



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 Park Ridge-Niles

164 S. Prospect Avenue

Park Ridge, IL60068-4079

(847) 318-4300

FAX: (847) 318-4351

NOTICE OF BOARD MEETINGS

December 15, 2104 – Jefferson School – Multipurpose Room

6:00 p.m. – Closed Session

7:15 p.m. – Public Hearing on Levy

7:30 p.m. – Regular Board Meeting

– Closed Session (is needed)

January 26, 2015 – Jefferson School – Multipurpose Room

7:30 p.m. – Regular Board Meeting

February 9, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

February 23, 2015 – Washington School – Gym

7:30 p.m. – Regular Board Meeting

March 23, 2015 – Lincoln School - Gym

7:30 p.m. – Regular Board Meeting

April 13, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

April 27, 2015 – Carpenter School – North Gym

7:30 p.m. – Regular Board Meeting

May 4, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

May 18, 2015 – Emerson School – Multipurpose Room

7:30 p.m. – Regular Board Meeting

Beginning July 1, 2014, all meetings are held at Jefferson School, 8200 Greendale Avenue, Niles unless otherwise noted.

Board Secretary

12/11/14

c: Pioneer Press Chicago Tribune Northwest Bureau
Principals PREA B. Tramm

Park Ridge Journal & Topics

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, December 15, 2014
Regular Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, December 15, 2014

TIME

APPENDIX

- | | | |
|-----------|---|-----|
| 6:00 p.m. | <p>Meeting of the Board Convenes</p> <ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board <p>• Board Recesses and Adjourns to Closed Session</p> <p>-- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court of administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].</p> | |
| 7:15 p.m. | <p>• Board Adjourns from Closed Session and Convenes to Public Hearing on Tax Levy</p> | |
| 7:30 p.m. | <p>• Board Adjourns from Public Hearing on Tax Levy and Resumes Regular Meeting</p> <p>• Public Comments</p> | |
| | <p>• Recognition of P.E. Blue Ribbon – Lincoln School</p> <p>-- Lincoln Principal and Physical Education Teachers/
Representative from IAHPERD</p> | A-1 |
| | <p>• Recognition of Teacher Achieving National Board Certification</p> <p>-- Superintendent</p> | A-2 |
| | <p>• Presentation of Recommended 2015-16 School Calendar</p> <p>-- Superintendent</p> | A-3 |

<ul style="list-style-type: none"> • Report on ELL and Changing Needs -- Director of Special Education and Pupil Services 	A-4
<ul style="list-style-type: none"> • Residency Re-Verification and Registration Timeline -- Superintendent 	A-5
<ul style="list-style-type: none"> • Discussion and Approval to Issue RFP for Voice Over IP (VoIP) -- Director of Innovation and Instructional Technology/ Chief School Business Official Action Item 14-12-1 	A-6
<ul style="list-style-type: none"> • Center for Educational Change (CEC) System Overview Assessment Timeline -- Superintendent 	A-7
<ul style="list-style-type: none"> • Authorization to Bid Field Phase II Summer 2015 -- Chief School Business Official Director of Facility Management Action Item 14-12-2 	A-8
<ul style="list-style-type: none"> • Adoption of Final 2014 Levy Resolution #1130 and Resolution #1131 for the Reduction of Certain Fund Levies -- Chief School Business Official Action Item 14-12-3 	A-9
<ul style="list-style-type: none"> • Authorization to Negotiate with Preferred Architectural Firm -- Chief School Business Official Action Item 14-12-4 	A-10
<ul style="list-style-type: none"> • Resolution #1132 Regarding the School District to Pay Certain Invoices Prior to Board Approval at the January 26, 2015 Regular Board of Education Meeting -- Chief School Business Official Action Item 14-12-5 	A-11
<ul style="list-style-type: none"> • Presentation and Approval of Summer Interim Session 2015 Dates & Fees -- Assistant Superintendent for Student Learning Action Item 14-12-6 	A-12
<ul style="list-style-type: none"> • Consent Agenda -- Board President <ul style="list-style-type: none"> • Personnel Report • Bills, Payroll and Benefits • Approval of Financial Update for the Period Ending November 30, 2014 • Approval of 2015-16 Student Fees • Approval to Purchase District Vehicle through the State Bid • Approval of Carpenter HVAC Change Order–F.E. Moran Mechanical • Acceptance of \$1,000 Donation for Heroes in the Classroom • Destruction of Audio Closed Minutes (none) 	A-13
<ul style="list-style-type: none"> • Approval of Minutes • Regular Board Meeting Minutes..... November 17, 2014 • Closed Session Minutes.....November 17, 2014 • Closed Session Minutes.....October 27, 2014 	A-14

• **Board Member Liaison Report**

A-15

-- Board of Education

- ED-RED
- Triple I Conference
- Elementary Learning Foundation (ELF)

• **Other Discussion and Items of Information**

A-16

-- Superintendent

- Upcoming Agenda
- Freedom of Information Act Requests (FOIA)
- Memoranda of Information
- Follow-up on Collection of Prior Years Student Fees
- 2014 District 64 Employee Campaign for Park Ridge Community Fund
- Recommendation on Wrestling Middle School Interscholastic Sport
- Minutes of Board Committees (none)
- Other
- Carpenter Update
- Delinquent Property Taxes on Leasehold Properties
- Community Notification of Financial Report 2014
- Vision 2020
- Strategic Plan 2015-16
- Update on Architect Negotiation

• **Appointment of Chief School Business Official**

A-17

-- Superintendent

Action item 14-12-9

• **Adjournment to Closed Session (if needed)**

- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court of administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].

Next Meeting: Monday, January 26, 2015
7:30 p.m. – Regular Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics
As of December 12, 2014

January 26, 2015 – Jefferson School – Multipurpose Room

Regular Board Meeting – 7:30 p.m.

- Adopt Final Calendar for 2015-16
- Adoption of Resolution #XXX Directs the Chief School Business Official Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2015-16 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105ILCS 5/17-1
- Decision on ITC
- Progress Report on 2014-15 District-wide Priorities
- Discussion of Superintendent Merit Award Program
- Discussion on Class Size Determination Process
- Update on PEAC
- Website Walk Thru
- Plans for Community Finance Committee
- Approval of December Financials Ending December 31, 2014
- Update on Carpenter School (other)
- CEC System Overview Planning Committee

February 9, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

February 23, 2015 – Washington School – Gym

Regular Board Meeting – 7:30 p.m.

- Present Tentative Calendars for 2016-17 & 2017-18
- Recognition of Illinois 2014 Illinois Honor Roll Schools
- Board Authorizes 2015-16 Staffing Plan
- Ratify Architect Contract
- Educational Ends Update
- Adopt Final Calendar for 2015-16

March 23, 2015 – Lincoln School - Gym

Regular Board Meeting – 7:30 p.m.

- Approval of Student Fees
- Bid for Food Service Contract Renewal
- ISBE Financial Profile
- Health Living Month
- Adopt Final Tentative Calendars for 2016-17 & 2017-18

TBD

- Presentation on Uptown TIF
- Approval of Field Phase 2 Project
- Approval of Summer 2015 Capital Improvement Projects
- Approval to Bid Field Phase II Summer 2015
- Discussion on Committee and Meeting Structures
- Update on Food Service Contract

The above are subject to change.

Appendix 1

To: Board of Education

From: Laurie Heinz, Superintendent

Date: December 15, 2014

Re: Recognition of Blue Ribbon Award

At the December 15, 2014 Board meeting an IAHPERD representative will present to the Lincoln Physical Education Department a plaque designating their accomplishment of earning the Blue Ribbon Award (attachment 1).

Present to receive this honor will be all Lincoln School physical education teachers, which are: Kristie Janicki, Linna Cohen, Dale Haase, Robert Barker, and Ronald Cacini. They will also be presented with a banner for their gym.



Illinois Association for Health, Physical Education, Recreation & Dance



affiliated with
MID-WEST ALLIANCE FOR HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE
and the
AMERICAN ALLIANCE FOR HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE

Dear Dr. Anthony Murray,

Congratulations! Your school has been chosen to receive the 2014 Blue Ribbon Program Award for outstanding physical education programs by the Illinois Association of Health, Physical Education, Recreation and Dance. The Blue Ribbon Committee voted to accept the recommendation based upon your program's exemplary quality and commitment to state and national standards in physical education. The recognition period for programs awarded Blue Ribbon status will be for five (5) years from the date of recognition. As a recipient of this award, your school and staff will be a model of excellence in the state and provide encouragement for all schools in their pursuits to develop rigorous and effective physical education programs.

Each award winning Blue Ribbon Program will be:

- Awarded a banner and plaque appropriate for hanging in the gymnasium or school
- Recognized at an appropriate school function by a representative of IAHPERD
- Recognized at the IAHPERD Convention in November of 2014
- Showcased at the IAHPERD Convention in November of 2014
- Invited to present a session at the 2015 IAHPERD Convention
- Forwarded to the appropriate person at the State Board of Education as a program for best practices.

We look forward to formally awarding your program with a banner and plaque at the IAHPERD Convention held in November of 2014. However, we would like to officially congratulate your program at an appropriate school function this spring. This can be at a staff meeting, building assembly, or even a school board meeting! Please contact me at soon as possible to arrange a date a time for us to join you in celebrating your tremendous achievement!

This award is very exciting, not only because you have met the criteria, but because historically you will be recognized in an elite group of schools and educators in the State of Illinois. This means you will help set the tone for the future of physical education in the state. You should be very proud of your program and we thank you for all the effort you have made to share it with others.

Sincerely,

Maureen Fournier

Mrs. Maureen Fournier
IAHPERD Blue Ribbon Co-Chair – Physical Education
Home: 708-424-3421 Cell: 312-403-0327
mofournier@comcast.net

To: Board of Education

From: Dr. Laurie Heinz

Date: December 15, 2014

Re: Recognition of Teacher Achieving National Board Certification

District 64 is proud to announce that Franklin second grade teacher Natalie Schuetz has earned National Board Certification! This is a tremendous accomplishment and something we are very proud of Mrs. Schuetz for pursuing. She joins Susan Glines, Emerson, Mike O'Malley, Field, and Linda Diekman, Roosevelt, in obtaining this advanced teaching credential. Similar to certification in fields such as medicine, National Board Certification is a rigorous, peer-reviewed process that ensures that Board-certified teachers have proven skills to advance student achievement. As part of this process, teachers must analyze their teaching context and students' needs, submit videos of their teaching, and provide student work samples that demonstrate growth and achievement. Dr. Lori Lopez, Assistant Superintendent for Student Learning, and I are looking into the possibility of starting a National Board Certification cohort group in District 64.

To: Board of Education

From: Dr. Laurie Heinz

Date: December 15, 2014

Re: Presentation of Recommended 2015-16 School Calendar

The District 64 Calendar Committee met on December 9, 2014 to review the results of the survey of parents (Attachment 1) and staff (Attachment 2); 1,229 responses were recorded from parents and 393 from staff.

Upon a careful review of the survey results, the committee developed a recommended calendar for 2015-16 (Attachment 3). We believe it meets the District's educational mission while incorporating and balancing the priorities of parents and staff. We are asking the Board to review the calendar and adopt it at the January 26, 2015 Board of Education meeting in its final form. Given the realignment, it is important that everyone impacted can begin planning as soon as possible for the coming school year.

Following is a summary of key dates for this calendar in relation to the revised version adopted by District 207.

**Key Dates for Recommended 2015-16 District 64 School Calendar
Compared to District 207**

District 64	District 207
Institute Day – August 17, 2015	Institute Days – August 13 and 14, 2015
First Day for Students – August 18, 2015	First Day for Students – August 17, 2015
Thanksgiving Recess – Begin November 23 – Return November 30, 2015	Thanksgiving Recess – Begin November 25 – Return November 30, 2015
Winter Recess – Begin December 21 – Return January 4, 2016	Winter Recess – Begin December 22 – Return January 5, 2016
Spring Recess – Begin March 25 – Return April 4, 2016	Spring Recess – Begin March 25 – Return April 4, 2016
Last Day – June 2, 2016	Last Day – May 27, 2016

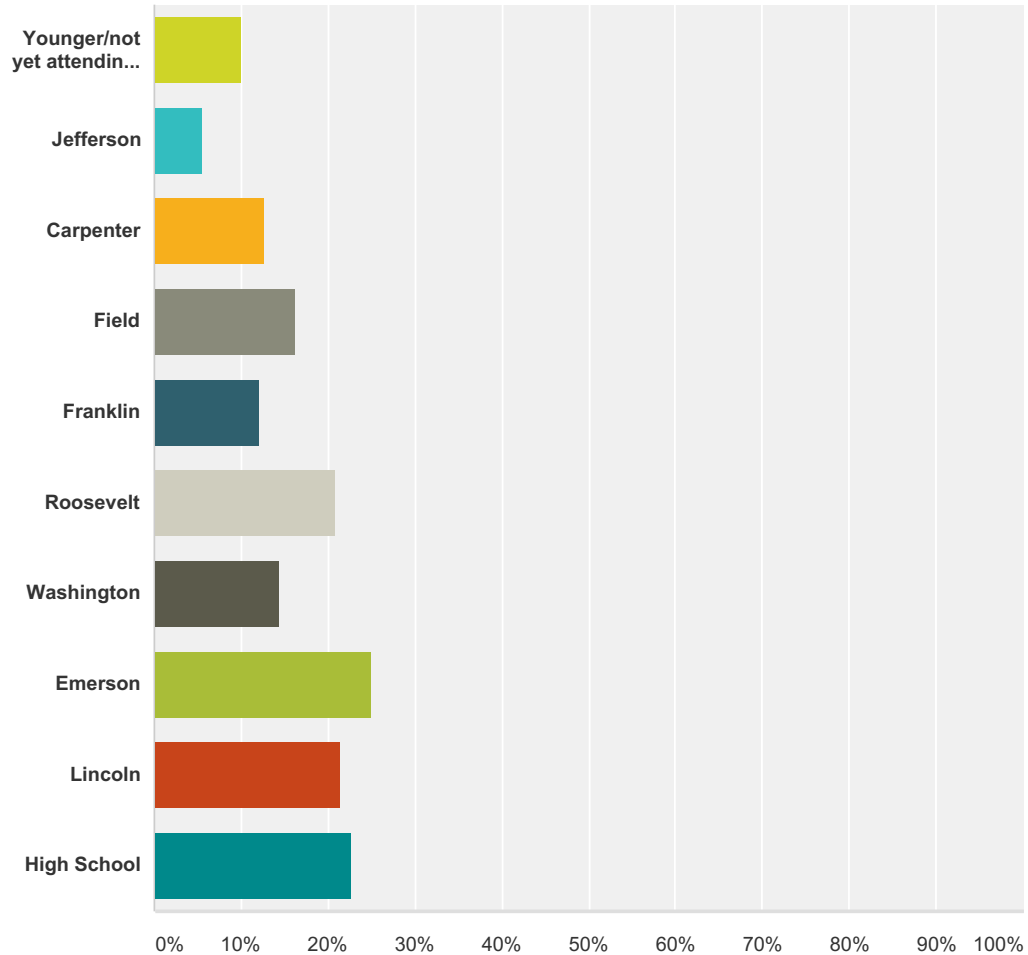
Notes:

- School begins for students on Tuesday.

- Return from Winter Break on Monday.
- Students are not in attendance the Friday preceding Spring Break (March 25, 2016).
- A minimum of 176 days of student attendance are required by Board Policy 6:20 (Attachment 4). District 64 schedules 180 days of student attendance. This provides up to 4 emergency closing days for inclement weather, if needed, without extending the school year.
 - The fifth (or greater) inclement weather day would require an additional day of school to be added to the end of the year.
- A day in March and in June may be designated as records/planning day (no student attendance) if sufficient emergency days remain.

Q1 Please check the schools in 2014-15 that your children currently attend through grade 12 (check all that apply).

Answered: 1,229 Skipped: 0



Answer Choices	Responses
Younger/not yet attending school	10.01% 123
Jefferson	5.53% 68
Carpenter	12.77% 157
Field	16.19% 199
Franklin	12.04% 148
Roosevelt	20.83% 256
Washington	14.32% 176
Emerson	25.06% 308
Lincoln	21.56% 265

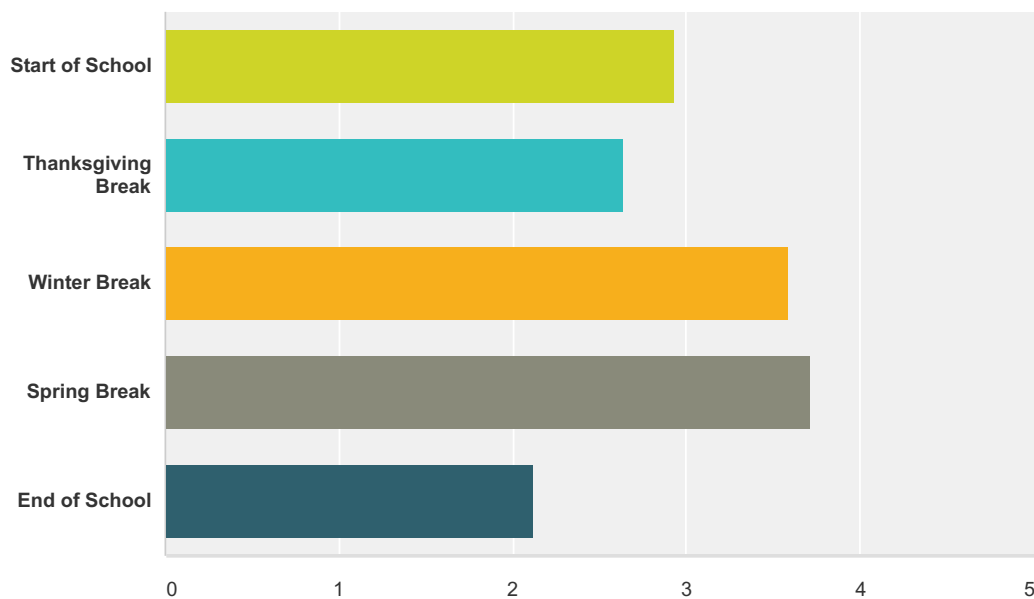
District 64 Calendar Survey 2015-16

Attachment 1

High School	22.70%	279
Total Respondents: 1,229		

Q2 In the past, District 64 has tried to align its calendar as closely as possible with that of our public high schools (Maine South/East). How important is it for you to have the calendars aligned for these dates: Rank the following in order of importance with 1 being the most important to be aligned, and 5 being the least important to be aligned. Please drag and drop your answer choices or type the ranking into the drop-down box.

