

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Meeting held at 7:30 p.m.  
June 13, 2011  
Raymond Hendee Educational Service Center  
164 S. Prospect Avenue**

Board President John Heyde called the meeting to order at 6:00 p.m. Other Board Members in attendance were Dan Collins, Eric Uhlig, Sharon Lawson, and Anthony Borrelli. Board member Scott Zimmerman was not in attendance. Also present were Superintendent Dr. Bender, Assistant Superintendent Dr. Stringer and Business Manager Rebecca Allard.

At 6:03 p.m. it was moved by Sharon Lawson and seconded by Anthony Borrelli to enter closed session to discuss matters related to Property Lease (5 ILCS 120/2(c)(5) and Employment of Specific Individual (5 ILCS 120/2 (c)(1). The vote was unanimous. Board member Pat Fioretto joined the closed session at 6:05 p.m.

The Board adjourned from closed session at 7:30 p.m. and resumed a regular Board meeting at 7:39 p.m.

In attendance were Superintendent Dr. Philip Bender, Assistant Superintendents Dr. Sandra Stringer and Diane Betts, Rebecca Allard, Dr. Kathy Nelson, Dr. Lynne Farmer, Scott Mackall and Bernadette Tramm.

**PUBLIC COMMENTS**

Public  
Comments

Ms. Katie Renali addressed the Board about student fees. She inquired about the discrepancy in the school supply lists and costs for a 2<sup>nd</sup> grade student at Field School vs. Roosevelt School. Ms. Renali stated she did not believe the Board was putting forth diligent effort to save parents money.

Mr. Heyde responded that the school PTO's put the supply packs together as a service for parents, but purchasing them through the PTO's is not mandatory. The PTO's work with teachers in their respective buildings about what to include in the supply packs. Mr. Heyde was not aware that the supply lists were different for each school.

**JUDITH L. SNOW AWARDS**

Judith L. Snow  
Awards

Dr. Bender introduced Ms. Janet Mital, a representative from ELF, who is the chairperson for this year's recipients of the Judith Snow Awards. Ms. Mital said these students excel academically and are also talented in athletics, music, etc. They are mentors, leaders in the classroom, and involved in school service projects as well as community service projects to assist others. In the face of peer pressure,

these students know and live by their core values. They embody the mission of ELF.

This year's recipients of the Judith Snow Award are: Timothy Kwasny and Kristen Van Tine from Emerson Middle School, and Claire Reardon and Emma Stetzenmeyer from Lincoln Middle School. They were congratulated by Dr. Bender and Board members.

Mr. Heyde noted that these four outstanding students are exemplars of the District's civil behavior initiative. He thanked ELF for identifying and selecting the students and sponsoring the Judith Snow Awards.

### **ROOSEVELT PTO GIFT PROPOSAL**

Roosevelt PTO  
Gift Proposal

Roosevelt Principal Dr. Kevin Dwyer addressed the Board about a proposal to build a track at Roosevelt School with a gift from the school's PTO. Along with Track Committee members Kris Purtell, Carol Longman, and Kimberly Walters, Dr. Dwyer showed a video presentation depicting why and how the track will benefit students and the community as a whole. All money for construction and ongoing, future maintenance of the track will be provided by the Roosevelt PTO. The PTO has already raised \$50,000 and anticipates the additional \$35,000 needed will be met from fundraising efforts over the next year.

The proposed chip seal surface track will be 8 ft. wide by 1/5 mile in length and run around the perimeter of the existing field on the east side of Roosevelt School. A rain garden is included in the plans for drainage improvement. The project is being planned in collaboration with the City of Park Ridge Engineer and Mr. Mackal, Director of Facilities for District 64.

Mr. Tom Richlink of Gewalt-Hamilton engineering firm was also present to explain the various surfaces available for the track and answer questions from the Board, along with Dr. Dwyer and Track Committee members.

Questions revolved around costs associated with the various track surfaces and communication with Roosevelt parents and the community about plans and expenses.

Mr. Sean Harms, a Roosevelt parent, said he did not think enough communication has been presented to Roosevelt School parents and questioned whether the track is the best use of PTO funds. Dr. Dwyer offered to explain the entire proposal to Mr. Harms.

