BOARD OF EDUCATION COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

COMMITTEE-OF-THE-WHOLE on FINANCE

MONDAY, February 14, 2011 6:30 P.M. – 7:30 P.M.

HENDEE EDUCATIONAL SERVICE CENTER 164 S. PROSPECT AVENUE

AGENDA

- 1. CALL TO ORDER AND ROLL CALL
- 2. PRESENTATION ON FINANCIAL PROJECTIONS
- 3. ADJOURNMENT

PB:mw

Park Ridge - Niles Community Consolidated School District 64

Ten Year Financial Projections
February 2011 Update

Prepared by:
Lawrence Heidemann
StratPlan Consulting & Modeling

File Copy

FINANCIAL PROJECTIONS

Recent History

Park Ridge-Niles School District has a history of thoughtful strategic planning and responsible financial management. At the turn of the century, an operating tax rate of \$3.32 (in FY99) was adequate to sustain ongoing operations even though the combination of federal and state support continued to provide only about 10% of the budget. As the decade progressed, however, it was becoming apparent that finances were under stress as the tax cap continued to nibble away at the property tax rate. By the 2007 school year that operating rate had been reduced to \$2.31. As fund balances continued to drop and cash flows turned negative, expense cuts were initiated and class sizes increased. In the spring of 2007, however, voters approved a tax increase to reinstate part of that rate. The operating tax rate for 2008 was restored to \$2.75 with the promise not to approach voters again before at least 2017, absent any dire economic developments.

Against that backdrop, the economy did take some dramatic turns in 2008 and 2009 and StratPlan© Consulting was enlisted in 2009 to evaluate District 64's financial outlook, to help investigate the sustainability of current operations in the emerging economic climate, and to consider whether the recent referendum would in fact accomplish its stated purpose in the new economic environment.

That study recognized the evolving economic climate with reduced tax rates and flat revenue growth, and investigated variations on an evolving economy and District 64 planning options for the future.

The general conclusions were that Park Ridge-Niles had in fact positioned itself with solid fund balances, positive cash flows, considerable flexibility, and a bright future. Those fund balances should provide to time and flexibility to enable thoughtful strategic consideration of such things as discretionary educational projects, class size considerations, additional facility improvements, or simple contingency to ward off the proverbial "Murphy" should he prove even more capricious.

Furthermore, the existence of its ongoing strategic planning process, and tools such as StratPlan, should enable the district to monitor economic developments and provide adequate early warnings of the need for proactive adjustments.

Looking Ahead

With that background and after another troubling year in the economy, StratPlan has again been enlisted to update previous projections, and to help keep a watchful eye on the financial horizon for the district. This update reflects current economic data, and incorporates another year of actual audited financial results for the last fiscal year and a new budget for the current year. Assumptions about the future and the economy are updated with the district's best estimates and a new base case is developed.

Variables & Assumptions

The outlook has not changed dramatically over the last year, but several factors or assumptions about the economy have changed enough to alter projected trends somewhat. The overall basis for this study is the current actual situation, with the following updated considerations and assumptions:

General

- Inflation/CPI Inflation, as measured by the government's Consumer Price Index (CPI), is a critical variable as the current sluggish economy struggles to recover, since it is the primary revenue driver in a tax capped district. After the known 2.7% for FY12 and 1.5% for FY13, CPI is projected to fluctuate between 1.5% and 2.0% thereafter.
- Enrollment Enrollment is expected to be relatively stable with only modest fluctuations over time. Demographic data supplied by Kasarda has been incorporated in this development.
- Class Size and New Programs Class size guidelines range from 22 at the lower grades to 28 in the upper grades. Current averages are in the 23-24 range and are assumed to remain at those levels.

Revenue

- CPI as noted above
- Equalized Assessed Valuation EAV.
 - o New Construction EAV is assumed to increase gradually over a few years from current flat levels to a more historical level of about 1.5% growth per year.
 - Existing EAV is forecast to resume the historical sawtooth patterns of triennial increases followed by no to slow increases. The base case assumes that
 after this flat year, the pattern will be moderated to a recurring progression of
 10%, 1%, -3%, 10%, 1%, -3%.
- Tax Rates Tax rates will comply with the PTELL (tax cap) calculations. Tax rates generally move inversely to the reassessments in existing EAVs and will thus result in a similar but inverse sawtooth pattern to EAV reassessments over time.
- Stable State and Federal Funding. As a base case, state and federal funding are assumed to be stable at current rates. Federal funding (at less than 1% of budget) is negligible in any case. State funding (at only about 6-7% of the budget) continues to be hard to predict given the budget woes in Springfield, but can be adjusted in the model as it evolves from Springfield; given its relatively small proportion, however, even significant changes are unlikely to have an appreciable effect on District 64. No additional stimulus funds are anticipated.
- Impact Fees. Impact fees are generally modest and are included in ongoing O&M background revenue.
- Other Funding. There are several current sources of one-time/project related funding including the recent federal "stimulus" dollars, and the current sound abatement project. Those funds, amounting to about \$8 million in total, are expended as they are received and do not have any long term carryover effect.

Expenses

- Salary and Benefit (S&B) Escalations. The PREA current contract obligations are incorporated into the base case model using a 2.5% base salary adjustment and an average step increase of 2%. Thereafter the base salary will be adjusted using the CPI-U factor for that year plus the 2% average step increase. Benefits are projected to increase at about 5%, or about 3-4% over that CPI-U factor. This will of course be very dependent upon the overall economy and competitive pressures in the area as the situation evolves, but is a *critical* strategic factor in the district's future.
- **Debt Retirement.** Debt retirement is modeled according to the currently scheduled commitments, at payments of \$2.5-3.0 million/yr. The debt is scheduled to be retired in 2017.
- Project Expenses. There are a variety of current projects underway and some longer term potential projects that are included in these cases. Those include the current project for sound abatement and an ongoing commitment for miscellaneous projects that have been estimated at about \$1.5 million for this year and next, and then averaging about \$1 million/yr thereafter.
- Other Costs. O&M, Transportation, and other costs are assumed to escalate from current levels with CPI.

Any of these assumptions can be easily changed but these are used as the default basis. Sensitivities are investigated in a subsequent section.

CURRENT BASE CASE

General Conclusions

The outlook in this update is marginally poorer in the out years (5-10 years) than in previous estimates, due primarily to the compounding effects of conservative assumptions about lower/slower growth in the EAV tax base and slightly lower CPI-driven revenues. The short term, however, (3-5 years, or until the 2017 target window) appears to be fairly stable. Previous solid planning efforts should now allow the flexibility to continue to watch the evolution in the economy and the environment, without the need to take any dramatic near term actions other than the ongoing prudent control of operating expenses. There is ample time, flexibility, and resources to monitor the situation as it evolves over the next several years.

The major *strategic* factors on the respective sides of the ledger during that time frame continue to be:

Salary and Benefit Escalations. As outlined in previous work, with the tax cap law limiting revenue increases to the CPI, expenses must generally be controlled to that same level. With S&B constituting 70-80% of operating expenses, those are the primary costs that must be controlled within that same general range. Other overhead type costs such as utilities and maintenance, at 20-30% of the budget, tend to be either fixed or difficult to control.

Evolution of the Tax Base. The evolution of the EAV tax base is the only major factor with the potential to have any significant impact on available revenues. Over the last decade, a modest amount of new construction and/or some "tear down/rebuilds" has gradually expanded the tax base enough to cope with expenses that were increasing faster than the CPI. With reduced to flat expansions now projected, that emphasizes the need to match ongoing expenses to expected CPI revenue increases.

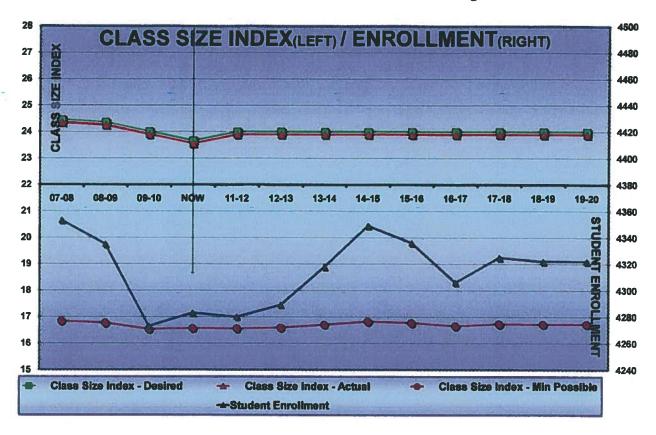
Many Other Factors can of course affect long term planning. All have been included in this development and changes can be easily modeled. Most, however, are generally of smaller import and can either be accommodated in ongoing operations or are generally masked by larger issues.

