

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Meeting held at 7:30 p.m.
April 22, 2013
Roosevelt Elementary School
1001 S. Fairview
Park Ridge, IL 60068**

Board President John Heyde called the meeting to order at 7:21 p.m. Other Board members present were Eric Uhlig, Sharon Lawson, Pat Fioretto, Dan Collins, Scott Zimmerman, and Anthony Borrelli. Also present were Superintendent Philip Bender, Assistant Superintendents Joel T. Martin and Lori Hinton, Director of Technology Terri Bresnahan, Director of Special Education/Pupil Services Jim Even, Director of Facility Management Scott Mackall, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and about 35 members of the public.

Board of Education meetings now are being videotaped and may be viewed in their full length from the District's website at:
<http://www.d64.org/subsite/dist/page/board-education-meetings-984>.

The Board immediately convened a Public Hearing on the 2012-13 Final Budget.

PUBLIC HEARING ON 2012-13 FINAL BUDGET

Business Manager Allard stated the purpose of the readoption was to include salary increases for employees that were finalized during the year. She noted the changes would appear in the Education and Operations & Maintenance funds.

Public Hearing on
2012-13 Final Budget

Board President Heyde invited public comment on the budget; none was offered.

At 7:25 p.m., it was moved by Board member Lawson and seconded by Board member Uhlig to adjourn from the Public Hearing on the 2012-13 Final Budget. The motion passed by voice vote.

After a brief recess, the Board resumed as a regular Board meeting at 7:31 p.m. In addition to the persons listed above, also present at the regular meeting were approximately 10 additional members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Roosevelt Principal Kevin Dwyer thanked Facility Director Mackall and his staff along with Roosevelt's head custodian and staff for their dedication in restoring storm-damaged areas at Roosevelt. He also extended his thanks to retiring Board members on their final visit to Roosevelt. Dr. Dwyer then introduced members of Cub Scout Pack 201, who performed a color ceremony, led the Pledge, and recited the Roosevelt Pledge of Respect. He then introduced Roosevelt PTO Co-President Molly Dietlin who shared a video

Pledge of
Allegiance and
Welcome

celebrating the school's extensive efforts to create a "small feel within a big school" by engaging students, teachers, parents and community members. Board President Heyde extended thanks on behalf of the Board for the warm welcome and presentation about Roosevelt's community spirit.

PUBLIC COMMENTS

Public
Comments

Board President Heyde then invited public comment on topics not on the agenda. Comments were received as follows:

- Charlene Foss, 1117 Harrison, expressed concerns over recent email communication from Mr. Heyde sharing his opinions about candidates for election to the Board of Education. Mr. Heyde noted his email was a personal communication to his friends, neighbors and previous campaign supporters and not sent as Board President.
- Susan Sweeney expressed similar concerns about Mr. Heyde's email. Mr. Heyde noted he had not used District 64 email lists.

PRESENTATION OF RESTORED POST OFFICE MURAL REPLICAS

Presentation of
Restored Post Office
Mural Replicas

Board member Borrelli, a member of the Mural Restoration Committee, traced the history of the mural – "Indians Cede the Land" by George Melville Smith – from its original placement in the Park Ridge Post Office in 1940 to its recent restoration and installation at the Park Ridge Public Library through the work of a volunteer committee and fund-raising from local community members and organizations. In recognition of the support received from District 64 school PTO/As, Board member Borrelli announced the donation of five mural replicas to District 64 for use primarily at the elementary schools in the social studies curriculum. Library Board Trustee Pat Lofthouse explained the strong significance of the work to local history and as an example of Depression-era art. Park Ridge Historical Society President Paul Adlaf also was recognized for the Society's contributions. Board President Heyde expressed the Board's appreciation to the mural committee, the PTO/As, Dr. Bender and community members for this worthwhile service effort.

RATIFICATION OF PARK RIDGE TEACHER ASSISTANTS' ASSOCIATION (PRTAA) /BOARD CONTRACT

Ratification of Park Ridge
Teacher Assistants'
Association (PRTAA)
/Board Contract

Board President Heyde stated that negotiations with the PRTAA had been completed and that the PRTAA membership had ratified the proposed agreement. He noted the contract is similar in terms to an agreement reached earlier this school year with the Park Ridge Education Association, and that it is a four-year agreement with 2 percent salary increases in base pay per year in addition to normal step and lane. He stated it also has changes to provisions for retirements and benefits adopted for other employee groups this year.

Board President Heyde invited public comment; none was received.

Action Item 13-04-5

Action Item
13-04-5

It was moved by Board member Lawson and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, ratify the 4-year contract between the Park Ridge Teacher Assistants' Association (PRTAA) and the Board of Education on April 22, 2013.

