

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.  
May 20, 2013  
Emerson Middle School-Multipurpose Room  
8101 N. Cumberland Avenue  
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 5:31 p.m. Other Board members in attendance were Scott Zimmerman, Dathan Paterno, Terry Cameron, Vicki Lee, John Heyde, and Dan Collins. Also present were Superintendent Dr. Philip Bender, Assistant Superintendent for Human Resources Joel T. Martin, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:  
<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

**BOARD ADJOURNS TO CLOSED SESSION**

At 5:33 p.m. it was moved by Board member Zimmerman and seconded by Board member Paterno to adjourn to closed session to discuss matters related to collective negotiations 5 ILCS 120/2 (c)(2) and performance of a specific employee 5 ILCS 120/2 (c)(1).

Board  
Adjourns to  
Closed Session

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Heyde, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at 6:40 p.m. and immediately convened a Committee-of-the-Whole: Review Tentative Budget for 2013-14. In addition to those mentioned previously, also present were Assistant Superintendent Lori Hinton, Director of Pupil Services James Even, Director of Facility Management Scott Mackall and approximately 10 members of the public.

The Board adjourned from the Committee-of-the-Whole: Review Tentative Budget for 2013-14 at 7:27 p.m. and immediately resumed as a regular Board meeting.

In addition to the persons listed above, also present at the regular meeting were approximately 200 additional members of the public. During the interlude,

Emerson's Jazz Band performed and received a warm welcome from the audience and special appreciation from the Board.

#### **PLEDGE OF ALLEGIANCE AND WELCOME**

Pledge of Allegiance  
and Welcome

Dr. Bender introduced Emerson Principal Jim Morrison, who welcomed the Board and all present to the school before leading the Pledge of Allegiance. He then invited Instructional Technology Coach Kara Pottinger to present a student video, "Being on Emerson Time," which highlighted an array of school activities and programs, such as Soaring Eagles, Rachel's Challenge, classroom instruction, music and sports, and an array of extracurricular opportunities. Board President Borrelli thanked Emerson for its welcome this evening.

#### **RECOGNITION OF STUDENT AWARDS**

Recognition of  
Student Awards

Assistant Superintendent Hinton noted that each May, the District brings forward students deserving of special recognition for their outstanding accomplishments. This year, the achievements of 29 students were acknowledged. Dr. Hinton called upon Sonja Dziedzic and Principal Tony Murray to present winners of the Scholastic Art & Writing awards; and Curriculum Specialists Brian Jacobi and Meghan Keefer to present Illinois Music Educators Association (IMEA) instrumental music students and Young Authors and District Spelling Bee winners, respectively. Members of the Board individually congratulated each student winner present.

#### **RECOGNITION OF TENURED TEACHERS**

Recognition of  
Tenured Teachers

Assistant Superintendent Martin and Park Ridge Education Association (PREA) President Erin Breen acknowledged 13 teachers for achieving tenure at the end of the current school year. Mr. Martin noted that tenure recognizes the completion of four consecutive years of probationary service to District 64 and indicates a level of success awarded to those who have demonstrated a high level of capacity in their field. The Board personally congratulated each of the teachers present for reaching this milestone in their careers.

#### **ELF GRANT AWARDS**

ELF Grant  
Awards

ELF Trustee Carolyn Sitkiewicz presented the award grants for 2013-14, which included seven grants totaling almost \$56,000. Grant winners were asked to give the Board and audience a brief description of their proposed grant activities, and were congratulated individually by the Board.

#### **PUBLIC COMMENTS**

Public  
Comments

Board President Borrelli invited public comments according to Board Policy 2:230. Comments were received as follows:

