

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

**Minutes of the Regular Meeting held at 7:30 p.m.  
January 10, 2011  
Raymond Hendee Educational Service Center  
164 S. Prospect Avenue**

Board President John Heyde called the meeting to order at 7:31p.m. Other Board Members present were Ted Smart, Sharon Lawson, John Heyde, Genie Taddeo, Eric Uhlig and Scott Zimmerman. Board member Pat Fioretto was not in attendance. Also present were Superintendent Philip Bender, Assistant Superintendent Diane Betts, Dr. Kathy Nelson, Dr. Lynne Farmer, Terry Bresnahan and Bernadette Tramm.

**PUBLIC COMMENTS**

Public Comments

There were no public comments.

**DISCUSSION ON BOARD OF EDUCATION  
MEETING DATES**

Discussion on Board of  
Education Meeting Dates

Dr. Bender led a discussion on the schedule of Board of Education meeting dates beginning July 2011. Many comparable school districts hold only one business Board meeting per month and Committee of the Whole meetings on evenings other than regularly scheduled business Board meetings. He proposed a similar schedule for District 64.

Administration will develop a calendar using the proposed single business meeting per month, selecting either the currently scheduled second or fourth Monday for that meeting and adding Committee of the Whole meetings on alternate Mondays. Dr. Bender will check with the comparable districts on how late their business meetings last.

The proposed schedule would streamline agenda planning for staff and payments with vendors. Minutes would continue to be voted on during business meetings, while other items could be included in the Consent Agenda or with Memos of Information for the Board.

**PRESENT FINAL CALENDAR FOR 2011-12 &  
TENTATIVE CALENDARS FOR 2012-13 & 2013-14**

Present Final Calendar for 2011-  
12 & Tentative Calendars for  
2012-13 & 2013-14

Diane Betts, Assistant Superintendent for Student Learning, presented recommendations for the final 2011-12 school year calendar and tentative calendars for the following two years. When developing the school calendar, consideration must be given to start and end dates, winter and spring breaks, holidays, Parent-Teacher Conference schedules and Teacher Institute Days.

The Calendar Committee discussed delaying the start of the school year to either the Tuesday after Labor Day or the last Tuesday in August. However, there was no clear consensus on how to regain the days lost by pushing back the start date. Some options include giving up holidays or extending the school year later into June, which could be problematic on excessively hot weather days.

A spring 2008 survey showed that parents believe it is important to align the District 64 calendar with High School District 207's calendar, particularly as it relates to winter and spring breaks. Over a 4-5 year cycle, there is a natural shift in the start of the school year to a later August date.

The Board discussed possible solutions for gaining days should the start date be delayed, including holidays, election days and parent-teacher conferences, being mindful of alignment with District 207, summer school and parent opinions.

Ms. Betts agreed to develop two alternate calendars along with advantages and disadvantages for each, one with a one-week delay in the start of the school year and the other with a two-week delay. The Calendar Committee will be reconvened to discuss the alternate calendars. Ms. Betts hopes to bring the alternate calendars back to the Board for consideration by the February 14, 2011 Board of Education meeting.

#### **UPDATE ON ILLINOIS YOUTH SURVEY AND RELATED ASSESSMENTS**

#### Update on Illinois Youth Survey and Related Assessments

Diane Betts, Assistant Superintendent for Student Learning, updated the Board on results of the annual Illinois Youth Survey (IYS) and related District assessments. The IYS has been administered for three years. It gathers data on perception of substance use and actual use by middle school students.

District 64 also uses a locally developed survey of 8<sup>th</sup> grade students during the trimester in which they take Health on substance use and other health related topics.

The Board was provided a summary of IYS data for District 64 students compared with Districts 62 and 63 as well as substance use trend data. Overall, there were positive results. The majority of District 64 students do not use alcohol or other drugs, although among those who do use, alcohol is the drug of choice. There was a slight reduction in alcohol use rates as measured for the month prior to when the survey was administered (February 2010).

In addition, there was a slight downward trend over the past three years in the number of 8<sup>th</sup> grade students who reported using alcohol in the last month. Use rates among 6<sup>th</sup> grade students are lower than 8<sup>th</sup> graders for all substances. Fewer eighth grade students reported substance use during the first trimester of the school year compared with the third trimester, suggesting a "maturation effect" or changes due to students "growing up." Overall, IYS results were positive with no surprises.

Students in 8<sup>th</sup> grade were also surveyed about their physical activity, sleep habits and nutrition using a locally developed assessment. While most students engage in daily physical activity, many students reported insufficient hours of sleep and eating the recommended quantities of fruits and vegetables daily. Although the Health curriculum does address all these areas, knowledge apparently has not transferred to appropriate behaviors.

