

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Monday, May 20, 2013
Emerson Middle School – Multipurpose Room
8101 N. Cumberland Avenue
Niles, IL**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, May 20, 2013

TIME

APPENDIX

5:30 p.m.	Meeting of the Board Convenes <ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board 	
5:30 p.m.	<ul style="list-style-type: none"> • Board Recesses and Adjourns to Closed Session <ul style="list-style-type: none"> - Collective Negotiations – 5ILCS 120/2(c)(2) - Performance of Specific Employee - 5ILCS 120/2(c)(1) 	
6:30 p.m.	<ul style="list-style-type: none"> • Board Adjourns from Closed Session and Convenes a Committee-of-the-Whole: Review Tentative Budget for 2013-14 	
7:30 p.m.	<ul style="list-style-type: none"> • Board Adjourns from Committee-of-the-Whole: Review Tentative Budget for 2013-14 and Resumes Regular Meeting • Pledge of Allegiance and Welcome <ul style="list-style-type: none"> -- Emerson School Principal/Students/PTO -- District 64 Jazz Band Emerson • Recognition of Student Awards <ul style="list-style-type: none"> -- Assistant Superintendent for Student Learning • Recognition of Tenured Teachers <ul style="list-style-type: none"> -- Assistant Superintendent for Human Resources/ PREA President • ELF Grant Awards <ul style="list-style-type: none"> -- Superintendent/ Elementary Learning Foundation (ELF) Representative • Public Comments • Discussion and Approval of Board Advanced Technology Committee (BATC) Revised Recommendations Including Annual Technology Purchase <ul style="list-style-type: none"> -- Assistant Superintendent for Student Learning 	<p>A-1</p> <p>A-2</p> <p>A-3</p> <p>A-4</p> <p>Action Item 13-05-8</p>

- **Background and Approval of Merit Award Program 2012-13** A-5
-- Superintendent Action Item 13-05-9

- **Approval of Side Letter Concerning PREA 2012-2016** A-6
Agreement Action Item 13-05-10
-- Board President

- **Consent Agenda -** Action Item 13-05-11 A-7
-- Board President
 - Personnel Report
 - Bills, Payroll, and Benefits
 - Approval of Financial Update for the Period Ending April 30, 2013
 - Approval of Final Calendar for 2012-13
 - Acceptance of Donation
 - Award 3-year Print Management Service Contract
 - Approval of 2nd Year Extension of Bus Contract
 - Destruction of Audio Closed Minutes (none)

- **Approval of Minutes** Action Item 13-05-12 A-8
-- Board President
 - Special Board Meeting MinutesMay 6, 2013
 - Organizational Meeting MinutesMay 6, 2013

- **Board Member Liaison Report** A-9
-- Board of Education

- **Other Discussion and Items of Information** A-10
-- Superintendent
 - Upcoming Agendas
 - Memoranda of Information
 - Bid for PE Uniforms
 - Surviving Middle School Booklet 2013
 - INSPRA Distinguished Service Award 2013
 - Minutes of Board Committees
 - Wellness Committee Minutes of April 22, 2013
 - Traffic Safety Minutes of May 7, 2013
 - Other
 - Possible June 27 work session on Finance
 - Board Member Etiquette

• **Adjournment**

Special Board Meeting: **Monday, June 10, 2013 – 6:30 p.m.**
Raymond Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068

Next Regular Board Meeting:
Monday, June 24, 2013
Raymond Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068

June 10, 2013

Special Board Meeting – 6:30 p.m.

- Judith L. Snow Awards
- Roles, Goals, and Controls – Facility Master Planning
- First Reading of PRESS Policy Issue 79
- Consent Agenda (Bills)

June 24, 2013

Regular Board Meeting – 7:30 p.m.

- Discussion of CFC Student Fee Study Goals
- Resolution # for Transfer of Interest Funds from Working Cash to Educational Fund
- Resolution # for Transfer of Interest Funds from Debt Service to Educational Fund
- Resolution # for Prevailing Wage
- Approval of Salary for Administrators, Technologists, Exempt Staff Effective July 1, 2013
- Approval of May Financials • Approval of Custodial Supply Bid 2013-14
- Approval of PRESS Policy Issue 79
- Update on Summer Construction Projects

July 8, 2013

Regular Board Meeting – 7:30 p.m.

- Appointment of Hearing Officer
- Approval of Student/Parent Handbook 2013-14
- Board Adopts 2013-14 Tentative Budget
- Board Sets Date of Public Hearing for Final Budget Adoption
- Year-End Report on Strategic Plan and District-Wide Priorities
- Approval of Field Window Caulking Bid
- Approval of June Financials • Update on Summer Construction Projects

August 12, 2013

Committee-of-the-Whole: Finance – 7:00 p.m.

August 16 and 17, 2013

Board Retreat

August 26, 2013

7:30 p.m. – Regular Board Meeting

- Update on Summer Construction Projects • Approval of July Financials

Upcoming Topics

- Analysis of Student Achievement – 10/28/13

TBD

- Review Proposed Budget Draft #2 of 2013-14 Tentative Budget
- Maine Township Treasurer (memo) • Recognition/Plans for Community Finance Committee
- Update on Summer Construction Projects
- Discussion and Approval for Design of Field Phase 2
- Intergovernmental Agreements District 62 and NSSEO
- Appointment of Carpenter/Franklin Assistant Principal
- Appointment of Washington Assistant Principal • Approval of August Financials

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

All action items included
in this packet are subject to
final Board approval.

TO: Board of Education

FROM: Dr. Lori Hinton, Assistant Superintendent for Student Learning

DATE: May 20, 2013

RE: Recognition of Student Awards

Every May, it is our pleasure to bring forward students deserving of special recognition for their outstanding accomplishments. This year, District 64 is proud to acknowledge the achievements of 29 students in the following categories.

THE SCHOLASTIC ART & WRITING AWARDS

The Scholastic Art & Writing Awards date back to 1923. They are considered the most prestigious program to recognize youth and teens in grades 7-12 in 28 categories of art and writing. Students compete to win scholarships and have their works exhibited or published. This year, more than 230,000 works were submitted to regional programs of The Scholastic Art & Writing Awards. Each work is judged for "originality, technical skill and the emergence of a personal voice or vision." The awards program is sponsored by the non-profit Alliance for Young Artists & Writers.

Art

Art Curriculum Specialist Sonja Dziedzic recommends that Emerson Middle School student Emma Asson be recognized as a regional winner for her creative works submitted to the 2013 Scholastic Art & Writing Awards national competition. Emma submitted 3 photographs and all 3 received awards:

Honorable Mention for the entry, **Beach At Sunset**
Silver Key for the entry, **Oregon Coast**
Gold Key for the entry, **Quiet Beach**

Writing

Lincoln Principal Dr. Anthony Murray recommends that Lincoln Middle School student Anastasia Dalianis be recognized as a national winner for her writing submitted to the 2013 Scholastic Art & Writing Awards national competition. Anastasia was awarded a Silver Medal in the category of Novel Writing for her piece, *The Experiments*.

MUSIC AWARDS

Illinois Music Educators Association (IMEA) - Instrumental

Instrumental Music Curriculum Specialist Brian Jacobi recommends that the following students be recognized for their participation in IMEA instrumental music groups this year. IMEA sponsors a yearly music festival for nine regions in the state. Our region ranges from the northern Chicago border to Wisconsin, and Lake Michigan to Woodstock. Each year, approximately 50 schools in this region send their finest students to audition for a position in this all-star ensemble. District 64 students selected to participate this year following rigorous auditions are:

IMEA Band Emerson Joseph Hands, clarinet; Johnny Maltese-Miller, baritone sax; – and Lincoln – Dominique DiValerio, French horn; Emily Donahue, clarinet; Benjamin Levin-O'Leary, trumpet;

IMEA Orchestra Emerson – Eva Nicholson, violin; - and Lincoln - Julia Benbenek, violin

IMEA Jazz Band Emerson – Christo Fosse and Owen Kopka, trombone; Johnny Maltese-Miller, baritone sax; Joey Maltese-Miller

and Kara Swanson, trumpet, and Lincoln – John Bauch, tenor sax; Wesley Dziedzic, piano; Shea Walters, piano.

CHORAL PERFORMANCES

General Music Curriculum Specialist Terry Broeker would like to recognize several District choral groups who were active in our community this year. These students will not be in attendance at the Board of Education meeting.

In December, Emerson choruses under the direction of Mike Kennedy and Terry Broeker were heard caroling at St. Matthew's Rehabilitation Center and Golf Mill. Emerson's "Lunch Bunch" directed by Terry Broeker, performed holiday selections for five hours at the Fine Arts Gala on Michigan Avenue. They also performed locally at the Kalo Christmas party. The Lunch Bunch, Emerson and Lincoln Middle School Seventh and Eighth Grade Choruses, and Vocal Power students sang at the Maine South Choral Festival in January, performing alongside the Maine South choral students.

Tami Nardi directed Lincoln's choruses in the Golf Mill Mall's Sounds of the Holidays and Sounds of Spring programs and presented a Holiday and Spring Choral Concert in Winslow Hall at Lincoln. The Eighth Grade Music Theatre Class will present scenes from "Annie" on Thursday, May 30th at 1:00 p.m. in Winslow Hall.

