

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board Meeting held at 7:30 p.m.
February 24, 2014
Field Elementary School – North Gym
707 N. Wisner
Park Ridge, IL 60068**

Board President Borrelli called the meeting to order at 7:33 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, John Heyde, Vicki Lee, Terry Cameron and Dan Collins. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Business Manager Becky Allard, Director of Special Education/Pupil Services James Even, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm and approximately 30 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org/subsite/dist/page/board-education-meetings-984>

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of
Allegiance and
Welcome

Field School Principal Susan Walsh introduced a color guard from Field School Cub Scout Pack 1 to lead the Pledge. She then introduced Margie Figgins PTO President, who described the many fund-raising events, family activities, and educational opportunities organized by the PTO. Principal Walsh then offered a glimpse of life at Field by relating the wide range of learning experiences and special events that occurred during February alone at the school, and also shared a short video of the recent grade 5 vocabulary parade that showcases the school's hallmark of combining academics with creativity.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited members of the public to address the Board on items not listed for action on the agenda. Comments were received as follows:

- Jennifer Rubin, Roosevelt School parent, noted the current survey being undertaken regarding interest in full-day kindergarten and expressed her support for expanding the program.

**APPROVAL OF OUTDOOR EDUCATION PROGRAM
RECOMMENDATIONS**

Approval of Outdoor
Education Program
Recommendations

Assistant Superintendent Hinton, joined by Roosevelt Principal Kevin Dwyer, Franklin Principal Dan Walsh and Washington Assistant Principal Andy Petrolina, updated the Board on the recommendation from the Administrative Team to: remove the overnight component from the Outdoor Education program; continue to implement an Outdoor Education Program at Camp Duncan in an

alternative format to address the current program's curricular objectives; and reconvene the Outdoor Education Task Force to redesign the Outdoor Education program in an extended day format. She noted that at the November 18, 2013 Board meeting, the Board had invited administration to share a recommendation, which had been presented and discussed at two Board meetings on January 28 and February 10. Dr. Hinton referenced her written report that provided additional feedback from a parent chaperone survey, and also offered seven options for addressing supervision and safety concerns previously presented by the administration. She noted that options 1-5 attempt to reduce those concerns by changing components of the current program, while options 6-7 reduce District 64's liability for student supervision and safety by increasing the responsibility of other involved parties. Dr. Hinton reviewed each option in depth. As an alternate suggestion, she then presented an extended day plan at Camp Duncan without an overnight experience that could still include many of the students' favorite learning activities. She summarized by noting that the Administrative Team does not find any of the options 1-7 acceptable for alleviating its concern, which is focused on the idea that administration makes a commitment when at camp about the level of safety provided to students in an overnight experience and that administration is not comfortable that it can consistently provide that level of safety. Dr. Hinton noted that is why the administration has presented its recommendation this evening.

Board President Borrelli thanked Dr. Hinton and the administrative team for the large amount of work completed in a very short time to provide research and evaluation of questions and options raised at previous meetings. Dr. Hinton then answered further Board member questions about additional training of parent chaperones and the cost impact of the extended day option on parents.

Board President Borrelli then invited members of the public to offer comments, which were received as follows:

- Roberta Jenero, a Park Ridge resident, offered the name and contact information for a local security company who could perhaps provide security personnel for program.
- Molly Dietlin, District 64 parent, described the research she and two other parents had assembled and submitted to the Board to respond to the concerns raised, and offered to continue working to find solutions over the next year so that the overnight component can be continued.

Board members then shared their views of the administration's recommendations and the options presented. Dr. Bender reaffirmed that he is in full agreement with the recommendations presented by the administrative team, and that his job is to publicly remind the Board that the Board is ultimately responsible for protecting kids. Further, Board members discussed whether any Board action would be needed for administration to go forward with implementing the three options identified at the end of her report to provide additional training for parent chaperones, provide additional overnight health support, and modify current consent documents for parent chaperones and students and the Camp Duncan contract.

