

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, February 28, 2011
Carpenter Elementary School - LRC
300 N. Hamlin Avenue**

Please note that the starting times after the first session are estimates. If a session ends earlier than expected, the next session scheduled may convene immediately. In addition, on some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, February 28, 2011

TIME		APPENDIX
6:30 p.m.	<ul style="list-style-type: none"> Meeting of the Board Convenes • Roll Call • Introductions • Opening Remarks from President of the Board 	
6:30 p.m.	<ul style="list-style-type: none"> • Tour of Carpenter School Facility 	
7:30-7:35 p.m.	<ul style="list-style-type: none"> • Public Comments 	
7:35-8:00 p.m.	<ul style="list-style-type: none"> • Presentation of Borrowing Options -- Representative from William Blair 	A-1
8:00-8:10 p.m.	<ul style="list-style-type: none"> • Discussion: 2011-12 Student Fees -- Business Manager 	A-2
8:10-8:15 p.m.	<ul style="list-style-type: none"> • Approval of Regular and Summer School Bus Transportation -- Business Manager 	A-3 Action Item 11-02-5
8:15-8:20 p.m.	<ul style="list-style-type: none"> • Termination of Lease – Child Care with Confidence -- Business Manager 	A-4 Action Item 11-02-6
8:20-8:25 p.m.	<ul style="list-style-type: none"> • Approval of 3-year Contract for Auditing Services -- Business Manager 	A-5 Action Item 11-02-7
8:25-8:35 p.m.	<ul style="list-style-type: none"> • Site Facilities Update -- Director of Facility Management 	A-6
8:35-8:40 p.m.	<ul style="list-style-type: none"> • Calendar Discussion -- Superintendent 	A-7
8:40-8:45 p.m.	<ul style="list-style-type: none"> • Consent Agenda -- Board President <ul style="list-style-type: none"> • Personnel Report • Bills • Approval of Financial Update for the Period Ending January 31, 2011 • Destruction of Audio Closed Minutes (none) 	Action Item 11-02-8 A-8

8:45-8:50 p.m. • **Approval of Minutes** **Action Item 11-02-9** **A-9**
-- Board President
• Open and Closed Minutes of February 14, 2011
• Committee of the Whole Minutes on Finance of February 14, 2011
• Special Meeting Minutes of February 22, 2011

8:50-8:55 p.m. • **Other Items of Information** **A-10**
-- Superintendent
• Upcoming Agenda
• Memoranda of Information
-- Strategic Plan Update
-- Update on City of Park Ridge TIF
• Minutes of Board Committees (none)
• Other
-- Comments on 2011 National Conference on Education

8:55 p.m. • **Board Adjourned to Closed Session**

Next Regular Meeting: Monday, March 14, 2011
6:30 p.m. – Tour of Lincoln School Facility
7:30 p.m. – Regular Board Meeting
Lincoln Middle School - LRC
200 S. Lincoln Avenue
Park Ridge, IL 60068

March 7, 2011

• Special Meeting on Architect Presentations

March 14, 2011

• Tour of Lincoln Middle School Facility • Present Modified Calendar for 2011-12
• Approval of February Financials • Dismissal of Staff • First Reading of PRESS Policy Issue 74,
October 2010 • Approval of 2011-12 Student Fees
• Presentation of Channels of Challenge Identification Process & Criteria

April 4, 2011

• Strategic Plan Progress Report • Approval of PRESS Policy Issue 74, October 2010
• Adopt Final Calendar for 2011-12
• Approval of Channels of Challenge Identification Process & Criteria

April 25, 2011

• Strategic Plan Report on 2011-12 Action Plans and Budget
• Presentation of Board Meetings 2011-12 • Approval of March Financials

Upcoming Agenda Items

• Organizational Meeting (5/2/11)
• Strategic Plan Adoption 2011-12 Actions Plans and Budget (5/9/11)
• Tour of Roosevelt School Facility (5/9/11) • ELF Grant Awards (5/23/11)
• Tour of Emerson Middle School Facility (5/23/11) • Recognition of Student Awards (5/23/11)
• Committee of the Whole: Finance (Board Reviews Draft of the 2011-12 Budget-5/23/11)
• Approval of April Financials (5/23/11) • Recognition of Tenured Teachers (5/23/11)
• Committee of the Whole: Finance (Second Draft of the 2011-12 Budget-6/13/11)
• Strategic Plan Progress Report (6/13/11) • Judith L. Snow Awards (6/13/11)
• Board Adopts 2011-12 Tentative Budget (6/27/11) • Approval of May Financials (6/27/11)

TBD

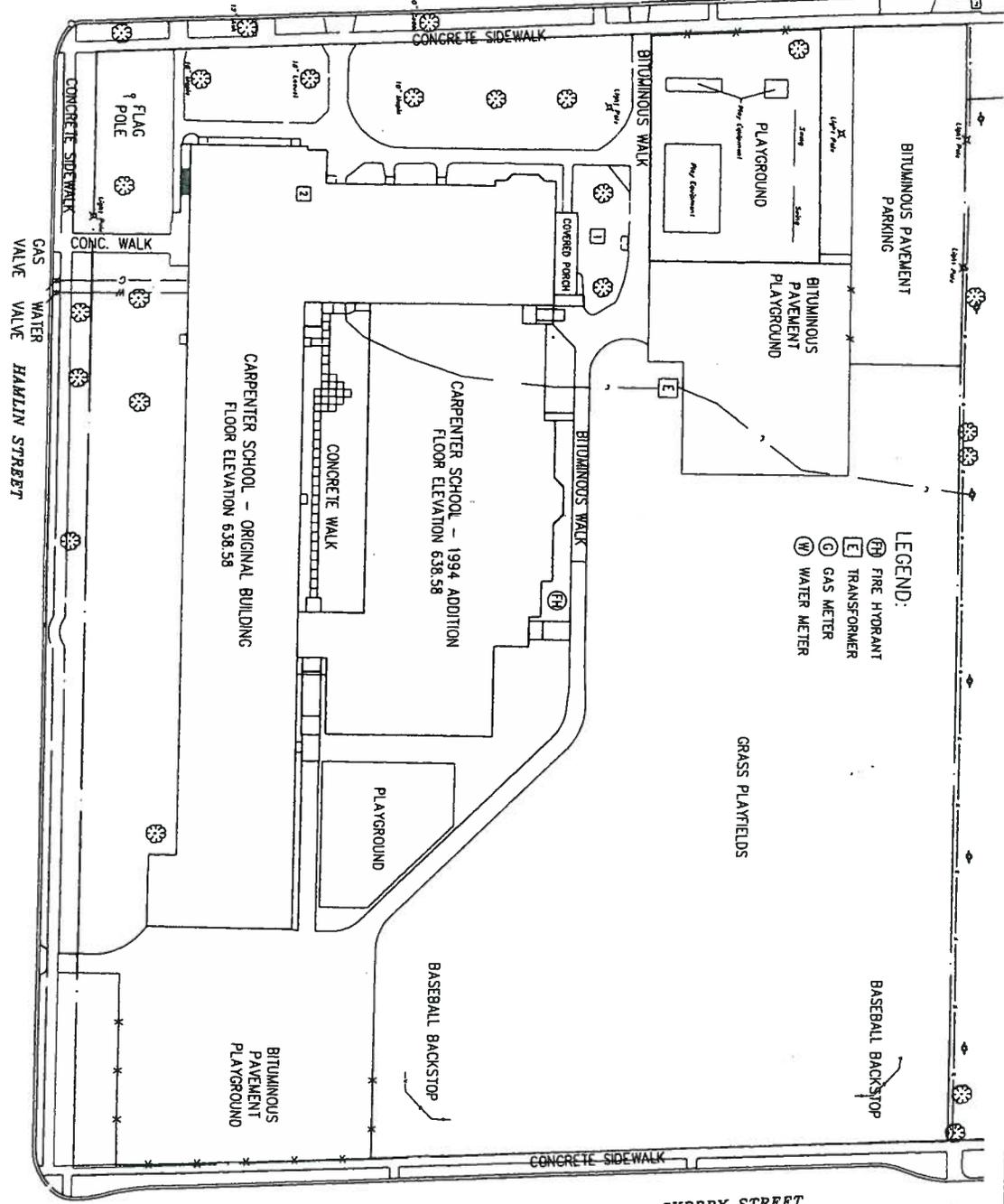
• Adopt Tentative Calendars for 2012-13 & 2013-14 • Appointment of Field School Principal
• Appointment of District Architect of Record • Appointment of Emerson School Principal
• Appointment of Director of Pupil Services • Approval of FGN Language Instructional Materials

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Buildings and Grounds at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

TOUR OF CARPENTER FACILITY



ELM STREET



- LEGEND:
- ⊕ FIRE HYDRANT
 - ⊞ TRANSFORMER
 - ⊙ GAS METER
 - ⊗ WATER METER

SITE PLAN

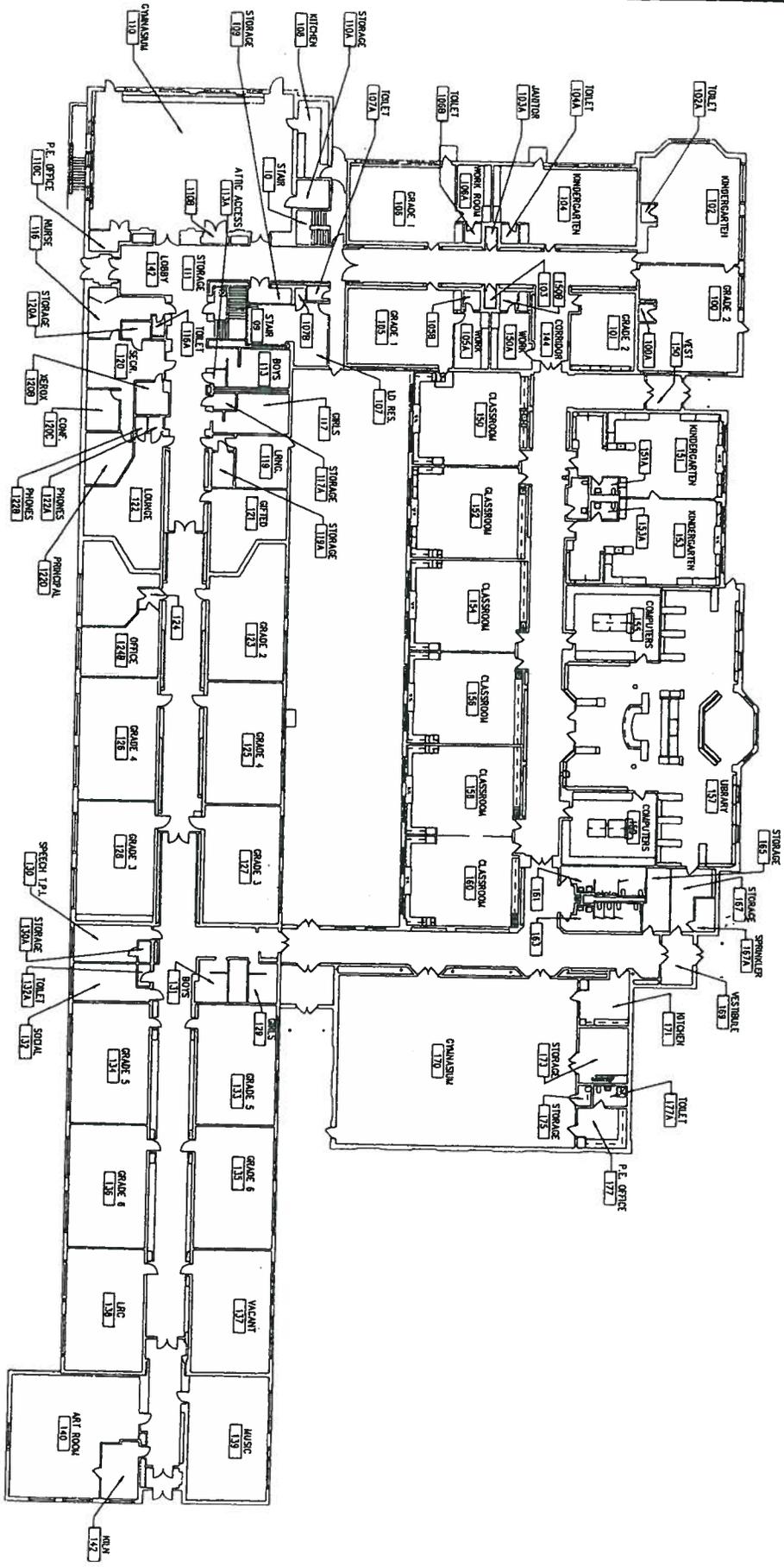
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GREEN ASSOCIATES
 Green Associates Architecture, Inc.
 832 Quaker Ave.
 Evanston, IL 60202
 Telephone 847-328-0652
 Facsimile 847-328-0991