In response to a Board member question, Board President Heyde reviewed changes to payment for the number of sick days on retirement and the number of years of service needed at retirement to be eligible for this payout, and changes in the service recognition program payment at retirement including a sunset provision. He noted the retirement payments would now be made as a post-retirement benefit.

The votes were cast as follows:

AYES: Lawson, Fioretto, Collins, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**IMPLEMENTATION RECOMMENDATIONS FROM
BOARD ADVANCED TECHNOLOGY COMMITTEE
(BATC)**

Implementation
Recommendations from Board
Advanced Technology
Committee (BATC)

Dr. Bender noted that the Board on April 8 had heard from BATC about its recommendation for accelerating the use of advanced technology in District 64, and had introduced a vision for 1:1 computing in support of 21st century learning. Technology Director Bresnahan stated the purpose of tonight's report was to focus on options for pacing and implementation as well as financial considerations for how this vision can become a reality for District 64. Dr. Bresnahan briefly reviewed the key recommendations from BATC, which stated that learning in District 64 should be: collaborative, creative, connected to the real world, flexible, differentiated, self-paced, inquiry-based, and integrate with technology. She noted that BATC further recommended that all District 64 students have equal access to the digital resources necessary to support 21st century learning and the implementation of the Common Core State Standards (CCSS) in a 1:1 computing model. She pointed out that with this focus on student learning the vision for 1:1 computing is founded in quality 21st century teaching and learning. She discussed four areas that were included in BATC's planning, including: professional development, measurements for success, selecting the right tools for the job, and ensuring a robust and reliable infrastructure.

Dr. Bresnahan then presented details about three implementation and pacing options for how District 64 could achieve the vision of 1:1 computing. The first option is a gradual adoption over a three-year time period, while the second increases the pace to two years. Dr. Bresnahan noted a third option was the preferred choice based on input and feedback from BATC, the District's administrative team, the Technology Implementation Committee, and the Technology Department. She pointed out this option follows a two-year timeline to provide Chromebooks for grades 3-8 beginning with Chromebooks on carts in Year 1 (2013-14) and expanding to 1:1 in Year 2 (2014-15); for grades K-2, the ratio for iPads would be reduced from 1:4 in Year 1 to 1:2 in Year 2. She noted this plan aligns with the end of the current Strategic Plan and the first year of administration of the new Partnership for Assessment of Readiness for College and Careers (PARCC) assessments; and allows time to build capacity of teachers and students, upgrade infrastructure, prepare families and develop policies.

Dr. Bresnahan then shared detailed financial considerations for option 3 for Years 1 and 2, including the Chromebooks and iPads as well as continuation of SmartBoards for classrooms and infrastructure needs. In total, she stated that the total approximate additional cost for Year 1 after subtracting the amount already tentatively budgeted for the 2013-14 school year is about \$153,000 above and beyond the typical annual technology expenditures; and for Year 2, the amount above and beyond the typical annual technology expenditure would be about \$362,000. Dr. Bresnahan stated that the approximate total additional cost above the planned two-year budget, therefore, would be about \$515,000. She noted that ownership of the device and subsequent decisions on insurance options would need further consideration. She thanked the members of BATC for their efforts over the past several months to research and bring these reports forward to the Board for its consideration.

Board President Heyde offered a framework for Board member discussion including whether the Board accepts the 1:1 computing vision; what combination of devices should be chosen and what each device should accomplish; and the pacing and implementation options along with who should own the devices. He also suggested the Board may want to receive additional input from teachers and members of the community. He pointed out that the timing of decision-making must be considered in light of the Board reorganization on May 6.

Board members then identified areas of further interest and asked clarifying questions of Dr. Bresnahan concerning: metrics to determine baseline use of SmartBoards and current devices; current refresh cycle of laptops and projected useful life of Chromebooks; how ownership could be shared between District 64 and families, especially those in middle school; how the curriculum will be impacted by the infusion of devices in the 1:1 model; how teachers are being prepared for this transition and their thoughts on the recommendation; whether funds from the existing technology budget can be moved to finance this initiative; use of benchmark data and rubrics to assess use of new devices; what teachers who are not as comfortable with technology think about the proposal; plans to communicate with parents; need to move forward with Strategic Plan implementation now finishing its third year; how the device might potentially

impact student fees paid by parents; whether Chromebooks will take the place of printed textbooks; what progress Instructional Technology Coaches have made in working with teachers on integrating technology into their teaching; level of the ongoing technology budget earmarked for student devices; and need to communicate how learning will be fundamentally impacted by these devices.

Board President Heyde then invited public comments. Comments were received as follows:

- Rob Schoenstedt, parent and member of the Strategic Plan Action Team on technology, noted the Board had been analyzing technology needs since the plan was formed in 2009 and urged the Board to move forward.
- Angela Tuebo, Field parent and a technology professional, stated her approval of the technology changes the District has implemented thus far and her support of the work of the technology coaches.
- Mike Johnson, the Field School Instructional Technology Coach, noted that technology was already being integrated into student learning, and that it is providing opportunities for students to access information, collaborate with one another in different ways, and expand how students own their own learning.

