

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.
April 28, 2014
Franklin Elementary School – Gym
2401 Manor Lane
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 5:39 p.m. Other Board members in attendance were Scott Zimmerman, John Heyde, Vicki Lee, Terry Cameron and Dan Collins. Board member Dathan Paterno arrived during the meeting at 6:00 p.m. Also present were Superintendent Philip Bender, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

BOARD ADJOURNS TO CLOSED SESSION

At 5:43 p.m., it was moved by Board President Borrelli and seconded by Board member Heyde to adjourn to closed session to discuss: discipline or performance of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2 (c)(1)]; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)]; and, litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. [5 ILCS 120/2(c)(11)].

Board
Adjourns to
Closed Session

The votes were cast as follows:

AYES: Collins, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

The Board adjourned from closed session at 7:35 p.m. and after a brief recess, resumed the regular Board meeting at 7:42 p.m. In addition to those mentioned previously, also present were Assistant Superintendent Lori Hinton, Director of Technology Terri Bresnahan, Director of Special Education/Pupil Services Jim

Even, Business Manager Becky Allard, and approximately 80 additional members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of
Allegiance and
Welcome

Principal Dan Walsh welcomed the Board to Franklin School, and called upon a color guard from Cub Scout Pack 105, 1st grade Daisies and 2nd grade Brownies to lead the Pledge. Principal Walsh then highlighted some of the PTA's contributions to the school and the school's Franklin ROCKS (Respect-Optimism-Citizenship-Kindness-Self Control) civil behavior program that focuses on positive behavior expectations for individual students and classes. Board President Borrelli thanked Principal Walsh for the interesting view into the daily life of the school.

Board President Borrelli noted the Public Comments agenda item would follow the first agenda item.

DISCUSSION AND APPROVAL OF BUILDING SECURITY VIDEO INSTALLATION

Discussion and
Approval of
Building Security
Video Installation

Facility Management Director Mackall introduced Park Ridge Police Chief Frank Kaminski and Sonitrol representative Clay Crost. Mr. Mackall reported the recommendation to update and standardize video surveillance systems at all schools stemmed from an audit performed in summer 2013 by RETA Security. He noted that the current proposal was developed in conjunction with the Park Ridge and Niles police departments, RETA Security and Sonitrol, and further noted that each principal had been asked about the unique needs of their building and that the Technology Department also had contributed its perspective. He then described the installation and functioning of the proposed system.

Mr. Mackall then responded to Board member questions about continued use of the system if the school vestibules are reconfigured in the future. Dr. Bender noted that videos obtained from the cameras would only be used on an as needed basis and in conformance with all laws governing their use, and that this had been addressed with the Park Ridge Education Association. Mr. Mackall responded to further questions and comments from Board members about how the system would operate in allowing visitors to enter the schools and provide coverage of the grounds. He pointed out how an Educational Adequacy Study, discussed at previous Board meetings, would be helpful in identifying how the vestibule and office areas could be remodeled to provide greater security, once the curricular space needs of each school are known. Mr. Clay responded to Board member questions about the monthly service agreement to maintain the cameras and recording equipment.

Mr. Mackall then provided further details about the expanded coverage of the interior and exterior that the new equipment would provide, and how the monitoring would be handled. Chief Kaminski noted that the presence of cameras does have a deterrent effect on crime in an area, and that video can

provide an investigative tool for police in the aftermath of an event. He noted that police had reviewed the plans to make sure the placement would provide good perimeter control. In addition, Mr. Clay pointed out that the cameras could be viewed in real time by police through an IP address if there is an active incident at the school. Mr. Mackall related two instances of a break-in and vandalism where videos might have provided helpful information to the investigation. He noted that the proposed system would provide a good baseline, and it can be grown if needed in the future. In responding to Board member questions, Business Manager Allard confirmed the expense had been included in the budget and would not change the long-term projections reviewed by the Board in February. Chief Kaminski further noted that established relationships – having an educated staff knowing when to call police, having parents also know when to call, and the ongoing contact the police have with the schools through the beat officer assigned to the building – are fundamental elements to school security. Mr. Mackall also reviewed the other security-related enhancements being made as follow ups from the RETA audit.

In further discussion of camera placement on building exteriors, Chief Kaminski and Mr. Clay described how cameras are used to cover the perimeter of each school, some playground areas, and spots identified by principals as trouble areas. Mr. Mackall reiterated that the camera locations could be further adjusted when they are being installed, but that preliminarily, the plan covers everything the principals, the police and the District's security experts felt was important.

There were no comments from the public.

Action Item 14-04-2

Action Item
14-04-2

It was moved by Board member Collins and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge –Niles, Illinois, approve the proposal from Sonitrol for Building Security Video Installation in the amount of \$258,259.00 with an ongoing monthly monitoring fee of \$1,592.00.

