

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

**Minutes of the Regular Meeting held at 7:30 p.m.
December 10, 2012
Raymond Hendee Educational Service Center
164 S. Prospect Avenue, Park Ridge, IL**

President John Heyde called the meeting to order at 7:35 p.m. Other Board Members present were Sharon Lawson, Dan Collins, Pat Fioretto, Scott Zimmerman, Anthony Borrelli, and Eric Uhlig. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Director of Technology Terri Bresnahan, Director of Special Education/Pupil Services James Even, Director of Facility Management Scott Mackall, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm and approximately 40 members of the public.

Board of Education meetings are now being videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

Board President Heyde thanked the Emerson Middle School student musicians led by teacher Dallas Klytta who performed a short concert of holiday music immediately prior to the meeting.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of Allegiance
and Welcome

The student musicians led the Pledge.

**SENIOR TAX EXCHANGE PROGRAM
RECOGNITION**

Senior Tax
Exchange Program
Recognition

Dr. Bender announced that Mrs. Polly Giangreco would be retiring from the senior program at the end of 2012, having served more than 12 years as facilitator working closely with the District administrator to interview prospective senior members and match them with available positions. The Board recognized Mrs. Giangreco for her exceptional dedication with a special Certificate of Appreciation presented by Board President Heyde. Mrs. Giangreco shared reflections about her involvement with the unique program that brings senior members of the community into District 64 schools.

PUBLIC COMMENTS

Public Comments

There were no public comments.

**UPDATED PROPOSAL/APPROVAL FOR ROOSEVELT
PILOT BEFORE AND AFTER SCHOOL CHILD CARE
PROGRAMS**

Updated
Proposal/Approval
for Roosevelt Pilot
Before and After
School Child Care
Programs

Dr. Bender provided background about the origin of a proposal to relocate after school child care from a single location at Jefferson School to the five elementary schools, and place both the before and after school child care programs under the supervision of the Park Ridge Recreation & Park District. He noted that the recommendation now is for a pilot to begin at Roosevelt School for the entire 2013-14 school year, with an expansion to the other elementary schools in 2014-15. Ms. Lapping also updated the Board on several steps taken since the original presentation at the September 24 meeting, including parent surveys. She emphasized that the only changes being proposed are to the after school care program, not to the extended day kindergarten or any other program currently offered at Jefferson School.

Park District Superintendent of Recreation April Armer, Recreation Program Division Manager Julie Greve, and Recreation Supervisor of Youth and Special Events Mary Bart presented a detailed overview of the proposed operation of the Roosevelt pilot program, called "Beyond the Bell." They reviewed staffing for the program, the registration process including days, times and fees, and the operation and training of staff. They also presented a comprehensive program overview, including ratios of staff to students, daily schedule, activity centers, pick up / drop off procedures, and evaluation plans. They reiterated that the Park District is experienced and well qualified to operate child care programs.

Roosevelt School Principal Kevin Dwyer then offered a photo tour of the facilities that would be used at the school for the before school and after school program, both indoors and outdoors. He also reviewed a timeline for outreach to parents about the program leading up to the opening of the Park District registration on March 11.

The presenters then responded to Board member questions and provided additional clarifying information about the proposal for Roosevelt, including arrangements for use of technology equipment, guidelines for snacks to be provided, current and maximum potential student enrollment in the program, configuration of homework areas, discipline process and follow up, the existing intergovernmental agreement between District 64 and the Park District, traffic patterns and drop off / pick up procedures, and timeline to communicate with the Board about the pilot and approval to expand to other schools in 2014-15.

Board President Heyde then invited members of the public to share their comments. Remarks were received as follows:

- Alexis Rodgers, a Roosevelt parent, expressed concern about the cost of the before school program under the Park District compared with the current program cost through District 64, and stated the positive benefits of transitioning kindergarten students over a period of time with the older students in after school care. She also inquired about the operation of the program on District 64 Institute Days when school is not in session.
- Vicki Mutchler, a Mary Seat of Wisdom parent, expressed support for the school-based program. She suggested that staff be available to assist with the drop off process.
- Clara Mok Landerghini, a Roosevelt parent, expressed disappointment that the pilot would not begin in January as initially planned and felt the cost of the program was

reasonable by comparison to the fee she now pays to a different child care provider. She suggested that many parents whose children are not currently at Jefferson would be interested when more publicity is generated about the opportunity at Roosevelt.

