

[Form of Bond - Reverse Side]

COMMUNITY CONSOLIDATED SCHOOL DISTRICT NUMBER 64

COOK COUNTY, ILLINOIS

TAXABLE GENERAL OBLIGATION REFUNDING SCHOOL BOND, SERIES 2014B

[6] This Bond is one of a series of bonds issued by the District for the purpose of refunding certain outstanding bonds of the District, in full compliance with the provisions of the School Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by said Board of Education by a resolution duly and properly adopted for that purpose, in all respects as provided by law.

[7] [Mandatory redemption provisions, if any, to be inserted here]

[8] This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[9] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest

payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[10] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. The President of the Board and either the Superintendent or the Business Manager of the District (the "*Designated Representatives*") are hereby authorized to proceed not later than the 24th day of August, 2014, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Resolution. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the

delivery of the Bond Notification as may be, and thereupon be deposited with the School Treasurer who receives the taxes of the District, and, after authentication thereof by the Bond Registrar, be by said Treasurer delivered to William Blair & Company, L.L.C., Chicago, Illinois, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being not less than 97% of the principal amount of the Bonds plus accrued interest, if any, to date of delivery, it being hereby found and determined that the sale of the Bonds to the Purchaser is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the sale of the Bonds to the Purchaser.

Upon the sale of the Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In the Bond Notification, the Designated Representatives shall find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed the maximum rate otherwise authorized by applicable law. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of the Bonds, as evidenced by the execution and delivery of the Bond Notification by the Designated Representatives, the Secretary of the Board and the School Treasurer who receives the taxes of the District and any other officers of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such

documents of sale of the Bonds as may be necessary, including, without limitation, the contract for the sale of the Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the Purchase Contract.

The Bonds before being issued shall be registered, numbered and countersigned by the School Treasurer who receives the taxes of the District, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR A TAX SUFFICIENT TO PRODUCE THE SUM OF:

2013	\$850,000	for interest up to and including December 1, 2014
2014	850,000	for interest
2015	850,000	for interest
2016	850,000	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President and Secretary of the Board and the School Treasurer who receives the taxes of the District are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk of The County of Cook, Illinois (the "County Clerk"), in a timely manner to effect such abatement.

Section 10. Filing of Resolution and Certificate of Reduction of Taxes. Forthwith upon the passage of this Resolution, the Secretary of the Board is hereby directed to file a certified

copy of this Resolution with the County Clerk, and it shall be the duty of the County Clerk to annually in and for each of the years 2013 to 2016, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for school purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general school purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Refunding Bond and Interest Sinking Fund Account of 2014" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds; and a certified copy of this resolution shall also be filed with the School Treasurer who receives the taxes of the District.

The President and Secretary of the Board and the School Treasurer who receives the taxes of the District be and the same are hereby directed to prepare and file with the County Clerk, a Certificate of Reduction of Taxes Heretofore Levied for the Payment of Bonds showing the Prior Bonds being refunded and directing the abatement of the taxes heretofore levied for the years 2013 to 2016, inclusive, to pay the Refunded Bonds, all as provided by Section 19-23 of the School Code of the State of Illinois, as amended.

Section 11. Use of Taxes Heretofore Levied. All proceeds received or to be received from any taxes heretofore levied to pay principal and interest on the Refunded Bonds, including the proceeds received or to be received from the taxes levied for the year 2012 for such purpose, shall be used to pay the principal of and interest on the Refunded Bonds and to the extent that such proceeds are not needed for such purpose because of the establishment of the escrow

referred to in Section 12 hereof, the same shall be deposited into the Bond Fund and used to pay principal and interest on the Bonds in accordance with all of the provisions of this Resolution.

Section 12. Use of Bond Proceeds. Accrued interest received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Simultaneously with the delivery of the Bonds, the principal proceeds of the Bonds, together with any premium received from the sale of the Bonds and such additional amounts as may be necessary from the general funds of the District, are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of refunding the Refunded Bonds, and that portion thereof not needed to pay such costs is hereby ordered deposited in escrow pursuant to an Escrow Agreement to be hereafter authorized by the Board for the purpose of paying the principal of and interest on the Refunded Bonds as such become due as provided in said Escrow Agreement. At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 13. Tax Status of Bonds. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control if taking, permitting or omitting to take such action would cause the interest on the Bonds to be excluded from the gross income of the recipients thereof for federal income tax purposes.

Section 14. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 15. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of

agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 16. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 17. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted February 24, 2014.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote
upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the President declared the motion carried and said resolution adopted,
approved and signed the same in open meeting and directed the Secretary to record the same in
the records of the Board of Education of Community Consolidated School District Number 64,
Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois (the "*Board*"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 24th day of February, 2014, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 24th day of February, 2014.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of February, 2014, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

duly adopted by the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, on the 24th day of February, 2014, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of February, 2014.

County Clerk of The County of Cook, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting School Treasurer who receives the taxes of Community Consolidated School District Number 64, Cook County, Illinois (the "*District*"), and as such official I do further certify that on the 24th day of February, 2014, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

duly adopted by the Board of Education of the District on the 24th day of February, 2014, and that the same has been deposited in the official files and records of my office.

I do further certify that the description of the outstanding School Bonds, Series 2001, dated November 1, 2001, of the District set forth in the Escrow Agreement referred to in Section 12 of said resolution is accurate, and that said bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the District and have never been refunded by the District.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 24th day of February, 2014.

School Treasurer

**ADOPTION OF RESOLUTION #1113 AUTHORIZING AND DIRECTING
THE EXECUTION OF AN ESCROW AGREEMENT IN CONNECTION WITH
THE ISSUE OF NOT TO EXCEED \$800,000 TAXABLE GENERAL
OBLIGATION REFUNDING SCHOOL BONDS, SERIES 2014B, OF THE
DISTRICT**

The escrow resolution goes with the parameters refunding and authorizes the District to fund a refunding escrow account, held by Bank of New York, Mellon to pay off the refunded Series 2001 bonds. The proceeds of the refunding bonds will be deposited in this account at closing and invested in securities of the US Government.

ACTION ITEM 14-02-8

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt the attached Resolution #1113 authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B of Community Consolidated School District Number 64, Cook County, Illinois.

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

William Blair

TO: Rebecca Allard, Business Manager
FROM: Elizabeth Hennessy, William Blair & Company
DATE: February 17, 2014
RE: Parameters Bond Resolutions and Escrow Resolution

Parameters Working Cash Fund Bond Resolution

The parameters working cash fund bond resolution authorizes the sale of up to \$8.6M of working cash fund bonds for the capital projects. The resolution provides maximum parameters including the maximum interest rate 5.00%, the final maturity and the maximum tax levies. The currently expected all-in true interest rate on the bonds is expected to be 2.25%. Per Chapman and Cutler, the tax levies to pay the bonds may not exceed the currently known debt service extension base (the "Base") even though the Base will increase annually by CPI. Therefore, in future years, the District will need to make a supplemental levy to capture the CPI growth in the Base required to pay debt service. We have conservatively estimated future CPI at 2.0%.

The resolution further authorizes the President of the Board and either the Superintendent or the Business Manager of the District as designated representatives to proceed with the sale and final pricing no later than August, 2014. It is expected that the bonds will be sold on February 25th.

Parameters Refunding Bond Resolution

The refunding bond resolution authorizes taxable refunding bonds in an amount not to exceed \$800,000. The purpose of this issue is to refund a portion of the Series 2001 outstanding bonds (which were originally issued to refund the Series 1997 referendum bonds for savings). The refunding allows the new bonds to be issued without increasing the debt payments that would otherwise be paid by the District.

Likewise the parameters bond resolution, this resolution further authorizes the President of the Board and either the Superintendent or the Business Manager of the District as designated representatives to proceed with the sale and final pricing no later than August, 2014. It is expected that the taxable refunding bonds will be sold on February 25th.

Escrow Resolution

The escrow resolution goes with the parameters refunding and authorizes the District to fund a refunding escrow account, held by Bank of New York, Mellon to pay off the refunded Series 2001 bonds. The proceeds of the refunding bonds will be deposited in this account at closing and invested in securities of the US Government.

Please let me know if you have any questions or comments.

[Form of Bond - Reverse Side]

COMMUNITY CONSOLIDATED SCHOOL DISTRICT NUMBER 64

COOK COUNTY, ILLINOIS

TAXABLE GENERAL OBLIGATION REFUNDING SCHOOL BOND, SERIES 2014B

[6] This Bond is one of a series of bonds issued by the District for the purpose of refunding certain outstanding bonds of the District, in full compliance with the provisions of the School Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by said Board of Education by a resolution duly and properly adopted for that purpose, in all respects as provided by law.

[7] [Mandatory redemption provisions, if any, to be inserted here]

[8] This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in Chicago, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[9] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest

payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[10] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. The President of the Board and either the Superintendent or the Business Manager of the District (the "*Designated Representatives*") are hereby authorized to proceed not later than the 24th day of August, 2014, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Resolution. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the

delivery of the Bond Notification as may be, and thereupon be deposited with the School Treasurer who receives the taxes of the District, and, after authentication thereof by the Bond Registrar, be by said Treasurer delivered to William Blair & Company, L.L.C., Chicago, Illinois, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being not less than 97% of the principal amount of the Bonds plus accrued interest, if any, to date of delivery, it being hereby found and determined that the sale of the Bonds to the Purchaser is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the sale of the Bonds to the Purchaser.

Upon the sale of the Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In the Bond Notification, the Designated Representatives shall find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed the maximum rate otherwise authorized by applicable law. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of the Bonds, as evidenced by the execution and delivery of the Bond Notification by the Designated Representatives, the Secretary of the Board and the School Treasurer who receives the taxes of the District and any other officers of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such

documents of sale of the Bonds as may be necessary, including, without limitation, the contract for the sale of the Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the Purchase Contract.

The Bonds before being issued shall be registered, numbered and countersigned by the School Treasurer who receives the taxes of the District, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR A TAX SUFFICIENT TO PRODUCE THE SUM OF:

2013	\$850,000	for interest up to and including December 1, 2014
2014	850,000	for interest
2015	850,000	for interest
2016	850,000	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification, the President and Secretary of the Board and the School Treasurer who receives the taxes of the District are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk of The County of Cook, Illinois (the "County Clerk"), in a timely manner to effect such abatement.

Section 10. Filing of Resolution and Certificate of Reduction of Taxes. Forthwith upon the passage of this Resolution, the Secretary of the Board is hereby directed to file a certified

copy of this Resolution with the County Clerk, and it shall be the duty of the County Clerk to annually in and for each of the years 2013 to 2016, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for school purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general school purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Refunding Bond and Interest Sinking Fund Account of 2014" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds; and a certified copy of this resolution shall also be filed with the School Treasurer who receives the taxes of the District.

The President and Secretary of the Board and the School Treasurer who receives the taxes of the District be and the same are hereby directed to prepare and file with the County Clerk, a Certificate of Reduction of Taxes Heretofore Levied for the Payment of Bonds showing the Prior Bonds being refunded and directing the abatement of the taxes heretofore levied for the years 2013 to 2016, inclusive, to pay the Refunded Bonds, all as provided by Section 19-23 of the School Code of the State of Illinois, as amended.

Section 11. Use of Taxes Heretofore Levied. All proceeds received or to be received from any taxes heretofore levied to pay principal and interest on the Refunded Bonds, including the proceeds received or to be received from the taxes levied for the year 2012 for such purpose, shall be used to pay the principal of and interest on the Refunded Bonds and to the extent that such proceeds are not needed for such purpose because of the establishment of the escrow

referred to in Section 12 hereof, the same shall be deposited into the Bond Fund and used to pay principal and interest on the Bonds in accordance with all of the provisions of this Resolution.

Section 12. Use of Bond Proceeds. Accrued interest received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Simultaneously with the delivery of the Bonds, the principal proceeds of the Bonds, together with any premium received from the sale of the Bonds and such additional amounts as may be necessary from the general funds of the District, are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of refunding the Refunded Bonds, and that portion thereof not needed to pay such costs is hereby ordered deposited in escrow pursuant to an Escrow Agreement to be hereafter authorized by the Board for the purpose of paying the principal of and interest on the Refunded Bonds as such become due as provided in said Escrow Agreement. At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 13. Tax Status of Bonds. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control if taking, permitting or omitting to take such action would cause the interest on the Bonds to be excluded from the gross income of the recipients thereof for federal income tax purposes.

Section 14. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 15. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of

agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Bonds as provided herein;
- (d) to cancel and/or destroy Bonds which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 16. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 17. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted February 24, 2014.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote
upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the President declared the motion carried and said resolution adopted,
approved and signed the same in open meeting and directed the Secretary to record the same in
the records of the Board of Education of Community Consolidated School District Number 64,
Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois (the "*Board*"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 24th day of February, 2014, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 24th day of February, 2014.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of February, 2014, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

duly adopted by the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, on the 24th day of February, 2014, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of February, 2014.

County Clerk of The County of Cook, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting School Treasurer who receives the taxes of Community Consolidated School District Number 64, Cook County, Illinois (the "*District*"), and as such official I do further certify that on the 24th day of February, 2014, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

duly adopted by the Board of Education of the District on the 24th day of February, 2014, and that the same has been deposited in the official files and records of my office.

I do further certify that the description of the outstanding School Bonds, Series 2001, dated November 1, 2001, of the District set forth in the Escrow Agreement referred to in Section 12 of said resolution is accurate, and that said bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the District and have never been refunded by the District.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 24th day of February, 2014.

School Treasurer

William Blair

TO: Rebecca Allard, Business Manager
FROM: Elizabeth Hennessy, William Blair & Company
DATE: February 17, 2014
RE: Parameters Bond Resolutions and Escrow Resolution

Parameters Working Cash Fund Bond Resolution

The parameters working cash fund bond resolution authorizes the sale of up to \$8.6M of working cash fund bonds for the capital projects. The resolution provides maximum parameters including the maximum interest rate 5.00%, the final maturity and the maximum tax levies. The currently expected all-in true interest rate on the bonds is expected to be 2.25%. Per Chapman and Cutler, the tax levies to pay the bonds may not exceed the currently known debt service extension base (the "Base") even though the Base will increase annually by CPI. Therefore, in future years, the District will need to make a supplemental levy to capture the CPI growth in the Base required to pay debt service. We have conservatively estimated future CPI at 2.0%.

The resolution further authorizes the President of the Board and either the Superintendent or the Business Manager of the District as designated representatives to proceed with the sale and final pricing no later than August, 2014. It is expected that the bonds will be sold on February 25th.

Parameters Refunding Bond Resolution

The refunding bond resolution authorizes taxable refunding bonds in an amount not to exceed \$800,000. The purpose of this issue is to refund a portion of the Series 2001 outstanding bonds (which were originally issued to refund the Series 1997 referendum bonds for savings). The refunding allows the new bonds to be issued without increasing the debt payments that would otherwise be paid by the District.

Likewise the parameters bond resolution, this resolution further authorizes the President of the Board and either the Superintendent or the Business Manager of the District as designated representatives to proceed with the sale and final pricing no later than August, 2014. It is expected that the taxable refunding bonds will be sold on February 25th.

Escrow Resolution

The escrow resolution goes with the parameters refunding and authorizes the District to fund a refunding escrow account, held by Bank of New York, Mellon to pay off the refunded Series 2001 bonds. The proceeds of the refunding bonds will be deposited in this account at closing and invested in securities of the US Government.

Please let me know if you have any questions or comments.

MINUTES of a regular public meeting of the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, held at the North Gym of the Field Elementary School, 707 North Wisner Avenue, Park Ridge, Illinois, in said School District at 7:30 o'clock P.M., on the 24th day of February, 2014.

* * *

The meeting was called to order by the President, and upon the roll being called, Anthony H. Borrelli, the President, and the following members were physically present at said location: _____

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: _____

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that proceeds of the District's Taxable General Obligation Refunding School Bonds, Series 2014B, would be used to refund outstanding bonds of the District and in connection therewith, it would be necessary for the District to enter into an escrow agreement with The Bank of New York Mellon Trust Company, National Association, Chicago, Illinois, and that the Board of Education would consider the adoption of a resolution authorizing and directing the execution of such escrow agreement.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION #1113 authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois.

* * *

WHEREAS, Community Consolidated School District Number 64, Cook County, Illinois (the "*District*"), has provided by a resolution adopted by the Board of Education of the District (the "*Board*") on the 24th day of February, 2014, for the issuance of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B (the "*Bonds*"); and

WHEREAS, proceeds of the Bonds will be used to refund in advance of maturity certain bonds of the District described more particularly in the form of escrow agreement set forth herein (the "*Refunded Bonds*"); and

WHEREAS, in order to properly provide for the refunding of the Refunded Bonds, it will be necessary to place proceeds of the Bonds, together with certain funds of the District on hand and legally available for such purpose, in trust with an escrow agent to be invested by such escrow agent, on behalf of the District, in direct obligations of or obligations guaranteed by the full faith and credit of the United States of America, the principal of and interest on which will be sufficient, when added to such beginning demand deposit with the escrow agent as may be necessary, to pay the principal of and interest on the Refunded Bonds when due; and

WHEREAS, it is necessary that the Board authorize the form of escrow agreement with an escrow agent and direct the execution of such escrow agreement by officers of the District:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Definitions. The words and terms used in this Resolution shall have the definitions set forth for them in the form of escrow agreement provided herein, unless the context or use of same shall clearly indicate that another meaning is intended.

Section 3. The Funding of the Escrow. As provided in the Bond Resolution, so much of the proceeds of the Bonds as therein appropriated, together with such further amounts as may be necessary from the general funds of the District, shall be used to acquire the Government Securities and to provide a beginning cash deposit and so provide for the payment of all interest on and all principal of the Refunded Bonds when due. Such proceeds and general funds of the District will be deposited in trust in the Escrow Account with the Escrow Agent, as provided in this Resolution. The amount of the proceeds of the Bonds (within the amount appropriated in the Bond Resolution) and the amount of funds of the District on hand and legally available which are necessary to be deposited in the Escrow Account shall be conclusively established under the terms of the Agreement, which will be executed by designated officers of the District, and such officers are hereby authorized to make such determination.

Section 4. Form and Authorization of Agreement. The Agreement and all the terms thereof, in the form provided hereby, are hereby approved, and the President and Secretary of the Board are hereby authorized and directed to execute the Agreement in the name of the District. The Agreement shall be in substantially the following form:

ESCROW AGREEMENT

This Escrow Agreement, dated as of _____, 2014, but actually executed on the date witnessed hereinbelow, by and between Community Consolidated School District Number 64, Cook County, Illinois (the "*District*"), and The Bank of New York Mellon Trust Company, National Association, a national banking association having trust powers, organized and operating under the laws of the United States of America, located in Chicago, Illinois (the "*Escrow Agent*"), in consideration of the mutual promises and agreements herein set forth:

WITNESSETH:

ARTICLE I

DEFINITIONS

The following words and terms used in this Agreement shall have the following meanings unless the context or use clearly indicates another or different meaning:

Section 1.01. "*Agreement*" means this Agreement between the District and the Escrow Agent.

Section 1.02. "*Board*" means the Board of Education of the District.

Section 1.03. "*Bonds*" means the \$_____ Taxable General Obligation Refunding School Bonds, Series 2014B, dated _____, 2014, authorized to be issued by the Bond Resolution.

Section 1.04. "*Bond Resolution*" means the resolution adopted on the 24th day of February, 2014, by the Board entitled:

RESOLUTION providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

authorizing the issuance of the Bonds.

Section 1.05. “Code” means Section 148 of the Internal Revenue Code of 1986, and all lawful regulations promulgated thereunder.

Section 1.06. “District” means Community Consolidated School District Number 64, Cook County, Illinois.

Section 1.07. “Escrow Account” means the trust account established under this Agreement by the deposit of the Government Securities and the beginning cash.