Board members made further comments about the recommendation.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comment on topics not on the agenda. Sue Beaumont, Lincoln School class of 1959, urged the Board to earmark for use at Lincoln School a donation included in the Consent Agenda from classmates who had attended a reunion in the fall. The consensus of the Board was to do so, although official policy is to accept donations on an unrestricted basis.

DISCUSSION AND APPROVAL OF SONITROL ACCESS SYSTEM UPGRADE

Discussion and
Approval of
Sonitrol Access
System Upgrade

Facility Management Director Mackall was again joined by Mr. Crost from Sonitrol. Mr. Mackall reviewed the proposal to replace an obsolete swipe card system with an electronic access system, including adding additional access points for staff entry, new cameras, and monitors in each office. In responding to Board member questions, Mr. Mackall noted that providing additional access points should greatly reduce instances of doors being propped open by staff needing to re-gain access to the building when bringing students outdoors. In response to a Board member request, Mr. Crost confirmed that he would guarantee that this proximity technology access system would be available to District 64 for 10 years.

Action Item 14-04-3

Action Item
14-04-3

It was moved by Board member Paterno and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the building access upgrade from Sonitrol in the amount of \$66,366.00 with a monthly monitoring fee of \$287.00.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

DISCUSSION AND APPROVAL OF VISITOR MANAGEMENT SYSTEM

Discussion and
Approval of
Visitor
Management
System

Facility Management Director Mackall was joined by RAPTOR representative Erin Cummings. Mr. Mackall noted that this proposal also emanates from the 2013 RETA Security audit. He described how the system operates to scan a visitor's driver's license or state ID card and check the information against a database of sex offenders as well as private alerts determined by District 64, and noted it would be launched for the 2014-15 school year. Mr. Mackall and Ms. Cummings then responded to Board member questions about how the ID information is used to generate a visitor name badge,

the manual entry feature, and how the system's software is updated. Mr. Mackall pointed out that the feature is only used if a visitor needs to enter the building, not just to drop an item off at the school office. He noted that principals and the PTO/A presidents group were in support of the increased security provided by a visitor management system. In response to questions on annual cost increases, Ms. Cummings noted that the annual pricing had increased only slightly last year, and Mr. Mackall noted that if the annual increase were ever too high, the District could shift to a different system. Ms. Allard confirmed the cost had been included in the budget. Regarding accessibility to the Internet during a power outage, Mr. Mackall reported that the District's Internet servers are serviced by a back-up generator.

There were no public comments.

Action Item 14-04-4

Action Item
14-04-4

It was moved by Board member Lee and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the visitor management system RAPTOR in the amount of \$12,800.00 with an annual access fee to be invoiced in subsequent years.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**DISCUSSION AND APPROVAL OF TWO-WAY
COMMUNICATION SYSTEM**

Discussion and
Approval of
Two-Way
Communication
System

Facility Management Director Mackall noted that this proposal also was being brought forward as a result of the security audit. He described the difficulties with the current walkie-talkie equipment, and the benefits of moving to a two-way radio system that would offer secure communication between the office and the rest of the building. Mr. Mackall said each school would receive 24 units that would be used by designated staff, lunchroom and playground supervisors, and crossing guards assigned to each school's designated walking route. In response to Board member questions, Mr. Mackall pointed out that at present, the equipment would only be used to talk within one school and not school-to-school. He confirmed that the District would be applying for an FCC license for these radios. He pointed out they are not designed to take the place of a "panic button" to contact police, however they would allow all users to communicate directly with each other and the office

securely. Dr. Bender noted that the Crisis Communication Committee had explored the issue of being able to contact police or fire directly via radio, but that first responder channels are not open to other users.

Action Item 14-04-5

Action Item
14-04-5

It was moved by Board member Zimmerman and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the two-way radio purchase in the amount of \$30,423.00 to Graybar supply.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF BOARD OF EDUCATION GOAL/STUDENT
LEARNING #2 – 21ST CENTURY LEARNING PLAN**

Approval of Board
of Education Goal/
Student Learning #2
– 21st Century
Learning Plan

Director of Technology Bresnahan reviewed the recommendations from the Board Advanced Technology Committee (BATC), which were presented to the Board at the March 24 meeting. She noted that financial options had also been presented earlier in the winter as well. Dr. Bresnahan noted that the proposal emanates from the Strategic Plan adopted in 2010, the more recent efforts of the BATC to develop a 21st Century Learning plan, and the Board's consensus goals for 2013-15. She reviewed in detail the recommendations to expand iPads for grades K-2; fully implement 1:1 learning with Chromebooks for grades 3-8; and to continue to support other technology resources for student learning. She also highlighted key metrics from teachers, including data obtained from teachers who have participated in the Chromebook pilot to date about their support for a 1:1 Chromebook initiative, and results from the spring LoTi (Levels of Technology Innovation) survey indicating growth in technology skills and best practices. Dr. Bresnahan then highlighted key metrics from students and from parents, who were surveyed by BATC at the end of its parent education Tech Talk Week outreach regarding funding options that BATC used to build its recommendation.

