

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

**Minutes of the Regular Meeting held at 7:30 p.m.  
January 23, 2012  
Jefferson School  
8200 Greendale Avenue  
Niles, Illinois**

President John Heyde called the meeting to order at 7:37 p.m. Other Board members present were Pat Fioretto, Eric Uhlig, Scott Zimmerman, Sharon Lawson, Dan Collins and Anthony Borrelli. Also present were Superintendent Philip Bender, Assistant Superintendents Dr. Sandra Stringer and Diane Betts, Business Manager Becky Allard, Director of Pupil Services James Even, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm and members of the public.

Board of Education meetings are now being videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

The Board convened a Committee-of-the-Whole: 21<sup>st</sup> Century Learning at 6:33 p.m.

The Board adjourned from the Committee of the Whole: 21<sup>st</sup> Century Learning at 7:26 p.m. and resumed as a Regular Board meeting at 7:37 p.m.

Those present at the regular meeting were Superintendent Philip Bender, Assistant Superintendents Dr. Sandra Stringer and Diane Betts, Becky Allard, James Even, Terri Bresnahan, Scott Mackall, and Bernadette Tramm.

**PUBLIC COMMENTS**

Public  
Comments

Ms. Katie Renali stated her concern about student fees, saying they are a burden on families and out of sync with other school districts. She urged the Board to make decisions based on students' and families' needs.

**UPDATE ON TECHNOLOGY COACHES**

Update on  
Technology  
Coaches

Terri Bresnahan, Director of Technology, updated the Board on the progress of the Technology Coach Pilot at Franklin and Roosevelt Elementary Schools and Lincoln Middle School.

The three coaches have continued to provide professional development for teachers through a variety of formats, such as modeling, co-teaching, small and whole groups. A second survey was conducted to see the gains in technology usage from fall to winter. Results were in line with expectations; there was an accelerated use of technology at the three pilot

schools compared with non-pilot buildings. Only 8 percent of teachers have not yet worked with a coach in the pilot buildings. The pilot is on track to reach 100 percent of teachers by the end of the school year.

Ms. Bresnahan provided a summary of feedback from open-ended questions on the survey and verbal responses to questions asked of groups of teachers in the pilot schools during focus groups.

Several themes emerged from the data, namely that increased confidence, teachers' capacity to use technology, quality of the coaches, and effective professional development have had a positive impact on student learning.

One teacher from each of the pilot schools addressed the Board about their experiences with the technology coach and the impact the coach has had on students in their building. All three teachers had extremely positive comments.

The pilot will continue through the end of the 2011-12 school year, and additional feedback will be collected. Ms. Bresnahan will recommend technology coaches as part of the District's professional development plan for all staff for the 2012-13 school year.

While Board members appreciated anecdotal information in the presentation, they requested quantitative and raw survey data to review. Board members will gather informal feedback from teachers in the three pilot schools when they tour the buildings.

## **DISTRICT 64 WEBSITE**

District 64  
Website

Terri Bresnahan, Director of Technology, and Bernadette Tramm, Public Information Coordinator, presented an overview of the newly redesigned District 64 web site. Enhancements to the District home page include a new horizontal navigation bar, enlarged welcome area with a new scrolling capability, as well as new photo features. School pages also include a redesigned navigation bar and a new link to staff directories.

Ms. Tramm recognized Allison Blum, District webmaster, and webmasters at the schools for their assistance in managing a smooth transition.

The Board agreed that the new features look fresh; however, there was some concern that the Board was not asked to work with administration on developing communication and redesigning the web site in light of its goal to increase communication with residents.

The administrators explained that although the design changed, content of the web site was not modified. They believed the redesign was part of ongoing District communication activities and Board direction was not required.

There will be future Board discussion about what information should be included on the District's web site with Board input on the communications plan.

## **DISCUSSION OF CARPENTER WATER RETENTION DESIGN**

## **Discussion of Carpenter Water Retention Design**

Scott Mackall, Director of Facility Management for District 64, and Keri VanSant, Project Manager for Fanning-Howey, analyzed the current Carpenter School site and presented two concepts to mitigate drainage and flooding issues, while maintaining student and staff safety and saving as much green space as possible.

