

# Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda  
Monday, April 5, 2010  
Hendee Educational Service Center  
164 South Prospect Avenue

*Please note that the starting times after the first session are estimates. If a session ends earlier than expected, the next session scheduled may convene immediately. In addition, on some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

**Monday, April 5, 2010**

## TIME

## APPENDIX

6:30 p.m.	<b>Meeting of the Board Convenes</b> <ul style="list-style-type: none"><li>• Roll Call</li><li>• Introductions</li><li>• Opening Remarks from President of the Board</li></ul>	
6:30 p.m.	• <b>Board Adjourns to Closed Session</b>	
7:30 p.m.	• <b>Board Adjourns from Closed Session and Resumes Regular Board Meeting</b>	
7:30-7:35 p.m.	• <b>Public Comments</b>	
7:35-7:40 p.m.	• <b>Recognition of District Nurse-Healthy Schools Campaign A-1</b> -- Superintendent	
7:40-7:50 p.m.	• <b>Appointment of Lincoln Middle School Principal</b> <b>Action Item 10-04-1</b> -- Superintendent	A-2
7:50-8:05 p.m.	• <b>Discussion on TIF Payment Proposal and Status of the Crossing Guards (Park Ridge and Niles)</b> -- Superintendent	A-3
8:05-8:25 p.m.	• <b>Administrative Recommendations Regarding C of C Identification and Meeting the Needs of High Achieving Students</b> -- Assistant Superintendent for Student Learning	A-4
8:25-8:30 p.m.	• <b>Recommendation of Student Fees</b> -- Business Manager	A-5
8:30-8:40 p.m.	• <b>Discussion on Expanding Communications with Teachers</b> -- Board President	A-6
8:40-8:45 p.m.	• <b>Approval of Food Service Contract Renewal</b> <b>Action Item 10-04-2</b> -- Business Manager	A-7

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|----------------|--|-------------|
| 8:45-8:50p.m.  | <ul style="list-style-type: none"> <li>• <b>Approval of Roosevelt Sound Insulation</b><br/><b>Action Item 10-04-3</b></li> <li>- Director of Buildings &amp; Grounds</li> </ul>  | <b>A-8</b>  |
| 8:50-8:55 p.m. | <ul style="list-style-type: none"> <li>• <b>Approval of Roosevelt Asbestos Abatement</b><br/><b>Action Item 10-04-4</b></li> <li>-- Director of Buildings &amp; Grounds</li> </ul>   | <b>A-9</b>  |
| 8:55-9:00 p.m. | <ul style="list-style-type: none"> <li>• <b>Approval of Lincoln Locker Room Renovation</b><br/><b>Action Item 10-04-5</b></li> <li>-- Business Manager</li> </ul>  | <b>A-10</b> |
| 9:00-9:05 p.m. | <ul style="list-style-type: none"> <li>• <b>Approval of Jefferson ARRA Funded Projects</b><br/><b>Action Item 10-04-6</b></li> <li>-- Business Manager</li> </ul>  | <b>A-11</b> |
| 9:05-9:10 p.m. | <ul style="list-style-type: none"> <li>• <b>Consent Agenda</b>                      <b>Action Item 10-04-7</b></li> <li>-- Board President <ul style="list-style-type: none"> <li>• Personnel Report</li> <li>• Bills and Payroll</li> <li>• Approval of Direct Purchase of Natural Gas</li> <li>• Approval of Recommendations From the FLES Review Committee</li> <li>• Approval of Applications for Building Permits for Lincoln, Jefferson and Roosevelt</li> <li>• Destruction of Audio Closed Minutes</li> </ul> </li> </ul>  | <b>A-12</b> |
| 9:10-9:15 p.m. | <ul style="list-style-type: none"> <li>• <b>Approval of Minutes</b>                      <b>Action Item 10-04-8</b></li> <li>-- Board President <ul style="list-style-type: none"> <li>• Open Minutes of March 8, 2010</li> <li>• Closed Session Minutes March 8, 2010</li> <li>• Closed Session Minutes of March 15, 16 and 17, 2010</li> </ul> </li> </ul>   | <b>A-13</b> |
| 9:15-9:20 p.m. | <ul style="list-style-type: none"> <li>• <b>Other Items of Information</b></li> <li>-- Superintendent <ul style="list-style-type: none"> <li>• Upcoming Agenda</li> <li>• FOIA Request – 2010-5</li> <li>• Memoranda of Information <ul style="list-style-type: none"> <li>- Presentation of Board Meetings for 2010-11</li> <li>- Outdoor Education 2010-11</li> <li>- Financial Implications to District 64 from Recent Legislation</li> </ul> </li> <li>• Minutes of Board Committees <ul style="list-style-type: none"> <li>- Green Team Minutes of March 15, 2010</li> </ul> </li> <li>• Other <ul style="list-style-type: none"> <li>- Healthy Living Month</li> </ul> </li> </ul> </li> </ul> | <b>A-14</b> |
| 9:20 p.m.      | <ul style="list-style-type: none"> <li>• <b>Adjournment</b></li> </ul>   |             |

**Next Regular Meeting:**    **Monday, April 26, 2010 – 7:30 p.m.**  
Raymond Hendee Educational Service Center  
164 S. Prospect Avenue

#### April 26

- Committee of the Whole: Strategic Plan
- Appointment of New Superintendent
- Appointment of Director of Technology
- Appointment of Coordinator of Extended Day and Pre-School Services
- Present Recommendation on Strategic Plan
- Discussion on Study Regarding Administrative Staffing Model
- Recommendation on Language Arts Instruction Material
- Approval of Administrative Recommendations Regarding C of C Identification and Meeting the needs of High Achieving Students
- Discussion on Review of Special Education Costs
- Decision on TIF Payment Proposal and Status of the Crossing Guards (Park Ridge and Niles)
- Approval on Student Fees
- Approval of Corporate Procurement Card
- Bid for P.E. Uniforms (Memo of Information)

#### May 10

- Committee of the Whole: Finance (Quarterly Financial Report)
- Approval of Language Arts Instruction Materials
- Approve Strategic Plan and Implementation for 2010-11
- Update on Green Initiatives

#### May 24

- Committee of the Whole: Finance (Board Reviews Draft of the 2010-11 Tentative Budget)
- Recognition of Student Awards
- Recognition of Tenure Teachers
- ELF Grant Awards
- Approval of Final Calendar for 2009-10

#### June 14, 2010

- Committee of the Whole: Finance (Board Reviews Draft of the 2010-11 Tentative Budget)
- First Reading of Policy 8:25

#### June 28, 2010

- Board Adopts 2010-11 Tentative Budget
- Board Sets Date of Public Hearing for Final Budget Adoption
- Board Places Tentative Budget on Public Display for 30 days Prior to Public Hearing and Final Budget Adoption
- Approval of Policy 8:25
- Judith L. Snow Awards

#### TBD

- Background Information on Employee Wellness (Memo of Information)
- Custodial Supply Bid & Copier Paper Bid (May or June)
- Bid for Printer Ink Cartridges (May)
- Appointment of Carpenter Elementary Principal
- Committee of the Whole: Wellness

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Buildings and Grounds at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

February 19, 2010

Dr. Sally Pryor  
Superintendent  
School District 64  
164 S. Prospect Ave  
Park Ridge, IL 60068

**RECEIVED**

MAR 01 2010

BOARD OF EDUCATION  
DISTRICT 64

Dear Dr. Sally Pryor,

We are pleased to let you know that Margaret Petkowski is one of twenty-five school nurses who have completed the School Nurse Leadership Training sponsored by the Healthy Schools Campaign and National Louis University. The School Nurse Leadership Program trains school nurses to provide leadership in their schools to improve student health and wellness.

It was quite an exciting year of training and we would like to take this opportunity to thank you for allowing Margaret Petkowski to participate in the three training workshops. As you may recall, through our competitive application process, we were able to choose applicants whose experience showed great leadership potential. We hope you have been impressed with the leadership Margaret has assumed on food and fitness issues this past year.

First, please find enclosed a certificate of completion of the School Nurse Leadership Program for Margaret Petkowski. We are hoping you will present this to Margaret in a public setting, where members of the school board or other groups can applaud her accomplishments.

Next, we are asking you to complete a survey about wellness policies and programs in your district and the role Margaret Petkowski has played in improving wellness in your district. This survey is part of our evaluation of the School Nurse Leadership Program. Your responses are important to us as we expand this program around the state and begin to plan future training workshops. Please be assured that your responses to the survey will be kept confidential.

**To complete the survey, please visit**

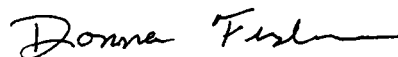
**<http://www.healthyschoolscampaign.org/snsurvey2>**

We look forward to your feedback on the survey. If you have any questions or concerns, please contact Donna Fishman, Project Director, at 1-866-ILL-SNLP or [donna@healthyschoolscampaign.org](mailto:donna@healthyschoolscampaign.org).

Sincerely,



Mark Bishop, MBA  
Deputy Director



Donna Fishman, MPH  
Project Director

**Appointment of New Principal at Lincoln Middle School**

**ACTION ITEM 10-04-1**

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the appointment of Joel Martin as the new Principal at Lincoln Middle School beginning July 1, 2010 through June 30, 2011.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

**Timeline**  
**Lincoln Principal Search**

February 8 - 12	Paper Screening
February 16 - 19	Screening Interviews
March 2	Interview Teams PREA, PTO, Non-Certified
March 8 - 12	Superintendent Interviews/Site Visit(s)/Background Check(s)



## CITY OF PARK RIDGE

505 BUTLER PLACE  
PARK RIDGE, IL 60068  
TEL: 847/ 318-5205  
FAX: 847/ 318-5300  
TDD: 847/ 318-5252  
URL: <http://www.parkridge.us>

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OFFICE OF THE CITY MANAGER

March 25, 2010

Sally Pryor, Superintendent  
District 64  
164 S. Prospect  
Park Ridge, IL 60068

Dear Dr. Pryor,

Attached for your Board's consideration is an agreement proposed by the City of Park Ridge to address the shortfall of revenues within the Uptown TIF district this next fiscal year.

The revenues will not be enough to cover the bond debt that is scheduled and the City is asking both school districts 64 and 207 to postpone a portion of the payments owed to you. The amount due equally shared by the City and both Districts comes to \$90,000 each. This agreement will modify the current TIF agreement between the parties to allow for a reduction in the December 2010 payment to your school district and reimbursement of the \$90,000 in the December 2011 payment.

The Mayor and Aldermen appreciate your consideration of this request during these financially stressful times for us all. I remain available to answer any questions your board may have about this request and the proposed agreement.

Sincerely,

James D. Hock

*Our Mission:*

THE CITY OF PARK RIDGE IS COMMITTED TO PROVIDING EXCELLENT CITY SERVICES IN ORDER TO UPHOLD A HIGH QUALITY OF LIFE, SO OUR COMMUNITY REMAINS A WONDERFUL PLACE TO LIVE AND WORK.

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE CITY OF PARK RIDGE AND  
SCHOOL DISTRICT NO. 64**

This Agreement entered into this \_\_\_\_ day of \_\_\_\_\_, 2010, between the CITY OF PARK RIDGE, an Illinois home rule municipal corporation ("Park Ridge") and ILLINOIS SCHOOL DISTRICT NO. 64 ("District 64") (collectively "Parties").

**RECITALS**

**WHEREAS**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

**WHEREAS**, the "Intergovernmental Cooperation Act," 5 ILCS 220/1 et. seq. (1993) provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other units of local government; and

**WHEREAS**, the Tax Increment Allocation Redevelopment Act (hereinafter referred to as the "TIF Act"), 65 ILCS 5/11-74.4-1 et. seq., authorizes municipalities to enter into contracts necessary to implement or maintain a TIF redevelopment plan or project; and

**WHEREAS**, Park Ridge is an Illinois municipal corporation organized under the Constitution and Statutes of the State of Illinois and a home rule municipality pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

**WHEREAS**, District 64 is a school district organized under the Statutes of the State of Illinois; and

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**WHEREAS**, Park Ridge established a TIF District known as the Uptown TIF District ("TIF District"); and

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**WHEREAS**, the TIF District includes property located within District 64; and

**WHEREAS**, the parties entered into an Agreement, attached as Exhibit "A", that represented a compromise of the Parties' various positions relative to the TIF District ("Original Agreement"); and

**WHEREAS**, the Parties agreed that Park Ridge would make annual payments to District 64 during the life of the TIF District; and

**WHEREAS**, it now appears that the TIF District will not generate sufficient revenue to meet Park Ridge's TIF District-related debt service obligations for fiscal year 2010/2011; and

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**WHEREAS**, Park Ridge will need to supplement its TIF revenue with non-TIF funds to service its TIF District-related debt service; and

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**WHEREAS**, Park Ridge has asked District 64 to accept an amount that is \$90,000 less than the amount that will be owed to District 64 on December 15, 2010, under the Original Agreement; and

**WHEREAS**, District 64 has agreed to that reduction in the payment that will be due on December 15, 2010, in order to accommodate the financial needs of Park Ridge, with the understanding that the deferred amount of \$90,000 will be paid to District 64 no later than December 15, 2011.

