactory contract first with the top ranked firm and, if that fails, with the second and third firms, in the order ranked. Another list of three firms may be developed if the board is unable to negotiate a satisfactory contract with one of the first three firms. 50 ILCS 510/1 et seq. 105 ILCS 5/10-20.21.

In addition, the notice provision of the statute requires the following: a notice mailed or emailed to all firms that have a current statement of qualifications and performance data on file; a newspaper advertisement, and; a notice on the district's website.

On October 22, 2014, the Administration will present a copy of the *Request for Statement of Interest and Request for Statement of Qualifications and Performance Data for Architectural Service* and the timeline associated for selecting an Architect to collaborate with the District to conduct Facility Master Plan (Formerly called Education Adequacy Study).

To: Board of Education
Dr. Laurie Heinz, Superintendent

From: Scott Mackall, Director of Facility Management

Date: September 22, 2014

Subject: Summer Construction Update

Field

The Field School project is wrapping up some of the final items such as fencing around the cooling tower and the back-up generator being installed over the weekend. The boiler room pumps and all controls have been installed.

Farnsworth is in the process of setting the schedule for the functional testing. At this time I do not have those dates, should I have them on Monday I will share them with you at the Board meeting. Bergen Construction is completing the "Punch List".

All Other Schools

Summer projects have been completed with the exception of a concrete pad at Lincoln School in front of the service entrance for food deliveries.

I would like to thank the Board of Education for their support of the projects over the summer of 2014. The Facility Management Department will start reviewing projects for the summer 2015 in October and will keep the Board of Education informed as we identify those needs.

To: Board of Education

From: Dr. Laurie Heinz, Superintendent

Date: September 22, 2014

Re: Electronic Board Packet

As you know, one of the Board's consensus goals is to provide the report packets electronically so the Board may conduct its business in a paperless, more sustainable meeting environment and reduce the District's costs associated with the preparation and delivery of materials.

Earlier this spring, there was lengthy discussion but no resolution when a proposal on electronic Board packets was presented on March 24; a follow-up memo on April 28 proposed that administration this summer explore our new website's features to see how changes could be made to the presentation of Board meeting materials.

That website work has now been completed, and offers a much cleaner and simpler experience for the visitor to access Board materials. The meeting videos continue to display a time counter that is similarly marked for each agenda item. In addition, "chapters" also now are marked within the Board report pdf, making it easier for visitors to move through the lengthy document to specific agenda items.

In addition to this work, the Technology Department is developing a means for Board members to electronically access confidential materials, which are not publicly provided, via a secure environment.

Therefore, we believe the Board is ready to transition to fully electronic packets and complete the shift to a paperless environment.

We believe this approach would provide the Board with a no-cost option that utilizes our current website and technology, avoids the cost and time to transition to an outside service provider (such as BoardDocs and BoardBook as previously presented), and preserves the search features within pdf documents offered through the new website.

If the Board were to go forward, we would suggest scheduling an informal tech session on Monday, October 20 at 6:00 p.m. in advance of the Board meeting. Technologists would be on hand to work with Board members individually to review the settings on your personal computers; provide training to ensure smooth access to meeting documents; and review highlighting and note-taking features. Board members would be able to utilize either a personal computer of their choice, or the District would provide a device to view and annotate their Board packet.

We will look for clear direction from the Board on how to proceed.