Overall, previous conclusions are still generally applicable:

"Park Ridge-Niles has in fact positioned itself with solid fund balances, positive cash flows, considerable flexibility, and a bright future. Those fund balances and that flexibility will enable thoughtful strategic consideration of such things as discretionary educational projects, class size considerations, additional facility improvements, or simple contingency to ward off the proverbial 'Murphy' should he arrive."

That analysis does, however, come with the caveat to be constantly vigilant in the near term.

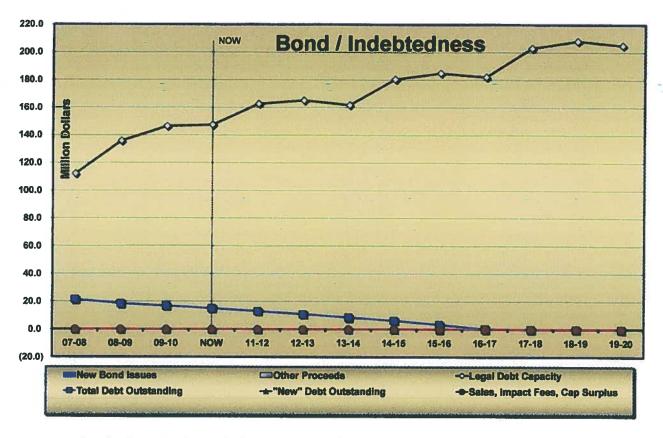
The following charts illustrate that overall position.



Current guidelines for class sizes range from the low 20s in the lower grades to the upper 20s in the upper grades and most schools have average class sizes below those target guidelines. Sixth day enrollment and October 30 attendance data indicate an *overall* district average in the 23-24 range (red/green - left scale), recognizing of course that averages can be deceptive given the planned difference between grades and the general variations between schools.

Various demographic studies in recent years have predicted enrollment in the 4,000-4,500 range. Kasarda has recently updated those studies and projections now suggest a stable enrollment in the relatively narrow range of 4,200-4,400 (blue - right scale).

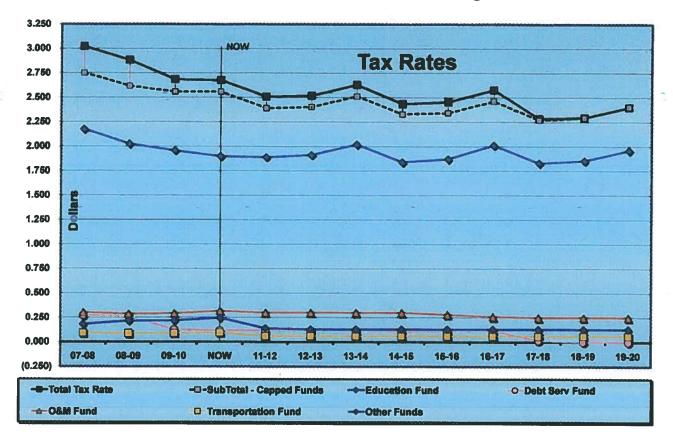
The district has considerable capacity available if needed. Average class sizes (from a purely capacity standpoint) could in fact be lowered into the upper teens (purple - left scale) if educationally beneficial or financially acceptable. For purposes of this study, the targeted class size index is held constant at 24 - recognizing of course that "averages" can mask considerable variations between grades and between schools.



Debt is not a significant strategic issue for Park Ridge - Niles.

"Legal" debt capacity (black), as determined by EAV, is considerable and is not an issue. Actual debt (blue) is being steadily reduced and should be retired completely within a relatively few number of years.

(Interestingly, if an operating referendum were eventually considered necessary, the timing would be at about the time debt is retired and the B&I levy would disappear from the tax bills. That could potentially allow a strategic referendum asking the voters to simply replace the expiring debt levy with a comparable operating levy - at no net tax rate increase. That strategy has occasionally been effective in other districts.)

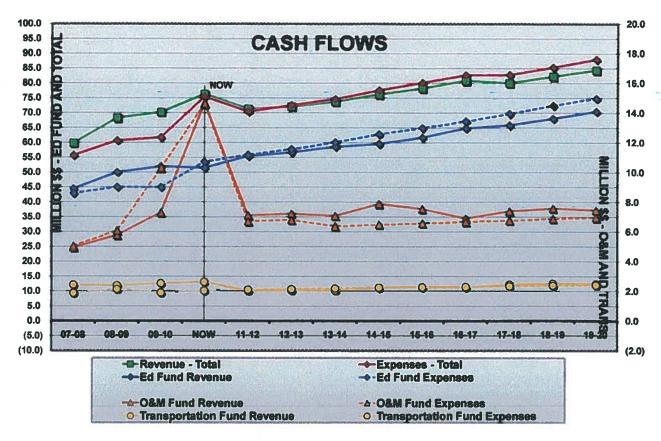


Operating tax rates are of course "capped" in District 64. That (gray) capped rate is the composite of all the individual rates below it, with the exception of the (pink) Debt Service rate which is not capped. That (pink) Debt wedge is added to the (gray) operating rate to yield the (black) total rate above it.

The "tri-ennial" re-assessment process in Cook County has historically created a sawtooth pattern for tax rates. When EAVs are reassessed upward in a given year, capped tax rates drop inversely to it and then are relatively flat to increasing in the subsequent two years.

Tax rates for the smaller funds have been held relatively flat to meet their ongoing obligations. The tax cap and tri-ennial variation are then absorbed in the larger Ed Fund (turquoise), which of course then translates into the same overall pattern for the Total (black) rate.

Note also that debt is retired in 2017 and the base line tax rate permanently drops 10-12 cents as that (pink) Debt Service wedge goes away.

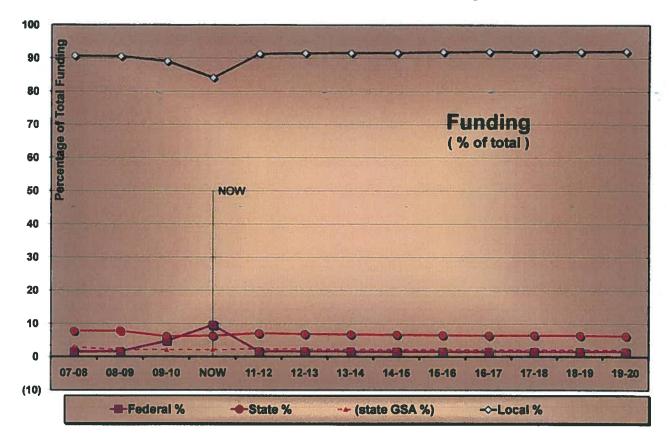


Cash flows for the major funds and total are reflected in this chart.

Cash flows for Transportation (yellow - smaller right scale), O&M (orange - smaller right scale), and Others (not shown) are kept in relative balance by adjusting the annual levy process. Revenues (solid) are in relative balance with expenses (dashed). The current blip in O&M (orange) is largely the result of abatement projects, funded primarily by extra federal dollars.

The recent referendum has provided the desired Ed Fund revenue (solid turquoise - larger left scale) to meet ongoing expenses (dashed turquoise - larger left scale) before a slight deficit begins to emerge. That slowly expanding deficit is the result of presumed contract escalations in salaries and benefits that continue to exceed the CPI-driven revenue increases.

In total, Revenues (green - left scale) are projected to adequately cover Expenses (red - left scale) for several years before the Ed Fund deficit begins to affect it.