- Lisa Keller, a Roosevelt parent, noted that safety is a real issue for her and that avoiding the bus ride to Jefferson would be a significant benefit for her child. She inquired about the availability of drop-in emergency service for the before school program. She noted the convenience of being able to walk to school to pick up from the after school care program instead of driving to Jefferson.
- Rachel Tobias, a Roosevelt parent, expressed her support of the school-based program, noting the convenience for anyone living in southern Park Ridge to avoid a drive across town.

Board President Heyde thanked community members for their comments.

ACTION ITEM 12-12-1

Action Item
12-12-1

It was moved by Board member Lawson and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the transition of the Before and After School Child Care Programs to the supervision of the Park Ridge Recreation & Park District to conduct a pilot program at Roosevelt School for the 2013-14 school year.

The votes were cast as follows:

AYES: Lawson, Collins, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**BOARD ADVANCED TECHNOLOGY COMMITTEE
(BATC) MEMBERSHIP**

Board Advanced
Technology
Committee
(BATC)
Membership

Dr. Bresnahan reported that the BATC emanates from the District's Strategic Plan, and that response to the District's publicity soliciting for community members to volunteer had been overwhelming, with more than 50 individuals offering to participate. She noted that this outstanding response shows a keen interest from our community members to move this initiative forward, and therefore, the number of community representatives had been expanded from five to 12. The members were selected to create a balance among each of our buildings and grade levels of students, the members' backgrounds with technical and non-technical expertise, and their awareness of what their children do at home regarding technology. She noted that 12 staff members also had been selected from the Technology Implementation Committee. She announced the names of the community members: Scott Altman; Bill Basquin; Paul Brown; Carrie De La Cruz; Sara Greiner-Carolan; Kendra Griffin; Dave Iffland; David Langlands; Paul McCarthy; Doug Miller; Janice Oliva; and

Tony Sivore. Dr. Bresnahan stated that the first meeting will be January 10, and that three additional liaisons including Board member Scott Zimmerman have also been tapped to serve. The timeline will be to report to the Board in April.

In response to a Board member question, Dr. Bresnahan noted that the District's new Instructional Technology Coaches are represented on BATC, with one from the elementary schools and one from the middle schools. Board President Heyde suggested that an additional classroom teacher who does not have a direct technology role might be added. Dr. Bresnahan said she would pursue new leads on a possible addition; Dr. Bender noted that they had worked with the Park Ridge Education Association to solicit teachers to be involved. Board President Heyde thanked Dr. Bender and Dr. Bresnahan for organizing the new committee, which he believes is one of the most exciting aspects of the Strategic Plan. He restated the Board's interest in receiving the BATC's recommendations this spring, and for seeing a process established that would carry forward this group in future years.

**COMMUNITY FINANCE COMMITTEE (CFC)
FINAL RECOMMENDATION ON FUNDING**

Community Finance
Committee (CFC) Final
Recommendation on
Funding

CFC Community Coordinator Ares Dalianis reviewed the five inquiry areas of taxpayer education, 10-year financial projections, financial transparency, student fees, and District borrowing opportunities, which the Board established for CFC since being reconvened in late 2011. He noted that he and fellow Coordinator Genie Taddeo had met with the District's planning group eight times, and that the full CFC of about 35-40 members had also met eight times over the past year. He noted that tonight's presentation is the third full presentation to the Board by CFC, including previous reports on May 21 and June 25. He stated that after tonight's report, CFC would have a final report on student fees scheduled for the January 28 Board meeting. Mr. Dalianis introduced CFC members Renate Stolzer and Tom Marinis to present final recommendations on the District Borrowing Opportunities.