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**NOW, THEREFORE**, in consideration of the foregoing recitals and the mutual covenants and agreements of this Intergovernmental Agreement, the Parties agree to the following:

1. Park Ridge may reduce the amount that will be paid to District 64 on December 15, 2010, by \$90,000.

2. This deferred amount of \$90,000 (the "Deferred Amount") shall be paid to District 64 no later than December 15, 2011, in addition to all amounts otherwise owed by Park Ridge to District 64 on December 15, 2011, pursuant to the Original Agreement.

3. No interest shall accrue on the Deferred Amount.

4. All other portions of the Original Agreement shall remain in full force and effect.

5. This Agreement does not affect any other obligations that the Parties may have, each to the other.

6. This Agreement shall be effective when approved by the Park Ridge City Council and the District 64 School Board, and signed on behalf of Park Ridge and District 64.

7. This Agreement shall be executed in sufficient number of counterparts so that each party shall receive an original signed document.

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2. The Parties agree that Park Ridge shall not be required to make this payment when it becomes due and owing on December 31, 2010; rather this amount shall accumulate and carry over to the following year and shall be paid on December 31, 2011, along with all payments due for fiscal year 2011/2012.

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**IN WITNESS WHEREOF**, the undersigned governmental units have caused this Agreement to be duly executed by their authorized officials.

CITY OF PARK RIDGE

SCHOOL DISTRICT NO. 64

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Secretary

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CITY OF PARK RIDGE  
POLICE DEPARTMENT

MEMORANDUM

DATE: March 19, 2010  
TO: Dr. Sally Pryor  
FROM: Frank Kaminski, Chief of Police *FK*  
RE: Crossing Guard Program

Thanks for meeting with us on March 12, 2010 regarding the crossing guard program proposed budget cuts. I will re-cap what we talked about and then provide you with some of the costs for the options we discussed.

Currently, the City has allocated \$62,100 for the crossing guard program for FY 10-11. With D-64's current contribution of \$19,400, the total budget is \$81,500. This covers the hourly costs of \$13.21 per hour for most of the hours actually worked by the crossing guards. Our budget is slightly off by \$4,100. (Proposed budget \$81,500 vs. actual costs \$85,600)

Actual Hours Worked = 26 Guards

12 guards x 1 hour x \$13.21 x 180 days =	\$28,534.
6 guards x 1.25 hours x \$13.21 x 180 days =	\$17,833.
2 guards x 1.75 hours x \$13.21 x 180 days =	\$ 8,322.
2 guards x 2 hours x \$13.21 x 180 days =	\$ 9,511.
4 guards x 2.25 hours x \$13.21 x 180 days =	<u>\$21,400.</u>
	\$85,600.

On March 11, 2010, we met with the crossing guards regarding the proposed budget cuts. Most crossing guards will see a significant reduction in their pay, roughly a 2/3 reduction. All crossing guards, except one, stated that they would work through the rest of this school year (June 2010), at the reduced rate. The guard at Glenview & Northwest Hwy. stated she will not work after May 1<sup>st</sup>. Only sixteen agreed to return to their positions for the 2010-11 school year. At least ten of the guards felt the reduced rates did not make it beneficial for them to continue working in the next school year. As a result, it will be difficult to recruit people to fill these vacancies at this reduced rate. Most of the returning guards are motivated by their personal commitment to the students. Losing our seasoned and trained staff is another disadvantage. And, some may change their minds one way or another over the summer.

As we discussed, increasing the time for the guards adds costs to the program. However, this may be a motivation for the current staff to continue working. Here are some options:

- Increase for 18 of 26 guards to a minimum 1 ½ hours a day = \$19,197.
- Increase for 20 of 26 guards to a 2 hour minimum = \$43,513.

All these are additional costs to the current proposed budget of \$81,500.

Effective May 1, 2010, we will eliminate the crossing guard at Glenview & Northwest Hwy. Children can walk safely to the next location with a crossing guard at Potter & Northwest Hwy. With this cut, the proposed budget will be \$83,222.

In summary, we really have an exceptional group of crossing guards. Another option might be to examine how the PTA's at each school might work to adopt the guards at their school and look at legal and ethical strategies to help offset the funding issue.

I hope this information helps.

# **Niles Leaders Face Budget Challenge**

Posted on 3/18/2010 2:00:00 PM

Category: Administration

The Niles Village Board met on Monday, March 22 to discuss the 2010-2011 Village Budget. The draft budget, as prepared by staff and endorsed by Mayor Bob Callero, projects a \$2 million drawdown of the existing General Fund cash reserve. The drawdown results from an increase in the Village contribution to the municipal pension funds – an expense mandated by Illinois statutes.

The budget draft has been a work in progress for three months. Village department heads worked with the Village Manager and Finance Director to prioritize expense requests. Only the most necessary items are being funded in these fiscally challenging times.

While most of the budget requests continue the level of service provided in recent years, discussion will take place on which expenses may be delayed or eliminated. The entire board discussed the following recommendations for cost savings:

- Eliminate 5% of current staff positions (12 employees)
  - Revise employee health insurance deductibles and co-pays
  - Reduce street salting expense by employing new technology
  - Cancel excess layers of coverage on general insurance policies
    - Eliminate taxi cab subsidy for seniors \$1,318,000
    - 75,000
    - 69,000
    - 21,000
- 15,000

In a service organization, most of the expenses relate to payroll and employees. Reducing the headcount by 5% will cause some noticeable service changes, but it's the only realistic place to reduce expenses in a significant manner.

On the revenue side, the Village continues to be affected by the economic recession. Sales tax revenues were down again in the current year and are, in fact, less than was collected in 2006. To prevent the further draw against the Village reserves, the Board discussed the following recommendations for increased revenues:

- Property Tax Increase (\$30 per average household)
  - Gasoline tax on motor fuel
  - Increased traffic fines and fees
  - Charge for Medical “Lifeline” service
  - Increase vehicle sticker fees
  - Charge schools for crossing guards
  - Charge \$1.00 per ride on the Niles Bus
  - Red light camera traffic enforcement
- |  |           |
|--|-----------|
|  | \$430,000 |
|  | 455,000   |
|  | 250,000   |
|  | 43,000    |
|  | 150,000   |
|  | 200,000   |
|  | 300,000   |

150,000

The draft budget will be discussed again, in a public meeting, prior to drafting a final version for approval. The date has not been set.

Amy Kruppe  
 Superintendent  
 Niles Elementary School District 71  
 847-470-3407

*Just remember, you can do anything you set your mind to, but it takes action, perseverance, and facing your fears. --- Gillian Anderson*

To: Board of Education  
Dr. Sally Pryor

From: Diane Betts, Assistant Superintendent for Student Learning  
Kathy Ross, Curriculum Specialist for Channels of Challenge

Date: April 5, 2010

Re: Administrative Recommendations Regarding C of C Identification and  
Meeting the Needs of High Achieving Students

**RELATION OF REPORT TO:**

State/Federal Mandates:	None
Board Goal:	Improving Achievement of the Whole Child
Board Policy:	6:130 Program for the Gifted
Board Procedure:	None
Budget Implications:	Budgeted for in 2010-11 Budget

**BACKGROUND**

At both the February 8, 2010 and March 8, 2010 Board meetings, the Board discussed the proposed review of the gifted programs and services offered in District 64. Based on comments from several Board members, there does not seem to be support for conducting a complete program review of the District's Channels of Challenge program at this time.

Administration instead recommends that we separate out the issues that seem most important for the District at this time and develop specific plans that can be accomplished in the next few years.

The three questions that we believe can and should be addressed in the short term (next 1-2 years) are:

1. How can we better identify and address the needs of high achieving students who score above local averages and benchmarks but do not currently qualify for Channels of Challenge services?
2. How do we update the current Channels of Challenge identification process to reflect information available in currently used assessment tools and make improvements to the selection process?
3. How do we develop general knowledge regarding the purposes, principles and practices related to meeting the needs of gifted students and better communicate District 64's current practices available for meeting these needs?



## PROPOSED PLANS

### **1. In order to better identify and meet the needs of high achieving students who do not currently qualify for Channels of Challenge programs, three separate but related actions are recommended:**

- A. Utilize the RtI process to systematically identify and plan for high achieving students who are not currently serviced in the Channels of Challenge program.

We plan to utilize the data analysis and problem solving processes embedded in the RtI initiative to systematically identify the needs of high achieving students who are not currently serviced in the Channels of Challenge program. Dr. Farmer, Ms. Ross and I will develop specific criteria and procedures that all teachers will utilize as part of the RtI problem solving process.

Currently, teachers use specific criteria and a common process to identify students who fall below targeted benchmark levels of desired achievement in reading. These students are considered for extra remedial support through our K-8 Literacy support program. While we believe the principles of RtI can also be used to identify and plan for students' needs at the high end as well as the low end, we have not formally developed a process or criteria for teachers to consistently use for this purpose.

In order to identify students and plan for their academic needs, we will ask all grade level problem solving teams to analyze fall MAP scores and other sources of data to look for students whose learning needs enrichment or acceleration. Grade level teams will be instructed to look for students' whose fall MAP RIT score is 0.5 - 1.5 standard deviations above the District grade level mean. Ideas for differentiation within the classroom or through flexible grouping will be discussed and determined for these students.

Students whose scores are 1.5 standard deviations or more above District 64 means who are not already placed in the Channels of Challenge program, can have their academic needs further considered and planned for through an Individual Problem Solving Team approach. The Individual Problem Solving Team will include: the classroom teacher, the principal, the Channels of Challenge teacher, the parent, and other staff as determined appropriate to the discussion and development of a plan for services. Guiding principles for the development of this plan of services will include a focus on providing the best match between a student's needs and the instruction they receive and an attempt to provide instruction at an appropriate level with a peer group of learners if at all possible. In addition to differentiation opportunities within the classroom, other service options the Individual Problem Solving Team can consider for these very high achieving students (1.5 standard deviations or more above local means) include instruction outside of the grade level classroom:

- With other building support staff.
- Online programming, such as *Study Island*, *Gifted Learning Links*, etc.
- In a classroom at a different grade level for a portion of the day.
- Placement in the District's Channels of Challenge program.

- B. Systematically analyze the learning growth of all students and develop plans for students who are not meeting growth targets.

The District will continue to analyze academic growth for all students in reading and math on assessments such as the MAP and DIBELS. Data will be examined to identify students who are not making growth targets to determine if there are commonalities or patterns among these students at various grade levels. This information can be used to make changes or adaptations to instruction.

In addition to the District level analysis, grade level problem solving teams will also be required to analyze fall MAP scores and other sources of benchmark data to identify students who are not reaching growth targets. Identified students may include students who score at or above grade level means but who fail to demonstrate the anticipated levels of learning growth on the MAP assessments. Plans for addressing the learning needs of these students will be developed and include an individual goal setting conference.

- C. Utilize the Action Plans within Strategy IV of the proposed Strategic Plan to improve differentiation of instruction within all classrooms and ensure that all students' needs are being met.

We plan to implement the recommended ideas within Strategy IV of the Strategic Plan as they relate to providing staff development to strengthen teachers' ability to differentiate instruction, create common assessments that will allow teachers to assess student's level of understanding, and develop specific differentiated lessons to be used within the classroom. Use of District-wide staff development and instructional coaches are recommended as part of the Strategic Plan to further strengthen all teachers' ability to utilize proven differentiation methods to meet students' needs at all ends of the learning spectrum. These particular action plans will most likely be initiated in Year 2 (2011-12).

If the actions outlined in A, B and C as described above do not prove to meet the needs of high achieving students, a more formal review can be initiated.

**2. Make improvements to the current identification and decision-making process for placement in the Channels of Challenge program and other service options for meeting the needs of gifted students.**

In the spirit of continuous improvement, we propose to examine and refine the current identification and selection process for Channels of Challenge. The goals of this improvement effort are to make the best possible use of the assessment and data tools we currently have available, develop fair and appropriate criteria for selection and officially solidify and communicate procedures and practices to all stakeholders. Over the past few years we have begun to examine and utilize new assessment measures (MAP and updated versions of the Cognitive Abilities Test) as part of the identification process. We plan to further define and officially decide how these assessment tools will be used within a revised identification matrix. The necessary and appropriate criteria requirements for qualifying for the Channels of Challenge program at 3<sup>rd</sup> grade vs. qualifying at older grade levels will also be analyzed and determined as part of this review.

In addition, procedures and guidelines used in the Individual Problem Solving process described above as an alternative means for determining if a student should be placed in Channels of Challenge will be officially documented and communicated to all stakeholders. In a similar manner, procedures and decision-making criteria for determining other service options such as grade acceleration, use of alternative instructional programs, etc. will be reviewed and officially communicated to the Board and staff.

We believe that this work is necessary to address some concerns that have been raised regarding the selection process. We will plan for the work to be accomplished by a small committee consisting of the Curriculum Specialist for Gifted Services, a District psychologist, a gifted teacher, and a regular education teacher. Recommendations will first be presented to the Assistant Superintendent for Student Learning and then to the Board of Education. This group could begin their work this school year and develop recommendations that will be presented to the Board of Education in early winter 2011. Any changes in the identification process would, if approved, thus be ready to be utilized in the identification process for the 2011-12 school year.