Section 1.08. “Escrow Agent” means The Bank of New York Mellon Trust Company, National Association, a national banking association having trust powers, organized and operating under the laws of the United States of America, located in Chicago, Illinois, not individually but in the capacity for the uses and purposes hereinafter mentioned, or any successor thereto.

Section 1.09. “Government Securities” means the non-callable direct obligations of or non-callable obligations guaranteed by the full faith and credit of the United States of America as to principal and interest deposited hereunder as more particularly described in *Exhibit A* to this Agreement.

Section 1.10. “Paying Agent” means Amalgamated Bank of Chicago, Chicago, Illinois, successor to Cole Taylor Bank, Chicago, Illinois, as bond registrar and paying agent for the Refunded Bonds, and any successor thereto.

Section 1.11. “Refunded Bonds” means the outstanding bonds of the District as follows:

\$_____ School Bonds, Series 2001, dated November 1, 2001, being a portion of the bonds outstanding from an issue in the original principal amount of \$17,065,000, fully registered and without coupons, due serially on December 1 of the years, in the amounts and bearing interest at the rates per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2014	\$	5.50%
2015		5.50%
2016		5.50%

Section 1.12. "Treasurer" means the School Treasurer who receives the taxes of the District.

ARTICLE II

CREATION OF ESCROW

Section 2.01. The District by the Bond Resolution has authorized the issue and delivery of the Bonds, proceeds of which, together with certain funds of the District on hand and legally available for such purpose, are to be used to refund the Refunded Bonds by the deposit on demand and to purchase on behalf of the District the Government Securities. Such deposit and securities will provide all moneys necessary to pay the principal of and interest on the Refunded Bonds when due.

Section 2.02. The District deposits \$_____ from the proceeds of the Bonds, \$_____ from the proceeds of the Refunded Bonds and \$_____ from funds on hand and legally available for the purchase of the Government Securities and the funding of a beginning cash escrow deposit on demand in the amount of \$_____. The beginning deposit and the Government Securities are held in an irrevocable trust fund account for the District to the benefit of the holders of the Refunded Bonds to pay the principal of and interest on the Refunded Bonds when due.

Section 2.03. The Escrow Agent and the District have each received the report of _____, attached hereto as *Exhibit B* (the "*Verification Report*"), that the principal of and income and profit to be received from the Government Securities, when paid at maturity, and the cash held in accordance with Section 2.02 hereof, will be sufficient, at all times pending the final payment of the Refunded Bonds, to pay all interest on and all principal of the Refunded Bonds when due as evidenced by said Report.

ARTICLE III

COVENANTS OF ESCROW AGENT

The Escrow Agent covenants and agrees with the District as follows:

Section 3.01. The Escrow Agent will hold the Government Securities and all interest income or profit derived therefrom and all uninvested cash in an irrevocable segregated and separate trust fund account for the sole and exclusive benefit of the holders of the Refunded Bonds until final payment thereof.

Section 3.02. The beginning cash escrow deposit shall not be invested by the Escrow Agent. Otherwise, the Escrow Agent will reinvest all available uninvested balances (rounded to an even \$100) in the Escrow Account on deposit from time to time, whenever said balances exceed \$1,000, and acknowledges that the schedule of amounts available for reinvestment appears in the cash flow tables in the Verification Report. Investments so made shall be in direct obligations of or obligations guaranteed by the full faith and credit of the United States of America and shall be scheduled to mature on or prior to the next succeeding interest payment date on the Refunded Bonds on which such proceeds will be needed to pay the principal of or interest on the Refunded Bonds. Such investments shall, to the extent possible, be in zero-yield obligations issued directly by the Bureau of Fiscal Service of the United States Treasury (currently designated "*U.S. Treasury Securities—State and Local Government Series Certificates of Indebtedness, Notes or Bonds*") ("*SLGS*"). Such investments shall be made only to the extent permitted by, and shall be made in accordance with, the applicable statutes, rules and regulations governing such investments issued by the Bureau of Fiscal Service. The Escrow Agent expressly recognizes that under current regulations all SLGS must be subscribed for not less than 5 days nor more than 60 days prior to date of issuance.

If the Department of the Treasury (or the Bureau of Fiscal Service) of the United States suspends the sale of SLGS causing the Escrow Agent to be unable to purchase SLGS, then the

Escrow Agent will take the following actions. On the date it would have purchased SLGS had it been able to do so, the Escrow Agent will purchase direct obligations of or obligations guaranteed by the full faith and credit of the United States maturing no more than 90 days after the date of purchase (the "*Alternate Investment*"). The purchase price of the Alternate Investment shall be as close as possible to the principal amount of the SLGS that would have been purchased on such date if they had been available for purchase. The Escrow Agent will purchase each Alternate Investment at a price no higher than the fair market value of the Alternate Investment and will maintain records demonstrating compliance with this requirement. On the maturity of each Alternate Investment, the Escrow Agent shall pay the difference between the total of the receipts on the Alternate Investment and the purchase price of the Alternate Investment to the District with a notice to the District that such amount must be paid to the Internal Revenue Service pursuant to Rev. Proc. 95-47 or successor provisions including any finalized version of Prop. Treas. Reg. Section 1.148-5(c). If the Alternate Investment matures more than 14 days prior to the next succeeding interest payment date on the Refunded Bonds on which such proceeds will be needed to pay principal of or interest on the Refunded Bonds, the Escrow Agent shall treat such amounts as an uninvested balance available for reinvestment and shall take all reasonable steps to invest such amounts in SLGS (or additional Alternate Investments as provided in this Section).

The Escrow Agent shall hold balances not so invested in the Escrow Account on demand and in trust for the purposes hereof and shall secure same in accordance with applicable Illinois law for the securing of public funds.

Section 3.03. The Escrow Agent may rely on all specific directions in this Agreement in the investment or reinvestment of balances held hereunder.

Section 3.04. The Escrow Agent will promptly collect the principal, interest or profit from the Government Securities and promptly apply the same as necessary to the payment of principal and interest on the Refunded Bonds when due as herein provided.

Section 3.05. The Escrow Agent will remit to the Paying Agent, in good funds on or before each principal or interest payment date on the Refunded Bonds, moneys sufficient to pay such principal and interest as will meet the requirements for the retirement of the Refunded Bonds, and such remittances shall fully release and discharge the Escrow Agent from any further duty or obligation thereto under this Agreement.

Section 3.06. The Escrow Agent will make no payment of fees, charges or expenses due or to become due, of the Paying Agent or the bond registrar and paying agent on the Bonds, and the District either paid such fees, charges and expenses in advance as set forth in Section 3.07 hereof or covenants to pay the same as they become due.

Section 3.07. The charges, fees and expenses of the Escrow Agent have been paid in advance, and all charges, fees or expenses of the Escrow Agent in carrying out any of the duties, terms or provisions of this Agreement shall be paid solely therefrom. The Escrow Agent is also providing bond registrar and paying agent services for the Bonds, and the acceptance fee and first annual fee of the Escrow Agent for such bond registrar and paying agent services have been paid in advance, and all remaining charges, fees or expenses of the Escrow Agent for such services shall be paid by the District upon receipt of invoices therefor.

Section 3.08. The Escrow Agent has all the powers and duties herein set forth with no liability in connection with any act or omission to act hereunder, except for its own negligence or willful breach of trust, and shall be under no obligation to institute any suit or action or other proceeding under this Agreement or to enter any appearance in any suit, action or proceeding in which it may be defendant or to take any steps in the enforcement of its, or any, rights and

powers hereunder, nor shall be deemed to have failed to take any such action, unless and until it shall have been indemnified by the District to its satisfaction against any and all costs and expenses, outlays, counsel fees and other disbursements, including its own reasonable fees, and if any judgment, decree or recovery be obtained by the Escrow Agent, payment of all sums due it, as aforesaid, shall be a first charge against the amount of any such judgment, decree or recovery.

Section 3.09. The Escrow Agent may in good faith buy, sell or hold and deal in any of the Bonds or the Refunded Bonds.

Section 3.10. The Escrow Agent will submit to the Treasurer a statement within forty-five (45) days after June 2 and December 2 of each calendar year, commencing _____, 2014, itemizing all moneys received by it and all payments made by it under the provisions of this Agreement during the preceding six (6) month period (or, for the first period, from the date of delivery of the Bonds to _____, 2014), and also listing the Government Securities on deposit therewith on the date of said report, including all moneys held by it received as interest on or profit from the collection of the Government Securities.

Section 3.11. If at any time it shall appear to the Escrow Agent that the available proceeds of the Government Securities and deposits on demand in the Escrow Account will not be sufficient to make any payment due to the holders of any of the Refunded Bonds, the Escrow Agent shall notify the Treasurer and the Board, not less than five (5) days prior to such date, and the District agrees that it will from any funds legally available for such purpose make up the anticipated deficit so that no default in the making of any such payment will occur.

ARTICLE IV

COVENANTS OF DISTRICT

The District covenants and agrees with the Escrow Agent as follows:

Section 4.01. The Escrow Agent shall have no responsibility or liability whatsoever for (a) any of the recitals of the District herein, (b) the performance of or compliance with any covenant, condition, term or provision of the Bond Resolution, and (c) any undertaking or statement of the District hereunder or under the Bond Resolution.

Section 4.02. All payments to be made by, and all acts and duties required to be done by, the Escrow Agent under the terms and provisions of this Agreement, shall be made and done by the Escrow Agent without any further direction or authority of the District or the Treasurer.

Section 4.03. The District will take any and all further action necessary to ensure that adequate provision is made for the payment of the Refunded Bonds and that the Refunded Bonds are not classified as "arbitrage bonds" under the Code.

ARTICLE V

AMENDMENTS, REINVESTMENT OF FUNDS, IRREVOCABILITY OF AGREEMENT

Section 5.01. Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the Escrow Agent hereunder shall be irrevocable and shall not be subject to amendment by the Escrow Agent and shall be binding on any successor to the Escrow Agent during the term of this Agreement.

Section 5.02. Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the District hereunder shall be irrevocable and shall not be subject to amendment by the District and shall be binding on any successor to the officials now comprising the Board during the term of this Agreement.

Section 5.03. Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the Treasurer hereunder shall be irrevocable and shall not be subject to amendment by the Treasurer and shall be binding on any successor to said official now in office during the term of this Agreement.

Section 5.04. This Agreement may be amended or supplemented, and the Government Securities or any portion thereof may be sold, redeemed, invested or reinvested, in any manner provided (any such amendment, supplement, or direction to sell, redeem, invest or reinvest to be referred to as a "*Subsequent Action*"), upon submission to the Escrow Agent of each of the following:

(1) Certified copy of proceedings of the Board authorizing the Subsequent Action and copy of the document effecting the Subsequent Action signed by duly designated officers of the District.

(2) An opinion of nationally recognized bond counsel or tax counsel nationally recognized as having an expertise in the area of tax-exempt municipal bonds that the Subsequent Action has been duly authorized by the Board and will not adversely affect the tax-exempt status of the interest on the Refunded Bonds nor violate the covenants of the District not to cause the Refunded Bonds to become "arbitrage bonds" under the Code, and that the Subsequent Action does not materially adversely affect the legal rights of the holders of the Bonds and the Refunded Bonds.

(3) An opinion of a firm of nationally recognized independent certified public accountants or consultants nationally recognized as having an expertise in the area of refunding escrows that the amounts (which will consist of cash or deposits on demand held in trust or receipts from non-callable direct obligations of or non-callable obligations guaranteed by the full faith and credit of the United States of America, all of which shall

be held hereunder) available or to be available for payment of the Refunded Bonds will remain sufficient to pay when due all principal and interest on the Refunded Bonds after the taking of the Subsequent Action.

ARTICLE VI

MERGER, CONSOLIDATION OR RESIGNATION OF ESCROW AGENT

Any banking association or corporation into which the Escrow Agent may be merged, converted or with which the Escrow Agent may be consolidated, or any corporation resulting from any merger, conversion or consolidation to which the Escrow Agent shall be a party, or any banking association or corporation to which all or substantially all of the corporate trust business of the Escrow Agent shall be transferred, shall succeed to all the Escrow Agent's rights, obligations and immunities hereunder without the execution or filing of any paper or any further act on the part of any of the parties hereto, anything herein to the contrary notwithstanding. The Escrow Agent may at any time resign as Escrow Agent under this Agreement by giving 30 days' written notice to the District, and such resignation shall take effect upon the appointment of a successor Escrow Agent by the District. The District may select as successor Escrow Agent any financial institution with capital, surplus and undivided profits of at least \$75,000,000 and having a corporate trust office within the State of Illinois, and which is authorized to maintain trust accounts for municipal corporations in Illinois under applicable law.

ARTICLE VII

NOTICES TO THE DISTRICT, THE TREASURER AND THE ESCROW AGENT

Section 7.01. All notices and communications to the District and the Board shall be addressed in writing to: Board of Education, Park Ridge-Niles Community Consolidated School District Number 64, 164 South Prospect Avenue, Park Ridge, Illinois 60068.

Section 7.02. All notices and communications to the Treasurer shall be addressed in writing to: School Treasurer, Park Ridge-Niles Community Consolidated School District Number 64, 1700 Ballard Road, Park Ridge, Illinois 60068.

Section 7.03. All notices and communications to the Escrow Agent shall be addressed in writing to: Corporate Trust Department, The Bank of New York Mellon Trust Company, National Association, 2001 Bryan Street, Dallas, Texas 75201.

ARTICLE VIII

TERMINATION OF AGREEMENT

Section 8.01. That, upon final disbursement of funds sufficient to pay the principal and interest of the Refunded Bonds as hereinabove provided for, the Escrow Agent will transfer any balance remaining in the Escrow Account to the Treasurer with due notice thereof mailed to the Board, and thereupon this Agreement shall terminate.

IN WITNESS WHEREOF, Community Consolidated School District Number 64, Cook County, Illinois, has caused this Agreement to be signed in its name by the President of the Board and to be attested by the Secretary of the Board; and The Bank of New York Mellon Trust Company, National Association, Chicago, Illinois, not individually, but in the capacity as hereinabove described, has caused this Agreement to be signed in its corporate name by one of its officers and attested by one of its officers under its corporate seal hereunto affixed, all as of the ____ day of _____, 2014.

COMMUNITY CONSOLIDATED SCHOOL DISTRICT
NUMBER 64, COOK COUNTY, ILLINOIS

By _____
President, Board of Education

Attest:

Secretary, Board of Education

THE BANK OF NEW YORK MELLON TRUST
COMPANY, NATIONAL ASSOCIATION
Chicago, Illinois

By _____
Its _____

Attest:

Its _____

[BANK SEAL]

This Escrow Agreement received and acknowledged by me this ____ day of _____, 2014.

School Treasurer

EXHIBIT A

GOVERNMENT SECURITIES

Section 5. Purchase of the Government Securities. William Blair & Company, L.L.C., Chicago, Illinois, and the Escrow Agent be and the same are each hereby authorized to act as agent for the District in the purchase of the Government Securities described and set forth in the Agreement.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted February 24, 2014.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____ seconded
the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called
for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the President declared the motion carried and the resolution adopted,
approved and signed the same in open meeting and directed the Secretary to record the same in
full in the records of the Board of Education of Community Consolidated School District
Number 64, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois (the "*Board*"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 24th day of February, 2014, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 24th day of February, 2014.

Secretary, Board of Education

TO: Board of Education

FROM: Dr. Terri Bresnahan, Director of Technology

DATE: February 24, 2014

RE: Progress Report on Board Goal/Student Learning #2 – 21st Century Learning/Preliminary Options for Technology Funding

Background

The Board established a 2013-15 Consensus Goal in the area of Student Learning that aligns directly with the work of the Strategic Plan and the Board Advanced Technology Committee (BATC).

By the spring of 2014, the Board will approve a plan that articulates 21st Century Learning including a recommendation on the need and value of a 1:1 computing model; how it may be funded; how it will integrate with the curriculum; and how we plan to measure and monitor its implementation and success.

As part of the development of the plan, the District is conducting a pilot utilizing Chromebook technology for grades 3-8. By the end of the 2013-14 school year, all students in grades 3-8 will have experienced a simulated 1:1 model. For the primary grades (K-2), a ratio of 1:4 iPads to students has been established.

This report serves as a progress update on the work currently underway that will help the committee as it develops the 21st Century Learning Plan.

Pilot Update

As of this report, most schools are now in the 2nd or 3rd rotation of the Chromebooks, depending on the particular school's schedule. By the end of the school year, all rotations will be complete in grades 3-8. A rotation consists of 6-10 weeks of a dedicated class set of Chromebooks in a 1:1 model.

As each rotation is completed, surveys for both students and teachers are administered to collect pertinent information about the pilot. The first round of data was shared with the Board at the December 16 meeting. The initial findings are very positive and support the need for a 1:1 model in District 64. The next set of data will be shared as part of the presentation scheduled for March 24.

Financial Considerations

As the BATC works to finalize its recommendation for a 21st Century Learning Plan, the committee would like to share some preliminary financial considerations with the Board, as well as its plan to seek input from the community.

A. Approximate Year One Costs

The following table represents approximate costs to fund a 1:1 Chromebook implementation for grades 3-8 for the 2014-15 school year. This allows for a 5% contingency for backup devices and/or fluctuations in student enrollment. It also takes into account the 560 existing Chromebooks that were purchased in the 2013-14 school year that would be available for student use in a 1:1 model.

1:1 Chromebook Model: Year 1 Grades 3-8

	2014-2015	
Grade 3	453	\$135,900.00
Grade 4	489	\$146,700.00
Grade 5	476	\$142,800.00
TOTAL 3-5	1418	\$425,400.00
Grade 6	481	\$144,300.00
Grade 7	542	\$162,600.00
Grade 8	543	\$162,900.00
TOTAL 7-8	1566	\$469,800.00
5% Contingency	149	\$44,760.00
TOTAL	3,133	\$939,960.00
TOTAL (**LESS EXISTING 560**)	2,573	\$771,960.00

Costs per device are calculated based on the following breakdown:

Chromebook Cost	\$249
Google Management License	\$30
Case	\$21
TOTAL COST PER DEVICE	\$300

B. Preliminary Funding Options

A variety of funding options were explored by the committee at both the December 10 and the February 13 meetings. These included the following:

- 100% District-funded
- Split funding between parents and District (several scenarios)
- 100% parent-funded

While there are pros and cons to each scenario, the committee felt it would be important to involve the parent community to give the Board the best information in order to make a decision. Therefore, members of BATC will be collaborating to develop a communication plan to both educate the parent community about a 1:1 initiative and seek input on funding considerations.

Over the next few weeks, parents will receive information about the benefits of a 1:1 model and how it can best support student learning in District 64. They will then be invited to participate in a survey to provide their feedback. Results from this survey will be shared with the Board at the March 24 meeting as part of the committee's final recommendation.

Next Steps

The complete 21st Century Learning Plan will be presented to the Board at its March 24 meeting. The plan will include the data collected from the parent survey, as well as the Chromebook pilot surveys.

In addition, the following areas will be addressed:

- Funding Options
- Devices
- Curriculum Integration
- Professional Development
- Infrastructure
- Personnel Support
- Measures of Success

We thank the members of BATC and the Board liaisons, John Heyde and Scott Zimmerman, for their continuing efforts as we prepare for the March 24 presentation.

To: Board of Education

From: Philip Bender, Superintendent
Rebecca Allard, Business Manager
Joel Martin, Assistant Superintendent – Human Resources

Subject: 2014-15 Recommended Staffing Plan

Date: February 24, 2014 (Revised on February 24, 2014)

In preparation for budget development, an analysis of staffing needs has been completed. The administration continues to review current staffing for efficiencies and any proposed changes in certified and classified staff will be in accordance with collective bargaining agreements (CBA) and the Illinois School Code. Actual employment of additional staff occurs when the Board of Education approves the Personnel Report.

The following information is for budget planning purposes and identifies the known changes to the various employee categories:

- The changes in the PREA –Teacher category are based on anticipated changes in student enrollment. The anticipated class-size section worksheet is attached for the Board's review.

