

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

Minutes of a Special Board Meeting
held at 6:30 p.m. June 10, 2013
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068

President Anthony Borrelli called the meeting to order at 6:35 p.m. Other Board members present were Terry Cameron, Dathan Paterno, John Heyde, Dan Collins and Vicki Lee. Board member Scott Zimmerman was absent. Also present were Superintendent Philip Bender, Assistant Superintendents Joel T. Martin and Lori Hinton, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Director of Special Education/Pupil Services Jim Even, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and 40 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

JUDITH L. SNOW AWARDS

Elementary Learning Foundation (ELF) Trustee Dana Silber introduced the three award winners for 2013: Grace Janes and Katelyn Kahn of Emerson Middle School, and Maria Francque of Lincoln Middle School. Ms. Silber described their accomplishments and selection for the ethical leadership award. Board President Borrelli congratulated the students on behalf of the Board and District.

Judith L. Snow
Awards

PUBLIC COMMENTS

Board President Borrelli invited public comment on topics not scheduled for action at tonight's meeting. Comments were received from:

Public
Comments

- Dr. Angela Tuebo, Field School parent and chair of the Field School PTO Facility Improvements Committee, urged the Board to approve facility improvements for Field as soon as possible as a safety, comfort and educational issue.

**FIRST READING OF POLICIES FROM PRESS
POLICY ISSUES 79, 80, 81**

First Reading of Policies
From PRESS Policy
Issues 79, 80, 81

Dr. Bender noted that Board liaisons Heyde and Paterno had met with him to review the policies selected from PRESS issues 79-81 presented for first reading, which are needed for preparation of the 2013-14 Student-Parent Handbook. Additional policies from these three PRESS issues will be reviewed by the liaisons and presented for Board approval in subsequent months. Board member Paterno pointed out several wording changes recommended by the liaisons, and Board member Heyde reviewed the approval process and availability of the entire policy manual on the District's website. Board member Heyde noted for consideration Board President Borrelli's requested addition of optional

language to define a physical fitness facility contained in Footnote 6 of Policy 4:170
Operational Services – Safety.

**DISCUSSION AND APPROVAL OF THE BALANCE OF
BOARD ADVANCED TECHNOLOGY COMMITTEE (BATC)
REVISED RECOMMENDATIONS INCLUDING ANNUAL
TECHNOLOGY PURCHASE**

Discussion and
Approval of the Balance
of Board Advanced
Technology Committee
(BATC) Revised
Recommendations
Including Annual
Technology Purchase

Technology Director Bresnahan gave a brief review of the goals for 2013-14 and the annual technology budget. She pointed out the focus on student learning in the BATC recommendations, and that 2013-14 would be a year of exposure and exploration of technology devices. She outlined how data collection would proceed during the coming year, and how the proposal coincides with the District's needs to prepare for the Common Core State Standards, new Mathematics curriculum adoption, Partnership for Assessment of Readiness for College and Careers (PARCC) testing and MAP Web-based testing. She summarized the components of the financial commitment to maintain the existing technology budget while increasing the number of devices; reduce \$200,000 in routine maintenance spending on facilities as recommended by administration to offset a modest increase in infrastructure spending previously approved by the Board; and maintain support of the technology integration plan and student learning. She quoted a teacher who pointed out that the District was building "an infrastructure for the future of learning," and reiterated that 2013-14 would be a year of exploration and exposure to a variety of technology tools to gain data and greater understanding.

Board members then posed additional questions to Dr. Bresnahan and Assistant Superintendent Hinton on a wide range of concerns, including: impact of a smaller Chromebook purchase and ability to collect data; availability of elementary texts online; generosity of PTO/A investments in technology; current distribution of Smartboards across the District; impact of providing some but not all of the equipment requested; possibility of providing Chromebooks to teachers instead of laptops or utilizing them instead of desktop computers in the labs; and the District's experiences during its five-year rollout with Smartboards. During this discussion, Dr. Bresnahan agreed to provide the Board with a summary of the donations for technology made in recent years by the PTO/As and the Elementary Learning Foundation. She also shared some statistics from the Instructional Technology Coaches. Dr. Bresnahan also pointed out the District was saving \$400 per Smartboard by having staff install the equipment rather than a contractor.

