

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

Minutes of the Regular Meeting held at 7:30 p.m.

October 22, 2012

**Washington Elementary School – South Gym
1500 Stewart Ave., Park Ridge, Illinois**

President John Heyde called the meeting to order at 6:31 p.m. Other Board members present were Scott Zimmerman, Eric Uhlig (arrived in progress at 6:37 p.m.), Sharon Lawson, Pat Fioretto and Anthony Borrelli. Board member Dan Collins was absent. Also present were Superintendent Philip Bender, Assistant Superintendent Lori Hinton, Business Manager Becky Allard, Director of Special Education/Pupil Services James Even, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm and two members of the public.

Board of Education meetings are now being videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

The Board convened a Committee-of-the-Whole on Student Achievement and Finance at 6:32 p.m.

The Board adjourned from the Committee of the Whole: Student Achievement and Finance at 7:31 p.m. and following a brief recess, resumed as a Regular Board meeting at 7:36 p.m.

In addition to the persons listed above, also present at the regular meeting were Assistant Superintendent Joel T. Martin and approximately 30 members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of Allegiance
and Welcome

Dr. Bender introduced Washington Interim Principal Kathy Creely, who called forward four students from the Student Council to lead the Pledge. Principal Creely welcomed the Board and noted that Washington has a school-wide behavior incentive, called ROARing with RESPECT, and that one of the goals is to help students find meaningful ways to help others. She invited the four students to talk about how the Student Council had organized fellow students in a fundraising drive to help the children at the Hogar del Pobre orphanage in Mexico. Dr. Bender also acknowledged the efforts of new Assistant Principal Jessica Hutchison. Washington PTO Co-Presidents Melanie Owens and Kristin Zeman gave an overview of the many ways PTO is supporting learning at the school through fund-raising to support technology, author visits, Red Ribbon Week, and other activities through the year.

PUBLIC COMMENTS

Public Comments

No public comments were offered.

UPDATE ON ROOSEVELT AFTER SCHOOL CHILD CARE PILOT

Update on Roosevelt After
School Child Care Pilot

Dr. Bender provided an update on the status of a proposal brought forward at the September 24 meeting to move the location of the after school child care program from a single-site model at Jefferson School to a school-based program, and to place both the before and after school programs under the supervision of the Park Ridge Recreation and Park District, with a roll-out of only the after school program in January 2013 at Roosevelt School. He noted that Board member discussion and comments from parents had been extremely helpful in identifying questions about program details, areas for further outreach, financial impact and related topics. Dr. Bender stated that a further report from administration and the Park District is expected to be presented to the Board at the December 10 meeting. Given the additional planning that must be completed, Dr. Bender stated that the proposed roll-out at Roosevelt would be delayed to the start of the 2013-14 school year and would operate for a full year; the transition at all schools would then be pushed to the 2014-15 school year.

REVIEW OF RESOLUTION #1090 OF THE 2012 PROPOSED TENTATIVE TAX LEVY AND ESTABLISHMENT OF PUBLIC HEARING DATE

Review of Resolution
#1090 of the 2012
Proposed Tentative
Tax Levy and
Establishment of
Public Hearing Date

Business Manager Allard reviewed the process and two-month timeline to be followed by the Board to adopt the 2012 tax levy. The Board will be asked to approve the tentative levy at tonight's meeting. She noted that because the 2012 proposed tentative aggregate property tax levy is not more than 105% of the prior year's extension, a Truth in Taxation hearing is not necessary, however it is recommended. She asked the Board to conduct such a hearing on Monday, November 12, with adoption of the final levy on Monday, December 10.

Ms. Allard reviewed the tentative levy request. She proposed a total levy amount of almost \$63.4 million, which represents a 4.74% increase over the 2011 actual tax extension: a 4.99% increase in the "capped" funds and a 0.03% increase in the Debt Service Fund. She noted that the "tax cap" formula will limit the actual amount extended, and that the Board could decrease but not increase the amount of the final levy request on December 10 from the amount approved at tonight's meeting. Ms. Allard then responded to Board member questions concerning how reductions in the final tax extension made by the County Clerk are allocated to each fund, how the levy is allocated among funds, and how projections for the amount of new property are calculated.

Board members then had a lengthy discussion concerning the amount of the levy, and whether the levy could be lower than the proposed 4.99% total levy. It was noted that the tax cap would always ultimately limit the growth in the District's tax extension to what is legally allowed each year according to the formula. Because it is difficult to estimate the amount of new property being added to the tax rolls for the first time, setting a higher levy allows districts to fully capture this growth. Board

members also discussed the revenue projections in the District's long-range financial model built on the assumption that the District would levy the maximum that could be legally collected under the "tax cap" linked to the Consumer Price Index (CPI). Ms. Allard confirmed that in turn, the projection relies on assumptions about what CPI will be in future years. Board members also noted that if the District does not levy sufficiently in any year to fully capture new growth, that is revenue lost to the District forever and the impact actually compounds each year going forward. It was noted that Ms. Allard's report indicated that although the levy proposed is 4.99%, the budget adopted by the Board in September assumes the final tax extension will actually be 3.2%. There was general consensus that the levy system is complex and generally confusing to taxpayers. It was suggested that taxpayers would find it more understandable if the levy increase was closer to what is actually received. Board members further discussed the potential impact of under-levying property taxes on the District's ability to maintain its fund balance to stave off another referendum through 2016-17 or beyond, while still completing a stepped up facilities expenditure plan.