The PTO will continue its fundraising, pay for an engineering study, and once sufficient funds are raised, gift the money to the District, who will bid and administer the track project as it does other construction projects on District property. No vote was required by the Board at the June 13<sup>th</sup> meeting.

## **STRATEGIC PLAN PROGRESS REPORT**

## Strategic Plan Progress Report

Bernadette Tramm, Diane Betts and Tim Gleason were present to update the Board on Action Plan progress that occurred during the third trimester of Year 1 of the Strategic Plan implementation.

Administration will begin working on staff development plans to maximize the use of available time on Strategic Plan work for the 2011-12 school year. Some committees will work over the summer. The August 19, 2011 Institute Day will be designed to prepare staff for changes as the Strategic Plan moves forward.

The projected budget for the Strategic Plan implementation in Year 1 was under spent by \$117,000. Of the \$78,000 spent, approximately \$75,000 of it was for technology infrastructure, approved by the Board in February.

Preparing and educating staff and phasing in changes at the classroom level will be important so teachers are not asked to take on too much.

The peer coach position was posted internally two weeks ago, with five or six interested candidates from current District 64 staff. The position will be posted for outside candidates this week. Interviews for both types of candidates will take place in July. Internal and external candidates will be evenly weighted.

Mr. Heyde received good feedback on the Strategic Plan and instructional coaches when he spoke about them at a recent Kiwanis Club breakfast.

## **RECOMMENDATION OF STAFF DEVELOPMENT WEDNESDAY CALENDAR 2011-12**

## Recommendation of Staff Development Wednesday Calendar 2011-12

Ms. Betts presented recommendations for staff development Wednesdays for the 2011-12 school year. Results of a staff survey from February 2011 indicated there were concerns about lost work time due to travel between buildings for the four Wednesdays devoted to the Strategic Plan this year.

Ms. Betts recommended using two full Institute Days next year in November and February for Strategic Plan work for better use of time. That will free up four Wednesdays for building meetings. The PREA supports this recommendation. The Board will be asked to approve the recommendation at the June 27, 2011 Board meeting.

## **DISCUSSION ON ARCHITECT OF RECORD CONTRACT**

## Discussion on Architect of Record Contract

Previously, the District issued a Request for Proposal (RFP) for its Architect of Record services. A preferred architectural firm was selected and negotiations for compensation and a contract have followed. The District's legal counsel reviewed

the compensation and contract information several times. A face to face meeting with the preferred firm (Fanning/Howey Associates) occurred in June. All changes to the proposed contract were noted in the Board's packet of information. The new contract is in line with the current architecture firm's contract.

The Board asked for further clarification on mediation/arbitration, consequential damages, and fee mark-ups. Ms. Allard will consult with the District's legal counsel and respond at the next Board of Education meeting, along with a recommendation for Board approval.

**RESOLUTION #1070 FOR TRANSFER OF INTEREST FUNDS FROM WORKING CASH TO EDUCATIONAL FUND**

Resolution #1070 for Transfer of Interest Funds from Working Cash to Educational Fund

Resolutions #1070 and #1071 are required in order to transfer accumulated interest to the Education Fund, where it will be most beneficial to the District.

**ACTION ITEM 11-06-1**

Action Item 11-06-1

It was moved by Board member Fioretto and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt Resolution #1070, authorizing the transfer of \$174,689.51 interest earned from July 2010 – May 2011 from the Working Cash Fund to the Educational Fund on or before June 30, 2011. The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Fioretto, Lawson, Collins

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**RESOLUTION #1071 FOR TRANSFER OF INTEREST FUNDS FROM DEBT SERVICE TO EDUCATIONAL FUND**

Resolution #1071 for Transfer of Interest Funds from Debt Service to Educational Fund

**Action Item 11-06-2**

Action Item 11-06-2

It was moved by Board member Uhlig and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1071, authorizing the transfer of \$8,592.56 representing the interest earned from July 2010 – May 2011 from the Debt Service

Fund to the Educational Fund on or before June 30, 2011. The votes were cast as follows:

AYES: Collins, Lawson, Fioretto, Heyde, Uhlig, Borrelli

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**RESOLUTION #1072 FOR PREVAILING WAGE**

Resolution #1072  
for Prevailing  
Wage

District 64 is required to pay the prevailing wage as established by the Department of Labor.