GEORGE CARPENTER SCHOOL

SITE PLAN
 G.C.S.D. 64
 PARK RIDGE, ILLINOIS

DRAWN BY	DESIGNED BY
DATE	08-21-00
DRAWING NO.	1341-MISC
C	1



FIRST FLOOR PLAN

1/32"=1'-0"

GREENASSOCIATES
 GreenAssociates Architects, Inc.
 832 Oyster Ave.
 Evanston, IL 60202
 Telephone 847-328-0852
 Facsimile 847-328-0861

GEORGE CARPENTER SCHOOL
 FLOOR PLAN
 C.C.S.D. 64
 PARK RIDGE, ILLINOIS

PLANNED BY	DATE
08-21-00	
1341-MISC	

Presentation of Borrowing Options

A representative from William Blair & Company will make a presentation.

Park Ridge-Niles CCSD 64, Cook County, IL

Overview and Financing Options

February 28, 2011

*William Blair & Company**

Capital Facility Plan Needs

- The District currently budgets \$1.5M from its O&M fund to address capital needs
- Due to aging facilities, critical capital needs have emerged including:
 - Leaking roof repairs
 - Aging boilers
 - HVAC improvements
 - Asbestos removal
 - Carpet replacement
 - T12 lighting replacement

*William Blair & Company**

2007 Limiting Tax Rate Referendum

- The District passed an operating limiting rate referendum in 2007 which affected the 2006 and 2007 levy years
- Projections of the total tax rate at the time were higher than the actual tax rate as shown below:

	Projected Limiting Tax Rate	Actual/Projected Limiting Rate (1)	Difference
2005	2.31		
2006	2.75	2.75	(0.00)
2007	2.75	2.75	(0.00)
2008	2.78	2.56	(0.22)
2009	2.91	2.56	(0.35)
2010	2.71	2.56	(0.15)
2011	2.74	2.39	(0.35)
2012	2.87	2.40	(0.47)
2013	2.67	2.51	(0.16)
2014	2.70	2.33	(0.37)
2015	2.82	2.34	(0.48)

(1) Actual through levy year 2009; projected after that based on District's 5-yr Financial Projections

William Blain & Company

What is a Debt Service Extension Base (DSEB)?

A Debt Service Extension Base is the amount of principal and interest a school district can use to repay non-referendum general obligation bonds on an annual basis

- In 1995 the Tax Limitation Law was amended to allow local governments the ability to issue bonds without referendum approval as long as the payments on the bonds did not exceed the bond and interest levy for tax year 1994. This bond and interest tax levy is referred to as the Debt Service Extension Base
- In levy year 1994, the District levied \$1,759,745 for debt service on non-referendum bonds.
- In 2009 the law was amended to allow the debt base to increase with CPI similar to the operating funds under the Tax Cap

William Blain & Company

Legislation Authorizing Non-Referendum Bonds

- On August 18, 1995 Governor Edgar signed Senate Bill 368 which authorizes all local governments in Cook and collar counties to issue limited tax bonds where future non-referendum debt service levies do not exceed the 1994 tax levy/1995 tax extension for debt service
- Non-referendum type bonds for school districts include
 - Working Cash Fund Bonds
 - Life Safety Bonds
 - Funding Bonds
 - Insurance Reserve Bonds

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Legislation Authorizing Non-Referendum Bonds

- **Life Safety Bonds**
 - Projects must be approved by the Regional and State Superintendents of Schools.
- **Working Cash Fund Bonds**
 - Amount can not currently exceed Working Cash Limit and is subject to a petition period
- **Funding Bonds**
 - Funding Bonds can fund any claim against the District including Teachers Orders technology purchases, early retirement obligations. Subject to petition period
- **Insurance Reserve Bonds**
 - Insurance Reserve Bonds can not exceed amount necessary to cover excess liabilities documented by a certified actuary
- **Bond Notification Act**
 - All Limited Tax Bonds require a public hearing prior to issuance

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Outstanding Debt Service and Tax Rate for Debt

Tax Year	Equalized Assessed Valuation	% Change	Debt Service Extension Base (1994 Levy)	CPI % Increase in DSEB	Referendum Outstanding Debt Service	Total Tax Rate
2008	2,121,453,047	8%	1,759,745		2,568,938	0.12
2009	2,121,453,047	0%	1,761,505	0.1%	2,562,400	0.12
2010	2,333,598,352	10%	1,809,065	2.7%	2,848,600	0.12
2011	2,380,270,319	2%	1,836,201	1.5%	2,845,000	0.12
2012	2,380,270,319	0%	1,863,744	1.5%	2,845,775	0.12
2013	2,618,297,351	10%	1,891,701	1.5%	3,140,375	0.12
2014	2,670,663,298	2%	1,920,076	1.5%	3,137,975	0.12
2015	2,670,663,298	0%	1,948,877	1.5%	3,143,100	0.12
2016	2,937,729,627	10%	1,978,110	1.5%		
2017	2,996,484,220	2%	2,007,782	1.5%		
2018	2,996,484,220	0%	2,037,899	1.5%		
2019	3,296,132,642	10%	2,068,467	1.5%		
2020	3,362,055,295	2%	2,099,494	1.5%		
2021	3,362,055,295	0%	2,130,987	1.5%		
2022	3,698,260,824	10%	2,162,951	1.5%		
2023	3,772,226,041	2%	2,195,396	1.5%		
2024	3,772,226,041	0%	2,228,327	1.5%		
2025	4,149,448,645	10%	2,261,752	1.5%		
2026	4,232,437,618	2%	2,295,678	1.5%		
2027	4,232,437,618	0%	2,330,113	1.5%		
2028	4,655,681,379	10%	2,365,065	1.5%		
2029	4,748,795,007	2%	2,400,541	1.5%		

Total

\$23,092,163

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7

\$5.09M Limited Tax Bonds with 3 Year Rollover 2011

Tax Year	Equalized Assessed Valuation	% Change	Debt Service Extension Base (1994 Levy)	CPI % Increase in DSEB	Referendum Outstanding Debt Service	Proposed \$5.09M Non-Referendum Series 2011 Debt Service	Remaining Debt Base Available	Proposed Total Debt Service	Total Tax Rate	Total Tax Rate Increase	Impact on \$400,000 Mkt Value Home(1)
2008	2,121,453,047	4%	1,759,745		2,568,938			2,568,938	0.12		
2009	2,137,881,366	4%	1,761,505	0.1%	2,562,400			2,562,400	0.12		
2010	2,137,881,366	0%	1,809,065	2.7%	2,848,600			2,848,600	0.13		
2011	2,137,881,366	0%	1,836,201	1.5%	2,845,000	1,832,300	3,901	4,677,300	0.22	0.09	\$107.78
2012	2,137,881,366	0%	1,863,744	1.5%	2,845,775	1,862,900	944	4,708,575	0.22		
2013	2,351,669,503	10%	1,891,701	1.5%	3,140,375	1,887,000	4,701	5,027,375	0.21		
2014	2,398,702,893	2%	1,920,076	1.5%	3,137,975		1,920,076	3,137,975	0.13		
2015	2,398,702,893	0%	1,948,877	1.5%	3,143,100		1,948,877	3,143,100	0.13		
2016	2,638,573,182	10%	1,978,110	1.5%			1,978,110	0	0.00		
2017	2,691,344,646	2%	2,007,782	1.5%			2,007,782	0	0.00		
2018	2,691,344,646	0%	2,037,899	1.5%			2,037,899	0	0.00		
2019	2,960,479,110	10%	2,068,467	1.5%			2,068,467	0	0.00		
2020	3,019,688,692	2%	2,099,494	1.5%			2,099,494	0	0.00		
2021	3,019,688,692	0%	2,130,987	1.5%			2,130,987	0	0.00		
2022	3,321,657,562	10%	2,162,951	1.5%			2,162,951	0	0.00		
2023	3,388,090,713	2%	2,195,396	1.5%			2,195,396	0	0.00		
2024	3,388,090,713	0%	2,228,327	1.5%			2,228,327	0	0.00		
2025	3,726,899,784	10%	2,261,752	1.5%			2,261,752	0	0.00		
2026	3,801,437,780	2%	2,295,678	1.5%			2,295,678	0	0.00		
2027	3,801,437,780	0%	2,330,113	1.5%			2,330,113	0	0.00		
2028	4,181,381,558	10%	2,365,065	1.5%			2,365,065	0	0.00		
2029	4,265,213,189	2%	2,400,541	1.5%			2,400,541	0	0.00		

Total

\$17,960,825

\$5,582,100

\$23,542,925

(1) \$400,000 market value home is multiplied by residential assessment (10%) times the multiplier of 3.3 for FY2009 less 6.000 minimum homeowner deduction, times the rate increase per \$100 of equalized assessed valuation.