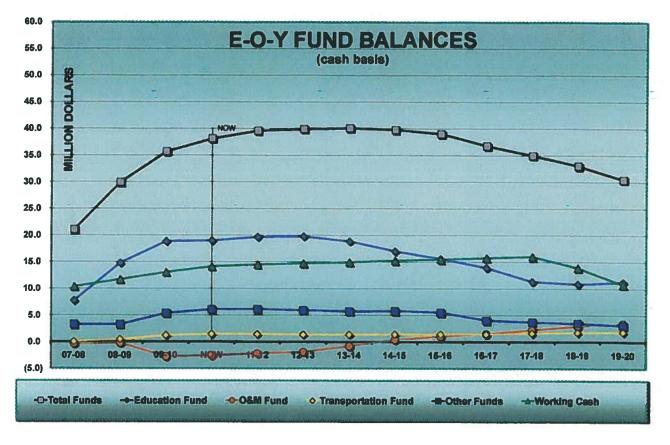


A significant feature of District 64's financial picture is the source of funding.

Federal revenue (purple) is minimal at about 1% of the budget, except for the temporary "stimulus" in 2009-11.

State support (red), including General State Aid, "Categoricals", and some transportation, typically total only 6-8% of the budget.

Essentially all of Park Ridge-Niles funding comes from local sources (black), primarily local property taxes.

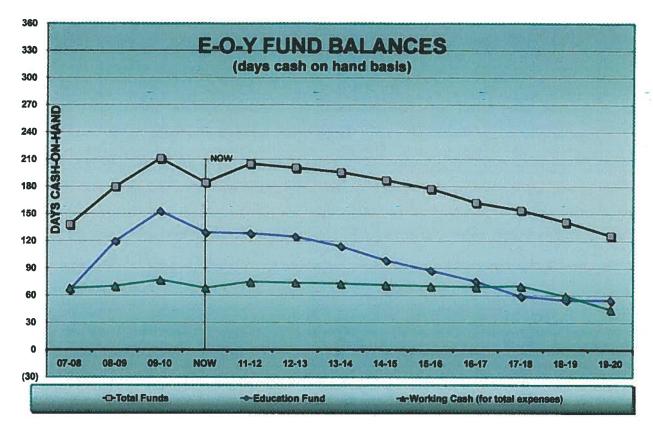


EAVs, tax rates, and cash flows result in these all important E-O-Y (end-of-year) Fund Balances.

The smaller funds are all anchored with solid fund balances as levies are assessed over time to meet their obligations. The larger Ed Fund usually absorbs any larger fluctuations.

As expected from previous tax and cash flow charts, Total Fund Balances (black) are stable for several years until the compounding effects of increasing salaries and benefits begin to turn the slope down. In particular the (turquoise) Ed Fund takes the brunt of the deficit. In this scenario, Working Cash (green) is eventually used to supplement the Ed Fund and keep it at a (somewhat arbitrary) working level.

There is considerable flexibility over time to adjust the fund balances of the smaller funds as needed via the levy process. In addition, the healthy balance in the (green) Working Cash Fund continues to provide an important strategic source of flexibility to support other funds on a temporary or asneeded basis (as illustrated here) as the environment evolves.



An alternative way to look at fund balances is on a "days-cash-on-hand" basis. As future fund balances were changing on previous charts, so were expense obligations. This chart normalizes those effects and looks at how many days expenses can be paid without new cash infusions. Since tax receipts generally arrive in two major dispersements from the county, most districts target for a 3-6 month range in total. Park Ridge - Niles in fact targets for 4 months (½ year) and is projected in total to fall comfortably above or within that range well into the future.

This chart does suggest that there is probably little need for immediate concern about projections of eventually declining fund balances. That declining trend is very gradual for a number of years and is dependent in any case on the two-fold assumptions of increasing S&B escalations and a continued flat EAV tax base. Both of those longer term effect can be monitored over the next several years as long as potential concerns continue to be recognized this far in advance.

The Differences?

It is instructive to compare previous projections to current estimates. The following pair of charts compares projections of fund balances made last year at this time to current estimates.

The primary differences are slightly lower CPI estimates and lower projections of new or expanding EAV tax bases - both resulting in marginally lower revenue receipts overall. The primary strategic differences in District 94's estimates are illustrated below:

	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Prev CPI est	4.1	0.1	2.7	1.0	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Curr CPI est	4.1	0.1	2.7	1.5	1.5	2.0	1.5	2.0	1.5	2.0	1.5
Prev est M\$ new EAV	24	32	28	32	33	1.5%					
Curr est M\$ new EAV	1	14	7	12	24	1.5%					!

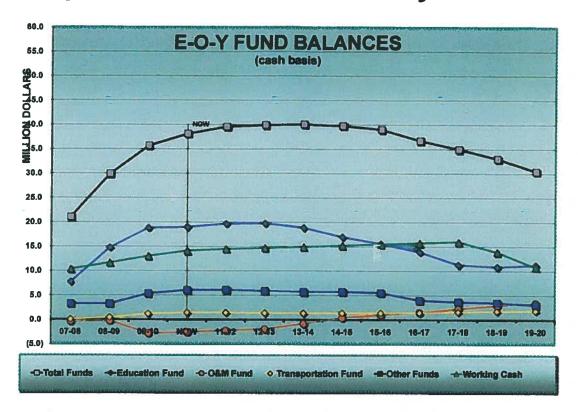
As noted previously, there is probably little need to make any significant short term adjustments as long as the overall picture remains actively on the strategic radar screen. That strategic picture, however, is a good news / bad news story.

The good news is that the projected declines don't materialize for several years and are dependent in any case on the somewhat conservative two-fold assumptions of increasing S&B escalations and minimal increases in the EAV tax base - both of which can be monitored.

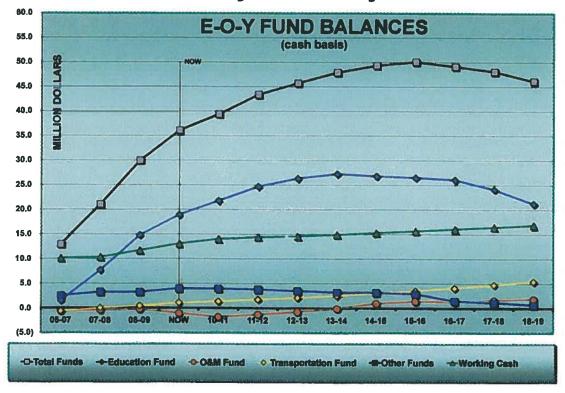
The bad news is that both are potential long term effects that are both compounding and permanent once institutionalized.

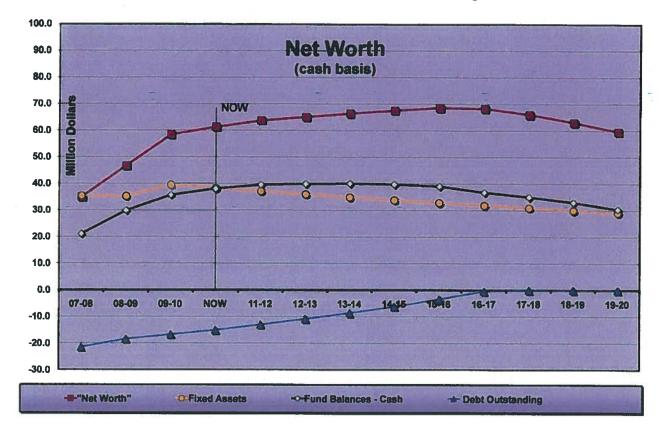
The comparison charts illustrate how very slight differences in ongoing assumptions can affect the long term with those compounding effects. The difference in *total* projected fund balances in 2019 is about \$13 million. While that is certainly not an insignificant amount, it does need to be considered in context - that is less than 2% of a total cash flow over the period of about three-quarters of a *billion* dollars.

As a further illustration, either as little as a 0.5% annual increase in new district EAVs over current assumptions, or 1% less salary and benefit escalations than is currently modeled for the next 3 year contract, would essentially flatten the fund balance projections and be comparable to or better than previous projections.