The concepts included potential changes to parking areas including the number of spaces and traffic flow, play areas, and bus drop-off zones. The concepts were developed with input from teachers, parents and neighbors. Concept #2 was endorsed by Mr. Mackall.

Both concepts would require a variance from the City. Estimated costs are \$1.1 million for Concept #1 and \$1.4 million for Concept #2. The Board discussed advantages and disadvantages of the concepts at length.

The Board then invited public comments on the concepts. Mr. Dale Seaberg, a neighbor and member of the Carpenter Project Committee, voiced his concern about safety and particularly about increasing the number of parking spaces. He recommended additional input from the Committee because of the complexity of the issues.

Sue Douglass, third grade teacher at Carpenter and Committee member, addressed the Board about her concerns about safety with playgrounds and student drop-off areas.

Karen Hastie, physical education teacher at Carpenter and Committee member, noted safety issues with students when they are outside for p.e. classes and asked that green areas be maintained.

Lisa Bascomb, Carpenter parent and Committee member, voiced concerns about drop-off areas, student safety, and general parking issues around Carpenter.

Kathy Jozwiak, Carpenter parent, crossing guard and Committee member, stated her concerns about both concepts and safety issues involving playgrounds, parking lots and drop-off areas.

The Board said it needed additional time to digest the information and concepts presented. The Board is expected to vote on the Carpenter water retention project concepts at the next Board of Education meeting.

## **APPROVAL FOR ENVIRON TO ACT AS THE DISTRICT'S ENVIRONMENTAL ENGINEER FOR ASBESTOS/ ENVIRONMENTAL ISSUES AT CARPENTER**

## **Approval for Environ to Act as the District's Environmental Engineer for Asbestos/ Environmental Issues at Carpenter**

Mr. Mackall presented a recommendation to approve Environ International Corporation as

the engineer/consultant on the Carpenter HVAC project. He estimated \$33,000 – 35,000 in savings by using Environ, based on a fixed fee of \$72,300. A separate bid for actual asbestos removal work will be developed.

If approved, asbestos removal work could begin over spring break, which will help ensure the HVAC project is completed during summer 2012.

The Board discussed when to go out to bid for environmental engineer professional services and whether to accept Environ's bid. Based on timing of the Carpenter project, it was recommended to use Environ's services now and bid those professional services later this year.

**ACTION ITEM 12-01-1**

Action Item  
12-01-1

It was moved by Board member Lawson and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the motion to have Environ International Corp. act as the District's Environmental Engineer/Consultant on the Carpenter H.V.A.C. project. The votes were cast as follows:

AYES: Fioretto, Uhlig, Zimmerman, Heyde, Lawson, Borrelli

NAYS: Collins

PRESENT: None

ABSENT: None

The motion carried.

**APPROVAL TO BID PARTIAL ASBESTOS  
REMOVAL AT CARPENTER**

Approval to Bid  
Partial Asbestos  
Removal at  
Carpenter

This proposal would allow the District to go out to bid for partial asbestos removal in areas identified by Environ International Corporation during its assessment of Carpenter School. It is estimated that 60 work shifts will be needed to complete the asbestos work prior to the HVAC project.

**ACTION ITEM 12-01-2**

Action Item  
12-01-2

It was moved by Board member Zimmerman and seconded by Board member Borrelli that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the amended motion to ~~motion to begin~~ authorize to bid the Asbestos Removal needs as related to the Carpenter H.V.A.C. project. The votes were cast as follows:

AYES: Collins, Borrelli, Lawson, Heyde, Zimmerman, Uhlig, Fioretto

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

**ADOPTION OF RESOLUTION #1079 DIRECTS THE BUSINESS MANAGER UNDER THE DIRECT SUPERVISION OF THE SUPERINTENDENT TO BEGIN PREPARATION OF A TENTATIVE BUDGET FOR THE 2012-2013 FISCAL YEAR IN ACCORDANCE WITH BOARD POLICY 4:10 FISCAL AND BUSINESS MANAGEMENT AND THE ILLINOIS SCHOOL CODE 105ILCS 5/17-1**

Salaries and benefits will be budgeted in accordance with collective bargaining agreements. A zero percent increase in the areas of purchased services and supplies will be prepared. Fund 60 – Capital Projects will be used to track all capital improvement projects.