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3 Year Rollover Bonds at Current Interest Rates

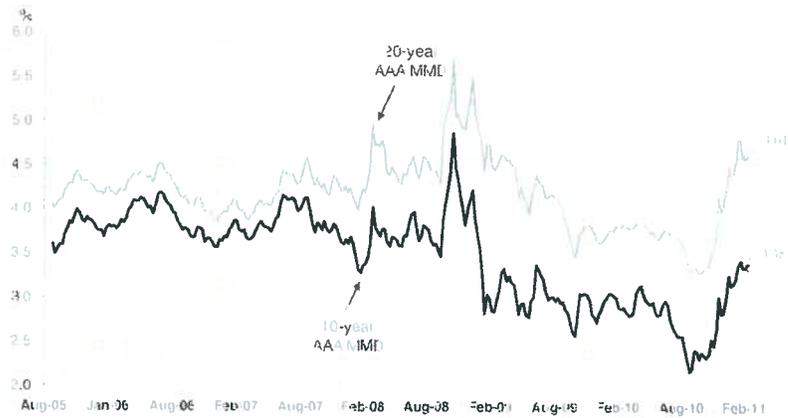
Year	Equalized Tax Assessed Value	Debt Service % Change	CPI Extension Base (1994 Levy)	% Increase in DSEB	Referendum Outstanding Debt Service	Proposed \$5.00M	Proposed \$5.20M	Proposed \$5.52M	Proposed \$5.70M	Proposed \$6.05M	Remaining Debt Base Available	Proposed Total Debt Service	Total Tax Rate	Impact on \$400,000 Home Value
						Non-Referendum Series 2011 Debt Service	Non-Referendum Series 2014 Debt Service	Non-Referendum Series 2017 Debt Service	Non-Referendum Series 2020 Debt Service	Non-Referendum Series 2023 Debt Service				
2008	2,121,415,047	-%	1,759,742		2,548,938							2,548,938	0.12	
2009	2,137,881,368	-%	1,781,282	0.1%	2,562,400							2,562,400	0.12	
2010	2,137,881,368	0%	1,809,062	2.7%	2,648,600						1,809,065	2,648,600	0.13	
2011	2,137,881,368	0%	1,836,203	1.5%	2,645,000	1,832,300					1,901	4,677,300	0.22	0.09 1107.76
2012	2,137,881,368	0%	1,863,744	1.5%	2,645,775	1,862,800					744	4,704,575	0.22	
2013	2,351,689,503	10%	1,891,701	1.5%	3,140,275	1,887,000					4,700	5,027,275	0.21	
2014	2,398,702,893	2%	1,920,076	1.5%	3,137,575		1,917,200				2,876	5,055,175	0.21	
2015	2,398,702,893	0%	1,948,877	1.5%	3,143,100		1,948,100				2,777	5,069,200	0.21	
2016	2,618,375,182	10%	1,978,110	1.5%			1,973,700				4,410	1,973,700	0.07	
2017	2,691,344,646	2%	2,007,782	1.5%				2,007,400			312	2,007,400	0.07	
2018	2,691,344,646	0%	2,037,899	1.5%				2,034,600			3,299	2,034,600	0.08	
2019	2,965,478,110	10%	2,068,467	1.5%				2,065,500			2,967	2,065,500	0.07	
2020	3,019,688,692	2%	2,099,494	1.5%					2,097,800		1,694	2,097,800	0.07	
2021	3,019,688,692	0%	2,130,987	1.5%					2,128,300		2,047	2,128,300	0.07	
2022	3,231,657,562	10%	2,162,951	1.5%					2,162,450		1,551	2,162,450	0.07	
2023	3,388,090,713	2%	2,195,396	1.5%						2,192,400	1,296	2,193,400	0.06	
2024	3,388,090,713	0%	2,228,227	1.5%						2,227,100	1,237	2,227,100	0.07	
2025	3,730,899,744	10%	2,261,752	1.5%						2,259,500	2,413	2,259,500	0.06	
2026	3,801,457,780	2%	2,295,678	1.5%							2,291,678	0	0.00	
2027	3,801,457,780	0%	2,330,112	1.5%							2,326,115	0	0.00	
2028	4,181,581,538	10%	2,365,065	1.5%							2,361,065	0	0.00	
2029	4,262,213,189	2%	2,400,541	1.5%							2,400,541	0	0.00	
Total					\$17,860,825	\$5,582,100	\$5,837,800	\$6,107,600	\$6,388,500	\$6,679,800		\$48,555,725		

(1) \$400,000 market value home is multiplied by residential assessment (10%) times the multiplier of 5.3 for F37009

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Historic AAA MMD Interest Rates

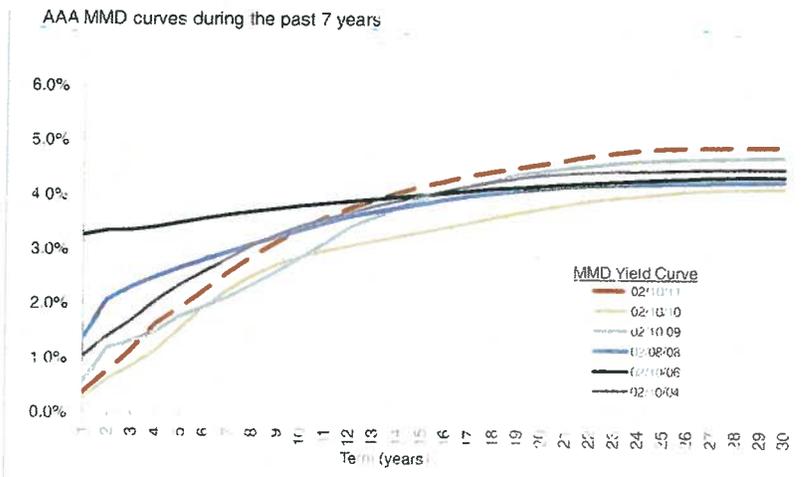
AAA Municipal Market Data (MMD) during the past 5 years:



Data: Publicly available market information, if 2011
Source: Treasury Economics

William Blair & Company

Municipal Yield Curve Comparison



Yield: The yield on an MMD curve as of February 22, 2011
Source: Tompco Financial

William Blair & Company

To: Board of Education
From: Rebecca Allard, Business Manager 
Subject: Recommended 2011-12 Student Fees
Date: February 28, 2011

The Board of Education annual reviews and approves student fees. The attached information is for Board review and discussion at the February 28, 2011, Board of Education meeting and will be presented to the Board for approval at the March 4, 2011 meeting. The recommendation to increase a student fee is directly related to the District's costs.

**Park Ridge Niles Community Consolidated School District 64
2011-12 Recommended School Fees**

	2010-11	Proposed 2011-12	\$ Change	% Change	Comments
Required Fees					
Kindergarten	\$84.00	\$84.00	\$0.00	0.0%	
Elementary Grades 1-5	\$227.00	\$227.00	\$0.00	0.0%	
Middle School	\$315.00	\$315.00	\$0.00	0.0%	
Participatory Fees					
Instrumental Music					
Beginner	\$40.00	\$40.00	\$0.00	0.0%	
Advanced	\$40.00	\$40.00	\$0.00	0.0%	
Basketball	\$100.00	\$100.00	\$0.00	0.0%	
Volleyball	\$75.00	\$75.00	\$0.00	0.0%	
Cross Country	\$25.00	\$25.00	\$0.00	0.0%	
Chorus - Elementary	\$5.00	\$5.00	\$0.00	0.0%	
Chorus - Middle School	\$15.00	\$15.00	\$0.00	0.0%	
Bus Fees (State Reimbursement does not cover the cost of students who are transported and reside within 1 1/2 miles of the attendance center)					
All Year	\$510	\$582	\$72.01	14.1%	ISBE Increase for non-eligible students
Cold Weather	\$305	\$348	\$43.07	14.1%	ISBE Increase for non-eligible students
Lunch Fee	\$2.40	\$2.50	\$0.10	4.2%	1. Reflects increased food costs 2. Ala Carte price increases attached
Lunch Supervision Fees					
Early Payment (on or before July 15)	\$140.00	\$200.00	\$60.00	42.9%	Reflective of actual costs
Regular Payment (after July 15)	\$190.00	\$275.00	\$85.00	44.7%	Reflective of actual costs
Before School Fees (Program start time 7:00 AM)					
Plan A (on or before July 15)	\$495.00	\$475.00	(\$20.00)	-4.0%	Reflective of actual costs
Plan B (after July 15)	\$525.00	\$550.00	\$25.00	4.8%	Billing change is from an hourly rate to a flat fee. Staffing is contingent on number of students in program; drop-ins make it difficult to staff appropriately
Plan C - Emergency Daily Rate	\$5.50	\$20.00	\$14.50	NA	
Extended Day Care					
	Hourly billing on the quarter of the hour	Flat Fee			
AM Kindergarten Day Care	\$4.80	\$20.00			Billing change from the "quarter of the hour" to a daily flat fee. No other changes.
PM Kindergarten Day Care	\$4.80	\$20.00			
AM Kindergarten Before School Day Care	\$4.80	\$5.00			Billing change from a fraction of an hour to a flat hourly rate. No other changes.
After School Day Care (hours of operation 3:30 PM - 6:00 PM)	\$4.80	\$5.00			Billing change from a fraction of an hour to a flat hourly rate. No other changes.

PARK RIDGE- NILES SCHOOL DISTRICT 64

2011- 2012 SCHOOL YEAR PRICE LIST

Recommended changes in bold

DAILY PLATE LUNCH W/MILK	2.40	2.50
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SNACKS

BAGEL	0.90	1.00
BAKED CHIPS, 1.5 OZ	0.90	1.00
BREAD STICK, 1.5 OZ	0.50	0.60
BROWNIES/CAKES	1.00	
CHEEZ IT, 1.5 OZ	0.80	0.90
CHURRO	1.05	1.10
APPLE BOSCO STICK (1)	1.10	1.25
COOKIE, OTIS SPUNKMEYER 2.3 OZ	1.00	1.05
GARDEDOS, 1.75 OZ	1.05	1.10
MUNCHIES	0.75	0.85
OREO COOKIES, 2 OZ	1.05	1.10
POP TARTS, 3.67 OZ	1.05	1.10
POP TARTS, WHOLE GRAIN, 3.67 OZ	1.05	1.10
PREMIUM ICE CREAM	1.25-2.50	1.50-2.75
PRETZELS, 6 OZ	1.05	1.10
RICE KRISPIE TREATS, 1.3 OZ	1.00	
VICKIE'S CHIPS, 1.3 OZ	1.15	1.20
WELCH'S FRUIT, 2.25 OZ	1.05	1.10
YOGURT, 6 OZ	1.15	1.20
YOGURT PARFAIT, 10 OZ	1.50	1.65

SIDE DISHES

HOT VEGETABLE (4 oz)	0.55	
SEASONED FRIES (4 oz)	1.80	1.90
FRENCH FRIES 4 oz	1.30	1.40
RICE OR POTATO	0.75	
SOUP - w/ crackers 12 oz	1.00	1.10
CHILI, 12 OZ	1.25	1.35
CHEESE SAUCE, 2 OZ	0.50	
MARINARA SAUCE, 4 OZ	0.60	
CREAM CHEESE	0.45	0.50

ROTATING FOOD BARS

SANDWICH BAR	3.25	3.40
MEXI BAR	2.95	3.05
JUMP ASIAN	3.95	4.05
PASTA BAR	2.95	3.05

ENTREES

BOSCO STICKS, 2 CT	2.30	2.40
CHEESEBURGER	1.90	2.00
BREADED CHICKEN SANDWICH	1.90	2.00
CHICKEN TENDERS, 3 OZ	2.85	3.00
NACHOS W/CHEESE, 4 OZ	1.45	1.50
PIZZA, 16" 8 CUT, PEPPERONI	2.40	2.50
PIZZA, 16" 8 CUT, CHEESE	2.10	2.20

BEVERAGES

BOTTLED WATER 8 OZ	0.75	
BOTTLED WATER, 16.9 OZ	1.00	
GATORADE, 12 OZ	1.55	1.65
PROPEL, 12 OZ	1.55	1.65
WELCH'S 12 OZ	1.30	1.40
MILK 8 OZ	0.55	
MILK - ELEMENTARY	0.45	0.50

SALADS

BUFFALO CHICKEN SALAD	3.50
CHICKEN CAESAR SALAD	3.50
TACO SALAD	3.50
SALAD BAR	3.00



Recommended
February 3, 2011

APPROVAL OF REGULAR AND SUMMER SCHOOL BUS TRANSPORTATION

The District 64 Board of Education directed the administration to bid the regular pupil and summer school transportation for the 2011-12 school year. After a thorough review of Illinois Central School Bus qualifications, references and a personnel interview with the staff that will manage the District 64 account, the recommendation is to accept the lowest bid of \$779,379.84 from Illinois Central School Bus to provide transportation for District 64 for a period of 3 years beginning with the 2011-12 school.

Administration recommends that the Board accept a 3-year contract with Illinois Central School Bus.

ACTION ITEM 11-02-5

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, enter into a 3-year transportation contract beginning with the 2011-12 school year with Illinois Central School Bus for \$779,379.84.

