

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

**Minutes of the Special Meeting held at 7:30 p.m.
September 10, 2012
Raymond Hendee Educational Service Center
164 South Prospect Avenue**

Board President John Heyde called the meeting to order at 7:03 p.m. Other Board members present were Eric Uhlig, Pat Fioretto, Sharon Lawson, Tony Borrelli, Dan Collins, and Scott Zimmerman. Also present were Superintendent Philip Bender, Assistant Superintendents Joel Martin and Lori Hinton, Business Manager Becky Allard, Director of Facility Management Scott Mackall, Director of Technology Terri Bresnahan, Director of Special Education/Pupil Services James Even, Public Information Coordinator Bernadette Tramm and eight members of the public.

Board of Education meetings now are being videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

PUBLIC HEARING ON THE BUDGET

Public Hearing
on the Budget

The Board convened to a Public Hearing on the Budget at 7:04 p.m.

Board President Heyde explained the development and review process for the tentative budget, which began in May and will culminate in the Board's approval of the final budget at the September 24 meeting. In addition to tonight's hearing, he invited public comments at the next meeting or via email to the Board as listed on the District's website; questions also can be directed to Business Manager Becky Allard. Ms. Allard then provided a brief overview of the budget, which is unchanged since the tentative budget was adopted on August 6. She pointed out that no salary increases have been included since labor agreements with teachers and other employee groups have not been finalized. Once those are completed, the Board will be asked to re-adopt the budget to reflect the updated figures. Overall, all funds expenditures are expected to be \$70,390,086, and all funds revenues are expected to be \$72,173,996. Operating fund revenues are expected to exceed operating fund expenditures by \$1,665,137 for the year, creating an expected fund balance ratio of 66.5% on June 30. The budget is in line with the 2007 referendum expectations to make those funds last for at least 10 years before returning to the community.

PUBLIC COMMENTS – PUBLIC HEARING

Board President Heyde opened the hearing for public comment.

Public Comments –
Public Hearing

Mr. John Miller of Park Ridge expressed his view that the level of

teacher compensation for those at the upper end of the scale is too high relative to the length of the school year, and that computer learning for students is unneeded.

There being no further comments, at 7:16 p.m. it was moved by Board member Lawson and seconded by Board member Uhlig to adjourn the public hearing. The motion passed by consensus.

Following a short recess, at 7:30 p.m., the Board returned to the Special Meeting. All Board members were present. Also present were Superintendent Bender, Assistant Superintendents Joel Martin and Lori Hinton, Business Manager Becky Allard, Director of Facility Management Scott Mackall, Director of Technology Terri Bresnahan, Director of Special Education / Pupil Services James Even, Public Information Coordinator Bernadette Tramm and nine members of the public.

PUBLIC COMMENTS – REGULAR MEETING

Public Comments – Regular Meeting

Ms. Angela Tuebo, 1109 Austin Ave., Park Ridge, thanked the Board for providing additional technology resources during the summer program and at her child's school this year, which she believes are having an immediate impact on her child's learning. She also inquired about the status of the proposed air conditioning project at Field School; Board President Heyde responded that the Board had placed it on a top priority list but that the work has not been designed or bid yet. She also inquired about the feedback received through a community survey conducted in the spring in connection with the facility master plan. Mr. Mackall responded that smaller items identified at all the schools are being addressed internally, and that more extensive issues are being reviewed and will be added to the facilities maintenance plan.

SIXTH DAY OF ENROLLMENT

Sixth Day of Enrollment

Ms. Allard reported that the sixth day of enrollment for 2012-13 is 4,326 students, 49 more than last year's sixth day. She noted that kindergarten had increased by 29, grades 1-5 decreased by 28, grades 6-8 increased by 61, Jefferson pre-school special needs students decreased by 3, and 10 fewer special needs students have been placed outside the District. In terms of class sections, kindergarten has increased by 1.5 full-time equivalent (FTE); grades 1-5 has decreased by 1.0 FTE, and there is one additional homeroom at the middle school level. She also noted the District has 37 more students than the most likely "as currently anticipated" B projection from a demographic study completed in December 2009 by Dr. John Kasarda.

Ms. Allard responded to Board member questions, and noted that this year, the increased enrollment had largely been accommodated within existing class sections.

PRESENTATION ON PERFORMANCE CONTRACTING

Presentation on
Performance
Contracting

Mr. Mackall and Ms. Allard presented information about performance contracting as a way to maximize economic and environmental impact through a guaranteed energy savings contract for facilities projects. They outlined what the contracts are and contrasted them with the traditional bid and specification approach. They identified how the projects work to reduce the current Operations & Maintenance budget, provide energy and operational savings, and utilize grants/rebates. They described the management process including a preliminary infrastructure audit; request for proposal and selection of qualified partner; detailed energy analysis and design; project implementation; and ongoing measurement and verification. Dr. Bender also pointed out that contractors sometimes are able to offer student learning components around science-technology-engineering-mathematics (STEM) curriculum, depending on the project and equipment utilized.