Dr. Bresnahan then focused on the preferred method for supporting the 1:1 learning environment for students, which was option #4 – shared funding – presented in the March 24 report. She reviewed the components of the plan to include the District providing devices for students in grades 3-5, while parents would pay to purchase a device for their students' use in grades 6-8. She reviewed the budget impact over three years, including a savings of \$130,000 on

laptop replacement for 2014-15 if the 1:1 initiative is approved. Dr. Bresnahan also noted: the continuing need for devices for PARCC testing; the possibility of participating in a District 207-led consortium for Chromebook purchasing; the District's current pilot of instructional management software for the Chromebook; planned outreach to parents who may already own Chromebooks and payment options for extenuating circumstances if the initiative is approved; and compatibility of current curriculum resources with the Chromebook. With this final overview, Dr. Bresnahan recommended the Board approve the 21st Century Learning plan utilizing the shared fund scenario beginning in 2014-15.

Board President Borrelli thanked Dr. Bresnahan on behalf of the BATC for its diligence and many years of effort in bringing forward its comprehensive recommendation. He pointed out that at the previous meeting, Board members had expressed their support for 1:1 learning in principle and advancing the use of technology in the District. He then invited discussion by Board members on the proposal. Board members individually shared their views at length on the particulars of the recommendation, and asked clarifying questions. Dr. Bresnahan provided additional information on planning for a seamless transition in leadership with the new Superintendent and Director of Technology; the particular timing of the recommendation building upon groundwork laid over several years; the District's preparedness to do a full roll-out in grades 3-8 next fall; continuing professional development for teachers; and infrastructure capacity.

Board President Borrelli then invited public comments, which were received as follows:

- Scott Kallen, Roosevelt School parent, expressed support for iPads and noted that the choice of personal device is critical.
- James Dombro, junior at Maine South High School, expressed support for iPads and presented information from his survey of fellow students regarding their experiences with Chromebooks.
- Susan Glines, Emerson Middle School teacher, expressed strong support for 1:1 but has uncertainties about the device selection.
- Jack Dombro, grade 7 Emerson Middle School student, shared his experience during MAP testing using a Chromebook.
- Nancy Pinkerton, parent, expressed support for 1:1 but has concerns about implementing it fully next year.
- Mark Schalke, Emerson Middle School teacher, expressed support for 1:1 but would prefer to have an opportunity to pilot other devices beyond the Chromebook.
- Paul Swanson, Emerson Middle School parent, questioned how devices would be used in the curriculum effectively from the start of the school year.
- Jean McGinnis, Maine South High School parent, urged a delay for further piloting with different devices school by school.
- Jon Dombro, parent, expressed various concerns, offered to share further information privately with the Board, and urged the Board to table the vote until the new Superintendent joins District 64.

- Caroline Schaab, Instructional Technology Coach at Roosevelt School, urged the Board to continue moving forward on this effort that began six years ago with the Strategic Plan technology action team, which she co-chaired.
- Jacob Knific, Maine South High School student, described his experiences working in the Chromebook repair center.
- Brett Balduf, Carpenter School Principal and District 64 parent, expressed his confidence that staff members at his school are ready to move forward with full implementation.
- Janice Oliva, Washington School parent and BATC member, urged the Board to vote yes for this proposal.
- Denise Reeder, Lincoln School Library Information Specialist, urged the Board to deploy devices across grades 3-8 so all students have access.
- Dawn O'Connor, Carpenter School teacher, stated her belief that the pilot year and working with the Instructional Technology Coaches has prepared teachers for the next step in going 1:1.

Board members then further discussed the proposal and shared their final thoughts about the overall recommendation, timing, staff preparedness, infrastructure, device selection, and other components of the plan. Dr. Bresnahan was asked about Maine District 207's experience with Chromebooks and other districts that are using the device.

ACTION ITEM 14-04-6

Action Item
14-04-6

It was moved by Board member Heyde and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the 21st Century Learning Plan including iPads for K-2; 1:1 Chromebooks for grades 3-8 using the shared funding scenario; and technology support (1.0 12-month FTE District Technologist).

It was then moved by Board President Borrelli and seconded by Board member Paterno to amend the motion: that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the 21st Century Learning Plan including iPads for K-2; 1:1 devices with administration to pick the devices for either grades 3-5 or 6-8 with administration to pick the grade level; and the technology support of a District technologist.