- Sonia Gauder, 829 Forestview Ave., Park Ridge, expressed concern about the expected increase in class size of the existing fourth grade at Carpenter School as the students move into grade 5 for 2013-14.
- Elena Ward, 635 Babetta Ave., Park Ridge, expressed concern about the existing fourth grade at Carpenter School of three sections becoming two sections in grade 5 for 2013-14.
- Kristina Winkler, 2600 W. Sibley, Park Ridge, speaking from her perspective as a teacher, expressed concern about the increased burden placed on teachers when class size is increased and the impact of higher class size on the education students receive.
- Sonja Dziedzic, District 64 curriculum specialist for visual art, submitted a minority report to the Board regarding delivery of modified art at the elementary level for students with special needs.
- Director of Special Education/Pupil Services Jim Even noted that District 64 had become a stand alone entity in July 2012 with the dissolution of the Maine Township Special Education Program (MTSEP), and that the District and Board would be receiving the results of a two-day audit recently completed by the Illinois State Board of Education (ISBE) as part of this process. The audit will include a review of compliance to all state and federal rules regarding education of students in the least restrictive environment as provided in Board Policy 6:120 Education of Children with Disabilities.
- Kris Muellner, a Carpenter parent, stated that she was expressing a concern held by other Carpenter grade 1 parents about difficulties students in this grade are having in acclimating to school and requested that an additional section be added in 2013-14 to address these issues.
- Anna Coakley, 2005 Milton Ave., Park Ridge, expressed her concern about the Carpenter grade 4 students who will move to larger sections in 2013-14, and the loss of time available for teachers to provide additional help for individual students.
- Board member Paterno read a letter on behalf of Carpenter parent Tim Timmons, who expressed concern about the impact on student learning if grade 4 students move to larger class sections in 2013-14.
- Tania Forte, 120 N. Hamlin, Park Ridge, expressed concern about the current behavioral issues and impact on student learning among Carpenter's first grade students.

Dr. Bender assured parents that class size guidelines are not school-specific, but are the same across all five elementary and both middle schools, and that any deviation from the guidelines would be a Board policy decision.

Board President Borrelli thanked all those making comments, and noted that the Board would seek additional information about the two concerns at Carpenter presented to the Board this evening.

**DISCUSSION AND APPROVAL OF BOARD  
ADVANCED TECHNOLOGY COMMITTEE (BATC)  
REVISED RECOMMENDATIONS INCLUDING ANNUAL  
TECHNOLOGY PURCHASE**

Discussion and Approval of  
Board Advanced Technology  
Committee (BATC) Revised  
Recommendations Including  
Annual Technology Purchase

Speaking on behalf of Director of Technology Terri Bresnahan, Dr. Hinton introduced Manager of Technology Jon Urbanski and Maine Township High School District 207 Chief Technology Officer Hank Thiele to share additional information about recommendations from the BATC, which presented its detailed findings earlier this spring. Dr. Hinton noted that BATC had recommended that all District 64 students have equal access to the digital resources necessary to support 21<sup>st</sup> century learning and the implementation of the Common Core State Standards (CCSS) in a 1:1 computing model. She stated that the District's goal for 2013-14 is to promote District-wide participation in the future conversation about 1:1 devices, with a theme of exploration and exposure during the coming year with a diversified tool box of quality technology tools.

Dr. Thiele then gave a thorough background presentation (<http://goo.gl/3hVG3>) on Maine 207's adoption of a 1:1 learning environment beginning with freshmen and sophomores in 2013-14. He explored the research on 1:1 and the rapid shift to this technology tool by public school districts. He reviewed the specific research completed at Maine 207 as it developed criteria for selection of an Internet device. He then also provided a detailed summary of Chromebook features that led to its selection for student use as the tool to access the Internet, and the district's plans for security and management of the device that utilizes Google apps for education. He provided a Chromebook for Board members to handle.

Board members then asked clarifying questions or identified areas of interest needing further information. Panel members provided additional insights on a range of topics about technology at Maine 207 and District 64, including: positive impact on student attendance related to higher engagement in a technology rich environment; how elementary districts are using both iPads to meet needs of younger students with developing keyboarding skills and Chromebooks for older students; Chromebook purchase program for Maine 207 parents during a phase-in period, insurance, payment plans and fee waivers; infrastructure to support access to the Internet throughout the school environment with sufficient capacity; design of Maine's roll-out program beginning with younger grades; need to make schools reflect technology students are already using in lives outside the classroom and that lies ahead in business world; what tools fellow sender districts 62 and 63 are utilizing; ability of teachers to readily utilize a Chromebook as a tool to access the web; ways that instruction changes when technology is integrated; how the right technology tools and instruction can combine to improve student achievement; how technology is utilized in different ways through the day so students' exposure to technology is varied and changing; professional development for teachers including planned sessions and ongoing through coaches; features of the Chromebook device; District 64's current infrastructure and requested additional items to support wider access; proposed distribution of Smartboards to support mathematics curriculum adoption at middle schools and complete grades K-5 at elementary schools; and how NETS proficiencies for teachers will be used to plan professional development and focus the work of the Instructional Technology Coaches.