**3. Provide background information for the Board of Education on foundational principles of gifted education, how these principles can be incorporated in schools today and how District 64 currently addresses these foundational principles.**

In order to determine what an ideal program of support for gifted students should look like and whether District 64's current program and services matches this ideal, an understanding of some of the foundational research and principles embedded in gifted education is needed. We do not believe we need to conduct a complete review of our gifted program to develop this knowledge for key decision makers in the District. Rather, we believe that we can review and synthesize information from sources such as the Illinois Association for Gifted Children, the National Association for Gifted Children, the National Research Center on the Gifted and Talented and leaders in the field of gifted education. This information along with an overview of current District 64 service options could be presented to the Board of Education sometime next fall. The Board could then decide if further study or review of District 64's gifted program and services were warranted.

**BUDGET**

The cost of addressing these three areas is significantly less than if we were to conduct a complete review of our current Channels of Challenge program. Some expenses related to Release Day substitutes would still be necessary and can be incorporated into the 2010-11 Department for Student Learning budget. Other expenses tied to actions in the Strategic Plan are being budgeted separately.

**NEXT STEPS**

We will ask the Board to approve the proposed plans as outlined in this report at the April 26th Board meeting.

DB:KR:km

To: Board of Education  
From: Rebecca Allard, Business Manager  
Subject: Recommended 2010-11 Student Fees  
Date: April 5, 2010

The Board of Education annually reviews and approves student fees. The attached information is for Board review and discussion at the April 5, 2010, Board of Education meeting. The recommendation to increase student fees is directly related to the District's costs.

**Park Ridge Niles Community Consolidated School District 64**  
**2010-11 Recommended School Fees**

		Proposed			
	2009-10	2010-11	\$ Change	% Change	
<b>Required Fees</b>					
Kindergarten	\$84.00	\$84.00	\$0.00	0.0%	
Elementary Grades 1-5	\$227.00	\$227.00	\$0.00	0.0%	
Middle School	\$315.00	\$315.00	\$0.00	0.0%	
<b>Participatory Fees</b>					
Instrumental Music					
Beginner	\$33.00	\$40.00	\$7.00	21.2%	Alignment of fee
Advanced	\$44.00	\$40.00	(\$4.00)	na	
Basketball	\$100.00	\$100.00	\$0.00	na	
Volleyball	\$100.00	\$75.00	(\$25.00)	na	More reflective of costs
Cross Country	\$0.00	\$25.00	NA		
Cheerleading	\$11.00	\$11.00	\$0.00	na	
Chorus - Elementary	\$5.00	\$5.00	\$0.00	na	
Chorus - Middle School	\$15.00	\$15.00	\$0.00	na	
<b>Bus Fees</b> <i>(Students who live within 1 1/2 miles of attendance center)</i>					
All Year	\$510.00	\$510.00	\$0.00	0.0%	
Cold Weather	\$305.00	\$305.00	\$0.00	0.0%	
<b>Lunch Fee</b>	\$2.30	\$2.40	\$0.10	4.3%	1. Reflects increased food costs 2. Ala Carte price increases attached
<b>Lunch Supervision Fees</b>					
Early Payment	\$140.00	\$140.00	\$0.00	0.0%	On or before July 15
Regular Payment	\$190.00	\$190.00	\$0.00	0.0%	Installment payments 2 by August 1
Late Payment	\$225.00	\$225.00	\$0.00	0.0%	After August 1
<b>Before School Fees</b>					
Plan A	\$495.00	\$495.00	\$0.00	0.0%	On or before July 15
Plan A - Payment Plan (3)	\$525.00	\$525.00	\$0.00	0.0%	3-installments of \$175 each
Plan B - Occasional	\$55.00	\$55.00	\$0.00	0.0%	10 visits
<b>Extended Day Care</b>	\$4.60	\$4.80	\$0.20	4.3%	

**Discussion on Expanding Communications with Teachers**

**Approval of Food Service Contract Renewal**

**ACTION ITEM – 10-04-2**

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Food Service Contract with Arbor Management for another year, commencing on July 1, 2010.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

# Elementary School District 64

## Park Ridge-Niles, Illinois

### MEMO

DATE : April 5, 2010

TO : Board of Education

FROM : Betty Lattanzio – Purchasing Manager  
Becky Allard – Business Manager

SUBJECT : Food Service Contract Renewal

As previously reported, Arbor Management had met 100% of their goals, in addition to implementing new changes. Some of those changes included:

1. Improved food quality.
2. More nutritional information posted where students can see it.
3. More variety.
4. Improved layout of serving lines
5. Added signage, including nutritional information, next to foods being served.
6. Expanded and improved the fresh fruit, veggie, and salad bars.

Also reported was a 17% increase in food sales since those changes went into effect.

In June 2010 our food service contract with Arbor will be subject to renewal.

Based on Arbor's performance, and the significant improvements made to our program, we are recommending renewing the contract with Arbor for another year.

Attached for your review are financial projections for the 2010-2011 school year.

In comparison to the 2009-2010 school year, some variances should be noted, The State's new mandated minimum wage has increased by 3.1% two years ago, and is first being assumed into the 2010-2011 contract. Market projections for food have increased approximately 2.5% overall. These food projections are based on weather/climate changes and growing conditions world-wide. And, Arbor has included a 1.9% increase in fees, which reflects the terms of the contract.

To help offset these variances, a 3% increase in the selling prices for the highest volume items is being recommended. Those items are listed in "**bold**" on the attached price list. Please note there will be no change in price on milk.

In a recent on-line parent survey conducted by Arbor, the majority of our parents requested a debit card system. The District will implement this debit card system in Fall 2010. The total cost for this system is \$23,000, and will be paid for over a period of four years. This expense has been built into the foodservice budget.

We are recommending that the Board of Education renew the food service contract with Arbor Management for one year, commencing July 1, 2010.



**Park Ridge-Niles School District 64**  
**2010 - 2011 Financial Projection**

**INCOME**

TOTAL STUDENT/STAFF SALES	\$	327,625
SPECIAL FUNCTION	\$	144,396
REIMBURSEMENTS	\$	46,500
<b>TOTAL INCOME</b>	<b>\$</b>	<b><u>518,521</u></b>

**EXPENSES**

FOOD COST	\$	207,408
DIRECT COST	\$	24,489
<b>LABOR COST</b> includes mandatory minimum wage adjustment	<b>\$</b>	<b>193,627</b>
ADMINISTRATIVE COST <b>The greater of 5% or 27,082</b>	\$	27,082
MANAGEMENT FEE <b>The greater of 2% or 10,833</b>	\$	10,833
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b><u>463,439</u></b>
<b>PROJECTED RESULTS</b>	<b>\$</b>	<b><u>55,082</u></b>

# PARK RIDGE- NILES SCHOOL DISTRICT 64

## 2010- 2011 SCHOOL YEAR PRICE LIST

\*Recommended increases in bold

DAILY PLATE LUNCH W/MILK	2.30	2.40
--------------------------	------	------

### SNACKS

BAGEL	0.90
BAKED CHIPS, 1.5 OZ	0.85
BREAD STICK, 1.5 OZ	0.50
BROWNIES/CAKES	1.00
CHEEZ IT, 1.5 OZ	0.75
CHURRO	1.00
APPLE BOSCO STICK (1)	<b>NEW</b>
COOKIE, OTIS SPUNKMEYER 2.3 OZ	1.00
GARDEDOS, 1.75 OZ	1.00
MUNCHIES	0.75
OREO COOKIES, 2 OZ	1.00
POP TARTS, 3.67 OZ	1.00
POP TARTS, WHOLE GRAIN, 3.67 OZ	1.00
PREMIUM ICE CREAM	1.00-2.25
PRETZELS, 6 OZ	1.00
RICE KRISPIE TREATS, 1.3 OZ	1.00
VICKIE'S CHIPS, 1.3 OZ	1.10
WELCH'S FRUIT, 2.25 OZ	1.00
YOGURT, 6 OZ	1.10
YOGURT PARFAIT, 10 OZ	1.50

### SIDE DISHES

HOT VEGETABLE (4 oz)	0.55
SEASONED FRIES (4 oz)	1.75
<b>FRENCH FRIES 4 oz</b>	<b>1.25</b>
RICE OR POTATO	0.75
SOUP - w/ crackers 12 oz	1.00
<b>CHILI, 12 OZ</b>	<b>1.25</b>
<b>CHEESE SAUCE, 2 OZ</b>	<b>0.50</b>
<b>MARINARA SAUCE, 4 OZ</b>	<b>0.60</b>
CREAM CHEESE	0.45

### ROTATING FOOD BARS

<b>SANDWICH BAR</b>	<b>3.25</b>
<b>MEXI BAR</b>	<b>2.95</b>
<b>JUMP ASIAN</b>	<b>3.95</b>
<b>PASTA BAR</b>	<b>2.95</b>

### ENTREES

BOSCO STICKS, 2 CT	2.25	2.30
CHEESEBURGER	1.85	1.90
BREADED CHICKEN SANDWICH	1.85	1.90
CHICKEN TENDERS, 3 OZ	2.75	2.85
NACHOS W/CHEESE, 4 OZ	1.40	1.45
PIZZA, 16" 8 CUT, PEPPERONI	2.30	2.40
PIZZA, 16" 8 CUT, CHEESE	2.00	2.10

### BEVERAGES

BOTTLED WATER 8 OZ	0.75
BOTTLED WATER, 16.9 OZ	1.00
GATORADE, 12 OZ	1.50
PROPEL, 12 OZ	1.50
WELCH'S 12 OZ	1.25
MILK 8 OZ	0.55
MILK - ELEMENTARY	0.45

### SALADS

BUFFALO CHICKEN SALAD	3.50
CHICKEN CAESAR SALAD	3.50
TACO SALAD	3.50
SALAD BAR	2.95



Recommended:  
March 1, 2010

**From:** LMS PTO <lincolnmiddleschool.pto@gmail.com>

**Date:** Sun, 7 Mar 2010 13:50:19 -0600

**To:**

**Subject:** Lincoln Cafeteria

On behalf of the Lincoln cafeteria committee, I would like to thank all of the parents and students who participated in the recent cafeteria survey and submitted comments and suggestions to me as to how you believed the food service at Lincoln could be improved. We received tremendous feedback on a variety of issues concerning the food, service and staff. I hope in the past few weeks your student has seen a vast improvement in all these areas. As you know, the district's middle schools received a new food provider, Arbor Management, this year. They have been very attentive in addressing our concerns and timely changes have been implemented. Based on your suggestions and responses, various food bars are now offered including salad, pasta, Asian, sandwich and hamburger. Healthy food choices have been made available and, due to students request, the previous, familiar choices of pizza and cookies have returned. I hope your student has made you aware of the new and improved Lincoln cafeteria. The service area has been repainted and signs advertising the menu and its pricing have been made more visible. Monthly menus are offered online through the District 64 website as well as displayed in the cafeteria area. For parents whose children have specific dietary issues, the cafeteria manager now has a manual containing nutritional information on most food items served and she can be phoned directly for that information. We will continue to meet with the Arbor food providers on issues that come to our attention over the next few months. Future topics include the continuing process of integrating healthy food selections into the menu and the possibility of a debit card system students could scan at check out. Thank you once again for all of your suggestions and if you have any further comments please contact me.

*Catherine Gill-Sakowicz*  
LINCOLN PARENT

**APPROVAL OF ROOSEVELT SOUND INSULATION PROJECT BIDS****ACTION ITEM 10-04-3**

I move that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, award the 2010 Roosevelt Sound Insulation Project as presented:

6.1 General Trades and Demolition	L.J. Morse Construction Co.	Contract Amount:	\$629,700.00
6.5 Casework	Lowery McDonnell Co.	Contract Amount:	\$220,096.00
8.0 Windows	3F Corporation	Contract Amount	\$411,000.00
9.5 Acoustical Ceilings	Just Rite Acoustics, Inc.	Contract Amount:	\$85,640.00
15.0 Mechanical	Premier Mechanical, Inc.	Contract Amount:	\$2,137,300.00
15.9 Temperature Controls	Johnson Controls, Inc.	Contract Amount:	\$312,185.00
16.1 Electrical and Fire Alarm	Senate Electrical Construction	Contract Amount:	\$498,710.00
		Total Award:	\$4,294,631.00

Moved By:\_\_\_\_\_ Seconded By:\_\_\_\_\_

AYES:

NAYS:

ABSENT:

4/5/10



March 31, 2010

Ms. Rebecca Allard  
Park Ridge – Niles CCSD 64  
164 South Prospect Avenue  
Park Ridge, Illinois 60068

RE: **52087398 Roosevelt Sound Abatement**  
**Bid Results and Contract Award Recommendation**

Dear Ms. Allard:

At 1:00 P.M. on March 15, 2010, sealed bids for the above referenced project were received and publicly opened at the District office. The Bid Tabulation sheets for all seven bid packages are enclosed.

After bids were opened as well as during the scope review process, it was identified that two bidders did not meet all of the Contract requirements. The first was Manusos General Contracting (Bid Package 6.1 General Trades & Demolition), who did not include costs for the Alternates, and the second was Midwest Acoustics (Bid Package 9.5 Acoustical Ceilings), who missed a portion of their scope of work. For these reasons, both of the above bidders formally withdrew their bids and the second low bidders are recommended.

