

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.
May 21, 2012
Emerson Middle School-Multipurpose Room
8101 Cumberland Avenue
Niles, IL 60714**

Board President John Heyde called the meeting to order at 7:01 p.m. Other Board members in attendance were Eric Uhlig, Sharon Lawson, Scott Zimmerman, Dan Collins, Anthony Borrelli, and Pat Fioretto. Also present was Superintendent Dr. Philip Bender.

Board of Education meetings now are being videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

At 7:02 p.m. it was moved by Board member Sharon Lawson and seconded by Board member Scott Zimmerman to adjourn to closed session for the purpose of discussing the employment of a specific individual 5 ILCS 120/2 (c) (1). The votes were cast by roll call as follows: Ayes – Heyde, Uhlig, Lawson, Zimmerman, Collins, Borrelli and Fioretto; Nays - None; Present – None. The motion carried.

The Board adjourned from closed session at 7:25 p.m. and resumed as a Regular Board Meeting at 7:35 p.m. Present at the regular meeting were Superintendent Dr. Philip Bender, Assistant Superintendent Diane Betts, Business Manager Becky Allard, Director of Pupil Services James Even, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall and Public Information Coordinator Bernadette Tramm.

PUBLIC COMMENTS

Public
Comments

There were no public comments.

JEFFERSON SCHOOL PRESENTATION

Jefferson School
Presentation

Ms. Leslye Lapping and 15 Jefferson School staff were on hand to present a video portraying the programs, services and departments housed at Jefferson. These include the District nurse, Extended Day Program, speech pathologists, the blended pre-school program, the new diagnostics team, private school team, and the District Technology Department.

The video also included parent and student testimonials about the excellent school and people at Jefferson.

RECOGNITION OF STUDENT AWARDS

Recognition
of Student
Awards

Diane Betts, Assistant Superintendent for Student Learning, introduced

awards for students that achieved above and beyond their everyday school work in three categories: art, music and language arts. Curriculum Specialists for each category explained the students' achievements and recognized them and their parents. Students received certificates of achievement, were congratulated by Dr. Bender and Board members, and had group photos taken.

Sonja Dziedzic, Curriculum Specialist for Art, recognized six 8th grade students for their exceptional and creative work that participated in the 2012 Scholastic Art and Writing Awards competition.

Brian Jacobi, Curriculum Specialist for Instrumental Music, recognized students who participated in the Illinois Music Educators Association music festival this year. These students were judged best in our region consisting of 50 middle schools, by audition. Mr. Jacobi acknowledged students from Band, Orchestra and Jazz Band as well as Mr. Dallas Klytta, Instrumental Music staff member at Emerson Middle School.

Meghan Keefer, Curriculum Specialist for Language Arts, announced this year's Young Author winners. Over 250 students in grades Kindergarten through 8th grade submitted creative writing samples for the annual competition. They were judged at the building, grade and district level.

In addition, Ms. Keefer also recognized three students from more than 200 who advanced from the school to District level in this year's Spelling Bee. One student was among the top ten in the regional level.

RECOGNITION OF TENURED TEACHERS

Twenty teachers achieved tenure with School District 64 and were congratulated for their achievement by Dr. Bender, the Board, and Erin Breen, President of the Park Ridge Education Association.

Recognition of
Tenured
Teachers

ELF GRANT AWARDS

Lisa Arrigoni from the Elementary Learning Foundation (ELF) announced ELF grants for 2012-13. Since its inception in 1994, ELF has awarded in excess of \$550,000 for more than 200 grant ideas from District 64 staff. This year, ELF received 14 proposals and selected five winning ideas totaling \$51,000. Grant recipients were congratulated by Dr. Bender and the Board. Ms. Arrigoni thanked teachers, students, parents and the Board for their ongoing support of ELF.

ELF Grant
Awards

Mr. Heyde said the tenure and ELF grants demonstrate the strength and energy of the District's faculty. He thanked ELF for recognizing creative ideas and moving them forward.

HORIZON AWARD FOR EMERSON MIDDLE SCHOOL

Horizon Award for
Emerson Middle School

Dr. Bender announced that Emerson Middle School has been re-designated as an Illinois Horizon School through 2015. It earned the distinction as a "School to Watch" following a rigorous application and evaluation process, including a site visit in January. The award is presented to middle schools that are excellent in academics, responsive and committed to students and their needs and interests, and have strong leadership and collaborative staff. Emerson is one of only four schools in Illinois and 100 in the country to earn this distinction.

