

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board Meeting held at 7:30 p.m.
January 28, 2014
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714**

Board President Borrelli called the meeting to order at 7:32 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, Vicki Lee, Dan Collins, and Terry Cameron. Board member John Heyde attended by telephone. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Business Manager Becky Allard, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm and about 25 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org/subsite/dist/page/board-education-meetings-984>

PUBLIC HEARING ON ISSUANCE OF BONDS

Public Hearing on
Issuance of Bonds

Board President Borrelli announced that a hearing would be conducted to receive public comments on the proposal to sell \$8,600,000 Working Cash Fund Bonds for the purpose of increasing the working cash fund to pay for District 64 capital improvements projects, and explained that all persons desiring to be heard would have an opportunity to be heard. He noted all the legal steps that had been taken to give official notice of the hearing. He also pointed out that the petition period provided by law to subject the proposed bond issue to a referendum of local voters had expired without a petition being received. Business Manager Allard noted the purpose of the hearing was to receive public comment, and stated that the District had received no written comments.

Board President Borrelli invited Board members to offer any comments regarding the proposed issuance of bonds. Board member Collins stated his opposition to issuing additional debt at this time.

Board President Borrelli invited community members who wanted to present written testimony to come forward; no written comments were received.

Board President Borrelli invited community members who wanted to present oral testimony or any public comments to come forward; none were received.

Board President Borrelli then announced that all persons desiring to be heard had been given the opportunity to present written and oral testimony with respect to the proposed issuance of the bonds.

At 7:37 p.m. it was moved by Board member Zimmerman and seconded by Board member Paterno to adjourn the public hearing and return to the regular Board meeting.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

At the request of the Board President, the meeting was recessed at 7:38 p.m. for a short break, and resumed at 7:42 p.m.

PLEDGE OF ALLEGIANCE AND WELCOME

Coordinator of Jefferson Preschool Programs Leslye Lapping led the Pledge, and welcomed the Board and visitors to the school. She highlighted the programs in place for the year, and pointed out several special meetings coming up in February for Jefferson families. She related recent work in three areas: adding social emotional goals to school-wide literacy and math goals; new learning standards for early learning and corresponding professional development; and English Language Learners (ELL) endorsement requirements for staff. Ms. Lapping concluded by noting that Jefferson offers a warm and nurturing environment for the youngest learners and works diligently to make sure the first exposure to school is a positive one for the children and their families. Board President Borrelli thanked Ms. Lapping and the school for the warm welcome.

Pledge of
Allegiance and
Welcome

PUBLIC COMMENTS

Board President Borrelli invited comment on topics not on tonight's agenda for action. Comments were received as follows:

- Agnes Adamik, early childhood special education teacher at Jefferson, addressed the Board regarding restrictions on employee retirement benefits.
- Susan Luif, early child special education teacher at Jefferson, addressed the Board regarding restrictions on employee retirement benefits.
- Mike Schaab, District 64 parent of three preschool children, urged the Board to consider extending kindergarten to a full day.
- Angela Tuebo, Field School parent and chair of the PTO committee on facilities, thanked the Board for continuing to move forward on the Field HVAC/maintenance projects and funding, and urged final approval.

Public
Comments

RECOGNITION OF BLUE RIBBON AWARD

Dr. Bender introduced retired District 64 teacher Holly Gansz, president of the Illinois Association for Health, Physical

Recognition of
Blue Ribbon
Award

Education, Recreation and Dance (IAHPERD), to present the award. Ms. Gansz announced that Emerson Middle School's Physical Education Department had been selected to receive the 2013 Blue Ribbon Program Award from IAHPERD. She said the award was earned through an in-depth, rigorous review based on Emerson's exemplary quality and commitment to state and national standards in physical education. The review also included a full-day observation by a team of educators in addition to scrutiny of its comprehensive application. Emerson is joining Lincoln in receiving recognition as a Blue Ribbon program.

Board President Borrelli, Dr. Bender and members of the Board congratulated Emerson physical education teachers Aaron Schauer, Lisa Nelson, Emmy Pasier, and Kelly Van Horn; Robert DeMano could not be present.

**BOARD GOAL/COMMUNICATIONS #1 – DISTRICT 64
WEBSITE STUDY**

Board Goal/
Communications #1 –
District 64 Website
Study

Technology Director Bresnahan and Public Information Coordinator Tramm briefed the Board on the functional analysis of the District 64 website undertaken as part of the Board's communications goal to strengthen the website as a convenient source of information for parents and community members. They reported on the review completed by consultant American Eagle, which included surveys, focus groups, and website metrics. They shared the six key recommendations from the study, and described the action steps planned to move forward on the redesign and restructuring of the website to incorporate recommendations from the study, and the selection of a new Content Management System (CMS) provider. Dr. Bresnahan and Ms. Tramm reported that CampusSuite was the best match, and that the website is targeted for an accelerated launch in early June so that the transition can be completed before the current CMS provider terminates services on June 30. They will provide links to other districts using CampusSuite that are similar to the style recommended for District 64, and will provide information about how districts similar to District 64 manage their websites in terms of personnel. They also will plan for regular feedback from users to make refinements to the site and add new features going forward.