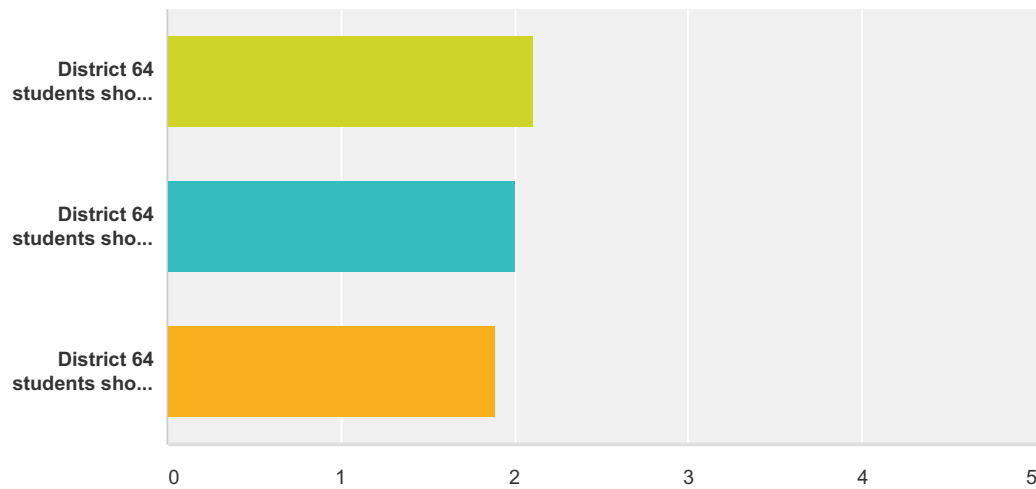
Answered: 1,229 Skipped: 0



	1	2	3	4	5	Total	Average Ranking
Start of School	22.21% 273	12.61% 155	17.41% 214	31.16% 383	16.60% 204	1,229	2.93
Thanksgiving Break	8.79% 108	15.62% 192	31.41% 386	19.04% 234	25.14% 309	1,229	2.64
Winter Break	25.87% 318	31.00% 381	24.49% 301	13.26% 163	5.37% 66	1,229	3.59
Spring Break	35.80% 440	27.42% 337	17.41% 214	12.04% 148	7.32% 90	1,229	3.72
End of School	7.32% 90	13.34% 164	9.28% 114	24.49% 301	45.57% 560	1,229	2.12

Q3 What start date would you prefer?
Please rank these in order of preference: (1
being preferred, 3 being least
favored). Please drag and drop your answer
choices or type the ranking into the drop-
down box.

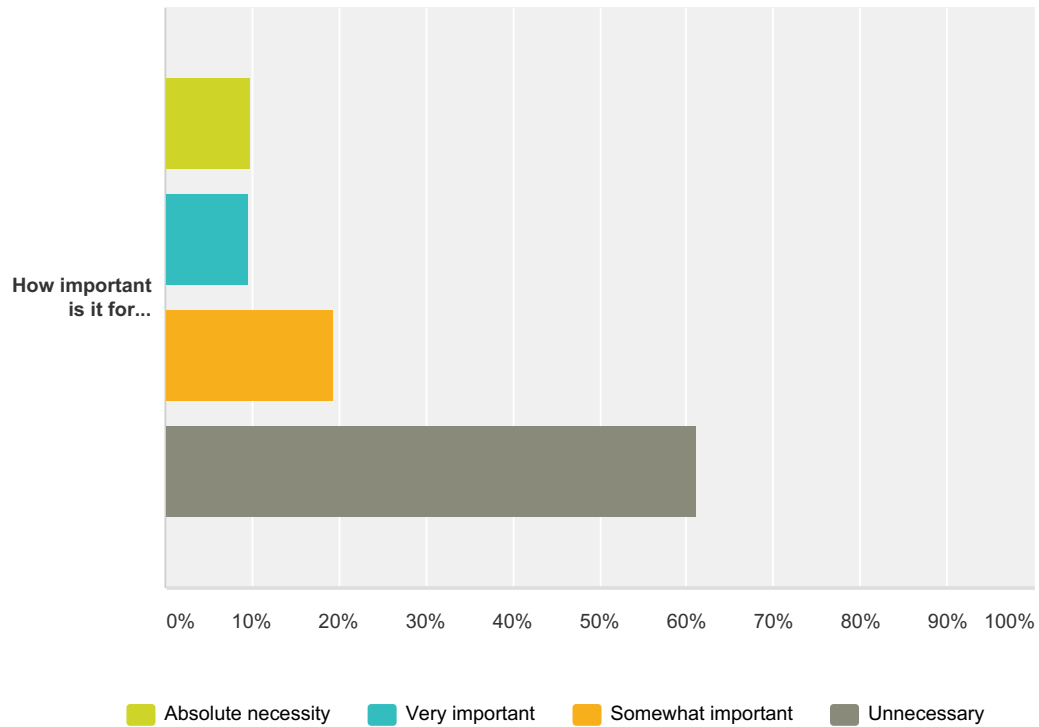
Answered: 1,229 Skipped: 0



	1	2	3	Total	Average Ranking
District 64 students should start classes on the same day, Monday, August 17 as the District 207 high schools.	47.52% 584	16.11% 198	36.37% 447	1,229	2.11
District 64 students should start later that week on Friday, August 21.	14.97% 184	70.38% 865	14.65% 180	1,229	2.00
District 64 students should start the week after, on Monday, August 24.	37.51% 461	13.51% 166	48.98% 602	1,229	1.89

Q4 Thanksgiving Break: District 64 currently schedules a full week off from school for Thanksgiving Break. However, District 207 will be in session on Monday and Tuesday.

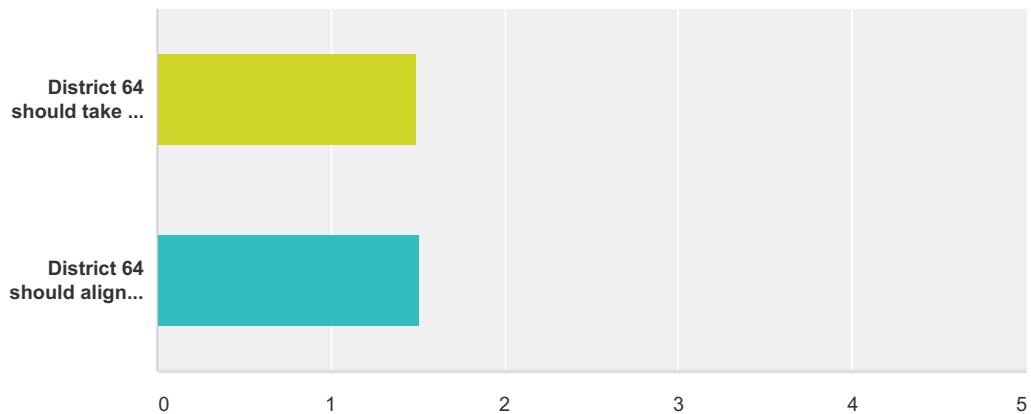
Answered: 1,229 Skipped: 0



	Absolute necessity	Very important	Somewhat important	Unnecessary	Total
How important is it for District 64 to maintain a full week off at Thanksgiving?	9.85% 121	9.60% 118	19.45% 239	61.11% 751	1,229

Q5 Winter Break for District 64 is usually taken as two complete weeks off (Monday-Friday). In 2015-16, District 207 plans to take its Winter Break from Tuesday, December 22 and returning on Tuesday, January 5. Please rank your preferred option as 1 and your second option as 2. Please drag and drop your answer choices or type the ranking into the drop-down box.

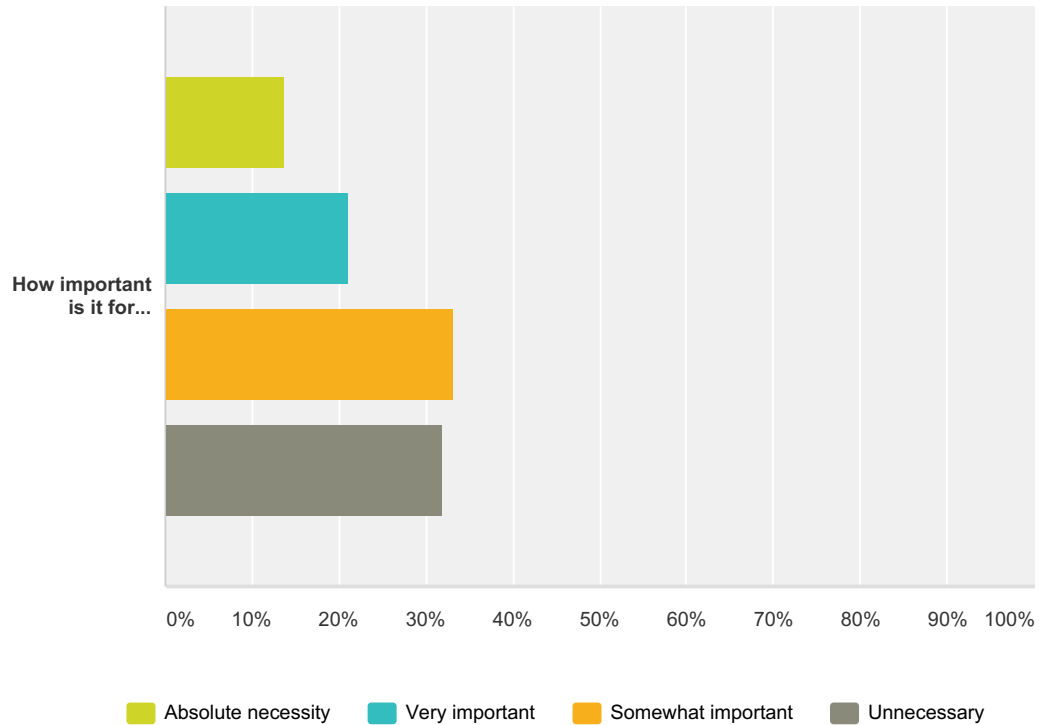
Answered: 1,229 Skipped: 0



	1	2	Total	Average Ranking
District 64 should take 2 complete weeks off from Monday, December 21 and returning on Monday, January 4.	48.82% 600	51.18% 629	1,229	1.49
District 64 should align exactly with District 207 and take 10 days off from Tuesday, December 22 and returning on Tuesday, January 5.	51.18% 629	48.82% 600	1,229	1.51

Q6 Holidays: District 64 typically observes several holidays during the school year, such as Columbus Day, Martin Luther King, Jr. Day, and Presidents' Day.

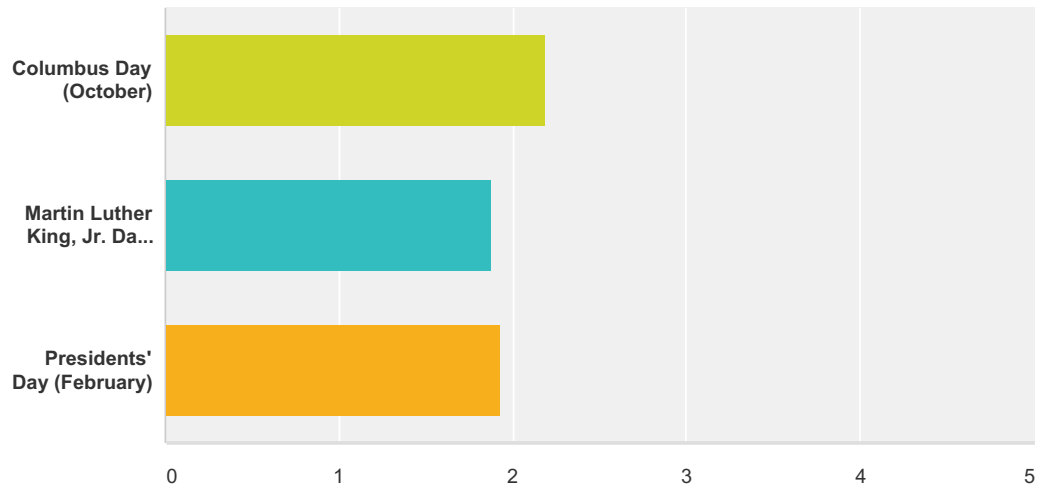
Answered: 1,229 Skipped: 0



	Absolute necessity	Very important	Somewhat important	Unnecessary	Total
How important is it for District 64 to align exactly with holidays observed by Maine South/East?	13.75% 169	21.07% 259	33.20% 408	31.98% 393	1,229

Q7 If District 64 aligns its holidays, which are the most important to align with Maine South/East? Rank the following in order of importance with 1 being the most important to be aligned and 3 being the least. Please drag and drop your answer choices or type the ranking into the drop-down box.

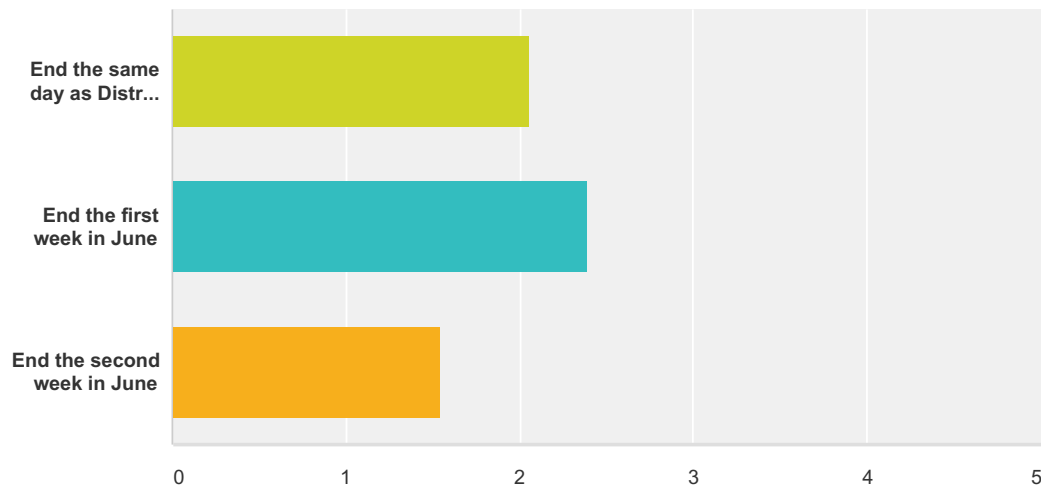
Answered: 1,229 Skipped: 0



	1	2	3	Total	Average Ranking
Columbus Day (October)	44.34% 545	30.43% 374	25.22% 310	1,229	2.19
Martin Luther King, Jr. Day (January)	24.98% 307	38.41% 472	36.62% 450	1,229	1.88
Presidents' Day (February)	30.68% 377	31.16% 383	38.16% 469	1,229	1.93

Q8 End Date: For the upcoming school year, District 207 is ending school on Friday, May 27, 2016. How important is it for District 64 to align with District 207's ending date? Changes to the end date for District 64 might require trade-offs such as starting school earlier in August, omitting some holidays during the year, and/or shortening Thanksgiving Break. What end date would you prefer? Please rank these in order of preference: (1 being preferred, 3 being least favored). Please drag and drop your answer choices or type the ranking into the drop-down box.

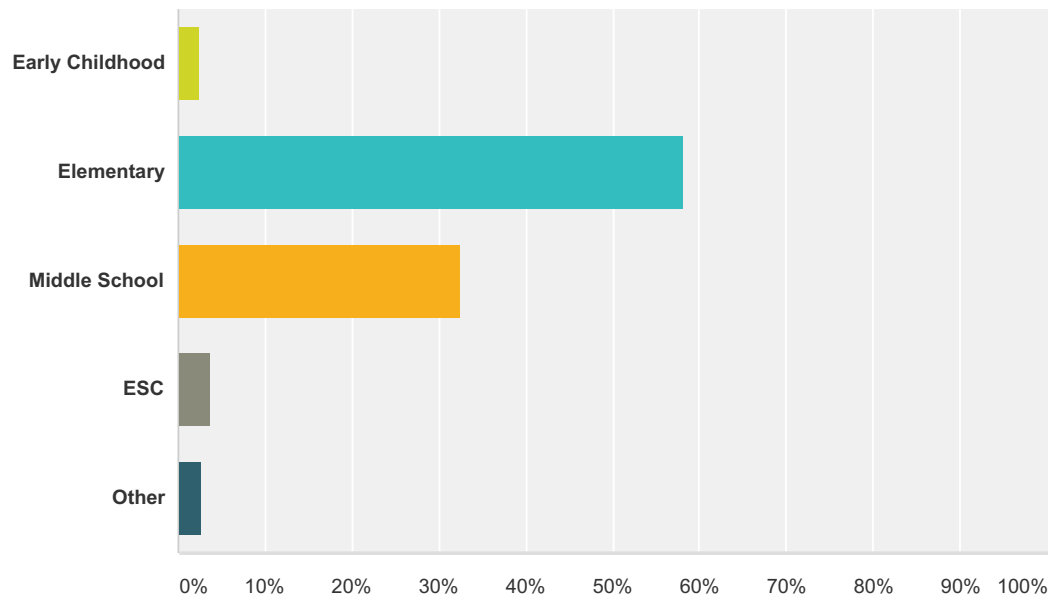
Answered: 1,229 Skipped: 0



	1	2	3	Total	Average Ranking
End the same day as District 207: Friday, May 27	37.84% 465	30.19% 371	31.98% 393	1,229	2.06
End the first week in June	42.47% 522	54.19% 666	3.34% 41	1,229	2.39
End the second week in June	19.69% 242	15.62% 192	64.69% 795	1,229	1.55

Q1 Please select the following option that best describes your assignment:

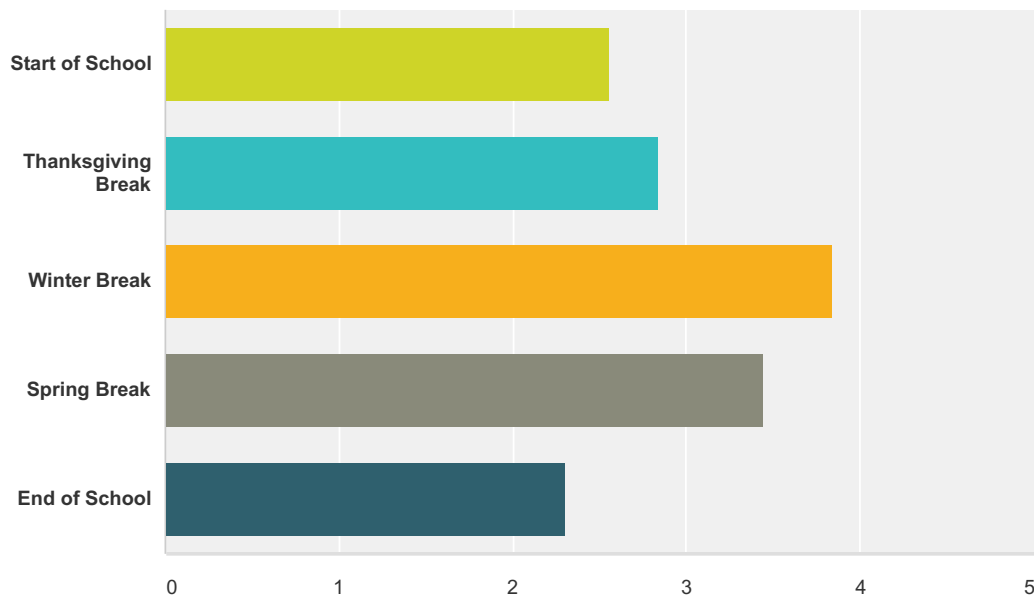
Answered: 393 Skipped: 0



Answer Choices	Responses	
Early Childhood	2.54%	10
Elementary	58.27%	229
Middle School	32.57%	128
ESC	3.82%	15
Other	2.80%	11
Total		393

Q2 In the past, District 64 has tried to align its calendar as closely as possible with that of our public high schools (Maine South/East). How important is it for you to have the calendars aligned for these dates: Rank the following in order of importance with 1 being the most important to be aligned, and 5 being the least important to be aligned. Please drag and drop your answer choices or type the ranking into the drop-down box.