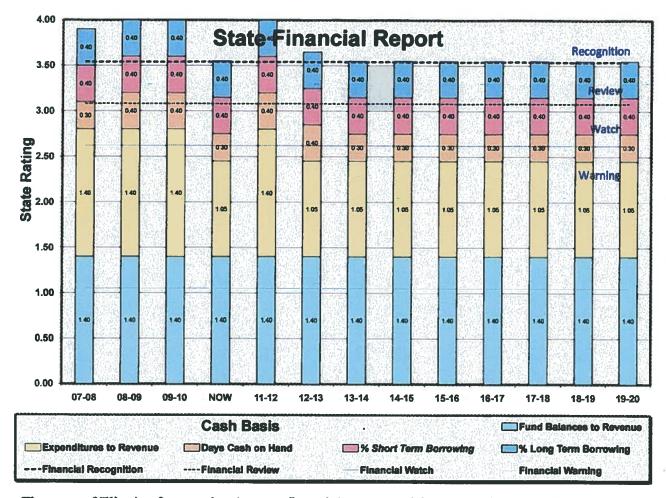
February 2010 Projections





Although public entities are not strictly analogous to private industry, Net Worth is still a reasonable metric to assess general stewardship. In its simplest form, Net Worth is the sum of Fixed Assets (orange) plus Cash Balances (black) less Debt (blue).

Net Worth (maroon) is relatively stable as declining debt partially offsets the effects of slowly declining fund balances and depreciating fixed assets.



The state of Illinois of course has its own financial report card for school districts. The five parameters it measures result in a rating from 0 to 4. Park Ridge - Niles ratings have climbed into the top "Recognition" category after the recent referendum and are expected to remain in or around that level in the future.

SENSITIVITIES

Basis

It is virtually certain that whatever evolves, it will not be exactly as modeled in any of these cases. It is prudent, therefore, to investigate sensitivities. Literally dozens of "what-if?" cases were run in the model investigating variations of District 64 cases. Sensitivities were run to all of the variables presented in the variables/planning section. While all can of course change, and all will then have some subsequent effect, only a few of them are critical from a strategic point of view.

The major strategic factors in the Park Ridge Niles future include the evolution of the current struggling economy, with its effect on revenues and the recent referendum increases, the control of future salary and benefit escalations on the other side of the ledger, and the ability to implement potential educational enhancements. Other factors such as fluctuations in state/federal aid, or variations in Project or Life Safety work, can be (and have been) accurately modeled, but are generally of smaller import and can either be accommodated in ongoing operations or are generally masked by the larger issues.

Sensitivities are essentially as developed in previous projections with useful "Rules of Thumb" offered for use in scoping discussions.

Useful Rules of Thumb

There are a variety of approximate relationships that can be used for "what-if?" discussions of sensitivities. All are dependent to a degree on where and in which case they are applied and upon the timing, because of varying EAVs, tax rates, enrollment and other factors. All can (and should) be verified in detail within the model if they are under active consideration. Nonetheless, they are useful for "back of the envelope" type discussions. Some useful approximate rules of thumb are:

		is roughly equivalent to
•	each 1% change in CPI	5 cent tax rate
•	each 1% salary & benefit escalation	2 cent tax rate
•	each 1% spread between EAV/CPI	2 cent tax rate
•	each 10% change in level of state/federal funding	3 cent tax rate
•	each \$700k (~1%) in ongoing expenses or revenue	4 cent tax rate
•	each class size increment of +/-1	5 cent tax rate
•	each two additional staff members	1 cent tax rate
•	each \$10 million in new construction EAV	3 cent tax rate

Or, when considering tax rates, referenda, or tax cap consequences,

each 5 cent tax rate increment is roughly equivalent to:

- \$1M annual revenues
- 2-3% salaries/benefits
- Class size increment of +/- 1
- Additional 10 staff members

SUMMARY

Previous studies by StratPlan have evaluated the Park Ridge - Niles long range financial outlook. A particular focus was if the recent operating referendum would in fact stabilize District 64's finances as envisioned through about 2017, in light of the dramatic turn of events in the local, national, and worldwide economies. Several alternate scenarios investigated that same question and the effects on the quality of education and ongoing plans should either a faster or slower economic recovery evolve.

With now another year of economic doldrums, and another year of actual financial data and budgets, StratPlan has revisited the Park Ridge - Niles long-range outlook.

Given new, marginally worse, base case assumptions about the economic recovery and its impact, the district's financial outlook is also very marginally worse. This also highlights, however, how the compounding effects of very slight changes in assumptions, or certainly in the underlying economic environment itself, can easily begin to color long range trends.

Variations in previous studies investigating the effects of healthy versus anemic recoveries are still fairly applicable. Those increments can still be directionally superimposed on this base case update.

The overall conclusions for Park Ridge - Niles remains consistent. The District 64 is **basically stable** -certainly in the near term, and likely until the unofficial 2017 day of reckoning. Variations past that point are very dependent on long range assumptions and the compounding effects of smaller short range activities.

The suggested strategic course continues to be to watch the economy and the tax base evolve over the next year or two and to use that period for thoughtful discussions and evaluations of the range of future strategic options. Over that horizon, StratPlan can continue to be used to investigate variations on those themes, to evaluate the implications of periodic contract negotiations, to address unforeseen situations, or to consider any new initiatives that may arise.

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda

Monday, February 14, 2011 Hendee Educational Service Center 164 S. Prospect Avenue

Please note that the starting times after the first session are estimates. If a session ends earlier than expected, the next session scheduled may convene immediately. In addition, on some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, February 14, 2011

TIME		APPI	ENDIX							
6:30 p.m.	 Meeting of the Board Convenes Roll Call Introductions Opening Remarks from President of the Board 									
6:30 p.m.	• Board Adjourns to Committee-of-the-Whole: Finance									
7:30 p.m.	• Board Adjourns from Committee-of Resumes Regular Meeting	-the-Whole: Finance and								
7:30-7:35 p.m.	 Parent Patrol City of Park Ridge Police Chief and Director of MCYAF 									
7:35-7:40 p.m.	• Public Comments									
7:40-7:45 p.m.	• Recognition of Illinois 2010 Honor Roll Schools Superintendent									
7:45-7:55 p.m.	 Discussion of Calendar Committee Recommendations Assistant Superintendent for Student Learning 									
7:55-8:05 p.m.	 Board Authorizes 2011-12 Staffing Plan Business Manager Action Item 11-02-1 									
8:05-8:10 p.m.	 Approval of Remaining Technology Director of Technology 	Infrastructure Hardware Action Item 11-02-2	A-5							
8:10-8:15 p.m.	 Consent Agenda – Board President Personnel Report Bills and Payroll Adopt Final Calendar for 2011 Destruction of Audio Closed N 		A-6							
8:15-8:20 p.m.	• Approval of Minutes Board President	Action Item 11-02-4	A-7							

8:20-8:25 p.m.

• Other Items of Information

A-8

- -- Superintendent
 - Upcoming Agenda
 - Freedom of Information Requests (FOIA)
 - Memoranda of Information
 - Bid for Paper, Art & General Supplies
 - Recognition of Illinois Principals Assn. Recipient 2011-12 Assistant Principal of the Year
 - Board Organizational Meeting
 - Minutes of Board Committee (none)

8:25 p.m.

• Board Adjourned to Closed Session

Next Regular Meeting:

Monday, February 28, 2011

6:30 p.m. - Tour of Carpenter School Facility

7:30 p.m. – Regular Board Meeting Carpenter Elementary School

300 N. Hamlin Avenue Park Ridge, IL 60068

February 28, 2011

- Tour of Carpenter School Facility Approval of January Financials Strategic Plan Update
- Presentation by Elizabeth Hennessy of Borrowing Options
 Discussion: 2011-12 Student Fees
- Approval of Regular and Summer School Bus Transportation
- Approve Auditor for the June 30, 2011 Audit Treasurers Office Bid Project for District 62, 63 & 64 March 14, 2011
- Tour of Lincoln Middle School Facility Approval of February Financials Dismissal of Staff
- Presentation of Channels of Challenge Identification Process & Criteria

April 4, 2011

- Strategic Plan Progress Report
- Approval of Channels of Challenge Identification Process & Criteria

Upcoming Agenda Items

- Strategic Plan Report on 2011-12 Action Plans and Budget (4/25/11) Presentation of Board Meetings 2011-12 (4/25/11) Approval of March Financials (4/25/11)
- Organizational Meeting (5/2/11)
- Strategic Plan Adoption 2011-12 Actions Plans and Budget (5/9/11)
- Tour of Roosevelt School Facility (5/9/11) ELF Grant Awards (5/23/11)
- Tour of Emerson Middle School Facility (5/23/11) Recognition of Student Awards (5/23/11)
- Committee of the Whole: Finance (Board Reviews Draft of the 2011-12 Budget-5/23/11)
- Approval of April Financials (5/23/11)
 Recognition of Tenured Teachers (5/23/11)
- Committee of the Whole: Finance (Second Draft of the 2011-12 Budget-6/13/11)
- Strategic Plan Progress Report (6/13/11) Judith L. Snow Awards (6/13/11) Board Adopts 2011-12 Tentative Budget (6/27/11) Approval of May Financials (6
- Board Adopts 2011-12 Tentative Budget (6/27/11) Approval of May Financials (6/27/11) TBD
- Adopt Tentative Calendars for 2012-13 & 2013-14
- Appointment of District Architect of Record Appointment of Emerson School Principal
- Appointment of Director of Pupil Services
 Appointment of Field School Principal
- Approval of Foreign Language Instructional Materials

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Buildings and Grounds at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Parent Patrol

City of Park Ridge Police Chief Frank Kaminski and Director of MCYAF Margaret Polovchak will make a presentation on this Park Ridge program.