The votes on the amendment to the motion were cast as follows:

AYES: Paterno, Borrelli

NAYS: Collins, Zimmerman, Cameron, Heyde, Lee

PRESENT: None.

ABSENT: None.

The motion to amend failed.

The votes on the original motion were cast as follows:

AYES: Lee, Heyde, Cameron, Zimmerman

NAYS: Borrelli, Paterno, Collins

PRESENT: None.

ABSENT: None.

The motion carried.

FIRST READING OF POLICIES FROM PRESS ISSUES 83 AND 84

First Reading of
Policies From
PRESS Issues 83
and 84

Dr. Bender noted that the Board policy liaisons had reviewed the policies, which will be included for approval on the May 19 consent agenda. Board member Paterno pointed out the changes being recommended to Policy 5:50.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Lucas Cowden	Employ as District Network Manager at Jefferson School effective May 12, 2014 - \$82,500.00
Genevieve Chesney	Request Maternity / FMLA as a Social Worker effective 8/27/14 – 10/20/14 (tentative) - Lincoln School.
Elizabeth Cichy	Revision from March 24, 2014 Personnel Report, Maternity / FMLA start date is 5/19/2014.
Amanda Walsh	Resign as Technology Coach Teacher at Lincoln School effective June 13, 2014.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS

10 – Education Fund -----	\$185,415.57
20 – Operations and Maintenance Fund -----	87,248.81
30 – Debt Services -----	-
40 – Transportation Fund -----	138,552.01
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	10,166.19
80 – Tort Immunity Fund -----	1,339.19
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 117083 – 117262

Total: \$422,721.77

Payroll and Benefits for Month of March 2014

10 - Education Fund -----	\$3,880,205.19
20 - Operations and Maintenance Fund -----	232,711.84
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	90,830.02
80 - Tort Immunity -----	-

Checks Numbered: 10068 – 10188
Direct Deposit: 900050929- 900052634

Total: \$4,203,747.05

Accounts Payable detailed list can be viewed on the District 64 website
www.d64.org > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING
MARCH 31, 2014

Financial updates are available on the District 64 website www.d64.org >
Departments > Business Services.

D. APPROVAL OF APPLICATION FOR MEMBERSHIP IN THE
CONSORTIUM FOR EDUCATIONAL CHANGE

E. APPROVAL OF BOARD POLICY 7:100

F. ACCEPTANCE OF DONATION

G. DESTRUCTION OF AUDIO CLOSED MINUTES

Board President Borrelli invited Dr. Hinton to report on the work of the Consortium. She noted that District 64 shares the annual cost with the Park Ridge Education Association (PREA), and has previously been a member.

ACTION ITEM 14-04-7

Action Item
14-04-7

It was moved by Board member Zimmerman and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of April 28, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending March 31, 2014; Approval of Application for Membership in the Consortium for Educational Change; Approval of Board Policy 7:100; Acceptance of Donation; and Destruction of Audio Closed Minutes.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 14-04-8

Action Item
14-04-8

It was moved by Board member Paterno and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the minutes from the Special Board Meetings on April 14 and March 18, 2014; Regular Board Meeting on March 24, 2014; and the Closed Session on April 14, March 24, and March 18, 2014.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board member Lee and Assistant Superintendent Hinton reported on the efforts of the Sustainability Committee to re-start initiatives, such as waste-free lunch and other efforts, which will be further identified at an upcoming meeting. Board member Lee also reported on the PTO/A Presidents' meeting held earlier in the day, and noted that the final May meeting will include both the outgoing and incoming leaders. She also reported on an ED-RED meeting focusing on cyberbullying. Dr. Bender announced that the Elementary Learning Foundation would present its 2014-15 grants at the May 19 Board meeting.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender and Business Manager Allard reported on the late collection of student fees update and the employee health insurance renewal rates. Dr. Bender noted that a memo of information on the electronic Board packet proposal had been provided. Reviewing the Board meeting schedule for 2014-15, Ms. Allard and Facility Director Mackall noted that the expansion of the "Beyond the Bell" program to all elementary schools would prevent any one school being an ongoing "home" for meetings, since the gyms would be utilized daily until 6:00 p.m. making routine set-up burdensome. Jefferson School was offered as an ADA compliant location that does not have this scheduling conflict. Board members offered alternative locations for

consideration. It was requested that the Board Operating Plan document be more clearly labeled with the “last update” date.

ADJOURNMENT

Adjournment

At 11:21 p.m. it was moved by Board member Paterno and seconded by Board member Zimmerman to adjourn, which was approved by voice vote.

President

Secretary