

Meeting of the Board of Education Park Ridge-Niles School District 64

SPECIAL MEETING

Monday, May 6, 2013
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, May 6, 2013

Organizational Meeting to Follow Special Meeting

TIME

APPENDIX

- 6:30 p.m. **Meeting of the Board Convenes**
- Roll Call
 - Introductions
 - Opening Remarks from President of the Board
 - **Public Comments**
 - **Acceptance of Canvass of Votes for Election of Board Members for April 9, 2013** **A-1**
 - Board President **Action Item 13-05-1**
 - **Consent Agenda** **A-2**
 - Board President **Action Item 13-05-2**
 - Personnel Report
 - Bills
 - **Approval of Minutes** **A-3**
 - Board President **Action Item 13-05-3**
 - Regular Board Meeting MinutesApril 22, 2013
 - **Other Discussion and Items of Information** **A-4**
 - Superintendent
 - Update on Board of Education Goals 2011-13
 - **Recognition of Retiring Board Members**
 - Board President
 - **Adjournment sine die**

RECEPTION FOR RETIRING BOARD MEMBERS

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

All action items included
in this packet are subject to
final Board approval.

Acceptance of Canvass of Votes for Election of Board Members of April 9, 2013

ACTION ITEM 13-05-1

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, accept the results of the canvass for the election of Board Members from Cook County Clerk in the form provided to the Board of Education and that the canvassing results be reflected in the minutes of the meeting.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Cook County Clerk's Office

Suburban Cook County Election Results**Official Certificate of Results**[Back to Election Summary Results](#) Print Results**April 09, 2013 Consolidated General Election**

The Cook County Clerk, having completed a canvass of all votes cast for School Board Member, Community Consolidated 64, 4yr, hereby certifies the following vote totals:

Candidates	Percentage	Votes
Terry L. Cameron	18.35%	4,433
Rick Van Roeyen	12.84%	3,102
Scott Zimmerman	21.1%	5,097
Vicki Lee	18.63%	4,501
Benjamin Seib	13.09%	3,162
Dathan Paterno	15.98%	3,860
Total:	100%	24,155

* denotes write-in candidate

This election having been certified to me as 4 to be elected results in Terry L. Cameron, Scott Zimmerman, Vicki Lee & Dathan Paterno being elected.

Below is the abstract of votes by precinct.

Dated this April 30, 2013.



David Orr, Cook County Clerk

Township - School Board Member, Community Consolidated 64, 4yr

Township	Registered Voters	Ballots Cast	Terry L. Cameron	Rick Van Roeyen	Scott Zimmerman	Vicki Lee	Benjamin Seib	Dathan Paterno	Total Votes
Leyden	1,424	489	226	149	282	213	150	175	1,195
Maine	26,546	8,492	3,809	2,660	4,343	3,860	2,722	3,312	20,706
Norwood Park	2,802	906	398	293	472	428	290	373	2,254
Suburban Cook County Total	30,772	9,887	4,433	3,102	5,097	4,501	3,162	3,860	24,155

