

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board Meeting held at 7:30 p.m.
March 24, 2014
Lincoln Middle School – Gym
200 S. Lincoln Avenue
Park Ridge, IL 60068**

Board President Borrelli called the meeting to order at 6:31 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, John Heyde, Vicki Lee, and Terry Cameron. Board member Dan Collins attended by telephone and joined at 6:32 p.m. Also present were Superintendent Philip Bender, Assistant Superintendent Joel T. Martin, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org/subsite/dist/page/board-education-meetings-984>

At 6:32 p.m. it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session for the purpose of discussing collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)], placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)], and appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the district to determine its validity [5 ILCS 120/2(c)(1)].

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at 7:15 p.m. and following a brief recess, resumed the regular Board meeting at 7:33 p.m. In addition to those mentioned previously, also present at the regular meeting were Assistant Superintendent Lori Hinton, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Director of Special Education/Pupil Services James Even, and 50 additional members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of
Allegiance and
Welcome

Principal Tony Murray welcomed the Board to Lincoln and introduced a group of grade 8 WEB student leaders to lead the Pledge. Dr. Murray noted that March is middle level educators' month and distributed a publication summarizing the distinctive features of the educational program aimed to this specific age student. He then introduced a live student news broadcast from the school's new WLMS studio, which was created through a grant from the Elementary Learning Foundation (ELF). Board President Borrelli thanked Dr. Murray and Lincoln teachers and students for the informative program.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comments, which were received as follows:

- Terry Broeker, District 64 general music teacher at Emerson and curriculum specialist, shared examples of how iPads are being used for instruction in her department.
- Sonja Dziedzic, District 64 teacher, art curriculum specialist and parent, described her efforts to develop an electronic portfolio for student art work, the various apps available for elementary and middle school use, and the importance of an easy to use and creative tool for student use in creating visual images.

DECISION ON APPEAL # 2013-14(1) UNDER BOARD POLICY 2:260, "UNIFORM GRIEVANCE POLICY"

Decision on Appeal
#2013-14(1) Under Board
Policy 2:260, "Uniform
Grievance Policy"

ACTION ITEM 14-03-1

Action Item
14-03-1

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge - Niles, Illinois, affirm, the Superintendent's decision on Appeal #2013-14(1) under Board Policy 2:260 "Uniform Grievance Policy."

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

PRESENTATION OF BOARD GOAL/STUDENT LEARNING #2 – 21ST CENTURY LEARNING PLAN

Presentation of
Board
Goal/Student
Learning #2-
21st Century
Learning Plan

Director of Technology Bresnahan and Assistant Superintendent Lori Hinton presented a comprehensive report on 21st century learning. Dr. Bresnahan provided background about the four-year timeline developed from the District's Strategic Plan in 2010-11, leading through the pilot of the instructional technology coaches and subsequent full implementation of the coaching model, the creation of the Board Advanced Technology Committee (BATC) and the current pilot of 1:1 Chromebooks. She pointed out that student learning with technology is an integrated approach and that the biggest goal is focusing on instruction to help students meet standards. Dr. Bresnahan noted that the Board in January had received an in-depth review of student learning presented by Dr. Hinton. Dr. Bresnahan noted that the current proposal is unified with that goal and also supports how technology is used to formatively and summatively assess student growth, how it can support differentiation of instruction, and how technology can contribute to high impact instruction through motivation and engagement. She noted that currently District 64 provides 1:4 iPads in grades K-2, with grades 3-8 participating in the Chromebook pilot so that all students experienced 1:1 over a multi-week period. She reported that survey data from teachers and students at the end of their rotations was obtained and noted that action research also was conducted. Based on this data, the BATC is recommending expanding iPads for grades K-2 and fully implementing 1:1 learning with Chromebooks for grades 3-8.

Dr. Bresnahan then presented funding options based on parent feedback obtained through a parent education outreach campaign, called Tech Talk Week. The week culminated in a survey, which elicited more than 550 responses. Dr. Bresnahan reported that about 75% of respondents supported some form of cost-sharing or parent purchase of a device for 1:1 learning. Based on this feedback, Dr. Bresnahan related that BATC had developed four funding scenarios including: 100% District-funded, 100% District-funded with annual parent fee, 100% parent-funded, and shared funding based on grade level bands. She explained the three-year costs to the District for each scenario. She also reviewed six other key considerations that also must be factored into the decision. Finally, she acknowledged and thanked the members of BATC for their work on developing this 1:1 learning proposal and the financing options.