In December 2012, the Field School 4th and 5th Grade Chorus students sang at Barnes and Noble during the school book fair and 5th Grade Chorus sang at Iannelli Studios for the Kalo Foundation. Field School's 4th and 5th Grade Choruses, directed by Jenny Johnson and Jessica Kwasny, performed at Golf Mill Mall's Sounds of Spring, Bethany Terrace Health and Rehabilitation Center, and their Spring Concert.

On May 11, Roosevelt School's 4th and 5th grade choruses participated in "Music in the Parks" at Great America. Fifth Grade Chorus started the year by singing for a Memorial Service on September 11, 2012 at the Park Ridge Fire Station. Later that month, they also sang their Patriotic Songs for the seniors at Summit Square. The Fourth Grade Chorus performed at the Police Memorial Service at City Hall on May 13.

Washington's 4th and 5th Boys Chorus under the direction of Sean Rybak and 4th and 5th Girls Chorus under the direction of Alaina Marth went on separate service trips to Resurrection Nursing in Park Ridge.

YOUNG AUTHORS

Curriculum Specialist for Language Arts Meghan Keefer announces that the District-level winners of this annual creative writing competition have been selected from a pool of outstanding school winners at every grade level. Students wrote and illustrated an original story independently at home. This year's outstanding Young Authors are:

- Kindergarten – Noah Felipe Munoz-Lo, Field School
- First Grade - Maddie Parrino, Washington School
- Second Grade - Irene Zheng, Franklin School
- Third Grade - Nathan Fernando Munoz-Lo, Field School
- Fourth Grade - Billy Buerk (author) & Danny Guay (illustrator), Field School
- Fifth Grade – Keely Flynn, Field School
- Sixth Grade – Gus Ebling, Emerson Middle School
- 7th Grade - Margaret F. Muellner, Emerson Middle School
- 8th Grade - Robbie Skoronski & Joey Maltese Miller, Emerson Middle School

DISTRICT SPELLING BEE

For the second year, each school conducted its own spelling bee to select representatives to participate in the District 64 competition. The District 64 Spelling Bee with 21 student contestants was held in January at Franklin School. It lasted a record 58 rounds, with students returning the following day to complete rounds 22-58. The two final spellers – both from Lincoln Middle School – dueled during the final 36 rounds, with 7th grader Elisa Marr spelling the word “kudzu” correctly to capture the championship over 8th grader Abigail Ekstrom. Third place went Christo Fosse, a 7th grade student from Emerson.

Teacher Tenure List 2012-13

Jennifer Adams, Roosevelt

Danielle Bielenda, Carpenter

Laura Campbell, Carpenter

Julie Chalberg, Field

Kristie Harvalis, Roosevelt

Lindsey Hejza, Field

Andrea Hetzke, Franklin

Jennifer Johnson, Field

Eric Lawson, Lincoln

Mary McCabe, Franklin

Bridget Nagai, Field

Christopher Speilburg, Emerson

Kellie Sultan, Field

ELF Grant Awards

Superintendent Bender along with the Chair of the ELF Grant Committee will announce the ELF Grant Awards for 2013-14.



DISTRICT 64 ELEMENTARY LEARNING FOUNDATION

2013 – 2014 GRANTS

Since 1994, ELF has established and supported innovative educational programs by awarding grants to teachers and staff who are committed to excellence in education. This year, almost \$56,000 in grants will be awarded to District 64 schools, advancing ELF's total direct grants to more than \$600,000!

Green Screen/Broadcast Studio

Lincoln Middle School

Purchase equipment to transform a classroom into a green screen/broadcast studio to expand and improve filmmaking capabilities.

Where Everybody Belongs (WEB) project

Lincoln Middle School

Introduction of Where Everybody Belongs (WEB) project, a year-long middle school orientation and transition project built on the foundation that students can help students succeed.

Prop Boxes

Jefferson School

Purchase Prop Boxes – play materials grouped by themes – to spark creativity and enhance imaginative play.

Roosevelt: Stand-up Desks

Roosevelt School

Purchase stand-up desks to improve student attention, serve students with special needs, and fight childhood obesity.

Plastics Design Engineering Competition

Lincoln Middle School

Provide award funding for competition to entice and prepare more students for the field of product design and development in the engineering and production of objects for practical, everyday use.

Nutrition Detectives

All 2nd Grades

Provide enhancement to 2nd grade Health curriculum that gives students the tools to make the right food choices.

News Studio

Washington School

Create a news studio in which students can create video announcements, supporting creativity, civil behavior expectations, and added means of parent communication.

To contribute, volunteer or learn more about ELF, please visit www.district64ELF.org

TO: Board of Education

FROM: Dr. Philip Bender, Superintendent
Becky Allard, Business Manager

DATE: May 20, 2013

RE: Discussion and Approval of Board Advanced Technology
Committee (BATC) Revised Recommendations Including Annual
Technology Purchase

This summary is designed to integrate the request for Board of Education approval of the annual technology department purchases as well as the recommendations from the BATC group related to equipment purchases.

Attachment 1 discusses items typically included in the annual technology department budget not previously itemized in the BATC report. Attachment 2 presents the BATC recommendations.

For purposes of decision-making, the following table indicates the origin of the recommended requests being placed before the Board for approval. The pricing has been adjusted to reflect price quotations from vendors included in the action item.

	Recommended Items	Annual Technology Department Budget	BATC
	Staff laptops (\$116,930) & student laptops for elective class (\$15,945)	\$132,875	(same)
	Desktop computers	\$ 69,006	(same)
	SmartBoards	\$225,947.36	(same)
1→	Infrastructure (wireless access points and switches only; cabling \$12,000 and monthly bandwidth upgrade \$1,100/month separate)		\$129,622.46
2→	iPads for grades K-2	(\$218,460 typical)	\$ 26,530.00
	Chromebooks on carts grades 3-8		\$189,630.93

Decision-points:

1. [ORANGE] Approve the **addition** of \$129,622.46 for infrastructure reinforcement not originally included in the annual Technology Department budget plus approximately \$25,000 in cabling and bandwidth upgrades.
2. [YELLOW] BATC recommendation of \$216,160.93 **replaces** typical annual Technology Department budget of laptops for elementary (\$118,800), and laptops for middle school and iPads (\$99,660) totaling \$218,460.

The purchases listed in Action Item 13-05-8 are included in the 2013-14 Tentative Budget Draft #1 presented to the Board at tonight's Committee-of-the-Whole meeting.

Approval of Board Advanced Technology Committee (BATC) Revised
Recommendations Including Annual Technology Purchase

ACTION ITEM 13-05-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the purchase of staff laptops, student laptops and desktop computers for \$201,881 from Apple, Inc.; SmartBoards for \$225,947.36 from Chicago Office Technology Group; infrastructure improvements for \$129,622.46 from CDW; iPads for \$26,530 from Apple, Inc.; and Chromebooks for \$189,630.93 from CDW.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

TO: Board of Education

FROM: Dr. Terri Bresnahan, Director of Technology

DATE: May 20, 2013

RE: Technology Equipment Purchases for 2013-14

Background

This memo is intended to provide details related to the proposed technology equipment purchases for the 2013-14 school year. The items included in this memo are part of the typical, annual purchases made for technology and are outside the scope of the Board Advanced Technology recommendation for Year One. All items have been included in the tentative budget for 2013-14.

The budget for technology equipment is created on an annual basis with input from the Technology Department, administration, the Board Advanced Technology Committee, and the Technology Implementation Committee. It reflects the needs of the District as we continue to accelerate the use of advanced technology.

Through these purchases, the District will expand the resources available to students and teachers to meet the demands of 21st century learning and the Common Core State Standards.

Refresh Cycle

It is the goal of the District to maintain high quality equipment that meets the needs of its staff and students. As equipment ages, its capacity to run programs diminishes and the cost of maintaining functionality increases. To provide consistent and reliable hardware, the District strives to uphold the following refresh cycle:

- Staff Laptops: Every 4 years
- Student Laptops: Every 4-5 years (varies depending on usage)
- Lab Computers: Every 5 years
- iPads: Lifecycle has yet to be determined, but should be in-line with laptops

Although the District budgets according to the above refresh cycle, the Department of Technology makes every effort to extend the life of its equipment. When staff and student laptops are refreshed, the older equipment is often repurposed to provide additional resources in classrooms or other areas of need. When equipment ceases to function or is no longer compatible with our systems, the District will recycle the equipment.

Staff Laptops

Every certified staff member is provided a District-issued laptop to support teaching, learning and productivity. Laptops for staff members allow for 24-7 access for lesson planning, research, grading, and delivery of instruction. Support staff members, depending on their function in the District, have desktop computers or access to computers throughout the District.

Currently there are 96 staff laptops that are either in their 4th or 5th year of usage. The District will also purchase an additional 14 laptops for any additional new staff and to serve as backups for laptops sent out for repairs. For 2013-14, the District will buy a total of 108 new laptops as part of our normal refresh cycle at a cost of approximately **\$116,930 (\$1063 each including AppleCare)**.

Student Laptops

An elective course at Emerson Middle School requires updated laptops for the coming school year. This same purchase was made at Lincoln Middle School last year for this elective course. This would require 15 laptops at a cost of **\$15,945 (\$1,063 each including AppleCare)**.