Precinct - School Board Member, Community Consolidated 64, 4yr

Precinct	Registered Voters	Ballots Cast	Terry L. Cameron	Rick Van Roeyen	Scott Zimmerman	Vicki Lee	Benjamin Seib	Dathan Paterno	Total Votes
Leyden 23	1,424	489	226	149	282	213	150	175	1,195
Maine 20	520	150	66	51	77	76	61	76	407
Maine 21	502	170	91	56	95	66	37	47	392
Maine 22	500	219	123	69	135	112	73	87	599
Maine 24	962	370	160	87	204	174	134	157	916
Maine 25	930	358	170	124	175	149	90	106	814
Maine 27	551	207	94	63	115	92	57	72	493
Maine 29	1,276	462	187	143	212	192	171	205	1,110
Maine 30	1,843	719	286	226	344	287	257	284	1,684
Maine 32	560	189	80	59	106	91	64	75	475
Maine 36	830	296	120	96	154	131	100	116	717
Maine 37	894	318	135	84	179	114	99	120	731
Maine 39	965	107	60	35	49	61	22	45	272
Maine 42	1,198	449	201	146	242	207	129	142	1,067
Maine 43	706	310	116	75	138	122	126	141	718
Maine 46	1,025	14	5	4	6	6	8	7	36
Maine 50	795	287	138	108	156	153	79	124	758
Maine 51	613	225	120	70	132	113	60	64	559
Maine 54	812	303	129	88	143	113	108	118	699
Maine 58	1,155	225	113	82	116	109	59	105	584
Maine 59	875	194	96	54	92	99	43	72	456
Maine 60	1,482	480	202	151	244	219	158	180	1,154
Maine 65	688	191	86	75	104	94	57	63	479
Maine 67	1,190	436	179	116	201	209	132	178	1,015
Maine 72	726	240	122	77	107	122	70	93	591
Maine 80	640	230	107	63	112	113	60	71	526
Maine 82	797	209	99	71	108	107	78	97	560
Maine 85	476	150	67	46	79	80	50	68	390
Maine 87	516	193	86	56	112	77	57	71	459

Maine 88	550	247	116	85	132	121	89	90	633
Maine 91	1,279	354	165	125	187	180	134	153	944
Maine 93	690	190	90	75	87	71	60	85	468
Norwood Park 3	911	297	130	98	148	135	92	121	724
Norwood Park 11	1,177	404	169	131	227	187	131	168	1,013
Norwood Park 14	714	205	99	64	97	106	67	84	517
Suburban Cook County Total	30,772	9,887	4,433	3,102	5,097	4,501	3,162	3,860	24,155

Consent Agenda

ACTION ITEM 13-05-2

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of May 6, 2013, which includes the Personnel Report and Bills.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
May 6, 2013

Megan Komenda	Grant Maternity/FMLA as 1 st grade teacher effective 8/29/13 – 12/20/13 (tentative) - Carpenter School
Ashley Wasserman	Grant Personal Leave as special needs teacher assistant effective 8/19/13 – 12/9/13 (tentative)- Emerson School

APPROVAL OF BILLS

The following bills are presented for approval:

Bills

10 - Education Fund -----	\$ 103,127.77
20 - Operations and Maintenance Fund -----	\$ 84,690.76
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 48,340.06
50 - Retirement (IMRF/SS/MEDICARE) -----	\$
60 - Capital Projects -----	\$ -
80 - Tort Immunity Fund -----	\$ 12,978.76
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 112602 - 112757

Total: \$ 249,137.35

Approval of Minutes

ACTION ITEM 13-05-3

I move that the Board of Education of Community Consolidated School District 64 approve the minutes from the Regular Board Meeting Minutes of April 22, 2013.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Meeting held at 7:30 p.m.
April 22, 2013
Roosevelt Elementary School
1001 S. Fairview
Park Ridge, IL 60068**

Board President John Heyde called the meeting to order at 7:21 p.m. Other Board members present were Eric Uhlig, Sharon Lawson, Pat Fioretto, Dan Collins, Scott Zimmerman, and Anthony Borrelli. Also present were Superintendent Philip Bender, Assistant Superintendents Joel T. Martin and Lori Hinton, Director of Technology Terri Bresnahan, Director of Special Education/Pupil Services Jim Even, Director of Facility Management Scott Mackall, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and about 35 members of the public.

Board of Education meetings now are being videotaped and may be viewed in their full length from the District's website at:
<http://www.d64.org/subsite/dist/page/board-education-meetings-984>.

The Board immediately convened a Public Hearing on the 2012-13 Final Budget.

PUBLIC HEARING ON 2012-13 FINAL BUDGET

Business Manager Allard stated the purpose of the readoption was to include salary increases for employees that were finalized during the year. She noted the changes would appear in the Education and Operations & Maintenance funds.

Public Hearing on
2012-13 Final Budget

Board President Heyde invited public comment on the budget; none was offered.

