

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board Meeting held at 7:30 p.m.
June 23, 2014
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 7:33 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, Vicki Lee, Dan Collins, John Heyde and Terry Cameron. Also present were Superintendent Philip Bender, Assistant Superintendent Lori Hinton, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Director of Special Education/Pupil Services Jim Even, Director of Technology Terri Bresnahan, Public Information Coordinator Bernadette Tramm and about 25 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>

Board President Borrelli announced that 12 applications had been received for the Board vacancy created by the resignation effective June 30 of Board member Terry Cameron. He reviewed the timeline and process for the Board to consider the applications and appoint a replacement, which is expected to occur at the July 11 meeting.

JUDITH L. SNOW AWARDS

Judith L. Snow
Awards

Dr. Bender noted that the District 64 Elementary Learning Foundation (ELF) presents awards annually to several students in grade 8 who exemplify ethical leadership. He introduced ELF trustee Connie Michels, who described the award selection process and shared highlights of the achievements of the four students selected to receive this year's award: Dina Salemi and Matthew Massari of Emerson Middle School, and Brandon Christopher and Julia Economy of Lincoln Middle School. Board members congratulated the students for their outstanding accomplishments.

BOARD PRESENTATIONS

Board
Presentations

Board President Borrelli noted that this was the final meeting for several District administrators leaving District 64. He called on three Board members to express the Board's appreciation: Board member Lee praised Technology Director Terri Bresnahan's accomplishments in District 64 since 2010, particularly in moving forward with a 1:1 learning initiative that will impact students across the District, and wished her well in her new position; Board member Paterno highlighted the work of Special Education/Pupil Services Director Jim Even, who is retiring, during his three years with District 64 to improve services to students and noted his remarkable passion throughout his career for working with students with special needs; and Board member John Heyde thanked Dr. Bender for his efforts since 2010 to strengthen the District, and particularly noted his dedication to improving the

District's aging facilities through a comprehensive maintenance plan, and for bringing high quality administrators to the District and helping them to grow. He also pointed out that Dr. Bender had shown an unending commitment to keeping kids first, and thanked him for sharing his energies and talents with the Park Ridge-Niles community and wished him well in his new district.

Board President Borrelli then noted that Board Secretary Terry Cameron would be resigning next week due to his job relocation and move, and called upon Board Vice-President Scott Zimmerman to express the Board's appreciation. Board member Zimmerman noted that although he had only served for a little over a year, Board member Cameron had contributed significantly to the Board's work through his diligent and thoughtful approach to the decision-making process and had used his particular skills and abilities to make a difference. The Board joined in wishing him and his family well in their new community.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comments on items not on the agenda; none were received.

REPORT ON SPRING MAP TESTING

Report on
Spring MAP
Testing

Assistant Superintendent Hinton shared a comprehensive report on the reading and math Measures of Academic Progress (MAP) assessments. She described the setting in District 64 to support individual student growth including: a rigorous core curriculum for all students; a flagship middle school elective program; exemplary 21st century learning experiences; and rigorous professional development and implementation expectations for all teachers. She noted that MAP is used both as a summative and formative assessment, and is used formatively following our benchmark assessments to customize instruction for classes and to assist students with setting individual academic goals. MAP is now aligned to state standards, however it is a computerized adaptive test that measures progress on a "RIT" scale that can be more easily tracked over time.

Dr. Hinton reported student performance on reading and math at both the 75th percentile and 50th percentile for 2014 as well as over the past three years. She also reviewed cohort performance using District 64 local norms over multiple years. Dr. Hinton reported that 60.1% of students reached their projected growth targets in reading in 2014, which surpassed the Board goal of 58% and qualifies as "near ambitious growth" for the year. However for math, student performance declined to 56.2%, which qualifies as "above average growth;" she noted that a goal would be proposed to the Board for this area in October. She provided other comparison statistics including six-year averages of student growth targets. Dr. Hinton noted three factors had weighed on math performance in 2014, including: curricular changes based on adoption of the Common Core State Standards (CCSS), assessment changes based on the CCSS, and the District-wide implementation of new math curricular materials. She noted that research indicates this impact should be overcome in coming years as the curriculum becomes ingrained and assessments and instructional materials are more familiar.