Board members further discussed the administration's recommendation to reduce facilities expenditures by \$200,000 for 2013-14; Business Manager Allard and Facility Director Mackall provided more details on what would be omitted. Board members continued to discuss what direction had been given to administration to find offsetting expenditures for technology in 2013-14, or to reduce the overall expenditure budget more significantly for 2013-14 as a means ultimately to extend the fund balance beyond the 2016-17 target promised in the 2007 referendum.

Board President Borrelli then invited comment from members of the public, which were received as follows:

- Susan Glines, a Language Arts and Social Studies teacher at Emerson, noted teachers' urgent need for additional technology resources and asked the Board to approve the request for additional technology equipment.
- Kara Pottinger, Instructional Technology Coach at Emerson, described how the additional Smartboards sought for Emerson would be used and urged the Board to approve the request to provide Chromebooks to prepare students for high school.
- Carrie Bellen, Instructional Technology Coach at Franklin, read an email on behalf of Franklin parent and BATC member Sara Greiner-Carolan, who urged the Board to support the recommendations brought forward by BATC that are embedded in the annual technology purchase.
- Caroline Schaab, 1720 Walnut, Park Ridge, Instructional Technology Coach at Roosevelt, and Strategic Plan Strategy I Action Team co-leader, reminded the Board of the vision to accelerate the advanced use of technology emanating from the Strategic Plan and the readiness of staff and students to move forward.
- Missy Machon, Field grade 1 teacher, noted that teachers utilize different technologies for different types of instruction, and that both Smartboards and Chromebooks serve an important purpose.
- Nancy Sweeney, Franklin teacher, read an email from the Math Curriculum Review Committee, which asked the Board to provide the technology resources needed to make full use of the new math curriculum and provide all students an equitable opportunity for learning.
- Janice Oliva, Washington parent, District Facilities Committee member and BATC member, expressed her belief that providing technology tools is part of the core curriculum and urged the Board to consider parents' opinions on the BATC survey who overwhelming agreed it was an educational priority.

Board President Borrelli thanked members of the community and staff for their comments. Board members then considered a series of possible motions for the technology purchase.

ACTION ITEM 13-06-1

It was moved by Board member Heyde that the Board remove Smartboards from the requested technology purchase. The motion was not seconded.

Action Item
13-06-1

After additional discussion, it was moved by Board President Borrelli to reduce the requested technology purchase by limiting Chromebooks to 157 units to replace laptops on the refresh cycle. The motion was not seconded.

It was moved by Board member Lee and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge–Niles, Illinois, approve the purchase of Smartboards for \$225,947.36 from Chicago Office Technology Group; iPads for \$26,530 from Apple, Inc.; and Chromebooks for \$189,630.93 from CDW.

The votes were cast as follows:

AYES: Lee, Cameron, Collins, Heyde, Paterno

NAYS: Borrelli

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

At 8:43 p.m., Board President Borrelli called for a short break; the meeting resumed at 8:53 p.m.

ROLES, GOALS, AND CONTROLS – FACILITY MASTER PLANNING

Roles, Goals, and
Controls – Facility
Master Planning

Keri VanSant and Charlene Johnsos from Fanning Howey Architects reviewed the development of the Board's facility goals in fall 2011 and how they guide the District's decision-making. They pointed out the levels of input and how the approval process flows. Turning to the Facility Master Plan, they noted that the plan offers a blueprint for future improvements throughout the District. District 64 completed Part I of its plan in 2011-12 including a Maintenance Plan based on a physical assessment of all schools based on student-centered sustainable design criteria. Highlights of each school's needs were presented and work underway was noted. The overall summary from December 2011 indicated almost \$21.3 million to complete projects listed as Priority 1, but this figure did not account for investments in projects already completed or now underway. Ms. VanSant and Ms. Johnsos also reviewed a more subjective rating of the schools using a matrix from the Council of Educational Facility Planners International (CEFPI). During this discussion, Board President Borrelli requested a more detailed update be given to the Board on building safety and security; Facility Director Mackall noted that he would report to the Board in July on a recently completed review from the District's security system provider.

The Fanning Howey representatives continued their review of other components in the Facility Master Plan, including the demographic enrollment projection review and capacity analysis and data obtained through community engagement. They concluded by noting the remaining studies on educational adequacy and educational specifications and a technology assessment that would be needed to complete the District's Master Plan, along with a visioning workshop. They proposed a timeline for the work to be done in fall 2013 with a final implementation plan delivered by January 2014, but noted the schedule could be tailored to meet the District's needs.