At 7:25 p.m., it was moved by Board member Lawson and seconded by Board member Uhlig to adjourn from the Public Hearing on the 2012-13 Final Budget. The motion passed by voice vote.

After a brief recess, the Board resumed as a regular Board meeting at 7:31 p.m. In addition to the persons listed above, also present at the regular meeting were approximately 10 additional members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Roosevelt Principal Kevin Dwyer thanked Facility Director Mackall and his staff along with Roosevelt's head custodian and staff for their dedication in restoring storm-damaged areas at Roosevelt. He also extended his thanks to retiring Board members on their final visit to Roosevelt. Dr. Dwyer then introduced members of Cub Scout Pack 201, who performed a color ceremony, led the Pledge, and recited the Roosevelt Pledge of Respect. He then introduced Roosevelt PTO Co-President Molly Dietlin who shared a video

Pledge of
Allegiance and
Welcome

celebrating the school's extensive efforts to create a "small feel within a big school" by engaging students, teachers, parents and community members. Board President Heyde extended thanks on behalf of the Board for the warm welcome and presentation about Roosevelt's community spirit.

PUBLIC COMMENTS

Public Comments

Board President Heyde then invited public comment on topics not on the agenda. Comments were received as follows:

- Charlene Foss, 1117 Harrison, expressed concerns over recent email communication from Mr. Heyde sharing his opinions about candidates for election to the Board of Education. Mr. Heyde noted his email was a personal communication to his friends, neighbors and previous campaign supporters and not sent as Board President.
- Susan Sweeney expressed similar concerns about Mr. Heyde's email. Mr. Heyde noted he had not used District 64 email lists.

PRESENTATION OF RESTORED POST OFFICE MURAL REPLICAS

Presentation of Restored Post Office Mural Replicas

Board member Borrelli, a member of the Mural Restoration Committee, traced the history of the mural – "Indians Cede the Land" by George Melville Smith – from its original placement in the Park Ridge Post Office in 1940 to its recent restoration and installation at the Park Ridge Public Library through the work of a volunteer committee and fund-raising from local community members and organizations. In recognition of the support received from District 64 school PTO/As, Board member Borrelli announced the donation of five mural replicas to District 64 for use primarily at the elementary schools in the social studies curriculum. Library Board Trustee Pat Lofthouse explained the strong significance of the work to local history and as an example of Depression-era art. Park Ridge Historical Society President Paul Adlaf also was recognized for the Society's contributions. Board President Heyde expressed the Board's appreciation to the mural committee, the PTO/As, Dr. Bender and community members for this worthwhile service effort.

RATIFICATION OF PARK RIDGE TEACHER ASSISTANTS' ASSOCIATION (PRTAA) /BOARD CONTRACT

Ratification of Park Ridge Teacher Assistants' Association (PRTAA) / Board Contract

Board President Heyde stated that negotiations with the PRTAA had been completed and that the PRTAA membership had ratified the proposed agreement. He noted the contract is similar in terms to an agreement reached earlier this school year with the Park Ridge Education Association, and that it is a four-year agreement with 2 percent salary increases in base pay per year in addition to normal step and lane. He stated it also has changes to provisions for retirements and benefits adopted for other employee groups this year.

Board President Heyde invited public comment; none was received.

Action Item 13-04-5

Action Item
13-04-5

It was moved by Board member Lawson and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, ratify the 4-year contract between the Park Ridge Teacher Assistants' Association (PRTAA) and the Board of Education on April 22, 2013.

In response to a Board member question, Board President Heyde reviewed changes to payment for the number of sick days on retirement and the number of years of service needed at retirement to be eligible for this payout, and changes in the service recognition program payment at retirement including a sunset provision. He noted the retirement payments would now be made as a post-retirement benefit.