Classroom/Lab Desktop Computers

Each school, with the exception of Field and Jefferson have at least one computer lab for students to use. The labs contain a full set of desktop computers that are used on a regular basis to support student projects and learning. At the middle schools, labs are used for both elective courses and on a sign-up basis to support other classes. It is the goal of the District to maintain a 5-year refresh cycle for desktop computers. This is 1-year longer than the refresh cycle of laptops, since the desktops incur less wear-and-tear as stationary units.

As SmartBoards were implemented in the classrooms, the need for a dedicated desktop computer became apparent. By providing a desktop computer in SmartBoard classrooms, teachers are able to have students utilize the boards and also allow for multiple teachers to utilize the same board without requiring a specific teacher laptop.

This year, the District is proposing to update one computer lab at Roosevelt School. The computers in this lab are five-years old and in need of replacement. The District has also budgeted for desktop computers for each of the new SmartBoard classrooms and to provide for other classrooms with SmartBoards that do not currently have a desktop computer. The District is budgeting for 62 desktop computers at a cost of approximately **\$69,006 (\$1,113 each including AppleCare)**.

TOTAL COSTS FOR 2013-14 ANNUAL TECHNOLOGY PURCHASE

Staff Laptops	\$116,930
Student Laptops for Elective Class	\$ 15,945
Desktop Computers (1 Lab and SmartBoard Classrooms)	\$ 69,006
TOTAL	\$201,881

*** Above costs are exclusive of any equipment requested as part of the BATC recommendation.**

To: Board of Education

From: Dr. Terri Bresnahan, Director of Technology

Date: May 20, 2013

Subject: Board Advanced Technology Committee Recommendation for Year One

RECOMMENDATION SUMMARY:

Based on its findings, **the committee believes learning in District 64 should be: collaborative, creative, connected to the real world, flexible, differentiated, self-paced, inquiry-based, and integrated with technology.**

In order to achieve this type of learning and support the District's implementation of the Common Core State Standards with technology integration, the committee agrees that students should be connected to one another and the world through the use of technology.

The following beliefs were guiding factors in developing this recommendation:

- Students should be engaged and motivated throughout the learning process.
- 21st century skills, such as communication, collaboration, creativity, and critical thinking are vital to prepare our students for high school, college, careers, and beyond.
- Students should be empowered in the classroom and play active roles in their learning.
- The use of the Internet and digital resources, when integrated under the guidance of a teacher, extends learning beyond the classroom and allows for access to a richer and deeper learning experience.
- Students today are “digital natives” who are accustomed to navigating a technology-rich world.
- Learning with technology is not about the device, it is about the connection to resources and the way in which they are used to support rigorous and higher-level learning.
- Teachers need ongoing, job-embedded professional development to transform the way in which they teach.

Therefore, it is the recommendation of the Board Advanced Technology Committee that all students in District 64 have equal access to the digital resources necessary to support 21st century learning in a one-to-one computing model.

Recommended Pacing & Implementation YEAR ONE:

The recommendation for pacing and implementation would move the District forward at its current budget pace for the 2013-14 school while laying essential groundwork to prepare for accelerated implementation in the 2014-15 school year.

The District would shift from purchasing new MacBook Pro laptops to replace outdated computers for students and opt to infuse Chromebooks into the inventory. For every one MacBook Pro, the District would be able to purchase approximately four Chromebooks. This model would also continue to increase the number of iPads available to students and focus their use at the K-2 level.

During the 2013-14 school year, professional development in the areas of the Common Core State Standards with technology integration will remain a focus and will continue to be provided through the roles of the Instructional Technology Coaches, Curriculum Specialists, and other teacher leaders. The first year would concentrate on building the capacity of teachers and students for a 1:1 computing model through District-wide support for grades 3-8.

Also during this developmental year, infrastructure would be upgraded as needed, teachers and students would become familiar with the Chromebook as a device for teaching and learning, and baseline data would be collected to determine the needs of staff and students in relation to the National Educational Technology Standards (NETS). The Community Finance Committee (CFC) student fees study also would be completed during this first year to allow for exploration of funding options for the 1:1 initiative.

Recommended Year One: Chromebooks Grades 3-8

	Year 1 (2013-14)
Grade 3	Chromebooks on Carts
Grade 4	Chromebooks on Carts
Grade 5	Chromebooks on Carts
Grade 6	Chromebooks on Carts
Grade 7	Chromebooks on Carts
Grade 8	Chromebooks on Carts

Recommended Year One: iPads Grades K-2

	Year 1 (2013-14)
Kindergarten	1:4
Grade 1	1:4
Grade 2	1:4

FINANCIAL DETAILS:

Below are the financial details related to the recommendation for Year One.

YEAR 1 -- 2013-14:

- Maintain the existing budget for hardware purchases.
- Utilize funds to purchase Chromebooks instead of refreshing outdated MacBook Pro laptops.
- Increase iPad ratio for grades K-2 to 1:4

1:4 iPad to Student Ratio Grades K-2, iPads on Carts for K-5

*K-2 Students (1068)	267
# of iPads on Carts for K-5	140
Total # of iPads Needed	407
# of Existing iPads	337
# of iPads to Purchase	70
Approximate Total Cost for iPads for Year 1 (2013-14) (\$400 per Unit)	\$28,000

*Kindergarten count represents FTE

*2 carts of iPads will remain at each middle school (numbers not included above)

Chromebooks on Carts for Grades 3-8

	Elementary	Middle School	Total	Cost Per Unit	Total Cost
Existing budget: # of Laptops Budgeted to Replace	99	58	157	\$1,200	\$188,400
Alternate use of budget: # of Chromebooks	425	250	675	\$280	\$189,000

As noted earlier in this report, SmartBoards are being recommended for all remaining elementary classrooms and middle school math classrooms.

SmartBoards

SmartBoards for K-5	72
SmartBoards for 6-8	12
Total Cost for SmartBoards for Year 1 (2013-14) (\$2,690 per Unit)	\$225,948*

*Total cost currently budgeted in existing technology budget for 2013-14

Infrastructure

Wireless Access Points & Switches	\$129,212
Network Cabling	\$12,000
Bandwidth Upgrade (200 Mbps)	\$13,200 (\$1,100 per month)
Approximate Total Cost for Infrastructure for Year 1 (2013-14)	\$154,412

TOTAL APPROXIMATE COSTS FOR YEAR 1 -- 2013-14

iPads (1:4 for Grades K-2)	\$28,000
Chromebooks (On Carts for Grades 3-8)	\$189,000
SmartBoards	\$225,948*
Infrastructure	\$154,412
SUBTOTAL	\$597,360
Amount Currently Budgeted	\$453,660*
TOTAL APPROXIMATE ADDITIONAL COST FOR YEAR 1 (2013-14)	\$143,700

*\$118,800 already budgeted in Tech Budget for 2013-14 for elementary laptop purchases, \$99,660 for middle school laptop and iPad purchases, and \$235,200 for SmartBoards for a total of \$453,660.

Background and Approval of Merit Award Program 2012-13

As you may be aware, the practice of offering Merit Awards to District administrators has been a time-honored tradition in District 64. Boards of Education in the past have realized the importance of quality leadership in a successful school setting.

A pool of \$25,000 has been established for the past several years to continue this wonderful tradition. Candidates for the monetary award are determined by the superintendent, based upon the evaluation of the individuals' performance over the course of the past school year. The determination is based upon exceptional performance and/or creative contributions to District 64. Attachment 1 reflects the recommendations for the 2012-2013 school year.

ACTION ITEM 13-05-9

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Merit Awards 2012-13 as presented.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

TO: Board of Education

FROM: Dr. Philip V. Bender, Superintendent

DATE: May 20, 2013

RE: Merit Awards for 2012-13

The opportunity to receive an award for meritorious performance or creative contributions to the District is part of the administrative performance/evaluation tool. The District budgets approximately \$25,000 annually for merit awards for administrators. Individual awards are not to exceed \$2,500 per person. The awards are not carried forward as part of the administrator's base salary.

Based on my evaluation of the District administrators this year, I recommend that the following people receive merit awards.

<u>Name</u>	<u>Award</u>	<u>Reason</u>
Joel Martin	\$2,500	For work on the District 64 Negotiations Team, working through the wide array of financial issues.
Rebecca Allard	\$2,500	For work on the District 64 Negotiations Team, working through the wide array of financial issues.
Dr. Lori Hinton	\$2,500	For her enduring work in the area of curriculum design, including implementation of the Common Core Standards, mathematics materials adoption, and integration of technology.
Dr. Terri Bresnahan	\$2500	For her working with the full implementation of technology coaching and the formation of the BATC committee for district-wide technology use.
Jim Even	\$2,500	For taking the District from MTSEP into full implementation as a stand alone Special Education program for District 64.
Scott Mackall	\$2,000	For his continued work with facility enhancement for a variety of projects completed last summer and moving forward into the summer of 2013.
Bernadette Tramm	\$1,000	For her work in maintaining Board Goals timelines and continued work on the Five Year Referendum Report.
Brett Balduf	\$2,500	For his outstanding contribution to the success of Carpenter Elementary School and his ability to forge relationships with the staff of that building during a critical point.
Jessica Hutchinson	\$2,500	For serving as an outstanding building leader during the period of time which there was no official principal for Washington Elementary School.
Total	\$20,500	

*Monetary awards will only be paid if they do not result in any TRS penalty.