Looking to the future, Dr. Hinton noted that District 64 would continue to focus on individual student growth and the high impact instructional strategies that support student growth including formative assessments that support differentiation of instruction and the District's Response to Intervention (RtI) model.

Dr. Hinton then responded to various Board member questions for clarifying information about her report and MAP testing; comparisons with other high achieving North Shore districts; and how formative assessments assist teachers to modify instruction "in the moment" to improve student learning. Dr. Hinton provided more details on the impact of the math curriculum implementation on students this year and summer work by teachers to map the curriculum to identify pacing, learning targets, assessment, core resource lessons, and additional supplemental materials that engage and support students. She noted that a separate report would be delivered to the Board about the math transition later this summer.

In response to further Board member questions, Dr. Hinton noted that additional intensive professional development was planned to support teachers with implementation of the new curriculum. Dr. Hinton also responded to Board member inquiries about the norms used for MAP, when the data was collected and whether it includes any international students. Dr. Hinton also explained how the District's Strategic Plan had provided an opportunity for professional development beginning three years ago for teams of teachers who were "unpacking" the District's priority standards. In addition, Dr. Hinton described some of the other professional development activities that have taken place or are scheduled to continue to assist teachers with the math implementation. Board members then remarked on tracking of the District's goals for other subject areas. Dr. Hinton pointed out that as part of new legislation related to teacher evaluation, the District is working with a committee to add a student growth component to its teacher evaluation tool, and explained which types of assessments might be used, such as the District's Educational Ends, and how they could be modified to meet the requirements. Board members then further discussed the goals related to student growth in reading they had previously set and the goals that will be set for math this fall, and reiterated the importance of setting challenging targets and of using indicators that can be easily communicated to the community. Board President Borrelli affirmed the Board would return to this topic again at upcoming meetings.

RESOLUTION #1121 FOR TRANSFER OF INTEREST FUNDS FROM WORKING CASH TO EDUCATIONAL FUND

Ms. Allard noted that in accordance with the Illinois School Code, District 64 annually plans for a transfer of interest income earned from Working Cash to the fund most in need, which is the Educational Fund. The transfer is completed in the month of June, and the resolution is the legal document required to make this transfer.

Resolution #1121
for Transfer of
Interest Funds
from Working
Cash to
Educational Fund

ACTION ITEM 14-06-13

Action Item
14-06-13

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1121, authorizing the transfer of \$176,377.80 interest earned from June 2013 – May 2014 from the Working Cash Fund to the Educational fund on or before June 30, 2014.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde

NAYS: None.

PRESENT: None.

ABSENT: Lee

The motion carried.

**RESOLUTION # 1122 FOR TRANSFER OF INTEREST
FROM DEBT SERVICE TO EDUCATIONAL FUND**

Resolution #1122 for
Transfer of Interest from
Debt Service to Educational
Fund

Ms. Allard noted that similarly, District 64 annually plans for a transfer of interest income earned from Debt Service to the fund most in need, which is the Educational Fund. The transfer is completed in the month of June, and the resolution is the legal document required to make this transfer.

ACTION ITEM 14-06-14

Action Item
14-06-14

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1122, authorizing the transfer of \$32,566.17 representing the interest earned from June 2013 – May 2014 from the Debt Service fund to the Educational fund on or before June 30, 2014.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

RESOLUTION # 1123 FOR PREVAILING WAGE

Resolution #1123
for Prevailing
Wage

Ms. Allard noted that the Illinois School Code requires districts

annually to adopt a resolution that requires payment of the Prevailing Wage, and that the resolution is required for District 64 to be in compliance with the Prevailing Wage Act.