The votes were cast as follows:

AYES: Lawson, Fioretto, Collins, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**IMPLEMENTATION RECOMMENDATIONS FROM
BOARD ADVANCED TECHNOLOGY COMMITTEE
(BATC)**

Implementation
Recommendations from Board
Advanced Technology
Committee (BATC)

Dr. Bender noted that the Board on April 8 had heard from BATC about its recommendation for accelerating the use of advanced technology in District 64, and had introduced a vision for 1:1 computing in support of 21st century learning. Technology Director Bresnahan stated the purpose of tonight's report was to focus on options for pacing and implementation as well as financial considerations for how this vision can become a reality for District 64. Dr. Bresnahan briefly reviewed the key recommendations from BATC, which stated that learning in District 64 should be: collaborative, creative, connected to the real world, flexible, differentiated, self-paced, inquiry-based, and integrate with technology. She noted that BATC further recommended that all District 64 students have equal access to the digital resources necessary to support 21st century learning and the implementation of the Common Core State Standards (CCSS) in a 1:1 computing model. She pointed out that with this focus on student learning the vision for 1:1 computing is founded in quality 21st century teaching and learning. She discussed four areas that were included in BATC's planning, including: professional development, measurements for success, selecting the right tools for the job, and ensuring a robust and reliable infrastructure.

Dr. Bresnahan then presented details about three implementation and pacing options for how District 64 could achieve the vision of 1:1 computing. The first option is a gradual adoption over a three-year time period, while the second increases the pace to two years. Dr. Bresnahan noted a third option was the preferred choice based on input and feedback from BATC, the District's administrative team, the Technology Implementation Committee, and the Technology Department. She pointed out this option follows a two-year timeline to provide Chromebooks for grades 3-8 beginning with Chromebooks on carts in Year 1 (2013-14) and expanding to 1:1 in Year 2 (2014-15); for grades K-2, the ratio for iPads would be reduced from 1:4 in Year 1 to 1:2 in Year 2. She noted this plan aligns with the end of the current Strategic Plan and the first year of administration of the new Partnership for Assessment of Readiness for College and Careers (PARCC) assessments; and allows time to build capacity of teachers and students, upgrade infrastructure, prepare families and develop policies.

Dr. Bresnahan then shared detailed financial considerations for option 3 for Years 1 and 2, including the Chromebooks and iPads as well as continuation of SmartBoards for classrooms and infrastructure needs. In total, she stated that the total approximate additional cost for Year 1 after subtracting the amount already tentatively budgeted for the 2013-14 school year is about \$153,000 above and beyond the typical annual technology expenditures; and for Year 2, the amount above and beyond the typical annual technology expenditure would be about \$362,000. Dr. Bresnahan stated that the approximate total additional cost above the planned two-year budget, therefore, would be about \$515,000. She noted that ownership of the device and subsequent decisions on insurance options would need further consideration. She thanked the members of BATC for their efforts over the past several months to research and bring these reports forward to the Board for its consideration.

Board President Heyde offered a framework for Board member discussion including whether the Board accepts the 1:1 computing vision; what combination of devices should be chosen and what each device should accomplish; and the pacing and implementation options along with who should own the devices. He also suggested the Board may want to receive additional input from teachers and members of the community. He pointed out that the timing of decision-making must be considered in light of the Board reorganization on May 6.

Board members then identified areas of further interest and asked clarifying questions of Dr. Bresnahan concerning: metrics to determine baseline use of SmartBoards and current devices; current refresh cycle of laptops and projected useful life of Chromebooks; how ownership could be shared between District 64 and families, especially those in middle school; how the curriculum will be impacted by the infusion of devices in the 1:1 model; how teachers are being prepared for this transition and their thoughts on the recommendation; whether funds from the existing technology budget can be moved to finance this initiative; use of benchmark data and rubrics to assess use of new devices; what teachers who are not as comfortable with technology think about the proposal; plans to communicate with parents; need to move forward with Strategic Plan implementation now finishing its third year; how the device might potentially

impact student fees paid by parents; whether Chromebooks will take the place of printed textbooks; what progress Instructional Technology Coaches have made in working with teachers on integrating technology into their teaching; level of the ongoing technology budget earmarked for student devices; and need to communicate how learning will be fundamentally impacted by these devices.