Dr. Hinton summarized that greater access to technology has led to innovations in student learning, and that providing equitable access to all District 64 students would help standardize that innovation across the District. She noted that increasing the number of devices would reduce the current access problem and reduce the uncertainty teachers now face about planning instruction utilizing iPads or laptops that may or may not be available. She also confirmed that professional development is foundational and critical to any initiative, and that the District is utilizing the NETS for teachers to design its development and that the Instructional Technology Coaches provide job-embedded coaching at the buildings. Increasing the number of devices in 2013-14 would allow all staff to participate in the discussion over the year, and provide greater opportunities to collect data about student learning around the devices.

Board members also discussed the budget impact with panel members. Dr. Hinton noted that the budget request represents an increase for additional infrastructure, but the remainder is a redistribution of typical annual technology purchase to include Chromebooks instead of student laptops in a ratio of about 4:1 in terms of cost. Several Board members offered suggestions for reducing the budget increase in 2013-14 by either removing specific technology items from the proposal or by asking administration to identify other ways the budget could be reduced to accommodate the increased expenditure for technology, or some combination of the two. Other Board members during the discussion noted the need to move forward to provide greater technology access to more students.

Board President Borrelli recognized a member of the audience for a comment:

- Suzanne Glines, a Language Arts/Social Studies teacher at Emerson, confirmed the urgent need for additional devices at her school and restrictions placed on her teaching during testing periods when all devices are dedicated for many weeks.

Following further Board member discussion on budget concerns, Board President Borrelli recognized an additional public comment:

- Gini Burns, also an Emerson teacher, urged the Board to visit classrooms and see how the inquiry based method of education is driving the need for a greater number of devices to support student learning.

Action Item 13-05-8

Action Item  
13-05-8

It was moved by Board member Zimmerman and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the purchase of staff laptops, student laptops, and desktop computers for \$201,881 from Apple, Inc.; SmartBoards for \$225,947.36 from Chicago Office Technology Group; infrastructure improvements for \$129,622.46 from CDW; iPads for \$26,530 from Apple, Inc; and Chromebooks for \$189,630.93 from CDW.

A motion to amend was then made by Board member Heyde and seconded by Board member Collins to defer the purchase of the Smartboards, iPads and Chromebooks until a later meeting, with a request that administration provide a

budget for 2013-14 that results in a lower increase in non-people, non-facilities expenditures.

The votes for the amendment were cast as follows:

AYES: Collins, Heyde, Paterno, Borrelli

NAYS: Zimmerman, Cameron, Lee

PRESENT: None.

ABSENT: None.

The motion to amend carried.

The votes on the amended motion were then cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Heyde, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The amended motion carried.

**BACKGROUND AND APPROVAL OF MERIT  
AWARD PROGRAM 2012-13**

Background and  
Approval of Merit  
Award Program  
2012-13

Dr. Bender provided background on the District's ongoing merit award program that supports quality leadership in a successful school setting. He announced his recommendations for nine administrators to receive varying awards this year based on exceptional performance and/or creative contributions.

Action Item 13-05-9

It was moved by Board member Cameron and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Merit Awards 2012-13 as presented.

Action Item  
13-05-9

The votes were cast as follows:

AYES: Collins, Heyde, Zimmerman, Borrelli, Cameron, Lee

NAYS: Paterno

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF SIDE LETTER CONCERNING PREA  
2012-2016 AGREEMENT**

Approval of Side Letter  
Concerning PREA 2012-  
2016 Agreement

Action Item 13-05-10

It was moved by Board member Heyde and seconded by Board member Borrelli that the Board of Education of Park Ridge-Niles Community Consolidated School District 64, approve the side letter of understanding between the PREA and the Board of Education, Park Ridge-Niles, Illinois for the 2012-2016 Collective Bargaining Agreement entitled, "Retirement Benefit and Salary Schedule Revisions."

Action Item  
13-05-10

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Heyde, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**CONSENT AGENDA**

Consent Agenda

**A. PERSONNEL REPORT**

Julie Chalberg	Request Maternity/FMLA as 1st grade teacher effective 8/26/13 – 9/27/13 (tentative) - Field School.
Susan Walsh	Request Maternity/FMLA as Principal effective 8/21/13 – 10/17/13 (tentative) - Field School.
Tricia Nagel	Request Maternity/FMLA (entire 2013-2014 school year) as FLES Spanish teacher effective August 2013 - Washington School.
Deborah Billings	Retirement as TPI Teacher effective 6/13/14 – Field and Emerson Schools. * Inclusion of this retirement in the Personnel Report is contingent on the Board of Education's approval of the side letter of agreement with PREA entitled "Retirement Agreement and Schedule Revisions." If the Board does not approve this side letter at the May 20, 2013 meeting, this notice of retirement is null and void."
Dallas Klytta	Retirement as Music - Instrumental Teacher effective 6/13/14 – Emerson, Carpenter, Field and Franklin Schools. * Inclusion of this retirement in the Personnel Report is contingent on the Board of Education's approval of the side letter of agreement with PREA entitled "Retirement Agreement and Schedule Revisions." If the Board does not approve this side letter at the May 20, 2013 meeting, this notice of retirement is null and void."