**Action Item 11-06-3**

Action Item 11-06-3

It was moved by Board member Lawson and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, adopt Resolution #1072 regarding the Illinois Prevailing Wage Act as provided by the Illinois Department of Labor. The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Fioretto, Lawson, Collins

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**APPROVAL OF MAINE TOWNSHIP SCHOOL  
TREASURER DEPOSITORIES**

Approval of Maine  
Township School  
Treasurer Depositories

Per Board policy on revenue and investments, the District is required to operate through the Maine Township Treasurer's Office and approve annually the depositories that the Treasurer uses for investment and banking purposes. Although the rate of return on investments is low, District 64's return is very good compared with other school districts. No money was lost in the 2008 market collapse. Ms. Lawson suggested the District conduct background checks on the brokerage firms used by the Treasurer.

**Action Item 11-06-4**

Action Item 11-06-4

It was moved by Board member Lawson and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64, Park

Ridge-Niles, Illinois, adopt the Maine Township School Treasurer Depositories as attached. The votes were cast as follows:

AYES: Collins, Lawson, Fioretto, Heyde, Uhlig, Borrelli

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**ADOPTION OF RESOLUTION #1073 OF PARTICIPATION IN THE COLLECTIVE LIABILITY INSURANCE COOPERATIVE (CLIC)**

Adoption of Resolution #1073 of Participation in the Collective Liability Insurance Cooperative (CLIC)

At the November 15, 2010 Board meeting, Ms. Allard recommended District 64 withdraw from the Suburban School Cooperative Insurance Pool and the School Employees Loss Fund (SELF) in the belief the District could save money.

At the June 13, 2011 Board meeting, Ms. Allard recommended District 64 participate in the Collective Liability Insurance Cooperative (CLIC) through June 30, 2015, approve premiums for the CLIC student insurance program and approve the CLIC workers compensation program. She estimated net savings of \$75,000.

Other districts that participate in CLIC include School District 63, MTSEP, District 15, several North Shore districts and others in Lake, DeKalb and Kane Counties.

**Action Item 11-06-5**

Action Item 11-06-5

It was moved by Board member Uhlig and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the participation in the Collective Liability Insurance Cooperative (CLIC) through June 30, 2015, adopt the CLIC Property/Casualty Student Accident 2011-12, and adopt the CLIC Worker's Compensation 2011-12. The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Fioretto, Lawson, Collins

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**RESOLUTION #1074 AUTHORIZING**

Resolution #1074 Authorizing the Execution of an Intergovernmental Agreement Relating to the O'Hare Noise Compatibility Commission

**THE EXECUTION OF AN INTERGOVERNMENTAL  
AGREEMENT RELATING TO THE O'HARE  
NOISE COMPATIBILITY COMMISSION**

District 64 is already a member of the O'Hare Noise Compatibility Commission (ONCC); however, the City of Chicago is adding new wards to the Commission, so all members must approve this action. District 64 is a member of the ONCC in order to have a voice in how noise abatement funds are spent.

**Action Item 11-06-6**

Action Item 11-06-6

It was moved by Board member Collins and seconded by Board member Borrelli that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1074, authorizing the revised Intergovernmental Agreement relating to the O'Hare Noise Compatibility Commission. The votes were cast as follows:

YES: Collins, Lawson, Fioretto, Heyde, Uhlig, Borrelli

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**APPROVAL OF BID FOR COPY PAPER**

Approval of Bid  
for Copy Paper

This bid was presented in order to provide more transparency on Board actions.

The Board approved using double-sided paper for the Board packets in the future.