To delineate costs of the Sound Abatement work and Life Safety work, two alternates were solicited from the bidders. A few bidders misinterpreted the Drawings, and provided Alternate costs that should have been included in the base bid. Also, the fire alarm work should have been delineated on the Drawings as Alternate 1. However, these costs were clearly identified on the bid forms and included in the overall bids, just in the wrong locations. A spreadsheet is attached reflecting the correct separation of the FAA and School District costs.

Final recommendations are made based on the lowest responsible and qualified bidders. Bovis Lend Lease met with each of the recommended bidders to review and confirm the work scope, construction schedule and project requirements. In addition, references were checked to confirm performance on similar size projects. The recommended contractors showed a clear understanding of the project scope and their bid documents were found to be in compliance with the bid requirements. Bovis Lend Lease hereby recommends awarding the following Contracts:

6.1 General Trades & Demolition	L.J. Morse Construction Co.	Contract Amount:	\$629,700.00
6.5 Casework	Lowery McDonnell Co.	Contract Amount:	\$220,096.00
8.0 Windows	3F Corporation	Contract Amount:	\$411,000.00
9.5 Acoustical Ceilings	Just Rite Acoustics, Inc.	Contract Amount:	\$85,640.00
15.0 Mechanical	Premier Mechanical, Inc.	Contract Amount:	\$2,137,300.00
15.9 Temperature Controls	Johnson Controls, Inc.	Contract Amount:	\$312,185.00
16.1 Electrical and Fire Alarm	Senate Electrical Construction	Contract Amount:	\$498,710.00
		<b>Total:</b>	<b>\$4,294,631.00</b>



We understand that this recommendation will be forwarded to the School Board for approval on April 5, 2010. Should you have any questions, please do not hesitate to call.

Sincerely,  
**Bovis Lend Lease, Inc**  
As Agent for Park Ridge – Niles CCSD 64

A handwritten signature in black ink, appearing to read "David Fleming".

David Fleming  
Project Manager

cc: Roy Jensen – Park Ridge - Niles CCSD 64  
Lindsay Butler – Federal Aviation Administration  
Carol Pugh, Andrew Jose – GreenAssociates, Inc.  
John Doherty – Bovis Lend Lease

**BID TABULATION SUMMARY SHEET**  
UPDATED 03/30/10



		Total # of Bids: 35			
Trade Package	Trade Contractor	Budget	Award Recommendation	Variance (\$)	Variance (%)
6.1 General Trades & Demolition	LJ Morse	\$ 333,530	\$ 629,700	\$ (296,170)	88.8%
6.5 Casework	Lowery McDonnell	\$ 52,000	\$ 220,096	\$ (168,096)	323.3%
8.0 Windows	3F Corp.	\$ 567,520	\$ 411,000	\$ 156,520	-27.6%
9.5 Acoustical Ceilings	Just Rite Acoustics	\$ 129,215	\$ 85,640	\$ 43,575	-33.7%
15.0 Mechanical	Premier Mechanical	\$ 2,052,508	\$ 2,137,300	\$ (84,792)	4.1%
15.9 Temperature Controls	Johnson Controls	\$ 352,080	\$ 312,185	\$ 39,895	-11.3%
16.1 Electrical and Fire Alarm	Senate Electrical	\$ 376,945	\$ 498,710	\$ (121,765)	32.3%
<b>TOTAL AWARDED CONTRACTS</b> <b>(Includes Alternates 1 and 2)</b>		<b>\$ 3,863,798</b>	<b>\$ 4,284,631</b>	<b>\$ (430,833)</b>	<b>11.2%</b>



	Trade Contractor	FAA - SOUND ABATEMENT COSTS			CCSD 64 - LIFE SAFETY COSTS (ALTERNATE 1)			CCSD 64 - ROOM 114C COSTS (ALTERNATE 2)		
		Budget	Cost	Variance (\$)	Variance (%)	Budget	Cost	Variance (\$)	Variance (%)	Variance (%)
6.1	General Trades & Demolition	\$ 241,435	\$ 575,000	\$ (333,565)	138.2%	\$ 82,095	\$ 52,700	\$ 29,395	-42.8%	-
6.5	Casework	\$ 52,000	\$ 220,096	\$ (168,096)	323.3%	\$ -	\$ -	\$ -	-	-
8.0	Windows	\$ 567,520	\$ 411,000	\$ 156,520	-27.6%	\$ -	\$ -	\$ -	-	-
9.5	Acoustical Ceiling	\$ 129,215	\$ 84,490	\$ 44,725	-34.6%	\$ -	\$ -	\$ -	-	-
15.0	Mechanical	\$ 2,052,508	\$ 2,137,300	\$ (84,792)	4.1%	\$ -	\$ 1,150	\$ (1,150)	-	-
15.9	Temperature Controls	\$ 352,080	\$ 312,185	\$ 39,895	-11.3%	\$ -	\$ -	\$ -	-	-
16.1	Electrical and Fire Alarm	\$ 218,045	\$ 414,067	\$ (196,022)	89.9%	\$ 158,900.00	\$ 84,643	\$ 74,257	-46.7%	-
		<b>\$ 3,612,803</b>	<b>\$ 4,164,138</b>	<b>\$ (551,335)</b>	<b>16.0%</b>	<b>\$ 260,996</b>	<b>\$ 138,493</b>	<b>\$ 122,502</b>	<b>-44.8%</b>	<b>-</b>

NOTE: Alternates 1 and 2 were designed to delineate the costs of the Sound Abatement work and the Life Safety work (see below for Alternate descriptions). A few of the low bidders misinterpreted the drawings, and provided Alternate costs that should have been in the base bid. Also, the Fire Alarm work was mistakenly not delineated on the Drawings as Alternate 1 (Life Safety work). The separation shown above corrects these issues and aligns the costs appropriately.

#### Alternate 1 - Life Safety Work

The Base Bid for this project includes all work associated with, or as a result of, the Sound Abatement. Costs for Life Safety work, as delineated on the Drawings as Alternate 1, include repairs to fire/smoke rated penetrations, extensions of existing walls (to deck) for fire/smoke rated walls, masonry patching, added masonry control joints, misc. roof repair, and the reworking of a storage room to meet current code requirements.

#### Alternate 2 - Room 114C

The cost for work at Classroom 114C, as delineated on the Drawings as Alternate 2, includes a new gypsum board wall, door and frame.





6 Bids Received								
Description		Budget						
Bid Form								
Addenda 1 & 2								
Forms G-11 - G-22								
Experience and References								
10% Bid Bond								
Base Bid		\$ 241,435						
Alternate 1 - Life Safety Work		\$ 92,095.00						
Alternate 2 - Room 114C		\$						
Base Bid with Alternates 1 and 2		\$ 333,530						
Award Recommendations								
Contract Amount								

1	2	3	4	5	6	7	8
Doherty Constr.	Happ Builders	LJ Morse	Manusos*	Pasch & Sons	Paul Borg Co.	R.L. Sohol	
YES	YES	YES	YES	YES	YES		
YES	YES	YES	YES	YES	YES		
YES	YES	YES	YES	YES	YES		
YES	YES	YES	YES	YES	YES		
YES	YES	YES	YES	YES	YES		
\$ 883,785	\$ 740,000	\$ 575,000	\$ 577,000	\$ 998,800	\$ 1,297,000	NO BID	
\$ 94,000	\$ 57,500	\$ 52,700		\$ 4,500	\$ 50,000		
\$ 5,700	\$ 7,800	\$ 2,000		\$ 4,500	\$ 15,000		
\$ 983,485	\$ 805,300	\$ 629,700	\$ 577,000	\$ 1,007,800	\$ 1,362,000	NO BID	\$

APPARENT LOW BIDDER	
LJ Morse (including Alt.1)	
YES	
YES	
YES	
YES	
YES	
\$ 575,000	
\$ 52,700	
\$ 2,000	
\$ 629,700.00	
LJ Morse	
\$ 629,700	

\*Manusos General Contracting withdrew their bid, as the Alternates were not included on their bid form.

52087398 Park Ridge Niles CCSD 64  
Roosevelt School Sound Abatement

BID TABULATION  
6.5 Casework  
UPDATED 03/30/10



1 Bids Received							
Description		Budget					
Bid Form							
Addenda 1 & 2							
Forms G-11 - G-22							
Experience and References							
10% Bid Bond							
Base Bid		\$ 52,000					
Alternate 1 - Life Safety Work		\$ -					
Alternate 2 - Room 114C**		\$ -					
Base Bid with Alternates 1 and 2		\$ 52,000					
Award Recommendations							
Contract Amount							

APPARENT LOW BIDDER	1	2	3	4	5	6	7	8
Lowery McDonnell (including A&L)	Carroll Seating	Larson Equip.	Lowery McDonnell					
YES			YES					
YES			YES					
YES			YES					
YES			YES					
YES			YES					
\$ 218,071	NO BID	NO BID	\$ 219,071					
\$ -								
\$ 1,025			\$ 1,025					
\$ 220,096.00	NO BID	NO BID	\$ 220,096	\$ -	\$ -	\$ -	\$ -	\$ -
Lowery McDonnell								
\$ 220,096								

\*\*There is no Alternate 2 (Room 114C) work for the Casework bid package. All costs should have been included in the base bid.

52087398 Park Ridge Niles CCSD 64  
Roosevelt School Sound Abatement

BID TABULATION  
8.0 Windows  
UPDATED 03/30/10



6 Bids Received									
Description		Budget							
Bid Form									
Addenda 1 & 2									
Forms G-11 - G-22									
Experience and References									
10% Bid Bond									
Base Bid		\$ 567,520							
Alternate 1 - Life Safety Work		\$ -							
Alternate 2 - Room 114C**		\$ -							
Base Bid with Alternates 1 and 2		\$ 567,520							
Award Recommendations									
Contract Amount									

1	2	3	4	5	6	7	8
3F Corp.	Auburn Corp.	Commercial Window Inst's	IFD Inc / Associated Env.	Jensen Window	Krull Window	Midwest Contract Glazing	RWS, Inc.
YES	YES			YES	YES	NO	YES
YES	YES			YES	YES	YES	YES
YES	NO			YES	YES	YES	YES
YES	YES			YES	YES	YES	YES
YES	YES			YES	YES	YES	YES
\$ 408,000	\$ 520,000	NO BID	NO BID	\$ 502,590	\$ 459,366	\$ 516,130	\$ 523,305
\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
\$ 3,000	\$ -			\$ 4,461	\$ 5,076	\$ -	\$ -
\$ 411,000	\$ 520,000	NO BID	NO BID	\$ 507,051	\$ 463,442	\$ 516,130	\$ 523,305

APPARENT LOW BIDDER
3F Corp. (Including Alt's)
YES
YES
YES
YES
YES
\$ 408,000
\$ -
\$ 3,000
\$ 411,000.00
3F Corp.
\$ 411,000

\*\*There is no Alternate 2 (Room 114C) work for the Windows bid package. All costs should have been included in the base bid.

52087398 Park Ridge Niles CCSD 64  
Roosevelt School Sound Abatement

**BID TABULATION**  
9.5 Acoustical Ceilings  
UPDATED 03/30/10



3 Bids Received							
Description		Budget					
Bid Form							
Addenda 1 & 2							
Forms G-11 - G-22							
Experience and References							
10% Bid Bond							
Base Bid		\$ 129,215					
Alternate 1 - Life Safety Work		\$ -					
Alternate 2 - Room 114C**		\$ -					
Base Bid with Alternates 1 and 2		\$ 129,215					
Award Recommendations							
Contract Amount							

1	2	3	4	5	6	7	8
Just Rite Acoustics	Midwest Acoustics	LJ Morse					
YES	YES	YES					
YES	YES	YES					
YES	YES	YES					
YES	YES	YES					
YES	YES	YES					
\$ 83,630	\$ 69,999	\$ 87,940					
\$ 1,150	\$ 864	\$ 1,235					
\$ 860	\$ 816	\$ 1,071					
\$ 85,640	\$ 71,679	\$ 90,246					

\*Midwest Acoustics withdrew their bid due to missing scope, hence the 2nd low bidder is recommended.  
 \*\*There is no Alternate 2 (Room 114C) work for the Acoustical Ceilings bid package. All costs should have been included in the base bid.



11 Bids Received

Description	Budget
Bid Form	
Addenda 1 & 2	
Forms G-11 - G-22	
Experience and References	
10% Bid Bond	
Base Bid	\$ 2,052,508
Alternate 1 - Life Safety Work	\$ -
Alternate 2 - Room 114C**	\$ -
Base Bid with Alternates 1 and 2	\$ 2,052,508
Award Recommendations	
Contract Amount	

APPARENT LOW BIDDER
Premier Mechanical (Including A.M.)
YES
YES
YES
YES
YES
YES
\$ 2,132,000
\$ -
\$ 5,300
\$ 2,137,300
Premier Mechanical
\$ 2,137,300

1	2	3	4	5	6	7	8	9	10	11
Actelli Heating & Piping	Air Con Refrig. & Heating	Ideal Heating Co.	International Piping Systems	Martin Peterson Company	Mechanical Concepts	Monaco Mechanical	Oak Brook Mechanical	Premier Mechanical	Vorts Mechanical	Quality Control Systems Inc.
YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	NO	YES	YES	YES	YES	YES
YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
\$ 2,280,000	\$ 3,309,700	\$ 2,439,500	\$ 2,287,000	\$ 2,463,000	\$ 2,189,188	\$ 2,676,000	\$ 2,786,000	\$ 2,132,000	\$ 2,440,000	\$ 2,408,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 12,000	\$ -	\$ 5,000	\$ 15,000	\$ 10,000	\$ 6,000	\$ 6,500	\$ 14,455	\$ 5,300	\$ 6,000	\$ 12,000
\$ 2,292,000	\$ 3,309,700	\$ 2,444,500	\$ 2,312,000	\$ 2,473,000	\$ 2,195,188	\$ 2,682,500	\$ 2,800,455	\$ 2,137,300	\$ 2,446,000	\$ 2,430,000

\*\*There is no Alternate 2 (Room 114C) work for the Mechanical bid package. All costs should have been included in the base bid.