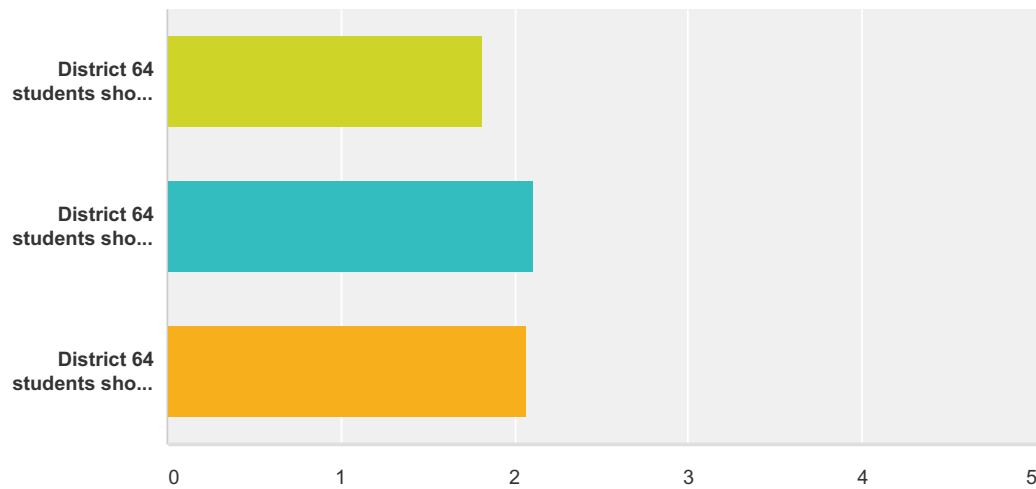
Answered: 393 Skipped: 0



	1	2	3	4	5	Total	Average Ranking
Start of School	17.05% 67	11.20% 44	13.49% 53	27.48% 108	30.79% 121	393	2.56
Thanksgiving Break	11.20% 44	20.61% 81	31.81% 125	14.25% 56	22.14% 87	393	2.84
Winter Break	36.13% 142	28.24% 111	22.14% 87	10.18% 40	3.31% 13	393	3.84
Spring Break	25.45% 100	26.97% 106	23.41% 92	14.76% 58	9.41% 37	393	3.44
End of School	10.18% 40	12.98% 51	9.16% 36	33.33% 131	34.35% 135	393	2.31

Q3 What start date would you prefer?
Please rank these in order of preference: (1
being preferred, 3 being least
favored). Please drag and drop your answer
choices or type the ranking into the drop-
down box.

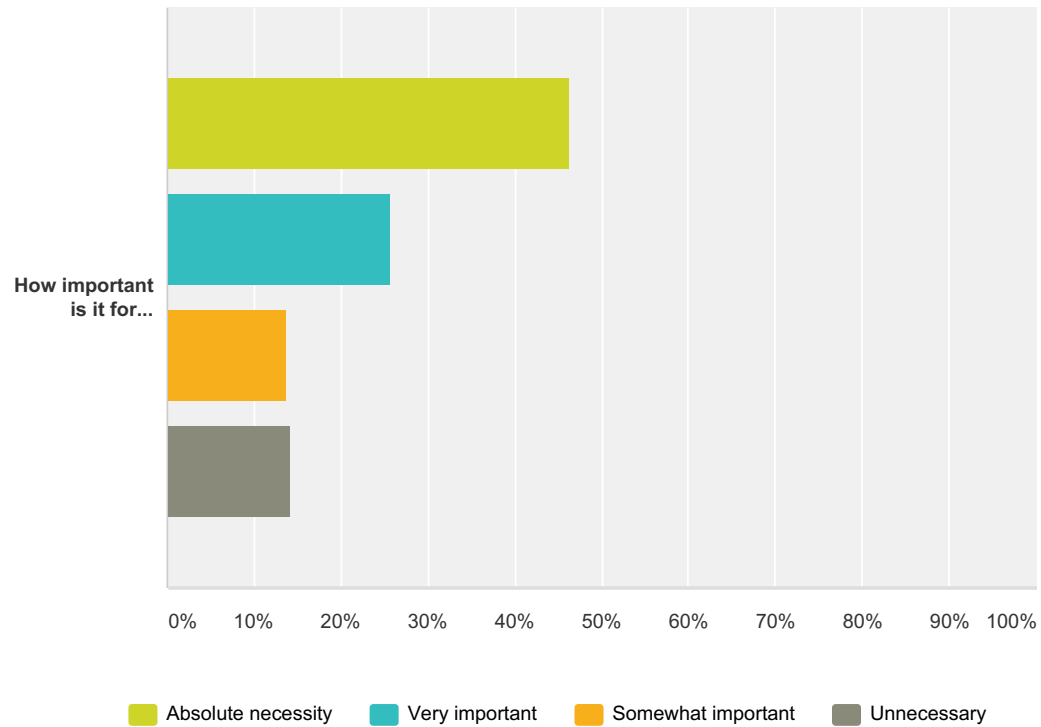
Answered: 393 Skipped: 0



	1	2	3	Total	Average Ranking
District 64 students should start classes on the same day, Monday, August 17 as the District 207 high schools.	30.79% 121	20.36% 80	48.85% 192	393	1.82
District 64 students should start later that week on Friday, August 21.	23.66% 93	64.12% 252	12.21% 48	393	2.11
District 64 students should start the week after, on Monday, August 24.	45.55% 179	15.52% 61	38.93% 153	393	2.07

Q4 Thanksgiving Break: District 64 currently schedules a full week off from school for Thanksgiving Break. However, District 207 will be in session on Monday and Tuesday.

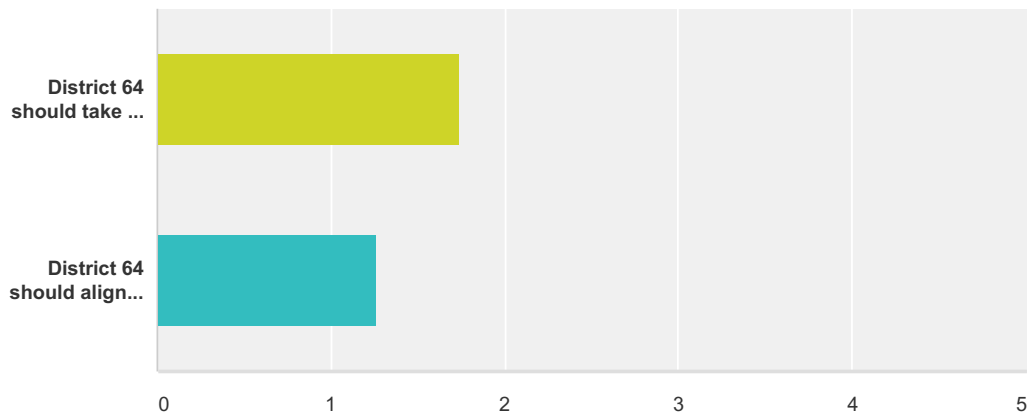
Answered: 393 Skipped: 0



	Absolute necessity	Very important	Somewhat important	Unnecessary	Total
How important is it for District 64 to maintain a full week off at Thanksgiving?	46.31% 182	25.70% 101	13.74% 54	14.25% 56	393

Q5 Winter Break for District 64 is usually taken as two complete weeks off (Monday-Friday). In 2015-16, District 207 plans to take its Winter Break from Tuesday, December 22 and returning on Tuesday, January 5. Please rank your preferred option as 1 and your second option as 2. Please drag and drop your answer choices or type the ranking into the drop-down box.

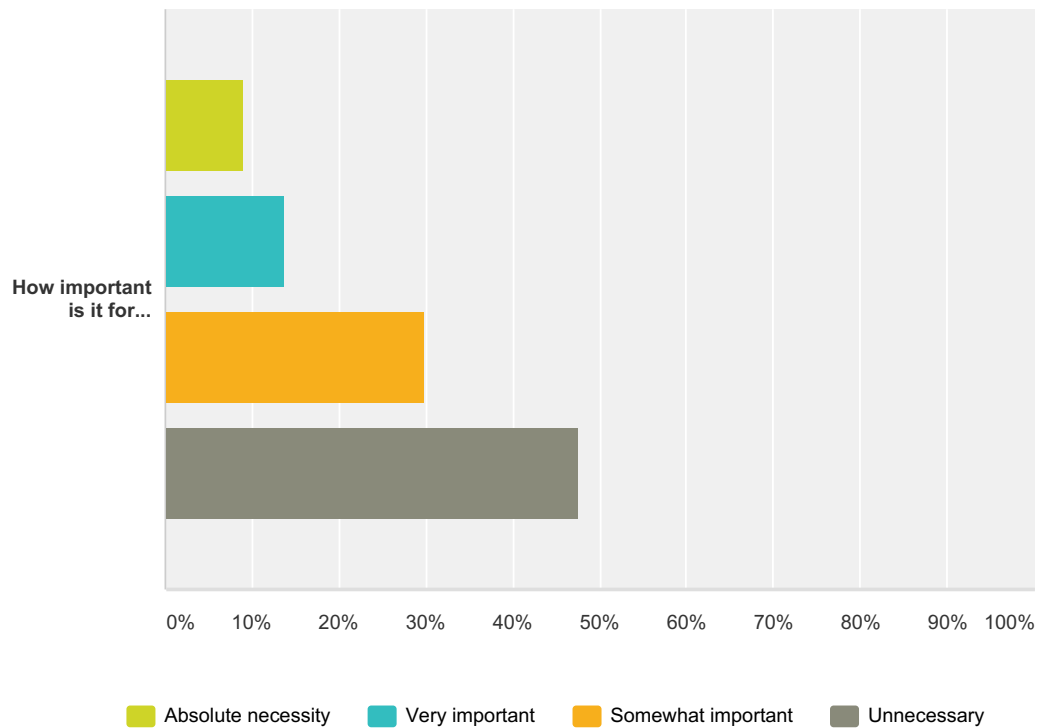
Answered: 393 Skipped: 0



	1	2	Total	Average Ranking
District 64 should take 2 complete weeks off from Monday, December 21 and returning on Monday, January 4.	74.05% 291	25.95% 102	393	1.74
District 64 should align exactly with District 207 and take 10 days off from Tuesday, December 22 and returning on Tuesday, January 5.	25.95% 102	74.05% 291	393	1.26

Q6 Holidays: District 64 typically observes several holidays during the school year, such as Columbus Day, Martin Luther King, Jr. Day, and Presidents' Day.

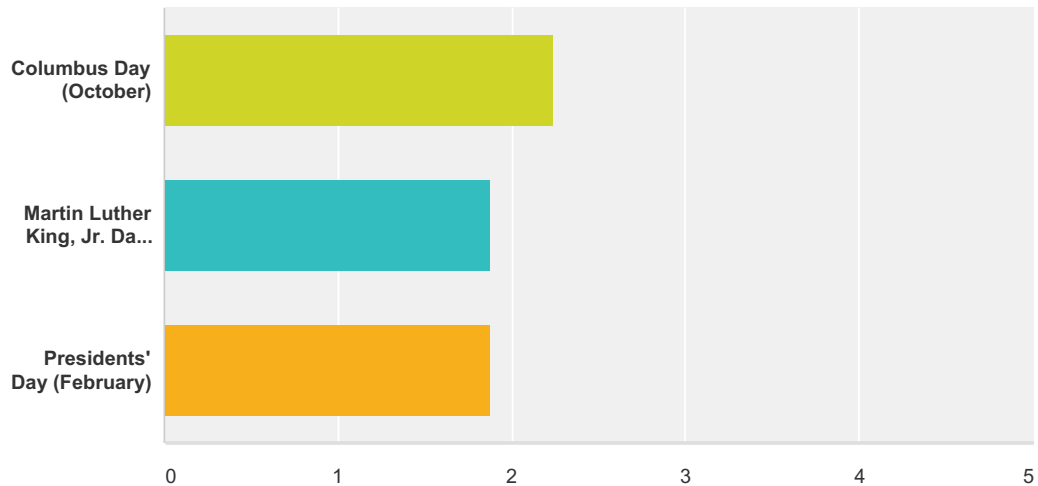
Answered: 393 Skipped: 0



	Absolute necessity	Very important	Somewhat important	Unnecessary	Total
How important is it for District 64 to align exactly with holidays observed by Maine South/East?	8.91% 35	13.74% 54	29.77% 117	47.58% 187	393

Q7 If District 64 aligns its holidays, which are the most important to align with Maine South/East? Rank the following in order of importance with 1 being the most important to be aligned and 3 being the least. Please drag and drop your answer choices or type the ranking into the drop-down box.

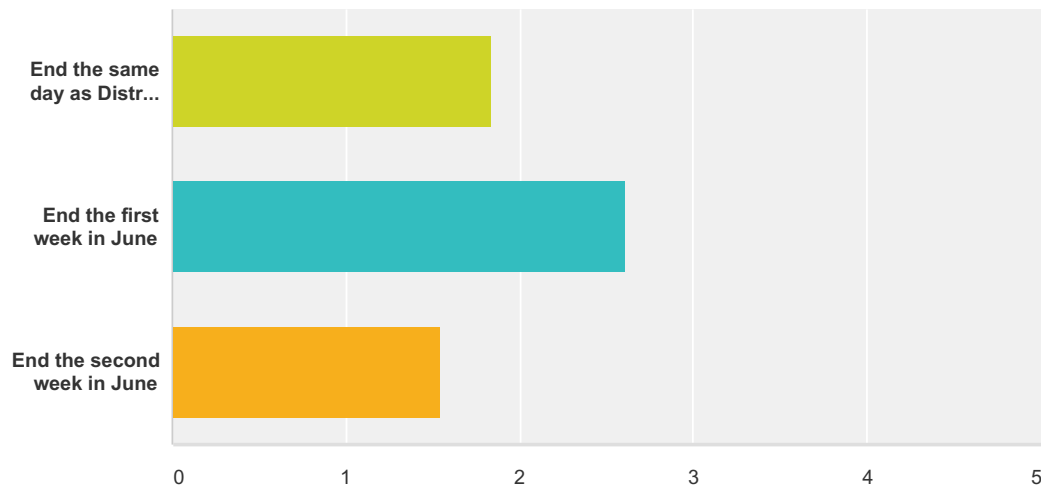
Answered: 393 Skipped: 0



	1	2	3	Total	Average Ranking
Columbus Day (October)	49.36% 194	25.70% 101	24.94% 98	393	2.24
Martin Luther King, Jr. Day (January)	25.19% 99	37.15% 146	37.66% 148	393	1.88
Presidents' Day (February)	25.45% 100	37.15% 146	37.40% 147	393	1.88

Q8 End Date: For the upcoming school year, District 207 is ending school on Friday, May 27, 2016. How important is it for District 64 to align with District 207's ending date? Changes to the end date for District 64 might require trade-offs such as starting school earlier in August, omitting some holidays during the year, and/or shortening Thanksgiving Break. What end date would you prefer? Please rank these in order of preference: (1 being preferred, 3 being least favored). Please drag and drop your answer choices or type the ranking into the drop-down box.

Answered: 393 Skipped: 0



	1	2	3	Total	Average Ranking
End the same day as District 207: Friday, May 27	23.41% 92	36.90% 145	39.69% 156	393	1.84
End the first week in June	61.83% 243	37.40% 147	0.76% 3	393	2.61
End the second week in June	14.76% 58	25.70% 101	59.54% 234	393	1.55

**SCHOOL DISTRICT 64 PARK RIDGE-NILES
2015-16**

AUGUST

Mon	Tue	Wed	Thr	Fri	Total
3	4	5	6	7	0
10	11	12	13	4	0
TI	(18	19	20	21	4
24	25	26	27	28	5
31					1
			Total		10

(10)

SEPTEMBER

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
HOL	8	9	10	11	4
14	15	16	17	18	5
21	22	23	24	25	5
28	29	30			3
			Total		21

(31)

OCTOBER

Mon	Tue	Wed	Thr	Fri	Total
			1	2	2
5	6	7	8	9	5
HOL	13	14	15	16	4
19	20	21	22	23	5
26	27	28	29	30	5
			Total		21

(52)

NOVEMBER

Mon	Tue	Wed	Thr	Fri	Total
2	TI	4	5	6	4
9	10	*XH	12	13	5
16	17	18	19	20	5
FPT	NIA	NIA	HOL	NIA	0
30					1
			Total		15

(67)

DECEMBER

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
NIA	NIA	NIA	NIA	HOL	0
NIA	NIA	NIA	NIA		0
			Total		14

(81)

JANUARY

Mon	Tue	Wed	Thr	Fri	Total
				HOL	0
4	5	6	7	8	5
11	12	13	14	15	5
HOL	19	20	21	22	4
25	26	27	28	29	5
			Total		19

(100)

FEBRUARY

Mon	Tue	Wed	Thr	Fri	Total
1	2	3	4	TI	4
8	9	10	11	*XH	5
HOL	16	17	18	19	4
22	23	24	25	26	5
29					1
			Total		19

(119)

MARCH

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
*XH	8	9	10	11	5
14	15	16	17	18	5
21	22	23	24	FPT	4
NIA	NIA	NIA	NIA		0
			Total		18

(137)

APRIL

Mon	Tue	Wed	Thr	Fri	Total
				NIA	0
4	5	6	7	8	5
11	12	13	14	15	5
18	19	20	21	22	5
25	26	27	28	29	5
			Total		20

(157)

MAY

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	26	27	5
HOL	31				1
			Total		21

(178)

JUNE

Mon	Tue	Wed	Thr	Fri	Total
		1	2	XED	2
XED	XED	XED	XED	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		
			Total		2

180

JULY

Mon	Tue	Wed	Thr	Fri	Total
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

School Begin for Students: Tuesday, 8/18/2015
School Closes for Students: Tuesday, 6/2/2016
Pupil Attendance Days: 180
Approved Institute Days: 3
Approved All Day Parent/Teacher: 2
Conference Days:
TOTAL (185 days or more): 185

* Proposed Emergency Days 5

UPCOMING ELECTIONS

General Election President 11/8/16
Consolidated Election (local) 4/4/17

SCHOOL HOLIDAYS

Labor Day 9/7/15
Columbus Day 10/12/15
*Veterans' Day 11/11/15 XH
Thanksgiving Day 11/26/15
Christmas Day 12/25/15
New Year's Day 1/1/16
M.L. King Day 1/18/16
*Lincoln's Birthday 2/12/16 XH
Presidents' Day 2/15/16
*Pulaski Day 3/7/16 XH
Good Friday 3/25/16
Memorial Day 5/30/16

CALENDAR LEGEND

Legal School Holidays HOL
Institutes TI
Not in Attendance NIA
School Begins (
School Closes)
Half-day Inservice XHI
Full-day Parent/Teacher Conf. FPT
*Attendance Day - Holiday Waiver XH
Half-day School Improvement XHS
Proposed Emergency Days XED

If sufficient emergency days are available, a date in March (near the end of the Trimester) and/or June 1, 2016 would be designated as Records Planning Days

In the past promotion was held the evening before the tentative Records Planning Day in June.