**REPORT ON SOCIAL EMOTIONAL LEARNING
PROGRAMMING**

Report on Social
Emotional
Learning
Programming

Assistant Superintendent Hinton presented on behalf of Director of Special Education/Pupil Services Jim Even, together with District Psychologist Dr. Bill Connor and Special Education Facilitator Laura Bolech, an overview of what is social and emotional learning (SEL); why does the District integrate and teach civil behavior, social and emotional competencies, and what are the priorities and expectations for District 64 schools in 2013-14. They described District 64's long-standing civil behavior program, which predates many in the state of Illinois, and compared the District's social emotional Educational Ends to the Cooperative for Academic, Social and Emotional Learning (CASEL) national model and Illinois SEL goals/standards. For 2013-14, they described the efforts undertaken by District 64 to provide instruction, monitor, and intervene to insure all students'

make growth in the areas of social emotional learning and civil behavior. They discussed the expectations for each school's building-level behavior/SEL team and the school's action plan to utilize a three-tier model incorporating the school's behavior matrix, the use of a universal screener assessment, and data analysis and intervention. They noted that professional development for staff is a critical component and that the effort is also supported by a District-level SEL behavior team to share and plan across schools.

In response to Board member questions and comments, Dr. Hinton, Dr. Connor and Ms. Bolech elaborated on how the tier mechanism works in a manner similar to the Response to Intervention (RTI) layered approach often depicted as a triangle to provide support in academic learning subjects. It was agreed that outreach to parents and further involvement of parents was an important next step moving forward in SEL.

FURTHER DISCUSSION AND UPDATE ON STUDENT REGISTRATION FEES

Further Discussion
and Update on
Student
Registration Fees

Business Manager Allard presented a follow up from the December 16 Board discussion on how student fees could be depicted on fee statements parents receive to delineate the breakdown in fee areas. She offered two options: one showing how the overall fee amount is divided by percentages for textbooks, supplies, technology and other items, and a second providing an a la carte menu of fees that would be selected based on each student's grade level and course selections.

Following Board discussion, it was agreed that the percentage breakdown would provide an additional level of detail for parents without reverting back to the child-by-child billing at the middle school level that an a la carte approach would entail. Board members agreed that the dollar amount should be added next to the percentage as a further point of information.

The information will be added to the fee statements for the 2014-15 school year, which is expected to utilize a new online Infosnap system to process payments and verify family contact information for existing students.

DISCUSSION OF ADMINISTRATIVE TEAM RECOMMENDATION ON OUTDOOR EDUCATION

Discussion of
Administrative Team
Recommendation on
Outdoor Education

Dr. Hinton reported that earlier this fall, members of the school health team and principal/assistant principal team had expressed growing student safety concerns about the overnight component of the grade 5 outdoor education program. At the November 18 meeting, the Board had invited District administration to share a recommendation about this topic. As a result, an Outdoor Education Task Force was created to address the concerns and seek consultative feedback from all grade 5 teachers regarding a recommendation for future outdoor education field trips. Based on the consultative feedback from this Task Force, Dr. Hinton reported that the District's administrative team now recommends that the overnight component be removed from the program; that the

District continue to implement an outdoor education program at the current Camp Duncan facility in an alternative format to address the current program's curricular objectives; and that the task force be reconvened to redesign the program without the overnight component at a similar or reduced cost to families. Dr. Hinton described in general terms the privacy and health issues and the variance in the differing levels of experiences that parent chaperones have in supervising larger groups of students in an overnight context. She also shared the diversity of opinions expressed among task force members as part of the process.

Board members then questioned Dr. Hinton about the privacy and medical concerns and efforts that have been made or could be made to overcome those concerns for student safety. Dr. Hinton confirmed that while the District's certified staff members supervise students during all classes and activities, their supervision ends when students return to their cabins for the overnight portion of the program and begins in the morning when students return to outdoor education activities; two parent chaperones per cabin of 16-22 students supervise overnight. Field Principal Susan Walsh, Field Assistant Principal Katie Kelly, and Carpenter Principal Brett Balduf also responded to Board member questions about the current operation of the program.

Following discussion, the Board agreed to conduct a closed session in advance of its next meeting on February 10 to learn more details about the specific safety concerns that cannot be addressed in open session due to privacy of students. Dr. Hinton also will reach out to parents with information about the report and current recommendations, and offer them a means to give feedback to the Board about the overnight component of the program.

FIRST READING OF POLICIES FROM PRESS ISSUE 82

First Reading of
Policies From
PRESS Issue 82

As a member of the Board policy committee, Board member Heyde reported that the policies had been reviewed and were recommended for first reading; Board member Paterno said that although he was unable to attend the meeting, he would forward a possible comment he might have on a policy to Dr. Bender's office.

UPDATE ON SUPERINTENDENT SEARCH

Update on
Superintendent
Search

Board President Borrelli reported that the Board had developed a compensation package proposal for its preferred candidate, Dr. Laurie Heinz, and that the Board had scheduled a special meeting on January 30 to officially approve her employment and compensation. He thanked members of the District's administrative team and staff for their assistance to the Board over many months during the search process.