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Billie Thomson	Retirement as Special Needs Preschool Teacher effective 6/6/13 – Jefferson School.
Maura Foley Kathleen McGrath Robyn Schmit	Employ as Summer School Special Education Teachers effective 6/11/13 - Washington School.
Christine Balcarcel Rebecca Hebding	Employ as Summer School Special Education Teachers effective 6/11/13 - Lincoln School.
Linda Adamowski Marie Anderson Jillian Cohen Jessica Condon Rita Downing Cailie McLean Katherine Schneider	Employ as Summer School Special Education Assistants effective 6/11/13 - Lincoln School.
Lynn Condon Janet Groll	Employ as Summer School OT/PT effective 6/11/13 – Washington, Lincoln and Jefferson Schools.
Lisa Anderson Ashley Arsenault Betty Berg *Andrew Bielenda Jamie Brown Kathy Brown Stephanie Coe Cara Deverman Caitlin Eskew Valarie Heichel Andrea Hetzke Pat Jasinowski Brittney Joyce Erin Liebman Jackie Mayer Cathy Mayer Patty Mayer Shirlee Pater Amanda Pelsor Kelly Przekota Susan Rice Erin Roche Alex Rubenstein Amy Sara Maureen Schelhammer Alexandra Shalzi Stephanie Slager Sara Slimak Linda Thomas Leslie Wesolowski Cheryl Williams	Employ as Summer School Teachers effective 6/11/13 – Washington School. Plus Bus Stipend



[illegible]

Tim Benka Tim Gleason	Employ as Summer School Principals effective 6/11/13 – Lincoln School.
Nancy Jensen	Employ as Summer School Special Education Principal effective 6/11/13 – Lincoln and Washington Schools.
Anthony Clishem	Employ as Summer School Principal effective 6/11/13 – Washington School.
Ruth Klepitsch	Employ as Summer School Secretary effective 6/11/13 – Washington School.
Margaret Petkofski Denise Tully	Employ as Summer School Nurse effective 6/11/13 – Lincoln and Washington Schools.
Courtney Smee	Employ as Summer School Speech Therapist effective 6/11/13 – Washington School.
Amalya Wagner	Employ as Summer School Special Needs Speech Therapist effective 6/11/13 – Lincoln and Washington Schools.
Lindsay Jozwiak Franny Keyes Lauren Maloney Paula Papaioannou Brittany Pater Nicole Roman Deborah San Gabino Antoinette Viola Victoria Viola	Employ as Summer School Assistants effective 6/11/13 – Lincoln School.
Abby Amelse Gisella Calo Caitlin Eskew Amanda Hurst Elizabeth Jacobsen Georgeanna Jaffe Colleen King Karin Lennon Brandon Nidea Glenna Pearson Jan Roche Alexandra Shalzi Susan Sweeney Margaret Thomas-Cary Anna Toulan Melissa Wilson	Employ as Summer School Assistants effective 6/11/13 – Washington School.

Katie Reichart	Employ as Summer School Academic Instructor effective 6/11/13 – Washington School.
Lenore Franckowiak Nancy Tierney	Employ as Summer School Academic Instructors effective 6/11/13 – Lincoln School.
Rebecca Glans Christy Holtz Caitlyn Lynch	Employ as Summer School Early Childhood Teachers effective 6/17/13 - Jefferson School.
Maura Kapolnek Jennifer Proffer	Employ as Summer School Speech-Language effective 6/17/13 – Jefferson School.
Paula Yurkovic	Employ as Summer School Nurse effective 6/17/13 – Jefferson School.
Char Franzen Liz Hattam Rachel Hubbard Debra Keehn Rosemary Montejo Mary Ann Murray Kelly Olmstead Panagiota Radaios	Employ as Summer School Early Childhood Assistants effective 6/17/13 - Jefferson School.
Robert Branch	Termination as night custodian effective 5/20/13 – Jefferson School.
Andy Petrolina	Change of location from Assistant Principal at Roosevelt School to Assistant Principal at Washington School beginning July 1, 2013.