* Only on the fifth (or greater) inclement weather day would require an additional day of school to be added to the end of the year.

12/15/14

Instruction

School Year Calendar and Day

School Calendar

For employees not covered by this agreement:

The School Board, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have 185 days to insure a minimum of 176 days of actual student attendance.

Collective Bargaining Agreements

Working days and hours for employees covered by a collective bargaining agreement shall be governed by that agreement.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in The School Code to study and honor the commemorated person or occasion. The Board of Education may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

Please refer to the following collective bargaining agreements:

"Agreement Between the Board of Education of Community Consolidated School District 64 and the Park Ride Education Association," and the "Agreement Between the Board of Education of community Consolidated School District 64 and the Park Ridge Assistants' Association."

LEGAL REF.: 105 ILCS 5/10-19, 5/10-24.46.5 18-8.05 5/18-12.5-18-12.5, 24-2, 5/27-3,5/27-18, 5/27-19, 5/27-20, 5/27-20.1 and 5/27-20.2 and 20/1.
23 Ill. Admin. Code § 1.420(f).
Metzl v. Leininger, 850 F. Supp.740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

ADOPTED: October 27, 1997

REVISED: January 22, 2001

REVISED: January 14, 2002

REVISED: November 25, 2002

REVISED: April 4, 2005

REVISED: January 28, 2008

REVISED: October 27, 2008

REVISED: February 22, 2010

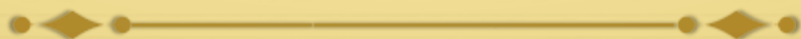
REVISED: November 15, 2010

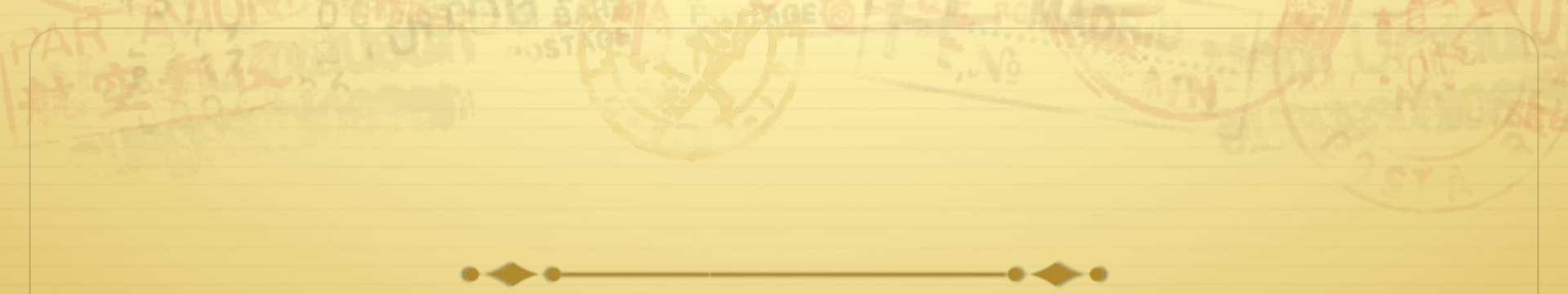
REVISED: January 28, 2014

English Language Learners in District 64



December 15, 2014
Dr. Heinz
Dr. Lopez
Mrs. Frake
Ms. Boyd





Our work force and our entire economy are strongest when we embrace diversity to its fullest, and that means opening doors of opportunity to the fullest to everyone and realizing that the American Dream excludes no one.

Thomas Perez

Updated Key Vocabulary



- ✦ “EL” English Learners
- ✦ “ESL” English as a Second Language Teachers
- ✦ “ESL” English as a Second Language Services
- ✦ “TPI” Transitional Program of Instruction

Components of Excellent EL Program

- ✦ Highly Qualified EL Instructional Staff
- ✦ Appropriate Identification Process
- ✦ Comprehensive Individualized Services
- ✦ Differentiated Instruction in all Settings
- ✦ Evidence of Effectiveness based on ACCESS Performance
- ✦ Informed and Engaged EL Parents

Who are ELL Students?

- ✧ Refugees, people who have been forced from their country and cannot return;
- ✧ Immigrants, people who are coming to the U.S. for better opportunities;
- ✧ Children who are born in the U.S. to parents whose first language is not English, or speak another language in their home;
- ✧ Older children who are adopted from other countries by Americans;
- ✧ Students whose parents are visiting the United States for educational or business purposes.

The Questions We Ask

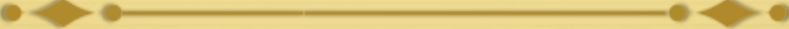
Home Language Survey Questions for ISBE



- ✦ Is the student's native language something other than English?
- ✦ Is a language other than English spoken in the home, either by the students, by their parents or legal guardians?

Initial EL Assessment

If either of the survey questions are answered “YES”, a prescribed screening instrument must be administered within 30 days of enrollment



- ✦ The WIDA MODEL is the screening instrument prescribed by ISBE.
- ✦ This is administered individually to each student by an EL teacher.
- ✦ Students who score below level 5.0 on the screener are eligible for services.
- ✦ Based on the results of the screening, program eligibility and the appropriate level of EL services needed is determined.

Annual ELL Assessment



- ✦ The World Class Instructional Design and Assessment (WIDA) ACCESS Test is administered annually to EL students each spring.
- ✦ 5 age clusters and 6 levels of English proficiency
- ✦ 4 language domains
 - ✦ Listening, Speaking, Reading, Writing
- ✦ Effective January 1, 2014 in order to be considered language proficient:
 - ✦ overall composite proficiency level of 5.0
 - ✦ reading proficiency level of 4.2
 - ✦ writing proficiency level of 4.2

EL Proficiency Process



- ✦ Basic Interpersonal Communication Skills is usually attained in about two years. This is the English required for verbal communication in social settings (ie: the playground).
- ✦ Cognitive Academic Language Proficiency in English, takes much longer to acquire. This type of language proficiency is necessary in order to perform successfully in mainstream academic classes. Typically this process takes five to seven years depending on the quality of the program and services
- ✦ Students who are literate in their first language (socially and academically) will acquire English at a quicker rate than those students who are not literate in their first language.

50 Languages Spoken in our homes

✦ Languages with over 30 students
speaking that language in their homes

Greek

Arabic

Spanish

Polish

Serbian

Ukranian

Bulgarian

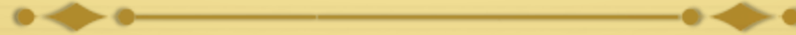
2014-15 Data

in District 64

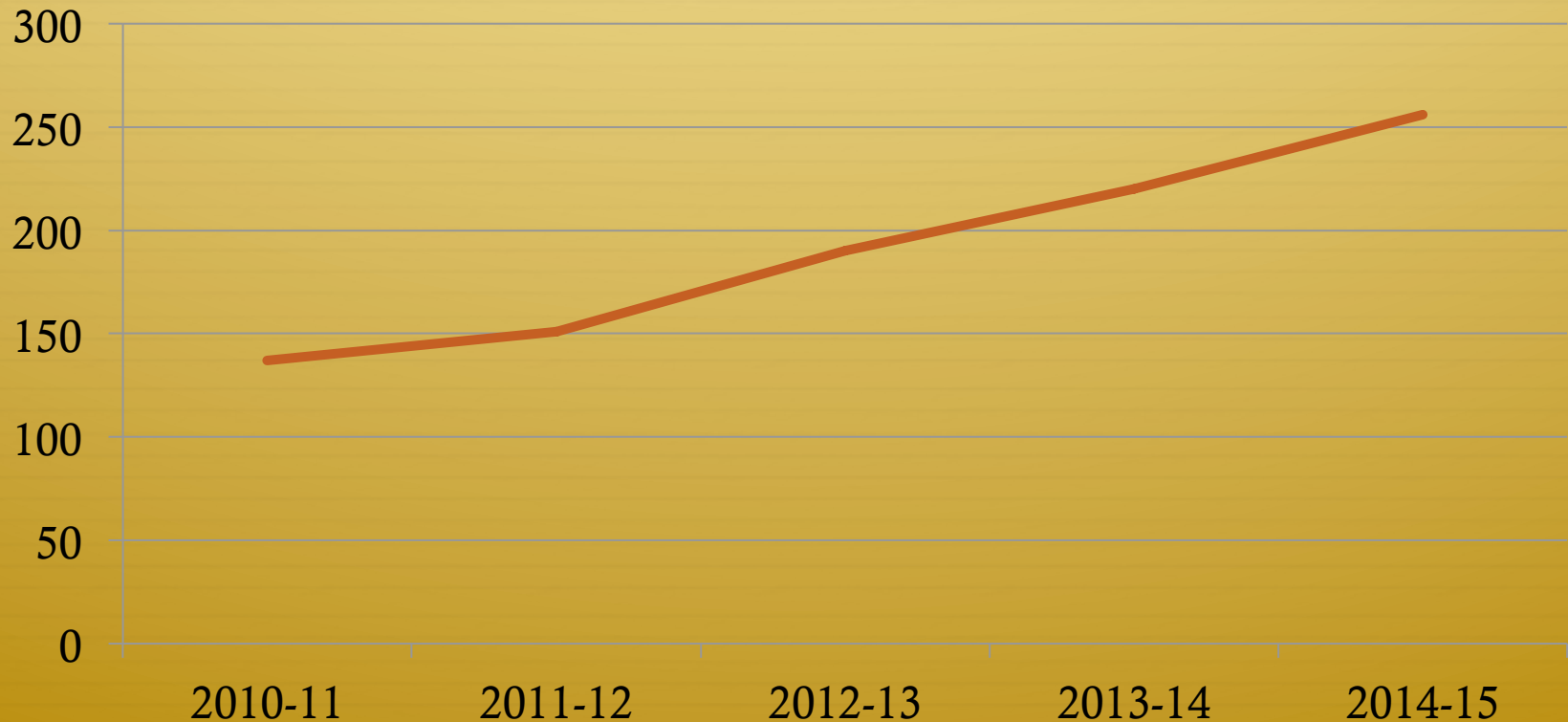


✦ Students in District 64	4558
✦ Students with Second Language	924
✦ % Second Language	20%
✦ Different Languages	50
✦ Students Qualified for Services	256
✦ Students Receiving Services	202

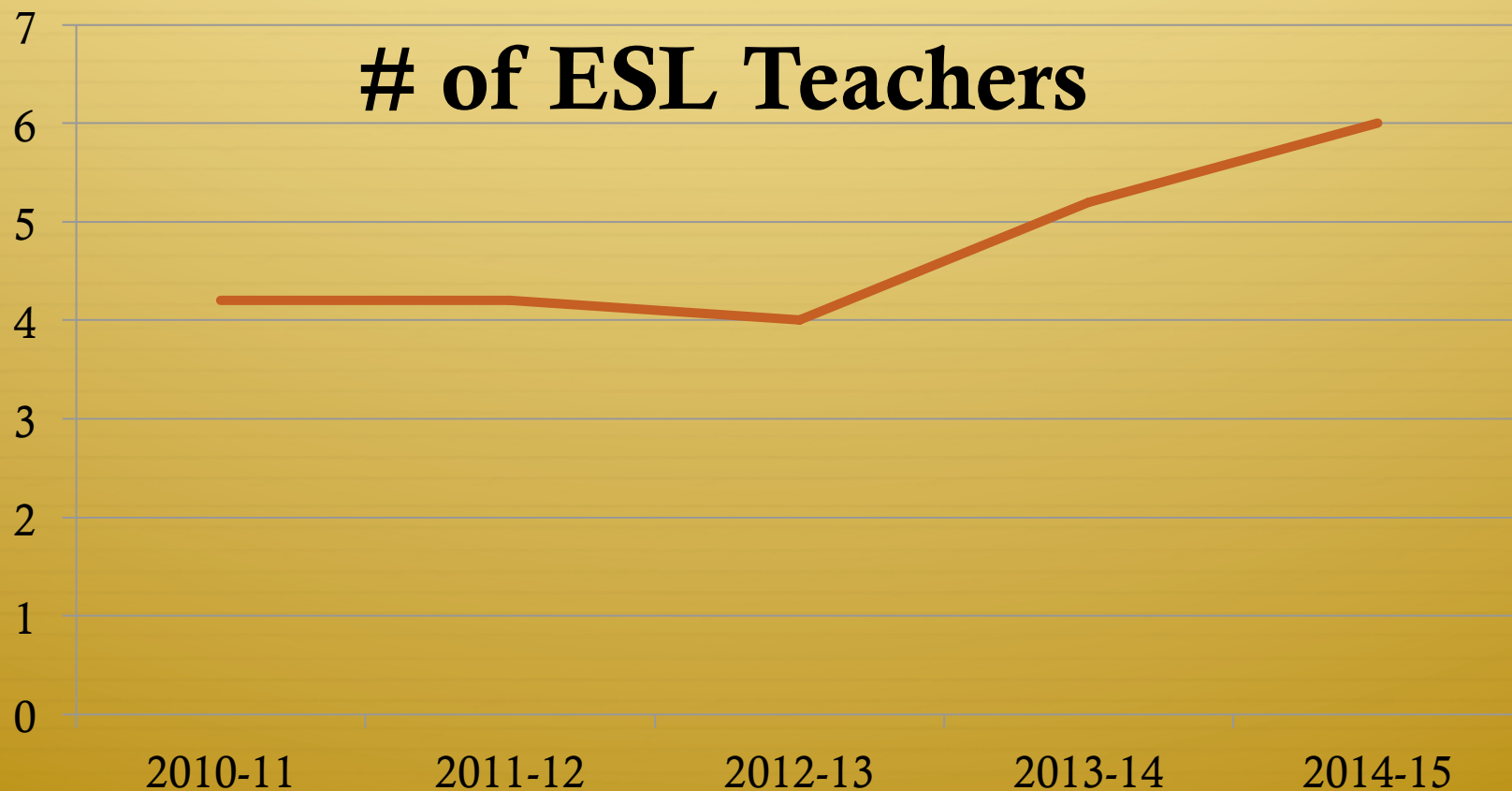
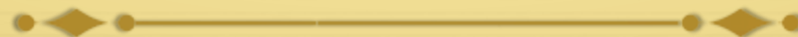
5 year Trend Data



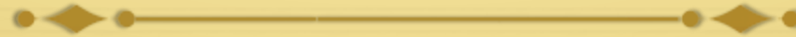
of Students



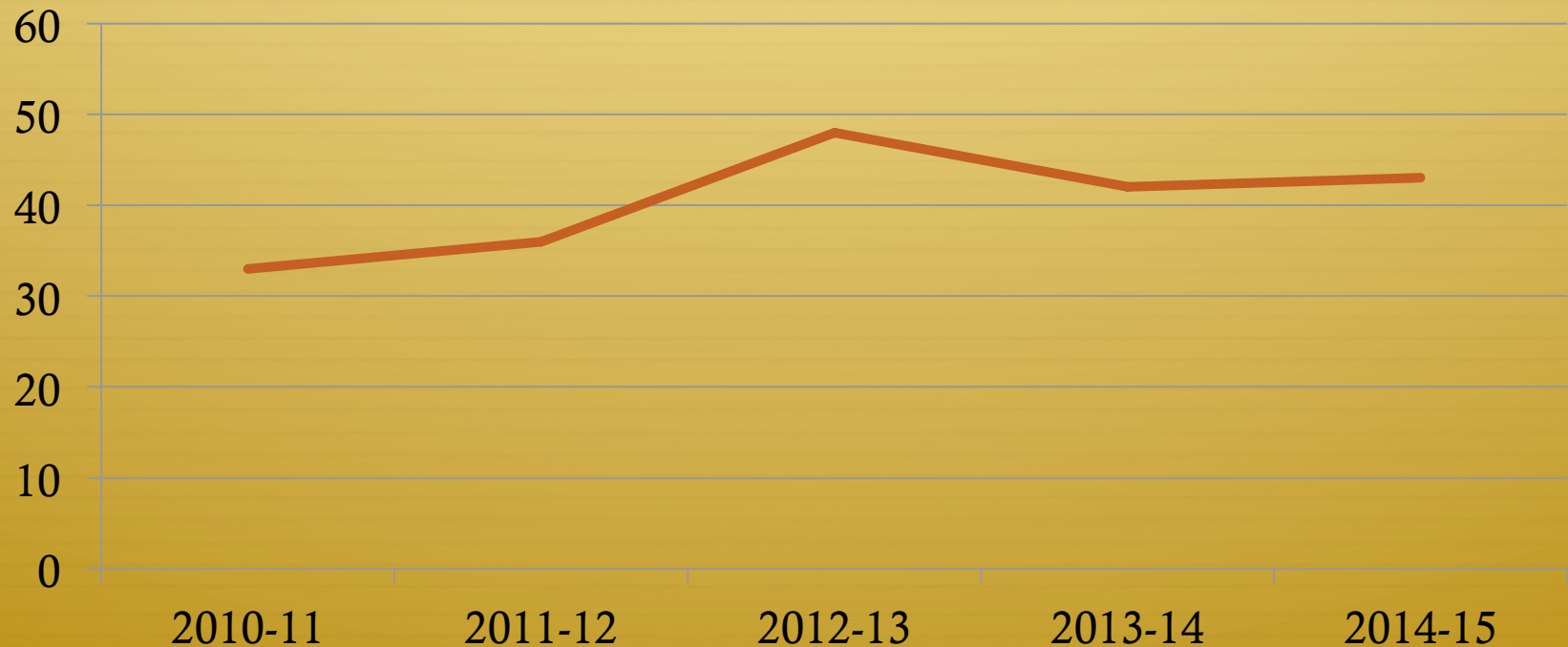
5 year Trend Data



5 Year Trend Data



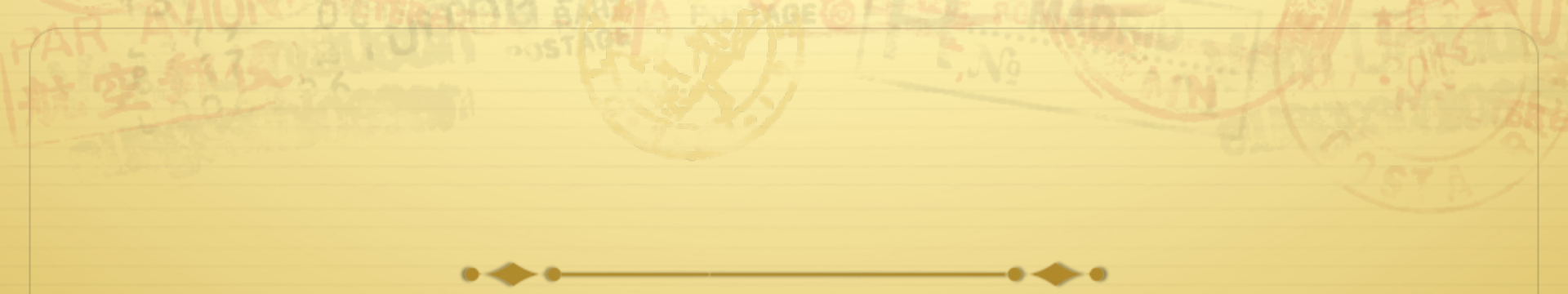
Staffing Ratio



Next Steps:



- ✦ Expand staff development opportunities for all teachers working with EL students
- ✦ Explore additional funding opportunities to support the EL programming in our district
- ✦ Consider this growth trend as we plan for staffing the 15-16 school year



“ If we cannot end now our differences, at least we can help make our world safe for diversity.”