Moved by _____ Seconded by _____

AYES:

NAYS:

ABSENT:

2/28/11

To: Board of Education

From: Rebecca J. Allard, Business Manager

Subject: Contract Award – Regular Pupil and Summer School Transportation

Date: February 28, 2011

BACKGROUND

According to the Illinois School Code a school board is required to let all contracts for supplies, materials, or work or contracts with private carriers for transportation of pupils involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. It further states that a school district may enter into a contract for up to three years for transportation of pupils to and from school. The contract may be extended for up to two more years by mutual agreement of the parties and, after that, may be extended on a year-to-year basis.

The District 64 Board of Education directed the administration to bid the regular pupil and summer school transportation for the 2011-12 school year. The bid specifications were developed by the administration and reviewed by the law firm of Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP. Bids were advertised in accordance with the requirements and bids were opened on Thursday, February 3, 2010 at 1:00 P.M.

CONTRACT RESULTS

The current contract with Cook County School Bus Inc. is \$1,085,958.30; the following is a summary of the bid results:

Company	Regular Transportation	Summer School Transportation	Total Contract Amount	Field Trip Hourly Rate
First Student	\$798,589.80	\$16,800.00	\$815,389.80	\$47.47
Cook County School Bus Inc.	\$897,055.20	\$16,800.00	\$913,855.20	\$53.00
Illinois Central School Bus	\$770,378.40	\$9,001.44	\$779,379.84	\$47.47

RECOMMENDATION

After a thorough review of Illinois Central School Bus qualifications, references and a personnel interview with the staff that will manage the District 64 account, the recommendation is to accept the lowest bid of \$779,379.84 from Illinois Central School Bus to provide transportation for District 64 for a period of 3 years beginning with the 2011-12 school year.

Attached are materials relating to Illinois Central School Bus.



24305 Riverside Drive, Suite 1A
Channahon, IL 60410

www.illinois-central.com

Office: 815-467-4500
Fax: 815-467-7854

February 3, 2011

Attn: Ms. Rebecca J. Allard
Business Manager
Park Ridge-Niles Community Consolidated School District 64
164 S. Prospect Avenue
Park Ridge, Illinois 60086-4079

Dear Ms. Allard,

Thank you for the opportunity to bid on your transportation services. Please find our offer enclosed as per your specifications. We look forward to beginning a partnership with Park Ridge-Niles Community Consolidated School District 64. We are offering the following for this contract for Park Ridge-Niles Community Consolidated School District 64:

- ❖ A two (2) digital camera system from 24/7 installed on every bus
- ❖ Synovia Real Time GPS installed on every bus used in servicing this contract

Illinois Central School Bus DBA North America Central School Bus is the 6th largest school bus company in the United States providing safe transportation, in Indiana, Missouri, Kansas, Minnesota as well as Illinois with over 2400 buses.

We at Illinois Central School Bus are committed to providing professional and safe services you would come to expect for the Park Ridge-Niles Community Consolidated School District 64. If you have any questions in regards to our proposal feel free to call me at (815) 467-4500.

Best Regards,

A handwritten signature in black ink, appearing to read "Dan O'Brien".

Dan O'Brien,
Business Development Manager

Safety First/Quality Always

COMPANY OVERVIEW

Illinois Central School Bus, LLC. ("Illinois Central" or the "Company") is the 6th largest school bus transportation provider in the United States. The Company operates from 37 facilities located in Illinois, Indiana, Missouri, Kansas and Minnesota and is a leading regional school bus transportation business in the Midwest. The Company has a well maintained fleet of over 2,300 school buses, vans, and other student transportation vehicles with an average fleet age of 5.3 years. Founded in May of 2004, Illinois Central School Bus is one of the fastest growing school bus businesses in the nation.

Illinois Central's services include home-to-school busing, special needs transportation, extracurricular and charter trips for schools and other groups. The Company has contracts with 92 school districts for terms of 3 to 5 years. The extraordinary organic growth story of Illinois Central is a product of its dedicated, industry sophisticated and experienced management team who are highly motivated and wish to drive Illinois Central's growth into the future.

Top 10 Private Sector School Bus Transportation Companies			
Rank	Company	# of School Buses	Location
1	First Student Inc. (First Group, PLC)	60,000	Cincinnati, OH
2	National Express Group PLC	16,476	Warrenville, IL
3	Student Transportation of America Ltd.	6,820	Wall, NJ
4	Atlantic Express Transportation Group	6,084	Staten Island, NY
5	Petermann Ltd.	2,802	Cincinnati, OH
6	Illinois Central School Bus Company	2,300	Channahon, IL
7	Cook-Illinois Corp.	2,240	Oak Forest, IL
8	George Krapf Jr. & Sons Inc	1,185	West Chester, PA
9	WE Transport	1,145	Plainview, NY
10	Larners Bus Lines	1,103	Green Bay, WI
	Total Top Ten	100,155	

Source: School Bus Fleet 2009 Fact Book, Company Information

OWNERSHIP & MANAGEMENT

Illinois Central School Bus, LLC. is a school bus operating company and is owned by Bruce Barr. The founder and CEO, Mr. Bruce Barr, is a 30 year veteran of the school bus transportation industry, and was a key member of Ryder management team and later First Student's management team, after Ryder's sale. Illinois Central's three other key operations managers collectively have almost 50 years in the school bus transportation industry gained at major school bus transportation companies. Mr. Barr has also recruited a senior financial management team that includes Scott Cheshareck, the Company's Chief Financial Officer, and several CPA's and other business degreed professionals, who collectively apply the operational and financial rigor necessary to achieve success.

FLEET

The Company has a well balanced, modern fleet of 2341 school transportation vehicles, and a total fleet of 2,408 vehicles, including manager cars and service vehicles. The fleet predominantly consists of Type C school bus vehicles, and almost two-thirds of the fleet consists of 60+ passenger vehicles. The fleet includes 316 lift equipped vehicles to transport special needs children. All vehicles are equipped with radios and GPS equipment and 50% are equipped with video surveillance cameras.

ADVANCED ELECTRONIC SUPPORT SYSTEMS

Illinois Central employs advanced electronic systems to support its school busing and charter busing operations including a GPS system and two way radio communication.

Each of the Company's buses is equipped with a Synovia GPS device which collects and transmits 16 pieces of data every 30 seconds, including Idle Time, Speed, Entrance Door Open/Close, Ignition On/Off and others. The data collected is available in real-time via the Internet and stored on Synovia's servers, enabling managers to track routes/charters in progress. Management uses the data collected to effectively control fuel and labor costs by limiting the time vehicles idle and utilizing route reports to get actual driver times. Illinois Central also tracks vehicle mileage for district reporting and maintenance purposes.

Each of the Company's facilities is equipped with radio repeaters, radio masts, a radio broadcast license and in-vehicle radios for driver communication. Approximately 25% of the fleet is equipped with video camera surveillance systems.

- Parts Inventory - Illinois Central is implementing a parts inventory system to assist in inventory tracking, usage, and ordering. The system will allow Illinois Central to re-order specific parts at the optimal time and will reduce inventory levels by providing management with accurate, timely inventory levels at all company facilities.

MAINTENANCE

Excellent fleet maintenance is essential for optimizing safety and service. Managing ongoing maintenance costs is critical to ensure solid operating margins. All of Illinois Central's maintenance is done in-house (except certain bodywork at more remote facilities) as the Company's facilities are equipped with full maintenance capabilities including service pits and wash bays. The Company employs a dedicated workforce of 53 techs company-wide.

The Company has a comprehensive preventive maintenance program for its equipment to minimize equipment downtime and prolong equipment life. Programs include standard maintenance, regular safety checks, lubrication, wheel alignment and oil and filter changes, all of which are performed on a regularly scheduled basis. The Company analyzes oil samples from each of its buses in order to test for unusual engine wear (separately for transmission oil, rear-end oil, and engine oil).

Illinois Central keeps detailed maintenance records for each bus and complies with government inspections on an annual basis.

SAFETY AND TRAINING

Safety is an area of critical importance for both Illinois Central and its customers. The Company continually emphasizes the importance of safe practices in its hiring, training and ongoing communications with its drivers. It also provides its drivers with monthly training programs which they are required to complete (with records kept in their employment file). When a driver is involved in an accident, the event is logged in their file and the safety director notes any areas of skill refinement needed and schedules the appropriate retraining. Repeat offenders are initially given a verbal warning, with suspension or termination following depending the severity and/or number of offences. Each year Illinois Central's insurance company also runs a motor vehicle record ("MVR") for each of the Company's drivers and sends it to the Company's Safety Director and the facility managers. A MVR lists any moving violations that a driver has on record. Employees with more than one violation in a year are subject to termination.

COMPLIANCE WITH FEDERAL AND STATE SCHOOL BUS REGISTRATION AND SAFETY REGULATIONS

Interstate Registration

Illinois Central is registered with the Federal Motor Carrier Safety Administration (FMCSA) and carries a U.S. DOT number as an interstate school bus operator. Illinois Central is operating in compliance with Federal Motor Carrier Safety Regulations (FMCSR).

Intrastate Registration

The Company is registered with the Department of Education for Illinois, Indiana, and Minnesota as a school bus operator. All school bus drivers carry the required commercial driver licenses under applicable motor vehicle licensing laws and are registered with their respective state boards. The State Boards of Education dictate bus driver guidelines for each state. Illinois Central School Bus goes beyond what the state requirements are in driver safety training and skill refinement. Examples include defensive driving training, skill refinement training, student discipline training, drawstring awareness training, first aid training and danger zone training.

Fleet Inspections

To ensure compliance with safety regulations, the Company's fleet is inspected annually by the Department of Transportation in the respective states in which Illinois Central operates. In Illinois, school buses are inspected in a designated Safety Lane every 6 months or 10,000 miles. In Indiana and Minnesota buses are inspected annually by the state police. In addition, the Department of Transportation, or its delegated authority, in each state conducts random inspections of the fleet to ensure that buses comply with applicable safety regulations and adequate records are maintained. Illinois Central is also subject to federal regulations, which track and document the accident, driving performance and inspection history of Illinois Central and each driver.

Illinois Central's focus on safety is of critical importance for customer retention and to maintain the lowest possible insurance costs. Illinois Central is in material compliance with all current national and state safety laws and regulations and has had no material citations or violations.



versatrans
a tyler school solution

Routing & Planning Standard Edition Collection

Increase Efficiency and Save Budget Dollars with Tyler's Versatrans Routing & Planning Collection

At Tyler, we understand your need to receive powerful routing tools, with world-class training and support services. What's more, routing students to school in a timely and efficient manner is paramount to a successful transportation department. With the Routing & Planning Collection, you can now react easily to changes within the school district. From knowing where all district vehicles are, to getting important transportation information into the hands of authorized people instantly—The Routing & Planning Collection makes it easy.

Routing & Planning Collection

This collection is headed up by Routing & Planning, the most effective routing and planning solution available on the market today, and is extended by three companion products: Versatrans e-Link®, Versatrans Onscreen® and The Versatrans SIF Agent™. The collection is designed so you can start with Routing & Planning, and then add in the other applications when your district has the need or budget. The choice is yours.

Routing & Planning

Routing & Planning is the backbone of this collection. It offers easy-to-use functionality that enables users to realize gains in routing efficiency, reduce operational costs, and conduct extensive route and district planning analysis, preparation and execution. Regardless of the size of your routing territory or ridership, or whether your territory is rural, suburban or urban, Routing & Planning enables you to improve your transportation operations.

Advanced predator tracking functionality—the application allows users to load and track offender's address information, and prevent bus stop creation within user-defined distances.

In-depth student information management and transportation scheduling—upload student data, specify different daily schedules, customize note and information fields, and upload photos.