52087398 Park Ridge Niles CCSD 64  
Roosevelt School Sound Abatement

**BID TABULATION**  
15.9 Temperature Controls  
UPDATED 03/30/10



1 Bids Received		1	2	3	4	5	6	7	8
APPARENT LOW BIDDER		Johnson Controls (Including Alt.1)							
Bid Form	Budget	YES							
Addenda 1 & 2		YES							
Forms G-11 - G-22		YES							
Experience and References		YES							
10% Bid Bond		YES							
Base Bid	\$ 352,080	\$ 310,075							
Alternate 1 - Life Safety Work	\$ -	\$ -							
Alternate 2 - Room 114C**	\$ -	\$ 2,110							
Base Bid with Alternates 1 and 2	\$ 352,080	\$ 312,185							
Award Recommendations		Johnson Controls							
Contract Amount		\$ 312,185							

\*\*There is no Alternate 2 (Room 114C) work for the Temperature Controls bid package. All costs should have been included in the base bid.



7 Bids Received		APPARENT LOW BIDDER										
Description		Senata Electrical (Including Alternates)										
Bid Form	Budget	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Addenda 1 & 2		YES	YES	NO	YES	YES	YES	YES	YES	YES	YES	YES
Forms G-11 - G-22		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Experience and References		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
10% Bid Bond		YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Base Bid	\$ 218,045	\$ 573,820	\$ 542,798	\$ 1,147,143	\$ 701,694	\$ 438,900	\$ 548,925	\$ 497,700				NO BID
Alternate 1 - Life Safety Work*	\$ 158,900.00	\$ -	\$ -	\$ 500,000	\$ -	\$ 138,700	\$ -	\$ -				
Alternate 2 - Room 114C**	\$ -	\$ 820	\$ 1,400	\$ -	\$ 1,800	\$ 1,400	\$ 1,434	\$ 1,010				
Base Bid with Alternates 1 and 2	\$ 376,945	\$ 574,640	\$ 544,198	\$ 1,647,143	\$ 703,494	\$ 579,000	\$ 548,359	\$ 498,710				NO BID
Award Recommendations												
Contract Amount												

\*Alternate 1 (Life Safety work) should have included the fire alarm replacement work, but was not delineated on the Drawings. Therefore the fire alarm replacement cost was included in the base bid.

\*\*There is no Alternate 2 (Room 114C) work for the Electrical and Fire Alarm bid package. All costs should have been included in the base bid.

**APPROVAL OF ROOSEVELT ASBESTOS ABATEMENT WORK (FAA FUNDING)**

**ACTION ITEM 10-04-4**

I move that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, award the Roosevelt Asbestos Abatement work as presented:

Asbestos Abatement	Colfax Corporation	Contract Amount:	\$77,800.00
--------------------	--------------------	------------------	-------------

Moved By:\_\_\_\_\_ Seconded By:\_\_\_\_\_

AYES:

NAYS:

ABSENT:

4/5/10



# **ENVIRON**

March 23, 2010

Mr. Roy Jensen  
Supervisor - Buildings and Grounds  
Community Consolidated School District 64  
164 South Prospect Avenue  
Park ridge, Illinois 60631

Re: Contractor Bids for Asbestos Abatement  
Roosevelt School – Summer Noise Abatement work  
Project 21 24099A

Dear Mr. Jensen:

Contractor bids for the referenced project were publicly opened on March 3, 2010. A total of nine (9) asbestos abatement contractors submitted bids for the work. The low bidder for the Summer Abatement Work (Base Bid B) was SB Enterprises (SBE) of Chicago, Illinois in the amount of \$55,831. A copy of the Bid tabulation is attached.

ENVIRON contacted SBE to discuss their bid and qualifications for the work. The estimator for SBE, Mr. Luther Rogers, reported that there was an error in their bid and SBE requested that they be allowed to retract their bid.

A letter from SBE is attached which requests withdrawal of their Bid because they believed that all work (Spring Break and Summer Work) would be awarded to the same contractor. Please note that in ENVIRON's Bid Documents (Project Manual), the Bid Form clearly states that "The Owner may elect to award the abatement work to different contractors with the low bid for each work area". This was also clearly reiterated during the contractor's walk through.

ENVIRON is concerned that SBE is not aware of proper bidding procedures and may not have a clear understanding of the project. This was further exhibited last week when SBE was the low bidder for another School District (Oak Park School District 97) and SBE also asked to retract their bid on that project. Additionally, ENVIRON has never worked with SBE and thus has no first-hand knowledge of their capabilities.

Therefore, it is ENVIRON's opinion that School District 64 should not award the contract to the reluctant low bidder, SBE. We feel that it is in School District 64's best interest that the work be awarded to the second low bidder, Colfax Corporation (Colfax).

Colfax is an Illinois licensed Asbestos Abatement contractor that has been in business for close to 20 years. ENVIRON has overseen many successful abatement projects that were completed by Colfax in the past. We interviewed the estimator for Colfax, Mr. Alex Tennant about the scope of work on this project and the work schedule. Mr. Tennant appeared to have a clear understanding of the scope of work, stated that they have adequate supplies and workmen to complete the project on schedule, they are comfortable with their bid, and they want to be awarded the project.

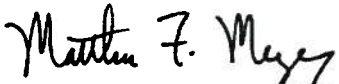
Mr. Roy Jensen

- 2 -

March 23, 2010

Therefore, our office recommends that the project be awarded to the second low bidder, Colfax Corporation for the amount of \$77,800. If you have any questions or require additional information, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Matthew F. Meyer". The signature is written in a cursive style with a large, stylized "M" and "F".

Matthew F. Meyer, CHMM

Senior Associate

Direct Dial 773.272.3527

E-mail: [mmeyer@environcorp.com](mailto:mmeyer@environcorp.com)

**SB ENTERPRISES, INC.**1401 E. 79<sup>th</sup> Street, Chicago, Illinois 60619

(773) 221-7221

Fax (773) 221-7272

March 9, 2010

Mr. Roy Jensen  
Community Consolidated School District #64  
164 S. Prospect Avenue  
Park Ridge, Illinois, 60068

Via Fax 847-318-4351

Mr. Jensen,

Per request of the Community Consolidated School District #64 environmental consultant, Mr. Matthew Meyer of Environ International, Inc., SB Enterprises, Inc. (SBE) was asked to write this letter to serve as notice that we respectfully request removal as lowest qualified bidder for Base Bid "B" of the asbestos abatement project for the Roosevelt School located at 1001 S. Fairview, Park Ridge, Illinois, 60068. It was the understanding of our office, as outlined in the specifications, that it was the "Owner's intent to award a contract to only one Contractor for all work on this project". As a result SBE's bidding summation process, including overhead and profits, were distributed unequally amongst base bids "A-D" in order to be more competitive with the assumption that the total project would be awarded to one contractor.

SBE would like to be awarded this project and perform the environmental services as outlined in the specifications, but only if awarded the total project, base bids "A-D". SBE is recognized as a leader in providing a wide range of occupational health, asbestos, and other environmental contracting and consulting services and wants to be recognized as a company that epitomizes excellence in terms of servicing your needs. Unfortunately SBE cannot perform the work as outlined in Base Bid "B" and respectfully request removal as the lowest qualified base bid "B" bidder.

SBE appreciates the time taken to review this request and patiently await your response. Please feel free to contact me if you have further questions or require additional information.

Sincerely,

Luther Rogers

Superintendent

cc: Matt Meyer-Environ

# ENVIRON

## BID TABULATION ASBESTOS ABATEMENT COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 MARCH 2, 2010 @ 1:00 P.M.

3

12:30 P.M.

CONTRACTOR NAME	BID BOND	ADDENDUM #1	BASE BID A	BASE BID B	BASE BID C	BASE BID D
Angel						
Associated Returned doc's	yes	yes	12,500	172,000	NO BID	NO BID
Celtic						
Champion Returned doc's	yes	yes	\$8,000	102,000	8,500	112,000
Colfax Returned doc's	yes	yes	22,100	77,800	25,400	89,400
DEM						
EHS Industries						
Holian Returned doc's	yes	yes	22,000	170,000	NO BID	NO BID
Kinsale						
LUSE Returned doc's	yes	yes	17,000	127,000	17,595	132,000
MCS						
NES NO RETURN	yes	yes	10,750	147,500	13,000	160,000
SBE NO RETURN	yes	yes	14,444	55,831	15,166	59,831
Tecnica Returned doc's	yes	yes	24,100	146,385	25,780	156,630
Universal NO RETURN	yes	NO	\$15,000	\$158,000	\$16,300	\$170,000

**APPROVAL OF LINCOLN LOCKER ROOM RENOVATION PROJECT BID****ACTION ITEM 10-04-5**

I move that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, award the Lincoln School Locker Room Renovation Project Bids as presented:

4.1 Masonry	Piazza Masonry, Inc.	Contract Amount:	\$15,500.00
6.1 General Trades	Boller Construction	Contract Amount:	\$84,700.00
16.1.Electrical & Fire Alarm	Genesis Electric	Contract Amount	\$9,580.00
Lockers	Carroll Seating Company	Contract Amount:	\$17,500.00
		Total Award:	\$127,280.00

Moved By:\_\_\_\_\_ Seconded By:\_\_\_\_\_

AYES:

NAYS:

ABSENT:

4/5/10



March 30, 2010

Ms. Rebecca Allard  
Park Ridge – Niles CCSD 64  
164 South Prospect Avenue  
Park Ridge, Illinois 60068

RE: 52087398 Lincoln School 2010 Life Safety Implementation  
Bid Release 2 (Locker Rooms) Bid Results and Contract Award Recommendation

Dear Ms. Allard:

At 2:00 P.M. on March 25, 2010, sealed bids for the above referenced project were received and publicly opened at the District office. This work was previously bid as a Bid Alternate under Bid Release 1, but was re-bid due to a bid irregularity. The Bid Tabulation sheets for all three bid packages are enclosed.

The lockers will be purchased by the School District separately, to expedite the long fabrication process and ensure that material will be delivered in time for installation this summer. The cost information for the lockers is included with this recommendation to provide the complete cost of work at the Locker Rooms.

Final recommendations are made based on the lowest responsible and qualified bidders. Bovis Lend Lease met with the lowest bidder for each of the below bid packages to review and confirm the work scope, construction schedule and project requirements. The recommended contractors showed a clear understanding of the project scope and their bid documents were found to be in compliance with the bid requirements. Bovis Lend Lease hereby recommends awarding the following Contracts:

4.1 Masonry	Piazza Masonry, Inc.	Base Bid:	\$15,500.00
6.1 General Trades & Demolition	Boller Construction	Base Bid:	\$84,700.00
16.1 Electrical & Fire Alarm	Genesis Electric	Base Bid:	\$9,580.00
Lockers	Carroll Seating Company	Base Bid:	\$17,500.00
		Total:	\$127,280.00

We understand that this recommendation will be forwarded to the School Board for approval on April 5, 2010. Should you have any questions, please do not hesitate to call.

Sincerely,  
**Bovis Lend Lease, Inc**  
As Agent for Park Ridge – Niles CCSD 64

David Fleming  
Project Manager

cc: Roy Jensen – Park Ridge - Niles CCSD 64  
Carol Pugh, Andrew Jose – GreenAssociates, Inc.  
John Doherty – Bovis Lend Lease

**Bovis Lend Lease, Inc.**  
One North Wacker Drive, Suite 850  
Chicago, IL 60606

Telephone 312 245 1000  
Facsimile 312 245 1379  
[www.bovislendlease.com](http://www.bovislendlease.com)

**BID TABULATION SUMMARY SHEET**  
 UPDATED 03/25/10



Trade Package		Trade Contractor	Budget*	Award Rec	Total # of Bids: 8		
					Variance (\$)	Variance (%)	Average Bid
4.1	Masonry	Piazza Masonry	\$ 24,000	\$ 15,500	\$ 8,500	-35.4%	\$ 25,143
6.1	General Trades and Demolition	Boller Construction	\$ 83,200	\$ 84,700	\$ (1,500)	1.8%	\$ 89,800
16.1	Electrical and Fire Alarm	Genesis Electric	\$ 982	\$ 9,580	\$ (8,598)	875.6%	\$ 9,580
-	Lockers**	Carroll Seating	\$ 17,500	\$ 17,500	\$ -	0.0%	\$ 26,167
<b>TOTAL AWARDED CONTRACTS</b>			<b>\$ 125,682</b>	<b>\$ 127,280</b>	<b>\$ (1,598)</b>	<b>1.3%</b>	

\*See comments on the individual Trade Package Bid Tabulation sheets for more information.

