

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Meeting held at 8:00 p.m.
April 8, 2013
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President John Heyde called the meeting to order at 7:02 p.m. Other Board members present were Eric Uhlig, Sharon Lawson, Pat Fioretto, Scott Zimmerman, and Anthony Borrelli. Also present were Superintendent Philip Bender, Assistant Superintendents Joel T. Martin and Lori Hinton, Director of Technology Terri Bresnahan, Director of Special Education/Pupil Services Jim Even, Director of Facility Management Scott Mackall, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and about 40 members of the public.

Board of Education meetings now are being videotaped and may be viewed in their full length from the District's website at:
<http://www.d64.org/subsite/dist/page/board-education-meetings-984>.

The Board immediately convened a Committee-of-the-Whole: Recommendations from Board Advanced Technology Committee (BATC).

The Board adjourned from the Committee of the Whole: Recommendations from Board Advanced Technology Committee (BATC) at 8:59 p.m. and following a short recess, resumed as a Special Board meeting at 9:08 p.m.

In addition to the Board members and administrators mentioned above, approximately 20 members of the public were in attendance at the Special meeting.

Board President Heyde stated the consensus of the Board would be to move the appointment of the Washington Principal first on the agenda.

APPOINTMENT OF WASHINGTON SCHOOL PRINCIPAL

Dr. Bender described the steps the District had followed over the past several months to accept applications, screen candidates, and interview finalists, and noted that Washington teachers, a support staff member, parents, administrators, and a Board member had participated in the interview process with him. He announced that his recommendation tonight was to appoint current Assistant Principal Jessica Hutchison as principal. He reviewed her many accomplishments at Washington in her current capacity, having joined the District in summer 2012 at a time of transition between administrators at Washington. He reviewed her professional experience, and praised her dedication and leadership abilities, recommending her wholeheartedly for the post.

Appointment of
Washington School
Principal

Action Item 13-04-2

Action Item
13-04-2

It was moved by Board member Fioretto and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the appointment of Jessica Hutchison as the Principal at Washington Elementary School beginning July 1, 2013 through June 30, 2014.

The votes were cast as follows:

AYES: Lawson, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

Mr. Heyde congratulated Ms. Hutchison; Ms. Hutchison expressed her gratitude for being given this opportunity to lead the Washington School community and to carry forward the school's caring, family environment.

PUBLIC COMMENTS

Public
Comments

Board President Heyde invited public comments; none were received.

**PUBLIC HEARING ON PROPOSED HONORABLE
DISMISSALS OF TEACHERS FOR ECONOMIC NECESSITY**

Public Hearing on
Proposed Honorable
Dismissals of Teachers
for Economic Necessity

At 9:17 p.m., it was moved by Board member Lawson, seconded by Board member Zimmerman, and approved by consensus to adjourn from the Special meeting to a Public Hearing on proposed honorable dismissals of teachers for economic necessity.

Assistant Superintendent Martin stated that District 64 was complying with new state requirements to conduct the Public Hearing to consider the honorable dismissals of seven full-time staff members due to reduction in force. He stated the teachers are being dismissed due to enrollment and expected decreases in sections for 2013-14, coupled with the need to accommodate staff members who will be returning from leave. He noted the District would be seeking the reduction of a number of part-time staff members in the specials area for similar reasons.

Board President Heyde invited public comments; none were received.

At 9:20 p.m., it was moved by Board member Zimmerman, seconded by Board member Uhlig, and approved by consensus to adjourn the Public Hearing and return immediately to the Special meeting.

APPROVAL TO AWARD THE CONTRACT FOR PHASE 1 OF THE FIELD PROJECT

Approval to Award
the Contract for
Phase 1 of the Field
Project

Facility Management Director Mackall reported that based on the review of the apparent lowest, responsive, responsible bidders with Fanning Howey, the District recommends the award of the Field Phase 1 mechanical upgrades work for summer 2013 to Amber Mechanical Contractors. The bid is slightly below the amount estimated by Fanning Howey for the project, which includes air conditioning the north gym at the school.

Board President Heyde invited public comments; none were received.

Action Item 13-04-3

Action Item
13-04-3

It was moved by Board member Zimmerman and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, award the contract for Phase 1 of mechanical upgrades at Field School to Amber Mechanical Inc. in the amount of \$130,300.00.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Lawson

NAYS: Fioretto

PRESENT: None.

ABSENT: Collins

The motion carried.

DISCUSSION TO DESIGN PHASE 2 AT FIELD SCHOOL

Discussion to Design
Phase 2 at Field
School

Within the planned work for Field School, Mr. Mackall pointed out two items that he proposed be included in the asbestos abatement work to be brought to the Board for consideration at the next meeting. The first is a \$9,000 project to replace carpeting in the Learning Resource Center due to asbestos removal around the existing uni-vents, and the second is window caulking at an estimated cost of \$43,000. Mr. Mackall noted that these two projects would impact what is planned for summer 2013 work at the school. Mr. Mackall responded to several Board member questions about the scope of the work to be included.