Automatic student advancement—automatically promote students to the next grade at year-end.

Automatic assignments for newly entered students—automatically assign new students to schools, bus stops and routes.

Robust reporting tools—generate standard and user-defined reports and export them to common software applications such as Word, WordPerfect®, Excel® and Lotus Notes®.

Automatic letter generation—generate key notifications, including changed route letters.

...Continued on Reverse

The Versatrans Routing & Planning™ Collection allows transportation professionals to:

- Route students to school in a timely and efficient manner
- Easily react to changes within the school district
- Get important transportation information into the hands of authorized people instantly
- Know where all district vehicles are at all times
- Eliminate redundant data entry

Empowering people who serve the public™



For more information, visit
www.versatrans.com

or email
versatrans.info@tylertech.com

Routing & Planning Standard Edition Collection

Efficient system auditing—view and report on additions, changes or deletions to key data such as administrative, predator tracking, student, route, vehicle, user and more.

Complete compatibility with today's server technology—harness the power of a system fully compatible with Microsoft® SQL Server 2008.

Comprehensive routing features include:

Automatic, one-touch routing (OTR)—automatically generate routes based on selected criteria, and then manually adjust them to meet your needs.

Efficient shuttle routing—easily create routes for transporting students between schools and/or work sites during the day without the creation of time-consuming transfer scenarios.

Advanced hypothetical route analysis—create and analyze hypothetical routes using parameters such as desired and maximum loads and times, and adopt the routes that meet your needs.

Point-based route identification—select a point on any map within the system, identify routes that pass that point, identify if and when routes stop at that point and edit routes as needed.

Efficient multi-school routing—the Express Schools function automatically creates routes to more than one destination for easy pick up and drop off of students from different schools.

Fast route creation—automatically generate routes based on GPS data imported from Onscreen.

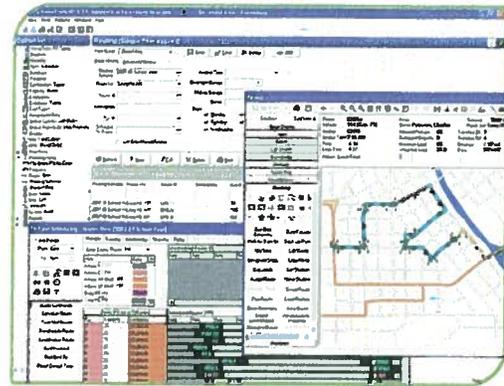
Automatic route building—easily create new routes by importing GPS data points from Onscreen into a Routing & Planning route record.

Easy load balancing—visually identify overloaded routes and make adjustments as needed.

Complete alternate loading functions—identify side and back doors, special needs entrances or other locations at a single building without the creation of additional building records or complex map edits.

Multiple speed sets—assign multiple speed sets to roads based on time of day and direction to account for fluctuations in traffic levels and impact on bus speeds.

Turning restrictions—mark a turn as restricted for selected vehicles (by vehicle size) or for all vehicles in the fleet to exclude that street from routing.



Unserviceable route designations—designate sections of routes as unserviceable to prevent automatic route assignments to these areas.

Extensive fleet management tools—ensure equitable distribution of driver hours and compare routing scenarios and bell time schedules to determine the most cost-effective implementation.

Routing & Planning Companion Products

e-Link

Through e-Link you can reduce administrative burden on your office by granting access to select data to authorized personnel inside and outside of the district. Users can access answers to their important questions quickly and easily over the Internet—so your department's phone lines are free for day-to-day operations. Offices can also grant authorized data entry to select personnel in other departments making transportation forms a thing of the past.

Onscreen

Onscreen's flexible and user-friendly Web-based user interface provides a variety of options for monitoring driver, bus, and route activity that is critical to ensuring safety and efficiency. Pinpoint potential problems before they occur. Optimize routes using actual route data. And stay informed with important fleet information via the Internet-anytime and anywhere. The Versatrans SIF Agent The Schools Interoperability Framework (SIF) is an information highway for the exchange of data within district information systems.

SIF Agent

The Versatrans SIF Agent is the car that drives that highway. This advanced application allows Routing & Planning, the industry's first SIF-certified routing and planning application, to exchange data elements with other SIF-certified applications, including student information systems, to reduce duplication and minimize errors.



FEATURES

Recording Channels
 Recording Video resolution
 Recording Frame Rate
 Compression Technology
 Video Quality setting
 Storage Medium
 Storage capacity
 Auto Overwrite
 Easy Retrieve Event/Marked video using USB Flash Memory
 Network Interface
 Video & Audio out port
 Locked Event/Marked video clips
 GPS
 User Interface
 Battery Back up
 Delay shut down timer
 OSD (On Screen Display)
 OSD Sensor input names
 DVR Name
 WIFI
 Temperature protection
 Ventilation Fan
 RTC accuracy
 Sensor inputs
 Error Indicators
 Transient Protection
 Event Marker w/ system status LEDs
 Operating voltage
 Operating Temperature
 Dimensions
 Power Requirement
 Mounting orientation
 Weight

mDVR512a Specifications

2 Video and 2 Audio
 Selectable each channel up to 704X480 with NTSC cameras, and 704X576 with PAL cameras
 Selectable each channel up to 30fps per channel
 Modified H.264
 Very low, Low, Medium, High, Very High
 Removable Hard Disk Drive or Removable Flash Drive
 HDD: 160Gbytes – 500Gbytes (160 hours to 500 hours with 2 cameras)
 Flash Drive: 16Gbytes – 128Gbytes (16 hours to 128 hours with 2 cameras)
 Yes
 Yes, Automatically retrieval event marked video/audio, GPS data, with USB Flash Memory stick
 10/100Base-T on RJ45 on the front panel
 Yes, Can display single or Quad screen
 Yes, Event marked video clips are locked and will not be erased until they are retrieved from the DVR using USB Memory stick or by Wireless Network
 Yes, Optional GPS module with 15' cable, recording vehicle speed, GIS locations data, and super-imposed on the video screen. Ready to use with MiniTrack and SmartServer to display the historical events and route on a map
 Web browser with full control and setting
 Real Time Clock battery support up to 10 years of data retention
 Yes, user selectable from 1second to 60minutes
 Date and Time, Vehicle Name, Camera Name
 User selectable sensor status
 Yes, each sensor can be configured with alphanumeric name
 Alpha Numeric name starting with a letter
 Optional built in WIFI 802.11g
 External side mounted and side mirror mounted antenna
 Smart Temperature Protection has its own micro controller to prevent the system operating outside the safe zone
 No Ventilation fan required
 Real Time Clock drift less than 3 minutes per year
 With GPS, drift less than 1 minutes a year
 One Event Marker or Panic button
 5 sensors inputs for (Brake, Amber, Stop Arm, Left turn, Right Turn
 Video Lost, Fail to record, System error
 Yes
 Yes, one connector for Event Box (Panic Button) with three system status LEDs (System On, Video Lost, Recording Status)
 8V to 28V
 -30C to +55C
 8.75" X 2.1" X 7.5"
 Less than 8W excluding cameras
 Vertical, Horizontal, Oblique
 1.5kg / 3.1 lbs

mDVR514a Specifications

4 Video and 4 Audio
 Selectable each channel up to 704X480 with NTSC cameras, and 704X576 with PAL cameras
 Selectable each channel up to 30fps per channel
 Modified H.264
 Very low, Low, Medium, High, Very High
 Removable Hard Disk Drive or Removable Flash Drive
 HDD: 160Gbytes – 500Gbytes
 Flash Drive: 16Gbytes – 128Gbytes
 Yes
 Yes, Automatically retrieval event marked video/audio, GPS data, with USB Memory stick, there is no user intervention
 10/100Base-T on RJ45 on the front panel
 10/100Base-T with POE on RJ45 on the rear panel
 Yes, Can display single or quad screen
 Yes, Event marked video clips are locked and will not be erased till they are retrieved from the DVR using USB Memory stick or by Wireless Network
 Yes, Optional GPS module with 15 feet cable, recording vehicle speed, GIS locations data, and super-imposed on the video screen. Ready to use with MiniTrack and Smart Server to display the historical events and routes on a map
 Web browser with full control and setting
 Easy setting and configuration and video playback
 Real Time Clock battery support up to 10 years of data retention
 Yes, user selectable from 1second to 60minutes
 Date and Time, Vehicle Name, Camera Name
 User selectable sensor status
 Yes, each sensor can be configured with alphanumeric name
 Alpha Numeric name starting with a letter
 Optional built in WIFI 802.11g
 External side mounted and side mirror mounted antenna
 Smart Temperature Protection has its own micro controller to prevent the system operating outside the safe zone
 Yes, with filter
 Real Time Clock drift less than 3 minutes per year
 With GPS, drift less than 1 minutes a year
 One Event Marker or Panic button
 8 sensors inputs for (Brake, Amber, Stop Arm, Left turn, Right Turn...)
 Video Lost, Fail to record, System error
 Sensors and ignition inputs are protected up to 200VDC
 Yes, one connector for Event Box (Panic Button) with three system status LEDs (System On, Video Lost, Recording Status)
 8V to 28V
 -30C to +55C
 8.75" X 2.1" X 7.5"
 Typical 12W excluding cameras
 Vertical, Horizontal, Oblique
 1.5kg / 3.1 lbs

247Security Inc. reserves the right to update information contained in this document without prior notice. Please contact us for the most up-to-date information. © 07-23-2007

247
 SECURITY

247Security Inc.
 4400 North Point Parkway, Suite # 158
 Alpharetta, GA, 30022 USA

Toll-Free: 1-866-693-7492
 Fax: 404-538-8828
 Internet: www.247securityinc.com



Digital Camera System

Specification-Recorder (512 or 514) 247Security Inc

- **2 or 4 channels audio and video**
- **Selectable resolution to 704x480 (704x576 with PAL cameras)**
- **Compression technology H.264 modified**
- **System must have 30fps capability and multiple camera max rates of no less than 20FPS**
- **Removable hard drive in strong case-extruded metal (can be dropped, run over by car**
- **Ability to adjust brightness, contrast, hue, and saturation on each individual camera to enhance video.**
- **Optional solid state storage in strong case-extruded metal (can be dropped, run over by car) -storage 160GB to 500GB: 300 hours to 1000 hours**
- **System has no external buttons/controls**
- **USB retrieval of marked events using proprietary memory stick with no user intervention required (process is completely automatic**
- **Network interface on both front and back panels**
- **Optional GPS capability to feed data to Minitrack telematic system, providing map and tabular data of path, location, speed, idling, impact (G force), stops, bus stops; view by individual bus or in groups and by user defined zones. (simply showing bus location while reviewing video, speed and direction is NOT acceptable)**
- **Proprietary file format to protect video.**
- **5 sensor inputs to record, lights, brakes, stop arm, turn lights, plus event marker**
- **Optional WIFI for wireless transfer of video and GPS data to Smartserver technology. Wireless DVR health status reports available.**
- **No fan**
- **Mountable in any position, no more than 3.1 LBS**
- **Manufactured in North America**
- **Warranty wholly supported by branded supplier**
- **Branded supplier must have on line and phone support**
- **Free software upgrades**
- **247 Security**



