

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

**Minutes of the Regular Meeting held at 7:30 p.m.  
November 15, 2010  
Franklin Elementary School  
2401 Manor Lane**

John Heyde called the meeting to order at 6:05 p.m. Other Board Members present were Sharon Lawson, Ted Smart, Pat Fioretto, Eric Uhlig and Scott Zimmerman. Board member Genie Taddeo was not in attendance. Also present was Superintendent Philip Bender.

A motion was made by Eric Uhlig and seconded by Pat Fioretto to adjourn to closed session for the purpose of discussing employment of specific individuals. The vote was unanimous.

A motion was made by Ted Smart and seconded by Sharon Lawson to adjourn from closed session at 7:25 p.m. The Board resumed its regular meeting at 7:35 p.m.

Assistant Superintendents Diane Betts and Dr. Sandra Stringer, Rebecca Allard, Dr. Kathy Nelson, Dr. Lynne Farmer, Terry Bresnahan and Bernadette Tramm were also present for the regular meeting, along with additional members of the public.

**PUBLIC COMMENTS**

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Lisa Gray, first grade teacher at Carpenter School, spoke on behalf of staff and teachers, noting three areas of concern: 1. student and employee safety 2. educational equity among the schools and 3. providing the best conditions for the best learning. Ms. Gray listed some of the challenges at Carpenter School. These included turning lights off to keep classrooms cool in warm weather months, wearing coats in cold weather months in the morning before the boiler has time to warm up, water and mold in the basement, missing playground equipment parts, poor drainage and ruts in the fields, and water and ice in the parking lot. More than 20 percent of the Carpenter student population has special needs, which exacerbates these challenges for those students.

Brett Parker, a Carpenter School parent, said he is concerned for current and future students in an unhealthy and unsafe environment. Mr. Parker mentioned many of the same issues as Ms. Gray. He asked the Board to provide the necessary resources to keep the children safe.

Mr. Heyde said the Board was upset that the FAA did not approve sound abatement for Carpenter School and must rethink what to do at Carpenter, while considering that there are important facility issues at other buildings as well, many which are older than Carpenter.

Jennifer Gallery, a Carpenter parent, said the heating and air conditioning issues have been raised for many years. She asked the Board to establish a timeframe to act. The Board will discuss a timeframe and process for Board discussion and have a recommendation at the December Board of Education meeting.

Colleen Straka, another Carpenter parent, voiced frustration that District 64 does not have a system in place to handle facility issues like this.

Dr. Bender recognized and gave certificates of appreciation to the Board in honor of School Board Members Day. In spite of not receiving compensation, the Board gives their time and energy to move the District forward.

**RESOLUTION #1059 TO APPROVE 2010  
PROPOSED TAX LEVY**

**RESOLUTION #1059 TO  
APPROVE 2010  
PROPOSED TAX LEVY**

Ms. Allard said the District must file a property tax levy no later than December 28, 2010. If the levy increases by more than 5 percent, the District must hold a Truth in Taxation hearing. The District must notify the public of the hearing not less than 20 days prior to the adoption of the levy. Notice of the hearing must be published in a newspaper no more than 14 days prior to the hearing. The Truth in Taxation hearing will be held December 13, 2010 at 7:20 p.m.

The tax levy sets forth the maximum amount that can be received from property taxes in a given year. Ms. Allard presented spreadsheets to the Board reviewing the 2007, 2008 and 2009 tax levy, the 2010 levy used for budgeting and the 2010 actual levy request.

Historically, District 64 requests an amount in excess of what it actually expects in order to maintain the maximum tax rate it is entitled to. Ms. Allard recommended requesting an increase of 5.22% in the tax-capped funds.

The levy amount requested is \$60,275,460 which is a 4.99% increase over the 2009 actual tax levy: 5.22% in the capped funds and .26% in the Bond & Interest Fund. The tax levy can be decreased at the December 13, 2010 hearing, but it cannot be increased from the amount approved at the November 15, 2010 meeting.

Although the Board is requesting a 4.99% tax levy, it is anticipated to be significantly less, approximately 2.87%. The Consumer Price Index (CPI) is the driving factor which limits the amount the District is entitled to. Last year's CPI was .1% and 4.1% the previous year.

It is possible that taxpayers may see a decrease in their property taxes, but it will depend upon their reassessments which are due soon. Ms. Allard said most increases seen on recently received tax bills are due to the phase out of the homeowners' exemption. While the District can predict the total tax rate, it is impossible to predict how it will affect each homeowner.