ACTION ITEM 14-06-15

Action Item
14-06-15

It was moved by Board member Collins and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1123, regarding the Illinois Prevailing Wage Act as provided by the Illinois Department of Labor.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Colleen Carlson	Request Maternity/FMLA as General Music Teacher effective 10/9/14 – 1/5/15 (tentative) - Franklin School.
Ashley Apa Jennifer Ghisolf	Employ as Summer School Teacher effective 6/17/14 - Washington School.
Elizabeth Kim	Employ as Summer School Assistant effective 6/17/14 - Lincoln School.
Elaine Kirkiluk	Employ as Summer School Early Childhood Speech-Language Pathologist effective 6/23/14 - Jefferson School.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL AND BENEFITS

Bills

10 - Education Fund-----	\$ 815,739.58
20 - Operations and Maintenance Fund -----	62,466.06

30 - Debt Services-----	-
40 - Transportation Fund -----	171,009.17
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	811,756.67
80 - Tort Immunity Fund -----	70,366.00
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 117774-117958

Total: \$ 1,931,337.48

Payroll and Benefits for Month of May, 2014

10 - Education Fund-----	\$3,851,365.67
20 - Operations and Maintenance Fund -----	231,069.97
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund-----	89,840.75
80 - Tort Immunity Fund -----	-

Checks Numbered: 10297 - 10403

Direct Deposit: 900054208 -900055842

Total: \$4,172,276.39

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org
> Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING
MAY 31, 2014

Monthly updates may be viewed on the District 64 website www.d64.org >
Departments > Business Services.

D. APPROAL OF RESOLUTION WITH PMA FINANCIAL SERVICES

E. APPROVAL OF MAINE TOWNSHIP SCHOOL TREASURER DEPOSITORIES

F. APPROVAL OF BID FOR STEAM TRAP REPLACEMENT

G. APPROVAL OF BID FOR ASBESTOS REMOVAL

H. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 14-06-16

Action Item
14-06-16

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of June 23, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of May

Financials Ending May 31, 2014; Approval of Resolution with PMA Financial Services; Approval of Maine Township School Treasurer Depositories; Approval of Bid for Steam Trap Replacement; Approval of Bid for Asbestos Removal; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 14-06-17

Action Item
14-06-17

It was moved by Board member Cameron and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois approve the minutes from the Special Board Meeting on June 9, 2014, Closed Session on June 9, 2014 and May 19, 2014, and Regular Board Meeting on May 19, 2014.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Dr. Bender reported that no committee meetings had occurred since the last meeting.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender reported that the Board had received various other written reports, including a draft agenda for the upcoming meeting; a follow up memo on the collection of student fees; and a progress report on summer construction projects, including the Field School HVAC installation.

Board members also discussed the next updating of the Board Operating Plan; Chief School Business Official Allard noted it would be done in September when the Board adopts the final 2014-15 budget.

Board President Borrelli then asked whether the Board would like to revisit its decisions regarding annual student fees paid by all parents for 2014-15, as well as the separate purchase of Chromebook devices through District 64 that only parents in grades 6-8 will be making this summer as part of the 1:1 learning initiative. Board President Borrelli focused further on the impact of the two expenses on middle school parents this year. Board members then shared their perspectives on the process that had been followed to adopt the regular student fees as well as the approval of the 1:1 learning initiative as a shared funding plan with parents. Board members also pointed out that the annual fees are intended to balance the cost between current parents and all taxpayers. There was further discussion of the impact on the District's long term fund balance projections were the District to absorb the additional expense of purchasing Chromebooks for grades 6-8 students, and how this would impact the Board's consensus goal adopted last summer to extend the timeframe for a referendum by several years beyond 2016-17. Chief School Business Official Allard also noted that although bond proceeds from the recent financing could be used for technology, it would reduce the funding that would be available for facility improvements. Board members offered other scenarios that could be considered to balance fees and other expenditures that the Board could discuss going forward for future years, if not for 2014-15. Board President Borrelli noted he would bring the topic of potentially mitigating in some way the impact on middle school parents for the Chromebook purchase back at a future meeting. The Board confirmed for Chief School Business Official Allard that it had taken no action to change the current plan to request payment from middle school parents for the Chromebook purchase, which she stated would be forthcoming after July 1.

ADJOURNMENT TO CLOSED SESSION

At 9:20 p.m., it was moved by Board President Borrelli and seconded by Board member Lee to adjourn to closed session to discuss litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. [5 ILCS 120/2(c)(11)] not to reconvene in open session.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The regular Board meeting adjourned from closed session at 9:50 p.m.

President

Secretary