John F Kennedy

To: Board of Education
From: Dr. Laurie Heinz, Superintendent
Date: December 15, 2014
Subject: Residency Re-Verification and Registration Timeline

At the November 17 meeting, the Board reviewed Board Policy 7:60 Residence (Attachment 1) to discuss whether it reflects the District's current practices and intent. The District follows a two-prong check to verify residency according to the School Code, including verifying where the child lays their head at night and whether the intention is to establish residency for the sole purpose of enrollment.

Following discussion, administration was asked to consult with legal counsel about the latitude the District may have to craft a policy that does not precisely mirror the School Code two-prong requirements for residency, and to investigate and return with options on expanding re-verification of residency for further Board discussion.

Policy Language

The Board may wish to consider adding provisions to allow attendance for the scenario discussed at the November 17 meeting, residents who are constructing or renovating a house within the District but also concurrently rent outside the District while the work is being completed could attend District 64 schools on a temporary basis. Such renovations would need to be completed within a period not to exceed one school year. For example, current Board Policy 7:60 could be revised (to parallel the provision on military enrollment) as follows:

“When a resident student's change of abode is due to the temporary need of the student's parent/legal custodian to reside outside the District while repair or remodeling work is being performed on the permanent residence, the student's residence is deemed to be unchanged for the duration of the temporary habitation outside the District for a period not to exceed one school year (i.e., that school year plus the summer break). The District, however, is not responsible for the student's transportation to or from school.”

Legal counsel has also suggested that a form be used for the parent/legal custodian's attestation of the reason for the temporary abode outside of the District and of the intent to return to their permanent residence within the one school year maximum.

Proposal for Re-Verification of Residency

The District's Administrative Council at its December 4 meeting discussed and developed a recommendation on re-verification of residency. Many members of the District's Administrative Council are experienced with handling such residency validation requirements, either through their employment in previous districts or through their personal experience in their own home districts. The administrative group believes some form of periodic re-verification has become very commonplace in the north suburban area.

Therefore, in addition to establishing residency upon enrollment (typically for entry into kindergarten), it is recommended that District 64 re-verify residency at two additional points over a student's typical 9-year stay in District 64. This would provide verification on a three-year cycle, and has the added benefit of conforming well with the progression of students into the upper elementary grades and into middle school.

The proposed re-verification timeline would include:

- Kindergarten (or at time of transfer)
- Upon entry into grade 3
- Upon entry into grade 6

For the 2015-16 school year, District 64 has already begun the process of updating its Infosnap registration system for families to check their student's contact data and pay student fees. To accommodate the District's traditional kindergarten enrollment that begins in early February, Infosnap for 2015-16 is scheduled to be functional by the end of that month.

It is anticipated that the annual Infosnap updating for currently enrolled students would begin in March; a final timeline is being developed. The Board action tonight to adopt student fees for 2015-16 was requested as part of this earlier roll-out. This schedule is earlier than in previous years and allows District 64 to directly benefit from timely data about a student's anticipated enrollment. It is expected that this information can directly impact planning for sections/schedules and staffing decisions for the coming year.

With that in mind, a residency re-verification requirement can be integrated into the Infosnap process for students entering the designated grades. If the Board agrees to this overall schedule, the administrative team will begin the detailed planning needed to execute the re-verification process. We anticipate developing a small working group to develop a plan in January to be available for rollout in the spring timeframe, should the Board decide to proceed further with this recommendation. Timely communication with parents also can be planned and integrated into the 2015-16 updating.

We believe this three-year interval is a reasonable safeguard to put in place to ensure we are allocating our investments in student learning to the benefit of children whose families are contributing to the local tax base.

Students

Residence

Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement of Power of Attorney stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within 60 days after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

If a student's family has documented plans to move into the District within 60 days of the date of enrollment, the student will be allowed to attend school by submitting payment to the School District on a per-diem basis for the number of anticipated attendance days. The per-diem rate is the amount listed in the most recent Annual Financial Report (Illinois State Board of Education Form 50-35) per capita cost of conducting and maintaining the District's schools. When documented proof of occupancy in District 64 is provided to the business office, a reconciliation of the tuition due will be made accordingly.

Any request for exception to that portion of this policy requiring payment for the number of anticipated attendance days shall be made to the Superintendent.

Non-Resident Students

Non-resident students may not attend District schools.

Admission of Non-Resident Students Pursuant to an Agreement or Order

Non-resident students may attend District schools tuition-free pursuant to:

1. A written agreement with an adjacent school district to provide for tuition-free attendance by a student of that district, provided both the Superintendent or designee and the adjacent district determine that the student's health and safety will be served by such attendance.
2. A written agreement with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and non-resident pupils of charitable institutions.
3. According to an intergovernmental agreement.
4. Whenever any State or federal law or a court order mandates the acceptance of a non-resident student.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school is a non-resident of the District, he or she on behalf of the Board, shall notify the person who enrolled the student of the tuition amount that is due. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law. The notice shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by The School Code, 105 ILCS 5/10-20.12b.

- LEGAL REF.: McKinney Homeless Assistance Act, 42 U.S.C. § 11431 et seq. {only if the District receives Title I funds}
105 ILCS 5/10-20.12a, 5/10-20.12b, 5/10-22.5, 5/10-22.5 and 105ILCS 45
23 Ill. Admin. Code ' 1.240.
Israel S. by Owens v. Board of Educ. of Oak Park and River Forest High School Dist. 200, 601 N.E.2d 1264 (Ill.App. 1, 1992).
Joel R. v. Board of Education of Manheim School District 83, 686 N.E.2d 650 (Ill.App.1, 1997).
Kraut v. Rachford, 366 N.E.2d 497 (1st Dist. 1977).
- CROSS REF.: 6:15 (School Accountability containing "School Choice for Students Enrolled in a School Identified for Improvement, Corrective Action, or Restructuring"), 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy)
- ADOPTED: October 27, 1997
- REVISED: November 9, 1998
- REVISED: November 25, 2002
- REVISED: January 24, 2005
- REVISED: January 23, 2006
- REVISED: May 11, 2009
- REVISED: November 15, 2010
- REVISED: April 4, 2011

Students

DISCUSSION AND APPROVAL TO ISSUE RFP FOR VOICE OVER IP (VoIP)

School District 64 current Centrex system contract is up for optional renewal on June 30, 2015. At the Board meeting on November 14, 2014, a memo was supplied with background/context regarding replacement of our obsolete telecommunications phone system. The Administration is asking for approval to issue a RFP for Voice Over IP (VOIP).

ACTION ITEM 14-12-1

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve to issue a RFP for Voice Over IP (VOIP).

Moved By:_____ Seconded By:_____

AYES:

NAYS:

ABSENT:

PRESENT:

12/15/14

To: District 64 Board of Education
Laurie Heinz, Superintendent

Date: December 15, 2014

From: Mary Jane Warden, Director of Innovation and Instructional Technology

RE: District 64 Telecommunications Status

Attached please find a memorandum that was supplied to the Board of Education dated November 14, 2014. This memorandum will provide background/context for our discussion regarding replacement of the obsolete telecommunications phone system. One additional piece of information learned in the past few weeks is that our current *Centrex* system contract is up for optional renewal on June 30, 2015. The action that we are asking for at the December 15th Regular Board Meeting is to issue a Request for Proposal (RFP) to vendors to pursue options and plans to migrate to a Voice over IP telecommunications system.

Date: November 14, 2014

To: Laurie Heinz
Board of Education

From: Mary Jane Warden, Director of Innovation and Instructional Technology
Rebecca Allard, Business Manager

Re: Voice over IP Update

Members of the Technology Department -- MJ Warden, Janice Santos, and Lucas Cowden had a phone conference with *ClientFirst Consulting Group*, the consulting firm handling our annual E-Rate application and assisting in the assessment and ROI analysis for the replacement of the District's obsolete telecommunications system.

The District's current system is a rented service called *Centrex* using an on-site, District-owned Centagram voicemail system. The District rents the service for a monthly charge for each line and pays approximately \$8,000/month or \$96,000/annually in *Centrex* line and usage charges. *Centrex* costs are expected to increase as telecommunications vendors move away from providing "copper-based" services. In addition, *Centrex* E-Rate funding is set to decrease by 20% per year, beginning with the 2015-2016 budget year.

The District has a number of choices regarding the replacement of the existing *Centrex* system. A new system would replace the existing *Centrex* service and use a more current methodology namely Voice over Internet Protocol (VoIP). A VoIP system would use the District's current data network as its transport layer. Vendors who provide these systems include Avaya, Cisco, Mitel, Shoretel, NEC, Unify, Microsoft, and others. ClientFirst commented that the competition in the VoIP arena will work to the District's advantage, driving costs down in a healthy marketplace and bringing many choices for vendors.

A new VoIP will require different telecommunications lines and services than the *Centrex* lines and that this new system will cost substantially less per month, between \$1800 and \$2,200 per month depending on the vendor selected. In the end, this approach would reduce the District's monthly costs by approximately \$6,000/month or \$72,000/annually. In ClientFirst's estimation, our current Wide Area Network (WAN) is sufficient and could remain the same. The district's current data network however needs to be built to handle voice communications more efficiently. ClientFirst's budget plan proposal for the District includes the communications system, data network and cable infrastructure efficiencies.

Based on their findings, ClientFirst estimates that the District can reduce telecommunication costs by \$72,000 annually using the new VoIP system and services.

Budgetary Estimates and Estimated ROI from Preliminary Findings

In the spring of 2014 the District issued debt to fund future capital projects. The upgrade of the current phone system is a part of the current Strategic Plan, the funds to purchase a new phone system will come from the Capital Projects Fund.

Telecom System

Project Estimates

Telephone System – District Wide	\$243,750
Voicemail	Included
Unified Messaging Tools	Included
Mobility and UC Tools	\$2,000
Call Accounting	\$3,200
<i>(Includes Installation, Training)</i>	

Voice Data Cable Work

Cable Costs <i>(Estimates 10% of cable drops will need to be updated)</i>	\$12,250 <i>(We may not need this contingency)</i>
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Data Network Equipment (E-Rate Eligible)

Data Switches & Fiber Connections	\$136,400 <i>(50 New Data Switches)</i>
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Total Estimated Costs	\$397,600
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Estimated Annual Maintenance	\$15,000
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Projected Annual Cost Reduction	(\$72,000)
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Estimated ROI	5.7 Years
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Updated Timeline Detail

Month	Project Timeline
November	Investigation, analysis, discussions, and planning
December	Board of Education Decision Develop Telecom/Network RFP Document
January	Release RFP Document to Vendors Conduct Pre-proposal Vendor Conference
February	Receive, Review and Evaluate Proposals Coordinator Vendor/System Finalist Demos
March	Develop Report Presentation of Findings Present Findings
April	Finalize Negotiations Sign with Vendor Schedule Project
June	Begin Installation
July	System Cutover
August	Training of Staff

To: Board of Education
From: Dr. Laurie Heinz
Date: December 15, 2014
Subject: Center for Educational Change (CEC) System Overview Assessment Timeline

As you know, the CEC will be conducting a District-wide *System Overview Assessment* from February 3 – 5, 2015. The purpose of a system assessment is to allow District 64 to benchmark our District against effective practice criteria as well as criteria for high performing organizations.

In February, an external audit team will meet with different stakeholder groups to assess strengths, opportunities for improvement and key action items to consider addressing within the categories of ***learning, collaboration*** and ***results***.

In preparation for this audit, an internal self-study team has been formed and tasked with completing an extensive questionnaire and rating scale documents within the three areas of focus.

When the external audit team arrives in February, the team will have reviewed the internal self-study documents and will look for confirmation of findings during their school visits. The team will visit all eight schools within our District and engage as many stakeholder groups as possible in conversations surrounding how the District is doing in the three areas.

A schedule for site visits is being developed and a communication will go out to staff and community regarding our desire for their participation in this important process. The CEC would like to meet with a number of members of the Board of Education during their site visit. I will share the draft calendar with you at our January meeting and look for volunteers to represent the Board.

At the conclusion of the 3-day visit, the internal self-study team will receive a verbal report of preliminary findings. Within a month, we will receive a written report of findings that will be presented to us by a member of the CEC external audit team. Typically, they provide three high-impact recommendations within each category to consider. Once the results are shared, we will work as a District to assess how best to actualize data to improve our work in the areas of learning, collaboration and results.

We are looking forward to engaging in this process and using the results generated to continue to improve our practices as a District.

AUTHORIZATION TO BID FIELD PHASE II

ACTION ITEM 14-12-2

I move that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, authorize the administration to bid Field Phase II project.

Moved by: _____ Seconded by: _____

AYES:

NAYS:

PRESENT:

ABSENT:

12/15/14

To: Board of Education
Laurie Heinz, Superintendent

From: Scott Mackall, Director of Facility Management

Subject: Authorization to Bid Field Phase-II

Date: December 15, 2014

During the last several years, the Board has discussed the projects at Field School. The projects were broken down into Phase I & II. Phase I was completed during the summer of 2014. Phase II is planned for the summer of 2015. Just as a reminder, the following is the scope of work included in Field Phase-II:

- Replace roofing on the three-story section with a vented nail based roofing system
- Replace existing gutters with an aluminum gutter system
- Exterior tuck-pointing
- Replacing interior ceiling tile in the southeast wing of the building

The following is the project schedule:

Bid notification:	December 18, 2014
Pre-bid meeting	January 14, 2015
Bid Opening	January 29, 2015
Board of Education awards contract	February 23, 2015
Project start date	June 15, 2015
Substantial completion	August 31, 2015

There will be one alternate included in the bid package that includes a heat tracing system into the new gutters. Heat tracing systems are installed in gutter systems to prevent ice damming during the winter.

Recommendation:

Authorize the administration to release Field Phase-II bid documents.

Field Phase 1 & II Cost Summary

Project Description	Original Budget Estimate	Actual Cost	Comments
Field Phase I	\$5,324,285	\$4,533,000	
Change Order #1		(\$5,804)	<i>Misc. patching & demo</i>
Change Order #2		(\$230,066)	<i>Estimated release of allowance</i>
The Farnsworth Group		\$24,685	<i>Commissioning</i>
Total	\$5,324,285	\$4,321,815	<i>Under Budget \$1,002,470</i>
Project Description	Original Budget Estimate	Actual Cost	Comments
Field Phase II	\$1,373,800		
Alternate #1	\$150,000		
Total	\$1,523,800		

2014 PROPERTY TAX LEVY

Attached is the proposed resolution for the levy of taxes for the year 2014. This is an estimate and the final levy will not be known until the summer of 2015. The proposed levy will be subject to the Property Tax Extension Limitation Law.

ACTION ITEM 14-12-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the attached Resolution #1130 Providing For A Levy Of Taxes For The Year 2014 and Resolution #1131 Authorizing Reduction of Certain Fund Levies For The 2014 Levy Year. These resolutions and supporting documentation will be filed with the Cook County Clerk's office.

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

December 15, 2014

**RESOLUTION #1130 OF COMMUNITY CONSOLIDATED SCHOOL
DISTRICT 64
COOK COUNTY, ILLINOIS, PROVIDING FOR A
LEVY OF TAXES FOR THE YEAR 2014**

WHEREAS, it is necessary for the Board of Education of the District to ascertain how much money must be raised by a special tax for the 2014 year for educational purposes, for operations, building and maintenance purposes, for transportation purposes, for working cash purposes, for municipal retirement purposes, for social security purposes, for tort immunity purposes, for special education purposes and file a certificate as to such amount with the County Clerk of Cook County, Illinois.

NOW, THEREFORE, Be It Resolved by the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois, that there be and there is levied on the equalized assessed valuation of the taxable property of said District for the year 2014 a special tax of \$50,200,990 for educational purposes; \$7,611,547 for operations and maintenance purposes; \$1,027,188 for transportation purposes; \$411,435 for working cash; \$1,323,869 for municipal retirement purposes; \$821,470 for social security purposes; \$615,753 for tort immunity purposes; \$1,606,181 for special education purposes.

Be It Further Resolved that the President and Secretary of the Board of Education be and they are hereby authorized and directed forthwith to execute and file with the County Clerk of Cook County, Illinois, a certificate of tax levy for the year 2014 for a levy in the amounts aforesaid.

ADOPTED this 15th day of December 2014.

Anthony Borrelli, President, Board of Education,
Community Consolidated School District No. 64

Vicki Lee, Secretary, Board of Education, Community
Consolidated School District No. 64

STATE OF ILLINOIS)

) ss.

COUNTY OF COOK)

CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Consolidated School District 64, County of Cook, State of Illinois (the "Board"), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the attached is a true and complete copy of a resolution entitled "Providing For A Levy Of Taxes For The Year 2014" which was passed by the Board of Education at a meeting held on the 15th day of December, 2014.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 15th day of December, 2014.

Vicki Lee, Secretary, Board of Education

**CERTIFICATE OF COMPLIANCE
WITH THE TRUTH IN TAXATION LAW**

I, Anthony Borelli the duly qualified and presiding officer of the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois, do hereby certify that the 2014 tax levy of Community Consolidated School District No. 64, attached hereto, was adopted in full compliance with the provisions of Sections 18-60 through 18-85 of the Illinois Truth in Taxation Law.

IN WITNESS THEREOF, I have placed my official signature this 15th day of December, 2014.

Anthony Borrelli, Board President
Board of Education
Community Consolidated School
District No. 64
Cook County, Illinois

ATTEST:

Vicki Lee, Board Secretary

**RESOLUTION #1131 TO INSTRUCT THE COUNTY CLERK HOW TO APPORTION
2014 TAX LEVY EXTENSION REDUCTIONS FOR COMMUNITY CONSOLIDATED
SCHOOL DISTRICT #64, PARK RIDGE-NILES, COOK COUNTY, ILLINOIS**

WHEREAS, 1-10 of the Property Tax Extension Limitation Law (“PTELL”) provides that the County Clerk shall extend a tax rate for the sum of a taxing district’s funds that is not greater than the limiting rate; and

WHEREAS, PTELL 1-10 further provides that if the County Clerk is requires to reduce the aggregate extension of a taxing district, the clerk shall proportionally reduce the extension for each fund unless otherwise requested by the taxing district; and

WHEREAS, the Board of Education of Community Consolidated School District #64, County of Cook, State of Illinois, (hereinafter “the Board”) has adopted a levy for the year 2014 for taxes for the following purposes or funds of said district: Tort Immunity, Transportation, Educational, Operations and Maintenance, Social Security, Municipal Retirement, Bond and Interest, Working Cash fund, and Special Education; and

WHEREAS, the Board has determined that if the County Clerk must extend taxes in an amount that is less than the aggregate amount of the levy for 2014, such reduction shall not be proportionate in all funds but rather, shall be made as hereinafter specified;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Community Consolidated School District #64, County of Cook, State of Illinois, as follows:

Section 1. If the County Clerk of Cook County is prohibited by the Property Tax Extension Limitation Law from extending taxes for the full amount of the 2014 aggregate levy of School District #64, then in the event the levy for each of the districts funds shall not be reduced proportionally.