Maine Community Youth Assistance Foundation

2720 S. River Rd., Suite 128 Des Plaines, Illinois 60018 ♦ 847-858-7090 ♦ www.mcyaf.com

FOR IMMEDIATE RELEASE January 5, 2011

CONTACT: Cheryll DeYoung

(847) 863-1500

Margaret Polovchak (847) 858-7090

Parent Patrol Volunteers Needed

To kick off the new year, MCYAF (the Maine Community Youth Assistance Foundation) and Park Ridge Police are joining forces to recruit new members for the Parent Patrol. The volunteer patrol group works on Friday and Saturday nights to keep teens safe, with particular attention to curbing underage drinking.

Parent Patrol volunteers must be at least 21 years of age and commit to be available one or two weekends in 2011 from 10:00 p.m. - 2:00 a.m. on Friday or Saturday nights. Between 25 and 50 Park Ridge residents are needed to continue operating the program. Volunteers will have the option to join a police officer on patrol in a squad car or remain on call and accessible to join officers at an incident scene as needed.

Training will be provided on Wednesday, March 2 from 7-9 p.m. at Maine South High School, in Room C-101 for anyone interested in joining the Parent Patrol. Training will include information on the role and responsibilities of Parent Patrol members, why underage drinking is harmful and dangerous, current community efforts to address teen alcohol use and background on underage alcohol prevalence and attitudes.

Contact Police Chief Frank Kaminski at (847) 318-5261 or fkaminsk@parkridgepolice.org to sign up for the Parent Patrol or for more information.

MCYAF and its partners support efforts by police and parents to keep teens safe and healthy in 2011. The Parent Patrol does this by setting clear expectations in the community that teens will abide by the law and avoid drinking alcohol or attending parties where underage drinking occurs.

According to the 2010 Illinois Youth Survey (IYS), when youth understand that most adults in their neighborhood think teen drinking is wrong, they are about 70 percent more likely to avoid alcohol than when they think adults ignore teen drinking. "Our youth are telling us that they respond to community efforts demonstrating we care about them and their healthy choices. Parent Patrol is one more way we can work together and show kids we really do care, and want what is best for them," said Margaret Polovchak, MCYAF Director.

The IYS was taken by more than 5,000 Maine Township High School students in spring 2010.

About MCYAF

MCYAF, the Maine Community Youth Assistance Foundation, is a not-for-profit organization dedicated to reducing alcohol, tobacco and drug use among youth in Maine Township. Founded in 2002, MCYAF is a community coalition that works with parents, schools, police, youth, government, health care providers, social service, faith and civic organizations toward a common goal of healthy youth. MCYAF provides funding through federal and state grants for programs and services that support our mission to educate, guide, advocate and provide resources for families in order to promote alcohol-free and drug-free youth. For more information, see www.mcyaf.com or contact us at (847) 858-7090.

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Academic Excellence Award -- Recognition of Illinois Honor Roll Schools

Attached are copies of the letters sent to five of our schools that received the Academic Excellence Award – 2010 Illinois Honor Roll. Congratulations to the following schools that received this award:

Carpenter Elementary School Roosevelt Elementary School Washington Elementary School Emerson Middle School Lincoln Middle School



100 North First Street • Springfield, Illinois 62777-0001 www.isbe.net

Jesse H. Ruiz Chairman Christopher A. Koch, Ed.D. State Superintendent of Education

January 2011

Dr. Marcy Canel, Principal George B Carpenter Elementary School Park Ridge CCSD 64 300 N Hamlin Ave Park Ridge, IL 60068

Re: Academic Excellence Award – 2010 Illinois Honor Roll

Dear Principal:

Congratulations! Your school has earned an Academic Excellence Award! The Illinois State Board of Education commends you and your faculty on all the good work required to sustain academic excellence in your school.

Across the state, 459 schools earned the Academic Excellence Award for 2010. Many of these schools receive national recognition for their long-time exemplary performance.

To earn an Academic Excellence Award, a school must meet the following criteria:

- Schools must have made Adequate Yearly Progress in 2009 and 2010 as required by No Child Left Behind.
- In schools serving grades 8 and below, 90 percent of students must have met or exceeded state standards in both reading and mathematics for the three most recent school years;
- In high schools, 80 percent of students must have met or exceeded state standards in both reading and mathematics for the three most recent school years.

Enclosed you will find a certificate commemorating this award. At http://www.ilhonorroll.niu.edu you can learn more about the Illinois Honor Roll, which includes three categories of awards — Spotlight Schools, Academic Improvement and Academic Excellence. At this website, you will find a page devoted to your school and a customized logo for your use. Also, you will find the criteria for the awards and a full list of award winners.

We encourage you to celebrate your success and share your good news with students, parents and all community partners. Again, I extend my congratulations and very best wishes for continuing success.

Sincerely,

Christopher A. Koch, Ed.D. State Superintendent of Education

Enclosure

cc: Dr. Philip Bender, Superintendent

Park Ridge CCSD 64



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Jesse H. Ruiz Chairman Christopher A. Koch, Ed.D. State Superintendent of Education

January 2011

Dr. Kevin Dwyer, Principal Theodore Roosevelt Elementary School Park Ridge CCSD 64 1001 S Fairview Ave Park Ridge, IL 60068

Re: Academic Excellence Award – 2010 Illinois Honor Roll

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Sincerely,

Christopher A. Koch, Ed.D. State Superintendent of Education

Enclosure

cc: Dr. Philip Bender, Superintendent Park Ridge CCSD 64



100 North First Street • Springfield, Illinois 62777-0001

Jesse H. Ruiz Chairman Christopher A. Koch, Ed.D. State Superintendent of Education

January 2011

Mrs. Kimberly Nasshan, Principal George Washington Elementary School Park Ridge CCSD 64 1500 Stewart Ave Park Ridge, IL 60068

Re: Academic Excellence Award - 2010 Illinois Honor Roll

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Christopher A. Koch, Ed.D. State Superintendent of Education

Enclosure

cc: Dr. Philip Bender, Superintendent

Park Ridge CCSD 64



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Jesse H. Ruiz Chairman Christopher A. Koch, Ed.D. State Superintendent of Education

January 2011

Dr. Victoria Mogil, Principal Emerson Middle School Park Ridge CCSD 64 8101 Cumberland Ave Niles, IL 60714

Re: Academic Excellence Award - 2010 Illinois Honor Roll

Dear Principal:

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Enclosure

cc: Dr. Philip Bender, Superintendent Park Ridge CCSD 64



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Jesse H. Ruiz Chairman Christopher A. Koch, Ed.D. State Superintendent of Education

January 2011

Mr. Joel Martin, Principal Lincoln Middle School Park Ridge CCSD 64 200 S Lincoln Ave Park Ridge, IL 60068

Re: Academic Excellence Award – 2010 Illinois Honor Roll

Dear Principal:

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Sincerely,

Christopher A. Koch, Ed.D. State Superintendent of Education

Enclosure

cc: Dr. Philip Bender, Superintendent Park Ridge CCSD 64 DATE:

February 14, 2011

TO:

District 64 Board of Education

FROM:

Diane Betts, Assistant Superintendent for Student Learning

RE:

Alternatives to the Recommended School Calendar for 2011-12

RELATION OF REPORT TO:

State/Federal Mandates: School Code 105 ILCS 5/10-19

Board Goal:

None

Board Policy:

6:20

Board Procedure:

6:20 R2

Budget Implications:

None

BACKGROUND

A recommended calendar for the 2011-12 school year was presented at the January 10, 2011 Board of Education meeting (Attachment A). The recommended calendar was developed by the District 64 Calendar Committee taking into consideration among other things coordination with Maine Township District #207 regarding the start and end of school, winter and spring breaks, and other holidays.

