

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, October 20, 2014
Special Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, October 20, 2014

TIME

6:00 p.m. **Meeting of the Board Convenes**

- Roll Call
- Introductions
- Opening Remarks from President of the Board
- **Electronic Board Packet Training**
- Director of Innovation and Instructional Technology

7:00 p.m. • **Public Comments**

- **Facilities Update – Carpenter and Jefferson Schools** A-1
- Director of Facility Management

- **Consent Agenda** A-2
- Board President Action Item 14-10-1
- Personnel Report

7:15 p.m. • **Legal Boot Camp**

-- Hodges, Loizzi, Eisenhammer, Rodick & Kohn

- **Adjourn to Closed Session**
- The placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c)(8)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)]

Next Meeting: **Monday, October 27, 2014**

7:00 p.m. – Tour of Field School HVAC Project

7:30 p.m. – Regular Board Meeting

 – Closed Session Meeting

Field Elementary School – South Gym

707 Wisner Avenue
Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics
As of October 17, 2014

October 27, 2014 – **Field School – South Gym**

Tour of Field School HVAC Project – 7:00 p.m.

Regular Board Meeting – 7:30 p.m.

- District 207 2015-16 Calendar and District 64's Plan
- Fall 2014 Student Achievement Report and Illinois Report Card
- Technology Roll-out Update
- Discussion and Approval of Field Phase II Construction Management Services
- RETA Security Check-in
- Follow-up on Collection of Student Fees (memo of information)
- Update on Food Service Contract (memo of information)
- INSPRA Golden Achievement Award (memo of information)
- Request for Statement of Interest and Request for Statement of Qualifications and Performance Data for Architectural Services (memo of information)

November 17, 2014 – **Franklin School –Gym**

Regular Board Meeting – 7:30 p.m.

- Resolution # _____ to Approve 2014 Proposed Tentative Tax Levy and Establishment of Public Hearing
- Summer Interim Session 2014 Report
- Presentation and Approval of Summer Interim Session 2015 Dates & Fees
- Discussion of Master Facility Study/10-Year Life Safety
- Presentation Instructional Technology Coaches (ITC)
- Senate Bill 16
- Discussion of New Chief School Business Official
- Annual Audit Report FY14
- Discussion District 64 2015-16 Calendar
- Board Member Appreciation/Recognition Day – November 15, 2014
- Approval of October Financials Ending October 31, 2014
- Approval of Bid for Maintenance Vehicle Leasing Agreement
- Approval of Bid for Tractor Leasing Agreement
- Follow-up on Collection of Student Fees (memo of information)
- CEC System Overview Assessment and Strategic Planning (memo of information)

December 15, 2014 – **Jefferson School – Multipurpose Room**

Public Hearing on 2014 Tax Levy – 7:15 p.m.

Regular Board Meeting – 7:30 p.m.

- Board Adopts the 2014 Tax Levy
- Recognition of Blue Ribbon Award - IAHPERD
- Collective Bargaining Calendar
- Decision on Instructional Technology Coaches (ITC)
- Triple I Conference Report
- Progress Report on 2014-15 District-wide Priorities & Strategic Plan Activities
- Report on English Language Learners (ELL) and Changing Needs
- Recommendation/Approval of Architect
- Approval of November Financials Ending November 30, 2014
- 2014 District 64 Employee Campaign for Park Ridge Community Fund (memo of information)

January 26, 2015 – **Jefferson School – Multipurpose Room**

Regular Board Meeting – 7:30 p.m.

- Appointment of Chief School Business Official
- Discussion of Superintendent Merit Award Program
- Discussion: 2015 Student Fees
- Discussion on Class Size Determination Process
- PEAC Update
- Website Walk Thru
- Report on Architect Interviews
- Approval of December Financials Ending December 31, 2014

TBD

- Plans for Community Finance Committee
- Approval of Field Phase 2 Project
- Approval of Summer 2015 Capital Improvement Projects
- Approval to Bid Field Phase II Summer 2015
- Board of Education Photo Session
- Discussion on Committee and Meeting Structures
- First Reading of Policies from PRESS Issue 86, August 2014
- Approval of Policies from PRESS Issue 86, August 2014

The above are subject to change.