Section 2: If the County Clerk of Cook County is prohibited by the Property Tax Extension Limitation Law from extending taxes for the full amount of the 2014 aggregate levy of School District #64, any necessary reduction of taxes shall be in the following order:

Fund	Percentage of Reduction
Education	100%

Section 3: This Resolution shall be in full force and effect forthwith upon its passage.

AYES: _____

NAYS: _____

ABSENT: _____

PRESENT: _____

Adopted this 15th day of December 2014.

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT #64
COUNTY OF COOK
STATE OF ILLINOIS

By: _____
Anthony Borrelli, President

ATTEST: _____
Vicki Lee, Secretary, Board of Education

AUTHORIZATION TO NEGOTIATE WITH PREFERRED ARCHITECTURAL FIRM

ACTION ITEM 14-12-4

I move the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the negotiations of two contracts with FGM Architects. One contract that covers conditions and fees associated with project work and a separate contract to complete the facility master plan and 10-year Health Life Safety Survey. Once contract negotiations are complete, a contract will be presented to the Board of Education for approval.

Moved by _____ Seconded by _____

AYES:

NAYS:

ABSENT:

PRESENT:

12/15/14

To: Board of Education
Laurie Heinz, Superintendent

From: Rebecca J. Allard, Chief School Business Official

Subject: Authorization to Negotiate with Preferred Architectural Firm

Date: December 15, 2014

The *Illinois School Code* outlines the process a school district must go through if they wish to select an architect of record. When a district needs architectural, engineering or land surveying services, the contract must be awarded on the basis of demonstrated competence and qualifications. The district must advertise for (a) statements of interest and (b) statements of qualifications and performance data. The district must evaluate firms submitting these statements and select the top firms based on qualifications, ability of professional personnel, past record and experience, performance data on file, willingness to meet time and budget requirements, location, workload and other applicable factors. The top firms must be ranked in order of preference.

The school board must attempt to negotiate a satisfactory contract first with the top ranked firm and, if that fails, negotiate with other firms, in the order ranked. [50 ILCS 510/1](#) et seq; [105 ILCS 5/10-20.21](#).

At the September 22, 2014, Board of Education meeting, the administration presented the Board a memorandum outlining the above process to select a new architect of record. The issuance of The Request for Statement of Interest and Request for Statement of Qualifications and Performance Data for Architectural Services (RFP) started the process to select a new architect.

The following outlines the process and timelines associated with the selection of a district architect:

- September 23, 2014 – RFP's distributed to interested firms;
- Optional pre-bid meeting to clarify the RFP's. Twenty-two architectural firms attended;
- Twelve architectural firms submitted proposals on October 28, 2014;
- Proposals reviewed by Laurie Heinz, Scott Mackall and Becky Allard. Four firms were selected to be interviewed by district committee;
- Committee members: Laurie Heinz, Scott Mackall, Becky Allard, Anthony Borrelli, Robert Johnson, Anthony Murray and Andy Petrolino; Architectural firms interviewed: BLDD, FGM, Legat and Green Associates.
- Interviews were held on Wednesday, November 12 and Thursday, November 13. BLDD, Legat and FGM were selected to move forward to the next round of interviews;
- Friday, November 14 – BLDD, Legat and FGM were taken on a district facility tour;
- Second interviews were held on Wednesday, December 3. The firms presented a rendering of a secured entrance for Roosevelt School.

The Architect Selection Committee ranked the three architectural firms as:

1. FGM Architects
2. BLDD Architects
3. Legat Architects

Recommendation

Authorize the District's Superintendent and Chief School Business Official and legal counsel to negotiate a contract with FGM Architects.

Two contracts will be negotiated with FGM Architects. One that covers conditions and fees associated with project work and a separate contract to complete the facility master plan and 10-year Health Life Safety Survey. Once contract negotiations are completed, a contract will be presented to the Board of Education for approval.

**ADOPTION OF RESOLUTION # 1132 REGARDING THE SCHOOL
DISTRICT TO PAY CERTAIN INVOICES PRIOR TO BOARD APPROVAL
OF THE JANUARY 26, 2015 BOARD OF EDUCATION MEETING**

A special resolution is required to pay invoices prior to the January 26, 2015 Board of Education meeting.

Invoices that may require payment prior to the January 26, 2015 Board Meeting include but are not limited to: insurance payments, construction payments, repair invoices, supplies and materials that have a due date of up to and including January 14, 2015.

ACTION ITEM 14-12-5

I move that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, adopt Resolution #1132 regarding the School District to pay certain invoices prior to Board approval.

Moved by: _____ Seconded by: _____

AYES:

NAYS:

PRESENT:

ABSENT:

12/15/14

**RESOLUTION #1132 REGARDING THE SCHOOL DISTRICT TO PAY CERTAIN
INVOICES PRIOR TO BOARD APPROVAL OF THE JANUARY 26, 2015 BOARD
OF EDUCATION MEETING**

WHEREAS, the Board of Education of Community Consolidated School District 64 has determined that it is in the best interest of the school district to pay certain invoices prior to board approval, and

WHEREAS, a special resolution is required to pay invoices prior to the January 26, 2015, Board of Education meeting,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Community Consolidated School District 64 that upon certification of the invoices by the superintendent or his designee, the school treasurer is hereby directed to sign payments for approved expenditures that are due and payable by January 14, 2015. Check registers will be provided at the January 26, 2015 Board of Education Meeting.

BE IT FURTHER RESOLVED that this resolution will terminate effective January 14, 2015.

Adopted this 15th day of December, 2014 by the following vote:

President
Board of Education
COMMUNITY CONSOLIDATED
SCHOOL DISTRICT #64
Cook County, Illinois

Secretary

Presentation and Approval of Summer Interim 2015 Dates & Fees

ACTION ITEM 14-12-6

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the recommendations of dates, fees and locations for the 2015 Summer Interim Session.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

To: District 64 Board of Education

From: Dr. Lori Lopez, Assistant Superintendent for Student Learning

Date: December 15, 2014

Re: Approval of Worlds of Wonder - Summer Interim Session 2015

The goal of the *Worlds of Wonder* program is to provide a quality interim educational experience for students within a budget that is funded by the program itself. At the November 17 meeting, the Board reviewed this recommendation and requested further discussion on the \$100 class fee. Sections E and G below have been revised. They include additional information about the 2014 deficit and a change in the class fee from \$100 to \$105 for 2015.

RECOMMENDATIONS FOR 2015

A. Location

To accommodate planned facilities work at Washington School and Lincoln Middle School, place the *Worlds of Wonder* K-3rd grade summer school program at Franklin School and the 4th-7th grade program at Emerson Middle School. Both schools provide an air-conditioned environment with an appropriate number of classrooms.

B. Leadership

- Continue to employ the two 12-month middle school assistant principals as principal of the Emerson summer school program (4th-7th grade). Similar to past practice, they will share the administrative duties associated with this position. A portion of their salaries will be charged to the summer school budget and paid from revenue generated from the *Worlds of Wonder* program.
- Hire a principal to administrate the K-3rd grade *Worlds of Wonder* program located at Franklin School.
- Hire a principal to plan and administer the special education summer programs, including tutoring and speech language services, located at both Jefferson and Emerson. The cost for hiring this special education principal is not accounted for in the 2015 *Worlds of Wonder* projected budget but would be similar in amount to our *Worlds of Wonder* principal salaries. The programming is mandated by ISBE and the costs are partially reimbursable from the state.

C. Summer School Dates

- Offer two 13-day sessions to accommodate the Fourth of July holiday and the transition between the last day of school and the start of summer school:
Session 1: Tuesday, June 16 - Thursday, July 2 (No School on Friday, July 3)
Session 2: Monday, July 6 - Wednesday, July 22

D. Course Offerings and Registration

In preparation for the *Worlds of Wonder 2015* program, we will:

- Review current course offerings and develop specific course descriptions for the 2015 program.
- Send home the *Worlds of Wonder* brochure in mid-February.
- Hold registration for District 64 residents from March 2, 2015 to April 17, 2015.
- From April 18th to May 29th, accept late registrations from District 64 residents and students who live outside of District 64 boundaries at a higher cost of \$125 per class.
- Discontinue registration from May 30th until walk-in registration on June 15th. This will provide time for administration and clerical staff to assign teachers, develop class lists, and finalize operational details. Registration would re-open on June 16th **only if space is available** to enroll new students in existing classes.

E. Student Fees - REVISED

- **Set tuition at \$105 per class for the 2015 *Worlds of Wonder* program.** This is a \$5 increase from last year and is consistent with the fee in Summer 2013. Revenues collected for the 2014 program totaled \$237,470 and expenses totaled \$239,543, resulting in a deficit of \$ 2,073. Last year, the Arbetter Fund had been depleted prior to summer school. This year, tuition waivers will be addressed through the Arbetter Fund and grant funding. While these adjustments would enable us to maintain the \$100 class fee, we propose increasing this fee to \$105 because of changes to the registration process. For 2015, we will implement online registration for the Worlds of Wonder Summer School Program. Online registration using our current RevTrack Program will alleviate the need for manual entry of enrollment data and enable parents to register from home rather than waiting in line at the ESC. The \$105 class fee would accommodate any unexpected expenses related to this new registration process.
- Set the tuition fee for out-of-district students and those registering after April 17th at \$125.

F. Refund Policy

- In the event of a power outage or other emergency, cancel summer school by 6:30 a.m. and notify parents and staff using the *School Messenger* system.
- Due to fixed costs, refunds to parents will not be available for student absences or canceled days resulting from weather or other unforeseen emergency.

G. Projected Budget

A copy of the revised projected budget for the 2015 *Worlds of Wonder* summer school program is attached.

NEXT STEPS

We ask that the Board approve these recommendations at the December 15, 2014 meeting. Pending Board approval, we will finalize plans for the 2015 *Worlds of Wonder* program, develop the summer school brochure, launch the online registration program, and begin securing staff for the program. We look forward to offering a quality summer school program that provides students with engaging opportunities to extend their learning. If you have any questions or comments regarding this report prior to the upcoming Board meeting, please contact Lori Lopez at 847-318-4303.

	<u>Enrollment</u>	<u>Fee/ Expense</u>	<u>Projected Summer 2014</u>	<u>Enrollment</u>	<u>Fee/ Expense</u>	<u>Actual Summer 2014</u>	<u>Enrollment</u>	<u>Fee/ Expense</u>	<u>Projection Summer 2015</u>
REVENUE									
Tuition	1975	100	197,500	2159	\$100	\$215,900	2025	\$105	\$212,625
Tuition waived			0	12		\$0			\$0
Tuition after April 18	300	20	6,000	396	\$20	\$7,920	300	\$20	\$6,000
Class Fees			10,000			\$13,650			\$12,500
Total Revenue			213,500	2171		\$237,470			\$231,125
	# of Staff			# of Staff			# of Staff		
EXPENSES									
Franklin Principal	1	\$6,862	\$6,862	1	\$6,862	\$6,862	1	\$7,000	\$7,000
Emerson Principal	2	\$3,431	\$6,862	2	\$3,431	\$6,862	2	\$3,500	\$7,000
Teachers	45.5	\$2,823	\$128,447	50.25	\$2,823	\$142,456	48	\$2,879	\$138,192
Nurse	1	\$1,027	\$1,027	1	\$1,027	\$1,027	1	\$1,048	\$1,048
TA's	21	\$1,370	\$28,770	29.5	\$1,370	\$40,415	25	\$1,397	\$34,925
Clerical	2	\$1,907	\$3,814	2	\$1,907	\$3,814	2	\$1,945	\$3,890
Curr Dept Clerical	1	\$12,544	\$12,544	1	\$12,544	\$12,544	1	\$12,920	\$12,920
Custodian	1	\$5,509	\$5,509	1	\$5,509	\$5,509	1	\$5,674	\$5,674
Sub-Total Salaries			\$193,835			\$219,489			\$210,649
Printing			\$2,500			\$2,230			\$2,500
Supplies			\$10,000			\$10,979			\$10,000
Refunds			\$2,000			\$1,650			\$2,000
Crossing Guards			\$5,000			\$5,195			\$5,500
Total Expenses			\$213,335			\$239,543			\$230,649
Net Gain/Loss			\$166			-\$2,073			\$476

Consent Agenda

ACTION ITEM 14-12-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of December 15, 2014, which includes the Personnel Report; Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending November 30, 2014; Approval of 2015-16 Student Fees; Approval to Purchase District Vehicle through the State Bid; Approval of Carpenter HVAC Change Order-F.E. Moran Mechanical; Acceptance of \$1,000 Donation for Heroes in the Classroom and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
December 15, 2014

Ashley Apa	Employ as Instructional Resource Assistant effective December 1, 2014 - \$12,770.44 (prorated 127 days).
Alice Beauvais	Employ as LRC Assistant effective December 1, 2014 - \$13,752.83 (prorated 127 days).
Claire Kirchner	Employ as 2nd Grade Teacher effective December 1, 2014 - \$31,152.40 (prorated 121 days).
Luc Lach	Change in assignment from Building Supervisor to Night Custodian at Lincoln School beginning December 11, 2014.
Kellie Murphy	Change in assignment from Secretary Level III at ESC to Secretary Level IV at ESC beginning December 15, 2014.
Samantha Meza	Leave of Absence Request, Maternity / FMLA – Physical Education Teacher at Field School effective March 25, 2015 – June 11, 2015 (tentative).
Matt Shaffer	Leave of Absence Request, Paternity / FMLA – Social Worker at Lincoln School effective April 13, 2015 – May 26, 2015 (tentative).
Lindsay Fallico	Resign as Special Needs Assistant at Jefferson School effective December 1, 2014.
Kristen Graack	Retirement as Science Teacher at Emerson School effective June 2016.

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	<u>\$ 884,855.93</u>
20 - Operations and Maintenance Fund -----	<u>\$ 147,157.27</u>
30 - Debt Services -----	<u>\$ 802.50</u>
40 - Transporation Fund -----	<u>\$ 65,181.68</u>
50- Retirement (IMRF/SS/MEDICARE)-----	<u>\$ -</u>
60 - Capital Projects -----	<u>\$ 101,624.15</u>
80 - Tort Immunity Fund -----	<u>\$ 21,973.00</u>
90 - Fire Prevention and Safety Fund -----	<u>\$ -</u>

Checks Numbered: 119682 - 119909

Total: \$ 1,221,594.53

Payroll and Benefits for Month of November, 2014

10 - Education Fund -----	<u>\$ 3,934,821.19</u>
20 - Operations and Maintenance Fund -----	<u>\$ 227,668.56</u>
40 - Transportation Fund -----	<u>\$ -</u>
50 - IMRF/FICA Fund -----	<u>\$ 87,470.62</u>
80 - Tort Immunity Fund -----	<u>\$ -</u>

Checks Numbered: 10916 - 11026

Direct Deposit: 900064234 - 900065901

Total: \$ 4,249,960.37

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

To: Board of Education
Laurie Heinz, Superintendent

From: Rebecca Allard, Chief School Business Official

Date: December 15, 2014

Subject: Executive Summary
Financial Update for the Period Ending November 30, 2014

The following highlights the financial activity for the month of November 2014.

Fund Balance:

The cash & investment, all funds, balance increased, by \$2,197,293 (*page 1*) from the 2013-14 fiscal year end. As reported by the School Township Treasurer, Tom Ahlbeck, the District ended the month with \$42.3 million in fixed investments (*pages 4 - 6*) and \$19.2 million in the Chase money market fund.

Key Revenue Factors:

The chart on page 2 shows that revenues, during the month of September, were 11.4% greater than the same period last year.

Certain revenues are beyond the control of D64, these revenue types include:

- Property Tax collections are trending upward by 0.1%
- Corporate Personal Property Replacement Taxes (CPPRT) are trending upward by 0.6%
- State and federal revenues are down by 8.6% because the State has not made payments since June.

Other revenues that are trending upwards are:

- Tuition up by 4.5%
- Other local income up by 5.0% (*Jefferson Extended Day Care enrollment has increased by 14 since June*)

Key Expenditure Factors:

The chart on page 3 shows that expenditures, during the month of September, were 0.9% less than the same period last year.

Salaries are trending 1.5% less and employee benefits are trending 3.1% less than the same period last year.

There are changes in the area of purchased services (increased by 18.1% (Transportation) and supplies (decreased 10.1%).

The decrease in the capital outlay area is the result of timing of contractor payments.

The decrease in the other expense area is the timing of tuition payments.

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

Park Ridge Niles Community Consolidated School District 64
2015-16 Recommended School Fees

	2014-15	Proposed 2015-16	\$ Change	% Change	Comments
Required Fees					
Kindergarten	\$84	\$84	\$0	0.0%	
Elementary Grades 1-5	\$227	\$227	\$0	0.0%	
Middle School	\$315	\$315	\$0	0.0%	
Participatory Fees					
Instrumental Music					
Beginner	\$40	\$40	\$0	0.0%	
Advanced	\$40	\$40	\$0	0.0%	
Chorus - Elementary	\$5	\$5	\$0	0.0%	
Chorus - Middle School	\$15	\$15	\$0	0.0%	
Chromebook Maintenance Upkeep					
Elementary	\$30	\$30	\$0	0.0%	
Middle School	\$30	\$30	\$0	0.0%	
Athletics					
Basketball	\$100	\$100	\$0	0.0%	
Volleyball	\$75	\$75	\$0	0.0%	
Cross Country	\$25	\$25	\$0	0.0%	
Bus Fees (State Reimbursement does not cover the cost of students who are transported and reside within 1 1/2 miles of the attendance center)					
All Year	\$510	\$510	\$0	0.0%	
Cold Weather	\$305	\$305	\$0	0.0%	
Middle School Lunch Fee	\$2.70	\$2.80	\$0.10	3.7%	
Elementary Milk Fee	\$88.00	\$88.00	\$0.00	0.0%	
Jefferson Programs					
Before School Child Care	\$10.00	\$10.50	\$0.50	5.0%	Daily Fee
Kindergarten Extended Day	\$21.00	\$22.00	\$1.00	4.8%	Daily Fee
Pre-School Community Student	\$18.00	\$19.00	\$1.00	5.6%	Daily Fee
Summer Camp - Program is now operated by the Park Ridge Park District					

To: Board of Education
Laurie Heinz, Superintendent

From: Rebecca J. Allard, Chief School Business Official

Date: December 15, 2014

Subject: Approve the Purchase of District Vehicle (*State Bid Contract 4017340*)

A school board is required to let all contracts for supplies, materials, or work or contracts with private carriers for transportation of pupils involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. Certain contracts are exempt from competitive bidding requirements including purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, and services; and contracts for duplicating machines and supplies.