The Board discussed whether consideration of a calendar with a one or two week later start date should be explored. They asked for information on how a later start date could be achieved and what effects alternative approaches would have on holidays, parent-teacher conferences, winter and spring breaks, institute days, and the end of the school year. It was agreed that the Calendar Committee would be reconvened and examine this issue.

ALTERNATIVE APPROACHES

The Calendar Committee met on January 24, 2011 and examined the following as possible alternative means for delaying the start of the school year:

- A. Extend the school year further into June.
- B. Conduct school on days allowed for legal school holidays (Columbus Day, Martin Luther King Jr. Day, Presidents' Day, etc.)
- C. Conduct staff development institute days at the beginning or end of the school year instead of during the fall and winter as typically scheduled.
- D. Take teacher comp days for Parent-Teacher Conferences at the end of the school year instead of the week of Thanksgiving.
- E. Use "Interrupted School Days/Heat" for select buildings on select days that actually experience excessive heat.
- F. Take away one day of student attendance and use it for an additional staff development institute day at the beginning or end of the school year.

Committee members discussed and generated pros and cons for each alternative as well as any contractual questions that would need to be addressed with any of these options. The following is a summary of the committee's deliberations.

A. Extend the school year further into June:

Pros

None

Cons

• The approximately 25% of our 8th grade students who wish to attend summer school at Maine South would not be able to register for any classes that start in early June.

District 64's summer school calendar would need to be adjusted.

• Coordination with park district programs would be affected. Extending the school year could also pose a problem with park district summer staff that return to college in mid August.

Mid June heat is similar to late August (Attachment B).

Question

Would summers be the same length for building maintenance?

B. Conduct school on legal holidays (Columbus Day, Veterans Day, Martin Luther King Jr. Day, Presidents' Day and Good Friday):

<u>Pros</u>

- Having students in school on holidays allows teachers to teach about the holiday on the actual holiday.
- Continuity of instruction is greater with fewer 4-day weeks.

<u>Cons</u>

Staff with children attending school in other districts would take time off.

· Mental health breaks are needed throughout the year for students and staff.

• Custodial/Maintenance Department and secretarial staff have these as paid holidays in their contracts.

C. Conduct Staff Development at the beginning or end of the year instead of during the school year:

Pros

Works best for parents.

• Training at the beginning of the year would be helpful for many of the new teaching assistants we employ each year.

Avoids extending year further into June.

All new staff is available to learn alongside their colleagues.

Motivation for learning after summer break.

Cons

We would have to hold school on Election Day which poses security problems

• Staff Development is less effective:

- 1. At the end of the year when teachers are ready for a break.
- 2. At the beginning of the year, staff has not met students yet and may not know how to customize staff development to meet student needs.
- Staff development needs to provide ongoing support throughout the year.

D. Take teacher comp days for Parent-Teacher conferences at the end of the year instead of Thanksgiving week in November:

Pros

Recess school earlier for summer break.

Cons

- Parent and staff may be resistant to change regarding time off at Thanksgiving.
- There is the possibility of low student attendance on these school days.
- The short week prohibits the introduction of new curricular topics.

Parents have difficulty with "choppy weeks".

- Would not be compatible with Maine South, which currently has no Student Attendance days during this week.
- E. Use "Interrupted School Days/Heat" for select buildings on select days: Illinois School Code allows a superintendent to dismiss students from a specific school after one hour of attendance due to extreme heat or other adverse weather conditions or safety concerns.

Pros

- · Avoids illnesses.
- It is not conducive to learning if students and teachers are miserable.

<u>Cons</u>

- Parent pickup during the middle of the day would be extremely difficult.
- Working parents would need to arrange for daycare or leave work early.
- Parents with students in multiple schools would have some students staying in school while other students are being released.
- Affected students would miss instruction that would not be made up.
- Creates work inequities for our staff.
- F. Take away one day of student attendance and use it for an additional staff development institute day at the beginning or end of the school year:

 District 64 currently provides one more day of student attendance than required. This is accomplished through one less teacher institute day than allowed under School Code. The teacher institute day would need to be provided at the beginning or end of the school year to help with a delayed start. See previous comments above for item C. Conduct Staff Development at the beginning or end of the year instead of during the school year.

Additional Con:

• Students would lose one instructional day.

TEMPERATURE AVERAGES

Committee members also examined data regarding average temperatures for a three-week period in June vs. a three-week period in late August/early September (Attachment B). While the average outside daily temperature does not vary much between mid June and mid to late August, committee members did recognize that the build up of heat inside a building might be greater in August when the building has been sitting in the sun for longer periods of continuously hot days.

RECOMMENDATIONS

The Calendar Committee believes that utilizing any of these possible alternatives to alter the start of the school calendar could have significant impact on student learning, staff development, parent and/or staff satisfaction with the calendar, and potential changes needed in current staff contracts. The committee does not believe that we should quickly make changes at this time to the calendar structure we have used for years in this District and believes that if any changes are made, it is only after considerable study and additional input from parents, staff, Maine South, the park district, and other community members is sought. Decisions regarding the 2011-12 calendar need to be made as soon as possible so that planning for the and 2011-12 school year can continue. The Calendar Committee therefore recommends that the Board adopt the 2011-12 calendar (Attachment A) that was recommended at the January 10th Board of Education meeting.

If the Board chooses to further examine alternatives that would enable a later start date, an expanded Calendar Committee could be formed and conduct a more extensive analysis over the course of the next ten-twelve months. The alternative options presented in this report could be further examined for potential positive or negative consequences.

The Calendar Committee believes that a few of these possible alternatives should be removed from further consideration due to the lack of any positive consequences/gains if we were to incorporate them into a future calendar. The alternatives that the committee believes should be removed from consideration are:

A. Extend the school year further into June.

D. Take teacher comp days for Parent-Teacher Conferences at the end of the school year instead of the week of Thanksgiving.

E. Use "Interrupted School Days/Heat" for select buildings on select days that actually experience excessive heat.

Alternatives that should be studied more extensively for possible merit and possibly combined as a means for delaying the start of the year include:

B. Conduct school on days allowed for legal school holidays (Columbus Day, Martin Luther King Jr. Day, Presidents' Day, etc.)

C. Conduct staff development institute days at the beginning or end of the school year instead of during the fall and winter as typically scheduled.

F. Take away one day of student attendance and use it for an additional staff development institute day at the beginning or end of the school year.

If you have any questions or comments regarding this report prior to the upcoming Board meeting, please feel free to contact Diane Betts at 318-4303.