**Action Item 10-11-1**

**ACTION ITEM 10-11-1**

It was moved by Board Member Zimmerman and seconded by Board Member Lawson that the Board of Education of Community Consolidated School District No. 64 Park Ridge – Niles, Illinois estimate the aggregate property tax levy for 2010 to be 4.99% greater than the 2009 extension.

It was further moved that the Board of Education of Community Consolidated School District No. 64 approve the attached resolution #1059 TRUTH IN TAXATION LAW RESOLUTION. The votes were cast as follows:

AYES: Zimmerman, Uhlig, Heyde, Fioretto, Smart, Lawson

NAYS: None

PRESENT: None

ABSENT: Taddeo

The motion carried.

**DISCUSSION ON NON-SPONSORED  
EDUCATIONAL TRIPS**

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SPONSORED  
EDUCATIONAL TRIPS**

Social Studies Chair Doug Florence (Emerson Middle School) and Tom Nasshan (Lincoln Middle School) requested that the Board reinstate the Washington D.C. educational trip for 8<sup>th</sup> graders. Mr. Florence said the trip connects with the curriculum and is a great experience for both students and staff.

Mr. Nasshan predicted a tentative cost of \$980 per student for a trip hosted by World Strides, a reputable company. He has worked out logistics and a tentative itinerary, and also contacted other school districts to compare their educational trips. Mr. Nasshan asked the Board to give permission for the teachers to at least see how many students might be interested in going. An informational parent meeting could be set up in the school LRC. The optional trip for students is typically scheduled over a weekend that coincides with a Monday off.

Emerson teacher Kara Pottinger also asked the Board to consider using an outside company to host trips to other countries so students can use their foreign language skills, and Emerson teacher Susan Glines addressed the Board about a chaperoned day trip to Springfield, Illinois.

Educational trips were discontinued because of liability concerns for the District. Superintendent Bender said he spoke with the District's legal counsel about liability issues and believes a solution may be to create a document that the third party travel host company could sign to eliminate all liability from District 64. Parents would also be required to sign permission slips. The actual agreement would be between parents and the tour company.

The Board will re-examine the current policy regarding advertising in schools which would allow tour companies to promote their trips. In the meantime, legal counsel will be requested to research this further, and the teachers will prepare a memo to the Board regarding Washington D.C. and Springfield trips for next spring.

**APPROVAL OF RECONSIDERATION –  
CARPENTER 2011 SUMMER CAPITAL  
IMPROVEMENT PROJECTS**

**APPROVAL OF  
RECONSIDERATION –  
CARPENTER 2011 SUMMER  
CAPITAL  
IMPROVEMENT PROJECTS**

At the last Board of Education meeting, the Board gave the superintendent authority to move forward with the 2011 Carpenter exterior drainage project pending FAA approval of sound insulation funds. Although the FAA did not approve those funds, the Board was asked to allow the Carpenter exterior project to be designed and sent out to bid for summer 2011 work.

The project would include rerouting the direction of water on the exterior of Carpenter School and replacing the playground. Estimated costs are \$200,000; the design costs would be included in this year's budget, at no increase. The construction costs would be taken from next year's budget.

In the meantime, small steps are being taken to fix auditorium problems at Carpenter. The issue of heating and air conditioning will need to be discussed further, perhaps as part of a larger discussion by the Board of a master facility plan for the District and how to fund capital projects through short-term borrowing or other means. Other options might be using fund balance money or offsetting expenses with cuts elsewhere.

Ms. Allard estimated costs for a new HVAC system for Carpenter at \$2.5-3 million. She agreed to contact Johnson Controls that did HVAC work at Washington and Lincoln to get a ballpark estimate in time for the December Board meeting.

A Carpenter parent asked the Board to consider "heat" days for the warm weather months, similar to snow days in the winter, or change the start of the school year to help alleviate problems caused by excessive heat.

**Action Item 10-11-2**

**ACTION ITEM 10-11-2**

It was moved by Board Member Fioretto and seconded by Board Member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the Carpenter Summer Capital Improvement Projects. The votes were cast as follows:

AYES: Lawson, Smart, Fioretto, Heyde, Uhlig, Zimmerman

NAYS: None

PRESENT: None

ABSENT: Taddeo

The motion carried.

**APPROVAL OF AWARD OF ELECTRIC  
SERVICE BID**

**APPROVAL OF AWARD  
OF ELECTRIC SERVICE  
BID**

Ms. Allard announced the award of a three-year contract for electric supply costs at an annual savings of \$135,000 beyond the energy savings program currently in place for the District.

Ms. Allard recognized employee Betty Lattanzio for her diligent work on this issue. It might be possible to negotiate for two additional years on the contract, if approved by the Board.