Dr. Bresnahan then responded to Board members requesting clarifying information, including the cost of the current Chromebook model; how District 207 is handling the purchase of the device by families; longitudinal data on student performance in 1:1 learning; multi-year phased approach; how testing limits the availability of tech devices at the schools during assessment periods and how 1:1 would change that; and the growth in the readiness of staff to support 1:1 learning over the past year's pilot. Dr. Hinton also responded to Board member questions, and highlighted the District's professional development framework, the upcoming transition to professional evaluation that integrates goals about student growth, and the exemplary experiences for learning identified through the pilot year that can be expanded for all to use within a grade level, for example. Dr. Bresnahan noted that expectations for use of technology are going to grow, change and develop when teachers have 1:1 available all through the year. Dr. Bresnahan also responded to Board member questions about how to value the impact on student learning through this investment. Board members then reaffirmed their support for 1:1 learning and

offered their opinions about the relative timing for younger and older students in providing devices.

Board President Borrelli stated there may be further discussion about the selection of which device to be used, and invited James Dombro, Maine South student, to share a comparison of iPads vs. the Chromebook including his current experience using the Chromebook as the required device in District 207. Dr. Bresnahan reaffirmed the data used in the BATC report came directly from Maine South administration, and also reviewed the extensive work BATC had done to review data and developing its recommendations; she further noted the District would continue to invest in iPads as the device of choice for grades K-2 and to make classroom sets available for use in all grades as part of the District's mix of devices provided for learning. She also reported on the survey data from the pilot this year, which included both identifying the best learning experience teachers were able to provide using 1:1 and also the projects they were unable to do, and that this data had been considered in BATC's recommendation so that teachers and students are driving the initiative. In response to further discussion about device selection by other District 207 feeders, Dr. Bender noted that Districts 62 and 63 have both adopted Chromebooks.

Board President Borrelli invited comments from the public, which were received as follows:

- Jon Dombro, parent of earlier speaker, supported his son's comments regarding the Chromebook and suggested delaying the decision until a new Director of Technology and Superintendent are appointed.
- Joe Lee, parent of prospective District 64 students and an Apple educational consultant, suggested delaying the device selection to learn more about how iPad could meet testing and learning needs.
- Janice Oliva, District 64 parent and BATC member, reiterated BATC's support for 1:1 learning and selection of two devices for the grade level bands, and urged the Board's approval. In response to a Board member question, she noted her personal choice would be for the parent purchase option.
- Jon Dombro inquired about whether leasing had been explored.

Board President Borrelli stated that discussion of the recommendations would continue.

UPDATE ON BOARD GOAL/COMMUNICATIONS – #1 WEBSITE/#6 ELECTRONIC BOARD PACKET

Dr. Bresnahan gave a progress report on the transition to the new website. She described the efforts to develop the design and features recommended through the American Eagle study completed earlier in the year; the new site is on track to be launched in June. Dr. Bresnahan noted the current provider would cease operation on June 30. Ms. Tramm affirmed that the research is driving the development of the new site's key features.

Update on Board
Goal/Communications - #1
Website/#6
Electronic Board
Packet

In response to the Board goal in this area, Ms. Tramm presented information on options for services to provide electronic Board packets and the features offered by

the recommended supplier, BoardDocs. Ms. Tramm and Dr. Bresnahan responded to Board member questions exploring the various features, cost savings, searchability, and alternative approaches.

DISCUSSION ON FULL-DAY KINDERGARTEN INTEREST SURVEY

Discussion on Full-Day Kindergarten Interest Survey

Assistant Superintendent Hinton reported that the survey had received more than 1,600 responses, with heavy participation by parents of preschool students. She reviewed the highlights of the responses to the four questions, pointing out that almost 80% of respondents would be interested in a free, full-day kindergarten at their neighborhood school, however that number drops to 41% if it was based at one early childhood center. When tuition for the half-day is considered, the number in favor drops to 32% yes for the neighborhood school and 19% for the early childhood center. Dr. Hinton noted that this preliminary survey information may be useful when considering whether to pursue a further study of how a full-day kindergarten could be implemented in the future, and suggested possible next steps to gather additional information. Board members offered initial thoughts in response to the survey data, and noted that a decision on whether to move forward with an in-depth study would need to be considered in concert with the Board's other goals and priorities that it will be revisiting this summer during its goal-setting retreat.