Board members then discussed the remaining elements to complete the plan. In responding to questions, Dr. Bresnahan confirmed that the District had completed a comprehensive technology audit two years ago, has a long-term plan that is guiding its current infrastructure work, and completed a wireless audit this spring. Dr. Bender noted that this evening was to provide a helpful overview and update to prepare for upcoming discussions on how to proceed with facilities. The Fanning Howey representatives pointed out the plan should be useful in guiding the District for 10 years, with a 2-3 year window for planning priority work. Board members also noted the significant cost to complete at least the Priority 1 projects and that further discussion would be needed to determine funding. President Borrelli said the Board would discuss whether to proceed with the needed studies to complete the Master Plan at an upcoming meeting.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Scott Studinger	Change of assignment from Long Term Substitute at Washington School to 5th Grade Teacher at Washington School beginning May 20, 2013.
Candice Hassman	Change of assignment from .2 Physical Therapist at Jefferson School to .4 Physical Therapist at Jefferson School beginning August 20, 2013.
Piotr Rodecki	Dismissal as School Technologist effective 6/6/13 – Field School.
Jessica Kwasny, Aaron Schauer	Employ as Summer School Teachers effective 6/11/13 – Lincoln School.
Susan Sweeney	Declined Summer School Assistant Position effective 6/11/13 – Washington School.
Glenna Pearson	Change of assignment from Summer School full-time Assistant to Summer School (.50) Assistant and (.50) Teacher effective 6/11/13 – Washington School.
Nancy Stummer	Employ as Summer School Assistant effective 6/11/13 – Washington School.
Marisha Lewis	Employ as Summer School Early Childhood Teacher effective 6/17/13 - Jefferson School.
Jamie Hall, Lynne Bonahoom, Bradley Stetzenmeyer	Employ as Summer School Early Childhood Assistant effective 6/17/13 - Jefferson School.

If additional information is needed, please contact Assistant Superintendent for Human Resources, Joel T. Martin.

B. BILLS

10 – Education Fund -----	\$124,550.92
20 – Operations and Maintenance Fund -----	96,960.01
30 – Debt Services -----	-
40 – Transportation Fund -----	39,443.44
50 – Retirement (IMRF/SS/MEDICARE) -----	-
60 – Capital Projects -----	27,920.03
80 – Tort Immunity Fund -----	30,757.59
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 112955 - 113100 Total: \$319,631.99

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Business Services.

C. APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR SHARED ASSISTIVE TECHNOLOGY SERVICES

D. ADOPTION OF 2013-14 DENTAL INSURANCE RATES

E. APPROVAL OF IWAS MAINTENANCE GRANT

F. APPROVAL OF BID FOR CUSTODIAL SUPPLY 2013-14

G. APPROVAL OF AMENDED FINAL CALENDAR FOR 2012-13

Facility Director Mackall responded to Board member questions about the IWAS grant earmarked for safety-related parking lot repairs.

ACTION ITEM 13-06-2

Action
Item
13-06-2

It was moved by Board member Heyde and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge–Niles, Illinois, approve the Consent Agenda of June 10, 2013, which includes the Personnel Report, Bills, Approval of Intergovernmental Agreement for Shared Assistive Technology Services, Adoption of 2013-14 Dental Insurance Rates, Approval of IWAS Maintenance Grant, Approval of Bid for Custodial Supply 2013-14, and Approval of Amended Final Calendar for 2012-13.

The votes were cast as follows:

AYES: Paterno, Heyde, Collins, Borrelli, Cameron, Lee

NAYS: None.

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

None.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Bender reviewed the calendar of upcoming meetings for June and July; all will be held at the Educational Service Center. He will work with the Board President and Vice President to finalize the agendas.

Other Discussion
and Items of
Information

ADJOURNMENT TO CLOSED SESSION

Adjournment to
Closed Session

At 10:19 p.m., it was moved by Board member Heyde and seconded by Board member Lee to adjourn to closed session to discuss matters related to employment of a specific employee 5 ILCS 120/2 (c) (1) and collective negotiations 5 ILCS 120/2(c)(2) with no action to be taken and the Board not to return to open session.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Collins, Heyde, Paterno

Special Board Meeting Minutes
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NAYS: None.

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

The special Board meeting adjourned from closed session at 12:20 a.m.

President

Secretary