Approval of Side Letter Concerning PREA 2012-2016

ACTION ITEM 13-05-10

I move that the Board of Education of Park Ridge-Niles Community Consolidated School District 64 approve the side letters of understanding between the PREA and the Board of Education Park Ridge-Niles, Illinois for the 2012-2016 Collective Bargaining Agreement entitled, "Retirement Benefit and Salary Schedule Revisions" and "Notification of Salary Option."

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

RETIREMENT BENEFITS and SALARY SCHEDULE REVISIONS

SIDE LETTER OF UNDERSTANDING between the PREA and the BOARD OF EDUCATION for the 2012-2016 COLLECTIVE BARGAINING AGREEMENT

Notwithstanding any provisions of the 2012-2016 Collective Bargaining Agreement, the PREA and Board have agreed to the following understandings:

1. The two teachers listed below who are otherwise eligible to retire at the end of the 2013-2014 school year and receive retirement benefits but for creditable earnings that require a penalty payment to the Illinois Teachers' Retirement System shall be deemed eligible to receive the Supplemental Retirement Benefits provided under Article XII, Section O, of the Agreement. The Board will pay any required penalty assessed by TRS for these teachers.

Dallas Klytta
Deborah Billings

2. The Board, by agreeing to the above understandings and benefits for the listed teachers, does not commit to making any other exceptions for any future retiring teachers who do not qualify for retirement benefits under Article XII, Section O, of the Agreement because of their creditable earnings in their four (4) years used for TRS retirement annuity calculations. The PREA acknowledges that this Side Letter is non-precedential with respect to any future teacher retirements.
3. The Board and PREA shall meet to review and revise the teacher salary schedule structure. The parties have established the deadline goal of December 31, 2013, to reach agreement on salary schedule structure revisions.

**PARK RIDGE EDUCATION
ASSOCIATION**

**PARK RIDGE-NILES CONSOLIDATED
SCHOOL DISTRICT 64**

By _____

By _____

Date _____

Date _____

NOTIFICATION OF SALARY OPTION

**SIDE LETTER OF UNDERSTANDING
between
the PREA and the BOARD OF EDUCATION
for the 2012-2016 COLLECTIVE BARGAINING AGREEMENT**

Within 30 days of the first full day of school of each remaining year of this Agreement, administration will notify, by letter, each employee whose salary has increased by more than 6% over the previous year due solely to advancement of a step in years of service. The letter shall offer the employee the option of either 1.) receiving his or her full salary according to the pay schedule as listed in the contract or 2.) limiting his or her salary to an increase of 6% over the previous year.

The choice of an employee to limit his or her salary to 6% as offered in option #2 above would not affect lane and step placement of that employee for future years.

Upon ratification of this side-letter, administration will also immediately notify all current employees whose salary for the 2012-13 school year has increased by more than 6% over the 2011-2012 school year due solely to advancement of a step in years of service. Notified employees will have the option of reducing their salary for the remainder of the current school year so as to limit their salary increase to 6% over the 2011-12 school year.

PARK RIDGE EDUCATION
ASSOCIATION

PARK RIDGE-NILES CONSOLIDATED
SCHOOL DISTRICT 64

By _____

By _____

Date _____

Date _____

Consent Agenda

ACTION ITEM 13-05-11

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of May 20, 2013, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending April 30, 2013; Approval of Final Calendar for 2012-13; Acceptance of Donation; Award 3-year Print Management Service Contract; Approval of 2nd Year Extension of Bus Contract; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
May 20, 2013

REVISED

Julie Chalberg	Request Maternity/FMLA as 1st grade teacher effective 8/26/13 – 9/27/13 (tentative) - Field School.
Susan Walsh	Request Maternity/FMLA as Principal effective 8/21/13 – 10/17/13 (tentative) - Field School.
Tricia Nagel	Request Maternity/FMLA (entire 2013-2014 school year) as FLES Spanish teacher effective August 2013 - Washington School.
Deborah Billings	Retirement as TPI Teacher effective 6/13/14 – Field and Emerson Schools. * Inclusion of this retirement in the Personnel Report is contingent on the Board of Education's approval of the side letter of agreement with PREA entitled "Retirement Agreement and Schedule Revisions." If the Board does not approve this side letter at the May 20, 2013 meeting, this notice of retirement is null and void."
Dallas Klytta	Retirement as Music - Instrumental Teacher effective 6/13/14 – Emerson, Carpenter, Field and Franklin Schools. * Inclusion of this retirement in the Personnel Report is contingent on the Board of Education's approval of the side letter of agreement with PREA entitled "Retirement Agreement and Schedule Revisions." If the Board does not approve this side letter at the May 20, 2013 meeting, this notice of retirement is null and void."
Billie Thomson	Retirement as Special Needs Preschool Teacher effective 6/6/13 – Jefferson School.
Maura Foley Kathleen McGrath Robyn Schmit	Employ as Summer School Special Education Teachers effective 6/11/13 - Washington School.
Christine Balcarcel Rebecca Hebding	Employ as Summer School Special Education Teachers effective 6/11/13 - Lincoln School.
Linda Adamowski Marie Anderson Jillian Cohen Jessica Condon Rita Downing Cailie McLean Katherine Schneider	Employ as Summer School Special Education Assistants effective 6/11/13 - Lincoln School.
Lynn Condon Janet Groll	Employ as Summer School OT/PT effective 6/11/13 – Washington, Lincoln and Jefferson Schools.

Personnel Report
May 20, 2013

REVISED

Lisa Anderson Ashley Arsenault Betty Berg *Andrew Bielenda Jamie Brown Kathy Brown Stephanie Coe Cara Deverman Caitlin Eskew Valarie Heichel Andrea Hetzke Pat Jasinowski Brittney Joyce Erin Liebman Jackie Mayer Cathy Mayer Patty Mayer Shirlee Pater Amanda Pelsor Kelly Przekota Susan Rice Erin Roche Alex Rubenstein Amy Sara Maureen Schelhammer Alexandra Shalzi Stephanie Slager Sara Slimak Linda Thomas Leslie Wesolowski Cheryl Williams	Employ as Summer School Teachers effective 6/11/13 - Washington School. Plus Bus Stipend
Stephanie Bergren Jennifer Champion Sara Due Erin Farmer Meghan Glarner Donna Hapeman Joanne McCluskey Alyssa O'Neil Katie O'Neil Niki Pappas John Pomagier Michelle Schneider Courtney Waller	Employ as Summer School Special Education Assistants effective 6/11/13 - Washington School.
Brenda Aiello	Employ as Summer School Secretary effective 6/11/13 - Lincoln School

Personnel Report
May 20, 2013

REVISED

<p>Erica Bartnicki Taylor Crowley Elina Eramia Kathleen Fortmann Joshua Hammond Maureen Hominick - Heneghan Sue Hermann Emily Hrobsky Brian Jacobi Natalie Jacobsen Justin Jonas Pamela Karnatz Franny Keyes *Chris LoPresti Lauren Maloney Theresa Moore Tim Moore Kathryn Munz Violet Muser Cristie Rubeo Daniel Simmons Richard Sloma Loreen Timperley Julie Viola Kelly Yamamoto Asma Yazdani</p>	<p>Employ as Summer School Teachers effective 6/11/13 – Lincoln School.</p> <p>Plus Bus Stipend</p>
<p>Sheri LaValle</p>	<p>Employ as Summer School Special Needs 1-1 RN effective 6/11/13 – Lincoln School.</p>
<p>Tim Benka Tim Gleason</p>	<p>Employ as Summer School Principals effective 6/11/13 – Lincoln School.</p>
<p>Nancy Jensen</p>	<p>Employ as Summer School Special Education Principal effective 6/11/13 – Lincoln and Washington Schools.</p>
<p>Anthony Clishem</p>	<p>Employ as Summer School Principal effective 6/11/13 – Washington School.</p>
<p>Ruth Klepitsch</p>	<p>Employ as Summer School Secretary effective 6/11/13 – Washington School.</p>
<p>Margaret Petkofski Denise Tully</p>	<p>Employ as Summer School Nurse effective 6/11/13 – Lincoln and Washington Schools.</p>
<p>Courtney Smee</p>	<p>Employ as Summer School Speech Therapist effective 6/11/13 – Washington School.</p>

Personnel Report
May 20, 2013

REVISED

Amalya Wagner	Employ as Summer School Special Needs Speech Therapist effective 6/11/13 – Lincoln and Washington Schools.
Lindsay Jozwiak Franny Keyes Lauren Maloney Paula Papaioannou Brittany Pater Nicole Roman Deborah San Gabino Antoinette Viola Victoria Viola	Employ as Summer School Assistants effective 6/11/13 – Lincoln School.
Abby Amelse Gisella Calo Caitlin Eskew Amanda Hurst Elizabeth Jacobsen Georgeanna Jaffe Colleen King Karin Lennon Brandon Nidea Glenna Pearson Jan Roche Alexandra Shalzi Susan Sweeney Margaret Thomas-Cary Anna Toulan Melissa Wilson	Employ as Summer School Assistants effective 6/11/13 – Washington School.
Katie Reichart	Employ as Summer School Academic Instructor effective 6/11/13 – Washington School.
Lenore Franckowiac Nancy Tierney	Employ as Summer School Academic Instructors effective 6/11/13 – Lincoln School.
Rebecca Glans Christy Holtz Caitlyn Lynch	Employ as Summer School Early Childhood Teachers effective 6/17/13 - Jefferson School.
Maura Kapolnek Jennifer Proffer	Employ as Summer School Speech-Language effective 6/17/13 – Jefferson School.
Paula Yurkovic	Employ as Summer School Nurse effective 6/17/13 – Jefferson School.

Personnel Report
May 20, 2013

REVISED

Char Franzen Liz Hattam Rachel Hubbard Debra Keehn Rosemary Montejo Mary Ann Murray Kelly Olmstead Panagiota Radaios	Employ as Summer School Early Childhood Assistants effective 6/17/13 - Jefferson School.
Robert Branch	Termination as night custodian effective 5/20/13 – Jefferson School.
Andy Petrolina	Change of location from Assistant Principal at Roosevelt School to Assistant Principal at Washington School beginning July 1, 2013.

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 800,167.95
20 - Operations and Maintenance Fund -----	\$ 123,604.96
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 131,414.54
50- Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 7,675.20
80 - Tort Immunity Fund -----	\$ 24,654.37
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 112785 - 112928

Total: \$ 1,087,517.02

Payroll for Month of April, 2013

10 - Education Fund -----	\$ 3,653,562.87
20 - Operations and Maintenance Fund -----	\$ 222,028.63
40 - Transportation Fund -----	\$ -
50 - IMRF/FICA Fund -----	\$ 181,694.97
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 8448 - 8621

Direct Deposit: 900031190 - 900033086

Total: \$ 4,057,286.47

Bills

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

Final Calendar

Board of Education Meeting 5/20/13

SCHOOL DISTRICT 64 PARK RIDGE-NILES 2012-13

AUGUST

Mon	Tue	Wed	Thr	Fri	Total
					0
TI	21	22	23	24	4
27	28	29	30	31	5
			Total		9

(9)

SEPTEMBER

Mon	Tue	Wed	Thr	Fri	Total
HOL	4	5	6	7	4
10	11	12	13	14	5
17	18	19	20	21	5
24	25	26	27	28	5
			Total		19

(28)

OCTOBER

Mon	Tue	Wed	Thr	Fri	Total
1	2	3	4	5	5
HOL	9	10	11	12	4
15	16	17	18	19	5
22	23	24	25	26	5
29	30	31			3
			Total		22

(50)

NOVEMBER

Mon	Tue	Wed	Thr	Fri	Total
			1	2	2
5	TI	7	8	9	4
XH	13	14	15	16	5
FPT	FPT	NIA	HOL	NIA	0
26	27	28	29	30	5
			Total		16

(66)

DECEMBER

Mon	Tue	Wed	Thr	Fri	Total
3	4	5	6	7	5
10	11	12	13	14	5
17	18	19	20	21	5
NIA	HOL	NIA	NIA	NIA	0
NIA					0
			Total		15

(81)

JANUARY

Mon	Tue	Wed	Thr	Fri	Total
	HOL	NIA	NIA	NIA	0
7	8	9	10	11	5
14	15	16	17	18	5
HOL	22	23	24	25	4
28	29	30	31		4
			Total		18

(99)

FEBRUARY

Mon	Tue	Wed	Thr	Fri	Total
				1	1
4	5	6	7	TI	4
11	XH	13	14	15	5
HOL	19	20	21	22	4
25	26	27	28		4
			Total		18

(117)

MARCH

Mon	Tue	Wed	Thr	Fri	Total
				1	1
NIA	XED	6	7	8	3
11	12	13	14	15	5
18	19	20	21	NIA	4
NIA	NIA	NIA	NIA	NIA	0
			Total		13

(130)

APRIL

Mon	Tue	Wed	Thr	Fri	Total
1	2	3	4	5	5
8	9	10	11	12	5
15	16	17	XED	XED	3
22	23	24	25	26	5
29	30				2
			Total		20

(150)

MAY

Mon	Tue	Wed	Thr	Fri	Total
		1	2	3	3
6	7	8	9	10	5
13	14	15	16	17	5
20	21	22	23	24	5
HOL	28	29	30	31	4
			Total		22

(172)

JUNE

Mon	Tue	Wed	Thr	Fri	Total
3	4	5	6		4
			Total		4

(176)

JULY

Mon	Tue	Wed	Thr	Fri	Total

School Begins:	8/21/12
School Closes:	6/6/13
Pupil Attendance Days:	176
Approved Institute Days:	3
Approved All Day Parent/Teacher:	2
Conference Days:	
TOTAL (185 days or more):	181

UPCOMING ELECTION

Presidential Primary Election	3/20/2012
Presidential General Election	11/6/2012
Consolidated Primary Election	2/26/2013
Consolidated General Election	4/9/2013
Gubernatorial Primary Election	3/18/2014
Gubernatorial General Election	11/4/2014

SCHOOL HOLIDAYS

Labor Day	9/3
Columbus Day	10/8
Veterans' Day	11/12 XH
Thanksgiving Day	11/22
Christmas Day	12/25
New Year's Day	1/1
M.L. King Day	1/21
Lincoln's Birthday	2/12 XH
Presidents' Day	2/18
Pulaski Day	3/4 XH
Good Friday	3/29
Memorial Day	5/27


CALENDAR LEGEND

Legal School Holidays	HOL
Institutes	TI
Not in Attendance	NIA
School Begins	(
School Closes)
Half-day Inservice	XHI
Full-day Parent/Teacher Conf.	FPT
Attendance Day - Holiday Waiver	XH
Half-day School Improvement	XHS

Acceptance of Prefix Games

District 64 has received a donation of several Prefix games along with extra score cards, pencils, and timers having a retail value of at least \$8,000 from a Park Ridge resident. These games will be used in the classroom. We want to thank the resident for their contribution to School District 64.

To: Phil Bender, Superintendent
Board of Education

From: Rebecca Allard, Business Manager 

Subject: Approve District Print Management Contract

Date: May 20, 2013

A school board is required to let all contracts for supplies, materials, or work or contracts with private carriers for transportation of pupils involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. However, certain contracts are exempt from competitive bidding requirements, including: purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services, and contracts for duplicating machines and supplies.

In June 2010, District 64 entered into a three-year contract for print management services. The contract was awarded to Chicago Office Technology Group (COTG) and has a termination date of June 30, 2013. COTG was not invited to submit a proposal for the July 2013 print management service.

Based on the service industry, two companies, Genesis and Imagetec were invited to submit a proposal for a three-year print management service agreement. In addition, each company was asked to submit a proposal to replace eight color printers.

The following is the annual cost breakdown:

Description	Genesis Technologies Inc.	Imagetec Recommendation
Per Copy Costs	\$31,720	\$28,638
*Color Copier/Printer (8)	\$11,520	\$13,532
Total Cost	\$43,240	\$42,170
	*HP CM4540 Desktop MF printer	*Lexmark XS798dte Color System
Annual Savings from color toner for current HP color printer: \$20,000		
2011-12 expenditure for COTG print management contract: \$45,109		

Recommendation:

Based on the cost summary above, the administration is recommending the Board of Education award a three-year print management service contract in addition to a three-year lease agreement for eight Lexmark XS798dte color copiers to Imagetec for a total expenditure of \$42,170 (per year). This is a reduction of \$22,939 from our current annual costs.

To: Board of Education
Philip Bender, Superintendent

From: Scott Mackall, Director of Facility Management

Date: May 20, 2013

Subject: Transportation Contract Renewal

Escalator Clause/Contract Increases

The compensation for the services described herein, with the exception of fuel, may be adjusted each year up or down based on the prior year's December CPI-U as published by the U.S. Department of labor, Bureau of Labor Statistics. The District will notify the Contractor what the December CPI-U is by February 1 of each year. The District and the Contractor will meet in March to negotiate the increase or decrease for fuel for the following year.

Termination of Contract

It is intended that this Contract shall be in force for three (3) years for transportation of public and private school pupils to and from school. The contract may be extended for up to two (2) more years by mutual agreement of the parties and, after that, may be extended on a year-to-year basis. It is further understood that such bus service under the Contract shall commence on the first day designated on the school calendar adopted by the Board of Education for each year and terminate on the last day designated on such calendar for each year, and shall include summer school. This Contract may not be assigned or transferred by the COMPANY without written approval and consent of the Board of Education.

School year 2013/2014 will be the third year into the contract with Illinois Central Bus Company, per the Escalator Clause written in the contract, Illinois Central is asking for an increase equal to the CPI-U as of December 2012. The CPI-U increase was 1.7%. The District is invoiced ten (10) times per year from September through June. The amount of each invoice for regular transportation in 2012/2013 SY was \$84,808.82 the increased amount for the 2013/2014 SY will be at \$86,250.57. This amount may vary depending on enrollment and number of bus routes needed. Please feel free to contact Scott Mackall Director of Facility Management with any questions you may have. Thank you

Scott Mackall

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of a Special Meeting held at 6:30 p.m.
May 6, 2013
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

President John Heyde called the meeting to order at 6:34 p.m. Other Board members present were Dan Collins, Pat Fioretto, Scott Zimmerman, Eric Uhlig and Anthony Borrelli; Board member Sharon Lawson was absent. Also present were Superintendent Philip Bender, Assistant Superintendents Joel T. Martin and Lori Hinton, Director of Technology Terri Bresnahan, Director of Special Education/Pupil Services Jim Even, Director of Facility Management Scott Mackall, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and about 25 members of the public.

Board of Education meetings now are being videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

Board President Heyde explained this was the last meeting of the 2011-13 Board.

PUBLIC COMMENTS

Public
Comments

Board President Heyde invited public comment; none was offered.

**ACCEPTANCE OF CANVASS OF VOTES FOR
ELECTION OF BOARD MEMBERS FOR
APRIL 9, 2013**

Acceptance of Canvass of
Votes for Election of Board
Members for April 9, 2013

The Board accepted the Official Certificate of Results from the Cook County Clerk's Office for the April 9, 2013 Consolidated General Election for Board of Education Members. The official canvass resulted in the election of the following: for the four-year term Terry Cameron 4,433 Votes, Vicki Lee 4,501 Votes, Dathan Paterno 3,860 Votes, and Scott Zimmerman 5,097 Votes.

ACTION ITEM 13-05-1

Action Item
13-05-1

It was moved by Board member Fioretto and seconded by Board member Borrelli that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, accept the results of the canvass for the election of Board Members from the Cook County Clerk in the form provided to the Board of Education and that the canvassing results be reflected in the minutes of the meeting.

The votes were cast as follows:

AYES: Collins, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: Lawson

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Megan Komenda	Grant Maternity/FMLA as 1 st grade teacher effective 8/29/13 – 12/20/13 (tentative) - Carpenter School
Ashley Wasserman	Grant Personal Leave as special needs teacher assistant effective 8/19/13 – 12/9/13 (tentative) - Emerson School

If additional information is needed, please contact Assistant Superintendent for Human Resources, Joel T. Martin.

B. BILLS

10 – Education Fund -----	\$103,127.77
20 – Operations and Maintenance Fund -----	84,690.76
30 – Debt Services -----	-
40 – Transportation Fund -----	48,340.06
50 – Retirement (IMRF/SS/MEDICARE) -----	-
60 – Capital Projects -----	-
80 – Tort Immunity Fund -----	12,978.76
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 112602 – 112757 Total: \$249,137.35

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Business Services.

ACTION ITEM 13-05-2

Action Item
13-05-2

It was moved by Board member Uhlig and seconded by Board member Borrelli that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the consent agenda of May 6, 2013, which includes the Personnel Report and Bills.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Collins

NAYS: None.

PRESENT: None.

ABSENT: Lawson

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 13-05-3

Action Item
13-05-3

It was moved by Board member Zimmerman and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the minutes from the Regular Board meeting of April 22, 2013.

The votes were cast as follows:

AYES: Collins, Fioretto, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: Lawson

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Bender pointed out the inclusion of a report on Board of Education goals for the 2011-13 period reflecting accomplishments in four areas: Strategic Plan, Managing Costs, Facilities Master Plan, and Stakeholder Exchanges.

Other Discussion
and Items of
Information

RECOGNITION OF RETIRING BOARD MEMBERS

Recognition of
Retiring Board
Members

Board President Heyde thanked retiring Board members Fioretto, Lawson and Uhlig for their four years of service. He shared highlights of their personal contributions to the work of the Board and to District 64 through the years, and presented commemorative plaques to each. Board members Fioretto and Uhlig also expressed their thanks and well wishes to the new Board; Board member Lawson was unable to attend the meeting due to a work commitment.

ADJOURNMENT SINE DIE

Adjournment
Sine Die

It was moved by Board member Uhlig and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adjourn sine die at 6:52 p.m. The motion carried by voice vote.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Organizational Meeting held at 7:30 p.m.
May 6, 2013
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

President *Pro Tem* John Heyde called the meeting to order at 7:33 p.m. Other Board members present were Anthony Borrelli and Dan Collins, and Board members-elect Terry Cameron, Vicki Lee, Dathan Paterno and Scott Zimmerman. Also present were Superintendent Philip Bender, Assistant Superintendents Joel T. Martin and Lori Hinton, Director of Technology Terri Bresnahan, Director of Special Education/Pupil Services Jim Even, Director of Facility Management Scott Mackall, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and about 20 members of the public.

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OATH OF OFFICE

Oath of Office

Board President *Pro Tem* Heyde administered the oath of office to newly elected Board of Education members Terry Cameron, Vicki Lee, Dathan Paterno, and Scott Zimmerman.

PUBLIC COMMENTS

Public
Comments

Board President *Pro Tem* Heyde invited public comment, which was received as follows:

- Erin Breen, Park Ridge Education Association (PREA) President and Roosevelt School teacher; Andy Duerkop, PREA Vice President, Lincoln Middle School teacher and parent; and Franny Keyes, PREA Secretary and Lincoln Middle School teacher, extended congratulations and welcome on behalf of teachers to the newly elected Board members.

ELECTION OF BOARD PRESIDENT

Election of Board
President

Board President *Pro Tem* Heyde outlined suggested procedures to be followed for the election of officers based on Robert's Rules of Order, a publication from the Illinois Association of School Boards, and policies in several other school districts; Board members agreed by consensus to the procedure.

He then asked for nominations for the Board President.

Action Item 13-05-4

Action Item
13-05-4

Board member Cameron nominated Board member Zimmerman as President. Board member Collins nominated Board member Borrelli as President.

Board President *Pro Tem* Heyde then invited each nominee in the order in which he was nominated to address the Board. Board member Zimmerman and then Board member Borrelli did so. Board President *Pro Tem* Heyde then offered an opportunity for further Board member comment; none was offered.

The votes were cast as follows:

BORRELLI: Paterno, Collins, Lee, Borrelli

ZIMMERMAN: Cameron, Zimmerman, Heyde

PRESENT: None.

Board member Borrelli was elected President.

ELECTION OF BOARD VICE PRESIDENT

Election of Board
Vice President

Board President Borrelli asked for nominations for the Board Vice President.

Action Item 13-05-5

Action Item
13-05-5

Board member Collins nominated Board member Zimmerman.

There being no further nominations, Board President Borrelli declared that Board member Zimmerman was elected Vice President.

ELECTION OF BOARD SECRETARY

Election of Board
Secretary

Board President Borrelli asked for nominations for Board Secretary.

Action Item 13-05-6

Action Item
13-05-6

Board member Zimmerman nominated Board member Cameron.

There being no further nominations, Board President Borrelli declared that Board member Cameron was elected Secretary.

APPROVAL OF BOARD OF EDUCATION MEETINGS FOR 2013-14

Approval of Board
of Education
Meetings for 2013-14

Action Item 13-05-7

It was moved by Board member Heyde and seconded by Board member Cameron that the Board of Education of Community Consolidated School

Action Item
13-05-7

District 64, Park Ridge-Niles, Illinois, approve the Board of Education meetings for 2013-14.

The votes were cast as follows:

AYES: Paterno, Collins, Cameron, Zimmerman, Heyde, Lee, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

REVIEW OF BOARD OF EDUCATION ASSIGNMENTS

Review of Board
of Education
Assignments

Board President Borrelli asked members to submit their preferences to him as soon as possible for service on or as a liaison to 14 committees or groups, so that Board member assignments could be distributed.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender pointed out a report with a recommended timeline for adoption of recommendations from the Board Advanced Technology Committee (BATC), in response to feedback from the Board at the April 22 meeting. He pointed out that due to the time sensitive nature of the request, the Board would be asked to approve the revised Year One recommendations for 2013-14 at the May 20 meeting. He invited Board members to indicate any areas needing further information for May 20, or to go forward with questions at this time.

Technology Director Bresnahan reiterated that Year One would be a year of capability building, data collection and device exploration, with six action steps designed to fully respond to each of the Board's key concerns. She then responded to questions about the proposal and/or will provide further information on: selection of Chromebook device and plans for the introduction of the device into the District; continued use of iPads at all grades; how iPads and Chromebooks would be utilized in instruction at individual grade levels and subject areas; comparison of the two devices and their appropriateness for each grade level; curriculum in place that currently utilizes iPads and laptops; continued use of Chromebooks beyond a pilot year if not selected for full implementation; and suitability of Chromebooks with integrated keypad for Partnership for Assessment of Readiness for College and Careers (PARCC) assessments beginning in 2014-15 school year in lieu of closing school labs and Learning Resource Centers for testing. Dr. Bresnahan also will arrange for her counterpart in District 207, Dr. Hank Thiele who served as a liaison on BATC, to answer Board member questions about the high school district's decision to select Chromebooks for 1:1 student use. She also invited to arrange for all members of the Board to schedule a visit to the schools at their convenience to see first hand how technology is being utilized now, and the opportunities for integrating technology further into 21st century learning.

Several additional items of information were announced:

- Dr. Bender asked Board members to check their schedules over the summer months to report their vacation absences as soon as possible to his administrative assistant, to ensure that a quorum is present to conduct business.
- Dr. Bender reminded members that an official group photo would be taken immediately after the meeting was adjourned.
- Dr. Bender announced that a Board retreat was planned for the evening of Friday August 16 and continuing on Saturday, August 17 under the direction of a facilitator from the Illinois Association of School Boards (IASB). Board members are expected to work together with District administrators to develop Board goals and operating principles for 2013-15.
- Dr. Bender reviewed the requirements of State-mandated training for Board members, and noted that the District is required to maintain a log of such training for each Board member on the website. He encouraged all new Board members to enroll in the training opportunities as soon as possible; his administrative assistant will coordinate registration and documentation of completion.
- Dr. Bender expressed his appreciation to the new Board members who attended an orientation on May 1 to hear from all central office administrators about the functioning of their areas, and reiterated that team members are always present at Board meetings and are available to answer Board member inquiries under his direction and guidance.
- Dr. Bender reminded the Board that the District Traffic Safety Committee would meet Tuesday afternoon at Lincoln Middle School if any Board member would like to attend, since a new liaison has not yet been appointed.

ADJOURNMENT

Adjournment

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adjourn the meeting at 8:15 p.m. The motion carried by voice vote.

President

Secretary

Approval of Minutes

ACTION ITEM 13-05-11

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting Minutes of May 6, 2013 and the Organizational Meeting Minutes of May 6, 2013.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Board Member Liaison Report

Meeting of the Board of Education Park Ridge-Niles School District 64

**Board of Education Agenda
Special Board Meeting
Wednesday, June 10, 2013
Raymond Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Wednesday, June 10, 2013

TIME

APPENDIX

6:30 p.m.	Meeting of the Board Convenes	
	• Roll Call	
	• Introductions	
	• Opening Remarks from President of the Board	
	• Public Comments	
	• Judith L. Snow Awards	A-1
	-- Superintendent and ELF Representative	
	• Roles, Goals, and Controls – Facility Master Planning	A-2
	-- Fanning Howey	
	• First Reading of PRESS Policy Issue 79	A-3
	-- Superintendent	
	• Consent Agenda -	Action Item 13-06-1
	-- Board President	A-4
	• Bills	
	• Other Discussion and Items of Information	A-5
	-- Superintendent	
	• Adjournment	

Next Regular Board Meeting:

Monday, June 24, 2013
Raymond Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068

June 24, 2013

Regular Board Meeting – 7:30 p.m.

- Discussion of CFC Student Fee Study Goals
- Resolution # for Transfer of Interest Funds from Working Cash to Educational Fund
- Resolution # for Transfer of Interest Funds from Debt Service to Educational Fund
- Resolution # for Prevailing Wage
- Approval of Salary for Administrators, Technologists, Exempt Staff Effective July 1, 2013
- Approval of May Financials • Approval of Custodial Supply Bid 2013-14
- Approval of PRESS Policy Issue 79
- Update on Summer Construction Projects

July 8, 2013

Regular Board Meeting – 7:30 p.m.

- Appointment of Hearing Officer
- Approval of Student/Parent Handbook 2013-14
- Board Adopts 2013-14 Tentative Budget
- Board Sets Date of Public Hearing for Final Budget Adoption
- Year-End Report on Strategic Plan and District-Wide Priorities
- Approval of Field Window Caulking Bid
- Approval of June Financials • Update on Summer Construction Projects

August 12, 2013

Committee-of-the-Whole: Finance – 7:00 p.m.

August 16 and 17, 2013

Board Retreat

August 26, 2013

7:30 p.m. – Regular Board Meeting

- Update on Summer Construction Projects • Approval of July Financials

Upcoming Topics

- Analysis of Student Achievement – 10/28/13

TBD

- Review Proposed Budget Draft #2 of 2013-14 Tentative Budget
- Maine Township Treasurer (memo)
- Recognition/Plans for Community Finance Committee
- Update on Summer Construction Projects
- Discussion and Approval for Design of Field Phase 2
- Intergovernmental Agreements District 62 and NSSEO
- Appointment of Carpenter/Franklin Assistant Principal
- Appointment of Washington Assistant Principal
- Approval of August Financials

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda
Monday, June 24, 2013
Hendee Educational Service Center
164 S. Prospect Avenue

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, June 24, 2013

TIME

APPENDIX

7:30 p.m.	Meeting of the Board Convenes	
	<ul style="list-style-type: none">• Roll Call• Introductions• Opening Remarks from President of the Board	
	<ul style="list-style-type: none">• Public Comments	
	<ul style="list-style-type: none">• Discussion of Community Finance Committee (CFC) Student Fee Study Goals	A-1
	<ul style="list-style-type: none">• Resolution # for Transfer of Interest Funds from Working Cash to Educational Fund	A-2
	-- Business Manager	Action Item 13-06-2
	<ul style="list-style-type: none">• Resolution # for Transfer of Interest from Working Cash to Educational Fund	A-3
	-- Business Manager	Action Item 13-06-3
	<ul style="list-style-type: none">• Resolution # for Transfer of Interest from Debt Service to Educational Fund	A-4
	-- Business Manager	Action Item 13-06-4
	<ul style="list-style-type: none">• Resolution # for Prevailing Wage	A-5
	-- Business Manager	Action Item 13-06-5
	<ul style="list-style-type: none">• Approval of Salary for Administrators, Technologists, Exempt Staff Effective July 1, 2013	A-6
	-- Superintendent	Action Item 13-06-6
	<ul style="list-style-type: none">• Consent Agenda	A-7
	-- Board President	Action Item 13-06-7
	<ul style="list-style-type: none">• Personnel Report• Bills, Payroll, and Benefits• Approval of May Financials ending May 31, 2013• Approval of Policy Issue 79• Approval of Custodial Supply Bid 2013-14	

- Destruction of Closed Minutes

• Approval of Minutes

Action Item 13-06-8

A-8

-- Board President

- Special Board Meeting Minutes.....June 10, 2013
- Closed Session Minutes.....May 20, 2013
- Committee-of-the-Whole: Review Tentative Budget
for 2013-14May 20, 2013
- Regular Board Meeting MinutesMay 20, 2013

• Other Discussion and Items of Information

A-9

-- Superintendent

- Upcoming Agenda
- Memorandum of Information (none)
- Minutes of Board Committees (none)
- Other
 - Update on Summer Projects

• Adjournment

Next Regular Meeting: **Monday, July 8 – 7:30 p.m.**
Raymond Hendee ESC
164 S. Prospect Avenue
Park Ridge, IL 60068

July 8, 2013

Regular Board Meeting – 7:30 p.m.

- Appointment of Hearing Officer
- Approval of Student/ Parent Handbook 2013-14
- Board Adopts 2013-14 Tentative Budget
- Board Sets Date of Public Hearing for Final Budget Adoption
- Year-End Report on Strategic Plan and District-Wide Priorities
- Approval of Field Window Caulking Bid
- Approval of June Financials • Update on Summer Construction Projects

August 12, 2013

Committee-of-the-Whole: Finance – 7:00 p.m.

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- Review Proposed Budget Draft #2 of 2013-14 Tentative Budget
- Maine Township Treasurer (memo)
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- Discussion and Approval for Design of Field Phase 2
- Intergovernmental Agreements District 62 and NSSEO
- Appointment of Carpenter / Franklin Assistant Principal
- Appointment of Washington Assistant Principal
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TO: Board of Education

FROM: Betty Lattanzio, Purchasing Manager

DATE: May 20, 2013

RE: 2013-2014 PHYSICAL EDUCATION UNIFORM PURCHASE

District 64 sent a Request for Proposal (RFP) for physical education uniforms for the 2013-14 school year on April 12, 2013 to three vendors. The District used the RFP process in lieu of an official bid process because the cost does not typically exceed *The Illinois School Code* legal limit of \$25,000.

On April 22, 2013, the District received two quotes for PE uniforms. The RFP specified that the successful vendor would be awarded based on total cost not the individual unit cost. The following chart identifies the quotes received:


<u>VENDOR</u>	<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
Fitness Wear, Inc.	Shirts	900	\$2.16	\$1,944.00
	Shorts	1000	\$4.20	\$4,200.00
				\$6,144.00
Ambassador Athletic	Shirts	900	\$2.60	\$2,340.00
	Shorts	1000	\$4.10	\$4,100.00
				\$6,440.00

(** Previous year's total cost was \$7,821.60)

It should be noted that each year's total cost will vary depending on the number of students enrolled in 6th grade PE.

Fitness Wear submitted the lowest quote per the specifications.

TO: Board of Education Members
Superintendent Philip Bender

FROM: Bernadette Tramm, Public Information Coordinator 

DATE: May 20, 2013

RE: "Surviving Middle School" Booklet


As part of the transition and orientation to middle school, Principals Jim Morrison and Dr. Tony Murray meet with grade 5 students at their respective sender schools each spring. These informal sessions are designed to introduce the middle school experience and help them understand some of the changes they will encounter in 6th grade. Typically, the principals leave behind a short booklet that targets some of the students' top questions. It offers "straight talk to get you headed in the right direction."

The original version of the booklet, called the "Compass," was published in 1998 with initial funding provided by the District 64 Elementary Learning Foundation, with additional financial support from the seven school Parent-Teacher groups. The booklet went through several updates through the years.

The current version, called "Surviving Middle School," (Attachment #1) reflects the experiences of a new generation of District 64 middle school students. It is designed to appeal to today's young adolescents through teen-friendly language and graphics linked to their cell phone and Web-driven culture. Student tips are delivered by "avatars" – computer representations of veteran middle schoolers.

The 5th grade students who receive it continue to respond very enthusiastically to the fresh and relevant tips, and we know that parents who see it at home enjoy it, too. The booklet is also available on the District 64 website, and is given to transfer students during the year as part of their welcome packet.

TO: Board of Education Members
Superintendent Philip Bender

FROM: Bernadette Tramm, Public Information Coordinator 

DATE: May 20, 2013

RE: INSPRA Distinguished Service Award 2013

It is my pleasure to announce that Polly Giangreco, retired facilitator of our Senior Tax Exchange program, has been named the winner in the community member category of an Award of Excellence – the highest honor – in the annual Distinguished Service Awards recognition program sponsored by the Illinois Chapter of the National School Public Relations Association (INSPRA). Mrs. Giangreco's award was celebrated at the recognition luncheon on Friday, May 3.

The District 64 Board of Education previously honored Mrs. Giangreco in December 2012 on her retirement from our program, and welcomed fellow program volunteer Kay Riordan as her successor.

District 64 is proud to congratulate Mrs. Giangreco for receiving the 2013 INSPRA Distinguished Service Award. Here is a brief summary of her accomplishments:

At an age when most people retiring after a 30-year career in business are ready to put their feet up and reach for the remote, community member Polly Giangreco instead volunteered to join – and soon lead – a unique program for seniors in Park Ridge-Niles School District 64. Mrs. Giangreco entered our Senior Tax Exchange Program during its infancy in 1999, and soon stepped up to become program facilitator for more than 12 years.

The senior program invites retired residents age 55+ who pay property taxes to District 64 to contribute their valuable talents in our schools and receive modest compensation for their time. As facilitator, Mrs. Giangreco is both the chief greeter and ongoing lifeline to our seniors (as many as 50 on the roster), and has personally interviewed more than 150 interested individuals to explore their interests and skills to formulate a great match for them at our eight schools. She is an enthusiastic and dedicated liaison to principals, and helps to identify and advocate for new projects. She also helps host an annual "back-to-school" orientation on the learning focus for the year ahead as well as issues of interest to seniors as taxpayers.

Mrs. Giangreco's meticulous attention to detail, quick follow-up to every request, and caring heart have made her an absolutely ideal facilitator. Because she has nurtured it so steadfastly in the community as our official ambassador, much of the enduring success of our program rests on this amazing octogenarian's shoulders. Thanks to her efforts, District 64 benefits from having students and teachers interact with our senior community members. And, our seniors have an opportunity to see first hand – and share with their friends and other community taxpayers – the quality teaching and learning happening every day in our schools. It's a true win-win partnership.



DISTRICT 64 WELLNESS COUNCIL

April 22nd , 2013

- Indian Scouts 5K/Don Metter: May 11th, 2013

Don Metter of the Indian Scouts attended our meeting to provide details about the Together Forever 5K run/walk on May 11th. Wellness Council is a co-sponsor of the event. The event will benefit a District 64 student/family who is currently being treated for a serious illness. Have Dreams, a local charity will be the other recipient.

The event is being run by an event agency, and there is a need for Volunteers. Please contact Colleen at montygal@sbcglobal.net to volunteer. Help is needed for registration, water stations, clean-up, traffic control.

Don Metter can be reached at djmetter@comcast.net. So far 200 individuals have registered to participate in the event.

Dr. Bender requested that any Wellness Council members attending the event wear their district id's.

- ELF grant for Nutrition Detectives

ELF grant was given to bring Nutrition Detectives to other 2nd grades across the district. The program that focuses on teaching kids how to read and decipher nutrition labels was piloted at Franklin this past year, in 2nd and 4th grades. The program received very positive reviews, and it was felt that the

material was most appropriate for the 2nd grade level. The grant will include DVD's, family editions, teacher editions, refrigerator magnets, and other classroom props.

- Other Business

Franklin will hold their 4th annual Family Fitness Event on April 25th, at 5:30pm, as part of Healthy Living Month activities. This is coordinated/run by M. Vacala, parent rep to Wellness Council and Franklin parent. Will discuss at next meeting or at beginning of next school year, whether this might be an event that could be offered to staff next year.

- Next Meeting

Last meeting of the 2012-13 school year on *Tuesday, May 21st, at 4pm, at ESC.*

**PARK RIDGE-NILES SCHOOL DISTRICT 64
TRAFFIC SAFETY COMMITTEE**

Minutes of the meeting
held at 4:00 p.m. Tuesday, May 7, 2013
Lincoln Middle School, 200 S. Lincoln, Park Ridge, IL 60068

Attendees:

Superintendent Philip Bender
Chief Frank Kaminski, Park Ridge Police
Deputy Chief Log Jogmen, Park Ridge Police
Ofc. Laura Kappler, Park Ridge Police
Div. Cmdr. Joseph Penze, Niles Police
Adm. Sgt. Bob Tornabene, Niles Police
Kathy Jozwiak, Carpenter School PTO
Tim Benka, Emerson Middle School Assistant Principal
Jane Everett, Field School Learning Resource Center (LRC) Director
Dan Walsh, Franklin School Principal
Tim Gleason, Lincoln Middle School Assistant Principal
Leslye Lapping, Jefferson Coordinator Ext. Day / Preschool Services
Dr. Kevin Dwyer, Roosevelt School Principal
Jessica Hutchison, Washington School Assistant Principal
Scott Mackall, Director of Facility Management
Bernadette Tramm, Public Information Coordinator

Superintendent Bender called the final meeting of the 2012-13 school year to order at 4:03 p.m.

City of Park Ridge Police

- Chief Kaminski reported that the department is available to distribute year-end recognition certificates to elementary school safety patrol members.
ACTION: Contact Off. Kappler to make arrangements for police to present certificates at a formal event or a drop-in visit.
- Three District 64 schools will participate at the Chaplain's event on Monday, May 13 at 6:30 p.m. on the steps at City Hall; Roosevelt choir will perform and students from two other District 64 schools will participate in various roles.
- The City recognized crossing guards at last night's City Council meeting and in an appreciation event today at City Hall.
ACTION: Please keep Ms. Tramm in the loop so District 64 can coordinate with our guards.

Village of Niles Police

Adm. Sgt. Tornabene reported crossing guards in Niles also were recognized for their service.

School Reports

▪ **Field**

LRC Director Everett reported that traffic is moving as usual, and thanked police for their continuing efforts that contribute so significantly to the safety of students around the schools.

▪ **Emerson**

Assistant Principal Benka reported no unusual traffic and parking concerns, and asked for continued periodic monitoring along Greendale.

▪ **Washington**

Assistant Principal Hutchison reported that Western is a continuing problem, and police vigilance is welcomed. ▪ She noted the school was working with Facility Director Mackall to determine the best placement for a handicapped parking spot needed in 2013-14. **ACTION:** District 64 is to coordinate any signage / designation needs with City Traffic Engineer Sarah Mitchell.

▪ **Roosevelt**

Principal Dwyer reported that drivers had responded favorably to a traffic reminder letter sent at Spring Break to review driving routines that may change with a new season and family activities; he will share with other principals.

- **Jefferson**

Coordinator Lapping reported that the traffic flow along Greendale has been good.

- **Lincoln**

Assistant Principal Gleason reported that traffic is flowing smoothly, and thanked police especially for the after-school presence during pick-up time.

- **Franklin**

Principal Walsh reported that parking zone curb markings need to be repainted. Mr. Mackall noted that curbs at other schools also were identified as being in need of repainting during a recent insurance consultant review. **ACTION:** Mr. Mackall will relay the specific requests to City Engineer Mitchell. ▪ Principal Walsh noted that the Beat Leader has been a helpful resource for him on a variety of safety issues, such as safe walking home, stranger danger and the like. Police concurred that the model overall has been worthwhile; officer assignments for 2013-14 will be announced. ▪ Principal Walsh also thanked police for their presence at the recent Open House, when access was limited to one door for increased security. Police stated their appreciation for being invited to be present and increase their visibility and accessibility to community members.

- **Carpenter**

Ms. Jozwiak reported that traffic flowed smoothly despite street work in the area. ▪ She inquired about parking of ice cream trucks after school. It was noted that if trucks are parked legally and have the appropriate business license, they may rightfully be in the vicinity. **ACTION:** Police will follow up with Ms. Jozwiak on specific location concerns, and will suggest that the trucks adjust their parking to avoid having students crossing in front of parking lot access areas or crossing zones.

Other

- **Summer School** – Dr. Bender announced that Washington and Lincoln schools would be used again this year; Lincoln may have extra activity due to construction within the building but it should not interfere with student access. The two sessions are: June 11 – June 28 and July 1 – July 19, with no school July 4; the times are 8:30 – 10 a.m. and 10:10 -11:40 a.m. **ACTION:** Police will provide help during the first several days of each session if possible.
- **Jefferson Summer Camp** – Ms. Lapping announced the summer program would run from June 10 – August 21.
- **Administrative Changes** – Dr. Bender reported Ms. Hutchison had been selected as the new Washington School Principal; a search is underway for her replacement. Carpenter/ Franklin Assistant Principal Kelly Tess is leaving District 64; a search is underway for her replacement as well.
- **End of 2012-13 School Year** – Dr. Bender confirmed that the last day of student attendance at the middle schools would be on June 5 with 2:10 p.m. dismissal as on a normal Wednesday; the final day at the elementary schools is June 6 with dismissal after one hour of student attendance.
- **Start of 2013-14 School Year** – Dr. Bender announced that Tuesday, August 27 will be a FULL day of school for both the elementary and middle schools.

First Meeting for 2013-14

The next meeting will be held at 3:00 p.m. on Tuesday, August 13 at Field School (Learning Resource Center), 707 N. Wisner, Park Ridge.

The meeting was adjourned at 4:34 p.m.

Minutes submitted by Bernadette Tramm