Adoption of Resolution #1079 Directs the Business Manager Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2012-2013 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School code 105ILCS 5/17-1

A tentative budget timeline was included in information for the Board. Budget projections based on contract negotiations and a staffing plan will be presented to the Board in February. The final budget will be approved in September once final staffing numbers are known. The Board requested a separate technology budget for discussion.

**ACTION ITEM 12-01-3**

Action Item  
12-01-3

It was moved by Board member Lawson and seconded by Board member Fioretto that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1079, directing the Business Manager Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2012-13 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code\_105 ILCS 5/17-1. The votes were cast as follows:

AYES: Fioretto, Uhlig, Zimmerman, Heyde, Lawson, Borrelli, Collins

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

## CONSENT AGENDA

Consent  
Agenda

### A. PERSONNEL REPORT

The Personnel Report contains private information. If additional information is needed contact Assistant Superintendent for Human Resources Dr. Sandra Stringer.

### B. BILLS, PAYROLL AND BENEFITS

#### Bills

10 – Education Fund -----	\$ 829,347.22
20 – Operations and Maintenance Fund -----	241,602.40
30 – Debt Services -----	-
40 – Transportation Fund -----	200.00
60 – Capital Projects -----	-
80 – Tort Immunity Fund -----	123,685.60
90 – Fire Prevention and Safety Fund -----	-
Checks Numbered: 106797, – 106872-107097	
Total:	\$1,194,835.22

#### Payroll for Month of December 2011

10 – Education Fund -----	\$3, 502,118.79
20 – Operations and Maintenance Fund -----	217,472.16
40 – Transportation Fund -----	-
50 – IMRF/FICA Fund -----	155,084.21
80 – Tort Immunity Fund -----	-
Checks Numbered: 3064-3560	
Direct Deposit: 900004747 – 900006010	
Total:	\$3,874,675.16

### C. APPROVAL OF CHILDCARE WITH CONFIDENCE LEASE

### D. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING DECEMBER 31, 2011

### E. RELEASE OF CLOSED MINUTES

### F. DESTRUCTION OF AUDIO CLOSED MINUTES

#### ACTION ITEM 12-01-4

Action Item  
12-01-4

It was moved by Board member Zimmerman and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of January 23, 2012, which includes the Personnel Report; Bills, Payroll and Benefits; Approval of Child Care with Confidence Lease; Approval of Financial Update for the Period Ending

December 31, 2011, Release of Closed Minutes and Destruction of Audio Closed Minutes.  
The votes were cast as follows:

AYES: Collins, Borrelli, Lawson, Heyde, Zimmerman, Uhlig, Fioretto

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

## **APPROVAL OF MINUTES**

Approval of  
Minutes

### **ACTION ITEM 12-01-5**

Action Item  
12-01-5

It was moved by Board member Fioretto and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the Special Board Meeting Minutes of December 19, 2011, Closed Session Minutes of December 19, 2011, Regular Board Meeting Minutes of December 12, 2011 and the Closed Session Minutes of December 12, 2011. The votes were cast as follows:

AYES: Fioretto, Uhlig, Zimmerman, Heyde, Lawson, Borrelli, Collins

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

## **OTHER ITEMS OF INFORMATION**

Other Items of  
Information

Dr. Bender noted a FOIA request, an update on lighting upgrades, minutes from the Traffic Safety meeting, and the memo on the District's S & P rating. Dr. Bender attended a crisis team development meeting with area superintendents.

## **ADJOURNMENT**

Adjournment

At 10:37 p.m., it was moved by Board member Lawson and seconded by Board member Uhlig to adjourn to closed session to discuss matters of collective negotiations – 5 ILCS 120/2(c)(2) and the appointment/employment of specific individual – 5 ILCS 120/2 (c) (1), not to reconvene in open session. The votes were cast as follows:

AYES: Collins, Borrelli, Lawson, Heyde, Zimmerman, Uhlig, Fioretto

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

The regular Board meeting adjourned from closed session at 11:44 p.m.

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President

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Secretary