The Board decided not to take a formal vote on the administration's recommendations to modify the Camp Duncan program. The Board consensus

appeared to favor the administrative team implementing the three options identified for continuation of the program; Dr. Bender noted that the Board attorney had stated that the Camp Duncan contract must be redone if the program is continuing. Board President Borrelli invited the administrative team to make a further report to the Board about the program at some future date.

AWARD CONTRACT FOR REGULAR & SUMMER SCHOOL TRANSPORTATION

Award Contract
for Regular &
Summer School
Transportation

Business Manager Allard reported on the bid results and careful review process leading to the recommendation to approve a three-year contract with Lakeview Bus Lines beginning with the 2014-15 school year. She responded to Board member questions about early termination options, GPS and security equipment, distance requirements for free transportation services to be provided, and bus capacity and ridership.

ACTION ITEM 14-02-4

Action Item
14-02-4

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, enter into a 3-year transportation contract beginning with the 2014-15 school year with Lakeview Bus Lines Inc. for the 2014-15 route cost is \$812,596; the 2015-16 cost is \$812,596 and the 2016-2017 cost is \$847,208.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF FIELD HVAC CONTRACT

Approval of
Field HVAC
Contract

Facility Management Director Mackall introduced Ed Sawa from architects Fanning Howey. Mr. Mackall reported on the bid results, the bid review meeting with the contractor to review and confirm the scope of work and scheduling with Fanning Howey, and the recommendation to award the Field School 2014 mechanical improvements project to Bergen Construction for \$4,533,000. Mr. Mackall reviewed the preliminary schedule that identifies how the summer project will progress toward substantial completion on August 8 with some preliminary work done prior to the close of school in June. In responding to a Board member question about the schedule, he noted that work to demolish the existing heating plant cannot be done until the heating season is

concluded but that other items may be able to be advanced to after hours as long as student learning areas are not impacted.

Board members then moved into a lengthy discussion about how the system proposed for Field differs from the new HVAC system installed at Carpenter, which is experiencing difficulties in maintaining comfortable temperatures consistently in all areas of the building as discussed at previous Board meetings. In responding to a series of Board member questions, Charli Johnsos of Fanning Howey pointed out that the variable refrigerant flow (VRF) system at Carpenter is a completely different system than the one to be employed at Field. Mr. Mackall further described the specific distinctions between the two. He also noted that the variable air volume (VAV) system proposed for Field is the same approach used at Emerson and that was just upgraded at Franklin. Ms. Johnsos further noted that the differing configurations of Carpenter and Field dictated the type of HVAC solution recommended for each building. Further, Mr. Mackall noted that an addendum had been added to the Field project to address additional heat for the single-story kindergarten wing based on the Carpenter experience. Regarding due diligence, he also noted that the system design for Field has been re-checked and scrutinized multiple times by all involved, and that different contractors will be working on the project than were used at Carpenter.

Board members expressed further concerns about the continuing problems with the Carpenter HVAC and accountability for those issues; Mr. Mackall and Ms. Johnsos pointed out that the work at Carpenter is continuing to get the system functioning as it should and to address issues related to design with the four identified classrooms and adding heat to hallways. Ms. Johnsos reiterated Fanning Howey's commitment to continue working diligently to resolve concerns at Carpenter. They also responded to Board member questions that delaying a vote on the Field project to March would jeopardize the project timeline for this summer due to several factors.

Mr. Mackall and Ms. Johnsos described some of the continuing efforts being undertaken at Carpenter to provide temporary solutions, before the system can be shut down for a more extensive repair. They also addressed questions about air infiltration through the building's envelope described as windows and walls. Ms. Johnsos pointed out that the concerns identified at Carpenter have been addressed at Field in the kindergarten wing through an addendum to the bid specifications.

Board President Borrelli then called upon Carpenter Principal Brett Balduf, who described the challenging situation at the school and his expectation that the HVAC concerns beyond the four rooms will also be resolved soon, noting that the variability in the temperature at the chair/desk level for students is a persistent issue. Ms. Johnsos and Mr. Mackall then responded to Board member questions about how day-to-day concerns about the building temperature are being addressed, especially overnight and on weekends.