Mr. Heyde said the award is richly deserved and represents the high morale and energetic staff at Emerson.

**APPOINTMENT OF LINCOLN MIDDLE
SCHOOL PRINCIPAL**

Appointment of Lincoln
Middle School Principal

Dr. Bender provided an overview of the interview process for principal of Lincoln Middle School. He recommended Dr. Anthony Murray for the position. Dr. Murray is currently employed as principal of Wood Dale Jr. High School. He has held various leadership roles and served on curriculum committees. Previously, he held positions as assistant principal and an 8th grade teacher. He received both his bachelor's and master's degrees from Loyola University and his administrative certification and Ph.D. from National Louis University.

ACTION ITEM 12-05-6

Action Item
12-05-06

It was moved by Board member Zimmerman and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the appointment of Dr. Anthony Murray as the Principal at Lincoln Middle School beginning July 1, 2012 through June 30, 2013. The votes were cast as follows:

AYES: Uhlig, Borrelli, Heyde, Zimmerman, Fioretto, Collins, Lawson

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

Dr. Murray thanked the Board for the opportunity to work at a high performing school like Lincoln and in the Park Ridge-Niles community.

**APPOINTMENT OF CARPENTER ELEMENTARY
SCHOOL PRINCIPAL**

Appointment of Carpenter
Elementary School Principal

Ninety-three qualified candidates applied for principal at Carpenter School. Dr. Bender recommended Mr. Brett Balduf for the position. Mr. Balduf is a Park Ridge resident and

served 12 years as assistant principal in School District 26 in Mt. Prospect and as a social worker for six years. He also held various leadership roles, including involvement with Strategic Planning. He received his bachelor's degree from the University of Illinois at Urbana-Champaign, and holds a master's degree in social work from the University of Illinois at Chicago. He received his administrative certificate from DePaul University.

ACTION ITEM 12-05-7

Action Item
12-05-07

It was moved by Board member Fioretto and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the appointment of Mr. Brett Balduf as the Principal at Carpenter Elementary School beginning July 1, 2012 through June 30, 2013. The votes were cast as follows:

AYES: Lawson, Collins, Fioretto, Zimmerman, Heyde, Borrelli, Uhlig

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

Mr. Balduf said he is very excited to join such a positive environment in District 64 and he appreciated the thorough and professional interview process.

**COMMUNITY FINANCE COMMITTEE
(CFC) PROGRESS REPORT**

Community Finance
Committee (CFC)
Progress Report

Mr. Ares Dalianis, Community Coordinator for the Community Finance Committee (CFC), provided an overview of what has taken place over the past few months with the CFC since it transitioned to new leadership, members, and topics to address.

Fifty residents attended two introductory meetings when participants broke into five study groups to begin their initial work. A kick-off meeting was held in February at which Tom Johnson, President of the Taxpayers' Federal of Illinois, spoke about education funding in Illinois.

Elizabeth Hennessy from William Blair & Co. presented information about school finance and the District's borrowing options at a meeting in March. Since then, two additional CFC meetings were held as well as some independent group meetings.

Reports from three of the five study groups were presented at the Board meeting: Student Fees, Taxpayer Education and District Borrowing Options. By the June 25 Board of Education meeting, reports from the other two groups, Financial Transparency and 10-Year Financial Projections, will be ready.

Annie Jerome and Katie Ranalli presented their findings on student fees. Through analysis, the Student Fees group determined that there are no surpluses in current fees; most meet their intended goals with the exception of Music.

The recommendation to eliminate the elementary lunch supervision fee was approved by the Board in April. Overall, District 64 mandatory fees are very high compared with other similar districts.

They asked for direction from the Board on what to study next. Some suggestions were registration and mandatory fees, elective activities and fees, optional bus fees, and how to achieve more transparency in student fees.

The Board asked them to analyze and make recommendations on elective fees, compared with other districts, and how to balance them with mandatory fees. Results of the study will be posted on the District 64 web site.

Joel Martin, Principal of Lincoln Middle School, and residents Bill Barnum, Kathleen Pancini and Courtney Smee presented information on behalf of the Taxpayer Education study group.