Board President Heyde then invited public comments. Comments were received as follows:

- Rob Schoenstedt, parent and member of the Strategic Plan Action Team on technology, noted the Board had been analyzing technology needs since the plan was formed in 2009 and urged the Board to move forward.
- Angela Tuebo, Field parent and a technology professional, stated her approval of the technology changes the District has implemented thus far and her support of the work of the technology coaches.
- Mike Johnson, the Field School Instructional Technology Coach, noted that technology was already being integrated into student learning, and that it is providing opportunities for students to access information, collaborate with one another in different ways, and expand how students own their own learning.

Dr. Bresnahan thanked the Board for the thoughtful discussion, and noted that teacher representatives serve on all technology committees. She suggested that the Board might be asked later this spring to consider a request to approve Year 1 only, and to defer approval of Year 2 at this time. She noted that 2013-14 could be a valuable year of transition, planning, communication and capacity-building, which would significantly benefit both students and teachers.

BOARD READOPTS 2012-13 BUDGET

Board Readopts
2012-13 Budget

Business Manager Allard reiterated that the Board was being asked to formally readopt the budget based on expenditure decisions the Board made previously, including the addition of new staff as technology coaches and to accommodate the dissolution of the Maine Township Special Education Program (MTSEP), and salary and benefit increases to existing staff approved during the year. She stated the total budgeted revenues are \$72,713,759, total budgeted expenditures are \$71,739,613 and the expected surplus for the year will be \$974,146. Ms. Allard then answered Board member questions about tracking of \$500,000 of planned expenditures in purchased services, supplies and capital outlay set aside as contingency as a cost-containment measure, staffing increases included in the budget, insurance increases, and revenue offsets from the MTSEP dissolution.

Action Item 13-04-6

Action Item
13-04-6

It was moved by Board member Fioretto and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, re-adopt the Budget for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013, as presented.

The votes were cast as follows:

AYES: Heyde, Zimmerman, Collins, Fioretto, Lawson

NAYS: Borrelli, Uhlig

PRESENT: None.

ABSENT: None.

The motion carried.

At 9:35 p.m., Board President Heyde recessed the meeting for a short break. The meeting was resumed at 9:50 p.m.

APPROVAL OF 2013-14 INSURANCE RATES

Approval of 2013-14
Insurance Rates

Business Manager Allard reported that District 64 had received its insurance renewal rates effective September 1, 2013 under the Northern Illinois Health Insurance Plans (NIHIP) of 7.8 percent for the PPO 350, PPO 1200 and HDHP, and 0.2 percent for the HMO. She noted it is the second year of District 64's three-year agreement with NIHIP. Ms. Allard reported on the number of employees participating in each plan, and noted that distribution of the rates between employer and employee will be in accordance with the District's agreement with the Park Ridge Education Association (PREA). She noted the District would conduct an open enrollment period in coming weeks based on recent Board approval.

Board President Heyde invited public comment; none was received.

Action Item 13-04-7

Action Item
13-04-7

It was moved by Board member Zimmerman and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the medical insurance rates as presented for 2013-14 school year per the attached documents.

The votes were cast as follows:

AYES: Lawson, Fioretto, Collins, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF ASBESTOS ABATEMENT
AT FIELD SCHOOL**

Approval of
Asbestos Abatement
at Field School

Facility Manager Mackall reported that bids had been reviewed and

the low bidder had met with the District's asbestos manager ENVIRON to review the project scope. The project had originally been estimated at \$217,000, but the low bid was considerably less at \$138,600. Mr. Mackall pointed out that the District would be going to bid separately for window caulking as discussed at a previous Board meeting.

Board President Heyde invited public comment; none was received.