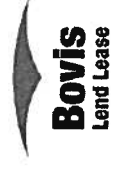
\*\*Due to the long fabrication/delivery time required, the District has elected to purchase the lockers separately to expedite the process.



2 Bids Received		1	2	3	4	5
APPARENT LOW BIDDER		Jimmy'Z Masonry	Piazza Masonry	Pyzik Masonry		
Description						
Budget*						
Bid Forms		NO	NO			
Addenda (from Bid Release 1)		YES	YES			
Forms G-11 - G-22		YES	YES			
Experience and References		YES	YES			
10% Bid Bond						
Base Bid*	\$ 24,000	\$ 34,785	\$ 15,500	NO BID		
No Alternate						
Award Recommendations						
Base Bid Contract Amount						

\*The Budget Cost shown is the Alternate 1 cost (from Bid Release 1) that would have been incurred had the Alternate not been rejected. Note that, for the Masonry Bid Package from Bid Release 1, the cost from the second low Bidder is used for the Budget; a cost was not received from the low Bidder due to a bid irregularity.





2 Bids Received						
Description		APPARENT LOW BIDDER				
		1 2 3 4 5				
		Boller Construction Expedia Construction Frontier Construction				
Bid Forms	Budget*					
Addenda (from Bid Release 1)		YES		YES		
Forms G-11 - G-22		YES		YES		
Experience and References		YES		YES		
10% Bid Bond		YES		YES		
Base Bid*	\$ 83,200	\$ 84,700	NO BID	\$ 94,900		
No Alternate						
Award Recommendations						
Base Bid Contract Amount						

\*The Budget Cost shown is the Alternate 1 cost (from Bid Release 1) that would have been incurred had the Alternate not been rejected. Note that for the General Trades Bid Package, the cost for the Lockers was removed from the Budget for comparison purposes.



1 Bids Received					
Description		Budget*			
<b>Bid Forms</b>					
Addenda (from Bid Release 1)					
Forms G-11 - G-22					
Experience and References					
10% Bid Bond					
<b>Base Bid*</b>	\$	982			
No Alternate					
<b>Award Recommendations</b>					
<b>Base Bid Contract Amount</b>					

APPARENT LOW BIDDER	1	2	3	4	5
Genesis Electric	Divane Bros. Electrical	Genesis Electric			
0					
NO		NO			
YES		YES			
YES		YES			
YES		YES			
\$	NO BID	\$ 9,580			
Genesis Electric					
\$ 9,580					

**\*The Budget Cost shown is the Alternate 1 cost (from Bid Release 1) that would have been incurred had the Alternate not been rejected.**



<b>Bids Received</b>					
<b>Description</b>	<b>Budget*</b>	<b>Carroll Seating</b>	<b>Indoff Industries</b>	<b>Larson Equipment</b>	
Per Drawings / Specifications**		YES	YES	YES	
<b>Base Bid*</b>	\$ 17,500	\$ 17,500	\$ 26,000	\$ 35,000	
<b>Recommendation</b>					
<b>Contract Amount</b>					

\*The Budget Cost shown is the Alternate 1 cost (from Bid Release 1) that would have been incurred had the Alternate not been rejected.

**\*\*All bids provided side-hinged locker doors, with a recessed handle in lieu of the specified top-hinged due to product availability.**

**APPROVAL OF JEFFERSON ARRA FUNDED PROJECT BID**

**ACTION ITEM 10-04-6**

I move that the Board of Education of Community Consolidated School District #64,  
Park Ridge-Niles, Illinois, award the Jefferson ARRA Funded Project Bid as presented:

General Trades	Expedia Construction Company	Contract Amount:	\$297,200.00
----------------	---------------------------------	------------------	--------------

Moved By:\_\_\_\_\_ Seconded By:\_\_\_\_\_

AYES:

NAYS:

ABSENT:

4/5/10

31 March 2010

Ms. Rebecca Allard  
Business Manager  
Community Consolidated School District 64  
164 South Prospect Avenue  
Park Ridge, Illinois 60068

RE: Jefferson Courtyard and MPR Implementation  
Project No. 1341-200940

Dear Ms. Allard:

On 25 March 2010 at 1:00 PM we received and opened bids for the referenced project. Six bids were received and are summarized on the attached Bidders Tabulation List.

This project includes the renovation of the courtyard, MPR and PTO spaces. Work includes site work, landscaping, carpentry, concrete, finishes, HVAC, plumbing and electrical work.

The low bid was submitted by DTS Enterprises Inc. The second low bid was submitted by Expedia Construction Corporation. The bids were complete and correct, the addendum was acknowledged, all required attachments were submitted and the bid met the requirements of the Contract Documents.

We have reviewed the scope of work with Ricardo Pinel of DTS Enterprises, Inc. Ricardo first voiced concern regarding their bid and later stated they would honor their bid. He has indicated that there are no qualifications or exceptions to the bid, and their review of the scope of work was complete. Ricardo Pinel of DTS Enterprises, Inc. had visited the site, and he is familiar with the existing conditions. I have also reviewed the scope of work with Chris Van Der Slik of Expedia Construction Corporation. He has indicated that there are no qualifications or exceptions to the bid, and their review of the scope of work was complete. Rob Hadley and Chris Van Der Slik of Expedia Construction Corporation had visited the site, and they are familiar with the existing conditions.

The scope of work at Jefferson for this summer's project includes scheduling and coordination of many trades, including demolition, concrete, landscaping, underground piping, electrical, mechanical, flooring, ceilings, masonry, painting, carpentry, roofing in two separate areas of the building - all while fully occupied by summer students and the day care center. Of the five reference projects researched, the low bidder DTS had reports on four of them for schedules not met or scheduling issues. Three projects listed deficient work requiring corrections and deficiencies in coordination of subcontractors. Reference's description of performance listed three as acceptable, one fair and one poor.

Enlightened Design  
Practical Solutions

Based upon this type of project requiring many trades working together and sequenced properly, GA has reservations about the low bidder's ability to complete the project on time. The references do not show a successful record of projects. The second low bidder has worked previously and satisfactorily in the District and is recommended for this work.

Should you have any other questions regarding this project and the bids received, do not hesitate to contact us.

Sincerely,



Andrew Jose

111 Deertake Road, Suite 135  
Deerfield, Illinois 60015-4998  
telephone 847-317-0852  
facsimile 847-317-0899  
[www.greenassociates.com](http://www.greenassociates.com)

George W. Reigle, AIA  
Carole Donovan Pugh, AIA  
Colin A. Marshall, AIA  
Gerald L. Guy, PE  
William H.R. Taylor, AIA  
Lynn D. Gibbons

# BIDDERS TABULATION LIST

**GreenAssociates, Inc.**  
111 Deerlake Road, Suite 135  
Deerfield, Illinois 60015  
Telephone 847-317-0852  
Facsimile 847-317-0899

**Client:** Park Ridge Niles SD 64  
**Project:** Jefferson School Improvements  
**Project Number:** 1341-200940  
**Date/Time:** 25 Mar 10 1:00 PM



	Bidder	Bid Bond	Addenda 1	COURTYARD BID				MULTI-PURPOSE ROOM BID				Base Bids Total
				Base Bid	Alternate 1 Omit Pavers	Alternate 2 Provide Med. Shrubs	Alternate 3 Omit Benches	Base Bid	Alternate 1 Omit HVAC Replacement	Alternate 2 Omit PTO Renovation	Alternate 3 Omit Light Fixtures	
1	Boller Construction Co	✓	✓	\$144,000	(\$3,850)	(\$760)	(\$2,150)	\$156,000	(\$50,425)	(\$23,300)	(\$9,000)	\$300,000
2	DTS Enterprises	✓	✓	\$111,000	(\$3,000)	(\$2,500)	(\$2,400)	\$138,800	(\$24,000)	(\$18,000)	(\$2,000)	\$249,800
3	Expedia Construction Co	✓	✓	\$129,000	(\$4,000)	(\$750)	(\$2,200)	\$168,200	(\$48,300)	(\$21,600)	(\$10,100)	\$297,200
4	Forest Company	✓	✓	\$129,000	(\$4,820)	(\$1,760)	(\$3,130)	\$169,000	(\$26,500)	(\$22,000)	(\$6,000)	\$298,000
5	Happ Builders	✓	✓	\$125,000	(\$3,900)	(\$800)	(\$2,200)	\$175,000	(\$53,000)	(\$19,000)	(\$9,200)	\$300,000
6	Simpson Construction Co	✓	✓	\$137,560	(\$3,800)	(\$750)	(\$2,100)	\$201,680	(\$60,080)	(\$19,200)	(\$16,000)	\$339,240
7												
8												
9												
10												

## Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda  
Monday, April 26, 2010  
Hendee Educational Service Center  
164 South Prospect Avenue

*Please note that the starting times after the first session are estimates. If a session ends earlier than expected, the next session scheduled may convene immediately. In addition, on some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.*

**Monday, April 26, 2010**

**TIME**

**APPENDIX**

6:00 p.m.	<b>Meeting of the Board Convenes</b> <ul style="list-style-type: none"><li>• Roll Call</li><li>• Introductions</li><li>• Opening Remarks from President of the Board</li></ul>	
6:00 p.m.	<ul style="list-style-type: none"><li>• <b>Board Recesses and Adjourns to a Committee of the Whole: Strategic Plan</b></li></ul>	
7:30 p.m.	<ul style="list-style-type: none"><li>• <b>Board Adjourns from Committee of the Whole: Strategic Plan and Resumes Regular Meeting</b></li></ul>	
7:30-7:35 p.m.	<ul style="list-style-type: none"><li>• <b>Public Comments</b></li></ul>	
7:35-7:45 p.m.	<ul style="list-style-type: none"><li>• <b>Appointment of New Superintendent</b> <b>Action Item 10-4-9</b> -- Board President</li></ul>	A-1
7:45-7:55 p.m.	<ul style="list-style-type: none"><li>• <b>Appointment of Director of Technology</b> <b>Action Item 10-4-10</b> -- Superintendent</li></ul>	A-2
7:55-8:05 p.m.	<ul style="list-style-type: none"><li>• <b>Appointment of Coordinator of Extended Day and Pre-School Services</b> <b>Action Item 10-4-11</b> -- Superintendent</li></ul>	A-3
8:05-8:20 p.m.	<ul style="list-style-type: none"><li>• <b>Present Recommendation on Strategic Plan</b> -- Superintendent</li></ul>	A-4
8:20-8:35 p.m.	<ul style="list-style-type: none"><li>• <b>Recommendation of Language Arts Instruction Materials</b> -- Assistant Superintendent for Student Learning</li></ul>	A-5

- 9:15 p.m.

**Next Regular Meeting:**



#### May 10

- Committee of the Whole: Finance (Quarterly Financial Report)
- Approval of Language Arts Instruction Materials
- Approve Strategic Plan and Implementation for 2010-11
- Update on Green Initiatives

#### May 24

- Committee of the Whole: Finance (Board Reviews Draft of the 2010-11 Tentative Budget)
- Recognition of Student Awards
- Recognition of Tenure Teachers
- ELF Grant Awards
- Approval of Final Calendar for 2009-10

#### June 14, 2010

- Committee of the Whole: Finance (Board Reviews Draft of the 2010-11 Tentative Budget)
- First Reading of Policy 8:25

#### June 28, 2010

- Board Adopts 2010-11 Tentative Budget
- Board Sets Date of Public Hearing for Final Budget Adoption
- Board Places Tentative Budget on Public Display for 30 days Prior to Public Hearing and Final Budget Adoption
- Approval of Policy 8:25
- Judith L. Snow Awards

#### TBD

- Background Information on Employee Wellness (Memo of Information)
- Custodial Supply Bid & Copier Paper Bid (May or June)
- Bid for Printer Ink Cartridges (May)
- Appointment of Carpenter Elementary Principal
- Committee of the Whole: Wellness

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Buildings and Grounds at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs



March 22, 2010

Mr Bruce Martin  
Business Manager  
Business Office  
Park Ridge-Niles School District 64  
164 South Prospect Avenue  
Park Ridge, Illinois 60068

**URGENT : OPEN RECORDS REQUEST**

Dear Mr Martin:

This is a request for the following public records from your office:

- 1) Contact information of all companies that have been your vendor at any point over the past 24 months.
- 2) Contact information of all companies that have responded to bids put out by the Park Ridge-Niles School District 64 at any point over the past 24 months, or as long as you have available.

Please include as much of the below information for each company:

- company name
- address
- contact person
- email address
- phone/fax numbers
- website
- any other such information you would normally include on such a list.

To be clear, we are only requesting a listing of these vendors and bidders. We are *not* interested in getting actual bids presented or contracts between the Park Ridge-Niles School District 64 and your vendors. Also, please inform us of any associated cost before sending these records.

Please send the following information to [govrel@f2technology.com](mailto:govrel@f2technology.com) or to Online Data Services, PO Box 1476, Decatur GA 30031.

Thank you for your assistance in this matter.