Enrollment Changes		
Position	FTE Change	Comments
		The factor for budgeting purposes is \$55,000
PREA - Teacher	(6.00)	Reduction in Grades 1 -5 due to enrollment
PREA - Teacher	(2.00) (4.00)	Reduction in Grades 1 -5 sections for specials (Art, C of C, Foreign Language, Music, PE)
PREA - Teacher	10.00	"Bubble" class sections for enrollment
PREA - Teacher	3.00	"Bubble" sections for specials (Art, C of C, Foreign Language, Music, PE)

- Changes to Technology Department:**

Technology		
Webmaster / District Technologist	1.00	New Position (12 Month Exempt Position); job description attached Estimated salary \$60,000

- **Administrative Changes:**

Administrative		
Position	FTE Change	Comments
Assistant Director of Special Education / Pupil Services	1.00	Assist in the management of Special Education / Pupil Services (11 Month - Type 75 required); job description attached. Estimated base salary is \$90,000.
Director of Innovative Learning and Technology	NA	Redefinition of Type 75 / 12-month position; reports to Assistant Superintendent Student Learning; job description attached. Estimated base salary is \$106,000. This position replaces the current Director of Technology.

- **Changes to Support Student Learning:**

Student Learning Support		
Position	FTE Change	Comments The factor for budgeting purposes is \$55,000
English Learner (TPI) Teacher	1.00	New position - Growth in English Learner population
Early Childhood Occupational Therapist	0.20	Early Childhood diagnostic team requires the additional time
Early Childhood Psychologist	0.10	Early Childhood diagnostic team requires the additional time
Developmental Kindergarten Teacher	1.00	New position - EC student population has increased both in numbers & need; allows for students to be better prepared for 1st grade; job description under development
Middle School Math Intervention Teachers	2.00	New position for Emerson and Lincoln Middle School - Additional support for students who struggle in math; job description attached

As of January 31, 2014

[illegible]

Webmaster/District Technologist Job Description

Qualifications:

- Knowledge of web development and management
- Experience in supporting and training staff
- Previous experience in providing technical support to end users in a Mac environment
- Must be able to provide own transportation
- Completion of a high school diploma or equivalent

Webmaster: Responsible for maintaining District website and subsites (schools).

Description of Essential Duties:

- Ensure online interface is operating correctly for all users as the primary contact to District's website provider
- Assist with troubleshooting and technical support for the website
- Work with designer to create and maintain website design and functionality to allow for a high standard of end-user experience
- Reply to tech-related user comments and questions (both internally and externally)
- Monitor analytics and prepare periodic reports examining traffic through the site
- Support all staff in page development and maintenance
- Organize and facilitate professional growth classes for content creators
- Troubleshoot and support HTML for all content creators
- Oversee regulation and management of access rights for content creators
- Monitor the appearance and setup of website navigation, content creation and placement
- Monitor and ensure content/design of all pages conform to District policies and guidelines and are up-to-date
- Oversee and support content creation in all areas, including but not limited to calendar events, video postings, Board of Education pages and department pages
- Troubleshoot and provide technical support for District/school social media presence (e.g., Facebook)
- Support staff in the transition and maintenance of new electronic board packet online system
- Process and post all Board meeting videos in conjunction with Public Information Coordinator

- Provide technical support for electronic newsletters and other online communications
- Perform other duties and functions as assigned

District Technologist: Responsible for providing technical support for building-based technologists, as well as ESC and Jefferson School.

Description of Essential Duties:

- Develop and provide professional development for building-based technologists
- Assist in the technical management process for portable devices (e.g., Chromebooks, iPads)
- Provide support and first-level troubleshooting on technical issues for the staff at Jefferson School and ESC
- Maintain appropriate documentation for technical processes and functions
- Support Technology Department Staff as needed
- Communicates regularly with Technology Staff and Director of Innovative Learning and Technology
- Maintains a broad knowledge of technology, equipment, and/or systems; participates in technical training as appropriate and approved by the Director of Innovate Learning and Technology
- Perform other duties and functions as assigned

Physical Demands:

- Employee must occasionally lift and/or move up to 50 pounds while performing essential functions and duties of this position
- While performing the duties of this job, the employee is frequently required to sit, walk, hear and/or use hands to finger, handle or touch controls of computer equipment

Work Environment:

- The work environment is that of a business office, school classrooms, and other school facilities
- The noise level of the work environment is moderate to noisy

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

The current Director is retiring at the end of the current contract year. There will be a new Director and Superintendent for next school year. The following are responsibilities of the Director. The new Superintendent and Director should review the job responsibilities and determine if they need to re-align duties for the 2014-2015 school year.

DRAFT JOB DESCRIPTION

Assistant Director of Special Education/Pupil Services

Reports to: Director of Special Education/Pupil Services

Performance Responsibilities: Assist Director with the following:

1. Provides leadership, coordination, development, and evaluation of special education programs and related services.
 - A. Assumes leadership in the planning, development, and implementation of special education programs.
 - B. Directs and assists staff in the development and modification of curriculum and Individualized Education Programs (IEP) for the special education population.
 - C. Plans, develops, and coordinated a district wide system of health services in keeping with state and county requirements.
 - D. Establishes, coordinates, and directs services for children of limited English proficiency in cooperation with the Assistant Superintendent for Student Learning.
 - E. Establishes and directs a program of pre-school screening to identify children with disabilities in need of services
 - F. Provide consultation to and coordination of special education programs, including instructional and resource services.
2. Provides general direction, guidance, supervision and program support for special education and pupil service personnel and staffing decisions.
 - A. Interprets the professional functions of special education and pupil service personnel to administrators, teachers, students, parents, and the public.
 - B. Recommends to the Superintendent the necessary personnel to be employed within the department, and participates in the interview and evaluation process
 - C. Assumes responsibility for the professional guidance, supervision, and

development of special education personnel, including facilitators, social workers, psychologists, nurses, special education teachers, speech therapists, occupational and physical therapists, and non-certificated staff.

- D. Evaluates or contributes to the evaluation of special education and pupil services staff when indicated
 - E. Holds regularly scheduled meetings with specialized staff to enhance services, facilitate communication, provide staff development, provide direction and coordination of programming, and ensure compliance with district, state, and federal rules, regulations, and procedures.
3. Provides technical assistance and administrative guidance for special education and pupil services programs.
- A. Assumes responsibility for advising the Board about rules and regulations for special education.
 - B. Assumes leadership in the development and implementation of policy and procedures for Section 504 of the Rehabilitation Act.
 - C. Assumes leadership in the development and implementation of policy and procedures for Behavior Intervention Guidelines.
 - D. Writes and implements district special education procedures, incorporating federal and state mandates.
 - E. Develops and implements procedures and determines eligibility for homebound tutoring.
 - F. Participates in and provides technical assistance for IEP meetings for students considered for placement in instructional and out of district programs.
 - G. Develops systems for the efficient and effective delivery of services, incorporating written procedures for the guidance of building case managers.
 - H. Directs the implementation of needed evaluations for students, including identification, referral, diagnosis, and placement.
 - I. Monitors procedures for the reporting of suspected child abuse, and review outcomes.
 - J. Directs the district social emotional learning team
 - K. Participates in local, state, and national conferences to maintain knowledge of current trends and best practices.
 - L. Assumes responsibilities as the District Homeless Liaison and oversees services for students in accordance with the McKinney-Vento Act.
4. Acts as liaison and coordinates partnerships with local, regional, and state agencies responsible for the provision and oversight of special education.
- A. Establishes effective liaison with agencies providing specialized services to our students with hearing, vision, physical, and assistive technology needs.

- B. Establish effective working relationships with governmental and private agencies, which provide various types of assistance.
 - C. Establishes effective liaison with public and private day providers for students placed out of district.
 - D. Arranges for transportation for transportation of special education students.
 - E. Establishes effective liaison with Regional safe Schools Program for students needing alternative to suspension and/or expulsion services. Assumes administrative responsibility for formal hearings related to suspension and/or expulsion. Assumes administrative responsibility for students eligible for a 45 day Interim Alternative to Expulsion or Suspension Placements. Assumes administrative responsibility for manifestation determination meetings for students requiring such.
 - F. Arranges for Timely and Meaningful Consultation with district private/parochial providers regarding district services and their proportionate share of IDEA funding.
 - G. Assumes administrative responsibilities for registration of complaints, mediation, and due process hearings involving any district student.
 - H. Assumes responsibility for the district as Records Custodian.
5. Directs and supervises budgeting, compliance, grants, reporting requirements and data management of special education and pupil services.
- A. Develops the districts annual IDEA grant application and amendments related to special education and Early Intervening Services (EIS) and submits for approval to the Illinois State Board of Education
 - B. Processes documents related to child count, tuition billing, state reimbursement, and personnel grant approval, providing for accurate preparation of all federal, state, and local special education reports.
 - C. Provides information and guidance for the development of the budget as it pertains to special education and pupil services, and administers the adopted program budget.
 - D. Oversee the administration of the Medicaid Administrative Claim and the Medicaid Fee for Service Program,
 - E. Oversee the administration of the CRT IEP program and development of forms in keeping with changes in the rule and regulations.
 - F. Oversee the administration of the IEPPoint program in cooperation with the Harrisburg Project through the Illinois State Board of Education.
6. Other duties as assigned by the Superintendent.

Network Manager

DRAFT

Job Purpose:

Maintains network systems including server hardware, operating systems, software, and service and is responsible for the district's directory services and integration with all systems that can leverage directory services.

Reports to:

Director of Innovation and Instructional Technology

Qualifications:

- Bachelor's degree in Computer Science, Computer Engineering, or related area of specialty preferred
- Either formal or on-the-job technology-related training or certifications in computer networks
- Experience with Macintosh and PC computer systems, server systems and software (District 64 is primarily a Mac environment)
- Experience with the purchase, maintenance and inventory of computers and software
- Knowledge of networking and network troubleshooting
- Knowledge of audiovisual technologies (i.e. SmartBoards, video projection systems, etc.)
- Experience with the technical aspects of computers and current productivity software solutions
- Demonstrate excellence in verbal and written communications
- Experience in an Education environment preferred
- Experience supporting a multi-site campus with the means to travel between buildings

Essential Duties and Responsibilities:

Maintenance:

- Based upon advanced training in computer network management; coordinate computer and network security, insure the confidentiality of all school district records kept in electronic or magnetic form and maintain the integrity of the computer network
- Maintain all servers and managed users
- Through proactive maintenance ensure system reliability, availability, security, access, control, and performance with the goal of no unscheduled downtime for all system services
- Perform system backups and recovery, and maintain file systems and databases to ensure data integrity
- Evaluate and install system/application upgrades and patches, in both emergency and routine situations
- Troubleshoot hardware and software problems
- Repair technology as needed
- Respond to and address network and/or technology emergencies outside of the scheduled workday
- Manage processing, installation, configuration and use of hardware, computer peripherals and software
- Manage related network administration and configuration
- Manage and coordinate the installation, monitoring, maintenance and repair of computer peripheral devices within the school district
- Prepare systems/data/accounts for district initiatives such as registration, student assessments, etc.

- Maintain firewall and filtering for CIPA compliance
- Maintain and support the District's wireless network
- Maintain and support District's communication systems, including email, phone system, and Internet connectivity
- Ability to design and maintain various data networks including those based on internal and cloud-based infrastructure

Management:

- Provide long-range planning and budgeting expertise and guidance to Director of Innovation and Instructional Technology
- Assist the Director of Innovation and Instructional Technology in planning for the delivery of services to staff and coordinating the use of technology
- Assist in developing procedures, protocols and policies for computer, software, network and Internet use and security
- Attend meetings related to strategic technology planning including purchase, deployment, usage and maintenance of technology as directed
- Participate in in-service activities and formal training for professional improvement as assigned
- Assist in determining the school district's computer supply and equipment needs
- Monitor system status, diagnose and re-mediate issues in a timely manner
- Keep abreast of trends, developments and research as they pertain to technology and school operation, and communicate information to administration
- Complete work in established time frame: seek appropriate tasks when primary tasks are completed or pace is slow
- Demonstrate adaptability to expanded roles of the organization and changing environment
- Inform the administrator immediately of the existence of any problems deemed to warrant prompt attention, advice or intervention
- Make decisions and demonstrate support of the mission, vision, goals and interests of the district and of students
- Communicate, collaborate, and cooperate with colleagues, supervisors, staff and guests
- Maintain confidentiality of student and staff information; utilize confidential and personal information for professional purposes only in accordance with school district policy and regulations
- Perform special assignments and other duties as determined by the administrator

Skills Required:

- Excellent communication skills, oral and written; able to interact effectively with all levels of the organization
- Goal focus with ability to analyze and solve problems with long-term resolutions
- Disciplined policy enforcement combined with tact and professionalism in handling issues
- Demonstrated ability to plan, manage, and implement multiple concurrent projects to successful completion
- Demonstrated creativity and flexibility
- Sound judgment and decision-making skills
- Responsiveness, follow-through, and attention to detail
- Ability and desire to work with others as a member of a team, and to help the team advance technically
- Willingness to learn new technologies and expand knowledge domain

Supervises:

None, but provides technical leadership and direction to Assistant Manager of Technology, Building Technologists, Technology Secretary and Webmaster/District Technologist

Physical Demands:

- Employee must occasionally lift and/or move up to 75 pounds while performing essential functions and duties of this position
- While performing the duties of this job, the employee is frequently required to sit, walk, hear and/or use hands to finger, handle or touch controls of computer equipment

Work Environment:

- The work environment is that of a business office, school classrooms, and other school facilities
- The noise level of the work environment is moderate to noisy

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

Director of Innovation and Instructional Technology

Job Purpose:

Lead and direct the K-8 instructional technology program. Communicate and implement an innovative vision to optimize 21st Century teaching and learning.

Reports to:

Assistant Superintendent for Student Learning

Qualifications:

- Minimum of 5 years of successful administrative or leadership experience preferred
- Significant experience with integrated and innovative use of instructional technology
- Must hold a Valid Illinois Professional Educator License
- Endorsements: General Administrative

Performance Responsibilities:

- Provide leadership and guidance to assure effective use of instructional technology integrated with the learning experience
- Evaluate technology department staff and contribute to the evaluation of other staff as assigned
- Develop and implement policies and guidelines for District hardware, software and network purchases
- Attend workshops, conventions and other forums and studies, read pertinent journals and catalogs to learn about new ideas and products in instructional technology
- Evaluate the merits of various products and vendors
- Make recommendations for the selection of equipment, supplies, and professional development related to technology
- Suggest consultants and/or programs to meet district needs
- Direct and supervises budgeting, compliance, grants, e-Rate, reporting requirements and data management
- Provide leadership for media and instructional resources
- Oversee the district's technology department, guides, supports, mentors, monitors and evaluates technology team members to ensure that each of them serves as a strong leader and creates an environment of shared knowledge and purpose among the technology team
- Oversee the Instructional Technology Coaching program to meet the diverse learning needs of staff as it relates to integrating technology into academic programming
- Supervise communication and reporting between ISBE and the District
- Assist with the development and/or presentation of reports to the Board of Education

Supervises:

Building Technologists, Technology Secretary, Network Manager, Webmaster/District Technologist, Assistant Manager of Technology, and other secretarial staff as assigned

Physical Demands:

- Employee must occasionally lift and/or move up to 25 pounds while performing essential functions and duties of this position
- While performing the duties of this job, the employee is frequently required to sit, walk, hear and/or use hands to finger, handle or touch controls of computer equipment

Work Environment:

- The work environment is that of a business office, school classrooms, and other school facilities
- The noise level of the work environment is moderate to noisy

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

Middle School Math Intervention Teacher Job Description:

Job Purpose:

Provide support to students who struggle in their core math program.

Reports to:

Middle School Principal

Qualifications:

- Certified Mathematics Teacher
- Well versed in the Math Common Core Student Standards (CCSS)
- Deep understanding of the Response to Intervention (RtI) process
- Skilled in use of data to determine student needs and assess progress
- Skilled in differentiating instruction for specific learning needs
- Good communication skills
- Understanding the needs of the adolescent learner

Description of Essential Duties:

- Provide middle school students additional Math support in accordance with RtI
- Communicate regularly with grade level teams
- Review assessment data to identify student needs
- Provide intervention in small groups or individually, either in separate classes (pull-out) or in Math class (push-in)
- Monitor student progress and adjust instruction as necessary to ensure student growth

Physical Demands:

- Employee must occasionally lift and/or move up to 25 pounds while performing essential functions and duties of this position
- While performing the duties of this job, the employee is frequently required to sit, walk, hear and/or use hands to finger, handle or touch controls of computer equipment

Work Environment:

- The work environment is that of school classrooms and other school facilities
- The noise level of the work environment is moderate to noisy

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

Consent Agenda

ACTION ITEM 14-02-9

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of February 24, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending January 31, 2014; Approval of Policies from PRESS Issue 82; Acceptance of Donation; and Destruction of Audio Closed.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
February 24, 2014

Marguerite Bartel	Employ as Lunchroom Supervisor at Franklin School effective February 14, 2014 - \$12.00.
Olivia Elkins	Employ as Assistant at Field School effective February 21, 2014 - \$7,493.94.
Miguel Marcos	Resign as District Manager of Technology at Jefferson School effective February 14, 2014.
Linda Currey	Revision from February 10, 2014 Personnel Report, amended retirement date to February 28, 2014.
Jan Travis	Revision from February 10, 2014 Personnel Report, amended retirement date to June 30, 2014.
Jim Even	Retirement as Director of Special Education/Pupil Services effective June 30, 2014.

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 706,037.86
20 - Operations and Maintenance Fund -----	\$ 85,388.62
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 37,566.27
50 - Retirement (IMRF/SS/MEDICARE)-----	\$ 34,209.09
60 - Capital Projects -----	\$ 22,573.48
80 - Tort Immunity Fund -----	\$ 16,977.50
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 116428 - 116569

Total: \$ 902,752.82

Payroll and Benefits for Month of January, 2014

10 - Education Fund -----	\$ 5,584,974.73
20 - Operations and Maintenance Fund -----	\$ 336,787.03
40 - Transportation Fund -----	\$ -
50 - IMRF/FICA Fund -----	\$ 267,130.06
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 9809 - 9962

Direct Deposit: 900046986 - 900049313

Total: \$ 6,188,891.82

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

Approval of Policies from PRESS Issue 82

1 st Reading January 28, 2014	Policy 2:105	Issue 82	School Board – Ethics and Gift Ban
1 st Reading January 28, 2014	Policy 2:120	Issue 82	School Board – Board member Development
1 st Reading January 28, 2014	Policy 2:170 No Change	Issue 82	School Board – Procurement of Architectural, Engineering, and Land Surveying Services
1 st Reading January 28, 2014	Policy 4:20	Issue 82	Operational Services – Fund Balances
1 st Reading January 28, 2014	Policy 5:20 No Change	Issue 82	General Personnel – Workplace Harassment Prohibited
1 st Reading January 28, 2014	Policy 6:30	Issue 82	Instruction – Organization of Instruction
1 st Reading January 28, 2014	Policy 6:120 No Change	Issue 82	Instruction – Education of Children with Disabilities
1 st Reading January 28, 2014	Policy 6:230 No Change	Issue 82	Instruction – Library Media Program
1 st Reading January 28, 2014	Policy 7:15	Issue 82	Students – Student and Family Privacy Rights
1 st Reading January 28, 2014	Policy 7:30 No Change	Issue 82	Students – Student Assignment and Intra-District Transfer
1 st Reading January 28, 2014	Policy 7:165	Issue 82	Students – School Uniforms N/A
1 st Reading January 28, 2014	Policy 7:210 No Change	Issue 82	Students – Expulsion Procedures
1 st Reading January 28, 2014	Policy 7:330	Issue 82	Students – Student Use of Buildings – Equal Access N/A
1 st Reading January 28, 2014	Policy 7:340	Issue 82	Students – Student Records

Acceptance of Donation

School District 64 has received from the 2nd Chance - The Chance Cole Walker Foundation, a donation of \$2,500.00 to help support the Second Step Bullying curriculum. We want to thank the foundation for their contribution to School District 64.