WHO

The fleet just getting started with GPS

WHAT

Everything you need and nothing you don't

WHY

No hidden costs

- » **GPS Tracking Hardware** – GPS/cellular tracking systems that transmit info in real-time, including
 - Ignition on/off events
 - Vehicle stop times and locations
 - Idle times and locations
 - Location, speed, and direction between stops
- » **Cellular Data Service Plan** – Allows hardware to send vehicle activity in real-time and without interruption to your operation
- » **User Friendly Tracking and Reporting Software** – Web-based and user-friendly interface and functions, including
 - Watch Live: real-time movement of vehicle(s)
 - Map Nearby: locate nearest vehicles to an address or targeted vehicle
 - Map History: travel and event history for a vehicle(s)
 - Administration Module: manage users and restrict access to authorized personnel
 - Vehicle Stop Reports: stop locations, times and durations
 - Idle Reports: times and locations
 - Mileage Reports: Ignition time and mileage on given dates
 - Speed and Speed Zone Reports: monitors speed in a specific time period or zone
 - Arrival Reports: shows vehicle(s) arrival times
 - Trend Reporting: driver times, speeding, idling, on-time performance and more
- » **Project management for a great install experience**
- » **Training you can understand** – in-person user training and unlimited online training for upgrades and new staff
- » **Reliable post-sale support and maintenance** – operational and technical support before, during and after install, including custom report generation, warranty repairs, troubleshooting, ongoing data review and analysis

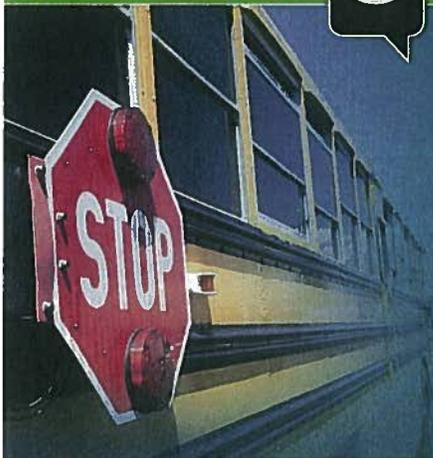
“OUR RESULTS HAVE BEEN GREAT. WE COULDN'T DO WITHOUT GPS ANY LONGER. IN FACT, I'M SURPRISED WE MADE IT THIS LONG WITHOUT IT.”

» Pat Hubbard,
Director of Transportation



“WE'VE BEEN ABLE TO REDUCE OUR IDLE TIME BY APPROXIMATELY 15-20 MINUTES PER BUS, PER DAY.”

» Brian Laisen, Director of Transportation



TERMINATION OF LEASE – CHILD CARE WITH CONFIDENCE

Pursuant to paragraph 22 of Lease Agreement between Child Care with Confidence, Inc. and the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois, the Board of Education is giving (180) days notice to terminate the Lease. The Lease shall be terminated effective August 31, 2011.

ACTION ITEM 11-02-6

I move that the Board of Education of Community Consolidated School District 64, Ridge-Niles, Illinois terminate Lease with Child Care with Confidence, Inc. effective August 31, 2011.

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

2/28/11



COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 PARK RIDGE-NILES

164 S. Prospect Avenue Park Ridge, IL 60068-4079 (847) 318-4300 FAX (847) 318-4351 www.d64.org

March 1, 2011

BY HAND DELIVERY

Ms. Lois Fisher
Child Care with Confidence, Inc.
8200 Greendale Avenue
Niles, IL 60714

Re: Notice of Lease Termination - Child Care with Confidence, Inc.

Dear Ms. Fisher:

Pursuant to paragraph 22 of Lease Agreement between Child Care with Confidence, Inc. and the Board of Education of Park Ridge-Niles Community Consolidated School District No. 64, Cook County, Illinois, (the "Lease") we hereby give you one-hundred eighty (180) days notice of the Board's intention to terminate the Lease. The Lease shall be terminated effective August 31, 2011. In connection with the Lease termination, you are responsible for the following property tax payments:

- On or before March 31, 2011, pay to the District \$3,958.48 for the first installment of 2010 taxes (due to the County Treasurer on April 1, 2011);
- On or before June 30, 2011, tender a check to the District for \$7,197.25 for the 2009 taxes advanced by the District on your behalf;
- On or before the Lease termination date provide the District with the full amount due for the 2003-08 tax year omitted assessments when that tax liability is finalized by the County. If a final omitted assessments tax bill has not been issued from the County Treasurer by the Lease termination date, the District will calculate an estimate of the taxes due based upon the final omitted assessments, applicable tax rates, and the application of statutory interest. To the extent the District over- or under-estimates the amount due, it will refund the difference to you or you will pay the difference to the District, as the case may be, upon issuance of the actual tax bill.

As the Lease termination date approaches, Rebecca Allard will be contacting you to schedule a final inspection of the property, to arrange for the turnover of all keys and other security items, and to finalize the tax payment amounts.

Very truly yours,

By: _____
President, Board of Education,
Park Ridge-Niles Comm. Cons. School District No. 64,
Cook County, Illinois

cc: Rebecca Allard, Business Manager

CARPENTER SCHOOL 300 N. Hamlin 318-4370	FIELD SCHOOL 707 N. Wisner 318-4385	FRANKLIN SCHOOL 2401 Manor Ln 318-4390	ROOSEVELT SCHOOL 1001 S. Fairview 318-4235	JEFFERSON SCHOOL 8200 Greendale Niles, Illinois 318-5360	WASHINGTON SCHOOL 1500 W. Stewart 318-4360	LINCOLN MIDDLE SCHOOL 200 S. Lincoln 318-4215	EMERSON MIDDLE SCHOOL 8101 N. Cumberland Niles, Illinois 318-8110
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APPROVAL OF 3-YEAR CONTRACT FOR AUDITING SERVICES

On behalf of the District 62, District 63, and District 64, the Township Treasurer prepared and advertised for auditor services for annual audit required for the 2010-11, 2011-12 and the 2012-13 fiscal years.

After a thorough review of Klein, Hall & Associates, LLC's qualifications, references and a personnel interview, the recommendation is to accept the lowest bid of \$76,640 from Klein, Hall & Associates, LLC to provide the Board with the required independent audit for fiscal years 2010-11, 2011-12, and 2012-13.

ACTION ITEM 11-02-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, enter into a 3-year contract beginning with the 2011-12 school year with KLEIN, HALL & ASSOCIATES, LLC for \$76,640.

Moved by _____ Seconded by _____

AYES:

NAYS:

ABSENT:

2/28/11

To: Board of Education
 From: Rebecca J. Allard, Business Manager
 Date: February 28, 2011
 Subject: Approval of 3-year Contract for Auditing Services

BACKGROUND

It has been several years since the independent auditor services have been opened up to the Request for Proposal (RFP) process. On behalf of the District 62, District 63, and District 64, the Township Treasurer prepared and advertised for auditor services for annual audit required for the 2010-11, 2011-12 and the 2012-13 fiscal years. The RFP was advertised in accordance with the requirements with the proposals submitted directly to the Treasurer's office. The three districts interviewed each firm on Monday, February 14.

REQUEST FOR PROPOSAL RESULTS

The fee associated with the Baker Tilly International audit for the period ending June 30, 2010 was \$35,815. The following is a summary of the results:

Company	2010-11	2011-12	2012-12	Total Three Year Cost
Baker Tilly International	\$32,000	\$32,900	\$33,800	\$98,700
Miller Cooper & Co., Ltd	\$25,400	\$26,200	\$27,000	\$78,600
Klein, Hall & Associates, LLC	\$24,800	\$25,540	\$26,300	\$76,640

RECOMMENDATION

After a thorough review of Klein, Hall & Associates, LLC's qualifications, references and a personal interview, the recommendation is to accept the lowest bid of \$76,640 from Klein, Hall & Associates, LLC to provide the Board with the required independent audit for fiscal years 2010-11, 2011-12, and 2012-13.

Attached is the proposal from Klein, Hall & Associates, LLC.

MAINE TOWNSHIP SCHOOL TREASURER

Township 41 North, Range 12
1665 Elk Boulevard • Des Plaines, Illinois 60016-4776
Tel: 847/824-4000 • Fax: 847/824-4012

TRUSTEES:
Robert Goerne
Russ Ho
Dennis P. Van Mieghem

TREASURER:
Thomas H. Ahlbeck

SCHOOL DISTRICTS:
63 - East Maine
64 - Park Ridge
207 - Maine Township
High Schools
34 - Glenview
62 - Des Plaines

February 21, 2011

Community Consolidated School District 62
East Maine School District 63
Park Ridge School District 64
Maine Township School Trustees

Regarding: RFP Recommendation

Dear Business Managers and Trustees:

The Maine Township School Treasurer in conjunction with School Districts 62, 63 and 64 issued an RFP for audit services for the years ending June 30, 2011, 2012, and 2013.

We received proposals from three audit firms. Upon review of the proposals, it was decided to interview all three firms. All the firms showed professional competence and knowledge of issues facing school districts.

Klein, Hall & Associates, LLC submitted the lowest quote for audit services and provided a favorable presentation. We followed up with five of their references regarding technical knowledge and level of service. All of the references were very satisfied with the firm and would recommend them to other districts.

Therefore, the Maine Township School Treasurer, along with the School Districts, recommends Klein, Hall & Associates, LLC be approved for audit services for the years ending June 30, 2011, 2012, and 2013.

Very truly yours,



Thomas H. Ahlbeck
Maine Township School Treasurer



Scott Duenser, CPA
Manager
Klein, Hall & Associates, LLC

Education

Eastern Illinois University- Bachelors in Accountancy

Experience

Scott Duenser is a governmental audit specialist with over 15 years of experience providing a variety of auditing and consulting services to a wide range of local government and not-for-profit entities, including school districts, townships, park districts, sanitary districts and fire protection districts. Scott has special expertise in assisting governmental entities with meeting the financial reporting requirements of the Government Finance Officers Association (GFOA) and the Association of School Board Officials (ASBO). With extensive local government expertise, he also provides clients with consulting services in the areas of internal controls and risk assessment. In his role on the Illinois Governmental Report Review Committee, he has reviewed the audit reports of numerous government entities in the State of Illinois for compliance with Governmental Auditing Standards.

Professional Memberships

Certified Public Accountant – Illinois
American Institute of Certified Public Accountants (AICPA)
Illinois CPA Society (ICPAS)
Illinois Governmental Report Review Committee
Illinois Association of School Board Officials (IASBO)
Exchange Club of Naperville Finance Committee



Scott Klein, CPA
Partner
Klein, Hall & Associates, LLC

Education

University of Illinois- Bachelors in Accountancy

Experience

Scott Klein is one of the founding partners of Klein, Hall & Associates, LLC. He has over 25 years of public accounting experience specializing in healthcare management and advisory services, audits and reviews, governmental and not-for-profit industries, and employee benefit plans. He brings an invaluable amount of expertise and knowledge to the firm in working with compliance, audit and review, and tax matters for both large and closely held entities. He has performed audits for hundreds of governmental and commercial entities and assists them in the area of compliance.

Scott participates in the AICPA peer review program. Scott has been published in the financial section of the Naperville Sun and was interviewed on NC-17 TV. He was honored to be an annual speaker for over 7 years at the National University of Health Services.

Scott has served on the Board of Directors for the Naperville Area Chamber of Commerce and DuPage United Way.

Professional Memberships

Certified Public Accountant – Illinois
American Institute of Certified Public Accountants (AICPA)
Illinois CPA Society (ICPAS)
Illinois Association of School Board Officials (IASBO)
Association of School Board Officials (ASBO)
Government Finance Officers Association (GFOA)
Naperville Area Chamber of Commerce – Former Treasurer
DuPage United Way – Former Board Member

*Maine Township School Districts
Nos. 62, 63, 64 and
Maine Township School
Treasurer's Office*

**Audit Proposal
June 30, 2011, 2012 and 2013**

Submitted By: Scott A. Klein, Partner
Klein, Hall & Associates, LLC
3973 75th Street, Suite 102
Aurora, IL 60504
(630) 898-5578

TABLE OF CONTENTS

Letter of Transmittal 1

Firm Profile 2

Summary of Qualifications 2

Services to be Provided 5

Fee Proposal 7

Conclusion 7

Peer Review Opinion..... 8



January 11, 2011

Letter of Transmittal

Ms. Debbie Ittner
Asst. Maine Township School Treasurer
1665 Elk Boulevard
Des Plaines, IL 60016

Dear Ms. Ittner:

As requested, we are pleased to have this opportunity to submit a proposal for audit services for the years ending June 30, 2011, 2012 and 2013.