Best Regards,

*Sophia Morell*

Sophia Morell  
Online Data Service, LLC

**RECEIVED**  
MAR 26 2010



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**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 Park Ridge-Niles**

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164 S. Prospect Avenue

Park Ridge, IL 60068-4079

(847) 318-4300

FAX: (847) 318-4351

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**DRAFT****BOARD MEETINGS – 2010 -2011**

JULY	12 (ESC)
AUGUST	9 (ESC) and 23 (ESC)
SEPTEMBER	13 (ESC) and 27 (Jefferson)
OCTOBER	12* (ESC) and 25 (Washington)
NOVEMBER	15 (Franklin)
DECEMBER	13 (ESC)
JANUARY	10 (ESC) and 24 (Field)
FEBRUARY	14 (ESC) and 28 (Carpenter)
MARCH	14 (Lincoln)
APRIL	4* (ESC) and 25 (ESC)
MAY	9 (Roosevelt) and 23 (Emerson)
JUNE	13 (ESC) and 27 (ESC)

\*Board of Education meetings are scheduled at 7:30 p.m. on the second and fourth Mondays of each month with the following exceptions: (1) one meeting in November, December, March and July; (2) Tuesday meeting when the regularly scheduled meeting falls on a holiday or pre-arranged school function; and (3) the first meeting in April is the first Monday (April 4) due to time constraints regarding contractual staffing needs.

Rev. 3/10/10

SP:mw

## MEMO OF INFORMATION #022

TO: District 64 Board of Education

FROM: Diane Betts, Assistant Superintendent for Student Learning

DATE: April 5, 2010

RE: 2010-11 5<sup>th</sup> Grade Outdoor Education Field Trip

### **BACKGROUND**

Since the 2005-06 school year, all fifth grade classes from each of our elementary schools has attended a three-day/ two-night outdoor education field trip at White Pines Ranch in Oregon, Illinois. Prior to that time, some elementary schools elected to participate in this trip and others chose not to. In general, the outdoor education field trip is a very positive experience for students and a highlight of their fifth grade year.

Parents pay a fee of \$200 for their child to participate on this trip. This fee covers the cost of food, accommodations, bussing, staff stipends for overnight supervision of the students, criminal background checks for parent chaperones and miscellaneous supplies associated with the trip. Individual PTOs and/ or the District have helped to offset the cost of this trip for families unable to pay. The number of families requesting this assistance has increased in the past few years. The costs associated with providing this field trip experience have also increased through the years due to rises in gas prices, increases in staff stipends, etc.

### **REVIEW OF OPTIONS**

During the 2008-09 school year, we formed a committee of elementary principals, representative fifth grade teachers and myself to examine the current outdoor education field trip and determine whether we would continue to offer the experience as is or make some modifications to the trip. The committee determined that an outdoor education experience that included an overnight component provided the benefits listed below and should continue to be offered:

- The trip provides hands on educational experiences that compliment and extend learning in many areas related to science, social studies, physical education and civil behavior.
- The trip enables students to develop increased responsibility for themselves.
- The trip develops a stronger sense of community, inter-dependence and empathy among the students.

The committee believed the White Pines Ranch site provided an outstanding program for the students, but felt that the two-hour bus ride to and from the site was making the trip too expensive. The distance to White Pines was also seen as difficult should a parent need to pick up a sick child. The site's ability to accommodate students with

more specialized health and/or educational needs was also a cause for growing concern.

We therefore began to look at alternative locations that offered a similar program. We examined approximately five camp locations in the northern Illinois and southern Wisconsin area and reviewed the type of programs offered. One facility that offered similar types of educational experiences but was closer in distance was Camp Duncan in Ingleside, Illinois. Several staff members visited the site last year and were favorably impressed. Two of our elementary schools (Franklin and Washington) agreed to take their fifth grade students to this site for the 2009-10 current school year as a pilot.

The feedback from their trip was very positive. Students as well as staff members were pleased with the variety and quality of educational activities offered. The facilities were viewed as clean, comfortable and accessible by all students. The proximity of the site to Park Ridge enabled us to transport students by school bus vs. motor coach thus cutting the cost of the program as well as reducing the amount of time students spend on the bus.

#### **RECOMMENDATION FOR 2010-11**

Based on this feedback, the committee recommends that fifth grade students from all five schools attend Camp Duncan next school year. We have been in contact with the administrative staff from Camp Duncan and have established dates for each of the schools. Each school will attend a three-day/two-night trip.

We have calculated the **cost of the trip at \$185 per student**, a \$15 savings from the current fee. This fee will be waived for students whose parents qualify for free or reduced lunches. Mrs. Allard and I have budgeted for these students in the 2010-11 budget.

The following requirements for this field trip will continue to be enforced:

- A Type 75 administrator will be present throughout the trip.
- A District nurse will be present throughout the trip.
- Students will travel on school buses that are equipped with seat belts.
- All student permission slips must be received before departure.
- Students whose parents do not give them permission to attend the trip will have activities provided at their home school while the other students are away.

#### **NEXT STEPS**

Specific dates for each elementary school visit to Camp Duncan have been established for next year. A letter will be sent home with all fourth grade parents this spring letting them know about the field trip in general, the new location for the trip, the dates their school will attend and the cost of the trip. A parent information program will be offered at each school next fall to review the trip in more detail for interested parents.

DB:km

TO: Board of Education

FROM: Sally Pryor  
Becky Allard

DATE: April 5, 2010

RE: Financial Implications to District 64 from Recent Legislation

Extensive news media coverage of the nation's continuing economic turmoil and current budget crisis in Illinois has focused a great deal of attention on the financial situation of school districts and other tax-funded public bodies. A wave of budget cutbacks announced this spring specifically by school districts planning for the 2010-11 fiscal year have added to this uncertainty. Budget cutbacks in the Park Ridge municipal government and Maine Township High School District 207 have brought this issue home to our own community.

This memo is intended to point out several significant factors that have strengthened District 64's financial position and created a different outlook for us. We also will identify the financial implications to our District of recent legislation.

### **District 64 Financial Outlook**

Several key factors have combined to create a positive financial environment for our District:

#### **▪ Impact of 2007 Referendum**

The first and foremost factor in District 64's current strong financial position is the successful passage of the 2007 referendum. In retrospect, the referendum was remarkably well timed. The overall economy was still growing and local taxpayers felt willing to offer District 64 additional support. Referendum funding was used to restore many educational programs and staff that had been cut or were planned to be cut.

The referendum also restored District 64's financial health by allowing us to rebuild our operating fund balance in line with the Board's Fund Balance Policy.

The Illinois State Board of Education (ISBE) just released the 2010 School District Financial Profile, which designates District 64 in its top category – financial recognition – for a third consecutive year. (Attached)

#### **▪ Fund Balance Policy**

In January 2006, the Board officially adopted an operating fund balance policy of having four months (33%) or 120 days of operating expenses at the end of each fiscal year. This was an increase from the Board's previous goal of having only 20%. At the close of the last fiscal year on June 30, District 64's fund balance was about 47%. This was the first time District 64 reached that goal. District 64 expects a surplus in the current year budget as well, which will help to strengthen the fund balance further.

In the next several years, the fund balance will decline as envisioned at the time of the referendum. The District continues to carefully monitor its financial progress through quarterly reports to the Board and periodic reviews of financial projections. The District has developed its own long-range financial model in conjunction with the Community Finance Committee (CFC). An outside consultant also has provided projections to the Board in early 2010 to offer additional perspective. In addition, the CFC continues to update its model to reflect actual figures and run different scenarios. All the models agree that District 64 is financially strong, and that the Board will have time in future years to make adjustments. This means that if needed, District 64 can take steps to remain on course to meet the 2007 referendum promise of not returning to taxpayers again via a referendum for 10 years.

▪ **Transparency of Operations & CFC**

As you know, the CFC is comprised of community members, staff and administrators who have worked together for many years to examine the District's finances and operations in depth. This independent view helps ensure transparency in the conduct of our business and develops trust among taxpayers over critical issues. District 64 also maintains a wide array of financial data on our Web site.

In addition, the CFC's spend management study group continues to research and provide advice to District 64 to control non-labor costs and utilize good practices to ensure that we get the best value for what is purchased. District 64's purchasing agent also works diligently to control costs through competitive bidding and periodic review of contracts.

▪ **Low Reliance on General State Aid (GSA)**

District 64 receives only about 8% of its revenues from state funding sources. This includes General State Aid (GSA) and "categorical" aid, such as special education and student transportation reimbursement.

GSA is the greatest portion of that state funding. The funding level calculation begins with the state "foundation" level, which in FY10 was \$6,119 per student. This base level is then reduced by several factors, including local Equalized Assessed Valuation (EAV), low-income count, and average daily attendance (ADA). The final per student state aid amount for District 64 after these deductions will be \$391, or about 6.39% of the foundation level.

Categorical funding, such as special education reimbursement, block grants for reading improvement and bilingual education, and transportation reimbursement account for the remainder of state revenues.

▪ **Outside Funding to Preserve and Improve School Buildings**

District 64 is fortunate to serve an established residential community, which takes pride in its schools as part of the fabric of its neighborhoods. Our oldest buildings, in fact, have served generations of students. District 64 each year budgets for life safety work and other necessary maintenance projects to preserve and maintain these buildings.

Our proximity to O'Hare, however, has allowed District 64 to utilize Federal Aviation Administration (FAA) funding to shift some of this cost burden from local taxpayers. Replacement windows, electrical upgrades, air conditioning and other related work

needed to provide sound insulation at several schools have significantly improved the facilities, while removing those expenses from the District's ongoing budget.

In addition, District 64 also has qualified for federal American Recovery and Reinvestment Act (ARRA) funding for needed work at Jefferson School, again shifting the cost burden from local taxpayers for building maintenance.

▪ **Strategic Plan to Guide Priorities**

District 64 is fortunate to have finished work on its strategic plan and is poised to begin its first year of implementation in the 2010-11 school year. This plan represents the shared vision of our community for the education of children in District 64 well through this new decade. District administration and the Board can confidently implement the action plans that were developed and prioritized in the plan by focusing the District's financial and instructional resources around these common goals. An implementation plan and budget will be adopted for each school year, which will allow us flexibility to adjust to changing conditions if warranted.

▪ **Fiscally Prudent Staffing for 2010-11**

Acting in a prudent manner, the Board in March did act to separate 22 certified and 11 non-certified employees at the end of this school year. The Reduction-in-Force (RIF) is part of the annual staffing planning District 64 carries out, based primarily on enrollment, to make sure the District does not carry forward more employees than are absolutely needed to staff classrooms and programs according to the class size guidelines now in place. If it becomes necessary the District will add staff in coming months as enrollments become known.

**Implications of Legislation**

The state's current fiscal crisis has both immediate as well as longer term concerns for school districts across Illinois.

▪ **Immediate Concerns**

Currently, the state is behind in its payments to all school districts except General State Aid, which is required by State statute to be paid by specific dates. The state owes District 64 \$1,623,664.16 of the \$3,681,080.13 vouchered by the Illinois State Board of Education (ISBE) or 44.11%. District 64's strong fund balance as discussed above allows us the flexibility to handle this delay. The direct impact is the loss of interest income that would have been generated in our investment account managed by the Maine Township School Treasurer.

▪ **Long-Term Concerns**

As the news media continues to document, the state legislature is being asked to consider sweeping reductions to school funding in the upcoming fiscal year. This is a situation in which District 64's overwhelming reliance on local funding of schools is critical in insulating us from the impact, as noted above.

It is difficult to predict what these changes will be. One scenario calls for a reduction in the foundation level for GSA. Because we receive such a small percentage, however, the impact would be muted. If the foundation level this year had been \$5,669 instead of \$6,119, for example, District 64 would have received about \$125,000 less in GSA.



Another scenario calls for the legislature to reduce the amount of categorical funding for reimbursement for special education and transportation, for example. There are infinite variations on how this could be structured or phased in, making it difficult to predict what impact it would have.

On the positive side, there also is legislation pending that might modify the District's obligation to comply with curricular or instructional mandates if state funding is not provided.

District 64 is remaining watchful of the progress of legislation and will continue to monitor reports from state educational organizations on these issues.

### **Conclusion**

Financial stress is being felt at the national, state and local levels as the after effects of the recession continue to work their way through the economy. The state's own ongoing budgetary crisis compounds the problem.

Thanks largely to the Park Ridge-Niles community's unwavering support for quality education evidenced by the 2007 referendum, District 64 is ready to face these uncertainties with a strong and secure financial position. The District can act deliberately to make any adjustments that may be needed in future years to maintain that financial strength and fulfill the expectations of local taxpayers.

District 64, therefore, can look to the future confidently as we begin implementing a new strategic plan to better meet the educational needs of all students in this new decade.