Action Item 13-04-8

Action Item
13-04-8

It was moved by Board member Lawson and seconded by Board member Borrelli that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, award the contract for the asbestos abatement project at Field School to Tecnica Environmental Services in the amount of \$138,600.00.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Lawson

NAYS: Collins, Fioretto

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF ENVIRON CONTRACT TO
MANAGE THE FIELD ASBESTOS REMOVAL
PROJECT**

Approval of ENVIRON
Contract to Manage the
Field Asbestos Removal
Project

Facility Manager Mackall recommended the approval of a contract with ENVIRON to provide services on the asbestos removal project at Field School, which will consist of three phases to begin in summer 2013 and continuing in summer 2014 for a fixed fee of \$25,000 using preferred rates District 64 has established with this consultant. He confirmed that District 64 would not be billed if later phases of the work are not undertaken.

Board President Heyde invited public comment; none was received.

Action Item 13-04-9

Action Item
13-04-9

It was moved by Board member Zimmerman and seconded by Board member Borrelli that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the contract for ENVIRON to manage the asbestos project at Field School in the amount of \$25,000.00.

The votes were cast as follows:

AYES: Lawson, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: Fioretto, Collins

PRESENT: None.

ABSENT: None.

The motion carried.

Mr. Mackall then expressed his appreciation to his crew for working diligently since the recent storm and through the weekend to restore school facilities that sustained water damage. Board President Heyde also expressed appreciation on behalf of the Board for the dedication and perseverance of the maintenance and custodial staff members during the extensive clean-up completed in such a short time.

**DISCUSSION AND APPROVAL OF
ADMINISTRATIVE BENEFITS**

Discussion and
Approval of
Administrative Benefits

Dr. Bender presented a new benefit structure for administrators, which reflects the Board's intent to effectively align administrators with the benefits offered all other employee groups within the District. Board President Heyde provided an overview of the Board's thinking and timeline in making changes to various benefits.

Board President Heyde invited public comment; none was received.

Action Item 13-04-10

Action Item
13-04-10

It was moved by Board member Fioretto and seconded by Board member Lawson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the New Standard Contract Terms for District 64 Administrators, as presented.

The votes were cast as follows:

AYES: Uhlig, Heyde, Zimmerman, Collins, Fioretto, Lawson

NAYS: Borrelli

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent Agenda

A. PERSONNEL REPORT

William Fajardo	Employ as night custodian, effective May 6, 2013 at \$17.03 per hour – Lincoln School
Meghan Philippsen	Grant Maternity/FMLA as teacher effective 4/27/13 – Carpenter School
Debra Stefan	Accept retirement of Debra Stefan as special needs teacher assistant effective 6/6/13 – Emerson School
Joyce Zimny	Accept retirement of Joyce Zimny as special needs teacher assistant effective 6/6/13 – Carpenter School

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL, AND BENEFITS

Bills

10 – Education Fund -----	\$ 757,571.84
20 – Operations and Maintenance Fund -----	163,145.12
30 – Debt Services -----	-
40 – Transportation Fund -----	100,914.20
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	-
80 – Tort Immunity Fund -----	1,890.00
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 112398 – 112571

Total: \$1,023,521.16

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org Business Services.

Payroll for Month of March 2013

10 - Education Fund-----	\$3,321,473.69
20 - Operations and Maintenance Fund -----	291,855.65
40 - Transportation Fund -----	-
50 – IMRF/FICA Fund -----	206,692.20
80 –Tort Immunity Fund -----	-

Checks Numbered: 8285 – 8447

Direct Deposit: 900029276 - 900031189

Total: \$3,820,021.54

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING MARCH 31, 2013

Monthly updates may be viewed on the District 64 website www.d64.org > Business Services.

D. ADOPTION OF MATH MATERIALS

E. ACCEPTANCE OF RESTORED POST OFFICE MURAL REPLICAS

F. DESTRUCTION OF AUDIO CLOSED MINUTES

Action Item 13-04-11

It was moved by Board member Lawson and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the Consent Agenda of April 22, 2013, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending March 31, 2013; Adoption of Math Materials; Acceptance of Restored Post Office Mural Replicas; and Destruction of Audio Closed Minutes.