DISCUSSION OF EDUCATIONAL ADEQUACY STUDY

Discussion of Educational Adequacy Study

Business Manager Allard noted that the proposal for this study builds upon the presentation heard in October, which focused on school security and related building configurations. She reported that this study would look at implementing the secured access to buildings, assess the space available to potentially offer all-day kindergarten, and review the impact of residential developments planned in the Field School area. Responding to Board member questions, Charli Johnsos from architects Fanning Howey provided more information about how the study is organized and a potential timeline. Director of Facility Management Mackall also responded to Board member questions about how this type of study would fit into the existing facility maintenance plan and the additional information that it would provide the District about facility needs in coming years. He was requested to provide a sample of a completed educational adequacy study as additional background to the Board. It was noted that the Board would be receiving a proposal specifically addressing security enhancements at the schools at an upcoming meeting, and the discussion at that time would provide an additional opportunity to evaluate whether to conduct an educational adequacy study.

RESOLUTION #1114 ABATING THE WORKING CASH FUND OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT NUMBER 64, COOK COUNTY, ILLINOIS

Resolution #1114 Abating the Working Cash Fund of Community Consolidated School District Number 64, Cook County, Illinois

Business Manager Allard reported that the action is required to move the proceeds of the sale of \$8.6 million in working cash bonds issued on February 25, 2014 to the Operations &

Maintenance Fund and then to the Capital Projects Fund, in accordance with various regulations. The bond proceeds are intended to fund various capital improvements within the District, including security, technology, mechanical and roof enhancements.

ACTION ITEM 14-03-2

Action Item
14-03-2

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the attached Resolution #1114, approving the abatement of \$8,600,000 of Working Cash Funds and authorizes the School Treasurer of the District to permanently transfer the abatement amount to the Operations and Maintenance Fund, the fund of the District most in need of the abatement amount. The School Treasurer is further authorized, in accordance with the rules and regulations of the Illinois State Board of Education and specifically Section 100.50(d)(2) of Title 23 of the Illinois Administrative Code, the abatement amount shall be transferred to the District Capital Projects fund to use as provided in said rules and regulations.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno

NAYS: Collins

PRESENT: None.

ABSENT: None.

The motion carried.

DISCUSSION AND APPROVAL OF 2014-15 STUDENT FEES

Discussion and
Approval of 2014-
15 Student Fees

Business Manager Allard reported that student fees would remain unchanged, with the exception of small incremental increases for the Jefferson before school and extended day kindergarten programs. In response to Board member questions, Ms. Allard affirmed that she would create pie charts indicating the broad categories of expenses that student fees cover when the 2014-15 fee bills are provided to parents. She also anticipates repeating the fee analysis she completed this fall using updated data.

ACTION ITEM 14-03-3

Action Item
14-03-3

It was moved by Board member Cameron and seconded by Board member Paterno that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles Illinois, approve the 2014-15 student fees presented in the attached worksheet.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF 2014-15 STAFFING REPORT

Approval of
2014-15 Staffing
Report

Business Manager Allard and Assistant Superintendent Martin explained the various components in the 2014-15 staffing report, which include changes in teaching staff due to enrollment projections and requests for other new positions due to administrative changes, student learning support, and technology. To address enrollment changes, the request is for 4 FTE teachers estimated at \$220,000, while the other changes result in a projected increase of \$59,000 when offsets have been applied. Board members then discussed the enrollment-based changes, noting that the report applies the current class size guidelines to the projected enrollment and that unless the guidelines are changed, the report reflects the required personnel to implement the guidelines for next year. Regarding the other requests, the Board discussed the offsets found for all positions with the exception of a request for a .5 FTE webmaster / .5 FTE District technologist. Board members discussed the upcoming decision the Board will make regarding implementation of the 1:1 technology initiative and also the roll-out of the District's new website, and determined that by detaching that position the requests for new positions not related to enrollment changes would be budget-neutral.