Park Ridge CCSD 64  
Elementary  
14-016-0640-04

## School District Financial Profile

Located in : Park Ridge  
Superintendent: Dr Sally Pryor

Basis of Accounting: Accrual  
Under Tax Cap: Yes

### Financial Indicators :

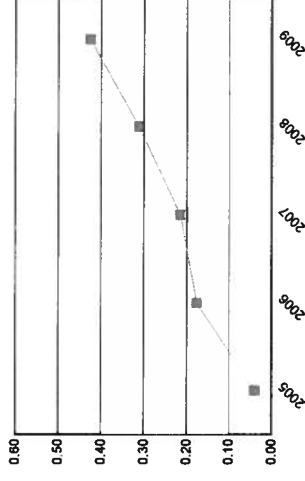
#### Fund Balance to Revenue Ratio :

(Includes Educational, Operations & Maintenance, Transportation, and Working Cash, and negative IMRF/FICA Funds)

Total Fund Balance divided by  
Total Revenue

Historical Data	2005	2006	2007	2008	2009	Score
	0.04	0.18	0.215	0.312	0.426	4
Weighted Score						1.40

#### Fund Balance to Revenue Ratio



The Fund Balance to Revenue Ratio reflects the impact of additional revenues to the existing fund balances of the district. Fund Balances, to a district, can be viewed as savings or checking account balances to the average citizen. A ratio of .25 or greater scores 4, between .25 and .10 scores 3, between .10 and zero scores 2 and a negative fund balance to revenue ratio scores 1.

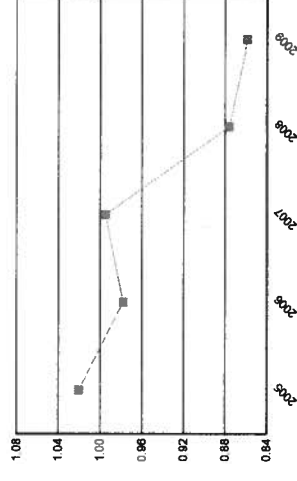
#### Expenditure to Revenue Ratio :

(Includes Educational, Operations & Maintenance, Transportation, and Working Cash Funds)

Total Expenditure divided by  
Total Revenues

2005	2006	2007	2008	2009	Score
1.02	0.98	0.995	0.876	0.858	4
Weighted Score					1.40

#### Expenditure to Revenue Ratio



The Expenditure to Revenue Ratio represents how much the school district is spending for every dollar they are bringing in as revenue. Equal to or less than \$1.00 has a score of 4, between \$1.00 and \$1.10 scores 3, between \$1.10 and \$1.20 scores 2 and spending of greater than \$1.20 scores 1. One-time expenditures made by the district, including construction costs, are included in this ratio. Upon review of the remaining fund balance when deficit spending occurs, the indicator score may be adjusted.

#### Days Cash on Hand :

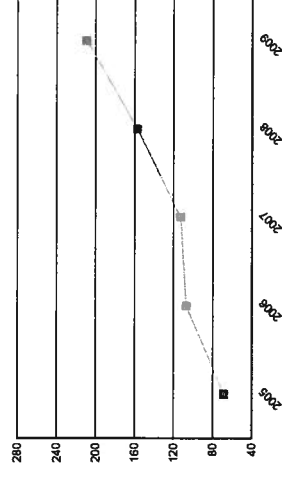
(Includes Educational, Operations & Maintenance, Transportation, and Working Cash Funds)

Cash on Hand divided by  
Expenditures per Day

2005	2006	2007	2008	2009	Score
69	107	113	157	209	4
Weighted Score					0.40

Days Cash on Hand reflects the number of days a school district would be able to pay their average bills without any additional revenues. 180 days or greater scores 4, between 90 and 180 scores 3, between 30 and 90 scores 2 and less than 30 days of cash on hand scores 1.

#### Days Cash on Hand



#### % of Short-Term Borrowing Max. Remaining :

Tax Anticipation Warrants  
Short-Term Debt Max. Available

2005	2006	2007	2008	2009	Score
100.00	100.00	100.00	100.00	100.00	4
Weighted Score					0.40

Based on Tax Anticipation Warrants, this represents how much short-term debt the district may incur.

#### % of Long-Term Debt Margin Remaining :

Long-Term Debt Amount

2005	2006	2007	2008	2009	Score
76.67	74.93	76.710	83.32	87.39	4
Weighted Score					0.40

Represents how much long-term debt the district may incur.

FY 08 Profile Score 3.90  
FY 09 Profile Score 4.00

### Recognition

Park Ridge CCSD 64  
Elementary  
14-016-0640-04

### School District Financial Profile

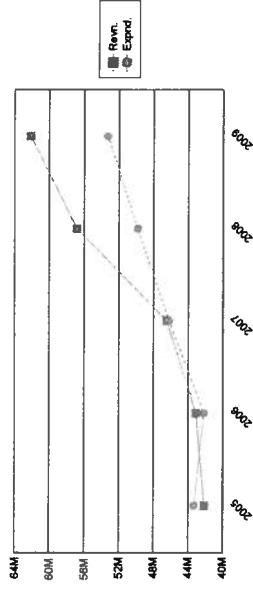
Located in : Park Ridge Cook  
Superintendent: Dr Sally Pryor

Basis of Accounting: Accrual  
Under Tax Cap: Yes

#### \*Operating Funds Summary :

Historical Data				
	2005	2006	2007	2008
Beginning Fund Balance	2,660,950	2,089,109	8,041,699	10,398,969
+ Revenues	42,058,059	43,049,392	46,433,143	56,871,989
- Expenditures	43,283,900	42,115,167	46,188,068	49,839,100
= Results of Operations	(1,225,841)	934,225	245,075	7,032,889
+ Other Receipts and Adjustments	654,000	5,018,365	2,112,195	344,994
Ending Fund Balance	2,089,109	8,041,699	10,398,969	17,776,852
Working Cash Ending Fund Balance	7,069,593	11,737,418	10,117,039	10,376,929
				11,683,735

#### Revenues and Expenditures



\* The Operating Funds include the Educational, Operations and Maintenance, Transportation and Working Cash Funds. For further analysis of the district's ability to levy and transfer monies into the operations of a district, the Working Cash Fund has been pulled separate below. Districts may transfer money from the working cash fund to any of the operating funds as a loan.

### District's Comments Regarding the School District Financial Profile

Minutes of Green Team Meeting  
March 15, 2010

The District 64 Green Team met on Monday, March 15, 2010 at 4:00 p.m. at the Hendee ESC. Those in attendance included: Megan Sutter, Andy Petrolina, Maureen Borowski, Janet Johnson, Bernadette Tramm, Kathleen Pancini, Kathy Jozwiak, Dan Ophus, Cheryl Niziolek, Maura Mitchell, Roy Jensen, Katie Kelly, Karen Heick, Julie Voigt, T. Gleason and Sally Pryor.

1. Discussion and Review of Key Dates for T-Shirt Sales. Since Debbie Graziano was not able to attend the meeting, Bernadette Tramm reviewed her understanding of the due dates for the sale of the Earth Day t-shirts. Information on the t-shirts has been included in the last two Take Homes. Buyers may purchase the t-shirts through the District 64 Rev-Trak site through March 17. Present sales are low; representatives were asked to request that morning announcements include information on purchasing t-shirts and how the proceeds would be used.

2. Finalize Plans for District 64's Participation in the Park Ridge Earth Day Celebration. Debbie Graziano asked for assistance in planning the District's participation in the celebration on Saturday, April 17 as well as for volunteers to assist her at the District's table. Karen Heick stated that she will drop off the Nike collection container as well as the kit from SWANCC regarding the collection. If there is interest in playing the DVD, a TV end connection will be needed.

Sally Pryor reviewed the e-mail from Debbie Graziano regarding possible activities for students to complete at the Earth Day booth. There was some discussion on whether or not the District should actually allow children to complete a project, or if it was preferable to give them directions of how to complete projects that they can do at home. Several people commented that at last years Earth Day celebration, making an art or craft was a very popular activity. After some discussion Katie Kelly and Kathy Jozwiak agreed to work with Debbie Graziano on planning for the event. If items are needed, they will e-mail the Green Team to ask for help in collecting them. Maura Mitchell, Kathy Pancini and Karen Heick agreed to help staff the booth on April 17.

3. Discussion on End of Year Ideas for Waste-Free Lunches. The committee discussed a variety of ways to approach the interest in encouraging Waste-Free Lunches. Given the time of year, the committee concluded that the Communication sub-committee would work to promote education on Waste-Free Lunches to be shared with parents in the spring and possibly repeated in early fall. Kathy Jozwiak reported that Mary Allen from SWANCC had come to speak to students in the lunch program about Waste-Free Lunches. We agreed that each school should contact Mary in the fall if they would like a similar presentation. This year the Waste-Free Lunch Campaign will be scheduled for April 5, 2011.

4. Other

Nike Recycling Campaign. Karen Heick reported that information on the campaign would be included in the April School Newsletter. As a reminder, we clarified that shoes should be collected and stored at each school. Schools were asked to count the number of pairs of shoes that they collect. Roy Jensen will take responsibility for having the District driver pick up the shoes from each school on either May 19 or 20.

Cheryl Niziolek reported that she has ordered water bottles with the Earth Day logo used on the t-shirts for all students who will participate in Jefferson's summer program. Lets hope that students would keep these water bottles and use them during the next school year.

The committee discussed the need to have additional recycling bins available at the schools. Roy Jensen will look at shifting the ratio of recycling bins to trash containers based on increased efforts to recycle.

Roy Jensen reported that he has sent information to all of the principals about how they can involve their schools in planting a tree as part of our Earth Day celebration. Lurvey's Garden Center has offered to plant the trees. The schools may select maple, oak or linden tree.

The group agreed to meet again on **Monday, May 3 from 4:00 – 5:00 p.m. at the Hendee ESC.**

SP:mw



## **P**ROCLAMATION

### **HEALTHY LIVING MONTH**

**WHEREAS**, the month of April has been designated as Health Living Month in Park Ridge; and

**WHEREAS**, Healthy Living Month is a community-wide initiative to encourage healthy bodies, healthy minds and a healthy community; and

**WHEREAS**, Healthy Living Month encourages healthy behavioral choices through education, focusing on health, nutrition, fitness, safety and understanding the environment; and

**WHEREAS**, the City of Park Ridge will be recognizing April as Healthy Living Month including Health and Nutrition Week (4-10); National Library Week (11-17); Neat to Use Your Feet Week (12-16); and TV Turn-Off Week (18-24. In addition, various programs for the residents are planned including an Internet Surfin' Safety Session at Emerson Middle School (22); an Earth Day Celebration at Park Ridge Park District/Maine Park (17); and an Earth Day Electronics Recycling Event at the Park ridge Senior Center (24).

**WHEREAS**, the winners and all 60 participants of the Park Ridge Weight Loss Challenge are recognized for their efforts in setting an example for the community of making healthy choices. Additionally, approximately 16 City staff members have been involved in an Employee Wellness Program since October 2009. By following the Weight Watchers Plan, the group has lost 330+ pounds.

**NOW, THEREFORE**, I, David F. Schmidt, Mayor of the City of Park Ridge do hereby proclaim April 2010 as Health Living Month in the City of Park Ridge, Illinois and encourage all residents of the Park Ridge community to join the campaign, educating themselves, family and friends about the importance of maintaining a healthy lifestyle and the nutritional benefits of healthy eating habits in order to achieve optimum health for today and tomorrow.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Park Ridge to be affixed this 5<sup>th</sup> day of April, A.D., Two thousand and ten.

Signed this 5<sup>th</sup> day of April, A.D. 2010

---

David F. Schmidt, Mayor

---

Betty W. Henneman, City Clerk



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David F. Schmidt, Mayor

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Betty W. Henneman, City Clerk



# HEALTHY LIVING in Park Ridge

## Healthy Living Month



School District 64, City of Park Ridge, Park Ridge Park District, Park Ridge Public Library, Chamber of Commerce, and Park Ridge Healthy Community Partnership are teaming up to promote healthy living for everyone.

**Healthy Living Month** is a community-wide initiative that will focus on healthy behavior choices by educating families. The month will target health, nutrition, fitness, safety and understanding our environment. There are exciting and fun activities planned for each week!

### The Goal...Healthy Bodies, Healthy Minds, Healthy Community!

Complete information  
and full calendar of  
events at  
[www.parkridge.info](http://www.parkridge.info)



Graphic Design provided by Park Ridge Park District.  
Printing provided by Park Ridge Health Commission.

**April 4-10**

#### **Health & Nutrition Week**

Healthy Living Month Proclamation on April 5 at 7:30pm,  
Park Ridge City Hall

**April 11-17**

#### **National Library Week**

Theme: Communities Thrive @ Your Library



**April 12-16**

#### **Neat to Use Your Feet Week**

Walk to and from school! (District 64 Schools)

**April 17**

#### **Earth Day Celebration**

11:00am - 3:00pm

Maine Park, 2701 W. Sibley Avenue



**April 18-24**

#### **TV Turn-Off Week**

**April 20**

#### **All About Organics**

6:30pm - 7:30pm

Discover the ins and outs of local and organic foods. Register for Park Ridge Park District Class #14480 at [www.prparks.org](http://www.prparks.org).



**April 22**

#### **Earth Day Workday**

4:00pm-5:00pm • FREE

Wildwood Nature Center, 529 Forestview, Park Ridge  
Help keep our wonderful park as beautiful as possible.

**April 22**

#### **Internet Surfin' Safety**

7:00pm

Emerson Middle School, 8101 N. Cumberland, Niles  
Parents, learn how to keep your child safe in a web-based world.



**April 24**

#### **Electronics Recycling**

11:00am - 3:00pm

Park Ridge Senior Center, 100 S. Western  
Recycle your old cell phones, computers and other electronics.