**Action Item 10-11-3**

**ACTION ITEM 10-11-3**

It was moved by Board Member Lawson and seconded by Board Member Smart that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, adopt the three-year agreement with Constellation New Energy at an anticipated annual cost of \$267,314 beginning January 1, 2011. The votes were cast as follows:

AYES: Zimmerman, Uhlig, Heyde, Fioretto, Smart, Lawson

NAYS: None

PRESENT: None

ABSENT: Taddeo

The motion carried.

**PRESENT AMENDED 2010-11 CALENDAR**

**PRESENT AMENDED  
2010-11 CALENDAR**

Diane Betts, Assistant Superintendent for Student Learning, said school districts are required to prepare a school calendar that specifies the number of days and minutes per day for student attendance, per Illinois school code. It was discovered that there were coding errors for our staff development Wednesdays in the state reporting system.

Ms. Betts asked the Board to approve:

1. Re-coding Wednesdays differently as half-day school improvement days because we are short of the 300-minute daily minimum on those days.
2. Re-coding August 25, 2010 as a half-day in-service day and to shorten the lunch period by 10 minutes on February 23, 2011 in order to meet school code. During two weeks of the school year, there is not enough banked

time (in excess of 300 minutes): the first Wednesday of the school year on August 25, 2010 and on Wednesday, February 23, 2011 which follows two non-attendance days.

Future calendars will be reviewed carefully to ensure accurate coding. The Board will be asked to approve an amended 2010-11 calendar and recode it at the December Board of Education meeting.

**FIRST READING OF POLICIES  
5:35, 5:240, 5:290 AND 5:310**

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POLICIES 5:35, 5:240, 5:290  
AND 5:310**

The first reading of these policies pertains to overtime pay. They were changed to match current practices with policy and were reviewed by the Board Policy Committee. Approval of the policies will be included in the Consent Agenda of the December Board meeting.

**APPOINTMENT OF  
BOARD ELECTION  
DESIGNEES**

**APPOINTMENT OF BOARD ELECTION  
DESIGNEES**

It was recommended that the Board appoint designated representatives to act as election officials for School Board member elections to be held next spring. The District offices will be closed during the time period for candidates to file a Withdrawal of Candidacy or to file objections to nominations over the holiday break, so several employees will be designated to accept these in order to follow the law.

**Action Item 10-11-4**

**ACTION ITEM 10-11-4**

It was moved by Board Member Uhlig and seconded by Board Member Lawson that the Board of Education of Community Consolidated School, District 64, Park Ridge – Niles, Illinois, approve the appointment of Administrative Assistant to the Superintendent Madelyn Wsol, Superintendent Phil Bender, Business Manager Rebecca Allard, Assistant Superintendent for Student Learning Diane Betts, Director of EIS/RtI Lynne Farmer, Director of Pupil Services Kathleen Nelson, Assistant Superintendent for Human Resources Sandra Stringer and Public Information Coordinator Bernadette Tramm to act in the capacity of election officials at District 64 for the April 5, 2011 election. The votes were cast as follows:

AYES: Zimmerman, Uhlig, Heyde, Fioretto, Smart, Lawson

NAYS: None

PRESENT: None

ABSENT: Taddeo

The motion carried.

**ADOPTION OF RESOLUTION #1060 NOTICE  
OF INTENT TO WITHDRAW FROM THE  
SCHOOL EMPLOYEES LOSS FUND (SELF)**

**ADOPTION OF  
RESOLUTION #1060 NOTICE  
OF INTENT TO WITHDRAW  
FROM THE  
SCHOOL EMPLOYEES LOSS  
FUND (SELF)**

District 64 has participated in a school cooperative for workers' compensation since the mid-1980's. The by-laws require a six-month notice if a district wishes to withdraw. Per a recommendation from the Community Finance Committee Spend Management Subcommittee, the District will investigate alternative workers' compensation programs with the intent to reduce costs.

**Action Item 10-11-5**

**ACTION ITEM 10-11-5**

It was moved by Board Member Fioretto and seconded by Board Member Uhlig that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the withdrawal from School Employees Loss Fund. The votes were cast as follows:

AYES: Lawson, Smart, Fioretto, Heyde, Uhlig, Zimmerman

NAYS: None

PRESENT: None

ABSENT: Taddeo

The motion carried.