Dr. Bresnahan thanked the Board for the thoughtful discussion, and noted that teacher representatives serve on all technology committees. She suggested that the Board might be asked later this spring to consider a request to approve Year 1 only, and to defer approval of Year 2 at this time. She noted that 2013-14 could be a valuable year of transition, planning, communication and capacity-building, which would significantly benefit both students and teachers.

BOARD READOPTS 2012-13 BUDGET

Board Readopts
2012-13 Budget

Business Manager Allard reiterated that the Board was being asked to formally readopt the budget based on expenditure decisions the Board made previously, including the addition of new staff as technology coaches and to accommodate the dissolution of the Maine Township Special Education Program (MTSEP), and salary and benefit increases to existing staff approved during the year. She stated the total budgeted revenues are \$72,713,759, total budgeted expenditures are \$71,739,613 and the expected surplus for the year will be \$974,146. Ms. Allard then answered Board member questions about tracking of \$500,000 of planned expenditures in purchased services, supplies and capital outlay set aside as contingency as a cost-containment measure, staffing increases included in the budget, insurance increases, and revenue offsets from the MTSEP dissolution.

Action Item 13-04-6

Action Item
13-04-6

It was moved by Board member Fioretto and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, re-adopt the Budget for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013, as presented.

Regular Board Meeting
April 22, 2013

The votes were cast as follows:

AYES: Heyde, Zimmerman, Collins, Fioretto, Lawson

NAYS: Borrelli, Uhlig

PRESENT: None.

ABSENT: None.

The motion carried.

At 9:35 p.m., Board President Heyde recessed the meeting for a short break. The meeting was resumed at 9:50 p.m.

APPROVAL OF 2013-14 INSURANCE RATES

Approval of 2013-14
Insurance Rates

Business Manager Allard reported that District 64 had received its insurance renewal rates effective September 1, 2013 under the Northern Illinois Health Insurance Plans (NIHIP) of 7.8 percent for the PPO 350, PPO 1200 and HDHP, and 0.2 percent for the HMO. She noted it is the second year of District 64's three-year agreement with NIHIP. Ms. Allard reported on the number of employees participating in each plan, and noted that distribution of the rates between employer and employee will be in accordance with the District's agreement with the Park Ridge Education Association (PREA). She noted the District would conduct an open enrollment period in coming weeks based on recent Board approval.

Board President Heyde invited public comment; none was received.

Action Item 13-04-7

Action Item
13-04-7

It was moved by Board member Zimmerman and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the medical insurance rates as presented for 2013-14 school year per the attached documents.

The votes were cast as follows:

AYES: Lawson, Fioretto, Collins, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF ASBESTOS ABATEMENT
AT FIELD SCHOOL**

Approval of
Asbestos Abatement
at Field School

Facility Manager Mackall reported that bids had been reviewed and

the low bidder had met with the District's asbestos manager ENVIRON to review the project scope. The project had originally been estimated at \$217,000, but the low bid was considerably less at \$138,600. Mr. Mackall pointed out that the District would be going to bid separately for window caulking as discussed at a previous Board meeting.

Board President Heyde invited public comment; none was received.

Action Item 13-04-8

Action Item
13-04-8

It was moved by Board member Lawson and seconded by Board member Borrelli that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, award the contract for the asbestos abatement project at Field School to Tecnica Environmental Services in the amount of \$138,600.00.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Lawson

NAYS: Collins, Fioretto

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF ENVIRON CONTRACT TO
MANAGE THE FIELD ASBESTOS REMOVAL
PROJECT**

Approval of ENVIRON
Contract to Manage the
Field Asbestos Removal
Project

Facility Manager Mackall recommended the approval of a contract with ENVIRON to provide services on the asbestos removal project at Field School, which will consist of three phases to begin in summer 2013 and continuing in summer 2014 for a fixed fee of \$25,000 using preferred rates District 64 has established with this consultant. He confirmed that District 64 would not be billed if later phases of the work are not undertaken.

Board President Heyde invited public comment; none was received.

Action Item 13-04-9

Action Item
13-04-9

It was moved by Board member Zimmerman and seconded by Board member Borrelli that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the contract for ENVIRON to manage the asbestos project at Field School in the amount of \$25,000.00.

The votes were cast as follows:

AYES: Lawson, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: Fioretto, Collins

PRESENT: None.

ABSENT: None.

The motion carried.

Mr. Mackall then expressed his appreciation to his crew for working diligently since the recent storm and through the weekend to restore school facilities that sustained water damage. Board President Heyde also expressed appreciation on behalf of the Board for the dedication and perseverance of the maintenance and custodial staff members during the extensive clean-up completed in such a short time.