Information regarding survey results will be shared with middle school staff, including health, physical education, social worker and support staff. Dialogue will continue with parents about their important role in monitoring their children's behaviors. District 64 will also continue its partnership with MCYAF, the Maine Community Youth Assistance Foundation, which has paid for the IYS through grants.

Ms. Betts reported learning that MCYAF lost part of its grant funding, so the Illinois Youth Survey may be administered every other year, beginning with 2012. The District has two options if it wishes to continue with annual surveying:

1. Pick up the costs of administering the IYS in odd years
2. Change the locally developed survey to capture 7<sup>th</sup> grade or 7<sup>th</sup> and 8<sup>th</sup> grade student data.

The Board directed Ms. Betts to research if the IYS can be administered in 2011 and the costs to administer and analyze survey results before it determines whether to absorb the expense.

## CONSENT AGENDA

### A. PERSONNEL REPORT

The Personnel Report contains private information. Please contact Sandra Stringer, Assistant Superintendent for Human Resources, if more information is needed.

### B. APPROVAL OF BILLS and PAYROLL

#### Bills

10 - Education Fund-----	\$ 603,403.38
20 - Operations and Maintenance Fund-----	501,113.27
30 - Debt Services-----	-
40 - Transportation Fund -----	160,166.45
60 - Site and Construction Fund -----	-
80 - Tort Immunity Fund -----	92,080.00
90 - Fire Prevention and Safety Fund -----	-
Checks Numbered: 102178 - 102386	
Total:	<u>\$1,356,763.10</u>

#### Payroll for Month of November, 2010

10 - Education Fund -----	<u>\$3,031,477.86</u>
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20 – Operations and Maintenance Fund -----	<u>182,068.42</u>
40 - Transportation Fund -----	<u>-</u>
50 - IMRF/FICA Fund -----	<u>142,703.35</u>
80 - Tort Immunity -----	<u>-</u>

Checks Numbered: 122508 – 123018

Direct Deposit: 153388 - 154501

Total \$3,356,249.63

C. RELEASE OF CLOSED MINUTES

D. DESTRUCTION OF AUDIO CLOSED MINUTES

**ACTION ITEM 11-01-1**

Action Item 11-01-1

It was moved by Board member Taddeo and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of January 10, 2011, which includes the Personnel Report, Bills and Payroll, Release of Closed Minutes and Destruction of Audio Closed Minutes. The votes were cast as follows:

AYES: Zimmerman, Uhlig, Taddeo, Heyde, Lawson, Smart

NAYS: None

PRESENT: None

ABSENT: Fioretto

The motion carried.

**APPROVAL OF MINUTES**

Approval of Minutes

There was a correction to the open minutes of December 13, 2010. The correct amount of rent paid by Child Care with Confidence is about \$30,000 per year.

**ACTION ITEM 11-01-2**

It was moved by Board member Lawson and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64 approve the Open (amended) and Closed Minutes of January 10, 2011. The votes were cast as follows:

AYES: Smart, Lawson, Heyde, Taddeo, Uhlig, Zimmerman

NAYS: None

PRESENT: None

ABSENT: Fioretto

The motion carried.

**OTHER ITEMS OF INFORMATION**

Other Items of  
Information

Dr. Bender reported bids for Transportation services will open

February 3, 2011. He will present a recommendation for those services at a February Board of Education meeting. Bids for transportation services will be based on current bus routes and the current calendar. Bidding companies will provide costs per bus route.

In an update on District facilities, the Board received information on work completed over the holidays, ages of the building boilers, and how to fund replacement of T-12 light fixtures in buildings. Scott Mackall, the newly appointed Director of Facility Management, will be in district on January 11, 2011 to meet the custodial staff and will start full time the following week. Ms. Allard stated that matching grants may be available for boiler and light fixture changes based on energy improvements.

A timeframe for the Gifted Program Identification Review was included in the Board packet.

ELF, the District 64 Elementary Learning Foundation, is the recipient of a 2010 Community Star Award and will be honored at a banquet on January 22, 2011. The Board congratulated ELF on the distinguished award.

Five candidates are running for 3-four year Board of Education positions, and two candidates are running for the 1-two year term.

Dr. Bender will present concerns about the close proximity of the sidewalk along the perimeter of Emerson Middle School to Oakton Street at the Traffic Safety Committee meeting scheduled for January 11, 2011. This issue was brought to light by an Emerson parent to Ms. Taddeo.

**ADJOURNMENT**

At 8:34 p.m., it was moved by Board Member Uhlig and seconded by Board Member Taddeo to adjourn the meeting to closed session for the purpose of discussing Lease Property, 5ILCS 120/2(c)(6). The motion passed by consensus.

The regular meeting was adjourned at 9:20 p.m.

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President

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Secretary