It is recommended that the following audio closed minutes of the Board of Education be destroyed.

August 6, 2012
August 10, 2012
August 20, 2012

Background

The Open Meetings Act provides that verbatim recordings of closed sessions may be destroyed not less than 18 months after completion of the recorded meeting, and after the Board approves written minutes of the closed session and the destruction of the recording. The Board has approved the written minutes of these meetings.

Approval of Minutes

ACTION ITEM 14-02-10

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meetings on January 24, 2014 January 30, 2014 and February 10, 2014; Closed Session Meetings on January 15, 2014, January 24, 2014, January 28, 2014, and February 10, 2014; Committee-of-the-Whole: Curriculum Minutes on January 30, 2014 and Committee-of-the-Whole: Finance Minutes on February 10, 2014; and Regular Board Meeting on January 28, 2014.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

Minutes of the Committee-of-the-Whole: Finance
held at 7:00 p.m. on February 10, 2014
Field School - North Gym
707 N. Wisner, Park Ridge, IL

Board President Anthony Borrelli called the meeting to order at 7:17 p.m. Other Board members in attendance were Dan Collins, Dathan Paterno, Scott Zimmerman, John Heyde and Vicki Lee; Board member Terry Cameron attended by phone. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Director of Special Education/Pupil Services Jim Even, Business Manager Becky Allard, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and approximately 20 members of the public.

Board President Borrelli stated the purpose of the meeting was to review the annual long-range financial projections update. Business Manager Allard reported the 2014 update had been developed using a model prepared by PMA Financial Network, Inc. to forecast the financial health of the District through 2021. Ms. Allard was joined by Howard Crouse from PMA to deliver the report. She pointed out that projections are a helpful tool to allow the District to look further down the road on what could occur, based on a certain set of assumptions on both expenditures and revenues. She noted that at the time of the 2007 referendum, the District had committed not to return to taxpayers again for at least 10 years, and that the Board this summer had extended that promise for four additional years to 2020-21. Ms. Allard pointed out that since that time, the CPI-U factor from December 2013 is one-half percent lower than used in the assumptions last year, which has changed the projection so that it is unlikely the District can extend four additional years to 2020-21 and still meet the Board's fund balance policy of having at least 120 days of cash on hand or 33-1/3% of operating fund expenditures at the close of each fiscal year. Ms. Allard pointed out the Board could begin a discussion of how expenditures can be reduced or revenues increased in coming years to meet that extended goal. Ms. Allard cautioned that the projections are a snapshot in time and that projections do change every year as the CPI is announced and current budget information is known. She pointed out that a higher than projected CPI would have an immediate positive impact on maintaining the fund balance policy through 2020-21. She responded to Board member questions about how a lower CPI this year does have a compounding effect in coming years, as would a higher CPI.

Mr. Crouse then reviewed the data elements included in the model, which is used in 170 other school districts primarily in the collar counties. He pointed out the revenue components of District 64's budget, where 85% is attributed to local property taxes. Because of its tremendous impact, he focused on the specific assumptions such as CPI that affect property tax revenues, and then discussed the assumptions for the other components of the District's overall revenues.

Turning to expenditures, Mr. Crouse pointed out that salaries account for 70% of District 64 expenditures with benefits accounting for an additional 14%. He then reviewed the assumptions for each revenue area, and pointed out that Operations & Maintenance spending is \$1 million in the base model. Ms. Allard further noted that the model had assumed an increase in costs for the Transportation fund beginning next year due to the contract being re-bid for a three-year period. However, she reported that the bids that have just been opened should instead produce a savings of \$100,000, which would favorably impact the projections.

Mr. Crouse then discussed the base model aggregate projections for the next five years through 2019 for the six funds that together comprise the District's operating funds. He reported that the PMA projections indicate the District would maintain its fund balance policy through that five-year period, ending fiscal year 2018-19 with a fund balance of about 36% or about 130 days. Mr. Crouse said that he and Ms. Allard had then extrapolated the projection for a further two years through 2020-21, and noted that the fund balance drops more precipitously going forward as the annual deficit gets larger. He noted the fund balance would be below the fund balance policy at that time, based on the assumptions in the base case.

Moving to alternate scenarios, Mr. Crouse noted that by only reducing Operations & Maintenance expenditures from \$1 million to \$500,000 per year with no other changes would improve the fund balance through 2020-21, but still would not meet the fund balance policy. In a second alternate scenario, Operations & Maintenance expenditures are reduced and other expenditures also are reduced by \$1.2 million beginning in fiscal year 2014-15. Mr. Crouse said this combination would produce 125 days of cash on hand in 2020-21 and achieve the fund balance goal.

Looking at other issues on the horizon, Mr. Crouse noted that pension reform could impact the District's future financial projections if a cost shift from the state to local school districts is resurrected, particularly if the courts find any part of the pension reform legislation unconstitutional.

Mr. Crouse and Ms. Allard responded to Board member questions and discussion about the possible impact on school facilities if Operations & Maintenance expenditures are reduced; potentially seeking the input of the Community Finance Committee in looking for ways to reduce expenditures by \$1.2 million; that the reduction in Transportation costs mentioned this evening would already contribute to a reduction in expenditures; and that since this year's projections were prepared for the first time by PMA and assumptions have also changed based on new information it would be worth identifying what some of the differences are from the previous model as these can act as sensitivities to the Board.

Board President Borrelli concluded the Committee-of-the-Whole: Finance meeting at 7:51 p.m., and immediately returned to the special meeting.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Board of Education Meeting held at 7:30 p.m.
February 10, 2014
Field Elementary School – North Gym
707 N. Wisner Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:00 p.m. He nominated John Heyde as Secretary for the meeting, which was approved by voice vote. Other Board members in attendance were Dan Collins, Dathan Paterno, Scott Zimmerman, John Heyde and Vicki Lee; Board member Terry Cameron attended by telephone. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Director of Special Education/Pupil Services Jim Even, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and approximately eight members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:
<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

BOARD ADJOURNS TO CLOSED SESSION

At 6:02 p.m., it was moved by Board President Borrelli and seconded by Board member Paterno to adjourn to closed session to discuss: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property [5 ILCS 120/2(c)(8)]; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2); the performance of a specific individual [5 ILCS 120/2(c)(1); and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)].

Board
Adjourns to
Closed Session

The votes were cast as follows:

AYES: Lee, Heyde, Borrelli, Zimmerman, Paterno, Collins, Cameron

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at 7:12 p.m. and convened a Committee-of-the-Whole: Finance meeting. In addition to those mentioned previously, also present were Director of Technology Terri Bresnahan, Director

of Facility Management Scott Mackall and approximately 15 members of the public.

At 7:51 p.m., the Board adjourned from the Committee-of-the-Whole and resumed as a special Board meeting. Approximately 60 more persons were present at that time.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited comments from the public, and noted that the Board had reviewed responses to the parent survey concerning the grade 5 Camp Duncan outdoor program that will be addressed later in the meeting. Comments were received as follows:

- Meghan Keefer, District 64 teacher and parent of preschool children, urged the Board to consider extending Kindergarten to a full day in light of greater curriculum and social/emotional learning demands.
- Scott Kish, parent of preschool children, also urged the Board to investigate full-day Kindergarten.
- Anthony Fallico, District 64 parent, reiterated that the Board should examine the possibility of providing full-day Kindergarten as opinions in the community have changed in recent years.
- Kris Purtell, District 64 parent, recommended greater direct parent input and involvement in decision-making regarding changes to the Camp Duncan outdoor education program for grade 5 students.
- Ed McCarthy, District 64 parent and Camp Duncan chaperone, requested the Board maintain the overnight component of the Camp Duncan program.
- Sara Eng, District 64 parent, urged further study of solutions for concerns raised by administration regarding the Camp Duncan overnight program.
- Jean Costigan, District 64 parent, suggested the Board eliminate the Camp Duncan field trip and replace it with a trip to the Lincoln Presidential Museum in Springfield, IL.
- Chris Oberholtzer, District 64 parent, requested further analysis of data concerning health and safety concerns regarding the overnight component of Camp Duncan.
- Michael Olijnyk, District 64 parent and Camp Duncan chaperone, stated his support for maintaining the overnight component of the Camp Duncan program.
- Conor Maloney and Tim Maloney, District 64 students, commented on the positive experiences of visiting Camp Duncan.
- A Field School parent addressed the positive benefits of the overnight component of Camp Duncan.
- A community member questioned whether changing the location back to White Pines would be considered; Board President Borrelli responded that the location was not the central issue.
- Anthony Fallico, District 64 parent and White Pines chaperone, urged the Board to provide more details about the concerns being raised.

Board President Borrelli thanked community members for their comments.

Board members agreed by consensus to move the Update on the Outdoor Education Program Recommendation item forward on the agenda.

UPDATE ON OUTDOOR EDUCATION PROGRAM RECOMMENDATION

Update on Outdoor
Education Program
Recommendation

Board President Borrelli noted that based on a report to the Board on November 18 regarding a recent Medical Advisory Committee meeting, the Board had requested administration share a recommendation on the program, which was delivered on January 28. He noted that the Board had received further information about specific security and safety concerns from administration during a closed session earlier at tonight's meeting.

Assistant Superintendent Hinton reviewed the recommendations made by the District's administrative team for the grade 5 Outdoor Education Program, in light of growing student safety concerns about the overnight component of the program. She noted that the team recommends removing the overnight component, continuing to implement a program a Camp Duncan in an alternative format to address the program's curricular objectives, and reconvening the task force to redesign the program without the overnight.

She provided a recap of the additional feedback obtained from grade 3-7 parents, as requested by the Board at the January 28 meeting. She offered specific statistics from her written report concerning whether parents see value in the overnight component of the Camp Duncan experience and whether they have concerns about safety during the overnight component. She reiterated that the administrative team continues to believe that changing the overnight component will not significantly impact the essential curricular goals of the outdoor education program, while acknowledging changing sensitivity to liability and privacy concerns.

Field School Assistant Principal Katie Kelly reaffirmed the inherent difficulties of utilizing parent volunteers rather than certified staff to supervise students for the overnight component leading to inconsistencies, privacy issues and safety concerns. Dr. Hinton again addressed the health and risk issues and privacy concerns for the overnight component.

Board members questioned Dr. Hinton along with Ms. Kelly and Carpenter Principal Brett Balduf about: potential modifications to the program to maintain the overnight component, including reviewing what arrangements other school districts that have an overnight component make for supervision; what the program would look like if the overnight were removed; the feasibility of replacing parent volunteer chaperones with certified District 64 staff or other trained camp chaperones to maintain the overnight component; and other facilities that could be utilized.

Dr. Hinton will prepare a further report addressing and evaluating alternate options for Board consideration at the February 24 meeting, when the Board is scheduled to vote on the recommendations.

UPDATE ON CARPENTER HVAC

Update on
Carpenter
HVAC

Board President Borrelli noted that the Board had been monitoring problems that have arisen with the new HVAC system at Carpenter School during the current heating season.

Charli Johnsos from architects Fannie Howey introduced team members assembled at the meeting to address equipment issues, operational issues and design issues. She referred to a detailed letter in the Board report that outlines the specific issues related to the HVAC system that the team has been addressing together since the end of August 2013 at Carpenter, along with the corrective actions being taken and the next steps involved.

She pointed out that the group had been monitoring daily temperatures since its last visit to Carpenter. She noted that increased training with the building's custodial staff is also planned, and that alarm codes need to be provided so they are better able to troubleshoot issues as they arise. She announced that on Presidents' Day (February 17) when school is not in session, a large team would work on site to address air balancing issues and to provide further training. As a next step, she noted that some of the control systems that had been disconnected will need to be reengaged in order to provide remote access to the controls. She pointed out that additional support would be needed to work through technology issues related to providing this remote access for Facility Director Mackall and others. Finalization of operation of two of the ERVs need to be completed and additional training supplied as well.

Board members questioned the architect group on whether the problems will be fixed after the next round of work. Fanning Howey Executive Director of Engineering Terry Liette reported that as items are addressed, new items have cropped up. He would be hopeful that after the completion of the next phase of work outlined earlier it would be at 90% approaching 95% that the identified issues had been resolved.

Board members also had a lengthy discussion with the architects about the building's insulation, windows and doors and infiltration of outside air that may be impacting the operation of the system. Keri Van Sant of Fanning Howey noted that the original District Maintenance Plan prepared in fall 2011 pointed to those items at Carpenter as useful energy efficiency areas that could be addressed.

She noted that Fanning Howey had recommended a mechanical system upgrade and air conditioning, but that building shell improvements were not included with that project. She reported that Carpenter is seeing more drastic infiltration than what had been anticipated. Mr. Liette pointed out that this winter has far exceeded what the standard is for the Chicagoland area set by a national organization, and this in part has created some of the challenges.

Mr. Liette confirmed that the current focus is on the design, installation and execution of getting the system to work; looking at the components to make sure they are doing what they are supposed to do; and targeting in particular the rooms in which the heating has been identified as not working well.

Board members also questioned whether the HVAC system planned for Field School should be studied further in light of these issues. Ms. Van Sant pointed out that Field will not have the same system, but that an addendum had been added to the Field project to address the single story addition at Field to make sure infiltration is not an issue there. She noted that the multi-story design at Field makes it a different challenge.

Fanning Howey representatives also responded to Board member questions about heating of hallways at Carpenter, why classroom doors need to be closed, and the use of space heaters as a temporary measure until the heating system is turned off later this spring and a permanent fix can be addressed.

Board President Borrelli then recognized the following Carpenter staff members for comments:

- Suz Stevens, grade 3 teacher, observed that when she arrives early each morning, the custodians are trying to balance heat from classrooms to provide heat for halls, which are not heated overall.
- Sue Douglass, grade 3 teacher, noted that problems with the heating were observed since the heating system was turned on in October, and pointed out that teachers are utilizing daily logs to track heating in their rooms. She also pointed out how insulation has been added temporarily as well as space heaters.
- Principal Balduf expressed his hope that this complex situation could be resolved successfully and soon, as HVAC issues have claimed a greater proportion of his administrative and custodial staff time since the opening of school in August.
- Lisa Gray, grade 1 teacher, reaffirmed that HVAC issues arose immediately in August with inconsistent cooling.

Facility Management Director Mackall will follow up on the placement of temporary insulation in certain classrooms mentioned earlier.

Dr. Bender confirmed that the architect-led group is actively working to address these issues and the expectation that the group will continue to vigorously troubleshoot problems until the issues are dealt with. Board President Borrelli reaffirmed that the Board expects the situation at Carpenter to be fixed completely.

ADOPTION OF RESOLUTION #1110 DIRECTS THE BUSINESS MANAGER UNDER THE DIRECT SUPERVISION OF THE SUPERINTENDENT TO BEGIN PREPARATION OF A TENTATIVE BUDGET FOR THE 2014-15 FISCAL YEAR IN ACCORDANCE WITH BOARD POLICY 4:10 FISCAL AND BUSINESS MANAGEMENT AND THE ILLINOIS SCHOOL CODE 105 ILCS 5/17-1

Adoption of Resolution #1110 Directs the Business Manager Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2014-15 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105 ILCS 5/17-1

Business Manager Allard noted this motion is a legal requirement that the Board goes through each year. She noted that she had advanced the schedule to allow for adoption of the tentative budget for 2014-15 to be completed in June, rather than July.

Board members discussed the long-range financial projections received at the Committee-of-the-Whole meeting earlier tonight and possible impact on the budget for 2014-15. Board members noted that Ms. Allard had presented options for including varying amounts of ongoing spending in the Operations & Maintenance fund, and the differing impact on meeting the Board's fund balance policy of maintaining 120 days of cash on hand measured at the end of the fiscal year in future years through 2020-21. Ms. Allard announced that the new transportation contract is likely to come in under the amount included in the assumptions, which would have an immediate positive impact on the projections. She also affirmed that the lower CPI factor for 2013 would have a lasting impact on the projections, just as CPI factors in coming years would have their own impact if they would be higher than the assumptions in the model.

Board members then offered various thoughts on the budget, including reducing expenditures to make the 2020-21 goal; reducing expenditures by a lesser amount and dropping the number of days cash on hand to make the 2020-21 goal; and the impact on the District's ISBE financial profile as days cash on hand decreases in coming years. Dr. Hinton also answered questions about the curriculum review cycle. Dr. Bresnahan reported that preliminary options for technology funding related to the 21st Century Learning 1:1 initiative would be presented at the next meeting on February 24.

Ms. Allard will work with the PMA consultant to provide additional scenarios of the long-range projections for the Board.

ACTION ITEM 14-02-1

Action Item
14-02-1

It was moved by Board member Heyde and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt Resolution #1110, directing the Business Manager Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2014-15 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105 ILCS 5/17-1

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Heyde, Lee, Cameron

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**DISCUSSION ON BOARD GOAL COMMUNICATIONS #3 –
BOARD OPERATING PLAN**

Board member Collins and Business Manager Allard described the creation of the new four-page report, which Board members Collins hopes will be a helpful and handy dashboard to assist other members and the community in focusing on the Board's specific goals, action plans and metrics. He noted that it will be updated as new information is available periodically, and can be placed on the website. Board members also suggested other ways the information could be displayed in a more interactive manner on the website when it is re-designed. Board members agreed it was a valuable new tool in its present form, and thanked Board member Collins and the team for its preparation.

Discussion on
Board Goal
Communications
#3 – Board
Operating Plan

CONSENT AGENDA

Consent Agenda

A. PERSONNEL REPORT

Vilma Pangoniene	Employ as District Building Supervisor effective December 8, 2013 - \$12.00.
Anthony Perrone	Employ as District Building Supervisor effective December 8, 2013 - \$12.00.
Lisa Szydlowski	Employ as (.50) Assistant at Jefferson School effective February 5, 2014 - \$4,338.62.
Kathleen Leslie	Retirement as Special Needs Pre-K Assistant effective June 13, 2014 at Jefferson School.
Katherine Olmstead	Retirement as Special Needs Assistant effective June 13, 2014 at Roosevelt School.

Jan Travis	Retirement as Extended Day Assistant effective June 13, 2014 at Jefferson School.
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If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS

10 – Education Fund -----	\$293,524.05
20 – Operations and Maintenance Fund -----	117,147.26
30 – Debt Services -----	-
40 – Transportation Fund -----	72,322.05
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	21,232.88
80 – Tort Immunity Fund -----	529.19
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 116272 – 116397

Total: \$1,504,755.43

Accounts Payable detailed list can be viewed on the District 64 website
www.d64.org > Departments > Business Services.

C. APPROVAL OF BASELINE CONCUSSION TESTING – PROPOSED SPRING PILOT

Board President Borrelli responded to Board member questions about the privacy of the test results and whether parents could utilize a company of their own choice if follow-up is needed.

ACTION ITEM 14-02-2

Action Item
14-02-2

It was moved by Board member Paterno and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of February 10, 2014, which includes the Personnel Report, Bills, and Approval of Baseline Concussion Testing – Proposed Spring Pilot.

The votes were cast as follows:

AYES: Lee, Heyde, Borrelli, Zimmerman, Paterno, Collins, Cameron

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

SUPERINTENDENT REPORT

Superintendent
Report

Dr. Bender announced that the District's former Green Team sustainability/recycling group was being revived and would meet on February 25. He noted that Board member Lee had agreed to be the Board's ongoing liaison to the group.

ADJOURNMENT

Adjournment

At 10:02 p.m., it was moved by Board member Heyde and seconded by Board member Zimmerman to adjourn, which was passed by voice vote.