**Action Item 11-06-7**

ction Item 11-06-7

It was moved by Board member Fioretto and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the purchase of copy paper from Midland Paper for \$47,112.65. The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Fioretto, Lawson, Collins

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**APPROVAL OF BID FOR TRUCK REPLACEMENT**

Approval of Bid for  
Truck Replacement

**Action Item 11-06-8**

Action item 11-06-8

It was moved by Board member Lawson and seconded by Board member Uhlig that the Board of Education of Community School District 64, Park Ridge-Niles, Illinois approve the purchase of a 2012 Ford F350 truck to be used as the district delivery vehicle from Badger Truck for \$22,648.00. The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Fioretto, Lawson, Collins

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**CONSENT AGENDA**

Consent Agenda

Mr. Fioretto expressed concerns about hiring salary rates for teachers moving forward. The Board’s responsibility is to work within a budget and maintain the fund balance. He is concerned that recent hiring salaries have leaned more toward the mid-range or upper-end of the pay scale rather than the lower range. Some other Board members concurred. Dr. Bender prefers to work on this issue with Administration, without the need for a formal Board policy.

**A. PERSONNEL REPORT**

The Personnel Report contains private information. Please contact Sandra Stringer, Assistant Superintendent for Human Resources, if more information is needed.

**B. BILLS AND PAYROLL**

Bills

10 – Education Fund -----	\$1,217,395.81
20 – Operations and Maintenance Fund -----	\$ 189,868.14
30 – Debt Services -----	\$ -
40 – Transportation Fund -----	\$ 29,813.05
60 – Site and Construction Fund -----	\$ -
80 – Tort Immunity Fund -----	\$ -
90 – Fire Prevention and Safety Fund -----	\$ -

Payroll

10 – Education Fund -----	\$3,088,891.92
20 – Operations and Maintenance Fund -----	\$ 204,645.65
40 – Transportation Fund -----	\$ -
50 – IMRF/FICA Fund -----	\$ 159,474.45
80 – Tort Immunity Fund -----	\$ -



Checks Numbered: 125160 – 125664

Direct Deposit: 15978 – 160708

Total: \$3,453,012.02

C. RELEASE OF CLOSED MINUTES

D. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

**Action Item 11-06-09**

Action Item 11-06-9

It was moved by Board member Lawson and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64 approve the amended Consent Agenda of June 13, 2011, including Personnel Report, with the exception of the assistant business manager, Bills and Payroll, Release of Closed Minutes, and Destruction of audio Closed Minutes (none). The votes were cast as follows:

AYES: Collins, Lawson, Fioretto, Heyde, Uhlig, Borrelli

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

**Action Item 11-06-11**

Action Item 11-06-11

It was moved by Board member Lawson and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64 approve the appointment of the assistant business manager as stated in the Consent Agenda of June 13, 2011. The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Fioretto, Lawson

NAYS: Collins

PRESENT: None

The motion carried.

ABSENT: Zimmerman

**APPROVAL OF MINUTES**

Approval of  
Minutes

Mr. Fioretto asked that Page 3 of the minutes of the May 23, 2011 regular meeting be changed to include the following statement: The concerns also revolved around whether all Board members' questions had been answered satisfactorily.

**Action Item 11-06-10**

Action Item 11-06-10

It was moved by Board member Uhlig and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64 approve the Regular Meeting Minutes of May 23, 2011, as amended, and Closed Meeting Minutes of May 23, 2011. The votes were cast as follows:

AYES: Collins, Lawson, Fioretto, Heyde, Uhlig, Borrelli

NAYS: None

PRESENT: None

ABSENT: Zimmerman

The motion carried.

### **OTHER ITEMS OF INFORMATION**

Other Items of  
Information

Dr. Bender highlighted minutes from the Wellness Council meeting, thanking Ms. Petkofski for her diligence, information from the Illinois State Board of Education, and the master list of Board activities. A Board retreat is planned for July 29-30, 2011.

The Board discussed the possibility of videotaping Board of Education meetings. The Superintendent voiced concerns about security issues related to videotaping and posting on the District's web site. Dr. Bender will research how Park Ridge City Council and other school districts handle videotaping of their meetings.

### **ADJOURNMENT**

Adjournment

At 10:13 p.m., it was moved by Board member Lawson and seconded by Board member Collins to move to adjourn the meeting to closed session for the purpose of discussing:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

The regular meeting was adjourned at 11:40 p.m.

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President

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Secretary