State purchasing contracts can assist school districts and municipalities in purchasing items when the bid process fails to secure the items you need. The Business Office put a bid package together in the fall to lease all district vehicles; unfortunately, the District did not receive any bids. It has been determined that at least one vehicle needs immediate replacement. The attached quote capitalizes on the State purchasing contract.

The District recommends that the Board of Education approve the purchase of a new vehicle for \$34,640, based on the Illinois State Contract 4017340, from Bob Ridings Fleet Sales. The truck purchase is included in Operations & Maintenance Fund – Equipment budget.

Bob Ridings Fleet Sales
Todd Crews, Fleet Sales Mgr.
931 Springfield Rd
Taylorville IL 62568

Ph. 217-824-2207

Email toddfleet@aol.com

Fax 217-824-4252

Thursday, November 20, 2014

Scott Mackall
COMM CONSOLIDATED DIST 64
164 S PROSPECT ST
PARK RIDGE, IL 60068

Dear Mr. Mackall :

Thank you for your inquiry about our Fleet Sales Program, note this proposal is in association with our State of Illinois Purchase Contract # 4017340. We are pleased you are again considering us for your new truck and we can order it as follows. Delivery is estimated in 90-120 days after your order, note THIS PROPOSAL LETTER IS NOT AN ORDER, you must issue a purchase order to confirm, call if any questions or changes and thanks.

1	2015 Ford F250 Regular Cab 4x4 Pickup	
	Includes All Standard Pkg Equipment	
	6.2 Litre V8 w/6spd Automatic	10,000 GVWR
	Air Conditioning , Tilt Wheel, AM/FM Stereo	
	HD Trailer Pkg w/Hitch & Wiring	\$20,080.00
	USE CLOTH Seat	\$100.00
	Cruise Control NOT ORDERED	
ADD	AM/FM w/CD	\$250.00
	WITH SYNC Bluetooth System	\$350.00
	Power Windows/Locks/Mirrors	\$835.00 (Heated Mirrors)
	Auxil Springs & Stabilizer Bar NOT AVAILABLE w/Serv Body & Plow Prep	
	Electric Shift on the Fly 4x4	\$175.00
	3.73 Electronic Locking Axle	\$330.00
	All Terrain Tires	\$120.00
	Snowplow Prep Pkg	\$75.00
	Factory Upfitter Switch Panel	\$125.00
	4x4 Skid Plate	\$90.00
	Daytime Running Lights	\$40.00
	Sliding Rear Window	\$125.00
	Roof Clearance Lights	\$55.00
	Factory Backup Alarm	\$120.00
	(2) Extra Keys, NO Remote	\$50.00
	Factory Running Boards	\$300.00
	KNAPHEIDE 8ft Service Body Pkg	\$5995.00
	WESTERN 7.5ft Pro-plus Snowplow	\$5995.00
	Parking Lamp Strobe System	\$650.00
	Delivery to your Location	\$275.00
	New Municipal Lic & Title	\$155.00
	Dk Blue Ext, Steel Gray CLOTH 40/20/40 Split Seat, Full Vinyl Floor Covering	
	YOUR COST, P/O # Pending	\$36,290.00
TRADE	1992 Ford F150 1FMPU16L3YLB47574	(-\$400.00)
OPTIONS	2001 Ford F250 1FTNF21L81ED50196	(-\$1250.00)
	TOTAL w/TRADES	\$34,640.00

TRADE IN(S) will be accepted as listed. Trades must be highway safe and have no significant mechanical or cosmetic damage unless noted on trade form.

Please contact me with any questions and thanks for your business!

Sincerely,
Todd Crews
Fleet Sales Manager

To: Board of Education
Laurie Heinz, Superintendent

From: Rebecca J. Allard, Chief School Business Official

Subject: Approval of Carpenter HVAC Change Order – F.E. Moran Mechanical

Date: December 15, 2014

Fanning Howey, F.E. Moran, Inc, Nicholas & Associates Inc, and District 64 staff have been meeting regularly to problem solve the Carpenter HVAC issues. It was determined that the air diffusers needed to be moved closer to the exterior classroom walls so heat was directed at the exterior walls of the classroom. The attached proposal from F.E. Moran, sub-contractor, Amber Mechanical Contractors Inc, requires Board approval because the expense exceeds \$25,000. This was a time & material proposal not to exceed \$56,620.

This work was required prior to moving on with other solutions, to ensure the Carpenter HVAC System operates according the scope of the project. The actual work was completed by November 30th.

Recommendation:

Approve a payment to F.E. Moran, when invoiced, for an amount not to exceed \$56,620.00.

Carpenter School HVAC Additional Costs:

▪ Vestibule & hallway heaters	\$44,750.79
▪ Portable Air Conditioner Units	\$ 7,064.50
▪ Portable Heating Units	\$14,339.00
▪ Replace PVC piping with steel	
▪ FE Moran Share (\$20,128.35)	
▪ D64 Share	\$40,866.65
▪ Classroom diffuser & duct work	
▪ Mock Classroom	\$ 2,980.00
▪ 19 Classrooms	\$56,620.00
▪ Insulation	\$16,700.00
▪ Electric baseboard heaters	\$25,712.35
(4-units in 4-rooms)	
▪ Roof/window work	\$ 1,795.00
▪ Farnsworth Group	\$64,869.57
▪ Nicholas Associates	<u>\$23,600.00</u>
TOTAL	<u>\$299,297.86</u>



AMBER MECHANICAL CONTRACTORS, INC.

11950 S. CENTRAL AVE.
ALSIP, IL 60803-3402
PHONE: 708-597-9700
FAX: 708-597-5875

HVAC PROPOSAL

Nicholas & Associates
Attn: Mr. Nick Papanicholas
Date: 11-18-14

Re: Carpenter School – Classroom Duct Revisions

Perform duct revisions in (19) classrooms as follows:

INCLUSIONS

- Disconnect & remove existing supply diffusers in the center of the classrooms.
- Extend supply ductwork to the exterior wall.
- Install (2) linear supply diffusers at the exterior wall over the windows.
- Disconnect & remove existing ceiling mounted return grille.
- Reactivate original floor level return grille.
- Extend return air duct to reactivated return grille at floor level.
- Insulation of all new supply ductwork.
- Ceiling removal & reinstallation.
- Clean Up any left over debris to a broom clean condition.
- Perform a complete Air Test & Balance upon completion.
- As much work as possible to be completed week of 11/24 – 11/28 on straight time.
- Additional time if needed to be completed on off hours at premium time.

EXCLUSIONS

- Cleaning of existing ductwork.
- Performance of Existing Equipment & ductwork.
- Sealing of existing ductwork.

Total Installed Price based on T&M Not to Exceed \$2,980.00 x 19 Rooms.....\$56,620.00

Respectfully Submitted,



William J. Beukema Jr.
President – Construction Services

Acceptance of Donation

District 64, Carpenter School teacher Sue Douglass was honored as Symetra Hero in the Classroom. The school received a \$1,000 donation for classroom books and supplies from Symetra, Gallagher Benefits Services and the Chicago Bears.

We want to thank Symetra, Gallagher Benefits Services and the Chicago Bears for their contribution to Park Ridge – Niles School District 64.

Approval of Minutes

ACTION ITEM 14-12-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board Meeting on November 17, 2014 and Closed Session Meetings on November 17 and October 27, 2014.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.
November 17, 2014
Franklin Elementary School – Gym
2401 Manor Lane
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:38 p.m. Other Board members in attendance were Vicki Lee, Bob Johnson, John Heyde, Scott Zimmerman, and Dathan Paterno. Board member Dan Collins arrived during the closed session at approximately 6:51 p.m. Also present were Superintendent Laurie Heinz, Assistant Superintendent Joel Martin, Chief School Business Official Becky Allard, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>

Board President Borrelli noted that the Board had converted to receiving its reports electronically, and that this was the first meeting to be conducted in a paperless environment.

BOARD ADJOURNS TO CLOSED SESSION

Board Adjourns
to Closed
Session

At 6:39 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court of administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

The Board adjourned from closed session at 7:35 p.m. and resumed as a regular Board meeting. In addition to those mentioned previously, also present were Assistant Business Manager Brian Imhoff, and approximately 25 members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Principal Walsh introduced a color guard from Cub Scout Pack 105 to lead the Pledge of Allegiance. The scouts then assisted Dr. Heinz in awarding Certificates of Appreciation to the Board members in recognition of their service to the Board in celebration of School Board Members Day sponsored by the Illinois Association of School Boards. Principal Walsh then offered an update of PTA activities in support of student wellness, such as healthy lunch options, a fit night, and indoor walking club. He then shared a brief video presentation highlighting student recycling efforts; pointing out some of the ways instruction is being designed with technology and other Common Core strategies in mind; and utilizing the Franklin Rocks theme for its civil behavior efforts. Board President Borrelli thanked Principal Walsh for the report and the warm reception at the school.

Pledge of
Allegiance and
Welcome

PUBLIC COMMENTS

Board President Borrelli invited public comment on items not on the agenda; none were received.

Public
Comments

PRESENTATION ON SENATE BILL 16

Dr. Heinz introduced ED-RED Executive Director Caryn Valadez who provided an update on education funding reform in Illinois. She traced the current movement back to its roots in July 2013, describing the various pieces of legislation that have been put forward to alter how funding is currently provided by the State, including changes to general state aid, poverty grants, and categorical reimbursements, by creating a single funding formula. She specifically reviewed the genesis of Senate Bill 16, and noted that for District 64, it is estimated to reduce State funding by \$2.3 million or a 76% cut in State support. She reviewed the input that ED-RED had given lawmakers about the impact of the bill, and noted that the House would conduct a hearing on November 18. Ms. Valadez outlined opportunities for action on the bill in a veto session and possibly a lame duck session prior to that lawsuits are pending regarding legislation previously passed in Senate Bill 1 to shift pension costs to local districts. In summary, Ms. Valadez reported that the situation was very fluid in Springfield, and that districts must remain vigilant about what is transpiring that may impact school finance. Ms. Valadez responded to further Board member questions about the impact on District 64 of various proposed changes, and discussed opportunities for District 64 to share information with local residents about the impact of these potential cost shifts from the state to local taxpayers due to legislative action. Dr. Heinz reported that the District had received a number of grassroots requests to raise the awareness of community members about the issue. Ms. Valadez encouraged the District to make residents aware of what is happening in Springfield, and will provide further information to Dr. Heinz about how to submit a comment for tomorrow's hearing on SB16.

Presentation on
Senate Bill 16

DISCUSSION OF 2015-16 DISTRICT 64 SCHOOL CALENDAR

Discussion of
2015-16 District
64 School
Calendar

Dr. Heinz reported on the second meeting held by the District's internal Calendar Committee to review the revised calendar approved by the District 207 Board for 2015-16. She shared a survey that the committee will send to parents and staff to better understand what their priorities are in potentially realigning District 64's calendar to the high school. Dr. Heinz, Ms. Tramm and Ms. Allard responded to Board member questions about the survey logistics. Dr. Heinz noted that the Calendar Committee would meet to review the survey findings and develop a recommendation for the Board's review on the 2015-16 calendar.

DISCUSSION ON RESIDENCY POLICY 7:60/RESIDENCY CHECKS

Discussion on
Residency Policy
7:60/Residency
Checks

Dr. Heinz reported that the District's practice is to verify residency at the time of registration, typically on entering kindergarten. The District does not require full re-verification of residency again for homeowners; lease information is updated periodically for those who rent. Dr. Heinz noted that a community member had recently called into question the residency of another family within the District. Dr. Heinz recommends a review of Policy 7:60 at this time to ensure it reflects the District's intent regarding residency. She noted that a two-prong check is followed according to School Code, including verifying where the child lays their head at night and whether the intention is to establish residency for the sole purpose of enrollment. In addition, Dr. Heinz noted that District 207 had moved to annual re-verification of residency for all students, which could be considered in District 64 as well. Ms. Allard also provided additional information on how the validation of leasing information is handled and the various documents required as proofs to validate residency. She noted that the District utilizes a private investigator as needed to research specific cases if residency is questioned. She then outlined in broad terms how re-verification could be handled annually for some or all students and the time and potential costs involved, if that was adopted as a new policy. Dr. Heinz reported that District 207's experience was that the process was labor intensive, but had yielded cases of non-resident students being identified, which had made the effort worthwhile for them.

Board members then engaged in a lengthy discussion of various considerations, including whether re-verification could be conducted only in some grades rather than annually; if and how technology could be used to process required information online; the timing of when it should be done; and whether the effort expended by parents and the costs to the District would be justified based on the likely number of cases of non-residents potentially identified. In addition, Board members also discussed the situation faced by residents who are constructing or renovating a house within the District but also concurrently rent outside the District while the work is being completed, and how this impacts residency and possible payment of tuition within the current policy language.

Administration will consult with legal counsel about the latitude the District may have to craft a policy that does not exactly mirror the two-prong School Code requirements for residency, and will investigate and return with options on expanding re-verification of residency for further discussion.

**RESOLUTION #1128 TO APPROVE 2014 PROPOSED TENTATIVE
TAX LEVY AND ESTABLISHMENT OF PUBLIC HEARING**

Resolution #1128 to
Approve 2014
Proposed Tentative
Tax Levy and
Establishment of
Public Hearing

Chief School Business Official Allard noted that at its last meeting, the Board had reviewed the levy process and the amounts intended to be levied. She reviewed the District's recommendation of the 2014 levy amounts, including a 4.9% increase in the capped funds or 4.6% when debt service is included. Ms. Allard reaffirmed that the budget is based on receiving only 1.7%, but that the higher percentage is requested to ensure that the District does receive all it is entitled to receive under the tax cap process. She noted that the Board would conduct a public hearing on December 15 prior to final adoption at the regular meeting that evening. There being no further Board questions, Board President Borrelli invited public comment; none was received.

ACTION ITEM 14-11-1

Action Item
14-11-1

It was moved by Board member Zimmerman and seconded by Board member Johnson that the Board of Education of Community Consolidated School District No. 64 estimate the aggregate property tax levy for 2014 to be 4.6% greater than the 2013 extension. And it was further moved that the Board of Education of Community Consolidated School District No. 64 approve the attached Resolution #1128 TRUTH IN TAXATION LAW RESOLUTION.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

SUMMER INTERIM SESSION 2014 REPORT

Summer Interim
Session 2014
Report

Dr. Heinz reviewed the highlights of a comprehensive report submitted by Dr. Lori Lopez about the program, which included enrollment of 932 students, the highest in seven years, for the program, which offered two, 13-day sessions. Total class registrations were 2,171, which included 1,250 for grades K-3 and the remainder in grades 4-7. Overall, 14% of students enrolled in remedial classes, while enrichment courses accounted for 69%. The program typically is run on a breakeven basis, but a small deficit of about \$2,000 occurred this year for a number of factors. Dr. Heinz, Ms. Tramm, Assistant Superintendent Martin responded to various Board member questions about the program.

PRESENTATION AND APPROVAL OF SUMMER INTERIM SESSION 2015 DATES & FEES

Presentation and
Approval of Summer
Interim Session 2015
Dates & Fees

Dr. Heinz reported the program's general structure would be the same for 2015, although the locations would be moved to Franklin School for the primary grades and Emerson for grades 4-7 to allow for maintenance projects at those buildings. The dates proposed for the program's operation are Tuesday, June 16 through Wednesday, July 22. She then shared details on the timeline for registration, reviewed the leadership staffing, and noted that student fees are recommended to be unchanged at \$100 per class or \$120 for out of District and those registering after April 17. Following Board member discussion, Dr. Heinz stated the District would reevaluate the proposed budget to ensure the proposed tuition is sufficient so that the program can break even; the proposal will return for approval at the December meeting.

DISCUSSION OF NEW CHIEF SCHOOL BUSINESS OFFICIAL

Discussion of New
Chief School Business
Official

Assistant Superintendent Martin reviewed the steps undertaken thus far in the search, which yielded 39 qualified applicants. He reported that seven had been selected for interviews by the District's central office administrative team on November 11, and that two finalists were being invited for a further round of interviews on November 18. Mr. Martin noted that administration's goal would be to identify a final candidate by the December 15 Board meeting if possible.

ANNUAL AUDIT REPORT FY14

Annual Audit
Report FY14

Assistant Business Manager Brian Imhoff reviewed the results of the audit report for the fiscal year ending June 30, 2014, which was conducted by Klein Hall CPA. He described the audit process and the three end documents produced. Mr. Imhoff reported that all three items are posted on the District's website for public review. Mr. Imhoff noted especially that the auditors had again issued an unqualified opinion letter, which is the highest level of assurance that the numbers are true and accurate. He further noted that in its required communication letter, the auditors had declared no findings, which is the third consecutive year that none were found. Mr. Imhoff noted that in the second communication letter offering recommendations, the auditors had suggested an appraisal of all existing buildings and equipment be made. Mr. Imhoff noted the District's last appraisal was in 2011 and itemized several reasons why the District believes the \$15,000 cost is not justified at this time. Ms. Allard responded to Board member questions about the appraisal values used for insurance purposes. Mr. Imhoff concluded by noting the audit went very smoothly this year, feedback was positive, and the lack of comments on the report was very encouraging. He and Ms. Allard responded to Board member questions about specific line items. Board member Zimmerman thanked Mr. Imhoff, Ms. Allard and the District for the diligence required to again achieve a statement with no opinion and noted from his experience in the private sector how difficult it is to achieve that level of performance.

CONSENT AGENDA

Consent
Agenda

Ms. Allard responded to Board member questions about specific items in the Accounts Payable list and the selection and use of the equipment being obtained through the tractor lease. Board President Borrelli requested that the Board consider removing Policy 2:220 School Board Meeting Procedure from PRESS Issue 86 for further review by the Policy Committee to consider the use of closed session recordings, as referenced by a footnote in that policy.

A. PERSONNEL REPORT

Elizabeth Gonzalez	Employ as Special Education/Pupil Services Secretary – Level III, 12-Months effective November 10, 2014 - \$19,832.25 (prorated 155 days).
William Fajardo	Change of assignment from Night Custodian at Lincoln School to Head Day Custodian at Washington School beginning November 17, 2014.
Julie Voigt	Leave of Absence Request, Maternity/FMLA – part-time Art Teacher at Field, Roosevelt, and Washington School effective March 30, 2015 – June 1, 2015 (tentative).
Sharon Pomeroy	Resign as Lunch Program Supervisor at Washington School effective October 31, 2014.
Angeline Tomcik	Resign as Special Needs Assistant at Emerson School effective November 7, 2014.
Linna Cohen	Retirement as Physical Education Teacher at Lincoln School effective June 2016.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS

10 – Education Fund -----	\$1,056,123.69
20 – Operations and Maintenance Fund -----	136,348.17
30 – Debt Services -----	-
40 – Transportation Fund -----	229,390.73
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	231,023.50
80 – Tort Immunity Fund -----	47,914.63

90 – Fire Prevention and Safety Fund ----- -

Checks Numbered: 119426 – 119627

Total: \$1,652,886.09

Payroll and Benefits for Month of October 2014

10 – Education Fund ----- \$3,885,233.38

20 – Operations and Maintenance Fund ----- 234,647.87

40 – Transportation Fund ----- -

50 – IMRF/FICA FUND ----- 89,802.55

80 – Tort Immunity Fund ----- -

Checks Numbered: 10825 – 10915

Total: \$4,209,683.80

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING OCTOBER 31, 2014.