While the District 64 web site is the best place for taxpayers to locate information on District finances, it is buried 3-4 pages deep. They recommended moving financial information under the "About District" tab as well as updating the "Fact Book".

In order to educate the community about the complicated subject of school finances, the study group recommended breaking it down into several topics:

1. Illinois school funding 101
2. District 64 Finances – where does our money go?
3. Tax levy impact on property tax bills
4. District 64 fund balance – what does it mean?
5. How much does District 64 spend per student?
6. Current financial issues in District 64

The information will be easy to understand and easily accessible on the web site so taxpayers are more informed when they attend Board meetings.

The Board would like the information to include specifics on what the District's money is used for, and asked how the web site will be maintained so it's both current and valuable.

Resident Tom Marinis represented the Borrowing Opportunities study group. To date, the group has developed three key principles related to its topic: take into account the impact to taxpayers, maintain the District's credit rating, and not overstretch the District so it's possible to obtain funds, if needed.

Mr. Dalianis said recommendations from the other two study groups will be presented at the June 25 Board of Education meeting. He thanked Becky Allard and Bernadette Tramm for their help in providing supporting data and scheduling meetings with the study groups.

**FIRST READING OF POLICIES 4:80 AND 7:305
AND POLICY ISSUE 78, JANUARY 2012**

Dr. Bender stated that the Board Policy Committee approved these policies. There were questions and/or discussion about Policy 4:170 – Automated External Defibrillators (AED) and after school activities, Policy 4:80 – Audit Services, and Policy 7:190 – Student Discipline Policy. The policies will be on the June 25 meeting agenda for Board approval.

**APPROVAL OF CONTRACT FOR
ROOSEVELT SCHOOL TRACK**

Approval of Contract for
Roosevelt School Track

Mr. Scott Mackall and Dr. Kevin Dwyer, Principal of Roosevelt School, asked the Board to approve a bid from Accu-Paving to complete the Roosevelt School track. A gift of \$50,000 to the District and a \$21,838.35 gift from the Roosevelt PTO will be used to pay for the track.

ACTION ITEM 12-05-8

Action Item
12-05-08

It was moved by Board member Fioretto and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the motion to award the Roosevelt Track Project for \$71,838.35, including alternate #2 which is geotextile fabric (special), to Accu-Paving of Broadview, IL. The votes were cast as follows:

AYES: Uhlig, Borrelli, Heyde, Zimmerman, Fioretto, Collins, Lawson

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

Dr. Bender and the Board said the track is a wonderful example of collaborative partnerships and will be an asset the entire community can use. Roosevelt PTO Co-Presidents Susanne Strotman and Beth Barker said they were pleased the track is coming to fruition and thanked the Board, Dr. Bender and Mr. Mackall for their support.

**DISCUSSION AND APPROVAL OF JEFFERSON
AFTER-SCHOOL PROGRAM FEES**

Discussion and Approval
of Jefferson After-School
Program Fees

Ms. Allard presented a revised plan for Jefferson after-school program fees based on discussion and direction from the Board at the previous Board meeting. The original proposal was based on a weekly billing rate.

The revised plan would use a daily billing rate that varies based on what time a child is picked up from daycare. Parents will register and pay in advance for their child to attend 1-

Regular Board Meeting Minutes
May 21, 2012

5 days per week and 1 - 2.5 hours per day. Late pick-up fees will be assessed. In addition, a new practice will be included that if a family has an unpaid balance more than 30 days past due, the child will be removed from the daycare program.

Ms. Allard projected the after-school program would likely run a \$6,000 deficit in the 2011-12 school year and a \$17,000 deficit in the 2012-13 school year.

Board members weighed in on how to close the deficit gap to operate the after-school program. The discussion included changes in student-to-staff ratios, using volunteers rather than paid staff, reconfiguring spaces and increasing the hourly rate.

The Board authorized Ms. Allard to increase after-school fees by \$1-2 per hour in order to close the operational deficit and avoid cutting staff.

