

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Board of Education Meeting held at 7:00 p.m.
October 8, 2013
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 7:00 p.m. Other Board members in attendance were Dathan Paterno, Scott Zimmerman, Terry Cameron, John Heyde and Vicki Lee. Board member Dan Collins arrived in progress at 7:09 p.m. Also present were Assistant Superintendent for Human Resources Joel T. Martin and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

PUBLIC COMMENTS

Public
Comments

None were received.

BOARD ADJOURNS TO CLOSED SESSION

Board
Adjourns to
Closed Session

At 7:08 p.m., it was moved by Board President Borrelli and seconded by Board member Paterno to adjourn to closed session to discuss matters related to dismissal of a specific employee [5 ILCS 120/2 (c)(1)].

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

The Board adjourned from closed session at 7:26 p.m. and resumed as a special Board meeting. In addition to the persons listed above, also present at the special meeting were two additional members of the public. Board President Borrelli thanked Assistant Superintendent Martin for assisting the Board in recent weeks to review and select a search firm to conduct the superintendent search.

CONSENT AGENDA

Consent Agenda

A. PERSONNEL REPORT

Margie Moskak	Employ Lunch Program Supervisor at Washington School effective October 2, 2013 – \$12.00 per Hour.
Rachel Labuz	Request Leave of Absence, Request Maternity/FMLA as Instructional Technology Coach Teacher at Washington School effective November 10, 2013 – December 20, 2013 (tentative).
Cassie Prejzner	Request Leave of Absence, Request Maternity/FMLA as 4th grade Teacher at Washington School effective March 17, 2014 – May 5, 2014 (tentative).
Caroline Schaab	Request Leave of Absence, Request Maternity/FMLA as Instructional Technology Coach Teacher at Roosevelt School effective December 29, 2013 – February 24, 2014 (tentative).
Scott Prim	Termination as District Substitute Custodian effective October 8, 2013–Washington School.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

ACTION ITEM 13-10-1

Action Item
 13-10-1

It was moved by Board member Heyde and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of October 8, 2013, which includes the personnel report.

The votes were cast as follows:

AYES: Paterno, Collins, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

DISCUSSION ON SUPERINTENDENT SEARCH

Discussion on
 Superintendent
 Search

Board President Borrelli invited Dr. Mark Friedman and Steve Griesbach of BWP & Associates to lead a planning discussion regarding the superintendent search. Dr. Friedman began with a detailed review of a suggested timeline calendar, including outreach to candidates during a proposed 6-week advertising and recruiting campaign

suggested to begin the week of October 14. The closing day for applications is expected to be November 29. He then explored opportunities for community input to prepare a Leadership Profile of the new superintendent via an online survey and in person focus groups with various stakeholders, tentatively scheduled for the week of October 28. The Leadership Profile would then be submitted to the Board the week of November 18.

The Board also identified a timeline for working with the search firm to review semi-finalists in mid-December. The Board tentatively identified scheduling interview training on December 9, with as many as six semi-finalists to be interviewed during closed sessions on December 12 and 13. The second round of interviews most likely with two finalists would be conducted the first week after Winter Break in January, with each finalist spending a day in the District to meet staff, tour buildings, and attend a dinner meeting with the Board. Following those interviews, Dr. Friedman noted the Board would want to schedule a site visit to the first choice candidate's district as soon as possible, with two Board members to make the visit. Offering a contract would follow thereafter.

After reviewing this timeline, Board members then worked with Dr. Friedman and Mr. Griesbach to develop general parameters for the search, including that a doctoral degree is preferred but not required; being a sitting superintendent is not a requirement; residency in Park Ridge is not a requirement; salary would be regionally competitive; and, strong experience in high-achieving districts in communities that are similar socio-economically is a more important filter than stating a preference for candidates from any particular geographic area.

The Board also reviewed the various stakeholders to be considered for the focus groups and online survey. Dr. Friedman said the firm would bring 3-4 people to facilitate the groups, so that all the input in-person could be scheduled in one day. The online survey would be available throughout this period so it is open to all community members. The Board then reviewed the search firm's contract, and discussed the use of additional candidate assessments along with reference and background checks.

Turning to other business, Board President Borrelli noted a request from Carpenter School teacher Sue Douglass for a Board member to speak to students about their roles as elected officials. Board member Collins volunteered to participate.

ADJOURNMENT TO CLOSED SESSION

Adjournment to
Closed Session

At 9:41 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss matters related to the performance of a specific individual [5 ILCS 120/2 (c) (1)].

The votes were cast as follows:

AYES: Paterno, Collins, Zimmerman, Borrelli, Cameron, Heyde, Lee

Special Board Meeting Minutes
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NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The special Board meeting adjourned from closed session at 10:28 p.m.

President

Secretary