Ms. Stolzer noted that the report is an update from the group's original recommendations presented in the summer. She stated that the group had conferred again with William Blair in October to determine that interest rates are at or lower than those assumed in the original proposal. William Blair also confirmed that the Emerson referendum bonds could no longer be refunded independently, however they can be restructured. She stated that the study group, therefore, continues to recommend issuing \$14 million of "no tax increase" bonds and restructuring outstanding Emerson referendum bonds to utilize about \$1.4 million in savings toward repayment of the new bonds.

Ms. Stolzer also reported the study group had reviewed performance contracting to evaluate its potential benefits. She reported on the research they had completed, including looking at whether districts among District 64's peers are utilizing this strategy. She noted that the greatest benefit for performance contracting comes when a number of energy related improvements are needed all at once, as might occur at Field School. She pointed out that performance contracts are financed the same way as non-referendum bonds, either limited tax bonds, debt certificates or alternate bonds. She noted that some

vendors offer financing, but it is typically more costly than a highly rated district like District 64 could get in the public bond market.

Mr. Marinis reaffirmed that the study group recommendation is the same as originally presented, and that the refinancing would extend the District's cash balance out for an additional 3 years for a total of perhaps 13 years past the original referendum in 2007. He affirmed that the rate environment is very favorable now. Ms. Stolzer pointed out that the Park Ridge Park District is also considering a non-referendum bond for a pool, and that other groups are considering similar options to finance projects. She noted that the plan could also be called a "no tax decrease" since taxpayers would not receive the anticipated tax rate reduction upon the final payment of the outstanding Emerson bonds.

Board members then took turns thanking the study group for its report and offered comments about: the capacity of the District to utilize \$14 million of funding all at once to execute all the priority projects in the facility master plan in one or two summers; whether all items on the plan must be completed and the timing of the proposed work; whether the public would consider the non-referendum bonds as a tax increase; whether the District could directly fund a portion of the needed funding for master plan priority projects without issuing bonds; the maximum length of repayment; the opportunity to take advantage of the current low interest rates especially in an environment where the District's fund balance is not generating high investment income; whether it would be feasible to consider decreasing operating expenses commensurate to the interest on any new bonds; whether facility improvements as a long term issue must be considered differently than expenditures for ongoing operations; how annual expenditures line up over the next several years; and the community's expectations regarding the referendum promise to maintain the fund balance for 10 years and the need to maintain the District's older buildings.

Board members requested additional information on what is the minimum amount of new non-referendum bonds that could be issued to take advantage of the \$1.4 million savings with the restructuring of the Emerson bonds.

Board President Heyde further noted that the Board had scheduled an extended period for discussion on performance contracting and facility projects for the January 14 meeting. Dr. Bender encouraged the Board to also look beyond immediate needs and have a plan in place to finance projects as they come up in the next 10-15 years.

AUTHORIZATION OF RFP/PERFORMANCE CONTRACTING

Authorization of
RFP/Performance
Contracting

Director of Facility Management Mackall reviewed a proposed timeline for the District to issue a Request for Proposal (RFP) to select a performance contractor as a way to provide more information to the Board about how a project could be undertaken in this way. He confirmed that the District would have no expense other than staff time to move forward through step 5, when the District could reject all the proposals although the contractors would have invested some time and resources to develop their proposals. Mr. Mackall also noted that the RFP does not interfere with moving forward with a two-phase approach to Field School, where the asbestos removal with Environ and air conditioning of the north gym could be done in summer 2013 using

Fanning Howey architects; the second phase would be done in summer 2014 and that phase could possibly be done with a performance contractor.

Mr. Mackall then answered a series of Board member questions to clarify that: the performance contractor was being sought for Field School specifically; an additional energy component is typically present in a performance contract; the scope of work has yet to be determined for Field; Fanning Howey provided preliminary estimates for the Field projects that were identified in the maintenance plan presented to the Board a year ago; Fanning Howey would expect to receive design fees if the Board wanted a more detailed estimate for that scope of work; a performance contractor would expect to be paid to conduct an energy audit contract identified as step 6; the original scope of work at Field was boiler replacement and the boilers date to 1963 with an expected life of 25-30 years; and that performance contracting was developed to offer a financing mechanism by using energy savings over time to pay for a project. Dr. Bender reiterated that the Board has developed as much background as it can through the two presentations this fall, and that the next step is to do an RFP as a means to gather further information about the performance contracting approach.