President

Secretary

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

Minutes of the Committee-of-the-Whole: Curriculum
held at 6:45 p.m. on January 30, 2014
District 64 Hendee Educational Service Center
164 S. Prospect Ave.
Park Ridge, IL 60068

Board President Borrelli called the meeting to order at 6:52 p.m. Other Board members present were Vicki Lee, Dan Collins, Dathan Paterno, Scott Zimmerman. Board members John Heyde and Terry Cameron were absent. Also present were Assistant Superintendents Joel T. Martin and Dr. Lori Hinton, Business Manager Becky Allard, Director of Special Education/Pupil Services Jim Even, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and approximately 10 members of the public.

Board President Borrelli stated the purpose of the meeting was to receive an in-depth presentation on student learning and curriculum.

Assistant Superintendent Hinton began with a discussion on expectations for student learning. She offered four questions that would form the basis of her presentation and Board discussion: What do we want our students to learn? How will we know when our students have learned? What will we do when students struggle to learn? What will we do when students have already learned? She was joined by District 64 Mathematics Department Chair Christine Thielen and Curriculum Specialist Tracie Thomas and for English Language Arts (ELA) Irene Kappos and Megan Keefer, respectively.

Regarding what District 64 wants students to learn, Dr. Hinton briefly described the genesis of the Common Core State Standards (CCSS) in response to concerns about the rigor of education in the United States. She noted that CCSS have been adopted as the Illinois Learning Standards for ELA and math. She presented the key objectives of the CCSS for ELA and math, and offered a portrait of what a student who can meet the standards can do. She also contrasted examples in both ELA and math of the former Illinois Learning Standards versus the CCSS to highlight the differences.

Dr. Hinton and the team responded to Board member questions and provided more detailed information about how teachers are making the transition to instruction of CCSS, what groundwork has been laid in previous years for this transition, and what professional development using a variety of means, such as early release Wednesdays and Institute Days, is continuing to be provided to teachers to support a successful transition. They provided examples of how instructional materials are being utilized to match the CCSS, and how teachers are adjusting their instruction to meet the standards that may find topics explored in greater depth or shifted to different grades. They also pointed out how instructional technology coaches are actively assisting teachers to utilize technology resources and effective instructional practices to engage students in their learning and differentiate instruction to better meet children's needs. Dr. Hinton also pointed out that going forward, District 64 is considering ways to differentiate its

professional development for teachers to better meet their individual needs while seeking to minimize time away from students.

Turning to the second question, Dr. Hinton described how District 64 knows when students have learned by reviewing classroom-level data, systems-level data through the Educational Ends, and state/national benchmarking data from Measures of Academic Progress (MAP), the Illinois Standards Achievement Test (ISAT) and in the future, through its replacement assessments offered by the Partnership for Assessment of Readiness for College and Careers (PARCC). She shared a variety of District 64 MAP performance statistics for reading and math along with cohort performance data, and offered reflections and potential opportunities for growth.

She also pointed out that the Board has chosen to focus on the growth of individual students as measured by the MAP in setting its consensus goals in student learning for 2013-15. She reviewed five years of historical MAP data on the percentage of students meeting their individual growth targets and reported on the goals the Board has set for MAP reading and math. For reading, she pointed out that the goal is by 2017 to have a three-year average of 60 percent of students achieving their individual growth targets, and for math, the specific average will be determined later this year but will be considered "ambitious" growth. Dr. Hinton and the Board further discussed the goals in more depth, including the distinction between what MAP considers "ambitious growth" and "above average" growth; supporting teachers with differentiation of instruction; and focusing on a long-term target of being a top-performing district in the area of individual student growth, which on the MAP would be the 95th percentile for growth.

Dr. Hinton then moved on to a focused discussion on ISAT and the District's performance in the "meets" and "exceeds" levels in reading and math compared to a group of similar districts for 2013. In response to Board member questions about correlating expense per pupil to ISAT performance, Business Manager Allard described how the expense per pupil is calculated according to the state's formula. Dr. Hinton then identified for the Board how the PARCC assessments will differ from the ISAT when they are fully implemented next year for grades 3-8, and the ISAT is discontinued. She pointed out that PARCC will be a computer-based assessment that includes a range of item types and will have a speaking and listening component in future years. She noted that PARCC will include both a performance-based assessment in March and an end-of year assessment, and shared sample questions in math and ELA for both types.

Turning to the final questions, Dr. Hinton discussed how District 64 supports students in their learning and what creates variance in student achievement. She used a barometer model from John Hattie to illustrate what accounts for student achievement, which shows that students themselves account for about 50%; home, school, principals and peers account for about 20%; and teachers for about 30%. Dr. Hinton pointed out teachers can be a powerful force to improve student learning by focusing on high impact instruction.

Dr. Hinton concluded with a review of how the Board's goals in student learning are aligned with the current District 64 five-year Strategic Plan goals and activities, and the professional development opportunities provided to support this work. She noted that

a leading expert in high impact instruction, Jim Knight, would be in District 64 in April for professional development.

Dr. Hinton concluded her presentation with a brief review of the State's new online School Report Cards. She demonstrated features on the ISBE website that provide an extremely useful tool for parents and community members to access a wide range of information about student achievement for our schools, the District, and all schools and districts in Illinois.

Board President Borrelli thanked Dr. Hinton for the comprehensive report and lively discussion. He concluded the Committee-of-the-Whole: Curriculum meeting at 8:53 p.m., and immediately returned to the special meeting.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Meeting held at 6:00 p.m.
January 30, 2014
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:10 p.m. In the absence of the Board Secretary, Board President Borrelli nominated and Board member Zimmerman seconded the appointment of Vicki Lee as Secretary for the meeting, which was approved by voice vote. Other Board members present were Dan Collins, Dathan Paterno, Scott Zimmerman, and Vicki Lee. Board member John Heyde attended by phone; Board member Terry Cameron was absent.

Also present were Assistant Superintendents Joel T. Martin and Dr. Lori Flinton, Business Manager Becky Allard, Director of Special Education/Pupil Services Jim Even, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and approximately 45 members of the public.

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<http://www.d64.org/subsite/dist/page/board-education-meetings-984>.

PUBLIC COMMENT

Board President Borrelli invited public comment on items not on the agenda; none were received.

Public
Comment

APPROVAL OF SUPERINTENDENT

ACTION ITEM 14-01-4

Approval of
Superintendent

It was moved by Board member Zimmerman and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the appointment of Dr. Laurie Heinz as the new Superintendent for School District 64 beginning July 1, 2014 through June 30, 2017.

Action Item
14-01-4

The votes were cast as follows:

AYES: Lee, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: Cameron

The motion carried.

Board President Borrelli announced that Board member Cameron, who could not be present, had stated that he would have voted to confirm Dr. Heinz if he had been in attendance.

**APPROVE COMPENSATION PACKAGE FOR
SUPERINTENDENT DESIGNATE DR. LAURIE HEINZ**

Approve Compensation
Package for
Superintendent Designate
Dr. Laurie Heinz

ACTION ITEM 14-01-5

Action Item
14-01-5

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the employment of Dr. Laurie Heinz as the new Superintendent of School District 64 for a multi-year period of three school years, with the compensation, benefits, and other terms and conditions of employment as established under the formal Superintendent's Contract to be executed by the parties.

Board member Collins expressed his full support for Dr. Heinz, but noted that he does not agree with the compensation package as presented.

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Heyde

NAYS: Collins

PRESENT: None.

ABSENT: Cameron

The motion carried.

Board President Borrelli thanked outgoing superintendent, Dr. Philip Bender, for his leadership in guiding the District for the past four years and noted especially his accomplishments as a financial steward and in leading needed facilities improvement efforts. He then warmly welcomed Dr. Heinz on behalf of the Board, and reviewed the search process spanning five months that culminated in her selection and hiring this evening. He particularly noted her deep background in curriculum and student learning, leadership abilities, and communications skills that the Board believes will allow her to provide vision and direction for the future so that District 64 can have a leadership role in education in the State of Illinois. He thanked the members of the Board, District administrators, employee group leaders as well as teachers and staff, parents, and community members for their efforts in bringing a new leader to District 64.

Dr. Heinz then expressed her appreciation for the honor of being appointed superintendent and her eagerness to continue to do extraordinary things for the children of Park Ridge-Niles. She noted that her intention is to honor the past,

Special Board Meeting Minutes
January 30, 2014

while working together to vision for a bright, energetic, rigorous future for our students. Dr. Heinz stated she looks forward to joining District 64 and continuing to provide great opportunities for children so they can reach their potential.

At 6:25 p.m., Board President Borrelli called for a short recess for a welcome reception with community members.

At 6:52 p.m., Board President Borrelli resumed the special meeting and immediately convened a Committee-of-the-Whole: Curriculum meeting. At 8:53 p.m., Board President Borrelli concluded the Committee-of-the-Whole: Curriculum meeting and immediately returned to the special meeting.

Board members expressed the hope that curriculum and student learning topics could be the focus for several additional committee meetings in coming months.

ADJOURNMENT

Adjournment

At 8:57 p.m., it was moved by Board member Paterno and seconded by Board member Collins to adjourn, which was approved by voice vote.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board Meeting held at 7:30 p.m.
January 28, 2014
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714**

Board President Borrelli called the meeting to order at 7:32 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, Vicki Lee, Dan Collins, and Terry Cameron. Board member John Heyde attended by telephone. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Business Manager Becky Allard, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm and about 25 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org/subsite/dist/page/board-education-meetings-984>

PUBLIC HEARING ON ISSUANCE OF BONDS

Public Hearing on
Issuance of Bonds

Board President Borrelli announced that a hearing would be conducted to receive public comments on the proposal to sell \$8,600,000 Working Cash Fund Bonds for the purpose of increasing the working cash fund to pay for District 64 capital improvements projects, and explained that all persons desiring to be heard would have an opportunity to be heard. He noted all the legal steps that had been taken to give official notice of the hearing. He also pointed out that the petition period provided by law to subject the proposed bond issue to a referendum of local voters had expired without a petition being received. Business Manager Allard noted the purpose of the hearing was to receive public comment, and stated that the District had received no written comments.

Board President Borrelli invited Board members to offer any comments regarding the proposed issuance of bonds. Board member Collins stated his opposition to issuing additional debt at this time.

Board President Borrelli invited community members who wanted to present written testimony to come forward; no written comments were received.

Board President Borrelli invited community members who wanted to present oral testimony or any public comments to come forward; none were received.

Board President Borrelli then announced that all persons desiring to be heard had been given the opportunity to present written and oral testimony with respect to the proposed issuance of the bonds.

At 7:37 p.m. it was moved by Board member Zimmerman and seconded by Board member Paterno to adjourn the public hearing and return to the regular Board meeting.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

At the request of the Board President, the meeting was recessed at 7:38 p.m. for a short break, and resumed at 7:42 p.m.

PLEDGE OF ALLEGIANCE AND WELCOME

Coordinator of Jefferson Preschool Programs Leslye Lapping led the Pledge, and welcomed the Board and visitors to the school. She highlighted the programs in place for the year, and pointed out several special meetings coming up in February for Jefferson families. She related recent work in three areas: adding social emotional goals to school-wide literacy and math goals; new learning standards for early learning and corresponding professional development; and English Language Learners (ELL) endorsement requirements for staff. Ms. Lapping concluded by noting that Jefferson offers a warm and nurturing environment for the youngest learners and works diligently to make sure the first exposure to school is a positive one for the children and their families. Board President Borrelli thanked Ms. Lapping and the school for the warm welcome.

Pledge of
Allegiance and
Welcome

PUBLIC COMMENTS

Board President Borrelli invited comment on topics not on tonight's agenda for action. Comments were received as follows:

- Agnes Adamik, early childhood special education teacher at Jefferson, addressed the Board regarding restrictions on employee retirement benefits.
- Susan Luif, early child special education teacher at Jefferson, addressed the Board regarding restrictions on employee retirement benefits.
- Mike Schaab, District 64 parent of three preschool children, urged the Board to consider extending kindergarten to a full day.
- Angela Tuebo, Field School parent and chair of the PTO committee on facilities, thanked the Board for continuing to move forward on the Field HVAC/maintenance projects and funding, and urged final approval.

Public
Comments

RECOGNITION OF BLUE RIBBON AWARD

Dr. Bender introduced retired District 64 teacher Holly Gansz, president of the Illinois Association for Health, Physical

Recognition of
Blue Ribbon
Award

Education, Recreation and Dance (IAHPERD), to present the award. Ms. Gansz announced that Emerson Middle School's Physical Education Department had been selected to receive the 2013 Blue Ribbon Program Award from IAHPERD. She said the award was earned through an in-depth, rigorous review based on Emerson's exemplary quality and commitment to state and national standards in physical education. The review also included a full-day observation by a team of educators in addition to scrutiny of its comprehensive application. Emerson is joining Lincoln in receiving recognition as a Blue Ribbon program.

Board President Borrelli, Dr. Bender and members of the Board congratulated Emerson physical education teachers Aaron Schauer, Lisa Nelson, Emmy Pasier, and Kelly Van Horn; Robert DeMano could not be present.

BOARD GOAL/COMMUNICATIONS #1 – DISTRICT 64 WEBSITE STUDY

Board Goal/
Communications #1 –
District 64 Website
Study

Technology Director Bresnahan and Public Information Coordinator Tramm briefed the Board on the functional analysis of the District 64 website undertaken as part of the Board's communications goal to strengthen the website as a convenient source of information for parents and community members. They reported on the review completed by consultant American Eagle, which included surveys, focus groups, and website metrics. They shared the six key recommendations from the study, and described the action steps planned to move forward on the redesign and restructuring of the website to incorporate recommendations from the study, and the selection of a new Content Management System (CMS) provider. Dr. Bresnahan and Ms. Tramm reported that CampusSuite was the best match, and that the website is targeted for an accelerated launch in early June so that the transition can be completed before the current CMS provider terminates services on June 30. They will provide links to other districts using CampusSuite that are similar to the style recommended for District 64, and will provide information about how districts similar to District 64 manage their websites in terms of personnel. They also will plan for regular feedback from users to make refinements to the site and add new features going forward.

REPORT ON SOCIAL EMOTIONAL LEARNING PROGRAMMING

Report on Social
Emotional
Learning
Programming

Assistant Superintendent Hinton presented on behalf of Director of Special Education/Pupil Services Jim Even, together with District Psychologist Dr. Bill Connor and Special Education Facilitator Laura Bolech, an overview of what is social and emotional learning (SEL); why does the District integrate and teach civil behavior, social and emotional competencies, and what are the priorities and expectations for District 64 schools in 2013-14. They described District 64's long-standing civil behavior program, which predates many in the state of Illinois, and compared the District's social emotional Educational Ends to the Cooperative for Academic, Social and Emotional Learning (CASEL) national model and Illinois SEL goals/standards. For 2013-14, they described the efforts undertaken by District 64 to provide instruction, monitor, and intervene to insure all students'

make growth in the areas of social emotional learning and civil behavior. They discussed the expectations for each school's building-level behavior/SEL team and the school's action plan to utilize a three-tier model incorporating the school's behavior matrix, the use of a universal screener assessment, and data analysis and intervention. They noted that professional development for staff is a critical component and that the effort is also supported by a District-level SEL behavior team to share and plan across schools.

In response to Board member questions and comments, Dr. Hinton, Dr. Connor and Ms. Bolech elaborated on how the tier mechanism works in a manner similar to the Response to Intervention (RTI) layered approach often depicted as a triangle to provide support in academic learning subjects. It was agreed that outreach to parents and further involvement of parents was an important next step moving forward in SEL.

FURTHER DISCUSSION AND UPDATE ON STUDENT REGISTRATION FEES

Further Discussion
and Update on
Student
Registration Fees

Business Manager Allard presented a follow up from the December 16 Board discussion on how student fees could be depicted on fee statements parents receive to delineate the breakdown in fee areas. She offered two options: one showing how the overall fee amount is divided by percentages for textbooks, supplies, technology and other items, and a second providing an a la carte menu of fees that would be selected based on each student's grade level and course selections.

Following Board discussion, it was agreed that the percentage breakdown would provide an additional level of detail for parents without reverting back to the child-by-child billing at the middle school level that an a la carte approach would entail. Board members agreed that the dollar amount should be added next to the percentage as a further point of information.

The information will be added to the fee statements for the 2014-15 school year, which is expected to utilize a new online Infosnap system to process payments and verify family contact information for existing students.

DISCUSSION OF ADMINISTRATIVE TEAM RECOMMENDATION ON OUTDOOR EDUCATION

Discussion of
Administrative Team
Recommendation on
Outdoor Education

Dr. Hinton reported that earlier this fall, members of the school health team and principal/assistant principal team had expressed growing student safety concerns about the overnight component of the grade 5 outdoor education program. At the November 18 meeting, the Board had invited District administration to share a recommendation about this topic. As a result, an Outdoor Education Task Force was created to address the concerns and seek consultative feedback from all grade 5 teachers regarding a recommendation for future outdoor education field trips. Based on the consultative feedback from this Task Force, Dr. Hinton reported that the District's administrative team now recommends that the overnight component be removed from the program; that the

District continue to implement an outdoor education program at the current Camp Duncan facility in an alternative format to address the current program's curricular objectives; and that the task force be reconvened to redesign the program without the overnight component at a similar or reduced cost to families. Dr. Hinton described in general terms the privacy and health issues and the variance in the differing levels of experiences that parent chaperones have in supervising larger groups of students in an overnight context. She also shared the diversity of opinions expressed among task force members as part of the process.

Board members then questioned Dr. Hinton about the privacy and medical concerns and efforts that have been made or could be made to overcome those concerns for student safety. Dr. Hinton confirmed that while the District's certified staff members supervise students during all classes and activities, their supervision ends when students return to their cabins for the overnight portion of the program and begins in the morning when students return to outdoor education activities; two parent chaperones per cabin of 16-22 students supervise overnight. Field Principal Susan Walsh, Field Assistant Principal Katie Kelly, and Carpenter Principal Brett Balduf also responded to Board member questions about the current operation of the program.

Following discussion, the Board agreed to conduct a closed session in advance of its next meeting on February 10 to learn more details about the specific safety concerns that cannot be addressed in open session due to privacy of students. Dr. Hinton also will reach out to parents with information about the report and current recommendations, and offer them a means to give feedback to the Board about the overnight component of the program.

FIRST READING OF POLICIES FROM PRESS ISSUE 82

First Reading of
Policies From
PRESS Issue 82

As a member of the Board policy committee, Board member Heyde reported that the policies had been reviewed and were recommended for first reading; Board member Paterno said that although he was unable to attend the meeting, he would forward a possible comment he might have on a policy to Dr. Bender's office.

UPDATE ON SUPERINTENDENT SEARCH

Update on
Superintendent
Search

Board President Borrelli reported that the Board had developed a compensation package proposal for its preferred candidate, Dr. Laurie Heinz, and that the Board had scheduled a special meeting on January 30 to officially approve her employment and compensation. He thanked members of the District's administrative team and staff for their assistance to the Board over many months during the search process.

APPROVAL OF THE EMPLOYMENT OF BUSINESS MANAGER REBECCA ALLARD FOR 2014-15 SCHOOL YEAR

Approval of the
Employment of
Business Manager
Rebecca Allard for
2014-15 School Year

Board President Borrelli reported that the contract had been provided to Board members for their review.

ACTION ITEM 14-01-1

Action Item
14-01-1

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the employment of Business Manager Rebecca Allard for 2014-15 School Year Pursuant to the Compensation and Terms of the Formal Employment Contract.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Denise Roman	Employ as Lunchroom Supervisor at Franklin School effective December 16, 2013 - \$12.00.
Timothy Kearns	Employ as Night Custodian at Lincoln School effective January 6, 2014 - \$17.03.
Jane Berg	Employ as Before School Program at Field School effective December 11, 2013 - \$12.00.
Teresa Lippert	Employ as Lunch Program Supervisor at Field School effective August 27, 2013 - \$12.00.
David Billings	Change of assignment from Night Custodian at Lincoln School to District Warehouse/Delivery effective November 25, 2013.
Ashley Wasserman	Change of assignment from Special Needs Assistant at Emerson School to a Special Needs Teacher at Roosevelt School effective January 6, 2014 - \$30,482.92.
Agnes Walsh Adamik	Retirement as Early Childhood Special Education Teacher effective June 2015 at Jefferson School.

