

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Special Board of Education Meeting held at 6:30 p.m.  
June 30, 2014  
Hendee Educational Service Center  
164 S. Prospect Avenue  
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:35 p.m. and requested that Board member John Heyde act as secretary to call the roll as Secretary Terry Cameron was attending by telephone. Other Board members in attendance were Dathan Paterno, Scott Zimmerman, and Vicki Lee; Dan Collins also attended by telephone. Also present were Superintendent Designate Laurie Heinz, Public Information Coordinator Bernadette Tramm, and five members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org/>

Board President Borrelli again thanked departing Superintendent Philip Bender for his four years of service, and welcomed incoming Superintendent Heinz who will officially assume her position on July 1.

**PUBLIC COMMENTS**

Public  
Comments

Board President Borrelli invited public comments; none were received.

**REVIEW CANDIDATES FOR BOARD VACANCY**

Review  
Candidates  
for Board  
Vacancy

Board President Borrelli briefly reviewed the timeline and procedure followed to announce the resignation of Board member Cameron and invite interested candidates to apply for consideration to be appointed until the next municipal election in April 2015. He noted that 12 applications had been submitted. As previously announced, he noted that the Board planned to conduct a special meeting on July 7 to further review the candidates, and that the Board would make a final selection and vote publicly on July 11.

To prepare for the July 7 meeting, Board members then discussed whether to interview all 12 candidates for a shorter period or to select a smaller number as finalists to interview at greater length. The Board reached consensus to interview all 12 candidates, and to facilitate that process by contacting the candidates via email in advance to provide short, written responses to three questions: What is the most pressing or vexing challenge District 64 faces and what ideas or strengths might you have that you could bring to the Board if you are elected; What do you feel is a particular strength of the District and why; and, How have you or will you prepare for the Board member position. A limit of 500 words was set for the responses. Board members also agreed to begin the July 7

meeting earlier at 6:00 p.m. to allow sufficient time for the interviews. The Board asked Dr. Heinz to send an email with a letter prepared by Dr. Borrelli on behalf of the Board to all candidates tomorrow with the questions, to request a response to her by Saturday, July 5 at 5 p.m., and to request that the candidate indicate three time options for an interview from the schedule to be prepared by Dr. Heinz. The interviews are to last 15 minutes, but are to be scheduled in 20-minute increments to allow time for transition between individuals. Dr. Heinz was further asked to forward the responses received by the deadline to the Board in preparation for the Monday meeting. Board members also discussed whether it would be appropriate in the spirit of transparency to disclose during the selection process how individual Board members may be acquainted with each candidate.

At 7:11 p.m., Board member Cameron indicated he would be disconnecting by phone, and was again warmly thanked by the Board for his service.

Board members then discussed the timing of upcoming meetings on July 11 and 12, and the agenda for those sessions. The Saturday meeting is expected to be a closed session to allow for Board member development activities with a representative from the Illinois Association of School Boards (IASB). The Saturday meeting start time was advanced to 8 a.m. with the meeting expected to end at 3:30 p.m. Board President Borrelli indicated he is working with Dr. Heinz to finalize the agendas.

As a follow up to a report on MAP testing and student growth goals presented to the Board by Assistant Superintendent for Student Learning Lori Hinton on June 23, Dr. Heinz reported that she was meeting with a MAP representative in July along with Dr. Hinton and would plan a future Board meeting on this subject to continue expanding the Board's and administrators' understanding of the use of data on student growth to establish District goals. Board members concurred this would be beneficial.

## **ADJOURNMENT**

Adjournment

At 7:21 p.m., it was moved by Board member Zimmerman and seconded by Board member Paterno to adjourn, which was approved by voice vote.

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President

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Secretary