ACTION ITEM 14-03-4

Action Item
14-03-4

It was moved by Board member Paterno and seconded by Board member Heyde that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles Illinois, approve the 2014-15 staffing report with the exception of the .5 FTE webmaster / .5 FTE District technologist, which will be considered at a later date.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

FIRST READING OF BOARD POLICY 7:100

First Reading
of Board Policy
7:100

Dr. Bender noted the Board policy committee had reviewed the policy; Board member Heyde provided background on the proposed changes.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Tyler Cempre	Employ as Teacher Assistant at Roosevelt School effective March 21, 2014 - \$5,324.67.
Jeremy Palcan	Employ as Substitute Lunchroom Supervisor at Roosevelt School effective March 17, 2014 - \$12.00.
Panagiota Radaios	Employ as 2nd Grade Teacher at Field School effective March 3, 2014 – June 13, 2014 - \$23,019.72.
Keith Shrake	Employ as Part-time Substitute Custodian effective March 19, 2014 - \$12.00.
Kathie Walsh	Employ as Teacher Assistant at Emerson School effective March 10, 2014 - \$6,371.40.
Elizabeth Cichy	Request Maternity/FMLA as Social Studies Teacher effective 5/22/14 – 6/13/14 (tentative) - Lincoln School.
Kellie Sultan	Request Leave of Absence Extension for the 2014-15 School Year.
Stephanie Gray	Resign as Instructional Resource Assistant at Roosevelt School effective March 20, 2014.
Suzanne Jobski	Resign as Special Needs Assistant at Field School effective May 16, 2014.
Theresa Moore	Resign as Special Needs Assistant at Lincoln School effective June 13, 2014.
Megan Pogge	Resign as Kindergarten Teacher at Franklin School effective June 13, 2014.
Katie Ryan	Resign as Speech Language Pathologist at Jefferson School effective June 13, 2014.

If additional information is needed, please contact Assistant Superintendent for Human Resources, Joel T. Martin.

B. BILLS, PAYROLL, AND BENEFITS

Bills

10 - Education Fund-----	\$ 992,085.56
20 - Operations and Maintenance Fund -----	196,104.47
30 - Debt Services-----	2,750.00
40 - Transportation Fund -----	119,132.40
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	12,256.85
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 116622 - 116886

Total: \$1,322,329.28

Payroll and Benefits for Month of February 2014

10 - Education Fund -----	\$3,744,842.79
20 - Operations and Maintenance Fund -----	244,454.13
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	183,031.72
80 - Tort Immunity -----	-

Checks Numbered: 9963 – 10067

Direct Deposit: 900049314- 900050928

Total: \$4,172,328.64

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services > Financial Data – Current.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING FEBRUARY 28, 2014

Monthly financial reports can be viewed on the District 64 website www.d64.org > Departments > Business Services > Financial Data – Current.

D. APPROVAL - MIDDLE SCHOOL FOOD SERVICES CONTRACT EXTENSION FOR ARBOR MANAGEMENT

E. APPROVAL – EXTENSION OF SEPTRAN CONTRACT FOR SPECIAL EDUCAITON TRANSPORTATION

F. APPROVAL OF WINDSTREAM CONTRACT EXTENSION FOR WIDE AREA NETWORK SERVICES

G. RELEASE OF CLOSED MINUTES

H. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 14-03-5

Action Item
14-03-5

It was moved by Board member Heyde and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of March 24, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending February 28, 2014; Approval – Middle School Food Services Contract Extension for Arbor Management; Approval – Extension of SEPTRAN Contract for Special Education Transportation; Approval of Windstream Contract Extension for Wide Area Network Services; Release of Closed Minutes, and Destruction of Audio Closed Minutes (none).

Business Manager Allard responded to questions about the monthly financial report.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 14-03-6

Action Item
14-03-6

It was moved by Board member Lee and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board Meeting on February 24, 2014 and the Closed Session Minutes on February 24, 2014.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board members reported on current activities of the Insurance

Committee and the employee benefits fair it recently sponsored, and the Board Advanced Technology Committee (BATC).

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender reported on FOIA requests received, the collection of current year's student fees, and the District's outstanding annual financial profile ranking from the Illinois State Board of Education.

ADJOURNMENT

Adjournment

At 11:40 p.m. it was moved by Board member Zimmerman and seconded by Board member Heyde to adjourn the regular Board meeting, which was approved by voice vote.

President

Secretary