Our objective would be to audit the financial statements of Districts 62, 63 and 64 for the years ending June 30, 2011, 2012 and 2013 and report to the Board of Education. Also to audit the financial statements of the Township Treasurer for years 2011, 2012 and 2013 and report to the Board of Trustees.

As stated within this proposal, the audit will be performed by **Mr. Scott Klein with the assistance of senior accountants.**

Questions regarding this proposal should be addressed to the following individual:

Mr. Scott A. Klein
Klein, Hall & Associates, LLC
3973 75th Street, Suite 102
Aurora, IL 60504
(630) 898-5578

We look forward to further discussing this proposal and the services our firm can provide your District.

Sincerely,

Scott A. Klein

FIRM PROFILE

Klein, Hall & Associates, LLC is a local firm operated as a limited liability company located in Naperville, Illinois. Our firm has a total of eight professional staff and provides a full range of audit, accounting, tax and consulting services to a diverse client base. We are registered to practice public accounting in the State of Illinois (License #066-003910).

Our firm does not have a record of substandard audit work, and we have attached our most recent peer review opinion indicating our completion of the peer review program with no deficiencies. We meet all requirements of Government Auditing Standards and the Single Audit Act issued by the Comptroller of the United States.

Our clients represent nearly all facets of the economic spectrum. Through them we have become closely identified with many fields and are recognized to have expertise in these industries.

We are committed to governmental clients, and have a combined total of over 60 years of governmental audit experience among our partners and staff.

Involvement in Governmental Organizations:

Members of our firm are involved in the following organizations:

1. Illinois Association of School Business Officials
2. Association of School Business Officials International
3. American Institute of CPA's
4. Illinois Association of School Administrators
5. Government Finance Officers Association

SUMMARY OF QUALIFICATIONS

Staffing and Related Experience

Our philosophy of personalized service means, among other things, that the audit of the District would be under the supervision of Scott Klein, who is a partner in the firm and heavily experienced in managing school district audit engagements.

Mr. Klein is a graduate of the University of Illinois. He **has over twenty-five years of governmental public accounting experience**, and is a Certified Public Accountant. Mr. Klein is a past member of the Illinois State Board of Education's Illinois Financial Accounting Committee. He has been a member of the Illinois CPA Society's Local

Governmental Units Committee, and participates annually in the Committee's Quality Review Program of Illinois School District Audit Reports. Mr. Klein has been involved with audits of more than 100 School Districts in his over twenty-five years of governmental experience, and has been a speaker at recent IASBO annual conferences. **Mr. Klein was also a reviewer of reports submitted to ASBO International for the Certificate of Excellence in Financial Reporting.**

All our CPA's will have attended the annual ISBE workshop for school district auditors in June 2011. Additional AICPA sponsored and in-house staff training for all individuals involved in school district auditing is provided by our firm, including required participation in the Illinois CPA Society's Quality Review Program of Illinois School District Audit Reports.

References/Governmental Experience

The following is a list of current local governmental units which members of our firm have audited in the past several years:

A) Illinois Public Local Education Agencies: (Fiscal Year Ended June 30, 2010)

<u>Name</u>	<u>Contact</u>	<u>Phone</u>
Community Unit School District 303 (2)	Mr. Brad Cauffman	(630) 377-4819
Keeneyville School Dist. No. 20 (1) (2)	Mr. Gary Ofisher	(630) 894-2250
Addison School Dist. #4 (1) (2)	* Ms. Marcy Boyan	(630) 458-2434
Sycamore CUSD No. 427 (1) (2)	* Mr. Luke Glowiak	(815) 895-8105
J. Sterling Morton H.S. Dist. No. 201 (1) (2)	* Ms. Cathy Johnson	(708) 222-5706
Northwestern Illinois Association	Ms. Mary Kilpatrick	(815) 895-9227
Joliet Public School Dist. No. 86 (1) (2)	Ms. Joan Holm	(815) 740-3196
Aptakisic-Tripp School Dist. No. 102 (1) (2)	* Ms. Stacey Bachar	(847) 353-5686
New Lenox Elementary School Dist. No. 122	Dr. Michael Sass	(815) 485-2169
Channahon School District No. 17 (2)	Ms. Karin Evans	(815) 467-4315
West Chicago School Dist. No. 33 (2)	Dr. Kathy Wolfe	(630) 293-6000
Norridge School Dist. No: 80 (2)	Dr. Sue Haddick	(708) 583-2068
Dolton Elementary School Dist. No 149 (2)	Ms. Alicia Geddis	(708) 686-8300
Pennoyer School District No. 79	Mr. Thomas Zafiratos	(708) 456-9094
Geneva Community Unit SD 304	* Ms. Donna Oberg	(630) 463-3030
Community Consolidated SD #181 (1) (2)	Mr. Troy Whalen	(630) 887-1070
Elmhurst Community Unit SD. 205(1) (2)	* Ms. Pat Masterton	(630) 617-2312
River Grove School District 85.5	Mr. Jon Bartelt	(708) 453-6172
Genoa-Kingston CUSD 424	Mr. Bradley Shortridge	(815) 784-6222
Wilmette Public Schools District 39 (1) (2)	Dr. Crystal LeRoy	(847) 256-2450

- (1) Receives Association of School Business Officials International Certificate of Excellence in Financial Reporting
- (2) Report on Modified Accrual Basis

B) Illinois Special Districts:

Downers Grove Sanitary District (2)
Flagg Creek Water Reclamation District (2)

Mr. Clay Cambell (630) 969-0664
Ms. Kathy Juris (630) 323-3299

C) Federally Funded Programs:

Members of our firm have been involved with numerous audits of federally funded programs. These audits have included contracts with the following agencies:

1. U.S. Department of Labor
2. U.S. Department of Health & Human Services
3. All Federal Programs of the Illinois Public Local Education Agencies listed above (Chapter I, P.L. 94-142, School Lunch, etc.)

D) Other State and Local Governmental Units:

1. State of Illinois Department of Public Aid
2. State of Illinois Department of Mental Health
3. Various other state programs through the office of the Auditor General of the State of Illinois

Our school district and joint agreement audit reports are annually subject to a review by the Illinois CPA Society Local Governmental Units Committee. These annual reviews are performed by individuals experienced in local governmental unit audit procedures, and test compliance with current reporting standards. As previously mentioned in this proposal, members of our firm participate in this annual procedure. Also, as indicated above, the audit reports prepared for Joliet Public School District No. 86, J. Sterling Morton High School District No. 201, Aptakisic-Tripp School District No. 102, Sycamore Community Unit School District No. 427, Keeneyville School Dist. No. 20, Community Consolidated SD #181, Wilmette Public Schools District 39, Elmhurst Community Unit SD. 205 and Addison School Dist. #4 are submitted to the Association of School Business Officials International for the Certificate of Excellence in Financial Reporting. As you know, these reports are subjected to detailed review for strict adherence to current reporting standards.

SERVICES TO BE PROVIDED

Audit Approach/Time Requirements

Our audit will be a single audit (if applicable) conducted in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the comptroller General of the United States, the Single Audit Act Amendments of 1996, The Provisions of OMB Circular A-133, Audits of State and Local Governments and Non-Profit Organizations, the Illinois State Board of Education Audit Guide, and the Illinois Program Accounting Manual and would include such tests of the accounting records and such other audit procedures as we consider necessary to render an unqualified opinion on the financial statements, and to report on the Schedule of Expenditures of Federal Awards and on the District's compliance with laws and regulations and its internal controls as required for a single audit. The report format would be in accordance with the Governmental Accounting Standards Board and the Illinois State Board of Education reporting standards. Based on the results of the above testing, we will offer suggestions for improvements in the accounting systems both verbally at the conclusion of fieldwork (exit conference), and formally in a management letter.

Our approach to governmental auditing also includes the performance of risk assessment, internal control testing and other preliminary fieldwork prior to the June 30th fiscal year end. This preliminary work provides us with an adequate understanding of the accounting system, and assist in the reduction of time required on year-end audit procedures. During this time, we will also review the minutes of the Board meetings to insure that actions of the Board have been properly reported in the financial statements.

At the conclusion of preliminary fieldwork, we will provide the District with a request for working papers and related data necessary to perform year-end fieldwork, and for data required for preparation of confirmation letters. The preliminary work will require approximately two to three days.

We request that District personnel be available to provide documentation to support recorded transactions. In addition, it is necessary that the trial balance in each fund is in balance and that all bank accounts are reconciled to the general ledger by District staff.

We would coordinate the timing of the audit with the Business Office to minimize disruption of day-to-day operations, and to accommodate vacation schedules. We anticipate the fieldwork will require approximately one week and could begin in August/September of each year. The fieldwork will be performed in one block of time and on a continuing basis.

Audit Timing For Each Entity (in hours)				
	Preliminary			
	Fieldwork	Fieldwork	Reporting	Total
Partner	2	25	15	42
Manager/Senior	18	55	20	93
Staff	20	70	15	105
	40	150	50	240

The Treasurer's township timing is estimated at approximately 50% of the above hours.

The following reports will be submitted each year to the District's Boards:

1. One master (unbound) copy of the Audit Report.
2. Fifteen (15) bound copies of the Audit Report.
3. The Annual Financial Report (ISBE 50-35) to be prepared for submission to the Illinois State Board of Education including supplementary information (two short copies and one full copy, including computer disk)
4. Fifteen (15) copies of the reports on the federal funds received by the District and Schedule of Expenditure of Federal Awards and Related Data Collection Form for the District. (if applicable)
5. Fifteen (15) bound copies and one unbound copy of the Management communications.

All District reports will be completed prior to October 15 of each year. The Treasurer's reports will be completed after the District's reports are completed.

The District will prepare the Management Discussion & Analysis Letter with the assistance of Klein, Hall & Associates, LLC.

As part of our audit, we will be available for a presentation, to the Boards of Education and Board of Trustees, of the audit report, if needed.

ADDITIONAL SERVICES

In addition to the traditional audit function, members of our firm are available to provide the following special services to our school district clients:

1. Cash flow analysis and forecasts
2. Assistance in budget and tax levy preparation
3. Development and presentation of "School Finance" seminars for district administrators or board members
4. Review and implementation of computerized accounting systems
5. Special area/departamental audits or reviews

FEE PROPOSAL

Our fees to perform the required audits of the Districts and Treasurer's office (including risk assessments) and prepare the related reports are presented as follows:

School District	Fiscal Year 2011 Fee	Fiscal Year 2012 Fee	Fiscal Year 2013 Fee	Fiscal Year 2011-13 Totals	Additional Work (hourly rate)
No. 62	\$24,300	\$25,020	\$25,770	\$75,090	\$100-180
No. 63	\$23,200	\$23,900	\$24,600	\$71,700	\$100-180
No. 64	\$24,800	\$25,540	\$26,300	\$76,640	\$100-180
Treasurer's Office	\$11,500	\$11,845	\$12,200	\$35,545	\$100-180

The fees indicated are based upon our not encountering any unusual conditions that would require an extension of auditing procedures over those generally required. In addition, it is predicated upon the assumption that the trial balance in each fund is in balance and that all bank accounts are reconciled to the general ledger. If the books and records are not in balance and we have to locate any such balancing differences, we will need to increase our fee accordingly. Prior to performing such additional procedures, we would consult with the administration regarding any potential fee increases and determine if the District's staff or our staff will perform the required procedures necessary to balance the books and records.