Ms. Allard reconfirmed that the Board could decrease, but not increase, the amount of the final levy request on December 10 from what is passed this evening.

ACTION ITEM 12-10-1

It was moved by Board member Lawson and seconded by Board member Fioretto that the Board of Education of Community Consolidated School District 64 estimate the aggregate property tax levy for 2012 to be 4.99% greater than the 2011 extension. Action Item 12-10-1

I further move that the Board of Education of Community Consolidated School District 64 approve the attached Resolution #1090 TRUTH IN TAXATION LAW RESOLUTION.

The votes were cast as follows:

AYES: Lawson, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

**APPROVAL TO BID FRANKLIN ELEMENTARY SCHOOL
BOILER PROJECT**

Approval to Bid
Franklin Elementary
School Boiler Project

Director of Facility Maintenance Mackall was joined by Keri Van Sant of architects Fanning Howey to review a proposed project for Franklin School. Mr. Mackall stated the project would include boiler replacement, and as an alternate, replacing the domestic water piping during this project. He noted the project would be moved from a Tier 2 to a Tier 3 level on the original scope of work provided to the Board in

late 2011. He is seeking approval to bid the project so that work could be scheduled for summer 2013.

Mr. Mackall and Ms. Van Sant then responded to Board member questions concerning: the control system to be used; the cost estimate for moving between tiers and the initial estimated cost of the project; rationale for completing the water piping at the same time and any cost savings; why bidding is sought at this time, how long the bids could be held, and cost of bidding; the cost of the design and fees for the additional scope of work now being proposed and what has been expended thus far to explore these options; and the alternates included in the package.

Board members agreed that further detailed written information and cost estimates were needed to fully understand the project being presented for approval to bid, the movement from Tier 2 to Tier 3, and alternates being recommended.

Action Item 12-10-2 to approve the motion to proceed to bid for the Franklin School Boiler Replacement was not brought forward for consideration.

APPROVAL TO BID LINCOLN MIDDLE SCHOOL BOILER PROJECT

Approval to Bid
Lincoln Middle
School Boiler Project

Mr. Mackall and Ms. Van Sant reviewed a proposed project for Lincoln Middle School. Mr. Mackall noted that the project would include boiler replacement, and also recommended that air conditioning of the cafeteria on the school's lower level be included to make that space consistent with the remainder of the classroom portions of the building. He is seeking approval to bid the project so that work could be scheduled for summer 2013.

Mr. Mackall and Ms. Van Sant then responded to Board member questions concerning: whether the cafeteria air conditioning had been identified on the maintenance plan for the school, how it had been ranked among the priority projects, and why it had not been included when the school was air conditioned as part of the Federal Aviation Administration sound insulation work completed there recently; the design expense thus far of including the air conditioning work in the package; the tier level of the boiler work; and the timing of the actual bidding for the Lincoln project as well as the Franklin project.

Ms. Van Sant affirmed that the bidding had been tentatively scheduled for January 2013, which would allow additional time for Board consideration.

Board President Heyde summarized that the Board would expect to receive a more detailed written report and cost estimates for further review at an upcoming meeting before considering approval of either the Lincoln or Franklin projects.

Action Item 12-10-3 to approve the motion to proceed to bid for the Lincoln School Boiler Replacement was not brought forward for consideration.

PERFORMANCE CONTRACTING PRESENTATION

Board President Heyde stated that he and Board member Zimmerman had received a short preview of tonight's presentation

Performance
Contracting
Presentation

and thought it would provide additional helpful background for all Board members. Dr. Bender introduced Ken Detina of Siemens, and noted that this is a presentation only and not a solicitation by or for Siemens. Mr. Detina stated he had reviewed a previous Board presentation by Mr. Mackall and Ms. Allard on performance contracting earlier this fall, and would build on that information. He briefly reviewed his work with Siemens, and the firm's credentials, before moving into a fuller explanation of how performance contracting could be applied to the District's proposed HVAC project at Field School.

Mr. Detina noted that performance contracting is a legislative vehicle in which a school district, for example, partners with a qualified energy service company, such as Siemens, to provide single source accountability for major infrastructure improvements including engineering, design, all material and labor, project management, maintenance and training, and guaranteed savings, among other responsibilities. This program is designed to provide a school district with opportunities to improve existing buildings primarily through analysis of energy consuming equipment and operating practices. Savings are achieved as a result of replacing older, inefficient equipment with new equipment. Operations savings could include capital expenditures that a district has earmarked or has intended to budget for in future years, and equipment and/or services that would no longer be needed. He contrasted how a school district works with a performance contractor versus the bid/spec method through an architect and contractors. He defined the steps in the process once a performance contractor is brought on board to complete a project like the work being considered at Field. He noted that a school district working with a performance contractor can achieve the greatest value overall on a total life cycle basis, rather than being focused on the lowest bidder.