Board of Education Minutes
January 28, 2014

Charlene Boss	Retirement as 2nd Grade Teacher effective June 2015 at Franklin School.
Linda Currey	Retirement as TPI Assistant effective June 13, 2014 at Carpenter School.
Eugenia Kotis	Retirement as 4th Grade Teacher effective June 2015 at Washington School.
Ruth Kovac	Retirement as Instructional Resource Assistant effective June 13, 2014 at Emerson School.
Susan Luif	Retirement as Early Childhood Special Education Teacher effective June 2015 at Jefferson School.
Marlene Stankiewicz	Retirement as LRC Assistant effective June 13, 2014 at Emerson School.
Jill Benson	Revision from December 16, 2013 Personnel Report, retirement date is June 2015.
Alice Summers	Declined as Lunch Program Supervisor at Field effective September 6, 2013.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS – December 17, 2013

Bills

10 - Education Fund-----	\$ (175.00)
20 - Operations and Maintenance Fund -----	-
30 - Debt Services-----	-
40 - Transportation Fund -----	-
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	-
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 115944

Total: \$ (175.00)

C. BILLS – January 13, 2014

Bills

10 - Education Fund-----	\$ 728,130.18
20 - Operations and Maintenance Fund -----	166,643.57
30 - Debt Services-----	200.00
40 - Transportation Fund -----	12,820.31
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	188,042.75
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 115998 - 116114 Total: \$1,095,836.81

D. BILLS, PAYROLL, AND BENEFITS – January 28, 2014

Bills

10 - Education Fund-----	\$ 160,667.88
20 - Operations and Maintenance Fund -----	30,117.81
30 - Debt Services-----	-
40 - Transportation Fund -----	112,692.52
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	-
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 116139 - 116244 Total: \$ 303,478.21

Payroll and Benefits for Month of December 2013

10 - Education Fund -----	\$3,757,558.56
20 - Operations and Maintenance Fund -----	218,928.12
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	78,681.36
80 - Tort Immunity -----	-

Checks Numbered: 9689 – 9808

Direct Deposit: 900045402 - 9000446985

Total: \$4,155,168.04

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org
> Departments > Business Services.

E. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING
DECEMBER 31, 2013

Monthly updates may be viewed on the District 64 website www.d64.org > Departments > Business Services > Financial Data.

F. APPROVAL OF EXTENSION OF CHILD CARE WITH CONFIDENCE LEASE 2014-15

G. ADOPT FINAL CALENDAR FOR 2014-15 & TENTATIVE CALENDARS FOR 2015-16 & 2016-17

H. APPROVAL OF POLICIES FROM PRESS ISSUES 79, 80, AND 81

I. DESTRUCTION OF AUDIO CLOSED MINUTES (none)

In response to Board member questions, Business Manager Allard clarified that the Childcare with Confidence rent increase was dictated by a master agreement authorized by an earlier Board.

ACTION ITEM 14-01-2

It was moved by Board member Cameron and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of January 28, 2014, which includes the Personnel Report; Bills – December 17, 2013; Bills – January 13, 2014; Bills, Payroll, and Benefits – January 28, 2014; Approval of Financial Update for the Period Ending December 31, 2013; Approval of Extension of Child Care with Confidence Lease 2014-15; Adopt Final Calendar for 2014-15 & Tentative Calendars for 2015-16 & 2016-17; Approval of Policies from PRESS Issues 79, 80, and 81; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Lee, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

Board President Borrelli noted that a corrected version of the closed session minutes of December 12 had been provided.

ACTION ITEM 14-01-3

Action Item
14-01-3

It was moved by Board member Paterno and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes

from the Special Board Meetings on December 9, 2013, January 9, 2014, and January 15, 2014; Closed Session Meetings on December 9, 12, 13, 16, 2013 and January 9 and 10, 2014; and Regular Board Meeting on December 16, 2013.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board member Lee reported on two recent ED-RED meetings she attended, including an extended session on technology at a January 27 dinner meeting.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender reported on the change of location for the January 30 meeting and a draft agenda. He noted the District had received several recent complex FOIA requests, which had required substantial staff time and legal support to fulfill. He also shared minutes from recent meetings of the Traffic Safety and Board Advanced Technology committees. Business Manager Allard responded to questions on the collection of student fees report. Dr. Hinton described the baseline concussion testing proposed spring pilot.

Dr. Bender described the decision-making process when cancelling school due to severe weather and the impact on the remainder of the 2013-14 calendar.

ADJOURNMENT TO CLOSED SESSION

At 10:37 p.m., it was moved by Board member Paterno and seconded by Board member Cameron to adjourn to closed session to discuss appointment, employment, compensation, or performance of specific employees [5 ILCS 120/2(c)(1)] and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)] not to reconvene in open session.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The regular Board meeting adjourned from closed session at 11:37 p.m.

President

Secretary

DRAFT

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Meeting held at 6:00 p.m.
January 24, 2014
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:00 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, John Heyde, Vicki Lee, Terry Cameron, and Dan Collins. Also present were Assistant Superintendent Joel T. Martin and Business Manager Becky Allard.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>.

PUBLIC COMMENT

Public
Comment

Board President Borrelli invited public comments; none were offered.

ADJOURNMENT TO CLOSED SESSION

Adjournment
to Closed
Session

At 6:09 p.m., it was moved by Board member Heyde and seconded by Board member Cameron to adjourn to closed session to discuss the appointment, employment, compensation or performance of a specific employee [5 ILCS 120/2(c)(1)], not to return to open session and no action to be taken. The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Cameron, Heyde, Lee

NAYS: Borrelli

PRESENT: None.

ABSENT: None.

The motion carried.

At 7:25 p.m., it was moved by Board member Heyde and seconded by Board member Cameron to adjourn, which was approved by voice vote.

Adjournment

President

Secretary

Board Member Liaison Report

- Board Advanced Technology Committee (BATC)
- PTO/ A Presidents Meeting
- Elementary Learning Foundation (ELF) Meeting
- Traffic Safety Meeting

**Meeting of the Board of Education
Park Ridge-Niles School District 64**

Board of Education Agenda

**Monday, March 24, 2014
Regular Board Meeting
Lincoln Middle School –Gym
200 S. Lincoln Avenue
Park Ridge, IL 60068**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, March 24, 2014

TIME

APPENDIX

7:30 p.m.

Meeting of the Board Convenes

- Roll Call
- Introductions
- Opening Remarks from President of the Board

- Pledge of Allegiance and Welcome

-- Lincoln Middle School Principal/Students/PTO

- **Public Comments**

- **Presentation of Board Goal/Student Learning #2 – 21st Century Learning Plan**

A-1

-- Assistant Supt. for Student Learning

- **Authorization to Conduct Educational Adequacy Study**

A-2

-- Business Manager/
Director of Facility Management **Action Item 14-03-1**

- **Discussion and Approval of 2014-15 Student Fees**

A-3

-- Business Manager Action Item 14-03-2

- Approval of 2014-15 Staffing Plan

A-4

-- Assistant Superintendent for Human Resources/
Business Manager **Action Item 14-03-3**

• Consent Agenda -

Action Item 14-03-4

A-5

-- Board President

- Personnel Report
- Bills, Payroll and Benefits
- Approval of Financial Update for the Period Ending February 28, 2014
- Acceptance of Donation
- Release of Closed Minutes
- Destruction of Audio Closed Minutes

- **Approval of Minutes** Action Item 14-03-5 A-6
 - Board President
 - Regular Board Meeting Minutes..... February 24, 2014
 - Closed Session Minutes..... February 24, 2014
- **Board Member Liaison Report** A-7
 - Board of Education
 - Elementary Learning Foundation
- **Other Discussion and Items of Information** A-8
 - Superintendent
 - Upcoming Agenda
 - Memorandum of Information
 - Follow-up on Collection of Current Years Student Fees
 - Minutes of Board Committees (none)
 - Other
 - Healthy Living Month
- **Adjournment**

Next Meeting: Monday, April 28, 2014
 7:30 p.m. Regular Board Meeting
 Franklin School -Gym
 2401 Manor Lane
 Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

PARK RIDGE-NILES SCHOOL DISTRICT 64
164 S. PROSPECT AVENUE
PARK RIDGE, IL 60068

JAN 29 2014

BOARD OF EDUCATION
DISTRICT 64

****Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 01/25/14

Request Submitted By: ☐ E-mail ☐ U.S. Mail ☐ Fax ☒ In Person

Name of Requester: Noreen Hest

Street Address: 1104 N. Greenwood

City/State/County Zip (required): Park Ridge IL 60068

Telephone (Optional): _____ E-mail (Optional) har+xl@gmail.com

Fax (Optional): _____

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Records Requested: Provide as much specific information as possible to help us find the information that you are seeking. You may attach additional pages, if necessary.

Please provide a "student fee" breakdown for the year 2013-14

Do you want copies of the documents? YES or NO

--Do you want electronic copies or paper copies?

-If you want electronic copies, in what format?

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested _____

Date Due _____

PARK RIDGE-NILES SCHOOL DISTRICT 64
164 S. PROSPECT AVENUE
PARK RIDGE, IL 60068

RECEIVED

JAN 29 2014

BOARD OF EDUCATION
DISTRICT 64

****Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 01/25/14

Request Submitted By: E-mail U.S. Mail Fax X In Person

Name of Requester: Noreen Hart

Street Address: 1104 N. Greenwood

City/State/County Zip (required): Park Ridge IL 60068

Telephone (Optional): E-mail (Optional) hartxl6@gmail.com

Fax (Optional):

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Please provide a "student fee" breakdown for
the year 2012-13

Do you want copies of the documents? YES or NO

--Do you want electronic copies or paper copies? both

--If you want electronic copies, in what format? PDF

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested

Date Due

PARK RIDGE-NILES SCHOOL DISTRICT 64
164 S. PROSPECT AVENUE
PARK RIDGE, IL 60068

JAN 29 2014

BOARD OF EDUCATION
DISTRICT 64

****Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 01/25/14Request Submitted By: E-mail U.S. Mail Fax X In PersonName of Requester: Noreen HartStreet Address: 1104 N. GreenwoodCity/State/County Zip (required): Park Ridge IL 60068Telephone (Optional): E-mail (Optional) hartxl6@gmail.comFax (Optional):

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Please provide a "student fee" breakdown for
the year 2011-12

Do you want copies of the documents? YES or NO

-Do you want electronic copies or paper copies? both-If you want electronic copies, in what format? PDF

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested Date Due

PARK RIDGE-NILES SCHOOL DISTRICT 64
164 S. PROSPECT AVENUE
PARK RIDGE, IL 60068

RECEIVED

JAN 29 2014

BOARD OF EDUCATION
DISTRICT 64

****Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 01/25/14Request Submitted By: E-mail U.S. Mail Fax X In PersonName of Requester: Noreen HartStreet Address: 1104 N. GreenwoodCity/State/County Zip (required): Park Ridge IL 60068Telephone (Optional): E-mail (Optional) hartx6@gmail.comFax (Optional):

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Please provide a "student fee" breakdown for
the year 2010-11

Do you want copies of the documents? YES or NO

--Do you want electronic copies or paper copies? both--If you want electronic copies, in what format? PDF

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested Date Due



D64
Apps

Madelyn Wsol <mwsol@d64.org>

Re: FOIA request

1 message

Bernadette Tramm <btramm@d64.org>

Thu, Jan 30, 2014 at 3:36 PM

To: Natasha Wasinski <n.wasinski@gmail.com>, Madelyn Wsol <MWsol@d64.org>

Cc: Joel Martin <JMartin@d64.org>

Hi Natasha - This is to acknowledge receipt of your FOIA request. We will provide the information in the time frame designated by FOIA.

Thank you,
Bernadette

Bernadette Tramm
Public Information Coordinator
Park Ridge-Niles School District 64
164 S. Prospect Ave., Park Ridge, IL 60068
P/847-318-4343 F/847-318-4351 www.d64.org

On Thu, Jan 30, 2014 at 2:59 PM, Natasha Wasinski <n.wasinski@gmail.com> wrote:

Hi Bernadette,

I am making this request under the Freedom of Information Act on behalf of the Pioneer Press/Sun-Times Media.

Please provide a copy of District 64's contract with Laurie Heinz.

Because this request is in the public interest, I ask that you waive any reproduction fee.

Thank you,

Natasha Wasinski
c/o Sun-Times Media
350 N. Orleans St.
Chicago, IL 60654
773-908-1250



D64
Apps

Madelyn Wsol <mwsol@d64.org>

Re: FOIA request

1 message

Bernadette Tramm <btramm@d64.org>

Thu, Jan 30, 2014 at 6:57 PM

To: "Bullington, Jonathan" <jbullington@tribune.com>, Madelyn Wsol <MWsol@d64.org>, Joel Martin <JMartin@d64.org>

Hi Jonathan - We have received your FOIA request and will respond according to the required timelines.

Bernadette

Bernadette Tramm
Public Information Coordinator
Park Ridge-Niles School District 64
164 S. Prospect Ave., Park Ridge, IL 60068
P/847-318-4343 F/847-318-4351 www.d64.org

On Thu, Jan 30, 2014 at 6:40 PM, Bullington, Jonathan <jbullington@tribune.com> wrote:

Hi Bernadette,

- Pursuant to the FOI Act, I request a copy of Dr. Heinz's superintendent contract and compensation package, and a copy of all contracts and compensation packages for Dr. Bender.

As a member of the media, I request a waiver of any fees. I prefer the information be emailed to jbullington@tribune.com.

Please call me with any questions.

Jonathan Bullington
Chicago Tribune
312-731-7595

Sent from my iPhone



Madelyn Wsol <mwsol@d64.org>

Freedom of Information Act Request

1 message

William Truty <wtruty@gmail.com>

Tue, Feb 18, 2014 at 3:37 PM

To: mwsol@d64.org, btramm@d64.org

To whom it may concern:

This is a Freedom of Information Request for an electronic copy of the complete bid form of the 2 lowest bidders for the Field Elementary School 2014 Mechanical Project.

Thank you for your time.


William Truty
904 N. Knight Ave.
Park Ridge, IL
847-530-2963
wtruty@gmail.com

MEMORANDUM OF INFORMATION

#017

2013-2014

To: Board of Education

From: Brian Imhoff, Assistant Business Manager 

Date: February 24, 2014

Subject: Follow-up on Collection of Current Year's Student Fees

The table in Attachment 1 shows the history of the District's attempts to collect unpaid student fees for 2013-14. The numbers reported do not include students who qualify for fee waivers. Internal collection letters were sent to parents by District 64 on September 30, October 30, and December 4. The December 4th letter specifically stated that failure to pay would result in the account being turned over to a collection agency in January.

All unpaid fees were submitted to the collection agency on January 21st unless the parent had set up a formal installment payment plan with the District. As noted in the table, the District has collected approximately \$14,000 of unpaid fees related to the 2013-14 school year since the collection agency began its efforts.

Review of Unpaid Student Fees 2013-14

Building	February 19, 2014		January 20, 2014		December 10, 2013		November 12, 2013		October 17, 2013		September 10, 2013		Change since Sept 10
	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	
Carpenter	19	\$ 3,642	22	\$ 4,147	30	\$ 5,904	38	\$ 7,430	42	\$ 7,865	90	\$ 14,588	\$ 10,946
Field	20	\$ 4,330	23	\$ 4,740	37	\$ 7,422	42	\$ 8,084	55	\$ 10,396	101	\$ 14,372	\$ 10,042
Franklin	29	\$ 6,150	38	\$ 7,891	45	\$ 9,295	55	\$ 11,082	62	\$ 12,055	107	\$ 15,936	\$ 9,786
Roosevelt	32	\$ 6,454	44	\$ 8,708	55	\$ 11,216	67	\$ 13,092	74	\$ 14,287	123	\$ 23,116	\$ 16,662
Washington	26	\$ 4,713	29	\$ 5,277	37	\$ 6,714	43	\$ 8,196	61	\$ 11,475	98	\$ 16,335	\$ 11,622
Jefferson	3	\$ 133	2	\$ 117	2	\$ 138	2	\$ 138	3	\$ 252	18	\$ 1,764	\$ 1,631
Emerson	65	\$ 18,396	79	\$ 23,180	90	\$ 26,566	101	\$ 28,984	119	\$ 33,158	190	\$ 41,396	\$ 23,000
Lincoln	57	\$ 15,244	70	\$ 19,407	76	\$ 21,863	90	\$ 26,046	109	\$ 31,549	167	\$ 40,834	\$ 25,590
Total	251	\$ 59,062	307	\$ 73,467	372	\$ 89,118	438	\$ 103,052	525	\$ 121,037	894	\$ 168,341	\$ 109,279

Note: Of the unpaid total at February 19th, the District has \$4,286 committed to be paid through installment plans.

**PARK RIDGE-NILES SCHOOL DISTRICT 64
TRAFFIC SAFETY COMMITTEE**

Minutes of the meeting
held at 4:00 p.m. Tuesday, February 11, 2014
Lincoln Middle School, 200 S. Lincoln, Park Ridge, IL 60068

Attendees:

Superintendent Philip Bender
Chief Frank Kaminski, Park Ridge Police
Ofc. Laura Kappler, Park Ridge Police
Deputy Chief Jeff Sorensen, Park Ridge Fire
Kathy Jozwiak, Park Ridge Crossing Guard Liaison
Katie Kelly, Field School Assistant Principal
Marvin Bornschlegl, Field School PTO
Leslye Lapping, Jefferson Coordinator Ext. Day/Preschool Services
Sia Albans, Roosevelt School Assistant Principal
Jessica Hutchison, Washington School Principal
Tim Gleason, Lincoln Middle School Assistant Principal
Tim Benka, Emerson Middle School Assistant Principal
Scott Mackall, Director of Facility Management
Bernadette Tramm, Public Information Coordinator

Superintendent Bender called the meeting to order at 4:04 p.m. Dr. Bender noted that this was the first opportunity for the group to de-brief together about the impact of the severe weather and snow since returning to school after Winter Break. He expressed his appreciation to police on behalf of all the schools for the excellent cooperation in ensuring safety of students and staff around the buildings during the extreme conditions last month and the continuing aftermath. He also thanked the schools for their flexibility and resourcefulness in dealing with the challenging conditions.

Centennial Pool

Chief Kaminski reported that the crossing guard had been removed until construction truck traffic resumes in more favorable weather; he will be notified directly by the Park Ridge Park District when that occurs so that the guard can be reinstated. Both he and Dr. Bender reported that no complaints about safety issues related to the project had been received.

Village of Niles Police

No representative.

School Reports

▪ **Emerson**

Assistant Principal Benka reported that more students were being driven to school in the severe weather, creating longer lines for drop-off extending out onto Cumberland Avenue south almost to Oakton Street. He noted that drivers seemed to be exhibiting more than usual patience with the situation.

▪ **Lincoln**

Assistant Principal Gleason reported that given all the snow and slippery conditions, traffic had been moving as well as could be expected around the school. He thanked police for their support.

■ **Field**

Assistant Principal Kelly reported that on the days of extreme cold, students were admitted to the building on arrival, which actually helped the overall traffic flow as cars were dropping students and immediately exiting the area. Due to snow conditions along Elmore Street, Field also temporarily has posted an adult supervisor and is allowing drivers to use the staff parking lot for student drop-off, which has resulted in a better traffic flow east of the school. PTO Representative Bornschlegl also expressed appreciation to police and school staff working together to keep the traffic flowing and making sure kids are safe.

■ **Franklin**

Field Assistant Principal Kelly delivered the report prepared by Carpenter/Franklin Assistant Principal Daly that police assistance would be appreciated to reinforce that no U-turns are allowed on Manor Lane in front of the school and no parking is allowed in the crosswalk on Dee Road.