Attachment A: 2011-12 Recommended School Calendar

Attachment B: Park Ridge Temperature Index

DB:km

SCHOOL DISTRICT 64 PARK RIDGE-NILES 2011-12

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Presidents' Day

Pulaski Day

Good Friday

Memorial Day

2/12

2/20

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5/28

3/5 XH

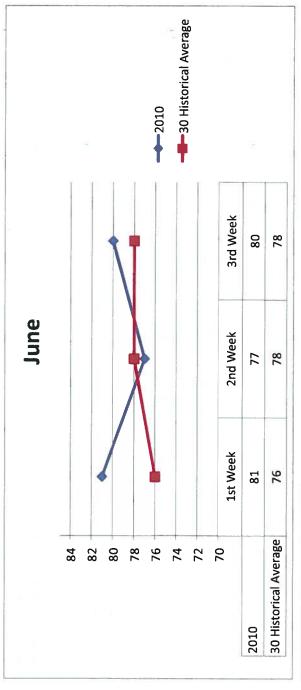
Attendance Day - Holiday Waiver

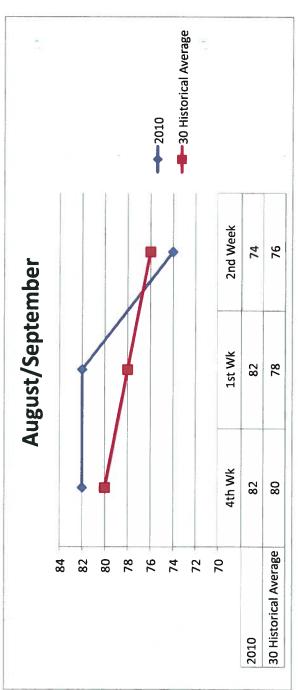
Half-day School Improvement

XН

XHS

Park Ridge Temperature Index





Source: AccuWeather.com

ACTION ITEM 11-02-1

I move that the Board of Education of Community Consolidated	d Schoo	ol District
#64, Park Ridge-Niles, Illinois, approve the 2011-12 staffing repo	ort as p	oresented.

Moved by:	Seconded by:
•	· · · · · · · · · · · · · · · · · · ·

AYES:

NAYS:

ABSENT:

2/14/11

To: Board of Education

From: Rebecca Allard, Business Manager

Sandra Stringer, Assistant Superintendent – Human Resources

Subject: 2011-12 Staffing Plan

Date: February 12, 2011

One of the initial steps of budget development is an analysis of staffing needs. Currently, the administration is projecting minor modifications to the 2010-11 staffing plan. The following identifies the known changes to the various employee categories:

Employee Category	FTE	Comments
	Change	
Administrative	(1.00)	Elimination of the Director of Early
		Intervention Services/RTI
PREA – Teacher	0.20	Increase 0.2 FTE Orchestra
PREA – Teacher	0.30	Increase 0.3 FTE Band
PREA – Teacher	(2.50)	Reduction due to enrollment fluctuations
PREA – Teacher	(1.00)	Reduction due to retirement of Jefferson
		Early Childhood Teacher
PREA – Teacher	7.50	Contingency to handle enrollment
		increases for "watch" sections
PREA – Teacher	3.00	Contingency to handle enrollment
		increases other than "watch" sections
Secretarial Support	0.80	Increase fractions of support staff in
		Technology (0.40) and Human Resources
		(0.40)
Net Change	7.30	

This does not include additional staffing that the strategic plan technology team is likely to propose. If the board later approves those additional hires, they would be in addition to the staffing plan shown here.

The Director of Early Intervention Services/RTI, when approved, was a three year position, the 3-years ends on June 30, 2011.

The changes in the PREA –Teacher category are based on:

- Anticipated changes in student enrollment. The anticipated class-size section worksheet is attached for review and discussion.
- The sections that are close to exceeding the current Board guidelines are highlighted.

• The increase in band and orchestra is supported by Dr. Bender for program improvement.

The changes in the Secretarial Support category are to support the technology and human resources offices.

It should be noted that all other employee categories are expected to remain the same. The Board will be informed as staff changes occur.

Park Ridge - Niles Community Consolidated School District 64 2011-12 Class Size/Section Projections

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To: District 64 Board of Education

From: Terri Bresnahan, Director of Technology

Date: February 14, 2011

Re: Release of funds for completion of network infrastructure work

Based on Strategy I of the district's Strategic Plan, the district has been working on providing a network infrastructure to support the advanced use of technology throughout the district. Upgrades to the district's switches and wireless access points began last fall. As noted in the chart below, work was completed at Emerson, Field, Jefferson and Lincoln for upgrades to the network switches and the wireless access points. Carpenter had its switches upgraded and the ESC had its wireless access points upgraded as well. The total cost of the work completed thus far is \$260,000.00. A portion of that cost was covered through the insurance claim from Emerson's flooding.

At this time, we are asking the Board to approve the release of funds for the remainder of the infrastructure projects as outlined below. Upgrades will need to be completed at Carpenter (wireless access points only), Franklin, Roosevelt, Washington, and switches at the ESC. The total cost to complete these remaining projects is \$200,700.00.

According to Ms. Allard, there is sufficient cash flow to support the completion of the scope of these projects. The hardware will be purchased prior to the end of the 2010-2011 school year with installation being completed during the summer months while students are not in session.

	Carpenter	Emerson	Field	Franklin	Jefferson	Lincoln	Roosevelt	Washington	ESC
Switches	34000	76000	32000	0	20000	52000	0	0	0
Wireless Access			- 13			113			
Points	0	12500	11000	0	7700	12000	0	0	2800
TOTALS	34000	88500	43000	0	27700	64000	0	0	2800
						Alr	eady Spent	Grand Total	\$260,000.00
	Carpenter	Emerson	Field	Franklin	Jefferson	Lincoln	Roosevelt	Washington	ESC
	1	•						-	
Switches	0	0	0	35700	0	0	52500	46200	16800
Wireless Access		0		35700	0	0	52500	46200	16800
Wireless	11550	0	0	35700 11550	0	0	52500 12650	46200 13750	16800
Wireless Access									

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda Monday, February 28, 2011 Carpenter Elementary School - LRC 300 N. Hamlin Avenue

Please note that the starting times after the first session are estimates. If a session ends earlier than expected, the next session scheduled may convene immediately. In addition, on some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, February 28, 2011

TIME		APPI	ENDIX
6:30 p.m.	 Meeting of the Board Convenes Roll Call Introductions Opening Remarks from President of 	of the Board	
6:30 p.m.	• Tour of Carpenter School Facility		
7:30-7:35 p.m.	• Public Comments		
7:35-8:00 p.m.	 Presentation of Borrowing Options Representative from William Blair 	S	A-1
8:00-8:10 p.m.	• Discussion: 2011-12 Student Fees Business Manager		A-2
8:10–8:15 p.m.	• Approval of Regular and Summer Business Manager	School Bus Transportation Action Item 11-02-5	A-3
8:15-8:20 p.m.	 Consent Agenda Board President Personnel Report Bills Approval of Financial Updat January 31, 2011 Approve Auditor for the June Destruction of Audio Closed 	e 30, 2011 Audit	A-4
8:20-8:25 p.m.	 Approval of Minutes Board President Open and Closed Minutes of Committee of the Whole Minutes 		A- 5

8:25-8:30 p.m.

• Other Items of Information

A-6

- -- Superintendent
 - Upcoming Agenda
 - Memoranda of Information
 - -- Treasurers Office Bid Project for District 62, 63 & 64
 - -- Strategic Plan Update
 - Minutes of Board Committees
 - Other (none)

8:30 p.m.

• Adjournment

Next Regular Meeting:

Monday, March 14, 2011

6:30 p.m. – Tour of Lincoln School Facility

7:30 p.m. - Regular Board Meeting

Lincoln Middle School 200 S. Lincoln Avenue Park Ridge, IL 60068

March 14, 2011

• Tour of Lincoln Middle School Facility

- Approval of February Financials
- Dismissal of Staff
- Presentation of Channels of Challenge Identification Process & Criteria

April 4, 2011

• Strategic Plan Progress Report

• Approval of Channels of Challenge Identification Process & Criteria

Upcoming Agenda Items

• Strategic Plan Report on 2011-12 Action Plans and Budget (4/25/11) • Presentation of Board Meetings 2011-12 (4/25/11) • Approval of March Financials (4/25/11)

Organizational Meeting (5/2/11)

- Strategic Plan Adoption 2011-12 Actions Plans and Budget (5/9/11)
- Tour of Roosevelt School Facility (5/9/11) ELF Grant Awards (5/23/11)
- Tour of Emerson Middle School Facility (5/23/11) Recognition of Student Awards (5/23/11)
- Committee of the Whole: Finance (Board Reviews Draft of the 2011-12 Budget-5/23/11)
- Approval of April Financials (5/23/11)
 Recognition of Tenured Teachers (5/23/11)
- Committee of the Whole: Finance (Second Draft of the 2011-12 Budget-6/13/11)
- Strategic Plan Progress Report (6/13/11) Judith L. Snow Awards (6/13/11)
- Board Adopts 2011-12 Tentative Budget (6/27/11) Approval of May Financials (6/27/11)