Board President Heyde asked if there were any public comments on the topic; none were offered.

ACTION ITEM 12-12-2

Action Item
12-12-2

It was moved by Board member Zimmerman and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the motion to proceed to release an RFP for Performance Contracting for the Field project.

Board members then discussed when the Board would be asked for further approval of either the scope of the Field project or of the selection of a performance contractor. After further discussion, it was clarified that the Board would be asked to provide a liaison or two for the group reviewing the RFPs that are received as noted as step 5, and that the Board would be asked to approve a recommended performance contractor or reject all the proposals before any financial obligation is entered into beginning with step 6.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Lawson

NAYS: Fioretto, Collins

PRESENT: None.

ABSENT: None.

The motion carried.

**ADOPTION OF FINAL 2012 TAX LEVY
RESOLUTION #1091**

Adoption of Final
2012 Tax Levy
Resolution #1091

Business Manager Allard noted that the Board had reviewed the levy information at the October meeting and approved the tentative levy at the November meeting. She stated that the District was asking the Board to adopt a 2012 property tax levy of \$60,411,487 in capped funds, which is a 4.99% increase over last year's capped funds and \$2,988,064 in the debt service fund, which is a .03% increase over the prior year. Overall, she stated the total levy in all funds is \$63,399,550, which is a 4.74% increase over the prior year's actual tax extension.

Board President Heyde noted that the Board had conducted a public hearing on this issue previously and invited any further public comments; none were offered.

Board member Uhlig noted that although he had originally envisioned requesting a smaller levy increase of 4% or 4.2%, he believed the full levy would be needed to fund the recent agreement with the Park Ridge Education Association and other expense increases approved by the Board. He noted that the levy is a small part of what actually determines property taxes, and encouraged taxpayers to remember that it is not necessarily a 100% direct correlation between what the Board asks and what taxpayers see on their property tax bills. Board member Fioretto noted that increased expenses for capital improvements also need to be considered when setting the levy. Board member Borrelli noted the District is constrained by the Property Tax Extension Limitation Law (PTELL), and hoped that the Board would continue to closely monitor expenses so that in the future it would not have to levy the maximum. Ms. Allard clarified that the 4.7% increase from last year's actual tax extension was the total request, but that the District anticipates receiving only a 3.2% increase. Board President Heyde reviewed the PTELL process that has resulted in a standard practice of schools districts budgeting a levy number that is purposefully higher than what is expected in order to capture the full amount that potentially might be received. Ms. Allard noted that the 3.2% increase is built into the budget and that it is based on last year's 3.0% PTELL rate from the CPI.

ACTION ITEM 12-12-3

Action Item
12-12-3

It was moved by Board member Lawson and seconded by Board member Fioretto that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the attached Resolution #1091 Providing For a Levy of Taxes for the Year 2012. This resolution and supporting documentation will be filed with the Cook County Clerk's office.

The votes were cast as follows:

AYES: Lawson, Collins, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

The Personnel Report contains private information. If additional information is needed contact Assistant Superintendent for Human Resources, Mr. Joel T. Martin.