Action Item
13-04-11

The votes were cast as follows:

AYES: Lawson, Fioretto, Collins, Zimmerman, Heyde, Uhlig, Borrelli

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 13-04-12

Action Item
13-04-12

It was moved by Board member Zimmerman and seconded by Board member Uhlig that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the minutes from the: Committee-of-the-Whole: Recommendation from Math Committee of March 18, 2013; Regular Board Meeting of March 18, 2013; Closed Session of March 18, 2013; Special Board Meeting of April 3, 2013; Committee-of-the-Whole: Recommendations from Board Advanced Technology Committee of April 8, 2013; Special Board Meeting of April 8, 2013; and Closed Session of April 8, 2013.

The votes were cast as follows:

AYES: Borrelli, Uhlig, Heyde, Zimmerman, Fioretto, Lawson

NAYS: None.

PRESENT: Collins

ABSENT: None.

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender reported on arrangements for mandated training of newly elected Board members and an orientation planned for new members on May 1 with District level administrators.

Dr. Bender pointed out that during the recent storm, the new water retention areas beneath the reconfigured parking lots at Carpenter and Franklin schools had worked as planned; that Carpenter neighbors were very pleased that flooding of their homes had been alleviated; and that Carpenter's auditorium also had remained dry. Dr. Bender noted that the two days of school closing would mean that the early release schedule would not be observed on Wednesday, April 24 to meet state guidelines. He stated the District also was evaluating whether a records planning day now scheduled for Wednesday, June 5 might have to be omitted to meet the required number of days for the school year; any calendar change would be communicated to all families and staff very soon. He reiterated his thanks to Mr. Mackall and the maintenance and custodial staff for their outstanding efforts.

Board Vice President Zimmerman congratulated the District for its sustained efforts to garner the Bright Red Apple Award, and for receiving a perfect 4.0 score on the Illinois State Board of Education financial profile for a fourth consecutive year.

ADJOURNMENT

Adjournment

At 10:22 p.m., it was moved by Board member Lawson and seconded by Board member Borrelli to adjourn the meeting. The motion passed by voice vote.

President

Secretary

TO: Board of Education

FROM: Dr. Philip Bender, Superintendent

DATE: May 6, 2013

RE: Review of Board of Education Goals 2011-13

With the reorganization of the Board of Education on May 6, it is an appropriate time to reflect on the accomplishments of the 2011-13 Board during its two years of work together.

As the current Board began its term, it adopted goals in August 2011 in four areas: Strategic Plan, Managing Costs, Facilities Master Plan, and Stakeholder Exchanges. A graphic was created to spotlight these focus areas; the graphic has appeared on the cover of every Board meeting packet during this period.



The Board also later adopted a set of specific measures to assist members in gauging progress.

Each goal area is described below, with brief comments on progress toward each measure.

Goal Area: Strategic Plan

Goal: This Board will continue to support and monitor the successful implementation of the District Strategic Plan.

Measures:

- The Board will monitor progress and budget on action plans scheduled for implementation each trimester during 2011-12 and 2012-13.
 - During 2011-12, the Board received in-depth reports each trimester.
 - During 2012-13, implementation of the Strategic Plan was clearly embedded in District-wide priorities. The Board received an in-

depth mid-year report in early 2013; a year-end report is scheduled for June 2013.

- The Board will approve an annual schedule and allocate resources to support implementation of action plans for 2012-13 and 2013-14.
 - In spring 2011, the Board approved a plan for 2011-12 and provided funding.
 - In spring 2012, the Board approved a plan for 2012-13 and provided funding.

Goal Area: Manage Costs

Goal: This Board will manage our costs to maintain the District's sound financial condition.