Mr. Mackall and Ms. Allard then responded to Board member questions to clarify this funding approach, including: how a contractor guarantees the savings; how the District monitors the contractor; what recourse the District would have if savings are not observed; the suitability of this method for the District's upcoming facilities projects; how the life cycle cost of maintaining equipment is factored into the project analysis; how performance contracting could produce the best solution for the District instead of being tied to the lowest bid; what type of energy control systems are used to monitor savings; how potential partners would be identified and their financial strength gauged; and what types of monitoring and control systems are available to track energy consumption.

Discussion moved to focus on the District's other funding options for capital projects. Ms. Allard responded to Board member questions about the various alternatives available to finance the wide range of facilities projects that have been identified by architects Fanning-Howey in the Facilities Maintenance Plan.

Board President Heyde thanked Ms. Allard and Mr. Mackall for this introductory presentation on performance contracting. He indicated that the consensus of the Board is that when a suitable project is identified, administration should bring forward a proposal showing how performance contracting could be utilized and comparing costs and benefits with the traditional bid and specification approach.

APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN SCHOOL DISTRICT 64 AND THE PARK RIDGE PARK DISTRICT

Agreement Between
School District 64 and
The Park Ridge Park
District

Dr. Bender stated that it has been several years since District 64 has updated its agreement with the Park District, and the recent transition in Park District administration offered a good opportunity for a review. Mr. Mackall pointed out the key differences in the draft agreement, such as changes in the procedure for supervision of school facilities after school and on weekends, and greater cooperation in joint purchasing and the loan of

equipment and supplies. In response to Board member questions, Mr. Mackall clarified how lawn mowing is handled through the agreement, described how other organizations can request to use District 64 facilities, and noted that the District's legal counsel had reviewed the agreement. There was further discussion about the District's responsibility under law to provide AED-trained school personnel during the school day and after school during any activity or program organized by the school and supervised by a school employee, contrasted with requirements for outside organizations using District 64 facilities after school hours.

ACTION ITEM 12-09-1

Action Item
12-09-1

It was moved by Board member Zimmerman and seconded by Board member Lawson that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, approve the Intergovernmental Agreement between School District 64 and the Park Ridge Park District.

The votes were cast as follows:

AYES: Lawson, Collins, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

The Personnel Report contains private information. If additional information is needed please contact Assistant Superintendent for Human Resources Mr. Joel T. Martin.

B. BILLS

Bills

10 - Education Fund-----	<u>\$ 283,390.20</u>
20 - Operations and Maintenance Fund -----	<u>135,797.41</u>
30 – Debt Services-----	<u>-</u>
40 - Transportation Fund -----	<u>29,154.68</u>
50 – Retirement (IMRF/SS/MEDICARE) -----	<u>-</u>
60 – Capital Projects -----	<u>12, 239.49</u>

80 –Tort Immunity Fund -----	_____ -
90 - Fire Prevention and Safety Fund -----	_____ -

Checks Numbered: 109828 - 110007

Total: \$ 460,581.78

ACTION ITEM 12-09-2

Action Item
12-09-2

It was moved by Board member Fioretto and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of September 10, 2012, which includes the Personnel Report and Bills.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Collins, Lawson

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 12-09-3

It was moved by Board member Uhlig and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Regular Meeting minutes of August 20, 2012 and the Closed Session minutes of August 20, 2012.

Board members discussed two changes to the regular meeting minutes. Regarding the administration's response to the Community Finance Committee, Board member Collins pointed out that he and other Board members had stated they would not be in favor of issuing additional debt and that these comments had been omitted. Board member Fioretto suggested the insertion of this sentence into the draft minutes under that topic: "Several Board members expressed a concern over issuing additional debt." Regarding the CFC report on student fees, Board member Borrelli stated that he had misspoken and intended to request that only costs related to extracurricular activities and not elective programs be included in the study. He proposed that the draft be amended to change the word "elective" to "extracurricular" as follows: "Board member Borrelli requested an analysis of costs related to extracurricular programs."

Board member Uhlig, who moved, and Board member Lawson, who seconded, agreed to the suggested revisions to the minutes, and the motion was restated to reflect the change:

It was moved by Board member Uhlig and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Regular Meeting minutes of August 20, 2012 as amended and the Closed Session minutes of August 20, 2012.

The votes were cast as follows:

AYES: Lawson, Collins, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

OTHER ITEMS OF INFORMATION

Dr. Bender noted the September 24 meeting agenda is expected to be lengthy, and will be preceded by a Committee-of-the-Whole meeting.

Other Items of
Information

Board President Heyde requested Board members complete and return to him on a schedule he distributed their availability for school visits in advance of scheduled on-site meetings. Those interested in visiting Franklin in advance of the next meeting should email him as soon as possible.

Ms. Allard confirmed for Board members that the CFC student fee study would include an analysis of the cost and fees for extracurricular activities. The timeline will be to report back to the Board in January 2013, so that the information is available prior to the Board setting fees for the 2013-14 school year.

ADJOURNMENT

Adjournment

At 9:07 p.m., it was moved by Board member Zimmerman and seconded by Board member Collins to adjourn the meeting. The motion passed by consensus.

President

Secretary