APPROVAL OF THE EMPLOYMENT OF BUSINESS MANAGER REBECCA ALLARD FOR 2014-15 SCHOOL YEAR

Approval of the
Employment of
Business Manager
Rebecca Allard for
2014-15 School Year

Board President Borrelli reported that the contract had been provided to Board members for their review.

ACTION ITEM 14-01-1

Action Item
14-01-1

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the employment of Business Manager Rebecca Allard for 2014-15 School Year Pursuant to the Compensation and Terms of the Formal Employment Contract.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Denise Roman	Employ as Lunchroom Supervisor at Franklin School effective December 16, 2013 - \$12.00.
Timothy Kearns	Employ as Night Custodian at Lincoln School effective January 6, 2014 - \$17.03.
Jane Berg	Employ as Before School Program at Field School effective December 11, 2013 - \$12.00.
Teresa Lippert	Employ as Lunch Program Supervisor at Field School effective August 27, 2013 - \$12.00.
David Billings	Change of assignment from Night Custodian at Lincoln School to District Warehouse/Delivery effective November 25, 2013.
Ashley Wasserman	Change of assignment from Special Needs Assistant at Emerson School to a Special Needs Teacher at Roosevelt School effective January 6, 2014 - \$30,482.92.
Agnes Walsh Adamik	Retirement as Early Childhood Special Education Teacher effective June 2015 at Jefferson School.

Charlene Boss	Retirement as 2nd Grade Teacher effective June 2015 at Franklin School.
Linda Currey	Retirement as TPI Assistant effective June 13, 2014 at Carpenter School.
Eugenia Kotis	Retirement as 4th Grade Teacher effective June 2015 at Washington School.
Ruth Kovac	Retirement as Instructional Resource Assistant effective June 13, 2014 at Emerson School.
Susan Luif	Retirement as Early Childhood Special Education Teacher effective June 2015 at Jefferson School.
Marlene Stankiewicz	Retirement as LRC Assistant effective June 13, 2014 at Emerson School.
Jill Benson	Revision from December 16, 2013 Personnel Report, retirement date is June 2015.
Alice Summers	Declined as Lunch Program Supervisor at Field effective September 6, 2013.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS – December 17, 2013

Bills

10 - Education Fund-----	\$ (175.00)
20 - Operations and Maintenance Fund -----	-
30 - Debt Services-----	-
40 - Transportation Fund -----	-
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	-
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 115944

Total: \$ (175.00)

C. BILLS – January 13, 2014

Monthly updates may be viewed on the District 64 website www.d64.org > Departments > Business Services > Financial Data.

F. APPROVAL OF EXTENSION OF CHILD CARE WITH CONFIDENCE LEASE 2014-15

G. ADOPT FINAL CALENDAR FOR 2014-15 & TENTATIVE CALENDARS FOR 2015-16 & 2016-17

H. APPROVAL OF POLICIES FROM PRESS ISSUES 79, 80, AND 81

I. DESTRUCTION OF AUDIO CLOSED MINUTES (none)

In response to Board member questions, Business Manager Allard clarified that the Childcare with Confidence rent increase was dictated by a master agreement authorized by an earlier Board.

ACTION ITEM 14-01-2

It was moved by Board member Cameron and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of January 28, 2014, which includes the Personnel Report; Bills – December 17, 2013; Bills – January 13, 2014; Bills, Payroll, and Benefits – January 28, 2014; Approval of Financial Update for the Period Ending December 31, 2013; Approval of Extension of Child Care with Confidence Lease 2014-15; Adopt Final Calendar for 2014-15 & Tentative Calendars for 2015-16 & 2016-17; Approval of Policies from PRESS Issues 79, 80, and 81; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Lee, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

Board President Borrelli noted that a corrected version of the closed session minutes of December 12 had been provided.

ACTION ITEM 14-01-3

Action Item
14-01-3

It was moved by Board member Paterno and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes

from the Special Board Meetings on December 9, 2013, January 9, 2014, and January 15, 2014; Closed Session Meetings on December 9, 12, 13, 16, 2013 and January 9 and 10, 2014; and Regular Board Meeting on December 16, 2013.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board member Lee reported on two recent ED-RED meetings she attended, including an extended session on technology at a January 27 dinner meeting.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender reported on the change of location for the January 30 meeting and a draft agenda. He noted the District had received several recent complex FOIA requests, which had required substantial staff time and legal support to fulfill. He also shared minutes from recent meetings of the Traffic Safety and Board Advanced Technology committees. Business Manager Allard responded to questions on the collection of student fees report. Dr. Hinton described the baseline concussion testing proposed spring pilot.

Dr. Bender described the decision-making process when cancelling school due to severe weather and the impact on the remainder of the 2013-14 calendar.

ADJOURNMENT TO CLOSED SESSION

At 10:37 p.m., it was moved by Board member Paterno and seconded by Board member Cameron to adjourn to closed session to discuss appointment, employment, compensation, or performance of specific employees [5 ILCS 120/2(c)(1)] and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)] not to reconvene in open session.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The regular Board meeting adjourned from closed session at 11:37 p.m.

President

Secretary