Board member Collins noted that he has stated his position in the past, and reiterated that he is against the Field School improvements that include air conditioning and is not in favor of borrowing money to complete the work.

Board President Borrelli invited public comments on the matter, which were received as follows:

- Kirke Machon, Field School alumnus and parent, urged the Board to continue with the Field School project.
- Susan Shelby, Field School parent, urged the Board to go forward with the Field project.
- Dr. Angela Tuebo, chairman of the Field PTO facilities committee, thanked the Board for what it has done thus far for Field and asked that the Board approve the project before it tonight.

ACTION ITEM 14-02-5

Action Item
14-02-5

It was moved by Board member Zimmerman and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, award the Field Elementary School – 2014 Mechanical Improvements to Bergen Construction Corporation in the amount of \$4,533,000.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno

NAYS: Collins

PRESENT: None.

ABSENT: None.

The motion carried.

RESOLUTION #1111 PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$8,600,000 GENERAL OBLIGATION LIMITED TAX SCHOOL BONDS, SERIES 2014A, OF THE DISTRICT, FOR THE PURPOSE OF INCREASING THE WORKING CASH FUND OF THE DISTRICT, AND PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS

Resolution #1111 Providing for the Issue of Not to Exceed \$8,600,000 General Obligation Limited Tax School Bonds, Series 2014A, of the District, for the Purpose of Increasing the Working Cash Fund of the District, and Providing for the Levy of a Direct Annual Tax to Pay the Principal and Interest on Said Bonds

Business Manager Allard noted that this resolution, along with the related two resolutions that follow, are needed to issue bonds for the Field summer 2014 mechanical improvements as well as the Field summer 2015 project and other capital outlay projects. She referred to email communication to the Board about the mechanics of the bond sale and restricting use of the proceeds to ongoing capital improvements due to IRS regulations. Ms. Allard noted that the three motions are: to issue \$8.6 million in working cash fund bonds for the capital projects; to issue \$800,000 in taxable refunding bonds to refund a portion of the District's Series 2001 outstanding bonds; and to fund an escrow account to pay off the refunded Series 2001 bonds.

Board members then discussed how the bond proceeds could be used. It was noted that since the Field bid had come in lower than originally estimated, the savings could be used to fund other capital projects. For the State of Illinois, the money is Working Cash but for federal tax purposes, it cannot be used for anything other than capital projects. Ms. Allard responded to further Board member questions about how the funds could be used, and noted that expenditures for security upgrades at the schools could be funded through the bond proceeds rather than the District's Operations & Maintenance fund. She also noted that the proceeds could be used for technology, which she had requested Elizabeth Hennessy from William Blair & Co. to research. Ms. Hennessy then responded to Board member questions about the interest rate, yield and true interest rate of the working cash fund bonds. She also explained that the restructuring of the existing bonds to extend the repayment schedule combined with the repayment schedule on the new debt was designed to keep the impact about the same for the taxpayers of the District. Ms. Allard confirmed that the rate will fluctuate, but will have approximately the same impact on taxpayers for several additional years beyond what would have been expected if the bonds had not been refunded and new debt had not been issued.

ACTION ITEM 14-02-6

Action Item
14-02-6

It was moved by Board member Paterno and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the attached Resolution #1111 providing for the issue of not to exceed \$8,600,000 General Obligation Limited Tax School Bonds, Series 2014A, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of increasing the Working Cash Fund of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno

NAYS: Collins

PRESENT: None.

ABSENT: None.

The motion carried.

RESOLUTION # 1112 PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$800,000 TAXABLE GENERAL OBLIGATION REFUNDING SCHOOL BONDS, SERIES 2014B, OF THE DISTRICT, FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF THE DISTRICT, AND PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS

Resolution #1112 Providing for the Issue of Not to Exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of the District, for the Purpose of Refunding Certain Outstanding Bonds of the District, and Providing for the Levy of a Direct Annual Tax Sufficient to Pay the Principal and Interest on Said Bonds

Board President Borrelli noted that this resolution had been discussed together with the previous item; there were no further Board member comments.