Board members then questioned Mr. Detina further about: how energy savings would be achieved in a project like Field that would add air conditioning and likely boost energy consumption; how bidding operates through the performance contractor as a negotiated process rather than a public bid; how a performance contractor could work to provide the greatest level of consistency and continuity in equipment and controls, whether it is at a single building or throughout a district; how performance contracting is focused on total life cycle cost instead of initial cost; and how changes are handled during the course of a project.

Board President Heyde thanked Mr. Detina and summarized that the consensus appeared to be for the Board to discuss this option at a future meeting before deciding how to proceed with Field School.

CONSENT AGENDA

A. PERSONNEL REPORT

Consent
Agenda

The Personnel Report contains private information. If additional information is needed please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL, AND BENEFITS

Bills

10 – Education Fund -----	\$ 474,449.02
20 – Operations and Maintenance Fund -----	188,643.34
30 – Debt Services -----	-
40 – Transportation Fund -----	105,514.23
50 – Retirement (IMRF/SS/Medicare)-----	-
60 – Capital Projects -----	339,972.75
80 – Tort Immunity Fund -----	634.19
90 – Fire Prevention and Safety Fund -----	<u>-</u>

Checks Numbered: 110270-110531

Total: \$1,109,213.53

Payroll for Month of September, 2012

10 - Education Fund -----	\$3,188,761.62
20 - Operations and Maintenance Fund -----	216,041.30
40 - Transportation Fund -----	<u>-</u>
50 - IMRF/FICA Fund -----	<u>81,940.28</u>
80 - Tort Immunity Fund-----	<u>-</u>

Checks Numbered: 6667 – 6938

Direct Deposit: 900018135 - 900019708

Total \$3,486,743.20

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING
SEPTEMBER 30, 2012

D. ANNUAL APPLICATION FOR RECOGNITION OF SCHOOLS

E. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN THE
GOVERNING BOARD OF THE NILES TOWNSHIP DISTRICT FOR SPECIAL
EDUCATION 807 AND THE BOARD OF EDUCATION OF PARK RIDGE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 FOR THE PROVISION OF
CERTAIN SPECIAL EDUCATION SERVICES

F. DESTRUCTION OF AUDIO CLOSED MINUTES

Director of Special Education/Pupil Services James Even responded to a Board member question about the intergovernmental agreement costs.

ACTION ITEM 12-10-4

Action Item 12-10-4

It was moved by Board member Uhlig and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of October 22, 2012, which includes the Personnel Report, Bills, Payroll, and Benefits, Approval of Financial Update for the Period Ending September 30, 2012, Annual Application for Recognition of Schools, Approval of Intergovernmental Agreement between the Governing Board of the Niles Township District for Special Education 807 and the Board of Education of Park Ridge Community Consolidated School District 64 for the Provision of Certain Special Education Services, and Destruction of Audio Closed Minutes.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Lawson

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

APPROVAL OF MINUTES

Approval of Minutes

ACTION ITEM 12-10-5

It was moved by Board member Zimmerman and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64 approve the Committee of the Whole: Transition of the Before School and After School Child Care Programs to Park Ridge Recreation & Park District minutes of September 24, 2012, Regular Board Meeting Minutes of September 24, 2012, and Closed Session Minutes of September 24, 2012.

Action Item 12-10-5

The votes were cast as follows:

AYES: Lawson, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

OTHER ITEMS OF INFORMATION

Other Items of
Information

A FOIA Request (2012-14) has been received and filled for information related to communication to/from School District 81

regarding school choice option.

Memorandum of Information #007 from Dr. Bender provided an update on School Wellness Policy 6:50. Dr. Bender has asked the District 64 Wellness Council to review survey information about current practices regarding foods available to students at school during the school day or at school-sponsored events, and to determine whether any further modifications may be needed to this policy or administrative procedures. The Council's recommendations will be provided to the Board and PTO/A Presidents group.

Minutes of the September 25, 2012 meeting of the District 64 Wellness Council and the October 16, 2012 meeting of the Traffic Safety Committee were presented.

Board President Heyde thanked Dr. Bender and Ms. Tramm for coordinating the October 11 Board candidate informational coffee, which was well received by the community members in attendance; four former Board members also participated.

ADJOURNMENT

Adjournment

At 9:53 p.m., it was moved by Board member Lawson and seconded by Board member Fioretto to adjourn to closed session to discuss matters related to collective negotiations 5 ILCS 120/2(c)(2) with no action to be taken and the Board not to return to open session.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Lawson

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

The regular Board meeting adjourned from closed session at 10:48 p.m.

President

Secretary