Mr. Mackall then reviewed the preliminary project scope prepared by Fanning Howey for consideration in Phase 2. He noted a total of 32 items related to the

Heating-Ventilation-Air Conditioning (HVAC) of the school, which total an estimated \$5,790,091 and would be done in summer 2014; 18 items related to exterior Health/Life Safety improvements, which total an estimated \$1,416,170 and would be completed in summer 2014/2015; and 12 items related to interior Health/Life Safety improvements, which total an estimated \$217,882 and would be completed in summer 2015. Mr. Mackall reported that the total for Phase 2 would be an estimated \$7,4424,143 for base bid construction costs. Mr. Mackall and Ms. Van Sant from Fanning Howey responded to Board member questions concerning the District's current and future ability to remotely control the operation of the HVAC systems at all schools from a central location. Mr. Mackall also responded to Board member questions about security upgrades, which are not included in the Phase 2 project list. Mr. Mackall said a preliminary estimate of \$103,000 for equipment upgrades at all buildings had just been received from the District's security contractor, but the survey needs a careful review before a recommendation can be brought to the Board. Responding to questions regarding timing of the Phase 2 work, Mr. Mackall said dividing the work over several summers would make it more manageable.

Board President Heyde noted the Board with this evening's proposal was now moving from the original short list of priority maintenance projects into Life Safety projects in 2014/2015. He noted that the Board had not discussed the Life Safety work to be accomplished throughout the District beyond the original list of priority projects nearing completion. Ms. Van Sant confirmed that Field School's Life Safety work would be the priority among Life Safety items identified in the December 2011 report, because it is important to secure the roof and exterior shell of the building and related items and because of the number of items at Field that had not been addressed previously.

Board President Heyde noted that the two asbestos-related items would be brought to the Board for approval separately on April 22 or in May; Mr Mackkall confirmed the project list for Phase 2 also would be brought for Board approval to begin design work.

CONSENT AGENDA

Consent Agenda

A. PERSONNEL REPORT

Jessica Hutchison	Appointment of principal at Washington School effective July 1, 2013 - \$107,000
Kelly Tess	Accept resignation of Assistant Principal at Carpenter and Franklin Schools, effective June 30, 2013
Cora Hill	Accept resignation of Speech language Pathologist at Carpenter, Field, Lincoln Schools, effective June 6, 2013
Elizabeth Schimmel	Accept resignation of Family & Consumer/Health teacher at Lincoln School, effective June 6, 2013
Jennifer Buti	Approval of Formal Resolution Authorizing Dismissal of

	Certain Part-Time Teachers
Jane Feit	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Nichole Hayes	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Amanda Hernandez	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Jessica Kwasny	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Julie Mathieu	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Timothy O'Donnell	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Katherine Ryan	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Gail Scimeca	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Amanda Sedlacek	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Deepa Shah	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Stephanie Slager	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Dana Wessel	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Scott Studinger	Approval of Formal Resolution Authorizing Dismissal of Certain Part-Time Teachers
Shea Barrett	Approval of Formal Resolution Authorizing Dismissal of Certain First-Year Probationary Teachers
Ashley Arsenault	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Andrew Bielenda	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Cara Deverman	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Kelsey Engle	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Shelli Mata	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Dina Pappas	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers
Julia Risk	Approval of Formal Resolution Authorizing Honorable Dismissal of Certain Teachers

If additional information is needed, please contact Assistant Superintendent for Human Resources, Joel T. Martin.

B. BILLS

Bills

10 – Education Fund -----	\$ 169,413.62
20 – Operations and Maintenance Fund -----	95,555.72
30 – Debt Services -----	-
40 – Transportation Fund -----	48,933.09
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	33,611.49
80 – Tort Immunity Fund -----	-
90 – Fire Prevention and Safety Fund -----	<u>-</u>

Checks Numbered: 112199 – 112368

Total: \$ 347,513.92

Accounts Payable detailed list can be viewed on the District 64 website
www.d64.org Business Services.

Action Item 13-04-4

It was moved by Board member Fioretto and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of April 8, 2013, which includes the Personnel Report, including Resolution Authorizing Dismissal of Certain Part-Time Teachers, Resolution Authorizing Dismissal of Certain First-Year Probationary Teachers, Resolution Authorizing Honorable Dismissal of Certain Teachers, and Bills.

Board President Heyde confirmed the changes in the Personnel Report presented to the Board at the meeting compared to an earlier version in the Board packet.

The votes were cast as follows:

AYES: Lawson, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Bender reported he had emailed all parents earlier this week with an important safety reminder about texting and use of cell phones in school zones, and to enlist their help in maintaining a safe environment around schools.

Other Discussion
and Items of
Information

ADJOURNMENT TO CLOSED SESSION

Adjournment to
Closed Session

At 9:48 p.m., it was moved by Board member Zimmerman and seconded by Board member Lawson to adjourn to closed session to discuss performance of a specific employee 5 ILCS 120/2(c)(1) and collective negotiations 5 ILCS 120/2(c)(2) with no decisions to be made and not to reconvene in open session.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Lawson

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

The Special Board meeting adjourned from closed session at 11:20 p.m.

President

Secretary