■ **Carpenter**

Field Assistant Principal Kelly delivered the report prepared by Carpenter/Franklin Assistant Principal Daly thanking police for their ongoing presence. Crossing Guard Liaison Jozwiak also thanked school custodians for clearing pathways to buses and keeping snow away or in lower piles at intersections so young children can more easily be seen. The City also has cooperated with that plowing effort.

■ **Roosevelt**

Assistant Principal Albans reported that custodians had done an excellent job to maintain the areas around the school. She pointed out that on the day with no bus service, the school was able to coordinate with the Beyond the Bell program to provide supervision for parents who needed to drop their students earlier than normal. She also praised the City for keeping roads around the school cleared.

■ **Washington**

Principal Hutchison requested more attention on several areas of concern around the school. In the immediate vicinity, she noted that police presence means drivers are obeying the rules, but when police are not there, it is a continuing struggle both in the morning and after school. In particular, she noted:

- Engle Blvd. and Stewart Avenue – Drivers are parking in the kiss 'n go area blocking traffic. Drivers also are parking along Engle blocking driveways.
- “Cage” area - The school has locked off the “cage” area to the west of the building on Stewart Avenue, because drivers were ignoring the posted signs that parent parking is not allowed creating a hazard to students walking across the entryway. She will follow up with the Park District to determine if this can remain locked through the spring as well.
- Shift of Engle Blvd. walking route – The corner of Engle Blvd. and Stewart Avenue remains a major concern, as does the entire walking route along Engle southward. A discussion ensued about whether the route could be moved to have children walking along the east side of the street, rather than the west side, to improve the safety of students. The school also has a volunteer guard on the east side of Engle at Stewart to help them cross Stewart, so it would be safer for students to routinely approach on the east side. Crossing Guard Liaison Jozwiak said she is stationed at Belle Plaine Avenue & Engle Blvd., and agrees wholeheartedly with the recommendation to move the crosswalk to the east side of the street.

ACTION: Chief Kaminski will investigate whether a designated crosswalk at an intersection can legally be changed, even temporarily, without the road signage and pavement being changed.

- Shoveling along walking routes – Crossing Guard Liaison Jozwiak also reported that students are walking in the street along Engle at times due to residents not shoveling walks.

ACTION: Chief Kaminski will check into this situation.

▪ **Jefferson**

Coordinator Lapping reported that traffic has worsened markedly with the snow and cold, at both mid-day and afternoon dismissal. Emerson parents have added to the ongoing Jefferson traffic along Greendale Avenue, which is causing the intersections at Greendale Avenue and Oakton Street as well as Greendale Avenue and Field Drive to become blocked. Drivers also are doing U-turns on Greendale to avoid exiting onto Oakton, and are speeding along Greendale. A discussion ensued on whether the dismissal times could be modified to avoid overlapping the two schools, which would be a long-term solution. Other immediate suggestions included distributing a flyer or card to drivers not to block the intersection and observe the one-way street, and possibly changing the signage to no stopping/standing/parking or waiting.

ACTION: Emerson Assistant Principal Benka and Facility Management Director Mackall will work with Coordinator Lapping to contact Niles Police for further assistance, and to coordinate outreach to parents at both Emerson and Jefferson. In the interim, school administrators will call Niles police whenever unsafe conditions are observed needing immediate intervention.

Other

- **Additional snow removal** – Facility Management Director Mackall noted that custodians and maintenance staff had done an outstanding job through very difficult conditions to keep access open to the schools, including bus loading areas and parking lots. A backhoe had been rented today to remove larger snow piles from staff parking lots to restore the normal parking capacity.
- **Records days in session** – Dr. Bender noted that because four emergency days had already used, school would be in session on March 10 and June 12 (which previously had been designated as records planning days with no classes). He confirmed that decisions regarding school closings are made as a group by all Maine Township schools.
- **Healthy Living Month** – Public Information Coordinator Tramm provided the weekly themes during Healthy Living Month observed in April, and pointed out possible requests may be made for police support during walk to school events planned for Neat to Use Your Feet week and PTO/ A evening events at the schools during Screen Free week.
- **Bus contract** – Dr. Bender reported the District was bidding the contract, and that the new vendor would be approved at the February 24 Board of Education meeting.

Next Meeting

The next meeting will be held at 4:00 p.m. on Tuesday, May 6 at Jefferson School, 8200 Greendale, Niles.

The meeting was adjourned at 4:48 p.m.

Minutes submitted by Bernadette Tramm

Minutes of the Board Advanced Technology Committee
held at 7:00 p.m. February 13, 2014
Jefferson School
8200 N Greendale Ave, Niles

Director of Technology Dr. Terri Bresnahan called the meeting to order at 7:05 p.m.

Also present were Barbie Murphy, Sue Herman, Allison Blum, Bernadette Tramm, Dan Walsh, Janice Oliva, Kendra Griffin, Carrie De la Cruz, Amanda Walsh, Nancy Sweeney, Sara Greiner Carolan, Scott Zimmerman, Dr. Lori Hinton, and Dr. Tony Murray.

Review of Chromebook Pilot

Progress from the Chromebook pilot rotations was shared with the committee. At this time, most schools are approximately halfway through their rotation schedules. By the end of the current school year, all students in grades 3-8 will have had an extended 1:1 experience with the Chromebooks. Surveys continue to be administered as rotations are completed and data will be shared with the Board as it is available.

Teachers on the committee also shared examples of how the Chromebooks are being used to support student learning, including opportunities for differentiation and collaboration amongst students. Accessibility to technology resources is a significant benefit of the 1:1 model with the Chromebooks, as noted by staff committee members.

Timeline

The timeline for presentations to the Board and anticipated approval of a 1:1 plan was discussed by the committee and agreed upon as follows:

- **February 24 BOE Meeting:** Present update on progress and preliminary financial options for funding a 1:1 initiative.
- **February 24-March 24:** Build awareness in the community for the 1:1 plan and administer survey to parents to collect input on financial options.
- **March 24 BOE Meeting:** Present comprehensive plan for a 1:1 initiative, including.
- **April 14 BOE Meeting:** Follow-up with Board to respond to any questions and concerns from March 24 meeting.
- **April 28 BOE Meeting:** Request Board action on 1:1 plan.

Financial Options for 1:1 Initiative

Preliminary financial projections were shared with the committee that would provide for a 1:1 implementation for grades 3-8 for the 2014-15 school year. A variety of options were discussed and it was determined that community input is necessary to help guide the Board in their decision-making process. A summary of financial considerations will be shared with the Board at the February 24 meeting. The parent community will be given a survey to complete to allow them the opportunity to provide input on funding options. The data will be shared with the Board at the March 24 meeting.

Communications

The committee discussed the need for community education and awareness around the need and benefits of a 1:1 model. Bernadette Tramm, District 64 Public Information Coordinator, will help facilitate a public awareness campaign to educate parents, staff and students around this issue. The campaign will be followed by a community survey to solicit input on financial options for funding a 1:1 initiative.

A variety of communication strategies will be used to better inform parents and the community about 1:1 learning and the benefits to the students of District 64. Several parents and staff committee members volunteered to be part of the task force to assist in this endeavor. This group will convene in the coming weeks to help develop the survey and finalize the communication plan.

Next Meeting

The next meeting will take place on March 13 at Franklin Elementary School in the LRC at 7:00 p.m.

The meeting was adjourned at 9:10 p.m.

Minutes submitted by Dr. Terri Bresnahan

MINUTES of a regular public meeting of the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, held at the North Gym of the Field Elementary School, 707 North Wisner Avenue, Park Ridge, Illinois, in said School District at 7:30 o'clock P.M., on the 24th day of February, 2014.

* * *

The meeting was called to order by the President, and upon the roll being called, Anthony H. Borrelli, the President, and the following members were physically present at said location: _____

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: _____

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that proceeds of the District's Taxable General Obligation Refunding School Bonds, Series 2014B, would be used to refund outstanding bonds of the District and in connection therewith, it would be necessary for the District to enter into an escrow agreement with The Bank of New York Mellon Trust Company, National Association, Chicago, Illinois, and that the Board of Education would consider the adoption of a resolution authorizing and directing the execution of such escrow agreement.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION #1113 authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois.

* * *

WHEREAS, Community Consolidated School District Number 64, Cook County, Illinois (the "*District*"), has provided by a resolution adopted by the Board of Education of the District (the "*Board*") on the 24th day of February, 2014, for the issuance of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B (the "*Bonds*"); and

WHEREAS, proceeds of the Bonds will be used to refund in advance of maturity certain bonds of the District described more particularly in the form of escrow agreement set forth herein (the "*Refunded Bonds*"); and

WHEREAS, in order to properly provide for the refunding of the Refunded Bonds, it will be necessary to place proceeds of the Bonds, together with certain funds of the District on hand and legally available for such purpose, in trust with an escrow agent to be invested by such escrow agent, on behalf of the District, in direct obligations of or obligations guaranteed by the full faith and credit of the United States of America, the principal of and interest on which will be sufficient, when added to such beginning demand deposit with the escrow agent as may be necessary, to pay the principal of and interest on the Refunded Bonds when due; and

WHEREAS, it is necessary that the Board authorize the form of escrow agreement with an escrow agent and direct the execution of such escrow agreement by officers of the District:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Definitions. The words and terms used in this Resolution shall have the definitions set forth for them in the form of escrow agreement provided herein, unless the context or use of same shall clearly indicate that another meaning is intended.

Section 3. The Funding of the Escrow. As provided in the Bond Resolution, so much of the proceeds of the Bonds as therein appropriated, together with such further amounts as may be necessary from the general funds of the District, shall be used to acquire the Government Securities and to provide a beginning cash deposit and so provide for the payment of all interest on and all principal of the Refunded Bonds when due. Such proceeds and general funds of the District will be deposited in trust in the Escrow Account with the Escrow Agent, as provided in this Resolution. The amount of the proceeds of the Bonds (within the amount appropriated in the Bond Resolution) and the amount of funds of the District on hand and legally available which are necessary to be deposited in the Escrow Account shall be conclusively established under the terms of the Agreement, which will be executed by designated officers of the District, and such officers are hereby authorized to make such determination.

Section 4. Form and Authorization of Agreement. The Agreement and all the terms thereof, in the form provided hereby, are hereby approved, and the President and Secretary of the Board are hereby authorized and directed to execute the Agreement in the name of the District. The Agreement shall be in substantially the following form:

ESCROW AGREEMENT

This Escrow Agreement, dated as of _____, 2014, but actually executed on the date witnessed hereinbelow, by and between Community Consolidated School District Number 64, Cook County, Illinois (the "*District*"), and The Bank of New York Mellon Trust Company, National Association, a national banking association having trust powers, organized and operating under the laws of the United States of America, located in Chicago, Illinois (the "*Escrow Agent*"), in consideration of the mutual promises and agreements herein set forth:

WITNESSETH:

ARTICLE I

DEFINITIONS

The following words and terms used in this Agreement shall have the following meanings unless the context or use clearly indicates another or different meaning:

Section 1.01. "*Agreement*" means this Agreement between the District and the Escrow Agent.

Section 1.02. "*Board*" means the Board of Education of the District.

Section 1.03. "*Bonds*" means the \$_____ Taxable General Obligation Refunding School Bonds, Series 2014B, dated _____, 2014, authorized to be issued by the Bond Resolution.

Section 1.04. "*Bond Resolution*" means the resolution adopted on the 24th day of February, 2014, by the Board entitled:

RESOLUTION providing for the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois, for the purpose of refunding certain outstanding bonds of said School District, and providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

authorizing the issuance of the Bonds.

Section 1.05. “Code” means Section 148 of the Internal Revenue Code of 1986, and all lawful regulations promulgated thereunder.

Section 1.06. “District” means Community Consolidated School District Number 64, Cook County, Illinois.

Section 1.07. “Escrow Account” means the trust account established under this Agreement by the deposit of the Government Securities and the beginning cash.

Section 1.08. “Escrow Agent” means The Bank of New York Mellon Trust Company, National Association, a national banking association having trust powers, organized and operating under the laws of the United States of America, located in Chicago, Illinois, not individually but in the capacity for the uses and purposes hereinafter mentioned, or any successor thereto.

Section 1.09. “Government Securities” means the non-callable direct obligations of or non-callable obligations guaranteed by the full faith and credit of the United States of America as to principal and interest deposited hereunder as more particularly described in *Exhibit A* to this Agreement.

Section 1.10. “Paying Agent” means Amalgamated Bank of Chicago, Chicago, Illinois, successor to Cole Taylor Bank, Chicago, Illinois, as bond registrar and paying agent for the Refunded Bonds, and any successor thereto.

Section 1.11. “Refunded Bonds” means the outstanding bonds of the District as follows:

\$_____ School Bonds, Series 2001, dated November 1, 2001, being a portion of the bonds outstanding from an issue in the original principal amount of \$17,065,000, fully registered and without coupons, due serially on December 1 of the years, in the amounts and bearing interest at the rates per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2014	\$	5.50%
2015		5.50%
2016		5.50%

Section 1.12. "Treasurer" means the School Treasurer who receives the taxes of the District.

ARTICLE II

CREATION OF ESCROW

Section 2.01. The District by the Bond Resolution has authorized the issue and delivery of the Bonds, proceeds of which, together with certain funds of the District on hand and legally available for such purpose, are to be used to refund the Refunded Bonds by the deposit on demand and to purchase on behalf of the District the Government Securities. Such deposit and securities will provide all moneys necessary to pay the principal of and interest on the Refunded Bonds when due.

Section 2.02. The District deposits \$_____ from the proceeds of the Bonds, \$_____ from the proceeds of the Refunded Bonds and \$_____ from funds on hand and legally available for the purchase of the Government Securities and the funding of a beginning cash escrow deposit on demand in the amount of \$_____. The beginning deposit and the Government Securities are held in an irrevocable trust fund account for the District to the benefit of the holders of the Refunded Bonds to pay the principal of and interest on the Refunded Bonds when due.

Section 2.03. The Escrow Agent and the District have each received the report of _____, attached hereto as *Exhibit B* (the "*Verification Report*"), that the principal of and income and profit to be received from the Government Securities, when paid at maturity, and the cash held in accordance with Section 2.02 hereof, will be sufficient, at all times pending the final payment of the Refunded Bonds, to pay all interest on and all principal of the Refunded Bonds when due as evidenced by said Report.

ARTICLE III

COVENANTS OF ESCROW AGENT

The Escrow Agent covenants and agrees with the District as follows:

Section 3.01. The Escrow Agent will hold the Government Securities and all interest income or profit derived therefrom and all uninvested cash in an irrevocable segregated and separate trust fund account for the sole and exclusive benefit of the holders of the Refunded Bonds until final payment thereof.

Section 3.02. The beginning cash escrow deposit shall not be invested by the Escrow Agent. Otherwise, the Escrow Agent will reinvest all available uninvested balances (rounded to an even \$100) in the Escrow Account on deposit from time to time, whenever said balances exceed \$1,000, and acknowledges that the schedule of amounts available for reinvestment appears in the cash flow tables in the Verification Report. Investments so made shall be in direct obligations of or obligations guaranteed by the full faith and credit of the United States of America and shall be scheduled to mature on or prior to the next succeeding interest payment date on the Refunded Bonds on which such proceeds will be needed to pay the principal of or interest on the Refunded Bonds. Such investments shall, to the extent possible, be in zero-yield obligations issued directly by the Bureau of Fiscal Service of the United States Treasury (currently designated "*U.S. Treasury Securities—State and Local Government Series Certificates of Indebtedness, Notes or Bonds*") ("*SLGS*"). Such investments shall be made only to the extent permitted by, and shall be made in accordance with, the applicable statutes, rules and regulations governing such investments issued by the Bureau of Fiscal Service. The Escrow Agent expressly recognizes that under current regulations all SLGS must be subscribed for not less than 5 days nor more than 60 days prior to date of issuance.

If the Department of the Treasury (or the Bureau of Fiscal Service) of the United States suspends the sale of SLGS causing the Escrow Agent to be unable to purchase SLGS, then the

Escrow Agent will take the following actions. On the date it would have purchased SLGS had it been able to do so, the Escrow Agent will purchase direct obligations of or obligations guaranteed by the full faith and credit of the United States maturing no more than 90 days after the date of purchase (the "*Alternate Investment*"). The purchase price of the Alternate Investment shall be as close as possible to the principal amount of the SLGS that would have been purchased on such date if they had been available for purchase. The Escrow Agent will purchase each Alternate Investment at a price no higher than the fair market value of the Alternate Investment and will maintain records demonstrating compliance with this requirement. On the maturity of each Alternate Investment, the Escrow Agent shall pay the difference between the total of the receipts on the Alternate Investment and the purchase price of the Alternate Investment to the District with a notice to the District that such amount must be paid to the Internal Revenue Service pursuant to Rev. Proc. 95-47 or successor provisions including any finalized version of Prop. Treas. Reg. Section 1.148-5(c). If the Alternate Investment matures more than 14 days prior to the next succeeding interest payment date on the Refunded Bonds on which such proceeds will be needed to pay principal of or interest on the Refunded Bonds, the Escrow Agent shall treat such amounts as an uninvested balance available for reinvestment and shall take all reasonable steps to invest such amounts in SLGS (or additional Alternate Investments as provided in this Section).

The Escrow Agent shall hold balances not so invested in the Escrow Account on demand and in trust for the purposes hereof and shall secure same in accordance with applicable Illinois law for the securing of public funds.

Section 3.03. The Escrow Agent may rely on all specific directions in this Agreement in the investment or reinvestment of balances held hereunder.

Section 3.04. The Escrow Agent will promptly collect the principal, interest or profit from the Government Securities and promptly apply the same as necessary to the payment of principal and interest on the Refunded Bonds when due as herein provided.

Section 3.05. The Escrow Agent will remit to the Paying Agent, in good funds on or before each principal or interest payment date on the Refunded Bonds, moneys sufficient to pay such principal and interest as will meet the requirements for the retirement of the Refunded Bonds, and such remittances shall fully release and discharge the Escrow Agent from any further duty or obligation thereto under this Agreement.

Section 3.06. The Escrow Agent will make no payment of fees, charges or expenses due or to become due, of the Paying Agent or the bond registrar and paying agent on the Bonds, and the District either paid such fees, charges and expenses in advance as set forth in Section 3.07 hereof or covenants to pay the same as they become due.

Section 3.07. The charges, fees and expenses of the Escrow Agent have been paid in advance, and all charges, fees or expenses of the Escrow Agent in carrying out any of the duties, terms or provisions of this Agreement shall be paid solely therefrom. The Escrow Agent is also providing bond registrar and paying agent services for the Bonds, and the acceptance fee and first annual fee of the Escrow Agent for such bond registrar and paying agent services have been paid in advance, and all remaining charges, fees or expenses of the Escrow Agent for such services shall be paid by the District upon receipt of invoices therefor.

Section 3.08. The Escrow Agent has all the powers and duties herein set forth with no liability in connection with any act or omission to act hereunder, except for its own negligence or willful breach of trust, and shall be under no obligation to institute any suit or action or other proceeding under this Agreement or to enter any appearance in any suit, action or proceeding in which it may be defendant or to take any steps in the enforcement of its, or any, rights and

powers hereunder, nor shall be deemed to have failed to take any such action, unless and until it shall have been indemnified by the District to its satisfaction against any and all costs and expenses, outlays, counsel fees and other disbursements, including its own reasonable fees, and if any judgment, decree or recovery be obtained by the Escrow Agent, payment of all sums due it, as aforesaid, shall be a first charge against the amount of any such judgment, decree or recovery.

Section 3.09. The Escrow Agent may in good faith buy, sell or hold and deal in any of the Bonds or the Refunded Bonds.