ACTION ITEM 12-05-09

Action Item
12-05-09

It was moved by Board member Zimmerman and seconded by Board member Lawson that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, approve the 2012-13 Jefferson Extended Day fees presented in the attached document, with the exception that the administration is directed to add up to two dollars per hours to the hourly fee to the extent necessary in order to reduce or eliminate the projected program deficit for the 2012-13 school year. The votes were cast as follows:

AYES: Lawson, Collins, Fioretto, Zimmerman, Heyde, Uhlig

NAYS: Borrelli

PRESENT: None

ABSENT: None

The motion carried.

**EXTENSION OF SUPERINTENDENT'S
CONTRACT**

Extension of
Superintendent's
Contract

The superintendent's contract does not automatically renew. Dr. Bender was impacted by the large number of administrative turnovers this year and had many unused vacation days.

ACTION ITEM 12-05-10

Action Item
12-05-10

It was moved by Board member Lawson and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the extension of the Superintendent's Employment Contract to June 30, 2014. The votes were cast as follows:

AYES: Lawson, Collins, Fioretto, Zimmerman, Heyde, Borrelli, Uhlig

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

The Personnel Report contains private information. If additional information is needed contact Assistant Superintendent for Human Resources Dr. Sandra Stringer.

Payroll for Month of April 2012

10 – Education Fund -----	\$3,509,722.58
20 – Operations and Maintenance Fund -----	213,653.45
40 – Transportation Fund -----	-
50 – IMRF/FICA Fund -----	166,582.69
80 – Tort Immunity Fund -----	<u>-</u>

Checks Numbered: 4904-5318

Direct Deposit: 900010667 – 900011999

Total: \$3,889,958.72

C. APPROVAL OF APRIL FINANCIALS FOR PERIOD ENDING APRIL 30, 2012

D. APPROVAL OF 2012-13 PHYSICAL EDUCATION UNIFORM PURCHASE

E. APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR ASSISTIVE TECHNOLOGY SERVICES (AT)

F. RESOLUTION AUTHORIZING ACCOUNTING TRANSFER(S) TO THE CAPITAL PROJECTS FUND

G. APPROVE THE 2012-13 REGULAR EDUCATION TRANSPORTATION CONTRACT AMOUNT

H. APPROVAL OF FINAL CALENDAR FOR 2011-2012

I. DESTRUCTION OF AUDIO CLOSED MINUTES

ACTION ITEM 12-05-11

Action Item
12-05-11

It was moved by Board member Lawson and seconded by Board

Regular Board Meeting Minutes
May 21, 2012

member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of May 21, 2012, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of April Financials for Period Ending April 30, 2012; Approval of 2012-13 Physical Education Uniform Purchase; Approval of Intergovernmental Agreement for Assistive Technology Services (AT); Resolution Authorizing Accounting Transfer(s) to The Capital Projects Fund; Approve the 2012-13 Regular Education Transportation Contract Amount; Approval of Final Calendar for 2011-2012 and Destruction of Audio Closed Minutes. The votes were cast as follows:

AYES: Uhlig, Borrelli, Heyde, Zimmerman, Fioretto, Collins, Lawson

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

One correction was noted to the regular minutes of the April 23, 2012 Board meeting.

ACTION ITEM 12-05-12

Action Item
12-05-12

It was moved by Board member Uhlig and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park-Ridge-Niles, Illinois, approve the Committee-of-the-Whole Minutes of May 7, 2012, Special Board Meeting Minutes of May 7, 2012, Closed Session Minutes of May 7, 2012, Closed Session Minutes of April 23, 2012 and Regular Minutes of April 23, 2012, as amended. The votes were cast as follows:

AYES: Lawson, Collins, Zimmerman, Heyde, Borrelli, Uhlig

NAYS: None

PRESENT: Fioretto

ABSENT: None

The motion carried.

OTHER ITEMS OF INFORMATION

Other Items of
Information

Ms. Lawson provided an update for the Board on pending Illinois legislation that could affect District 64, based on a conference call with Senator Dan Kotowski. This included pension reform and the impact on property tax receipts if the equalized assessed value in our community declined. Ms. Lawson hoped this will be the start of more formal communication between the District and Senator Kotowski.

Regular Board Meeting Minutes
May 21, 2012

Mr. Mackall received preliminary approval for the Carpenter School project from Park Ridge City Council and will file a permit for the work next week.

ADJOURNMENT

Adjournment

At 10:08 p.m., it was moved by Board member Lawson and seconded by Board member Collins to adjourn the meeting. The motion passed by consensus.

President

Secretary