Although we are normally available for consultation throughout the year to assure compliance with laws and regulations, at no additional fee, any major projects requiring substantial time commitments would be billed, after discussion with the District, at our standard hourly rates, which currently average \$180 per hour.

CONCLUSION

In summary, we appreciate the opportunity to submit this proposal, and recognize that our most important product is prompt and effective service of the highest quality. All our efforts are directed toward achieving that goal. We believe we can serve the District to its complete satisfactions. The highest level of skills available in our firm will be brought to bear on servicing your needs. If you have any questions, or require further information, please do not hesitate to contact us.

Very truly yours,

Klein, Hall & Associates, LLC

Klein, Hall & Associates, LLC

Phillips & Associates, CPAs, P.C.

1600 Hunt Drive, Suite B
Normal, IL 61761
Phone: 309-452-2417
Fax: 309-888-9261

219 W. Washington Street
Pontiac, IL 61764
Phone: 815-842-2138
Fax: 815-844-3197

System Review Report

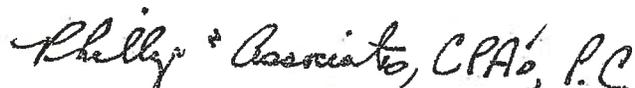
May 25, 2010

To the Members
Klein Hall & Associates, LLC
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Klein Hall & Associates, LLC (the firm) in effect for the year ended February 28, 2010. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Klein Hall & Associates, LLC in effect for the year ended February 28, 2010, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Klein Hall & Associates, LLC has received a peer review rating of *pass*.


Phillips & Associates, CPAs, P.C.

Appendix 6

TO: Board of Education
FROM: Scott Mackall *SM*
DATE: February 28, 2011
RE: Update to Facility Site Projects

We have had meetings with both the Carpenter and Franklin Staff and PTO and PTA from both schools on the plans as presented to the Board.

As a result of those meetings we have decided to conduct a traffic study at Carpenter, we are in the process of setting the study up at this time.

We are also looking into a sidewalk with a guardrail on the west side of Franklin adjacent to the parking lot. Students are walking along the parking lot at dismissal time.

Calendar Discussion

Dr. Bender will begin this topic.

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, March 14, 2011
Lincoln Middle School - LRC
200 South Lincoln Avenue**

Please note that the starting times after the first session are estimates. If a session ends earlier than expected, the next session scheduled may convene immediately. In addition, on some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, March 14, 2011

TIME		APPENDIX
6:30 p.m.	Meeting of the Board Convenes <ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board 	
6:30 p.m.	• Tour of Lincoln School Facility	
7:30-7:35 p.m.	• Public Comments	
7:35-7:45 p.m.	• Present Modified Calendar for 2011-12 -- Assistant Superintendent for Student Learning	A-1
7:45-7:55 p.m.	• Presentation of Channels of Challenge Identification Process Criteria -- Assistant Superintendent for Student Learning	A-2
7:55-8:00 p.m.	• First Reading of Press Policy Issue 74, October 2010 -- Superintendent	A-3
7:55-8:00 p.m.	• Consent Agenda Action Item 11-03-1 -- Board President <ul style="list-style-type: none"> • Personnel Report • Payroll & Bills • Approval of 2011-12 Student Fees • Approval of Financial Update for the Period Ending February 28, 2011 • Destruction of Audio Closed Minutes (none) 	A-4
8:00-8:05 p.m.	• Approval of Minutes Action Item 11-03-2 -- Board President <ul style="list-style-type: none"> • Open and Closed Minutes of February 28, 2011 • Special Meeting Minute of March 7, 2011 	A-5
8:05-8:10 p.m.	• Other Items of Information	A-6

-- Superintendent

- Upcoming Agenda
- Memoranda of Information (none)
- Minutes of Board Committees
- Community Finance Committee Minutes of February 24, 2011
- Wellness Committee Minutes of March 1, 2011
- Traffic Safety Minutes of March 8, 2011
- Other

8:10 p.m.

• **Adjournment**

Next Regular Meeting: Monday, April 4, 2011

7:30 p.m. – Regular Board Meeting
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068

April 4, 2011

- Strategic Plan Progress Report
- Approval of PRESS Policy Issue 74, October 2010
- Adopt Final Calendar for 2011-12
- Approval of Channels of Challenge Identification Process & Criteria

April 25, 2011

- Strategic Plan Report on 2011-12 Action Plans and Budget
- Presentation of Board Meetings 2011-12
- Approval of March Financials

Upcoming Agenda Items

- Organizational Meeting (5/2/11)
- Strategic Plan Adoption 2011-12 Actions Plans and Budget (5/9/11)
- Tour of Roosevelt School Facility (5/9/11) • ELF Grant Awards (5/23/11)
- Tour of Emerson Middle School Facility (5/23/11) • Recognition of Student Awards (5/23/11)
- Committee of the Whole: Finance (Board Reviews Draft of the 2011-12 Budget-5/23/11)
- Approval of April Financials (5/23/11) • Recognition of Tenured Teachers (5/23/11)
- Committee of the Whole: Finance (Second Draft of the 2011-12 Budget-6/13/11)
- Strategic Plan Progress Report (6/13/11) • Judith L. Snow Awards (6/13/11)
- Board Adopts 2011-12 Tentative Budget (6/27/11) • Approval of May Financials (6/27/11)

TBD

- Adopt Tentative Calendars for 2012-13 & 2013-14 • Appointment of Field School Principal
- Appointment of District Architect of Record • Appointment of Emerson School Principal
- Appointment of Director of Pupil Services • Approval of FGN Language Instructional Materials

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Buildings and Grounds at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

To: Board of Education

From: Philip Bender
Bernadette Tramm (Strategic Plan Internal Facilitator)

Date: February 28, 2011

Subject: Strategic Plan Update

The 2010-11 school year is the first year of implementation activities for the District's new Strategic Plan "*Journey of Excellence.*" The entire plan is expected to take a minimum of five years to implement, and includes 26 individual action plans. A complete report on activities undertaken since the start of school was presented to the Board of Education at the December 13, 2010 meeting. This memo is intended to update the Board on activities since that time.

Background

The Board-approved implementation plan calls for at least some initial activity on 20 of the 26 action plans over the course of the 2010-11 school year. This fall, work on nine action plans was initiated according to that schedule:

- Strategy I – Accelerating the Advanced Use of Technology: Plans 1 and 6
- Strategy II – Building a Model for Personal Student Goals: Plans 1-3
- Strategy IV – Expectations for Student Learning and Instructional Practices: Plans 1, 6, 9 and 11

All certified teachers, curriculum specialists and all administrators – about 400 employees in total – are actively involved in activities related to implementing these nine action plans. A combination of staff development Wednesdays, building meetings and the morning portion of the November 2 Institute Day were used in fall 2010; the committees were then on hiatus until this month.

2011 Activities

At the District level, the ESC administrative team met for an extended working session on January 4 to continue guiding these efforts overall. The team thoroughly reviewed the work accomplished thus far; began reviewing the schedule for spring and future years; considered how work will be structured going forward on each action plan; and began developing budget options for 2011-12. The Team will meet again in March/ April to further review progress and develop specific recommendations for 2011-12 to be presented to the Board later this spring for approval.

At the specific strategy level, Director of Technology Terri Bresnahan/Strategy I, Lincoln Assistant Principal Tim Gleason/Strategy II and Assistant Superintendent of Student Learning Diane Betts/Strategy IV also have been working independently with the leaders of their various grade level or subject area committees within their plans to assess progress and plan workflow.

As a result of these efforts, all strategic plan groups were reconvened for the fourth and fifth all-District work sessions, which were held utilizing the staff development time on Wednesday, February 16 and the morning portion of the February 22 Institute Day.

The leaders of the groups are now reconvening to review the activities accomplished. Based on this analysis, it is likely that some subsets of the strategic plan committees will be assembled using release time to continue work this spring. The sixth and final all-District strategic plan work session will be held utilizing staff development time on Wednesday, May 18.

In addition to these activities, two other steps have been completed for Strategy I – Advanced Technology:

- The Board at the February 14 meeting approved the release of funds for completion of network infrastructure hardware (Strategy I, Action Plan 6), which was authorized originally as part of the 2010-11 implementation budget.
- The Technology Implementation Committee (TIC) (Strategy I, Action Plan 7) has been formed and includes about 15 volunteers from the current strategic plan committee. Modeled on similar functions in the private sector and at the state and federal levels, the group will begin work in March to ensure value-driven technology implementation.

Further Activities

Implementation activities also are beginning as scheduled in these new areas:

- The first efforts are underway in Strategy III – Collaboration within our Partnership. Dr. Bender is leading Action Plan 1, which seeks to expand the involvement of all members of our partnership to provide a rich, more powerful and diverse student learning experience. The work will begin with a meeting to review the work of the Action Planning Team from fall 2009.
- Strategy IV, Action Plan 2 – Assistant Superintendent Sandra Stringer will be meeting in March with all principals and a representative from the District's online application service provider, General ASP. The meeting will focus on the application tool that will be used to help screen new certified teacher candidates for differentiation experience in student learning and instruction.

A more detailed progress report to the Board is scheduled for April 4.

We believe that this District-wide committee structure continues to offer each certified staff member an opportunity to build a personal connection to the "*Journey of Excellence*," and that this involvement will increase understanding as implementation activities carry forward into future years.

Revised – Monday, February 28, 2011

To: Board of Education

From: Rebecca J. Allard, Business Manager

Subject: Update – Park Ridge Annual Tax Increment Financing (TIF) Meeting

Date: February 28, 2011

The annual meeting of the Uptown TIF Joint Review Board was held on Wednesday, February 16, 2011. All taxing entities were in attendance.

The attached spreadsheet identifies the current and projected payments to District 64. The annual TIF distribution will be distributed within the next several weeks. The distribution breakdown is:

Description of Distribution	Amount
New District 64 students who reside within the TIF	\$46,425.68
Allocation for new growth (assessed value)	\$439,711.00
Less deferred amount (will be repaid by December 2011)	(\$90,000.00)
Net Amount of Distribution	\$396,136.68
District 64 TIF budget (revenue)	\$436,817.00
Variance	(\$40,680.32)

The variance is a result of the Counties actual assessment of new development being lower than originally projected. The original assessment assumed full occupancy of all retail space.

Other information shared with attendees:

1. The City has suspended the façade program. All remaining funds have been transferred to pay down debt.
2. All residential units have been sold.
3. Three commercial units remain.

SHOPS OF UPTOWN



NWC TOUHY & NORTHWEST HWY. - PARK RIDGE, ILLINOIS

Space	Tenant	Square Footage
A-1	Trader Joe's	12,000
A-2	Kriser's	2,247
A-3	Joe. A. Bank	4,488
A-4	Chao's	4,077
A-5	Scottrade	1,894
B1-A	LensCrafters Optique	2,119
B1-B	Verizon Wireless	1,814
B1-C	Blu Fish Sushi	3,969
B1-D	AVAILABLE	3,028
B2-A & B	EggExperience	5,324
B2-C	Uptown Dental	2,044
B2-D	Jack & Jill Haircuts	1,467
B3-A1	AMPHORA	4,339
B3-A2	AVAILABLE	2,484
B3-B	Noodles & Company	2,632
B3-C	Indira Salon & Spa	2,922
B3-D	AVAILABLE	2,695
C1	Houlihan's	7,041
C2	Jason's Deli	5,009
TOTAL		70,402