B. BILLS, PAYROLL AND BENEFITS

Bills

10 – Education Fund -----	\$1,071,426.08
20 – Operations and Maintenance Fund -----	191,748.08
30 – Debt Services -----	428.00
40 – Transportation Fund -----	75,363.67
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	78,411.44
80 – Tort Immunity Fund -----	4,270.00
90 – Fire Prevention and Safety Fund -----	-----

Checks Numbered: 110875 – 111129

Total: \$1,421,647.27

Payroll for Month of November 2012

10 – Education Fund -----	\$3,236,960.22
20 – Operations and Maintenance Fund -----	217,137.73
40 – Transportation Fund -----	-
50 – IMRF/FICA Fund -----	167,334.86
80 – Tort Immunity Fund -----	-----

Checks Numbered: 7288-7575

Direct Deposit: 900021703 – 900023390

Total: \$3,621,432.81

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING
NOVEMBER 30, 2012

D. DESTRUCTION OF AUDIO CLOSED MINUTES (none)

ACTION ITEM 12-12-4

Action Item
12-12-4

It was moved by Board member Zimmerman and seconded by Board member Fioretto that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of December 10, 2012, which includes the Personnel Report, Bills, Payroll, and Benefits, Approval of Financial Update for the Period Ending November 30, 2012, and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Collins, Lawson

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval
of Minutes

ACTION ITEM 12-12-5

Action Item
12-12-5

It was moved by Board member Uhlig and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Regular Meeting Minutes of November 12, 2012 and the Closed Session Minutes of November 12, 2012.

The votes were cast as follows:

AYES: Lawson, Collins, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

OTHER ITEMS OF INFORMATION

Other Items of
Information

FOIA request 2012-15 regarding cab services was presented.

Regarding Memo of Information #010 Update on Curriculum Related to CPR/ AED Use from Assistant Superintendent for Student Learning Lori Hinton, Dr. Bender noted that considerable research had been completed on how instruction must be implemented to be aligned with the new state law. Dr. Bender stated the material to be presented to students is an informational video, not instructional, and noted that in talking with legal counsel and our local community health personnel, it is not recommended to do actual instruction. Board members suggested that District 64 could funnel interested students to community programs that offer certification or that the Elementary Learning Foundation might provide a grant if a teacher were interested in leading such a program.

Dr. Bender reviewed Memo of Information #011 on the Report from Wellness Council on Policy/Procedure Implementation. He pointed out that the Council had recommended a further step be taken now to focus on food used during instructional time as incentives,

rewards or prizes. He noted two changes were offered in the wording of administrative procedures related to School Wellness Policy 6:50 and Food Allergy Management Policy 7:285. Dr. Bender said the PTO/ A Presidents group was very supportive of these changes. He noted that there would be some cultural changes at the middle schools as this is moved forward, but that it would be done very carefully and with support. He expressed pride in how far District 64 has come in just a few years by working collaboratively with PTO/ As, families, staff and administrators to improve practices that enhance children's health, well-being and ability to learn.

Memo of Information #012 on the 2012 District 64 Employee Campaign for the Park Ridge Community Fund was presented. Dr. Bender complimented Ms. Allard and Ms. Lapping for co-chairing the campaign again, which successfully raised more than \$12,000.

Memo of Information #013 on Revised 2013 School Board Election Filing Dates was presented. Dr. Bender noted the recent change in state law that made December 24 a state holiday, which in turn shifted the filing deadline to December 26.

Dr. Bender also announced that District 64 is participating in the Park Ridge Healthy Community Partnership, which is preparing a survey of local residents in early 2013 to assess whether mental health needs are being met through current community resources. He will keep the Board informed of progress.

Board member Borrelli inquired further about concussion treatment addressed at the recent Medical Advisory Board meeting. He urged that the type of baseline studies done in District 207 for high school sports be done at the middle school level, which would be helpful in case of accidents. Dr. Bender noted that IHSA picks up some of the expense at the high school level and that District 64 is still researching this topic.

Board President Heyde stated he would poll the members to determine whether the January 14 special meeting could be rescheduled to accommodate Board member Zimmerman's expected absence that evening.

BOARD ADJOURNS TO CLOSED SESSION

At 10:31 p.m., it was moved by Board member Zimmerman and seconded by Board member Lawson to adjourn to closed session to discuss Performance of a Specific Employee 5 ILCS 120/2 (c)(1) and Collective Negotiations 5 ILCS 120/2 (c)(2).

Board
Adjourns to
Closed Session

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Collins, Lawson

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The regular Board meeting adjourned from closed session with no action taken at 11:36 p.m.

President

Secretary