Monthly financial reports may be viewed on the District 64 website www.d64.org > Departments > Business Services.

D. ACCEPTANCE OF ANNUAL AUDIT REPORT FY14

E. APPROVAL TO REPLACE CARPENTER PVC PIPING

F. APPROVAL OF BID FOR TRACTOR LEASING AGREEMENT

G. APPROVAL OF POLICIES FROM PRESS ISSUE 86

H. RESOLUTION #1129 AUTHORIZING AN AMENDMENT OF THE INTERGOVERNMENTAL AGREEMENT RELATING TO THE O'HARE NOISE COMPATIBILITY COMMISSION

I. APPROVAL OF CONTRACT WITH NURSING AGENCY

J. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 14-11-3

Action Item
14-11-3

It was moved by Board member Paterno and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of November 17, 2014, which includes the

which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending October 31, 2014; Acceptance of Annual Audit Report FY14; Approval to Replace Carpenter PVC Piping; Approval of Bid for Tractor Leasing Agreement; Approval of Policies from PRESS Issue 86 minus Policy 2:220; Approval of Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission; Approval of Contract with Nursing Agency; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

Board member Heyde noted a correction was needed to the closed session minutes of October 27 to indicate his absence from that meeting. Board member Zimmerman requested that the regular meeting minutes of that date under the Student Achievement area specifically note summer 2015 for a follow up report on closing the gap between math and reading.

Board members discussed how corrections to closed session minutes should be handled procedurally; the consensus was to hold the October 27 closed session minutes for approval until the next meeting.

ACTION ITEM 14-11-4

Action Item
14-11-4

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes of the Regular Board Meeting of October 27, 2014 with the addition of a report to be provided to the Board of Education in the summer of 2015 regarding closing the gap between math and reading in our standardized test scores, and the Special Board Meeting on October 20, 2014.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Dr. Heinz reported on the Elementary Learning Foundation meeting, which is continuing its planning for the annual casino night fund-raiser in January. Board member Lee and Dr. Heinz reported on the Sustainability Committee, which is focusing primarily on reducing waste from lunchrooms through recycling with PTO/A support to purchase new sorting bins as needed and piloting of composting at several schools. Dr. Heinz reported on the information shared at the Traffic Safety Committee regarding specific traffic concerns at several schools and follow-up actions recommended as detailed in the minutes provided to the Board. She also reported that the Wellness Council was continuing its key goal areas into 2014-15 focusing on encouraging staff wellness and engaging parents and the community. Board member Zimmerman reported on various topics that came before the Insurance Committee, and noted several items that staff may be interested in pursuing for the future, including increasing the co-pay to lower their premiums, online enrollment, and adding a Medicare supplement policy that would be 100% funded by employees which may come to negotiations in the future.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Heinz and Ms. Allard reported on the remediation work at Carpenter School and the performance of the system during the current cold snap, noting that corrective retrofitting work has been suspended when students/staff are out of the building for Thanksgiving recess. Ms. Allard and Dr. Heinz responded to Board member questions on the timing of the work and the invaluable support provided by the District's new construction managers in managing the work.

Dr. Heinz also announced the publication of a new Financial Report 2014 and the publicity to parents and community members to announce its availability as an online resource.

Board members offered other comments and concerns, including: a request to explore the relatively high number of unpaid student fees at Franklin School noted on the report provided; a question on whether the District has in its administrative procedures a plan for dealing with a school closure caused by a high incidence of student illness from flu or other communicable disease; and a request to upload items distributed to the Board in paper form at the Board table on the meeting day onto the Board website for that meeting so all documents are available electronically.

ADJOURNMENT

Adjournment

At 10:20 p.m., it was moved by Board member Heyde and seconded by Board member Zimmerman to adjourn, which was approved by voice vote.

President

Secretary

DRAFT

Board Member Liaison Report

- ED-RED
- Triple I Conference
- Elementary Learning Foundation (ELF)

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, January 26, 2015
Regular Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, January 26, 2015

TIME

APPENDIX

7:30 p.m.	Meeting of the Board Convenes	
	• Roll Call	
	• Introductions	
	• Opening Remarks from President of the Board	
	• Pledge of Allegiance and Welcome	
	-- Coordinator Extended Day and Preschool Services/Students/Teachers	
	• Public Comments	
	• CEC System Overview Planning Committee	A-1
	-- Superintendent	
	• Decision on ITC	A-2
	-- Superintendent	
	• Progress Report on 2014-15 District-wide Priorities	A-3
	-- Superintendent	
	• Discussion of Superintendent Merit Award Program	A-4
	-- Superintendent	
	• Discussion on Class Size Determination	A-5
	- Superintendent	
	• Update on PEAC	A-6
	--Superintendent	
	• Website Walk Thru	A-7
	-- Superintendent	
	• Plans for Community Finance Committee	A-8
	-- Superintendent	

- **Adoption of Resolution #XXX Directs the Chief School Business Official Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2015-16 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105ILCS 5/17-1** A-9

-- Chief School Business Official Action Item 15-01-1

- **Consent Agenda -** Action Item 15-01-2 A-10

-- Board President

- Personnel Report
- Bills, Payroll and Benefits
- Approval of Financial Update for the Period Ending December 31, 2014
- Adopt Final Calendar for 2015-16
- Review of Closed Minutes for Release
- Destruction of Audio Closed Minutes

- **Approval of Minutes** Action Item 15-01-3 A-11

-- Board President

- Regular Board Meeting Minutes..... December 15, 2014
- Closed Session Minutes..... December 15, 2014

- **Board Member Liaison Report** A-12

-- Board of Education

- **Other Discussion and Items of Information** A-13

-- Superintendent

- Upcoming Agenda
- Board Committee Minutes
- Traffic Safety Committee Minutes
- Memorandum of Information
- Follow-up on Collection of Current Years Student Fees
- Other
- Update on Carpenter School

- **Adjournment**

Next Meeting: Monday, February 23, 2015
Washington School – Gym
1500 Stewart Avenue
Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

MEMORANDUM OF INFORMATION**#015****2014-2015**

To: Board of Education

From: Brian Imhoff, Assistant Business Manager

Date: December 15, 2014

Subject: Follow-up on Collection of Student Fees

The District launched the Infosnap 2014-15 online registration system on June 11, 2014. With Infosnap, parents paid their school fees at the same time that they were updating student demographic, medical, and family and emergency contact information. This streamlined process made paying fees more convenient for parents.

District 64 also utilized Infosnap to send targeted, periodic communication reminders up through the first day of school to individuals that had not completed the online registration process. As a result, the District experienced a noticeable increase in the amount of fees collected before school started.

That trend has continued throughout the school year. A yearly comparison shows the District's uncollected fee balance has been cut in half from the prior year (\$40,285 in this report versus \$89,118 in December 2013). The table in Attachment 1 presents a history of the District's unpaid student fees by month for 2014-15. Any students who qualify for fee waivers are excluded from the report. In accordance with the fee collection procedures established by the Board in November 2013, District 64's most recent collection letter mailed to parents on December 3 indicated it was the final reminder, and any balances not paid by January 15 would be submitted to a collection agency.

Review of Unpaid Student Fees 2014-15

Building	December 8, 2014		November 10, 2014		October 21, 2014		September 16, 2014		Change Since Sept 16th
	Number of Unpaid Students	Uncollected Revenue	Number of Unpaid Students	Uncollected Revenue	Number of Unpaid Students	Uncollected Revenue	Number of Unpaid Students	Uncollected Revenue	
Carpenter	4	\$ 578	9	\$ 1,541	10	\$ 1,598	14	\$ 2,749	\$ (2,171)
Field	24	\$ 4,581	25	\$ 4,710	32	\$ 5,804	37	\$ 6,938	\$ (2,357)
Franklin	24	\$ 5,212	29	\$ 6,108	28	\$ 6,283	36	\$ 7,600	\$ (2,388)
Roosevelt	18	\$ 3,657	19	\$ 3,884	23	\$ 4,615	28	\$ 5,369	\$ (1,712)
Washington	12	\$ 2,235	16	\$ 3,046	17	\$ 3,351	18	\$ 3,451	\$ (1,216)
Jefferson	2	\$ 117	3	\$ 209	4	\$ 302	11	\$ 829	\$ (712)
Emerson	42	\$ 12,137	48	\$ 13,703	47	\$ 13,782	58	\$ 17,428	\$ (5,291)
Lincoln	43	\$ 11,768	48	\$ 13,641	50	\$ 14,073	56	\$ 16,303	\$ (4,535)
Total	169	\$ 40,285	197	\$ 46,842	211	\$ 49,808	258	\$ 60,667	\$ (20,382)

Note: Of the unpaid total at December 8th, the District has \$4,624 committed to be paid through installment plans for 26 students.

MEMORANDUM OF INFORMATION

016

2014-2015

TO: Board Members
Laurie Heinz, Superintendent

FROM: Rebecca J. Allard and Leslye Lapping, Co-Chairs

DATE: December 15, 2014

RE: 2014 District 64 Employee Campaign for the Park Ridge Community Fund

It is our pleasure to report that District 64 employees and retirees have contributed \$12,849 to the 2014 Park Ridge Community Fund campaign. This year's theme was focused on "*Giving begins at home*". It also is a year of great need, as the economic recession continues and more than ever, it is anticipated, that community members will be turning for assistance to local social service agencies.

The campaign was conducted from November 3rd through November 21st. In all, 298 employees and retirees contributed to the campaign, and we thank everyone for their generosity.

A major factor in the success of this year's campaign was the outreach of the building representatives, who organized informative, entertaining and heart-warming efforts customized for their locations: **Carpenter:** Susan Douglass, Suz Stevens; **Field:** Maryann Arsenijevic and Jessica Kwasny; **Franklin:** Anna Marie Petrica and Laura Rousakas; **Jefferson:** Kathy Hirsch and Sue Luif; **Roosevelt:** Linda Nissan; **Washington:** Diane Abezetian and Sharon Bailey; **Emerson:** Cindy Davies, Susan Battista and Cindy Davies; **Lincoln:** Anthony Murray and Tim Gleason; and, **ESC:** Becky Allard and Peggy Morgan.

As incentives to participate, a separate drawing at each building was held for a full day off from work, to be covered by the building principals and ESC administrators.

District business partners and local business supported the campaign by contributing fabulous prizes for a separate District-wide incentive raffle. We thank our business partners, local businesses and our administrators for their gracious support.

We are very proud of District 64 employees and retirees for responding with generosity and compassion to the human needs of local residents that are met through the agencies supported by the Park Ridge Community Fund.

To: District 64 Board of Education

From: Dr. Lori Lopez, Assistant Superintendent for Student Learning

Date: December 15, 2014

Re: Wrestling TLC Recommendation

In January 2015, Mrs. Allard will amend the proposed 2015-16 student fees to include a fee for Wrestling. Since 2009, Emerson has sponsored a Wrestling Teen Leisure Club (TLC). Given the expansion of this program and the fact that it essentially functions as an interscholastic team, we recommend that you approve this fee, enabling Wrestling to be offered as an interscholastic sport at both Emerson and Lincoln Middle Schools beginning in the 2015-16 school year.

- In 2009, the Emerson Wrestling TLC was comprised of 20 Emerson students who participated in one intra-school meet (Emerson Red vs. Emerson Blue).
- In 2014, the Emerson Wrestling TLC was comprised of 33 Emerson students who participated in five inter-school meets with local districts and one intra-school meet. As a TLC, the Wrestling Club was not eligible for participation in tournaments, which is only available to official interscholastic Wrestling Teams.
- Lincoln Middle School students have expressed an interest in participating in Wrestling, which would establish a Lincoln Wrestling Team and expand this opportunity to all District 64 Middle School students.
- Wrestling is an individual sport that includes many of the benefits of a team sport. Wrestling is a “non-cut” sport and is available to all 6th-8th graders. This is similar to only one other interscholastic sport in District 64 - Cross Country.
- The Wrestling fee would be set at \$100 per student per year. This is consistent with the fee for interscholastic basketball.
- Coaches at each middle school would receive an annual stipend of \$2,283.
- The cost for Wrestling equipment would include an initial investment of approximately \$8,000 for a wrestling mat and rollers. This mat would be used in-district for approximately 20 years.
- Annual travel, officiating, and staff expenses would total approximately \$1,800 per year. Headgear and singlets would cost approximately \$65 per student and would not have to be purchased every year.
- The Wrestling season begins with training opportunities in December; practices and meets occur in January and February.



NICHOLAS & ASSOCIATES, INC.

1001 Feehanville Drive
Mt. Prospect, IL 60056

Phone 847.394.6200
Fax 847.394.6205

December 5, 2014

Carpenter School – HVAC Progress Update

Completed Tasks

- Leaking PVC (a hard plastic material) piping in boiler room has been replaced with steel piping. Leaking caused from hot to cold swings/change overs in water running through pipe. PVC expands and contracts during temperature changes causing leaking at the connection points of the different PVC pieces. Properly installed & supported steel pipe will not leak.
- Leaking fittings (a small part that connects pipe together) in boiler room have been removed and replaced with a new and improved fittings. Leaking caused by fitting having no ability to move with the expanding and contracting piping. Improved fittings have 'flex' abilities (at the fitting there are a 'Chinese finger trap' type of material to allow movement).
- Leaking fittings in attic connecting to MAU's (Makeup Air Units – Units used to bring in fresh air and move air around the school) have been removed and replaced with the same new and improved 'flex' type of fitting.
- Compressors (motors) that failed on VRF System Zone 3 (Variable Refrigerant Flow – Piping system used to heat cool the school) have been replaced. Original failure cause by oversized piping. Refrigerant (fluid used in VRF systems) did not have enough pressure to make it back to the compressor. Smaller piping creates more pressure.
- Isolation valves (valve to stop flow) and smaller piping have now been added on all 5 VRF Systems. Smaller piping will prevent further compressor failure. Isolation valves to protect compressors in event of failure.
- MAU's programming has been modified with a web based interface for user (a standalone program is now being utilized at the schools PCU that controls these units allowing for easier & streamlined commands).
- Nineteen classrooms have had heating modifications completed. There is a MAU diffuser (ceiling hung 'grill' in which the air provided by the MAU is brought into the classroom. MAU has duct work running off of the unit that then runs above the ceiling to the diffusers) in the classrooms. These diffusers were in the middle of classrooms. The duct work (tin enclosures that air runs through) was extended to reach the windows. New diffusers, (AKA slot diffusers), were installed at the windows. The MAU air now blows down at the window creating an air barrier between the cold attempting to seep in through the windows and the heat attempting to escape the classrooms, also known as supplemental heating. The install of this work is complete.
- About a dozen VRF Cassettes (ceiling hung unit in classrooms that provides heat) leaking issues have been addressed. Condensate check valves (valve to prevent back flow of condensate during cooling mode) were installed at problem units.
- Boiler failure issues have been addressed. Boilers were short cycling (turning off and then on too frequently causing a variety of alarms). There were water set point issues on the control side.

- A handful of classrooms had air infiltration issues addressed. The top of the window was separating from the window jamb. The separation gaps have been sealed.
- As a general note; all new piping and duct work has been insulated. Insulating prevents condensation from occurring.

In Progress Tasks

- Remaining control items (units operation during unoccupied mode – no students, occupied, morning warm up, emergency heat, damper configuration, etc.) for MAU's are currently being addressed.
- VRF System commissioning (testing each units operation) will take place for every VRF Cassette over Christmas Break.
- The nineteen rooms with MAU modifications are in the process of being balanced (workers go around to each diffuser with special hoods that read the air flow. Workers adjust air flow as needed. Needed air flow provided by engineer). Balancing on slot diffusers to take place Saturday 12/6/4.
- Balancing of other mechanical equipment is in progress running into week of 12/8.
- Air conditioning controls items in progress.



Maria Pappas
Cook County Treasurer

November 4, 2014

Dr. Laurie Heinz
Superintendent
School District #64
164 South Prospect Avenue
Park Ridge, IL 60068

RECEIVED
NOV 10 2014
BOARD OF EDUCATION
DISTRICT 64

Dear Superintendent Heinz:

The Cook County Treasurer's Office is making a concerted effort to collect delinquent property taxes on leasehold properties. Our Office has identified a list of parcels for which your agency is identified as the lessor of record and on which the lessee has failed to pay property taxes. The Cook County State's Attorney's Office is in receipt of this list and is pursuing, or will pursue, collection actions against the lessees of record for the tax delinquencies owed on these parcels.

To supplement the limited resources of the Cook County State's Attorney's Office, we ask that your agency, as the lessor of record for these tax-delinquent parcels, assist the County in collecting these delinquent property taxes from your lessees. We ask that you review the terms of your lease agreements with these tax-delinquent lessees and invoke any provisions which enforce the lessees' duty to pay property taxes on these parcels.

Enclosed, please find a list showing each tax delinquent parcel, the lessee of record, the delinquent tax year(s), the amount of the tax delinquency, and delinquent tax year 2013 bills for the subject parcels, as applicable.

If you have any questions regarding leasehold taxes, please contact Assistant State's Attorney Randy Kemmer at 312.603.3316.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin F. Kirvan", is written over a horizontal line.

Justin F. Kirvan
General Counsel

Enclosures

cc: Peter Karahalios, Chief Legal Counsel, Cook County Treasurer's Office
Daniel F. Gallagher, Civil Actions Bureau Chief, Cook County State's Attorney's Office

PIN	Volume	Lessor Name	Lessee Name	Tax Year	Tax Type	Warrant Year	MIS Tax Amount	MIS Penalty Amount	MIS Total Amount
09-23-400-058-8002	092	SCHOOL DIST # 64	CHILD CARE WITH CONFI	2003	1	2010	\$10,554.90	\$5,857.84	\$16,412.74
09-23-400-058-8002	092	SCHOOL DIST # 64	CHILD CARE WITH CONFI	2004	1	2010	\$10,203.27	\$5,662.82	\$15,866.12
09-23-400-058-8002	092	SCHOOL DIST # 64	CHILD CARE WITH CONFI	2005	1	2010	\$11,052.85	\$6,134.23	\$17,187.08
09-23-400-058-8002	092	SCHOOL DIST # 64	CHILD CARE WITH CONFI	2006	1	2010	\$11,096.82	\$6,158.65	\$17,255.47
09-23-400-058-8002	092	SCHOOL DIST # 64	CHILD CARE WITH CONFI	2007	1	2010	\$9,178.32	\$5,093.79	\$14,272.11
09-23-400-058-8002	092	SCHOOL DIST # 64	CHILD CARE WITH CONFI	2008	1	2010	\$9,611.02	\$5,334.29	\$14,945.31

Appointment of Chief School Business Official

ACTION ITEM 14-12-9

I move that the Board of Education of Community Consolidated School District 64, Park Ridge -Niles, Illinois, approve the appointment of _____ as Chief School Business Official effective July 1, 2015.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT: