

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda
Monday, June 24, 2013
Hendee Educational Service Center
164 S. Prospect Avenue

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, June 24, 2013

TIME

APPENDIX

- | | | |
|-----------|--|--|
| 7:00 p.m. | Meeting of the Board Convenes <ul style="list-style-type: none">• Roll Call• Introductions• Opening Remarks from President of the Board | |
| 7:00 p.m. | <ul style="list-style-type: none">• Board Recesses and Adjourns to Closed Session<ul style="list-style-type: none">-- Compensation of Specific Employee 5 ILCS 120/2(c)(1)-- Collective Negotiations 5 ILCS 120/2(c)(2) | |
| 7:30 p.m. | <ul style="list-style-type: none">• Board Adjourns from Closed Session and Resumes Regular Board Meeting• Public Comments• Discussion of Community Finance Committee (CFC) Student Fee Study Goals<ul style="list-style-type: none">-- Business Manager / Community Finance Committee (CFC)• Resolution #1098 for Transfer of Interest Funds from Working Cash to Educational Fund<ul style="list-style-type: none">-- Business Manager• Resolution #1099 for Transfer of Interest Funds from Debt Service to Educational Fund<ul style="list-style-type: none">-- Business Manager• Resolution #1100 for Transfer of Funds to the Capital Projects Fund<ul style="list-style-type: none">-- Business Manager• Resolution #1101 for Prevailing Wage<ul style="list-style-type: none">-- Business Manager• Approval of Field Window Caulking Bid<ul style="list-style-type: none">-- Director of Facility Management• Approval of Salary Increases for Secretaries and Custodial/Maintenance Staff Effective July 1, 2013<ul style="list-style-type: none">-- Superintendent | <div>A-1</div> <div>A-2</div> <div>A-3</div> <div>A-4</div> <div>A-5</div> <div>A-6</div> <div>A-7</div> |

- **Approval of Salary Increases for the Following Exempt Staff:** A-8
 Technologists, Director of Facility Management, Administrative Assistant to the Superintendent, Public Information Coordinator, Assistant for Student Learning, Assistant Business Manager, Jefferson Day Care, Manager of Technology, Assistant Manager of Technology, District Traveling Nurse, District Warehouse/Delivery/Printer, Occupational and Physical Therapists Effective July 1, 2013
 -- Superintendent Action Item 13-06-9

- **Consent Agenda** Action Item 13-06-10 A-9
 -- Board President
 - Personnel Report
 - Bills, Payroll, and Benefits
 - Approval of May Financials ending May 31, 2013
 - Approval of Policies from PRESS Issues 79, 80, 81
 - Approval of Bid for Copier Paper
 - Approval of Intergovernmental Agreement Between the Governing Board of the Niles Township District for Special Education #807 and the Board of Education of Park Ridge Consolidated Community School District 64 for the Provision of Certain Special Education Services
 - Destruction of Audio Closed Minutes

- **Approval of Minutes** Action Item 13-06-11 A-10
 -- Board President
 - Special Board Meeting Minutes.....June 10, 2013
 - Closed Session Minutes.....June 10, 2013
 - Closed Session Minutes.....May 20, 2013
 - Committee-of-the-Whole: Review Tentative Budget for 2013-14 Minutes.....May 20, 2013
 - Regular Board Meeting MinutesMay 20, 2013

- **Board Member Liaison Report** A-11
 -- Board of Education

- **Other Discussion and Items of Information** A-12
 -- Superintendent
 - Upcoming Agenda
 - Memoranda of Information
 - Blue Ribbon Award
 - Bid for PE Supplies
 - Update on Summer Construction Projects
 - Minutes of Board Committees
 - Wellness Committee Meeting Minutes of May 21, 2013
 - Other
 - District Institute Day
 - Recap Board Training

- **Closed Session to Follow Regular Board Meeting**
 -- Performance of Specific Employee 5 ILCS 120/2(c)(1)
 -- Collective Negotiations 5 ILCS 120/2(c)(2)

Next Meeting:

Thursday, June 27 - 6:30 p.m. – 9:30 p.m.
 Committee-of-the-Whole: Finance

Raymond Hendee ESC
164 S. Prospect Avenue
Park Ridge, IL 60068

Next Regular Meeting: **Monday, July 8 – 7:30 p.m.**
Raymond Hendee ESC
164 S. Prospect Avenue
Park Ridge, IL 60068

June 27, 2013

Committee-of-the-Whole: Finance Work Session – 6:30 p.m. – 9:30 p.m.

July 8, 2013

Regular Board Meeting – 7:30 p.m.

- Year-End Report on Strategic Plan and District-Wide Priorities
- Board Adopts 2013-14 Tentative Budget & Establishment of Public Hearing Date
- Presentation and Discussion of Facility Master Plan Phase II Program
- Discussion of Proposed Building Security Enhancements
- Resolution #1102 Regarding the School District to Pay Certain Invoices Prior to Board Approval at the August 12, 2013 Special Board of Education Meeting
- Approval of Salaries for Administrators Effective July 1, 2013
- Approval of Hourly Staff Salaries: Lunchroom Supervisors, Before School Supervisors, Jefferson Day Care Workers (exception PRTAA members) Effective July 1, 2013
- Approval of Parking Lot Repair Bid at 6 Schools • Approval of Roof Work at Field School
- Appointment of Hearing Officer • Approval of Student/Parent Handbook 2013-14
- Release of Closed Meeting Minutes
- Update on Baseline Concussion Testing
- Update on Summer Construction Projects

August 12, 2013

Committee-of-the-Whole: Finance – 7:00 p.m.

- Presentation by Maine Township School Treasurer

Special Board Meeting – 7:15 p.m. or conclusion of COW, whichever is later

- Discussion and Approval of Baseline Concussion Testing
- Consent Agenda (Personnel Report and Bills)
- Approval of June Financials Ending June 30, 2013

August 16 and 17, 2013

Board Retreat

August 26, 2013

Committee-of-the-Whole: Finance – 6:30 p.m.

- Board Reviews Final Draft of 2013-14 Budget

Regular Board Meeting – 7:30 p.m.

- Update on Institute Day & Opening Day of School
- Update on Summer Construction Projects • Approval of July Financials Ending July 31, 2013

September 9, 2013

Special Board Meeting - 6:30 p.m.

- Public Hearing on 2013-14 Final Budget
- Sixth Day of Enrollment • Consent Agenda (Personnel Report and Bills)

September 23, 2013 – Roosevelt School – South Gym

Regular Board Meeting – 7:30 p.m.

- Board Adopts 2013-14 Budget
- Approval of August Financials Ending August 31, 2013
- Update on Summer Construction Projects

Upcoming Topics

- Analysis of Student Achievement – 10/28/13
- Approval of September Financials Ending September 30, 2013 – 10/28/13

TBD

- Recognition/Plans for Community Finance Committee
- Discussion and Approval for Design of Field Phase 2
- Intergovernmental Agreements District 62 and NSSEO
- Resolution to Approve 2013 Proposed Tax Levy
- Public Hearing on 2013 Tax Levy
- Adoption of Final 2013 Tax Levy Resolution
- Annual Application for Recognition of Schools
- Update on 2012 Tax Extension

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

All action items included
in this packet are subject to
final Board approval.

To: Board of Education

From: Rebecca Allard, Business Manager

Date: June 24, 2013

Re: Discussion of Community Finance Committee (CFC) Student Fee Study Goals

Background

The CFC Student Fees study group presented its report to the Board of Education at the January 28 Committee-of-the-Whole meeting. The CFC noted that it had reviewed a previous CFC study done in conjunction with District 64 in 2008-09; compared District 64 required fees to those in selected districts; broke down financial information gathered from the State Report Card; and begun an analysis of actual expenses and revenues, focusing on extracurricular activities that charge participatory fees. The CFC did not review fees for transportation (paid bus riders), before/after school care, field trips, and other activities.

Based on its review, CFC provided several options for going forward to study required student fees and extracurricular, participatory fees for future years. On March 18, the Board adopted a fee schedule for the 2013-14 school year, which was based on the fourth option presented by CFC: *Continue the same fees for the coming year, then switch to a cost-based fee system based on an in-depth analysis of actual expenses and adoption of a policy for coverage levels (the specific percentage of the costs of materials, supplies, technology, textbooks, etc. that each fee is intended to cover).*

The Board also requested the specific goals of the study be identified and a timeline be developed for its completion. This memo is intended to provide that information.

Goals for 2013-14 Student Fee Study

CFC members Annie Jerome and Katie Ranalli presented the report to the Board in January on behalf of the group. All study group members will be contacted to determine their availability to continue with the study; if needed, additional members will be recruited initially from within CFC.

District 64 administration and staff members also will be devoting considerable time to the study in coming months. Assistant Business Manager Brian Imhoff will assist me in coordinating the effort, which will include participation from Assistant Superintendent for Student Learning Lori Hinton and Director of Technology Terri Bresnahan.

In keeping with past practice, the CFC study group members will present their report to the Board, which will be followed at a later meeting by the administration's specific recommendations for Board consideration.

The proposed goals of the study are:

1. Required Student Registration Fee

Using the 2012-13 expenditure data, compile the total costs of each curricular department to define the specific costs of materials, supplies, technology, textbooks, etc. that are currently offset by the required student registration fee.

- a. Compare the amount of student fee revenues collected in 2012-13 to the costs of each program. As a reminder, District 64 must absorb the costs to waive fees for students who meet state low-income guidelines.

- b. Recommend to the Board an appropriate cost recovery ratio for the student registration fee.
- c. Recommend student fees for 2014-15 school year based on the 2012-13 cost recovery ratio defined above.

2. Extracurricular, Participatory Fees

Using the 2012-13 expenditure data, compile the total costs for each extracurricular activity (before or after-school programs: such as basketball, volleyball, cross country, chorus) to define the specific costs of referees, supplies, uniforms, entry fees and other expenses that are currently offset by a "user" fee. Employee stipends will not be a factor in developing user fees.

- a. Compare the amount of student fee revenues collected in 2012-13 to the costs of each program.
- b. Recommend to the Board the 2014-15 user fees based on being cost neutral.

3. Instrumental Music Fee

Using the 2012-13 expenditure data, compile the total costs for band and orchestra to define the specific costs of materials, supplies, technology, instrument maintenance, etc. that are currently offset by the required fee. Employee salaries and/or stipends will not be a factor in developing user fees.

- a. Compare the amount of student fee revenues collected in 2012-13 to the costs of each program.
- b. Recommend to the Board an appropriate cost recovery ratio for the user fee.
- c. Recommend a user fee for 2014-15 school year based on the 2012-13 cost recovery ratio defined above.

4. Communication

Document the specific purpose of each student fee assessed, and post on the "Pay Student Fees" page of the District website.

5. Future Reviews

Determine if the District's internal account structure can be adjusted to better isolate the costs of specific programs, while still complying with the Illinois State Board of Education (ISBE)'s accounting framework to allow the District to more easily perform this analysis in future years.

Next Steps

Based on the Board's discussion at the June 24 meeting, the working group will be convened as soon as school resumes for the 2013-14 school year.

The anticipated timeline for the report currently includes:

- A final report from CFC will be delivered to the Board at the December 16 meeting.
- Administration will deliver its response and any further recommendations on January 27, 2014.
- The Board will consider the impact of any changes in fee revenues when reviewing updated financial projections at the February 10 Committee-of-the-Whole meeting.
- A schedule of fees for 2014-15 will be offered for discussion at the February 24 regular meeting and adopted at the March 24 regular meeting.

This schedule will give the Board, parents and community members time to thoughtfully explore any changes to both required and participatory fees for the year ahead.

ADOPTION OF RESOLUTION #1098 TRANSFERRING INTEREST FROM THE
WORKING CASH FUND TO THE EDUCATIONAL FUND

The 2012-13 Working Cash Fund expenditure budget contains a transfer of interest income earned from June 2012 – May 2013 to the Education Fund.

The Illinois School Code (**105 ILCS 5/20-5**) states that interest income may be transferred from the fund in which the interest was earned to another fund. Interest earned on funds deposited in the working cash fund that resulted from the working cash fund levy may be transferred to any fund without repaying the working cash fund.

The interest income must first be recorded in the working cash fund and then transferred to the fund most in need of the additional resources. It has been determined that the fund most in need is the education fund.

The above-described transaction is completed annually in the month of June. The attached resolution is the legal document required to make such a transfer.

ACTION ITEM 13-06-3

I move the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt Resolution #1098, authorizing the transfer of \$171,954.06 interest earned from June 2012 – May 2013 from the Working Cash Fund to the Educational Fund on or before June 30, 2013.

Moved By:_____ Seconded By:_____

AYES:

NAYS:

PRESENT:

ABSENT:

6/24/13

**RESOLUTION #1098 TO TRANSFER INTEREST EARNED FROM THE
WORKING CASH FUND TO THE EDUCATIONAL FUND**

WHEREAS, § 20-5 of The School Code (105 ILCS 5/20-5) provides that moneys earned as interest from investment of the Working Cash Fund may be transferred from that fund to another fund of the School District without any requirement of repayment, for the purposes of providing funds with which to meet the ordinary and necessary disbursements of the District for salaries and other school purposes; and

WHEREAS, said § 20-5 authorizes the Board of Education to order that interest earned on monies in the Working Cash Fund be so transferred, by separate Resolution directing the School Treasurer to make such transfer, and the Board of Education desires to permanently transfer such interest earnings to the Educational Fund in order to meet the needs of the District for salaries and other school purposes;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Community Consolidated School District No. 64, County of Cook, State of Illinois, that:

Section 1. All of the recitals contained in the above preambles to this Resolution are incorporated herein by reference.

Section 2. The Treasurer of this District is hereby directed to transfer interest earned in the Working Cash Fund in the amount of \$171,954.06 on or before June 30, 2013, to the Educational Fund for salaries and other school purposes.

Section 3. This Resolution shall be in full force and effect forthwith upon its passage.

Adopted this 24th day of June, 2013 by the following vote:

PRESIDENT
BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL
DISTRICT NO. 64
COUNTY OF COOK
STATE OF ILLINOIS

Secretary

Working Cash Interest Transfer

		Function 1510	Function 1512	Total Interest
June	2012	\$14,112.92	\$0.00	\$14,112.92
July	2012	\$13,859.11	\$0.00	\$13,859.11
August	2012	\$14,435.02	\$1.79	\$14,436.81
September	2012	\$17,139.96	\$0.99	\$17,140.95
October	2012	\$13,014.51	\$0.00	\$13,014.51
November	2012	\$13,603.14	\$2.12	\$13,605.26
December	2012	\$12,279.06	\$1.37	\$12,280.43
January	2013	\$14,152.42	\$0.35	\$14,152.77
February	2013	\$14,348.77	\$0.62	\$14,349.39
March	2013	\$20,133.91	\$0.00	\$20,133.91
April	2013	\$9,968.37	\$2.69	\$9,971.06
May	2013	\$14,896.22	\$0.72	\$14,896.94
		\$171,943.41	\$10.65	\$171,954.06

ADOPTION OF RESOLUTION #1099 TRANSFERRING INTEREST FROM THE DEBT SERVICE FUND TO THE EDUCATIONAL FUND

The 2012-13 Debt Service Fund expenditure budget contains a transfer of interest income earned from June 2012 – May 2013 to the Education Fund.

The Illinois School Code (105 ILCS 5/10-22.44) provides that money earned as interest income in the debt service fund may be transferred to another fund. The interest income must be recorded in the fund in which it was earned and then transferred to the fund most in need of additional resources. It has been determined that the fund most in need is the education fund.

The above-described transaction is completed annually in the month of June. The attached resolution is the legal document required to make such a transfer.

ACTION ITEM 13-06-4

I move the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt Resolution #1099, authorizing the transfer of \$12,704.95 representing the interest earned from June 2012 - May 2013 from the Debt Service Fund to the Educational Fund on or before June 30, 2013.

Moved By:_____ Seconded By:_____

AYES:

NAYS:

PRESENT:

ABSENT:

6/24/13

**RESOLUTION #1099 TO TRANSFER INTEREST EARNED FROM THE
DEBT SERVICE FUND TO THE EDUCATIONAL FUND**

WHEREAS, the Board of Education ("Board") of Community Consolidated School District No. 64, Cook County, Illinois ("District"), has determined that it is necessary and in the best interests of the District that certain interest moneys earned be transferred to the Educational Fund; and

WHEREAS, § 10-22.44 of The School Code authorizes the Board to transfer interest earned on monies in the District's Debt Service Fund to the fund most in need of such income; and

WHEREAS, the Board has further determined that the Educational Fund is the fund most in need of the interest earned which is proposed to be transferred to that fund; and

WHEREAS, interest has been earned in the Debt Service Fund from July 2012 – May 2013 in the amount of \$12,704.95;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois, that:

Section 1. All of the recitals contained in the above preambles to this Resolution are incorporated herein by reference.

Section 2. The Treasurer of this District is hereby directed to transfer interest earned in the Debt Service Fund in the amount of \$12,704.95 on or before June 30, 2013, to the Educational Fund of the District as the fund most in need of said interest moneys earned.

Section 3. This Resolution shall be in full force and effect forthwith upon its passage.

Adopted this 24th day of June, 2013 by the following vote:

PRESIDENT
BOARD OF EDUCATION
COMMUNITY CONSOLIDATED
DISTRICT NO. 64
COOK COUNTY, ILLINOIS

Secretary

#1099

Debt Service Interest Transfer

		Function 151	Function 1510	Total Interest
June	2012	\$1,553.31	\$6.34	\$1,559.65
July	2012	\$0.00	\$0.00	\$0.00
August	2012	\$716.24	\$10.30	\$726.54
September	2012	\$1,196.52	\$5.69	\$1,202.21
October	2012	\$1,075.03	\$0.00	\$1,075.03
November	2012	\$487.84	\$12.18	\$500.02
December	2012	\$316.68	\$7.88	\$324.56
January	2013	\$1,487.49	\$2.03	\$1,489.52
February	2013	\$1,445.07	\$3.56	\$1,448.63
March	2013	\$1,188.41	\$0.00	\$1,188.41
April	2013	\$1,543.84	\$15.49	\$1,559.33
May	2013	\$1,626.90	\$4.15	\$1,631.05
		\$12,637.33	\$67.62	\$12,704.95

ADOPTION OF RESOLUTION #1100 TRANSFER OF FUNDS TO THE CAPITAL PROJECTS FUND

The Board of Education of Community Consolidated School District 64 has previously established a Capital Projects Fund. Addition to expenditures which were in previous fiscal years properly made out of the Site and Construction Fund or the Operations and Maintenance Funds, ISBE Regulation Section 100.50(d)(2) provides that when revenues or other sources of funds are pledged to pay for a capital project or acquisition, the moneys shall be transferred for accounting purposes into the Capital Projects Fund and expended from that Fund, except in case of acquisition on any equipment that must be finance from the Transportation Fund pursuant to Section 17-8 of the *School Code*.

ACTION ITEM 13-06-5

I move the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt Resolution #1100, authorizing the transfer of \$3,500,000 from the Operations & Maintenance Fund and \$2,000,000 from the Education Fund to Capital Projects Fund on or before June 30, 2013.

Moved By:_____ Seconded By:_____

AYES:

NAYS:

PRESENT:

ABSENT:

6/24/13

RESOLUTION #1100
OF THE BOARD OF EDUCATION OF
COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 64
AUTHORIZING ACCOUNTING TRANSFER(S) TO
THE CAPITAL PROJECTS FUND

WHEREAS, pursuant to Sections 2-3, 2-3.27, and 2-3.28 of the *School Code*, the Illinois State Board of Education ("ISBE") has the power and duty to formulate and approve forms, procedures and regulations for school district accounts and budgets; and

WHEREAS, ISBE Regulation Section 100.40(a), effective as of FY 2009, requires the establishment of a Capital Projects Fund to replace the fund formerly known as the Site and Construction Fund: and

WHEREAS, the Board of Education ("Board") of Community Consolidated School District No. 64, Cook County, Illinois ("District"), has previously established a Capital Projects Fund in compliance with these regulations; and

WHEREAS, in addition to expenditures which were in previous fiscal years properly made out of the Site and Construction Fund or the Operations and Maintenance Funds, ISBE Regulation Section 100.50(d)(2) provides that when revenues or other sources of funds are pledged to pay for a capital project or acquisition, the moneys shall be transferred for accounting purposes into the Capital Projects Fund and expended from that Fund, except in case of acquisition of any equipment that must be financed from the Transportation Fund pursuant to Section 17-8 of the *School Code*.

NOW, THEREFORE, it is hereby resolved by the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois that:

Section 1: The Preamble above is hereby incorporated into the body of this Resolution.

Section 2: The accounting transfer of revenues and other sources of funds from the Operations & Maintenance Fund into the Capital Projects Fund by the Treasurer is hereby approved for the pledged expenditures itemized as follows:

	<u>Amount</u>	<u>Pledged For</u>
1.	\$3,500,000	Capital Improvements

Section 3: The accounting transfer of revenues and other sources of funds from the Education Fund into the Capital Projects Fund by the Treasurer is hereby approved for the pledged expenditures itemized as follows.

	<u>Amount</u>	<u>Pledged For</u>
1.	\$ 600,000	Architect & Engineering Fees
2.	\$1,400,000	Capital Improvements

Section 4: All such accounting transfers shall be reflected in District financial reports in accordance with ISBE regulations.

Section 5: All expenditures from District Funds shall continue to be approved by the Board in accordance with law and Board Policy.

Section 6: The Treasurer is directed to implement this Resolution.

Section 7: This Resolution shall take effect immediately upon adoption.

Adopted this 24th day of June, 2013 by the following vote:

AYES:

NAYES:

PRESENT:

ABSENT:

PRESIDENT
BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL
DISTRICT NO. 64
COUNTY OF COOK
STATE OF ILLINOIS

Secretary

ADOPTION OF RESOLUTION #1101 REGARDING THE ILLINOIS PREVAILING WAGE ACT

Annually school districts are required by the Illinois School Code (820 ILCS 130/1 et seq) to adopt a resolution that ascertains the Prevailing Wage Rate of Wages for Laborers Workmen and Mechanics employed by or on behalf of a school district, its contractors, or subcontractors to perform construction work including any maintenance, repair, assembly, or disassembly work performed on equipment whether owned, leased, or rented must be paid not less than the hourly wage generally prevailing for similar work in the area. A school district need not pay prevailing wages to its own employees.

The school district must ascertain the prevailing rate of wages on a per-hour basis or ask the Department of Labor to ascertain the rate for Cook County (see attached). The school district must specify in its resolution and call for bids that the prevailing hourly rate will be paid for each worker, and must stipulate in the contract that all workers must be paid no less than such prevailing rate. The school district must require contractors to include in their bonds provisions to guarantee the payment of prevailing wage rates.

The Project Labor Agreement approved by the Board in July 2010, and in affect through July 2015, does not negate the need to annually adopt the resolution that requires schools to payment of the Prevailing Wage.

The attached resolution is required for District 64 to be in compliance with the Prevailing Wage Act.

ACTION ITEM 13-06-6

I move that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, adopt Resolution #1101 regarding the Illinois Prevailing Wage Act as provided by the Illinois Department of Labor.

Moved by: _____ Seconded by: _____

AYES:

NAYS:

PRESENT:

ABSENT:

6/24/13

RESOLUTION #1101 OF THE BOARD OF EDUCATION OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT #64, COOK COUNTY, ILLINOIS, ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED IN PUBLIC WORKS OF SAID SCHOOL DISTRICT

WHEREAS, the State of Illinois has enacted "An ACT regulating wages of laborers, mechanics and other workmen employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq. and

WHEREAS, the aforesaid Act requires that Community Consolidated School District #64 of Cook County investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of Cook County employed in performing construction of public works, for said school district.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF EDUCATION OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT #64:

SECTION 1: To the extent and as required by "An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of this Board of Education is hereby ascertained to be the same as the prevailing rate of wages for construction work in Cook County area as determined by the Department of Labor of the State of Illinois as of June, 2013, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Education. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this Board of Education to the extent required by the aforesaid Act.

SECTION 3: The Board of Education shall publicly post or keep available for inspection by any interested party in the main office of the Board of Education this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board of Education shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board of Education shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board of Education shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 24th DAY OF JUNE, 2013.

APPROVED:

President, Board of Education

ATTEST:

Secretary, Board of Education

#1101

Cook County Prevailing Wage for May 2013

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		36.200	36.700	1.5	1.5	2.0	12.78	9.020	0.000	0.500
ASBESTOS ABT-MEC		BLD		34.160	36.660	1.5	1.5	2.0	10.82	10.66	0.000	0.720
BOILERMAKER		BLD		43.450	47.360	2.0	2.0	2.0	6.970	14.66	0.000	0.350
BRICK MASON		BLD		40.680	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.970
CARPENTER		ALL		41.520	43.520	1.5	1.5	2.0	13.19	11.75	0.000	0.530
CEMENT MASON		ALL		42.350	44.350	2.0	1.5	2.0	11.21	11.40	0.000	0.320
CERAMIC TILE FNSHER		BLD		34.440	0.000	2.0	1.5	2.0	9.700	6.930	0.000	0.610
COMM. ELECT.		BLD		37.500	40.150	1.5	1.5	2.0	8.420	9.980	1.100	0.700
ELECTRIC PWR EQMT OP		ALL		43.350	48.350	1.5	1.5	2.0	10.38	13.50	0.000	0.430
ELECTRIC PWR GRNDMAN		ALL		33.810	48.350	1.5	1.5	2.0	8.090	10.53	0.000	0.330
ELECTRIC PWR LINEMAN		ALL		43.350	48.350	1.5	1.5	2.0	10.38	13.50	0.000	0.430
ELECTRICIAN		ALL		42.000	44.800	1.5	1.5	2.0	12.83	13.07	0.000	0.750
ELEVATOR CONSTRUCTOR		BLD		49.080	55.215	2.0	2.0	2.0	11.88	12.71	3.930	0.600
FENCE ERECTOR		ALL		33.740	35.740	1.5	1.5	2.0	12.61	10.18	0.000	0.250
GLAZIER		BLD		39.500	41.000	1.5	2.0	2.0	11.99	14.30	0.000	0.840
HT/FROST INSULATOR		BLD		45.550	48.050	1.5	1.5	2.0	10.82	11.86	0.000	0.720
IRON WORKER		ALL		40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
LABORER		ALL		36.200	36.950	1.5	1.5	2.0	12.78	9.020	0.000	0.500
LATHER		ALL		41.520	43.520	1.5	1.5	2.0	13.19	11.75	0.000	0.530
MACHINIST		BLD		43.550	46.050	1.5	1.5	2.0	6.130	8.950	1.850	0.000
MARBLE FINISHERS		ALL		29.700	0.000	1.5	1.5	2.0	9.550	11.75	0.000	0.620
MARBLE MASON		BLD		39.880	43.870	1.5	1.5	2.0	9.550	11.75	0.000	0.730
MATERIAL TESTER I		ALL		26.200	0.000	1.5	1.5	2.0	12.78	9.020	0.000	0.500
MATERIALS TESTER II		ALL		31.200	0.000	1.5	1.5	2.0	12.78	9.020	0.000	0.500
MILLWRIGHT		ALL		41.520	43.520	1.5	1.5	2.0	13.19	11.75	0.000	0.530
OPERATING ENGINEER		BLD	1	45.100	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD	2	43.800	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD	3	41.250	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD	4	39.500	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD	5	48.850	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD	6	46.100	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD	7	48.100	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT	1	51.300	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		FLT	2	49.800	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		FLT	3	44.350	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		FLT	4	36.850	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		FLT	5	52.800	51.300	1.5	1.5	2.0	14.40	9.550	1.900	1.250
OPERATING ENGINEER		HWY	1	43.300	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY	2	42.750	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY	3	40.700	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY	4	39.300	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY	5	38.100	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY	6	46.300	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY	7	44.300	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
ORNAMNTL IRON WORKER		ALL		41.800	44.300	2.0	2.0	2.0	12.86	15.81	0.000	0.550
PAINTER		ALL		40.000	44.750	1.5	1.5	1.5	9.750	11.10	0.000	0.770
PAINTER SIGNS		BLD		33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIIVER		ALL		41.520	43.520	1.5	1.5	2.0	13.19	11.75	0.000	0.530
PIPEFITTER		BLD		45.050	48.050	1.5	1.5	2.0	8.460	14.85	0.000	1.780
PLASTERER		BLD		40.250	42.670	1.5	1.5	2.0	10.85	10.94	0.000	0.550
PLUMBER		BLD		45.000	47.000	1.5	1.5	2.0	12.53	10.06	0.000	0.880
ROOFER		BLD		38.350	41.350	1.5	1.5	2.0	8.280	8.770	0.000	0.430

SHEETMETAL WORKER	BLD	40.810	44.070	1.5	1.5	2.0	10.13	17.79	0.000	0.630
SIGN HANGER	BLD	30.210	30.710	1.5	1.5	2.0	4.850	3.030	0.000	0.000
SPRINKLER FITTER	BLD	49.200	51.200	1.5	1.5	2.0	10.25	8.350	0.000	0.450
STEEL ERECTOR	ALL	40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
STONE MASON	BLD	40.680	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.970
TERRAZZO FINISHER	BLD	35.510	0.000	1.5	1.5	2.0	9.700	9.320	0.000	0.400
TERRAZZO MASON	BLD	39.370	42.370	1.5	1.5	2.0	9.700	10.66	0.000	0.550
TILE MASON	BLD	41.430	45.430	2.0	1.5	2.0	9.700	8.640	0.000	0.710
TRAFFIC SAFETY WRKR	HWY	28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER	E ALL 1	33.850	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 2	34.100	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 3	34.300	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 4	34.500	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	W ALL 1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TUCKPOINTER	BLD	40.950	41.950	1.5	1.5	2.0	8.180	10.82	0.000	0.940

Legend: RG (Region)

TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may

be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

TO: Board of Education
From: Scott Mackall
Date: June 24, 2013
RE: Field Caulking Approval

Bid results for the Field Window Caulking project were opened at the Raymond Hendee Educational Service Center on June 13, 2013. The District received three bids that were all near the same cost. The bid tabulation sheet reflecting this is attached. The estimated project cost is in the \$45,000 to \$50,000 range. I am pleased to report that the bids came in less than that amount.

ACTION ITEM 13-06-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, award the Field Window Caulking Project to Union Contracting, Inc in the amount of \$38,900.00.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

BID TABULATION

WINDOW CAULKING
FIELD SCHOOL
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
JUNE 13, 2013 @ 10:00AM

Contractor Name	Bid Bond	Performance Bond	Base Bid
ILLINOIS CONTRACT GLAZING			<i>No submission</i>
CAPITOL GLASS AND ARCHITECTURAL	✓	✓	<i>#39,281</i>
UNION CONTRACTING, INC.	✓	✓	<i>#38,900</i>
DES PLAINES GLASS	✓	✓	<i>#41,449</i>

Approval of Salary Increases for Secretaries and Custodial/Maintenance Staff
Effective July 1, 2013

ACTION ITEM 13-06-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the salary increases for the Secretaries and Custodial/Maintenance Staff Effective July 1, 2013.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

TO: Board of Education

FROM: Philip Bender, Superintendent

DATE: June 24, 2013

RE: Approval of Salary Increases for Secretaries and Custodial/Maintenance Staff Effective July 1, 2013

Background

At the February 25, 2013 Board of Education meeting, then Board President John Heyde presented a proposal for setting salary and benefits for the District's secretaries and custodial/maintenance employees. For salaries, the proposal called for employees to receive a 2% increase and to stay in place for the 2012-13 school year on the existing 2009-12 step schedule rather than receive an advancement. There were other proposals related to benefits, primarily affecting cash payments regarding retirement.

The Board received considerable input from affected employees and supporters during the public comment period at the meeting. Board members also discussed this approach at great length. The Board focused on whether the goal of seeking to bring the various employee groups into alignment was being consistently applied across all groups. On the benefits side, it was noted that all groups are being restricted for retirement incentive and unused sick days beginning in 2012-13, although teachers are continuing to receive both an annual raise and step increases. Board members also noted concerns about the timing of meetings with employee groups and communication about proposed changes.

Ultimately, the Board on February 25 unanimously decided to: "...approve the 2012-13 salary and benefits sheets for secretaries and custodians, allowing advancement on the step and lane schedule as it exists now."

Proposed Salary Increases for 2013-14

Board President Tony Borrelli, Board member John Heyde, members of the administration, and leadership of the secretaries and custodians conducted a "meet and confer" on June 19. Following discussion, these employee groups have agreed to a salary increase for 2013-14 of 3.5% above the current 2012-13 salary schedule and to the elimination of step advancement for 2013-14.

This proposal will allow the Board to realize its goal to shift non-teaching employee groups away from step advancement, and will provide a transitional year to further consider how a merit-based pay and evaluation system might be applied to these employees. My recommendation is that the Board approve the salary schedules for secretaries and custodial/maintenance staff effective July 1, 2013 as presented.

Approval of Salary Increases for the Following Exempt Staff: Technologists, Director of Facility Management, Administrative Assistant to the Superintendent, Public Information Coordinator, Assistant for Student Learning, Assistant Business Manager, Jefferson Day Care, Manager of Technology, Assistant Manager of Technology, District Traveling Nurse, District Warehouse/ Delivery/Printer, Occupational and Physical Therapists Effective July 1, 2013

ACTION ITEM 13-06-9

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the salary increases for the following exempt staff: Technologists, Director of Facility Management, Administrative Assistant to the Superintendent, Public Information Coordinator, Assistant for Student Learning, Assistant Business Manager, Jefferson Day Care, Manager of Technology, Assistant Manager of Technology, District Traveling Nurse, District Warehouse/ Delivery/Printer, Occupational and Physical Therapists Effective July 1, 2013.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

TO: Board of Education

FROM: Philip Bender, Superintendent

DATE: June 24, 2013

RE: Approval of Salary Increases for Exempt Staff Effective July 1, 2013

Background

At the January 28, 2013 Board of Education meeting, then Board President John Heyde presented an approach for setting compensation for administrators and exempt employees. The proposal offered a framework for setting these salaries moving forward, which included for the first time, an explicit consideration of merit in salary increases. The framework called for increases within a modest range of 0-4%, which in effect would place the current and most recent CPI factors roughly in the middle of the range for salary increases. The proposal also offered the Superintendent the ability to deviate up or down from this CPI figure as appropriate while staying within the range. The Superintendent also would prepare a confidential update on the merit increases for the Board annually. Salary levels would be benchmarked periodically as well.

Board members discussed key components of this approach during the public meeting. Those discussions included the proposed total budget equal to an increase of 2.75% to distribute to these employees, whether the 2.75% would be the same for the five years proposed for this system or whether it would vary annually with CPI. Other possible total budget percentage amounts, alternate periods for the framework to be in effect, what evaluation rubric would be followed, and the difficulty of developing a rubric for this 2012-13 school year also were discussed.

The Board considered several amendments to the proposed framework, and eventually adopted the following motion (Action Item 13-01-6): "...to accept the framework proposed for adjusting salaries for administrators and non-exempt (non-hourly) employees in District 64 to expire after the 2013-14 school year."

Recommendation on Salary Increases for 2013-14

Pay adjustments based on "merit" are by definition based on past performance. Unfortunately, evaluation procedures were already well underway with members of these groups for the 2012-13 year when the Board adopted the merit-based approach seven months into the work year. This meant that the concept of "merit" could not be effectively incorporated into the evaluation process already in use for 2012-13.

The result of this timing is that the "merit" approach cannot be used as the sole basis in the salary recommendations for the 2013-14 school year. However, administration will fully implement a performance evaluation procedure for 2013-14 that will tie salary increases in 2014-15 to the Board's desired "merit" approach. Each contract or agreement with an exempt employee for 2013-14 will clearly state that any salary increase for 2014-15 will be made based upon their evaluation with a rubric developed jointly with those involved in the evaluative process. This will allow the evaluator to fully involve the employee throughout the process to meet the spirit behind the Board's

“merit” pay framework. The results of this new evaluation approach would be utilized to set salary increases for the 2014-15 school year, per the Board’s action in January 2013.

For 2013-14 salary increases, I have completed a comprehensive review of the evaluations for each exempt employee presented for approval by the Board. I believe that each of these employees is entitled to a salary increase, and recommend that the Board approve an increase of 2.75% for each position listed on the agenda. This action would be consistent with the District’s past practice, and meets the budget guidelines in the Board’s framework approved in January. However, I further recommend that each employee be notified of the changes to the District’s approach to their evaluation under a merit-pay framework for their work beginning July 1, 2013, and that this evaluation would be used to set their compensation for the 2014-15 school year.

This dual recommendation for 2013-14 will allow the Board to realize its goal to shift exempt staff to a merit-based pay and evaluation system, while allowing every employee a fair opportunity to fully invest their energies into a new incentive structure from the outset of the new contract year.

The Board should take formal action again in spring 2014 to consider continuation of the merit pay framework.

Consent Agenda

ACTION ITEM 13-06-10

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of June 24, 2013, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financials Ending May 31, 2013; Approval of Policies from PRESS Issues 79, 80, 81; Approval of Bid for Copier Paper; Approval of Intergovernmental Agreement Between the Governing Board of the Niles Township District for Special Education #807 and the Board of Education of Park Ridge Consolidated Community School District 64 for the Provision of Certain Special Education Services; and Destruction of Audio Closed Minutes.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
June 24, 2013

Athanasia Albans	Employ as Assistant Principal at Roosevelt School beginning August 5, 2013.
Stephanie Daly	Employ as Assistant Principal at Carpenter/Franklin Schools beginning August 5, 2013.
Ashley Anderson	Change of assignment from Kindergarten Teacher at Carpenter School to 6th Grade Science/Social Studies Teacher at Emerson School beginning August 26, 2013.
Eric Lawson	Change of assignment from 6th Grade Social Studies Teacher at Lincoln School to 7th grade Language Arts/Social Studies Teacher at Lincoln School beginning August 26, 2013.
Christie Thielen	Change of assignment from Math/ Language Arts Teacher at Lincoln School to 7th Grade Math and C of C Math Teacher at Lincoln School beginning August 26, 2013.
Scott Hulting	Change of assignment from Science/Social Studies Teacher at Lincoln School to Science Teacher at Lincoln School beginning August 26, 2013.
Kerry Venn	Change of assignment from (.50) 8th Grade Social Studies Teacher at Lincoln School to full-time FACS/Health Teacher at Lincoln School beginning August 26, 2013.
Liz Cichy	Change of assignment from (.50) 8th Grade Social Studies Teacher at Lincoln School to full-time Social Studies Teacher at Lincoln School beginning August 26, 2013.
John Branch	Change of assignment from Night Custodian at Washington School to Head Day Custodian at Franklin School beginning July 1, 2013.
Anne Ham	Resignation as a 5th Grade Teacher at Field School effective June 30, 2013.

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 691,910.57
20 - Operations and Maintenance Fund -----	\$ 110,591.42
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 166,898.80
50 - Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ -
80 - Tort Immunity Fund -----	\$ 17,700.66
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 113250 - 113398

Total: \$ 987,101.45

Payroll for Month of May, 2013

10 - Education Fund -----	\$ 3,780,918.61
20 - Operations and Maintenance Fund -----	\$ 225,263.97
40 - Transportation Fund -----	\$ -
50 - IMRF/FICA Fund -----	\$ 204,613.29
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 8622 - 8808

Direct Deposit: 900033087 - 900035106

Total: \$ 4,210,795.87

Bills

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

Operational Services

Safety 1

Safety Program

All District operations, including the education program, shall be conducted in a manner that will promote the safety of everyone on District property or at a District event. ²

The Superintendent or designee shall develop and implement a comprehensive safety and crisis plan incorporating both avoidance and management guidelines. ³ The comprehensive safety and crisis plan shall specifically include provisions for: injury prevention; bomb threats, weapons, and explosives on campus; school safety drill program; ⁴ tornado protection; instruction in safe bus riding practices; ⁵ emergency aid; post-crisis management; and, responding to medical emergencies at an indoor and outdoor physical fitness facility. ⁶ During each academic year, each school building that houses school children must conduct a minimum of: ⁷

1. Three school evacuation drills,
2. One bus evacuation drill,

The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

¹ State or federal law requires a policy on some aspects of this policy and controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

² This simple end statement should be discussed (what effect or impact will this district statement have on the students and the community?) and altered accordingly before board adoption.

³ See administrative procedure 4:170-API, *Comprehensive Safety and Crisis Program*.

⁴ See the School Safety Drill Act, 105 ILCS 128/.

⁵ Required by 105 ILCS 128/20(b) and 105 ILCS 5/10-20.14 for all students.

⁶ The Physical Fitness Facility Medical Emergency Preparedness Act, 210 ILCS 74/, broadened the definition of physical fitness facility to include outdoor facilities. Entities operating a "physical fitness facility must adopt and implement a written plan for responding to medical emergencies that occur at the facility during the time that the facility is open for use by its members or by the public." Administrative procedures, consistent with the Ill. Dept. of Public Health rules (77 Ill.Admin.Code Part 527), must support this policy in order to comply with the law.

A school with a physical fitness facility must ensure that there is a trained AED user on staff during staffed business hours (210 ILCS 74/15 (b)). "During staffed business hours" is not well defined and may change based upon the school's various circumstances. *Physical fitness facility* excludes any activity or program organized by a private or not-for-profit organization and organized and supervised by a person or persons other than the employees of the school (210 ILCS 74/5.25). Schools with an outdoor physical fitness facility must have an AED on site and a trained AED user available only during activities or events sponsored and conducted or supervised by a person or persons employed by the school (210 ILCS 74/15(b-15)). There is no longer a requirement for a person supervising an activity at an outdoor physical fitness facility to bring an AED along if there is no building within 300 feet of the outdoor physical fitness facility (*Id.* at (b-10), amended by P.A. 96-1268). However, when there is a building within 300 feet of the outdoor facility where an event or activity is being conducted, an AED must still be housed within that building and the building must provide unimpeded and open access to the housed AED along with marked directions to it (*Id.*). Consult the board attorney about AED issues and how to manage compliance with the Act and its implementing rules.

Insert the following language if a board wants to define *physical fitness facility* in the policy:

The term *physical fitness facility* excludes any activity or program organized by a private or not-for-profit organization and organized and supervised by a person or persons other than the employees of the school.

⁷ Required by the School Safety Drill Act, 105 ILCS 128/. 105 ILCS 5/2-3.12 authorizes fire officials to conduct routine fire safety checks, provided written notice is given to the principal requesting to schedule a mutually agreed upon time. No more than 2 routine inspections may be made in a calendar year. For information about documenting minimum compliance with the School Safety Drill Act, see www.isbe.net/safety/guide.htm.

To: Board of Education
Dr. Phil Bender

From: James Even
Director of Pupil Services/Special Education

Date: June 24, 2013

Re: Intergovernmental Agreement between the Governing Board of
Niles Township District for Special Education 807 and the Board of
Education of Park Ridge-Niles Community Consolidated School
District 64 for the Provision of Certain Special Education Services

District 64 has placed a student with significant disabilities at Molloy School in Morton Grove run by the Niles Township Special Education Cooperative. The Individualized Educational Program (IEP) team determined this placement was appropriate to meet this student's needs. This Agreement is in regard to the cost of the services. The tuition for the 2013-2014 school year program is \$ 61,326.

It is recommended that the following audio closed minutes of the Board of Education be destroyed.

November 28, 2011
December 12, 2011

Background

The Open Meetings Act provides that verbatim recordings of closed sessions may be destroyed not less than 18 months after completion of the recorded meeting, and after the Board approves written minutes of the closed session and the destruction of the recording. The Board has approved the written minutes of these meetings.

Approval of Minutes

ACTION ITEM 13-06-11

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting Minutes of June 10, 2013; Closed Session Minutes of June 10 and May 20, 2013; Committee-of-the-Whole: Review Tentative Budget for 2013-14 Minutes of May 20, 2013; and Regular Board Meeting Minutes of May 20, 2013.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

Minutes of a Special Board Meeting
held at 6:30 p.m. June 10, 2013
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068

President Anthony Borrelli called the meeting to order at 6:35 p.m. Other Board members present were Terry Cameron, Dathan Paterno, John Heyde, Dan Collins and Vicki Lee. Board member Scott Zimmerman was absent. Also present were Superintendent Philip Bender, Assistant Superintendents Joel T. Martin and Lori Hinton, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Director of Special Education/Pupil Services Jim Even, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and 40 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

JUDITH L. SNOW AWARDS

Elementary Learning Foundation (ELF) Trustee Dana Silber introduced the three award winners for 2013: Grace Janes and Katelyn Kahn of Emerson Middle School, and Maria Francque of Lincoln Middle School. Ms. Silber described their accomplishments and selection for the ethical leadership award. Board President Borrelli congratulated the students on behalf of the Board and District.

Judith L. Snow
Awards

PUBLIC COMMENTS

Board President Borrelli invited public comment on topics not scheduled for action at tonight's meeting. Comments were received from:

Public
Comments

- Dr. Angela Tuebo, Field School parent and chair of the Field School PTO Facility Improvements Committee, urged the Board to approve facility improvements for Field as soon as possible as a safety, comfort and educational issue.

FIRST READING OF POLICIES FROM PRESS POLICY ISSUES 79, 80, 81

First Reading of Policies
From PRESS Policy
Issues 79, 80, 81

Dr. Bender noted that Board liaisons Heyde and Paterno had met with him to review the policies selected from PRESS issues 79-81 presented for first reading, which are needed for preparation of the 2013-14 Student-Parent Handbook. Additional policies from these three PRESS issues will be reviewed by the liaisons and presented for Board approval in subsequent months. Board member Paterno pointed out several wording changes recommended by the liaisons, and Board member Heyde reviewed the approval process and availability of the entire policy manual on the District's website. Board member Heyde noted for consideration Board President Borrelli's requested addition of optional

language to define a physical fitness facility contained in Footnote 6 of Policy 4:170
Operational Services – Safety.

**DISCUSSION AND APPROVAL OF THE BALANCE OF
BOARD ADVANCED TECHNOLOGY COMMITTEE (BATC)
REVISED RECOMMENDATIONS INCLUDING ANNUAL
TECHNOLOGY PURCHASE**

Discussion and
Approval of the Balance
of Board Advanced
Technology Committee
(BATC) Revised
Recommendations
Including Annual
Technology Purchase

Technology Director Bresnahan gave a brief review of the goals for 2013-14 and the annual technology budget. She pointed out the focus on student learning in the BATC recommendations, and that 2013-14 would be a year of exposure and exploration of technology devices. She outlined how data collection would proceed during the coming year, and how the proposal coincides with the District's needs to prepare for the Common Core State Standards, new Mathematics curriculum adoption, Partnership for Assessment of Readiness for College and Careers (PARCC) testing and MAP Web-based testing. She summarized the components of the financial commitment to maintain the existing technology budget while increasing the number of devices; reduce \$200,000 in routine maintenance spending on facilities as recommended by administration to offset a modest increase in infrastructure spending previously approved by the Board; and maintain support of the technology integration plan and student learning. She quoted a teacher who pointed out that the District was building "an infrastructure for the future of learning," and reiterated that 2013-14 would be a year of exploration and exposure to a variety of technology tools to gain data and greater understanding.

Board members then posed additional questions to Dr. Bresnahan and Assistant Superintendent Hinton on a wide range of concerns, including: impact of a smaller Chromebook purchase and ability to collect data; availability of elementary texts online; generosity of PTO/A investments in technology; current distribution of Smartboards across the District; impact of providing some but not all of the equipment requested; possibility of providing Chromebooks to teachers instead of laptops or utilizing them instead of desktop computers in the labs; and the District's experiences during its five-year rollout with Smartboards. During this discussion, Dr. Bresnahan agreed to provide the Board with a summary of the donations for technology made in recent years by the PTO/As and the Elementary Learning Foundation. She also shared some statistics from the Instructional Technology Coaches. Dr. Bresnahan also pointed out the District was saving \$400 per Smartboard by having staff install the equipment rather than a contractor.

Board members further discussed the administration's recommendation to reduce facilities expenditures by \$200,000 for 2013-14; Business Manager Allard and Facility Director Mackall provided more details on what would be omitted. Board members continued to discuss what direction had been given to administration to find offsetting expenditures for technology in 2013-14, or to reduce the overall expenditure budget more significantly for 2013-14 as a means ultimately to extend the fund balance beyond the 2016-17 target promised in the 2007 referendum.

Board President Borrelli then invited comment from members of the public, which were received as follows:

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June 10, 2013

- Susan Glines, a Language Arts and Social Studies teacher at Emerson, noted teachers' urgent need for additional technology resources and asked the Board to approve the request for additional technology equipment.
- Kara Pottinger, Instructional Technology Coach at Emerson, described how the additional Smartboards sought for Emerson would be used and urged the Board to approve the request to provide Chromebooks to prepare students for high school.
- Carrie Bellen, Instructional Technology Coach at Franklin, read an email on behalf of Franklin parent and BATC member Sara Greiner-Carolan, who urged the Board to support the recommendations brought forward by BATC that are embedded in the annual technology purchase.
- Caroline Schaab, 1720 Walnut, Park Ridge, Instructional Technology Coach at Roosevelt, and Strategic Plan Strategy I Action Team co-leader, reminded the Board of the vision to accelerate the advanced use of technology emanating from the Strategic Plan and the readiness of staff and students to move forward.
- Missy Machon, Field grade 1 teacher, noted that teachers utilize different technologies for different types of instruction, and that both Smartboards and Chromebooks serve an important purpose.
- Nancy Sweeney, Franklin teacher, read an email from the Math Curriculum Review Committee, which asked the Board to provide the technology resources needed to make full use of the new math curriculum and provide all students an equitable opportunity for learning.
- Janice Oliva, Washington parent, District Facilities Committee member and BATC member, expressed her belief that providing technology tools is part of the core curriculum and urged the Board to consider parents' opinions on the BATC survey who overwhelming agreed it was an educational priority.

Board President Borrelli thanked members of the community and staff for their comments. Board members then considered a series of possible motions for the technology purchase.

ACTION ITEM 13-06-1

It was moved by Board member Heyde that the Board remove Smartboards from the requested technology purchase. The motion was not seconded.

Action Item
13-06-1

After additional discussion, it was moved by Board President Borrelli to reduce the requested technology purchase by limiting Chromebooks to 157 units to replace laptops on the refresh cycle. The motion was not seconded.

It was moved by Board member Lee and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the purchase of Smartboards for \$225,947.36 from Chicago Office Technology Group; iPads for \$26,530 from Apple, Inc.; and Chromebooks for \$189,630.93 from CDW.

The votes were cast as follows:

AYES: Lee, Cameron, Collins, Heyde, Paterno

NAYS: Borrelli

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

At 8:43 p.m., Board President Borrelli called for a short break; the meeting resumed at 8:53 p.m.

ROLES, GOALS, AND CONTROLS – FACILITY MASTER PLANNING

Roles, Goals, and
Controls – Facility
Master Planning

Keri VanSant and Charlene Johnsos from Fanning Howey Architects reviewed the development of the Board's facility goals in fall 2011 and how they guide the District's decision-making. They pointed out the levels of input and how the approval process flows. Turning to the Facility Master Plan, they noted that the plan offers a blueprint for future improvements throughout the District. District 64 completed Part I of its plan in 2011-12 including a Maintenance Plan based on a physical assessment of all schools based on student-centered sustainable design criteria. Highlights of each school's needs were presented and work underway was noted. The overall summary from December 2011 indicated almost \$21.3 million to complete projects listed as Priority 1, but this figure did not account for investments in projects already completed or now underway. Ms. VanSant and Ms. Johnsos also reviewed a more subjective rating of the schools using a matrix from the Council of Educational Facility Planners International (CEFPI). During this discussion, Board President Borrelli requested a more detailed update be given to the Board on building safety and security; Facility Director Mackall noted that he would report to the Board in July on a recently completed review from the District's security system provider.

The Fanning Howey representatives continued their review of other components in the Facility Master Plan, including the demographic enrollment projection review and capacity analysis and data obtained through community engagement. They concluded by noting the remaining studies on educational adequacy and educational specifications and a technology assessment that would be needed to complete the District's Master Plan, along with a visioning workshop. They proposed a timeline for the work to be done in fall 2013 with a final implementation plan delivered by January 2014, but noted the schedule could be tailored to meet the District's needs.

Board members then discussed the remaining elements to complete the plan. In responding to questions, Dr. Bresnahan confirmed that the District had completed a comprehensive technology audit two years ago, has a long-term plan that is guiding its current infrastructure work, and completed a wireless audit this spring. Dr. Bender noted that this evening was to provide a helpful overview and update to prepare for upcoming discussions on how to proceed with facilities. The Fanning Howey representatives pointed out the plan should be useful in guiding the District for 10 years, with a 2-3 year window for planning priority work. Board members also noted the significant cost to complete at least the Priority 1 projects and that further discussion would be needed to determine funding. President Borrelli said the Board would discuss whether to proceed with the needed studies to complete the Master Plan at an upcoming meeting.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Scott Studinger	Change of assignment from Long Term Substitute at Washington School to 5th Grade Teacher at Washington School beginning May 20, 2013.
Candice Hassman	Change of assignment from .2 Physical Therapist at Jefferson School to .4 Physical Therapist at Jefferson School beginning August 20, 2013.
Piotr Rodecki	Dismissal as School Technologist effective 6/6/13 – Field School.
Jessica Kwasny, Aaron Schauer	Employ as Summer School Teachers effective 6/11/13 – Lincoln School.
Susan Sweeney	Declined Summer School Assistant Position effective 6/11/13 – Washington School.
Glenna Pearson	Change of assignment from Summer School full-time Assistant to Summer School (.50) Assistant and (.50) Teacher effective 6/11/13 – Washington School.
Nancy Stummer	Employ as Summer School Assistant effective 6/11/13 – Washington School.
Marisha Lewis	Employ as Summer School Early Childhood Teacher effective 6/17/13 - Jefferson School.
Jamie Hall, Lynne Bonahoom, Bradley Stetzenmeyer	Employ as Summer School Early Childhood Assistant effective 6/17/13 - Jefferson School.

If additional information is needed, please contact Assistant Superintendent for Human Resources, Joel T. Martin.

B. BILLS

10 – Education Fund -----	\$124,550.92
20 – Operations and Maintenance Fund -----	96,960.01
30 – Debt Services -----	-
40 – Transportation Fund -----	39,443.44
50 – Retirement (IMRF/SS/MEDICARE) -----	-
60 – Capital Projects -----	27,920.03
80 – Tort Immunity Fund -----	30,757.59
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 112955 - 113100 Total: \$319,631.99

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Business Services.

C. APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR SHARED ASSISTIVE TECHNOLOGY SERVICES

D. ADOPTION OF 2013-14 DENTAL INSURANCE RATES

E. APPROVAL OF IWAS MAINTENANCE GRANT

F. APPROVAL OF BID FOR CUSTODIAL SUPPLY 2013-14

G. APPROVAL OF AMENDED FINAL CALENDAR FOR 2012-13

Facility Director Mackall responded to Board member questions about the IWAS grant earmarked for safety-related parking lot repairs.

ACTION ITEM 13-06-2

Action
Item
13-06-2

It was moved by Board member Heyde and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the Consent Agenda of June 10, 2013, which includes the Personnel Report, Bills, Approval of Intergovernmental Agreement for Shared Assistive Technology Services, Adoption of 2013-14 Dental Insurance Rates, Approval of IWAS Maintenance Grant, Approval of Bid for Custodial Supply 2013-14, and Approval of Amended Final Calendar for 2012-13.

The votes were cast as follows:

AYES: Paterno, Heyde, Collins, Borrelli, Cameron, Lee

NAYS: None.

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

None.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Bender reviewed the calendar of upcoming meetings for June and July; all will be held at the Educational Service Center. He will work with the Board President and Vice President to finalize the agendas.

Other Discussion
and Items of
Information

ADJOURNMENT TO CLOSED SESSION

Adjournment to
Closed Session

At 10:19 p.m., it was moved by Board member Heyde and seconded by Board member Lee to adjourn to closed session to discuss matters related to employment of a specific employee 5 ILCS 120/2 (c) (1) and collective negotiations 5 ILCS 120/2(c)(2) with no action to be taken and the Board not to return to open session.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Collins, Heyde, Paterno

Special Board Meeting Minutes
June 10, 2013

NAYS: None.

PRESENT: None.

ABSENT: Zimmerman

The motion carried.

The special Board meeting adjourned from closed session at 12:20 a.m.

President

Secretary

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

Minutes of the Committee-of-the-Whole:
Review Tentative Budget for 2013-14
held at 6:30 p.m. on May 20, 2013
Emerson Middle School – Multipurpose Room
8101 N. Cumberland, Niles, IL

Board President Anthony Borrelli called the meeting to order at 6:40 p.m. Other Board members present were Vicki Lee, Terry Cameron, Scott Zimmerman, Dathan Paterno, John Heyde and Dan Collins. Also present were Superintendent Philip Bender, Assistant Superintendents Joel T. Martin and Lori Hinton, Business Manager Becky Allard, Director of Special Education/Pupil Services James Even, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm and four members of the public.

Board President Borrelli stated the purpose of the meeting was to receive a presentation on the tentative budget for 2013-14.

Ms. Allard explained that the budget is designed to meet the requirements of the Illinois School Code and is required to be adopted by the end of the first quarter of the fiscal year, which is September 30. The budget is the plan to accomplish the educational and financial goals of the school district. The legal budget is reported by fund, she noted. She stated that the referendum commitment made in 2007 was that barring any unforeseen financial circumstances, District 64 would not return to voters for at least 10 years for a tax rate increase.

For 2013-14, she pointed out that if capital projects were not considered, the Operating Funds budget-to-budget increase would be 3.9%. As an overview, she stated Operating Fund revenues are expected to increase only 0.7%, and expenditures are expected to increase by 7.2% when capital projects are included. She reported that the estimated Operating Fund balance on June 30, 2014, would decrease by about \$3.5 million, from about \$44.2 million to \$40.7 million. Ms. Allard reported this would provide a fund balance ratio of 59.2%.

Ms. Allard then offered a detailed review of both revenues and expenditures. On the revenue side, she noted that 85% of the District's Operating Funds revenue is from local property taxes. She pointed out that property taxes are affected by the Property Tax Extension Limitation Law, which makes the annual increase subject to the lesser of 5% or the Consumer Price Index (CPI). The 2012 CPI of 1.7% impacts the 2013 levy year, while the District's revenue collections are affected in two fiscal years: the 2013-14 fiscal year for the 2013 spring collection, and the 2014-15 fiscal year for the second installment collections in fall 2013. Reviewing other revenue components, Ms. Allard discussed projected amounts for the Personal Property Replacement Tax, general state aid, other local income, and other state and federal revenue.

Regarding general state aid, Ms. Allard pointed out that the State's foundation level of \$6,119 per student when prorated and other weighting factors are applied resulted in a payment of only \$385 per student for District 64.

Turning to expenditures, Ms. Allard pointed out that when capital outlay is removed, salaries and benefits account for 83% of the Operating Fund budget. She then reviewed budgeted expenditures for each Fund in detail, providing dollar amounts for each type of expenditure and percentage increases.

Focusing on the Capital Projects fund, Ms. Allard offered a list of the facilities projects currently authorized for 2013-14 at Carpenter, Lincoln, Franklin and phase I at Field, totaling about \$4.7 million, and additional projects for the 2014-15 budget totaling over \$8 million more being considered by the Board for phase II at Field. This is a total of \$12.7 million for the two years. She then noted the Board had approved in principle to budget \$3 million annually for capital projects over the next four years through 2016-17, which would create a pool of \$12 million over that period. She pointed out that even if no capital projects whatsoever were authorized for 2015-16 and 2016-17, the District would still have overspent its available funds by \$750,000.

Ms. Allard concluded her presentation with an updated financial projection graph, which includes a teacher pension shift from the State to District 64 of 0.5% per year beginning in 2013-14 and building incrementally by 0.5% to 6.5%. She noted that with this shift in place, the District would conclude 2013-14 with 216 days of cash on hand. This figure would drop precipitously to 169 days on hand in 2014-15 if the phase II Field project is authorized and paid through the Operating Fund. By 2016-17, which is the 10-year mark from the previous referendum, Ms. Allard pointed out that at 140 days of cash on hand, the District would still be in compliance with the Board's fund balance policy of having 120 days of cash on hand. However, she noted that the District would immediately slip below this mark in the following year and days of cash on hand would continue to decline.

Board President Borrelli then offered an opportunity for Board members to clarify their understanding of information in the tentative budget by questioning Ms. Allard.

Among the topics considered were:

- Capital projects:
 - Ms. Allard confirmed that the current financial projections are based on spending \$1 million per year on Operations & Maintenance and \$3 million in Capital Projects through 2014-15; no spending on capital projects is included beyond that year.
 - The money for the Capital Projects Fund is currently shown as being provided by transferring money from the Operations & Maintenance Fund, the Education Fund, and Working Cash to the Capital Projects Fund to pay for proposed work at Field currently projected at \$8 million. She noted that draining Working Cash and reducing the District's Operating Fund balance will likely result in borrowing money in later years for cash flow to meet current obligations, such as payroll. This practice would erode the District's current perfect 4.0 financial recognition profile score down to the financial watch list in just a few years.
 - Ms. Allard affirmed that dividing expenditures for Field over several years would not change the ultimate impact if the District funds the work by spending down its fund balance.
 - Ms. Allard pointed out that the Board has not authorized the Field project yet, and that the Board would need to make a final determination on how to pay for the project at that time. She noted that the Community Finance Committee (CFC) study group on borrowing options had presented to the Board twice in 2012 about ways to finance this work and other capital improvements. She noted

CFC had pointed out the opportunity created by the District's retirement of all debt in 2016-17 to structure borrowing in such a way that repayment could begin the following year at approximately the same amount. In this way, Ms. Allard explained that taxpayers would see a continuation of debt service on their real estate property tax bills, rather than this portion being eliminated. Ms. Allard also confirmed that debt service is calculated outside the tax cap formula placed on the Operating Funds. Borrowing for payroll needs, on the other hand, would fall inside the tax cap and, therefore, would have an impact on what could be levied for Education and the other Operating funds.

- Pension legislation: Ms. Allard noted that only the long-range projection graph factors in a 0.5% per year shift of pension costs from the State to District 64, and that the tentative budget presented for discussion does not include this expense. Board members requested that Ms. Allard also prepare a long-range projection for later versions of the tentative budget that excludes a possible pension shift, given the current level of uncertainty regarding action by the State legislature.
- Operations & Maintenance: Ms. Allard noted that Operations & Maintenance capital outlays also are increasing based on projected maintenance work, such as parking lot paving and carpeting replacement, but this figure will be refined in later drafts as planning for specific activities continues.
- Rate of increases: In response to Board member questions about categorizing all spending into three separate areas – salaries and benefits, facilities, and other – and viewing increased expenditures in each area on a per pupil basis, Ms. Allard stated a more exact picture would be available after the close of the 2012-13 fiscal year when the budget will show comparisons between the 2012-13 actuals and the 2013-14 budget. She also reiterated that this is the first draft of the tentative budget, and that it is intended to be a starting point for Board discussion and decision-making.

Ms. Allard urged Board members to email or call her with questions about any items within the tentative budget.

Board President Borrelli concluded the Committee-of-the-Whole meeting at 7:27 p.m., which was followed by a brief recess before the regular Board meeting resumed.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.
May 20, 2013
Emerson Middle School-Multipurpose Room
8101 N. Cumberland Avenue
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 5:31 p.m. Other Board members in attendance were Scott Zimmerman, Dathan Paterno, Terry Cameron, Vicki Lee, John Heyde, and Dan Collins. Also present were Superintendent Dr. Philip Bender, Assistant Superintendent for Human Resources Joel T. Martin, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

BOARD ADJOURNS TO CLOSED SESSION

At 5:33 p.m. it was moved by Board member Zimmerman and seconded by Board member Paterno to adjourn to closed session to discuss matters related to collective negotiations 5 ILCS 120/2 (c)(2) and performance of a specific employee 5 ILCS 120/2 (c)(1).

Board
Adjourns to
Closed Session

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Heyde, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at 6:40 p.m. and immediately convened a Committee-of-the-Whole: Review Tentative Budget for 2013-14. In addition to those mentioned previously, also present were Assistant Superintendent Lori Hinton, Director of Pupil Services James Even, Director of Facility Management Scott Mackall and approximately 10 members of the public.

The Board adjourned from the Committee-of-the-Whole: Review Tentative Budget for 2013-14 at 7:27 p.m., which was followed by a brief recess before the regular Board meeting resumed at 7:43 p.m.

In addition to the persons listed above, also present at the regular meeting were approximately 200 additional members of the public. During the interlude,

Emerson's Jazz Band performed and received a warm welcome from the audience and special appreciation from the Board.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of Allegiance
and Welcome

Dr. Bender introduced Emerson Principal Jim Morrison, who welcomed the Board and all present to the school before leading the Pledge of Allegiance. He then invited Instructional Technology Coach Kara Pottinger to present a student video, "Being on Emerson Time," which highlighted an array of school activities and programs, such as Soaring Eagles, Rachel's Challenge, classroom instruction, music and sports, and an array of extracurricular opportunities. Board President Borrelli thanked Emerson for its welcome this evening.

RECOGNITION OF STUDENT AWARDS

Recognition of
Student Awards

Assistant Superintendent Hinton noted that each May, the District brings forward students deserving of special recognition for their outstanding accomplishments. This year, the achievements of 29 students were acknowledged. Dr. Hinton called upon Sonja Dziedzic and Principal Tony Murray to present winners of the Scholastic Art & Writing awards; and Curriculum Specialists Brian Jacobi and Meghan Keefer to present Illinois Music Educators Association (IMEA) instrumental music students and Young Authors and District Spelling Bee winners, respectively. Members of the Board individually congratulated each student winner present.

RECOGNITION OF TENURED TEACHERS

Recognition of
Tenured Teachers

Assistant Superintendent Martin and Park Ridge Education Association (PREA) President Erin Breen acknowledged 13 teachers for achieving tenure at the end of the current school year. Mr. Martin noted that tenure recognizes the completion of four consecutive years of probationary service to District 64 and indicates a level of success awarded to those who have demonstrated a high level of capacity in their field. The Board personally congratulated each of the teachers present for reaching this milestone in their careers.

ELF GRANT AWARDS

ELF Grant
Awards

ELF Trustee Carolyn Sitkiewicz presented the award grants for 2013-14, which included seven grants totaling almost \$56,000. Grant winners were asked to give the Board and audience a brief description of their proposed grant activities, and were congratulated individually by the Board.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comments according to Board Policy 2:230. Comments were received as follows:

- Sonia Gauder, 829 Forestview Ave., Park Ridge, expressed concern about the expected increase in class size of the existing fourth grade at Carpenter School as the students move into grade 5 for 2013-14.
- Elena Ward, 635 Babetta Ave., Park Ridge, expressed concern about the existing fourth grade at Carpenter School of three sections becoming two sections in grade 5 for 2013-14.
- Kristina Winkler, 2600 W. Sibley, Park Ridge, speaking from her perspective as a teacher, expressed concern about the increased burden placed on teachers when class size is increased and the impact of higher class size on the education students receive.
- Sonja Dziedzic, District 64 curriculum specialist for visual art, submitted a minority report to the Board regarding delivery of modified art at the elementary level for students with special needs.
- Director of Special Education/Pupil Services Jim Even noted that District 64 had become a stand alone entity in July 2012 with the dissolution of the Maine Township Special Education Program (MTSEP), and that the District and Board would be receiving the results of a two-day audit recently completed by the Illinois State Board of Education (ISBE) as part of this process. The audit will include a review of compliance to all state and federal rules regarding education of students in the least restrictive environment as provided in Board Policy 6:120 Education of Children with Disabilities.
- Kris Muellner, a Carpenter parent, stated that she was expressing a concern held by other Carpenter grade 1 parents about difficulties students in this grade are having in acclimating to school and requested that an additional section be added in 2013-14 to address these issues.
- Anna Coakley, 2005 Milton Ave., Park Ridge, expressed her concern about the Carpenter grade 4 students who will move to larger sections in 2013-14, and the loss of time available for teachers to provide additional help for individual students.
- Board member Paterno read a letter on behalf of Carpenter parent Tim Timmons, who expressed concern about the impact on student learning if grade 4 students move to larger class sections in 2013-14.
- Tania Forte, 120 N. Hamlin, Park Ridge, expressed concern about the current behavioral issues and impact on student learning among Carpenter's first grade students.

Dr. Bender assured parents that class size guidelines are not school-specific, but are the same across all five elementary and both middle schools, and that any deviation from the guidelines would be a Board policy decision.

Board President Borrelli thanked all those making comments, and noted that the Board would seek additional information about the two concerns at Carpenter presented to the Board this evening.

**DISCUSSION AND APPROVAL OF BOARD
ADVANCED TECHNOLOGY COMMITTEE (BATC)
REVISED RECOMMENDATIONS INCLUDING ANNUAL
TECHNOLOGY PURCHASE**

Discussion and Approval of
Board Advanced Technology
Committee (BATC) Revised
Recommendations Including
Annual Technology Purchase

Speaking on behalf of Director of Technology Terri Bresnahan, Dr. Hinton introduced Manager of Technology Jon Urbanski and Maine Township High School District 207 Chief Technology Officer Hank Thiele to share additional information about recommendations from the BATC, which presented its detailed findings earlier this spring. Dr. Hinton noted that BATC had recommended that all District 64 students have equal access to the digital resources necessary to support 21st century learning and the implementation of the Common Core State Standards (CCSS) in a 1:1 computing model. She stated that the District's goal for 2013-14 is to promote District-wide participation in the future conversation about 1:1 devices, with a theme of exploration and exposure during the coming year with a diversified tool box of quality technology tools.

Dr. Thiele then gave a thorough background presentation (<http://goo.gl/3hVG3>) on Maine 207's adoption of a 1:1 learning environment beginning with freshmen and sophomores in 2013-14. He explored the research on 1:1 and the rapid shift to this technology tool by public school districts. He reviewed the specific research completed at Maine 207 as it developed criteria for selection of an Internet device. He then also provided a detailed summary of Chromebook features that led to its selection for student use as the tool to access the Internet, and the district's plans for security and management of the device that utilizes Google apps for education. He provided a Chromebook for Board members to handle.

Board members then asked clarifying questions or identified areas of interest needing further information. Panel members provided additional insights on a range of topics about technology at Maine 207 and District 64, including: positive impact on student attendance related to higher engagement in a technology rich environment; how elementary districts are using both iPads to meet needs of younger students with developing keyboarding skills and Chromebooks for older students; Chromebook purchase program for Maine 207 parents during a phase-in period, insurance, payment plans and fee waivers; infrastructure to support access to the Internet throughout the school environment with sufficient capacity; design of Maine's roll-out program beginning with younger grades; need to make schools reflect technology students are already using in lives outside the classroom and that lies ahead in business world; what tools fellow sender districts 62 and 63 are utilizing; ability of teachers to readily utilize a Chromebook as a tool to access the web; ways that instruction changes when technology is integrated; how the right technology tools and instruction can combine to improve student achievement; how technology is utilized in different ways through the day so students' exposure to technology is varied and changing; professional development for teachers including planned sessions and ongoing through coaches; features of the Chromebook device; District 64's current infrastructure and requested additional items to support wider access; proposed distribution of Smartboards to support mathematics curriculum adoption at middle schools and complete grades K-5 at elementary schools; and how NETS proficiencies for teachers will be used to plan professional development and focus the work of the Instructional Technology Coaches.

Dr. Hinton summarized that greater access to technology has led to innovations in student learning, and that providing equitable access to all District 64 students would help standardize that innovation across the District. She noted that increasing the number of devices would reduce the current access problem and reduce the uncertainty teachers now face about planning instruction utilizing iPads or laptops that may or may not be available. She also confirmed that professional development is foundational and critical to any initiative, and that the District is utilizing the NETS for teachers to design its development and that the Instructional Technology Coaches provide job-embedded coaching at the buildings. Increasing the number of devices in 2013-14 would allow all staff to participate in the discussion over the year, and provide greater opportunities to collect data about student learning around the devices.

Board members also discussed the budget impact with panel members. Dr. Hinton noted that the budget request represents an increase for additional infrastructure, but the remainder is a redistribution of typical annual technology purchase to include Chromebooks instead of student laptops in a ratio of about 4:1 in terms of cost. Several Board members offered suggestions for reducing the budget increase in 2013-14 by either removing specific technology items from the proposal or by asking administration to identify other ways the budget could be reduced to accommodate the increased expenditure for technology, or some combination of the two. Other Board members during the discussion noted the need to move forward to provide greater technology access to more students.

Board President Borrelli recognized a member of the audience for a comment:

- Suzanne Glines, a Language Arts/Social Studies teacher at Emerson, confirmed the urgent need for additional devices at her school and restrictions placed on her teaching during testing periods when all devices are dedicated for many weeks.

Following further Board member discussion on budget concerns, Board President Borrelli recognized an additional public comment:

- Gini Burns, also an Emerson teacher, urged the Board to visit classrooms and see how the inquiry based method of education is driving the need for a greater number of devices to support student learning.

Action Item 13-05-8

Action Item
13-05-8

It was moved by Board member Zimmerman and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the purchase of staff laptops, student laptops, and desktop computers for \$201,881 from Apple, Inc.; SmartBoards for \$225,947.36 from Chicago Office Technology Group; infrastructure improvements for \$129,622.46 from CDW; iPads for \$26,530 from Apple, Inc; and Chromebooks for \$189,630.93 from CDW.

A motion to amend was then made by Board member Heyde and seconded by Board member Collins to defer the purchase of the Smartboards, iPads and Chromebooks until a later meeting, with a request that administration provide a

budget for 2013-14 that results in a lower increase in non-people, non-facilities expenditures.

The votes for the amendment were cast as follows:

AYES: Collins, Heyde, Paterno, Borrelli

NAYS: Zimmerman, Cameron, Lee

PRESENT: None.

ABSENT: None.

The motion to amend carried.

The votes on the amended motion were then cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Heyde, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The amended motion carried.

BACKGROUND AND APPROVAL OF MERIT AWARD PROGRAM 2012-13

Background and
Approval of Merit
Award Program
2012-13

Dr. Bender provided background on the District's ongoing merit award program that supports quality leadership in a successful school setting. He announced his recommendations for nine administrators to receive varying awards this year based on exceptional performance and/or creative contributions.

Action Item 13-05-9

Action Item
13-05-9

It was moved by Board member Cameron and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Merit Awards 2012-13 as presented.

The votes were cast as follows:

AYES: Collins, Heyde, Zimmerman, Borrelli, Cameron, Lee

NAYS: Paterno

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF SIDE LETTER CONCERNING PREA
2012-2016 AGREEMENT**

Approval of Side Letter
Concerning PREA 2012-
2016 Agreement

Action Item 13-05-10

It was moved by Board member Heyde and seconded by Board member Borrelli that the Board of Education of Park Ridge-Niles Community Consolidated School District 64, approve the side letter of understanding between the PREA and the Board of Education, Park Ridge-Niles, Illinois for the 2012-2016 Collective Bargaining Agreement entitled, "Retirement Benefit and Salary Schedule Revisions."

Action Item
13-05-10

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Heyde, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent Agenda

A. PERSONNEL REPORT

Julie Chalberg	Request Maternity/FMLA as 1st grade teacher effective 8/26/13 – 9/27/13 (tentative) - Field School.
Susan Walsh	Request Maternity/FMLA as Principal effective 8/21/13 – 10/17/13 (tentative) - Field School.
Tricia Nagel	Request Maternity/FMLA (entire 2013-2014 school year) as FLES Spanish teacher effective August 2013 - Washington School.
Deborah Billings	Retirement as TPI Teacher effective 6/13/14 – Field and Emerson Schools. * Inclusion of this retirement in the Personnel Report is contingent on the Board of Education's approval of the side letter of agreement with PREA entitled "Retirement Agreement and Schedule Revisions." If the Board does not approve this side letter at the May 20, 2013 meeting, this notice of retirement is null and void."
Dallas Klytta	Retirement as Music - Instrumental Teacher effective 6/13/14 – Emerson, Carpenter, Field and Franklin Schools. * Inclusion of this retirement in the Personnel Report is contingent on the Board of Education's approval of the side letter of agreement with PREA entitled "Retirement Agreement and Schedule Revisions." If the Board does not approve this side letter at the May 20, 2013 meeting, this notice of retirement is null and void."

Billie Thomson	Retirement as Special Needs Preschool Teacher effective 6/6/13 – Jefferson School.
Maura Foley Kathleen McGrath Robyn Schmit	Employ as Summer School Special Education Teachers effective 6/11/13 - Washington School.
Christine Balcarcel Rebecca Hebding	Employ as Summer School Special Education Teachers effective 6/11/13 - Lincoln School.
Linda Adamowski Marie Anderson Jillian Cohen Jessica Condon Rita Downing Cailie McLean Katherine Schneider	Employ as Summer School Special Education Assistants effective 6/11/13 - Lincoln School.
Lynn Condon Janet Groll	Employ as Summer School OT/PT effective 6/11/13 – Washington, Lincoln and Jefferson Schools.
Lisa Anderson Ashley Arsenault Betty Berg *Andrew Bielenda Jamie Brown Kathy Brown Stephanie Coe Cara Deverman Caitlin Eskew Valarie Heichel Andrea Hetzke Pat Jasinowski Brittney Joyce Erin Liebman Jackie Mayer Cathy Mayer Patty Mayer Shirlee Pater Amanda Pelsor Kelly Przekota Susan Rice Erin Roche Alex Rubenstein Amy Sara Maureen Schelhammer Alexandra Shalzi Stephanie Slager Sara Slimak Linda Thomas Leslie Wesolowski Cheryl Williams	Employ as Summer School Teachers effective 6/11/13 – Washington School. Plus Bus Stipend

[illegible]

Tim Benka Tim Gleason	Employ as Summer School Principals effective 6/11/13 – Lincoln School.
Nancy Jensen	Employ as Summer School Special Education Principal effective 6/11/13 – Lincoln and Washington Schools.
Anthony Clishem	Employ as Summer School Principal effective 6/11/13 – Washington School.
Ruth Klepitsch	Employ as Summer School Secretary effective 6/11/13 – Washington School.
Margaret Petkofski Denise Tully	Employ as Summer School Nurse effective 6/11/13 – Lincoln and Washington Schools.
Courtney Smee	Employ as Summer School Speech Therapist effective 6/11/13 – Washington School.
Amalya Wagner	Employ as Summer School Special Needs Speech Therapist effective 6/11/13 – Lincoln and Washington Schools.
Lindsay Jozwiak Franny Keyes Lauren Maloney Paula Papaioannou Brittany Pater Nicole Roman Deborah San Gabino Antoinette Viola Victoria Viola	Employ as Summer School Assistants effective 6/11/13 – Lincoln School.
Abby Amelse Gisella Calo Caitlin Eskew Amanda Hurst Elizabeth Jacobsen Georgeanna Jaffe Colleen King Karin Lennon Brandon Nidea Glenna Pearson Jan Roche Alexandra Shalzi Susan Sweeney Margaret Thomas-Cary Anna Toulan Melissa Wilson	Employ as Summer School Assistants effective 6/11/13 – Washington School.

Katie Reichart	Employ as Summer School Academic Instructor effective 6/11/13 – Washington School.
Lenore Franckowiak Nancy Tierney	Employ as Summer School Academic Instructors effective 6/11/13 – Lincoln School.
Rebecca Glans Christy Holtz Caitlyn Lynch	Employ as Summer School Early Childhood Teachers effective 6/17/13 - Jefferson School.
Maura Kapolnek Jennifer Proffer	Employ as Summer School Speech-Language effective 6/17/13 – Jefferson School.
Paula Yurkovic	Employ as Summer School Nurse effective 6/17/13 – Jefferson School.
Char Franzen Liz Hattam Rachel Hubbard Debra Keehn Rosemary Montejo Mary Ann Murray Kelly Olmstead Panagiota Radaios	Employ as Summer School Early Childhood Assistants effective 6/17/13 - Jefferson School.
Robert Branch	Termination as night custodian effective 5/20/13 – Jefferson School.
Andy Petrolina	Change of location from Assistant Principal at Roosevelt School to Assistant Principal at Washington School beginning July 1, 2013.

B. BILLS, PAYROLL, AND BENEFITS

Bills

10 – Education Fund -----	\$800,167.95
20 – Operations and Maintenance Fund -----	123,604.96
30 – Debt Services -----	-
40 – Transportation Fund -----	131,414.54
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	7,675.20
80 – Tort Immunity Fund -----	24,654.37
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 112785 – 112928

Total: \$1,087,517.02

Accounts Payable detailed list can be viewed on the District 64 website
www.d64.org Business Services.

Payroll for Month of April 2013

10 - Education Fund-----	\$3,653,562.87
20 - Operations and Maintenance Fund -----	222,028.63
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	181,694.97
80 - Tort Immunity Fund -----	-
Total:	<u>\$ 4,057,286.47</u>

Checks Numbered: 8448 – 8621 Direct Deposit: 900031190 - 900033086

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING APRIL 30, 2013

Monthly updates may be viewed on the District 64 website www.d64.org > Business Services.

D. APPROVAL OF FINAL CALENDAR FOR 2012-13

E. ACCEPTANCE OF DONATION

F. AWARD 3-YEAR PRINT MANAGEMENT SERVICE CONTRACT

G. APPROVAL OF 2ND YEAR EXTENSION OF BUS CONTRACT

H. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 13-05-11

Action Item
13-05-11

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of May 20, 2013, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending April 30, 2013; Approval of Final Calendar for 2012-13; Acceptance of Donation; Award 3-year Print Management Service Contract; Approval of 2nd Year Extension of Bus Contract; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Heyde, Paterno, Zimmerman, Borrelli, Cameron, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

Action Item 13-05-11

It was moved by Board member Collins and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting of May 6, 2013 and the Organizational Meeting of May 6, 2013.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Heyde, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board President Borrelli introduced a new standing item to Board meetings, which will offer members an opportunity to report on their work as liaisons to various committees. Board members Collins and Lee reported that they had attended the PTO/ A Presidents meeting earlier in the day, which was the transition meeting in leadership for these organizations and provided a recap on activities and accomplishments for the year and an opportunity to share best practices as well as brainstorm common concerns.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other
Discussion
and Items of
Information

Board President Borrelli proposed that the Board conduct a series of informal working sessions on specific topics through the year to provide time for expanded, philosophical discussion of issues. The first proposed meeting date is June 27 focusing on finances for three hours. Board members offered scheduling availability for that date or alternates.

Board President Borrelli then introduced the topic of Board member etiquette. He noted that the Board's Operating Principles guide how Board members interact with one another and how the Board conducts its business, and noted that these principles do not specifically address a Board member's right to speak as an individual taxpayer and private citizen separate from his or her capacity as

a Board member. He proposed adding such a statement to the current Board principles. Dr. Bender recommended that Board counsel review any proposed wording to ensure its conformity to law and best practices. Board members Cameron, Paterno and Heyde offered comments related to the risks to the Board, how Board members can maintain distance between the Board and their personal views expressed in social media and in other means, and ways to move forward.

Board President Borrelli recognized a member of the public to offer a comment:

- Franny Keyes, Lincoln teacher and secretary of PREA, reminded Board members that their audience is not just constituents of any particular public forum, but the entire community and specifically all Internet users including our students. She urged Board members to be cautious in public remarks and to consider that it is not just what is said but how it is said that is important.

ADJOURNMENT

Adjournment

At 11:14 p.m., it was moved by Board member Heyde and seconded by Board member Cameron to adjourn the meeting. The motion passed by voice vote.

President

Secretary

Board Member Liaison Report

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda
Monday, July 8, 2013
Hendee Educational Service Center
164 S. Prospect Avenue

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, July 8, 2013

TIME

APPENDIX

7:30 p.m.	Meeting of the Board Convenes	
	• Roll Call	
	• Introductions	
	• Opening Remarks from President of the Board	
	 • Public Comments	
	• Year-End Report on Strategic Plan and District-Wide Priorities	A-1
	-- Superintendent and Members of ESC Team	
	• Presentation and Discussion of Facility Master Plan Phase II Program	A-2
	-- Superintendent and Director of Facility Management	
	• Board Adopts 2013-14 Tentative Budget & Establishment of Public Hearing Date	A-3
	-- Business Manager	Action Item 13-07-1
	• Discussion of Proposed Building Security Enhancements	A-4
	-- Director of Facility Management	
	• Resolution #1102 Regarding the School District to Pay Certain Invoices Prior to Board Approval at the August 12, 2013 Special Board of Education Meeting	A-5
	-- Business Manager	Action Item 13-07-2
	• Approval of Salaries for Administrators Effective July 1, 2013	A-6
	-- Superintendent	Action Item 13-07-3
	• Approval of Hourly Staff Salaries: Lunchroom Supervisors, Before School Supervisors, Jefferson Day Care Workers (exception PRTAA members) Effective July 1, 2013	A-7
	-- Superintendent	Action Item 13-07-4
	• Consent Agenda	A-8
	-- Board President	Action Item 13-07-5

- Personnel Report
- Bills, Payroll, and Benefits
- Approval of Student/Parent Handbook 2013-14
- Approval of Parking Lot Repair Bid at 6 Schools
- Approval of Roof Work at Field School
- Appointment of Hearing Officer
- Release of Closed Minutes
- Destruction of Audio Closed Minutes

• **Approval of Minutes** **Action Item 13-07-6** **A-9**
 -- Board President

- Committee-of-the-Whole: Finance Work Session.....June 27, 2013
- Regular Board Meeting Minutes.....June 24, 2013
- Closed Session Minutes.....June 24, 2013
- Special Board Meeting Minutes.....June 10, 2013
- Closed Session Minutes.....June 10, 2013

• **Board Member Liaison Report** **A-10**
 -- Board of Education

• **Other Discussion and Items of Information** **A-11**
 -- Superintendent

- Upcoming Agenda
- Memorandum of Information
 - Update on Baseline Concussion Testing
- Minutes of Board Committees (none)
- Other
 - Update on Summer Projects

• **Adjournment**

Next Meeting **Monday, August 12, 2013**
 Committee-of-the-Whole: Finance – 7:00 p.m.
 Special Board Meeting – 7:15 p.m. or conclusion of COW,
 whichever is later
 Raymond Hendee ESC
 164 S. Prospect Avenue
 Park Ridge, IL 60068

Next Regular Meeting: **Monday, August 26, 2013**
 Committee-of-the-Whole: Finance - 6:30 p.m.
 Regular Board Meeting – 7:30 p.m.
 Raymond Hendee ESC
 164 S. Prospect Avenue
 Park Ridge, IL 60068

August 12, 2013
 Committee-of-the-Whole: Finance – 7:00 p.m.
 • Presentation by Maine Township School Treasurer
 Special Board Meeting – 7:15 p.m. or conclusion of COW, whichever is later
 • Discussion and Approval of Baseline Concussion Testing
 • Consent Agenda (Personnel Report and Bills)

- Approval of June Financials Ending June 30, 2013

August 16 and 17, 2013

Board Retreat

August 26, 2013

Committee-of-the-Whole: Finance – 6:30 p.m.

- Board Reviews Final Draft of 2013-14 Budget

Regular Board Meeting – 7:30 p.m.

- Update on Institute Day & Opening Day of School
- Update on Summer Construction Projects
- Approval of July Financials Ending July 31, 2013

September 9, 2013

Special Board Meeting - 6:30 p.m.

- Public Hearing on 2013-14 Final Budget
- Sixth Day of Enrollment
- Consent Agenda (Personnel Report and Bills)

September 23, 2013 – Roosevelt School – South Gym

Regular Board Meeting – 7:30 p.m.

- Board Adopts 2013-14 Budget
- Approval of August Financials Ending August 31, 2013
- Update on Summer Construction Projects

Upcoming Topics

- Analysis of Student Achievement – 10/28/13
- Approval of September Financials Ending September 30, 2013 – 10/28/13

TBD

- Recognition/Plans for Community Finance Committee
- Discussion and Approval for Design of Field Phase 2
- Intergovernmental Agreements District 62 and NSSEO
- Resolution to Approve 2013 Proposed Tax Levy
- Public Hearing on 2013 Tax Levy
- Adoption of Final 2013 Tax Levy Resolution
- Annual Application for Recognition of Schools
- Update on 2012 Tax Extension

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

To: Board of Education

From: Philip Bender, Superintendent

Date: June 24, 2013

Re: Blue Ribbon Award for Emerson Middle School Physical Education Department

It is my honor to announce that Emerson Middle School's Physical Education program has been selected to receive the 2013 Blue Ribbon Program Award from the Illinois Association of Health, Physical Education, Recreation and Dance (IAHPERD). Emerson will enjoy Blue Ribbon status for five years through 2018.

Emerson is joining Lincoln Middle School's Physical Education Department in becoming a Blue Ribbon program. Lincoln's recognition period is 2009 – 2014.

District 64's two middle schools are now among an elite group of only 22 middle schools/junior highs in Illinois to have received this honor since the program's inception in 1999.

The Blue Ribbon was awarded after an in-depth, rigorous review based on Emerson's "exemplary quality and commitment" to state and national standards in physical education. Emerson's physical education teachers worked together to prepare comprehensive documentation about their outstanding curriculum; instruction; facilities, equipment and financing; medical and safety practices; and administration of the physical education program.

Following a thorough evaluation of its application, a team of educators visited the school for a full day to observe the program in action and interview students, parents, teachers and administrators.

Emerson now will proudly display the Blue Ribbon banner, and will be recognized at the upcoming IAHPERD convention in November and invited to lead a 2014 conference session. In addition, the Illinois State Board of Education will be notified that Emerson is a program demonstrating best practices.

District 64 is extremely proud that both our middle schools are recognized among the very best in modeling excellence in physical education, which is so critical to the health and well being of our youth.

We congratulate the entire Emerson community for the vision, determination and expertise needed to receive this extraordinary recognition.

**Elementary School District 64
Park Ridge-Niles, Illinois**

DATE : June 24, 2013

TO: Board of Education

FROM: Betty Lattanzio, Purchasing Manager

SUBJECT: Information Only - **PHYSICAL EDUCATION SUPPLIES**

This memorandum is for information only. The Illinois School Code states that a school board is required to let all contracts for supplies, materials, or work or contracts with private carriers for transportation of pupils involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. This purchase does not exceed \$25,000; therefore the purchase does not require Board approval, although the Business Office makes every attempt to keep the Board informed.

On June 4, 2013, quotes were received for physical education supplies for the 2013-2014 school year. Request for quotes were sent to seven vendors with six quotes received. We are recommending approving the following vendors for the amount noted. In each case, we accept the lowest price per item from a vendor. The total shown represents various items for each vendor.

<u>Recommended Vendor</u>	<u>Recommended Bid Amount</u>	*(Previous Year's Bid)
U.S. Games	\$1,410.88	
School Specialty	\$1,170.95	
S & S Supply	\$ 282.12	
Palos Sports	\$ 255.12	
Gopher Sports	\$ 213.00	
Cannon Sports	\$ 22.95	
Total P.E. Supply	\$3,355.02	*(\$1,973.97)

**Please note that the total P.E. Supply costs vary from year to year based on cost of item, quantity ordered and curriculum initiatives. (Historically, total cost ranges between \$2,200 - \$4,200.)*

TO: Members of the Board of Education

FROM: Scott Mackall, Director of Facility Management

DATE: June 24, 2013

RE: Update on Summer Construction Projects

As of June 18 three of the five summer projects have begun. These projects are:

Carpenter Mechanical Project
Franklin Mechanical / Domestic Water Piping Replacement
Lincoln Boilers Replacement

All boilers have been removed from each location as well as the domestic water piping at Franklin School. While it is early, all projects are moving along on schedule at this time. At Franklin School we noticed that the drains in two washrooms seem to be thin and in danger of leaking. The drains were identified as the demo of the domestic water piping was being completed. These drains are attached to the sinks and toilets in two washrooms and in a chase between two walls. We are currently investigating this further, if there is additional information I will report it at the June 24 or July 8, 2013 Board meeting. Attached are photos of the projects.

The remaining two projects, asbestos removal and air conditioning the north gym at Field School will begin on June 24, 2013. I will update the Board if anything unusual should occur.

At the July 8, 2013 Board meeting I will be asking the Board to approve bids to repair the parking lots at six schools and for roof work at Field School. The roof work at Field School is part of the Maintenance Grant for 2012 from the Illinois State Board of Education (ISBE).



Lincoln Boilers



Franklin Crawl Space (water piping)



DISTRICT 64 WELLNESS COUNCIL

May 21, 2013

Attended:

P. Bender, P. Risk, D. Walsh, P. Yurkovic, C. Meredith, N. Azark, K. Engel, M. Petkofski

Year in Review

- Girls on the Run programs at Roosevelt and Carpenter
- ELF grant for Nutrition Detectives program for 2nd graders
- Indian Scouts 5K a success (Wellness Council members volunteered on race day.)
- ELF grant to Roosevelt: Stand Up Students desks (60)see: standupforteaching.com
- Yoga for staff at Roosevelt, Carpenter and Field
- Weight Watchers at Work for Roosevelt staff
- Student gardening project at Franklin
- Continued emphasis on healthy snacks served by/to staff

Wellness Council Goals

2012-2013: Teaching Good Nutrition and Engaging Parents/Community

2013-2014: Engaging Parents/Community and Encouraging Staff Wellness

Indian Scouts 5K

350 community members registered for the event on May 11th, at Hinckley Park. 315 runners and walkers completed the race. Proceeds to benefit a district 64 family who have significant financial issues due to serious illness of student, and another local charity.

Fitness for Staff

- Community rep for WC, M. Vacala, would like to coordinate a Fit in 50 class for staff at Franklin. D. Walsh suggested that it be coordinated into Healthy Living Month in April. Will discuss with M. Vacala.
- Discussion held about interschool sports for staff. Badminton was suggested. D. Walsh and P. Bender will pursue staff interest and other details.

Community Resources

M. Petkofski suggested involving other community stakeholders in our initiatives/activities (ie Lutheran General Hospital, Park District, etc.) This would tie in to our goal of engaging parents and community. Advocate Children's Hospital (LGH) has recently reached out to the district via their Children's Health Resource Center, offering to become more involved as a resource to us.

Next Meeting:

September 24, 2013

November 22, 2013

Submitted by M. Petkofski

6/13/13

TO: Board of Education
FROM: Philip Bender, Superintendent
DATE: June 24, 2013
RE: Board Member Development

Each Board member is *responsible* for his or her own compliance with the mandatory training laws as stated in attached Board Policy 2:120.

1. 4 Hours of Professional Development Leadership Training

Board members taking office after June 13, 2011 are required to take 4 hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities within the first year of his / her first term.

- **This pertains to Board members taking the Oath of Office May 2013 which were: Terry Cameron, Vicki Lee, Dathan Paterno, and Scott Zimmerman.**

- To date, District 64 has received notification that Terry Cameron, Vicki Lee, and Scott Zimmerman have fulfilled this requirement.

2. Open Meetings Act

Each Board member taking office on or after January 1, 2012 must complete Open Meetings Act training within 90 days of taking the oath of office.

- **This pertains to Anthony Borrelli, Terry Cameron, Dan Collins, John Heyde, Vicki Lee, Dathan Paterno, and Scott Zimmerman.**

- To date all Board members are in compliance

3. Performance Evaluation Reform Act (PERA)

After the District's implementation of the Performance Evaluation Reform Act (PERA), each Board member must complete a training program on PERA evaluations prior to participating in a vote on a dismissal based on an optional alternative evaluative dismissal process. The District anticipates implementation of PERA in the **Fall of 2016**. Board members can take the Board Training is available online for Board members convenience. They may enter and exit the course as it suits their timeline. Once registered the course is open for one year.

- **This pertains to all Board members whose current term extends into Fall 2016. They are: Terry Cameron, Vicki Lee, Dathan Paterno, and Scott Zimmerman.**

- To date, District 64 has received notification that Terry Cameron, Vicki Lee, and Scott Zimmerman have fulfilled this requirement.

School Board

Board Member Development

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member taking office after June 13, 2011 must complete at least 4 hours of professional development leadership training in education and labor law, financial oversight and accountability, and fiduciary responsibilities within the first year of his or her first term that begins after that date.
2. Each Board member who was in office on January 1, 2012 must complete training on the Open Meetings Act within one year of that date. Each Board member taking office after January 1, 2012 must complete this training no later than 90 days after taking the oath of office. After completing the training, each Board member must file a copy of his or her certificate of completion with his or her Board.
3. After the District's implementation of the Performance Evaluation Reform Act (PERA) evaluations, each Board member must complete a training program on PERA evaluations before participating in a vote on a dismissal based on an optional alternative evaluative dismissal process.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/1.05 and 120/2.
105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Expenses), 2:200 (Types of School Board Meetings)

ADOPTED: October 27, 1997

REVISED: June 11, 2001

REVISED: November 13, 2006

REVISED: October 27, 2008

REVISED: June 11, 2012