TBD

- Adopt Tentative Calendars for 2012-13 & 2013-14
- Appointment of District Architect of Record Appointment of Emerson School Principal
- Appointment of Director of Pupil Services
 Appointment of Field School Principal
- Approval of Foreign Language Instructional Materials

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Buildings and Grounds at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

4. 4. 4

PARK RIDGE-NILES SCHOOL DISTRICT 64 164 S. PROSPECT AVENUE PARK RIDGE, IL 60068

**Note to Requester: Retain a copy of this request for your files. If you eventually need to file
a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.
Date Requested: 1/20/2001
Request Submitted By: E-mail U.S. Mail Fax In Person
Name of Requester: TIMO Y-hy PINNET
Street Address: 3850 S! Racine
City/State/County Zip (required): Chicago Th.
Telephone (Optional): 773 247 8184 E-mail (Optional) Hower Warmer 1 tech, N
Fax (Optional): 773-247-6724
Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.
I ay rejuest ing documentation regarding Ashestos removal
and Re-INSUlation Projects taking place in Dist 64-
Recent, present, or future, lertified payroll.
Permit and ANY other pertinent documentation,
THANK YOU!
Fin Puis
200.2 C
Do you want copies of the documents? YES or NO —Do you want electronic copies or paper copies? <u>Clectronic</u> —If you want electronic copies, in what format?
Is this request for a Commercial Purpose? YES of NO. (It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).
Are you requesting a fee waiver? YES or NO If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).
Office Use Only 2010- Date Requested Date Due

PARK RIDGE-NILES SCHOOL DISTRICT 64 164 S. PROSPECT AVENUE PARK RIDGE, IL 60068

**Note to Requester: Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.
Date Requested: January 20, 2011
Request Submitted By: E-mail U.S. MailX Fax In Person
Name of Requester: Stephen M. Goba
Street Address: 601 South Ahrens Avenue
City/State/County Zip (required): Lombard, IL 60148
Telephone (Optional): 630-426-0085 E-mail (Optional) Steve® IllinoisDocPrep.com
Fax (Optional): 630-424-9602
Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.
Copy of payment bond, as required by Illinois Public Construction
Bond Act, provided by Premier Mechanical, Inc., for the project:
Roosevelt Elementary School, 1001 South Fairview Avenue, Park
Ridge.
Do you want copies of the documents? YES or NO
Do you want electronic copies or paper copies?Electronic
If you want electronic copies, in what format?
Is this request for a Commercial Purpose? YES or NO (It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).
Are you requesting a fee waiver? YES or NO If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or regard rights of the general public. 5 ILCS 140/6(c)).
Office Use Only 2010- Date Requested
Date Due

Subject: FOIA request

Date: Monday, February 7, 2011 2:53 PM

From: Ben Velderman <ben@edactiongroup.org>
To: Bernadette Tramm <BTramm@D64.ORG>

Cc: Madelyn Wsol < mwsol@d64.org>

Hello,

I request all the e-mail involving the following e-mail address: fklonsky@d64.org.

If you have any questions, or if there are any fees associated with this request, please contact me at ben@edactiongroup.org or at (231)733-4202.

Thank you.

Ben Velderman

Ben Velderman | Project Manager | Education Action Group Foundation, Inc. | Phone: (231) 733-4202 | www.educationactiongroup.org



http://www.facebook.com/?ref=home#!/pages/Education-Action-

Group/102001589864063>

Elementary School District 64

Park Ridge-Niles, Illinois

MEMO

TO

Board of Education

FROM

Betty Lattanzio – Purchasing Manager

DATE

February 14. 2011

SUBJECT

REQUEST FOR QUOTES FOR ART AND GENERAL SUPPLIES

On January 28, 2011 quotes were received for art and general supplies that are not available through the "stockless" program with Office Depot. These supplies are ordered now and delivered as appropriate. They will be used for the remainder of this year and a portion of the 2011-2012 school year. We purchase these supplies at this time because we are able to secure more aggressive pricing than during the summer. Also, if we order over the summer, there is no guarantee that shipments will be complete before school reopens in August.

We solicit for quotes on these items to obtain the best pricing, however, Board approval is not required. We quote this in two categories and not one category exceeds the \$25,000 bid threshold.

In addition to the quotation process, the District also compares the quoted prices received with already bid contracts, such as the U.S. Communities Contract and the State of Illinois Procurement Contracts to ensure that we are receiving the lowest prices possible.

Below is a summary breakdown of the lowest quotes received for each category:

Art Supplies	<u>Vendor</u>	Recom	mended Amo	<u>unt</u>
	Nasco	The second	\$3,275.64	
	Dick Blick		\$1,345.00	
	Pyramid School Supplies		\$1,277.28	
	Elgin School Supplier		\$1,247.11	
	Bye-Mo'r, Inc.		\$ 338.58	
	School Specialty		\$ 262.46	
		Total Cost	\$7,746.07	(Prev. year \$7,034)
General Supplies	Pyramid School Supplies		\$1,755.02	
	Westvaco Envelope Co.		801.54	
	Elgin School Suppliers		595.75	
	School Specialty		510.20	
	Bye-Mo'r, Inc.		317.36	
		Total Cost	\$3,979.87	(Prev. year \$4,648)



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 Park Ridge-Niles

164 S. Prospect Avenue

Park Ridge, IL60068-4079

(847) 318-4300

FAX: (847) 318-4351

For information, contact: Superintendent Philip Bender, 847-318-4300 Bernadette Tramm, Public Information Coordinator, 847-318-4343 FOR IMMEDIATE RELEASE February 9, 2011

District 64 Emerson School's Tim Benka Named Illinois Assistant Principal for 2011-12

Park Ridge-Niles School District 64 today announced that Tim Benka, assistant principal at Emerson Middle School, has been named the Illinois Assistant Principal of the Year for 2011-12. The award is given by the Illinois Principals Association (IPA) and Horace Mann. The award recognizes an assistant principal who has demonstrated a positive impact on their students and learning community.

"We are delighted that Tim has received this high honor, which reflects his dedication to putting kids first and foremost every day," said District 64 Superintendent Philip Bender. "We are proud of Tim for being an inspiring and compassionate role model for young adolescent students especially as they take to heart our District's civil behavior standards, and for the educational leadership he offers teachers and parents at Emerson," he added.

Benka has been assistant principal at Emerson since its opening in 1998. He recently served on the District 64 Strategic Planning Team that crafted a five-year plan to guide the District's educational program. Currently, he coordinates a grades 6-8 committee that is developing a system for students to create personally challenging goals related to academics, civil behavior, talents and interests. He is also a Board member of the Maine Community Youth Assistance Foundation (MCYAF).

Previously, Benka was a special education teacher at Lincoln Middle School for 10 years and served as the assistant track coach at Maine East High School. He also taught for a year at Schaumburg High School before joining District 64 in 1988. Benka is a graduate of Illinois State University and received his master's degree from Northeastern Illinois University.

"Tim has been instrumental in establishing the climate of Emerson Middle School and creating a positive learning environment for all of the students," according to Jason Leahy, IPA Executive Director. On Emerson's annual school climate survey, students every year indicate that for social and emotional issues, "even though he is in charge of discipline, he is the staff member that students feel most comfortable going to for help," he added.

Benka was nominated by IPA's North Cook region and was selected in state competition from a pool of 21 regional candidates; Illinois has more than 2,000 assistant principals serving its K-12 schools. Benka now will advance for consideration in the National Assistant Principal of the Year competition sponsored by the National Association of Secondary School Principals and Virco. He also will be honored officially at IPA's annual Assistant Principals Conference at the conclusion of his term in July 2012.

To:

Board of Education

From:

Madelyn Wsol, Administrative Assistant to the Superintendent

Date:

February 14, 2011

Subject:

Organizational Meeting – May 2, 2011

State law requires that the school board reorganize within 28 days after each school board election by seating new members, electing officers and setting a time and place for regular meetings. The meeting can be held any time following the election but should not be held before the election authority canvasses election returns and determines winners. The last day for the Cook County Clerk's Office to canvass election results is Tuesday, April 26, 2011.

It is recommended that the Board schedule the reorganizational meeting for Monday, May 2, 2011.