**ADOPTION OF RESOLUTION #1061 NOTICE  
OF INTENT TO WITHDRAW FROM SUBURBAN  
SCHOOL COOPERATIVE INSURANCE POOL (SSCIP)**

**ADOPTION OF  
RESOLUTION #1061 NOTICE  
OF INTENT TO WITHDRAW  
FROM SUBURBAN  
SCHOOL COOPERATIVE  
INSURANCE POOL (SSCIP)**

The District has participated in a school cooperative for property/liability insurance for many years. The by-laws require a 12-month notice if a district wishes to withdraw from the cooperative. Per a recommendation from the Community Finance Committee Spend Management Subcommittee, District 64 will investigate alternative property/liability programs with the intent to reduce costs.

**Action Item 10-11-6**

**ACTION ITEM 10-11-6**

It was moved by Board Member Smart and seconded by Board Member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the withdrawal from Suburban School Cooperative Insurance Pool. The votes were cast as follows:

AYES: Zimmerman, Uhlig, Heyde, Fioretto, Smart, Lawson

NAYS: None

PRESENT: None

ABSENT: Taddeo

The motion carried.

## CONSENT AGENDA

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### A. PERSONNEL REPORT

The Personnel Report contains private information. Please contact Sandra Stringer, Assistant Superintendent for Human Resources, if more information is needed.

### B. APPROVAL OF BILLS

#### Bills

10 - Education Fund-----	\$ 823,236.45
20 - Operation, Building and Maintenance Fund -----	357,187.77
30 - Debt Services -----	-
40 - Transportation Fund -----	185,577.34
60 - Site and Construction Fund -----	-
80 - Tort Immunity Fund -----	13,582.96
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 101606 - 101885

Total: \$1,379,584.52

#### Payroll

10 - Education Fund -----	\$3,014,981.60
20 - Operation, Building and Maintenance Fund -----	172,600.17
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	141,540.83
80 - Tort Immunity -----	-

Checks Numbered: 121503 – 121994

Direct Deposit: 150984 - 152088

Total \$3,329,122.60

C. APPROVAL OF: POLICY ISSUE 72, JULY 2010 (OMITTING 6:130); POLICY ISSUE 73, AUGUST 2010 AND POLICY 7:60

D. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING OCTOBER 31, 2010



**E. APPROVAL OF AWARD CONTRACT WORK FOR HOT AND COLD  
WATER PIPE RE-INSULATION AND ASBESTOS AND MOLD REMEDIATION**

**F. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)**

**ACTION ITEM – 10-11-7**

**ACTION ITEM 10-11-7**

It was moved by Board member Lawson and seconded by Board member Smart that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of November 15, 2010, which includes the Personnel Report; Bills and Payroll; Approval of: Policy Issue 72, July 2010 (omitting 6:130); Policy Issue 73, August 2010 and Policy 7:60; Approval of Financial Update for the Period Ending October 31, 2010; Approval of Award Contract Work for Hot and Cold Water Pipe Re-insulation and Asbestos and Mold Remediation; and Destruction of Audio Closed Minutes (none). The votes were cast as follows:

AYES: Lawson, Smart, Fioretto, Heyde, Uhlig, Zimmerman

NAYS: None

PRESENT: None

ABSENT: Taddeo

The motion carried.

**APPROVAL OF MINUTES**

**APPROVAL OF  
MINUTES**

**ACTION ITEM 10-11-8**

**ACTION ITEM 10-11-8**

It was moved by Board member Zimmerman and seconded by Board member Fioretto that the Board of Education of Community Consolidated School District 64 approve the Open and Closed Minutes of October 25, 2010 and Committee of the Whole: Finance Minutes of October 25, 2010. The votes were cast as follows:

AYES: Zimmerman, Uhlig, Heyde, Fioretto, Smart, Lawson

NAYS: None

PRESENT: None

ABSENT: Taddeo

The motion carried.

**OTHER ITEMS OF INFORMATION**

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INFORMATION**

Dr. Bender noted the request for statements of interest, qualifications and performance data for firms interested in provided architectural services necessary to conduct a facility master plan.

Dr. Bender will present a comprehensive Strategic Plan update at the December Board meeting.

Ms. Lawson shared positive feedback with the Board on her and Ms. Taddeo's recent visit to Franklin School on Veterans' Day. It included a building tour, observation of veterans' speaking to students, and regular classroom instruction.

#### **TOUR OF FRANKLIN SCHOOL FACILITY**

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The facility review was led by Principal Dan Walsh and began in the Learning Resource Center. The walk-through included observation of the main hallway and lockers, gym, many classrooms, a boys washroom, the main boiler room, and auditorium. The group returned to the Learning Resource Center at 10:08 p.m.

#### **ADJOURNMENT**

#### **ADJOURNMENT**

At 10:10 p.m., it was moved by Board Member Lawson and seconded by Board Member Smart to adjourn the meeting. The motion passed by consensus.

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President

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Secretary