## B. BILLS, PAYROLL, AND BENEFITS

### Bills

10 – Education Fund -----	\$800,167.95
20 – Operations and Maintenance Fund -----	123,604.96
30 – Debt Services -----	-
40 – Transportation Fund -----	131,414.54
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	7,675.20
80 – Tort Immunity Fund -----	24,654.37
90 – Fire Prevention and Safety Fund -----	<u>-</u>

Checks Numbered: 112785 – 112928

Total: \$1,087,517.02

Accounts Payable detailed list can be viewed on the District 64 website  
[www.d64.org](http://www.d64.org) Business Services.

Payroll for Month of April 2013

10 - Education Fund-----	\$3,653,562.87
20 - Operations and Maintenance Fund -----	222,028.63
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	181,694.97
80 -Tort Immunity Fund -----	-
Total:	<u>\$ 4,057,286.47</u>

Checks Numbered: 8448 – 8621 Direct Deposit: 900031190 - 900033086

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING APRIL  
30, 2013

Monthly updates may be viewed on the District 64 website [www.d64.org](http://www.d64.org) >  
Business Services.

D. APPROVAL OF FINAL CALENDAR FOR 2012-13

E. ACCEPTANCE OF DONATION

F. AWARD 3-YEAR PRINT MANAGEMENT SERVICE CONTRACT

G. APPROVAL OF 2<sup>ND</sup> YEAR EXTENSION OF BUS CONTRACT

H. DESTRUCTION FO AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 13-05-11

Action Item  
13-05-11

It was moved by Board member Zimmerman and seconded by  
Board member Paterno that the Board of Education of  
Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve  
the Consent Agenda of May 20, 2013, which includes the Personnel Report; Bills,  
Payroll, and Benefits; Approval of Financial Update for the Period Ending April  
30, 2013; Approval of Final Calendar for 2012-13; Acceptance of Donation;  
Award 3-year Print Management Service Contract; Approval of 2<sup>nd</sup> Year  
Extension of Bus Contract; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Heyde, Paterno, Zimmerman, Borrelli, Cameron, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

## **APPROVAL OF MINUTES**

Approval of  
Minutes

### Action Item 13-05-11

It was moved by Board member Collins and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting of May 6, 2013 and the Organizational Meeting of May 6, 2013.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Heyde, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

## **BOARD MEMBER LIAISON REPORT**

Board President Borrelli introduced a new standing item to Board meetings, which will offer members an opportunity to report on their work as liaisons to various committees. Board members Collins and Lee reported that they had attended the PTO/ A Presidents meeting earlier in the day, which was the transition meeting in leadership for these organizations and provided a recap on activities and accomplishments for the year and an opportunity to share best practices as well as brainstorm common concerns.

Board Member  
Liaison Report

## **OTHER DISCUSSION AND ITEMS OF INFORMATION**

Board President Borrelli proposed that the Board conduct a series of informal working sessions on specific topics through the year to provide time for expanded, philosophical discussion of issues. The first proposed meeting date is June 27 focusing on finances for three hours. Board members offered scheduling availability for that date or alternates.

Other  
Discussion  
and Items of  
Information

Board President Borrelli then introduced the topic of Board member etiquette. He noted that the Board's Operating Principles guide how Board members interact with one another and how the Board conducts its business, and noted that these principles do not specifically address a Board member's right to speak as an individual taxpayer and private citizen separate from his or her capacity as

a Board member. He proposed adding such a statement to the current Board principles. Dr. Bender recommended that Board counsel review any proposed wording to ensure its conformity to law and best practices. Board members Cameron, Paterno and Heyde offered comments related to the risks to the Board, how Board members can maintain distance between the Board and their personal views expressed in social media and in other means, and ways to move forward.

Board President Borrelli recognized a member of the public to offer a comment:

- Franny Keyes, Lincoln teacher and secretary of PREA, reminded Board members that their audience is not just constituents of any particular public forum, but the entire community and specifically all Internet users including our students. She urged Board members to be cautious in public remarks and to consider that it is not just what is said but how it is said that is important.

## ADJOURNMENT

Adjournment

At 11:14 p.m., it was moved by Board member Heyde and seconded by Board member Cameron to adjourn the meeting. The motion passed by voice vote.

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President

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Secretary