**DISCUSSION AND APPROVAL OF
ADMINISTRATIVE BENEFITS**

Discussion and
Approval of
Administrative Benefits

Dr. Bender presented a new benefit structure for administrators, which reflects the Board's intent to effectively align administrators with the benefits offered all other employee groups within the District. Board President Heyde provided an overview of the Board's thinking and timeline in making changes to various benefits.

Board President Heyde invited public comment; none was received.

Action Item 13-04-10

Action Item
13-04-10

It was moved by Board member Fioretto and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the New Standard Contract Terms for District 64 Administrators, as presented.

The votes were cast as follows:

AYES: Uhlig, Heyde, Zimmerman, Collins, Fioretto, Lawson

NAYS: Borrelli

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent Agenda

A. PERSONNEL REPORT

Regular Board Meeting
 April 22, 2013

William Fajardo	Employ as night custodian, effective May 6, 2013 at \$17.03 per hour – Lincoln School
Meghan Philippsen	Grant Maternity /FMLA as teacher effective 4/27/13 – Carpenter School
Debra Stefan	Accept retirement of Debra Stefan as special needs teacher assistant effective 6/6/13 – Emerson School
Joyce Zimny	Accept retirement of Joyce Zimny as special needs teacher assistant effective 6/6/13 – Carpenter School

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL, AND BENEFITS

Bills

10 – Education Fund -----	\$ 757,571.84
20 – Operations and Maintenance Fund -----	163,145.12
30 – Debt Services -----	-
40 – Transportation Fund -----	100,914.20
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	-
80 – Tort Immunity Fund -----	1,890.00
90 – Fire Prevention and Safety Fund -----	<u>-</u>

Checks Numbered: 112398 – 112571
 Total: \$1,023,521.16

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org Business Services.

Payroll for Month of March 2013

10 - Education Fund-----	\$3,321,473.69
20 - Operations and Maintenance Fund -----	291,855.65
40 - Transportation Fund -----	-
50 – IMRF/FICA Fund -----	206,692.20
80 –Tort Immunity Fund -----	<u>-</u>

Checks Numbered: 8285 – 8447
 Direct Deposit: 900029276 - 900031189
 Total: \$3,820,021.54

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING MARCH 31, 2013

Monthly updates may be viewed on the District 64 website www.d64.org > Business Services.

D. ADOPTION OF MATH MATERIALS

E. ACCEPTANCE OF RESTORED POST OFFICE MURAL REPLICAS

F. DESTRUCTION OF AUDIO CLOSED MINUTES

Action Item 13-04-11

It was moved by Board member Lawson and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the Consent Agenda of April 22, 2013, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending March 31, 2013; Adoption of Math Materials; Acceptance of Restored Post Office Mural Replicas; and Destruction of Audio Closed Minutes.

Action Item
13-04-11

The votes were cast as follows:

AYES: Lawson, Fioretto, Collins, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 13-04-12

Action Item
13-04-12

It was moved by Board member Zimmerman and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the minutes from the: Committee-of-the-Whole: Recommendation from Math Committee of March 18, 2013; Regular Board Meeting of March 18, 2013; Closed Session of March 18, 2013; Special Board Meeting of April 3, 2013; Committee-of-the-Whole: Recommendations from Board Advanced Technology Committee of April 8, 2013; Special Board Meeting of April 8, 2013; and Closed Session of April 8, 2013.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Lawson

NAYS: None.

PRESENT: Collins

ABSENT: None.

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender reported on arrangements for mandated training of newly elected Board members and an orientation planned for new members on May 1 with District level administrators.

Dr. Bender pointed out that during the recent storm, the new water retention areas beneath the reconfigured parking lots at Carpenter and Franklin schools had worked as planned; that Carpenter neighbors were very pleased that flooding of their homes had been alleviated; and that Carpenter’s auditorium also had remained dry. Dr. Bender noted that the two days of school closing would mean that the early release schedule would not be observed on Wednesday, April 24 to meet state guidelines. He stated the District also was evaluating whether a records planning day now scheduled for Wednesday, June 5 might have to be omitted to meet the required number of days for the school year; any calendar change would be communicated to all families and staff very soon. He reiterated his thanks to Mr. Mackall and the maintenance and custodial staff for their outstanding efforts.

Board Vice President Zimmerman congratulated the District for its sustained efforts to garner the Bright Red Apple Award, and for receiving a perfect 4.0 score on the Illinois State Board of Education financial profile for a fourth consecutive year.

ADJOURNMENT

Adjournment

At 10:22 p.m., it was moved by Board member Lawson and seconded by Board member Borrelli to adjourn the meeting. The motion passed by voice vote.

President

Secretary