To: Board of Education
Laurie Heinz, Superintendent

From: Scott Mackall, Director of Facility Management

Date: October 20, 2014

Subject: Facilities Update – Carpenter and Jefferson Schools

Carpenter School

The Carpenter project is moving forward. Zone three is back online and working, the controls are being reviewed. We have experienced communication errors between Delta Controls (control program) and LG (the equipment). Delta is in receipt of the LG addresses and is double-checking addresses on their end. Completion is set for October 16, 2014.

Compressor Blow Out: The compressors passed the acidity test and we are currently testing the oil. Testing the oil is done to find any imperfections in the system. These items are a follow-up on Zone three to ensure continued service.

Transition Fittings in the boiler room are leaking due to the seasonal change in weather (both heating and cooling needed during the day). Expansion/contraction of the joints can cause short-term leaks; 12 of 30 transition fittings have not stopped leaking. FE Moran was on site October 15 to repair those leaks. They also contacted the manufacturer of the piping and transition fittings to come out and test these items and review the connection. We are waiting for these results, which can take a couple of weeks.

Nicholas and Associates has a supervisor on site daily to guide and confirm the work, which has been completed and still needs to be completed. I receive daily emails for these items; I also stay in constant contact with Nicholas and Associates.

Additional baseboard heaters in rooms 100, 102, music, art and corridors will be completed on October 16, 2014.

Jefferson School

The missing and loose tile on the north side of the building will be removed and cleaned on October 17, 2014. New tiles will be installed in the missing locations. This work will be done by Tecnica Environmental Service. This project will be managed by Environ the District's environmental consulting provider. The work is expected to be completed in one evening beginning after 6:00 p.m.

As we review the capital projects to be completed over the summer of 2015 and moving forward, we will share the plan for flooring replacement in the District. Currently we budgeting 100K to 150K per year for flooring replacement. The District has 260 classrooms; the cost is 5k to 7K per room for asbestos removal and new flooring. All buildings with the exception of Emerson (50 classrooms) have asbestos in most of the classrooms and hallways that need to have the flooring replaced. Jefferson is the only building that does not have the tile covered.

Consent Agenda

ACTION ITEM 14-10-1

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of October 20, 2014, which includes the Personnel Report.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
October 20, 2014

Yolanda Flores	Employ as Lunch Program Supervisor at Washington School effective September 25, 2014 - \$12.00.
Justine McDowell	Employ as Lunch Program Supervisor at Franklin School effective September 25, 2014 - \$12.00.
Kristen Munn	Employ as Special Needs Assistant at Jefferson School effective September 22, 2014 - \$17,267.25.
Stacy Niedorkorn	Employ as Lunch Program Supervisor at Washington School effective October 6, 2014 - \$12.00.
Cheryl Parsons	Employ as Kindergarten Developmental Assistant at Jefferson School effective September 26, 2014 - \$17,194.90.
Sharon Pomeroy	Employ as Lunch Program Supervisor at Washington School effective September 29, 2014 - \$12.00.
Kathleen Borner	Leave of Absence Request, Personal – Resource Assistant at Emerson School effective January 5, 2015 – April 27, 2015 (tentative).
Lindsay Jozwiak	Leave of Absence Request, Personal - Assistant at Franklin School effective January 5, 2015 – May 2, 2015 (tentative).
Sara Sianis	Leave of Absence Request, Maternity/FMLA - 5th Grade Teacher at Franklin School effective November 21, 2014 – February 13, 2015 (tentative).
Rosemarie Romano-Adler	Resignation as Special Needs Assistant at Carpenter School effective September 24, 2014.
Mark Dziwulski	Resignation as Head Custodian at Washington School effective October 16, 2014.
Noreen King	Resignation as 10-month Level 3 Special Education Secretary at ESC effective October 24, 2014.