ACTION ITEM 14-02-7

Action Item
14-02-7

It was moved by Board member Cameron and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the attached Resolution #1112 providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B of Community Consolidated School District Number 64, Cook County, Illinois, and for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: Collins

PRESENT: None.

ABSENT: None.

The motion carried.

**RESOLUTION #1113 AUTHORIZING AND DIRECTING THE
EXECUTION OF AN ESCROW AGREEMENT IN CONNECTION
WITH THE ISSUE OF NOT TO EXCEED \$800,000 TAXABLE
GENERAL OBLIGATION REFUNDING SCHOOL BONDS,
SERIES 2014B, OF THE DISTRICT**

Resolution #1113
Authorizing and
Directing the Execution of
an Escrow Agreement in
Connection with the Issue
of Not to Exceed \$800,000
Taxable General
Obligation Refunding
School Bonds,
Series 2014B, of the
District

Board President Borrelli noted that this resolution had been discussed together with the previous two items; there were no further Board member comments.

ACTION ITEM 14-02-8

It was moved by Board member Lee and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the attached Resolution #1113 authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B of Community Consolidated School District Number 64, Cook County, Illinois.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno

NAYS: Collins

PRESENT: None.

ABSENT: None.

The motion carried.

**PROGRESS REPORT ON BOARD GOAL/STUDENT
LEARNING #2 – 21ST CENTURY LEARNING/ PRELIMINARY
OPTIONS FOR TECHNOLOGY FUNDING**

Progress Report on
Board Goal/Student
Learning #2 – 21st
Century Learning/
Preliminary Options
for Technology
Funding

Technology Director Bresnahan provided an update on the pilot utilizing Chromebook technology for grades 3-8 this year. She also reviewed preliminary financial considerations to fund a 1:1 Chromebook implementation for grades 3-8 for the 2014-15 school year. The total approximate cost would be about \$772,000 for year 1. She noted that the Board Advanced Technology Committee (BATC) had explored a variety of funding options, and had developed a communication plan to both educate the parent community about the 1:1 initiative during a Tech Talk Week outreach effort starting March 3 and to seek input on funding considerations via a parent survey. The data collected from the parent survey as well as the Chromebook pilot surveys will be presented to the Board at the March 24 meeting as part of the committee's final recommendation.

Board members then questioned Dr. Bresnahan about the various funding options being discussed by BATC. Dr. Bresnahan noted that BATC had not made its final recommendation and was interested in gathering parent input before developing a preferred option or options to present to the Board for consideration. She noted that a range of alternatives are being considered to achieve the 1:1 model. Individual Board members then identified other pieces of data they would like to suggest be covered in the March 24 BATC report.

DISCUSSION – 2014-15 STAFFING REPORT

Discussion –
2014-15 Staffing
Report

Dr. Bender, Business Manager Allard and Assistant Superintendent Martin presented a staffing report for 2014-15 for an initial discussion to provide direction for building the budget for the coming year. Ms. Allard noted that changes were being recommended due to enrollment and the application of the District's class size guidelines; one change was being recommended in the Technology Department; and various changes were being brought forward to support student learning. In response to Board member questions, Mr. Martin reviewed the process of Reduction in Force (RIF) of certified staff and how staff can subsequently be brought back as needed. Mr. Martin then reviewed each of the new or modified positions being requested; he and Dr. Bender responded to various Board member questions about why each change was being recommended at this time and offered additional insights. Dr. Hinton added background on the math intervention teachers being requested for the middle schools.