Measures:

- The Board will adopt budgets for 2011-12 and 2012-13 so that the fund balance policy can be maintained through 2016-17 and beyond as forecast through the annual long-term financial projections, barring unforeseen circumstances.
 - The Board adopted a budget for 2011-12 that added to the Operating Fund balance.
 - The Board adopted a budget for 2012-13 (and re-adopted on April 22) that will add to the Operating Fund balance.
 - The Board reviewed annual financial projections in February 2012 and again in February 2013. Projections continue to indicate that the Board will maintain the fund balance policy through 2016-17. The projections indicate that extending beyond that date may be possible, depending on decisions the District may make regarding funding of maintenance projects, as well as outside factors beyond the District's ability to control, including further limitations to property tax revenue through changes to PTELL laws and pension obligation shifts enacted by the State of Illinois, among other factors.
- The Board will invite community input on financial issues through the Community Finance Committee and other means.
 - The Community Finance Committee was reconvened in 2012, and five study groups presented work to the Board. CFC will continue a fifth study on student fees through December 2013.
 - The Board has conducted public hearings and received public comment during meetings and through email or other written communication concerning budget, levy, school maintenance projects, employee contracts, and a wide variety of other financial concerns.
- The Board will work with administration to provide financial information in varying formats to meet stakeholder needs.
 - The Business Manager has worked closely with Board members to prepare new report formats or add requested information to facilitate performance tracking and improve readability.
 - The District has prepared all public documents as required by the Illinois State Board of Education; has made an extensive array of additional financial data available on its website; has issued fact

sheets, news releases and other reports on a range of financial topics; and has made presentations to build understanding of the District's budget and levy requests and long-range financial projections.

Goal Area: Facilities Master Plan

Goal: The Board will adopt a facilities master plan that includes a prioritized list of projects, an anticipated timeline for completion, and identified means of funding.

Measures:

- The Board will approve "Phase 1" of the facilities master plan by June 30, 2012.
 - The Board adopted its facilities goals in September 2011, and received "Phase 1" of the plan in July 2012.
- The Board will approve "Phase 2" of the facilities master plan by June 30, 2013.
 - In fall 2013, the Board deferred several studies required to complete Phase 2 of the plan. The necessary studies will be reconsidered in a later budget year.
- The Board will identify the magnitude and timing of financial resources to be committed to the facilities master plan.
 - The Board identified in December 2011 a priority list of projects at Carpenter, Field, Franklin and Lincoln schools, and continues to discuss facility needs throughout the District. The Board also agreed in principle in January 2013 to an allocation of \$3 million per year from the 2012-13 to the 2016-17 fiscal years, for the identified priority projects, with the ability to spend more than that in a particular year so long as the overall total is not exceeded. The Board also has received information on project delivery alternatives, and also has received input on financing opportunities from the Community Finance Committee.

Goal Area: Stakeholder Exchanges

Goal: This Board will enhance the transparency of its operations by reinvigorating the exchange of information with stakeholders concerning Board and District activities.

Measures: The Board will increase ways to engage stakeholders about Board decision-making, District goals and educational programs by: [determined separately by the Board.]

In considering measures to be used, the Board recognized that this goal area could never be considered "completed." Rather, communications and community engagement are an ongoing responsibility requiring continuous effort by the Board and District to reach out to the many internal and external audiences, including parents, employees, community members, local businesses, news media, and local government/elected officials.

The Board's efforts in this area during 2011-13 coordinated with District 64's ongoing communications program. The Superintendent, as the District's chief spokesperson, and its Public Information Coordinator worked with the Board around strategies to implement these shared objectives:

- Build stakeholder understanding and trust in the Board's financial stewardship
- Demonstrate the Board's support of the District's educational mission
- Increase stakeholder awareness about the impact of financial decisions on education quality
- Provide context by illustrating the broader issues of Illinois/national education finance
- Generate input and feedback from stakeholders to inform the Board's decision-making about finances and the District's educational mission

Next Steps

As a result of the April 9 Board member elections, the Board will reorganize at the May 6 meeting. The Superintendent and District administrative team look forward to working with the new Board to develop goals for the 2013-15 term.