Board members further discussed the budget impact of the requested additional 6.3 full-time equivalent (FTE) positions not related to enrollment, and whether offsets

could be found for these positions. Ms. Allard noted that administration is already working on those and expects to bring back several offsets for the March 24 meeting. Board members also discussed whether any changes might be considered on how the class size guidelines are implemented when determining when to add an additional section due to increased enrollment.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Marguerite Bartel	Employ as Lunchroom Supervisor at Franklin School effective February 14, 2014 - \$12.00.
Olivia Elkins	Employ as Assistant at Field School effective February 21, 2014 - \$7,493.94.
Miguel Marcos	Resign as District Manager of Technology at Jefferson School effective February 13, 2014.
Jan Travis	Revision from February 10, 2014 Personnel Report, amended retirement date to June 30, 2014.
Jim Even	Retirement as Director of Special Education/Pupil Services effective June 27, 2014.

If additional information is needed, please contact Assistant Superintendent for Human Resources, Joel T. Martin.

B. BILLS, PAYROLL, AND BENEFITS

Bills

10 - Education Fund-----	\$ 706,037.86
20 - Operations and Maintenance Fund -----	85,388.62
30 - Debt Services-----	-
40 - Transportation Fund -----	37,566.27
50 - Retirement (IMRF/SS/MEDICARE)-----	34,209.09
60 - Capital Projects -----	22,573.48
80 - Tort Immunity Fund -----	16,977.50
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 116428 - 116569

Total: \$ 902,752.82

Payroll and Benefits for Month of January 2014

10 - Education Fund -----	\$5,584,974.73
20 - Operations and Maintenance Fund -----	336,787.03
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	67,130.06
80 - Tort Immunity -----	<u>-</u>

Checks Numbered: 9809 – 9962

Direct Deposit: 900046986 - 900049313

Total: \$6,188,891.82

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services > Financial Data – Current.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING JANUARY 31, 2014

Monthly financial reports can be viewed on the District 64 website www.d64.org > Departments > Business Services > Financial Data – Current.

D. APPROVAL OF POLICIES FROM PRESS ISSUE 82

E. ACCEPTANCE OF DONATION

F. DESTRUCTION OF AUDIO CLOSED MINUTES

Board members also discussed the loss of revenues due to an outstanding payment from the City of Park Ridge for the Uptown TIF area, which is due December 15 and has not yet been paid. Business Manager Allard and Dr. Bender reported on efforts they have made to work cooperatively with new City personnel struggling to understand the TIF payment process and to provide them with updated information. The overall amount owed is about \$600,000. Ms. Allard reported that District 207 had not received its payment either. Board members discussed what action could be taken concerning the non-payment. Ms. Allard will issue a demand letter to the City for timely payment.

ACTION ITEM 14-02-9

Action Item
14-02-9

It was moved by Board member Heyde and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of February 24, 2014, which includes the Revised Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending January 31, 2014; Approval of Policies from PRESS Issue 82; Acceptance of Donation; and Destruction of Audio Closed Minutes.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 14-02-10

Action Item
14-02-10

It was moved by Board member Paterno and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meetings on January 24, 2014, January 30, 2014 and February 10, 2014; Closed Session Meetings on January 15, 2014, January 24, 2014, January 28, 2014, and February 10, 2014; Committee-of-the-Whole: Curriculum Meeting on January 30, 2014 and Committee-of-the-Whole: Finance Meeting on February 10, 2014; and Regular Board Meeting on January 28, 2014.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board member Lee reported on her participation at the PTO/ A Presidents' meeting and also provided an update on the Elementary Learning Foundation. Dr. Bender reported on the recent Traffic Safety Committee meeting and de-briefing concerning the flow of communications from the Park Ridge Police during its recent Amber Alert.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender noted recent FOIA items, and also shared his perspectives from notable speakers he heard at the recent American Association of School Administrators conference. Business Manager Allard also responded to a question concerning her report on unpaid student fees.

ADJOURNMENT TO CLOSED SESSION

Adjournment to
Closed Session

At 11:14 p.m. it was moved by Board member Zimmerman and seconded by Board member Lee to adjourn to closed session to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)] and placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c)(10)] not to reconvene in open session.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The regular Board meeting adjourned from closed session at 12:05 a.m. on February 25, 2014.

President

Secretary