Section 3.10. The Escrow Agent will submit to the Treasurer a statement within forty-five (45) days after June 2 and December 2 of each calendar year, commencing _____, 2014, itemizing all moneys received by it and all payments made by it under the provisions of this Agreement during the preceding six (6) month period (or, for the first period, from the date of delivery of the Bonds to _____, 2014), and also listing the Government Securities on deposit therewith on the date of said report, including all moneys held by it received as interest on or profit from the collection of the Government Securities.

Section 3.11. If at any time it shall appear to the Escrow Agent that the available proceeds of the Government Securities and deposits on demand in the Escrow Account will not be sufficient to make any payment due to the holders of any of the Refunded Bonds, the Escrow Agent shall notify the Treasurer and the Board, not less than five (5) days prior to such date, and the District agrees that it will from any funds legally available for such purpose make up the anticipated deficit so that no default in the making of any such payment will occur.

ARTICLE IV

COVENANTS OF DISTRICT

The District covenants and agrees with the Escrow Agent as follows:

Section 4.01. The Escrow Agent shall have no responsibility or liability whatsoever for (a) any of the recitals of the District herein, (b) the performance of or compliance with any covenant, condition, term or provision of the Bond Resolution, and (c) any undertaking or statement of the District hereunder or under the Bond Resolution.

Section 4.02. All payments to be made by, and all acts and duties required to be done by, the Escrow Agent under the terms and provisions of this Agreement, shall be made and done by the Escrow Agent without any further direction or authority of the District or the Treasurer.

Section 4.03. The District will take any and all further action necessary to ensure that adequate provision is made for the payment of the Refunded Bonds and that the Refunded Bonds are not classified as "arbitrage bonds" under the Code.

ARTICLE V

AMENDMENTS, REINVESTMENT OF FUNDS, IRREVOCABILITY OF AGREEMENT

Section 5.01. Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the Escrow Agent hereunder shall be irrevocable and shall not be subject to amendment by the Escrow Agent and shall be binding on any successor to the Escrow Agent during the term of this Agreement.

Section 5.02. Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the District hereunder shall be irrevocable and shall not be subject to amendment by the District and shall be binding on any successor to the officials now comprising the Board during the term of this Agreement.

Section 5.03. Except as provided in Section 5.04 hereof, all of the rights, powers, duties and obligations of the Treasurer hereunder shall be irrevocable and shall not be subject to amendment by the Treasurer and shall be binding on any successor to said official now in office during the term of this Agreement.

Section 5.04. This Agreement may be amended or supplemented, and the Government Securities or any portion thereof may be sold, redeemed, invested or reinvested, in any manner provided (any such amendment, supplement, or direction to sell, redeem, invest or reinvest to be referred to as a "*Subsequent Action*"), upon submission to the Escrow Agent of each of the following:

(1) Certified copy of proceedings of the Board authorizing the Subsequent Action and copy of the document effecting the Subsequent Action signed by duly designated officers of the District.

(2) An opinion of nationally recognized bond counsel or tax counsel nationally recognized as having an expertise in the area of tax-exempt municipal bonds that the Subsequent Action has been duly authorized by the Board and will not adversely affect the tax-exempt status of the interest on the Refunded Bonds nor violate the covenants of the District not to cause the Refunded Bonds to become "arbitrage bonds" under the Code, and that the Subsequent Action does not materially adversely affect the legal rights of the holders of the Bonds and the Refunded Bonds.

(3) An opinion of a firm of nationally recognized independent certified public accountants or consultants nationally recognized as having an expertise in the area of refunding escrows that the amounts (which will consist of cash or deposits on demand held in trust or receipts from non-callable direct obligations of or non-callable obligations guaranteed by the full faith and credit of the United States of America, all of which shall

be held hereunder) available or to be available for payment of the Refunded Bonds will remain sufficient to pay when due all principal and interest on the Refunded Bonds after the taking of the Subsequent Action.

ARTICLE VI

MERGER, CONSOLIDATION OR RESIGNATION OF ESCROW AGENT

Any banking association or corporation into which the Escrow Agent may be merged, converted or with which the Escrow Agent may be consolidated, or any corporation resulting from any merger, conversion or consolidation to which the Escrow Agent shall be a party, or any banking association or corporation to which all or substantially all of the corporate trust business of the Escrow Agent shall be transferred, shall succeed to all the Escrow Agent's rights, obligations and immunities hereunder without the execution or filing of any paper or any further act on the part of any of the parties hereto, anything herein to the contrary notwithstanding. The Escrow Agent may at any time resign as Escrow Agent under this Agreement by giving 30 days' written notice to the District, and such resignation shall take effect upon the appointment of a successor Escrow Agent by the District. The District may select as successor Escrow Agent any financial institution with capital, surplus and undivided profits of at least \$75,000,000 and having a corporate trust office within the State of Illinois, and which is authorized to maintain trust accounts for municipal corporations in Illinois under applicable law.

ARTICLE VII

NOTICES TO THE DISTRICT, THE TREASURER AND THE ESCROW AGENT

Section 7.01. All notices and communications to the District and the Board shall be addressed in writing to: Board of Education, Park Ridge-Niles Community Consolidated School District Number 64, 164 South Prospect Avenue, Park Ridge, Illinois 60068.

Section 7.02. All notices and communications to the Treasurer shall be addressed in writing to: School Treasurer, Park Ridge-Niles Community Consolidated School District Number 64, 1700 Ballard Road, Park Ridge, Illinois 60068.

Section 7.03. All notices and communications to the Escrow Agent shall be addressed in writing to: Corporate Trust Department, The Bank of New York Mellon Trust Company, National Association, 2001 Bryan Street, Dallas, Texas 75201.

ARTICLE VIII

TERMINATION OF AGREEMENT

Section 8.01. That, upon final disbursement of funds sufficient to pay the principal and interest of the Refunded Bonds as hereinabove provided for, the Escrow Agent will transfer any balance remaining in the Escrow Account to the Treasurer with due notice thereof mailed to the Board, and thereupon this Agreement shall terminate.

IN WITNESS WHEREOF, Community Consolidated School District Number 64, Cook County, Illinois, has caused this Agreement to be signed in its name by the President of the Board and to be attested by the Secretary of the Board; and The Bank of New York Mellon Trust Company, National Association, Chicago, Illinois, not individually, but in the capacity as hereinabove described, has caused this Agreement to be signed in its corporate name by one of its officers and attested by one of its officers under its corporate seal hereunto affixed, all as of the ____ day of _____, 2014.

COMMUNITY CONSOLIDATED SCHOOL DISTRICT
NUMBER 64, COOK COUNTY, ILLINOIS

By _____
President, Board of Education

Attest:

Secretary, Board of Education

THE BANK OF NEW YORK MELLON TRUST
COMPANY, NATIONAL ASSOCIATION
Chicago, Illinois

By _____
Its _____

Attest:

Its _____

[BANK SEAL]

This Escrow Agreement received and acknowledged by me this ____ day of _____, 2014.

School Treasurer

EXHIBIT A

GOVERNMENT SECURITIES

Section 5. Purchase of the Government Securities. William Blair & Company, L.L.C., Chicago, Illinois, and the Escrow Agent be and the same are each hereby authorized to act as agent for the District in the purchase of the Government Securities described and set forth in the Agreement.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted February 24, 2014.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____ seconded
the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed that the roll be called
for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the President declared the motion carried and the resolution adopted,
approved and signed the same in open meeting and directed the Secretary to record the same in
full in the records of the Board of Education of Community Consolidated School District
Number 64, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Consolidated School District Number 64, Cook County, Illinois (the "*Board*"), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 24th day of February, 2014, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION authorizing and directing the execution of an Escrow Agreement in connection with the issue of not to exceed \$800,000 Taxable General Obligation Refunding School Bonds, Series 2014B, of Community Consolidated School District Number 64, Cook County, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 72-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 24th day of February, 2014.

Secretary, Board of Education

TO: Board of Education

FROM: Dr. Terri Bresnahan, Director of Technology

DATE: February 24, 2014

RE: Progress Report on Board Goal/Student Learning #2 – 21st Century Learning/Preliminary Options for Technology Funding

Background

The Board established a 2013-15 Consensus Goal in the area of Student Learning that aligns directly with the work of the Strategic Plan and the Board Advanced Technology Committee (BATC).

By the spring of 2014, the Board will approve a plan that articulates 21st Century Learning including a recommendation on the need and value of a 1:1 computing model; how it may be funded; how it will integrate with the curriculum; and how we plan to measure and monitor its implementation and success.

As part of the development of the plan, the District is conducting a pilot utilizing Chromebook technology for grades 3-8. By the end of the 2013-14 school year, all students in grades 3-8 will have experienced a simulated 1:1 model. For the primary grades (K-2), a ratio of 1:4 iPads to students has been established.

This report serves as a progress update on the work currently underway that will help the committee as it develops the 21st Century Learning Plan.

Pilot Update

As of this report, most schools are now in the 2nd or 3rd rotation of the Chromebooks, depending on the particular school's schedule. By the end of the school year, all rotations will be complete in grades 3-8. A rotation consists of 6-10 weeks of a dedicated class set of Chromebooks in a 1:1 model.

As each rotation is completed, surveys for both students and teachers are administered to collect pertinent information about the pilot. The first round of data was shared with the Board at the December 16 meeting. The initial findings are very positive and support the need for a 1:1 model in District 64. The next set of data will be shared as part of the presentation scheduled for March 24.

Financial Considerations

As the BATC works to finalize its recommendation for a 21st Century Learning Plan, the committee would like to share some preliminary financial considerations with the Board, as well as its plan to seek input from the community.

A. Approximate Year One Costs

The following table represents approximate costs to fund a 1:1 Chromebook implementation for grades 3-8 for the 2014-15 school year. This allows for a 5% contingency for backup devices and/or fluctuations in student enrollment. It also takes into account the 560 existing Chromebooks that were purchased in the 2013-14 school year that would be available for student use in a 1:1 model.

1:1 Chromebook Model: Year 1 Grades 3-8

	2014-2015	
Grade 3	453	\$135,900.00
Grade 4	489	\$146,700.00
Grade 5	476	\$142,800.00
TOTAL 3-5	1418	\$425,400.00
Grade 6	481	\$144,300.00
Grade 7	542	\$162,600.00
Grade 8	543	\$162,900.00
TOTAL 7-8	1566	\$469,800.00
5% Contingency	149	\$44,760.00
TOTAL	3,133	\$939,960.00
TOTAL (**LESS EXISTING 560**)	2,573	\$771,960.00

Costs per device are calculated based on the following breakdown:

Chromebook Cost	\$249
Google Management License	\$30
Case	\$21
TOTAL COST PER DEVICE	\$300

B. Preliminary Funding Options

A variety of funding options were explored by the committee at both the December 10 and the February 13 meetings. These included the following:

- 100% District-funded
- Split funding between parents and District (several scenarios)
- 100% parent-funded

While there are pros and cons to each scenario, the committee felt it would be important to involve the parent community to give the Board the best information in order to make a decision. Therefore, members of BATC will be collaborating to develop a communication plan to both educate the parent community about a 1:1 initiative and seek input on funding considerations.

Over the next few weeks, parents will receive information about the benefits of a 1:1 model and how it can best support student learning in District 64. They will then be invited to participate in a survey to provide their feedback. Results from this survey will be shared with the Board at the March 24 meeting as part of the committee's final recommendation.

Next Steps

The complete 21st Century Learning Plan will be presented to the Board at its March 24 meeting. The plan will include the data collected from the parent survey, as well as the Chromebook pilot surveys.

In addition, the following areas will be addressed:

- Funding Options
- Devices
- Curriculum Integration
- Professional Development
- Infrastructure
- Personnel Support
- Measures of Success

We thank the members of BATC and the Board liaisons, John Heyde and Scott Zimmerman, for their continuing efforts as we prepare for the March 24 presentation.

To: Board of Education

From: Philip Bender, Superintendent
Rebecca Allard, Business Manager
Joel Martin, Assistant Superintendent – Human Resources

Subject: 2014-15 Recommended Staffing Plan

Date: February 24, 2014

In preparation for budget development, an analysis of staffing needs has been completed. The administration continues to review current staffing for efficiencies and any proposed changes in certified and classified staff will be in accordance with collective bargaining agreements (CBA) and the Illinois School Code. Actual employment of additional staff occurs when the Board of Education approves the Personnel Report.

The following information is for budget planning purposes and identifies the known changes to the various employee categories:

- The changes in the PREA –Teacher category are based on anticipated changes in student enrollment. The anticipated class-size section worksheet is attached for review.

Enrollment Changes		
Position	FTE Change	Comments
PREA - Teacher	(6.00)	Reduction in Grades 1 -5 due to enrollment
PREA - Teacher	(2.00)	Reduction in Grades 1 -5 sections for specials (Art, C of C, Foreign Language, Music, PE)
PREA - Teacher	10.00	"Bubble" class sections for enrollment
PREA - Teacher	3.00	"Bubble" sections for specials (Art, C of C, Foreign Language, Music, PE)

- **Changes to Technology Department:**

Technology		
Webmaster / District Technologist	1.00	New Position (12 Month Exempt Position); job description attached

- **Administrative Changes:**

Administrative		
Position	FTE Change	Comments
Assistant Director of Special Education / Pupil Services	1.00	Assist in the management of Special Education / Pupil Services (11 Month - Type 75 required); job description attached. Estimated base salary is \$90,000.
Director of Innovative Learning and Technology	1.00	Redefinition of Type 75 12-month position; reports to Assistant Superintendent Student Learning; job description attached. Estimated base salary is \$106,000. This position replaces the current Director of Technology.

- **Changes to Support Student Learning:**

Student Learning Support		
Position	FTE Change	Comments
English Learner (TPI) Teacher	1.00	New position - Growth in English Learner population
Early Childhood Occupational Therapist	0.20	Early Childhood diagnostic team requires the additional time
Early Childhood Psychologist	0.10	Early Childhood diagnostic team requires the additional time
Developmental Kindergarten Teacher	1.00	New position - EC student population has increased both in numbers & need; allows for students to be better prepared for 1st grade; job description under development
Middle School Math Intervention Teachers	2.00	New position for Emerson and Lincoln Middle School - Additional support for students who struggle in math; job description attached

Park Ridge - Niles Community Consolidated School District 64
2014-15 Class Size/Section Projections

As of January 31, 2014

School	K	1	2	3	4	5	6	7	8	Total By School		Use of Positions (FTE)
Maximum Class Size	22	24	24	26	26	28	28	28	28	2014-15	2013-14	Difference
Carpenter	64	64	85	69	85	67				434	430	4.0
# of Sections	3	3	4	3	4	3				20	20	0.0
Variance from 2013-14	0	(1)	1	(1)	1	0						
Field	104	104	103	101	112	108				632	650	(18.0)
# of Sections	5	5	5	4	5	4				28	30	(2.0)
Variance from 2013-14	0	0	0	(1)	0	(1)						
Franklin	65	65	72	90	70	73				435	462	(27.0)
# of Sections	3	3	3	4	3	3				19	20	(1.0)
Variance from 2013-14	0	0	(1)	1	0	(1)						
Roosevelt	70	70	131	98	131	106				606	630	(24.0)
# of Sections	4	3	6	4	6	4				27	30	(3.0)
Variance from 2013-14	0	(3)	1	(2)	1	0						
Washington	95	95	103	87	121	110				611	608	3.0
# of Sections	5	4	5	4	5	4				27	27	0.0
Variance from 2013-14	0	(1)	1	0	0	0						
Emerson												
# of Sections												
Variance from 2013-14												
Lincoln												
# of Sections												
Variance from 2013-14												
Total By Grade	398	398	494	445	519	464	480	534	542	4,274	4,344	(70.0)

Section Change	0.00	(5.00)	2.00	(3.00)	2.00	(2.00)	(2.00)	0.00	2.00	Grade 1-5 Change		(6.00)
										Grade 6-8 Change		0.00
										K - Change		0.00
												(6.00)

Notes:

Projections do not include Jefferson

Webmaster/District Technologist Job Description

Qualifications:

- Knowledge of web development and management
- Experience in supporting and training staff
- Previous experience in providing technical support to end users in a Mac environment
- Must be able to provide own transportation
- Completion of a high school diploma or equivalent

Webmaster: Responsible for maintaining District website and subsites (schools).

Description of Essential Duties:

- Ensure online interface is operating correctly for all users as the primary contact to District's website provider
- Assist with troubleshooting and technical support for the website
- Work with designer to create and maintain website design and functionality to allow for a high standard of end-user experience
- Reply to tech-related user comments and questions (both internally and externally)
- Monitor analytics and prepare periodic reports examining traffic through the site
- Support all staff in page development and maintenance
- Organize and facilitate professional growth classes for content creators
- Troubleshoot and support HTML for all content creators
- Oversee regulation and management of access rights for content creators
- Monitor the appearance and setup of website navigation, content creation and placement
- Monitor and ensure content/design of all pages conform to District policies and guidelines and are up-to-date
- Oversee and support content creation in all areas, including but not limited to calendar events, video postings, Board of Education pages and department pages
- Troubleshoot and provide technical support for District/school social media presence (e.g., Facebook)
- Support staff in the transition and maintenance of new electronic board packet online system
- Process and post all Board meeting videos in conjunction with Public Information Coordinator

- Provide technical support for electronic newsletters and other online communications
- Perform other duties and functions as assigned

District Technologist: Responsible for providing technical support for building-based technologists, as well as ESC and Jefferson School.

Description of Essential Duties:

- Develop and provide professional development for building-based technologists
- Assist in the technical management process for portable devices (e.g., Chromebooks, iPads)
- Provide support and first-level troubleshooting on technical issues for the staff at Jefferson School and ESC
- Maintain appropriate documentation for technical processes and functions
- Support Technology Department Staff as needed
- Communicates regularly with Technology Staff and Director of Innovative Learning and Technology
- Maintains a broad knowledge of technology, equipment, and/or systems; participates in technical training as appropriate and approved by the Director of Innovate Learning and Technology
- Perform other duties and functions as assigned

Physical Demands:

- Employee must occasionally lift and/or move up to 50 pounds while performing essential functions and duties of this position
- While performing the duties of this job, the employee is frequently required to sit, walk, hear and/or use hands to finger, handle or touch controls of computer equipment

Work Environment:

- The work environment is that of a business office, school classrooms, and other school facilities
- The noise level of the work environment is moderate to noisy

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

The current Director is retiring at the end of the current contract year. There will be a new Director and Superintendent for next school year. The following are responsibilities of the Director. The new Superintendent and Director should review the job responsibilities and determine if they need to re-align duties for the 2014-2015 school year.

DRAFT JOB DESCRIPTION

Assistant Director of Special Education/Pupil Services

Reports to: Director of Special Education/Pupil Services

Performance Responsibilities: Assist Director with the following:

1. Provides leadership, coordination, development, and evaluation of special education programs and related services.
 - A. Assumes leadership in the planning, development, and implementation of special education programs.
 - B. Directs and assists staff in the development and modification of curriculum and Individualized Education Programs (IEP) for the special education population.
 - C. Plans, develops, and coordinated a district wide system of health services in keeping with state and county requirements.
 - D. Establishes, coordinates, and directs services for children of limited English proficiency in cooperation with the Assistant Superintendent for Student Learning.
 - E. Establishes and directs a program of pre-school screening to identify children with disabilities in need of services
 - F. Provide consultation to and coordination of special education programs, including instructional and resource services.
2. Provides general direction, guidance, supervision and program support for special education and pupil service personnel and staffing decisions.
 - A. Interprets the professional functions of special education and pupil service personnel to administrators, teachers, students, parents, and the public.
 - B. Recommends to the Superintendent the necessary personnel to be employed within the department, and participates in the interview and evaluation process
 - C. Assumes responsibility for the professional guidance, supervision, and

development of special education personnel, including facilitators, social workers, psychologists, nurses, special education teachers, speech therapists, occupational and physical therapists, and non-certificated staff.

- D. Evaluates or contributes to the evaluation of special education and pupil services staff when indicated
 - E. Holds regularly scheduled meetings with specialized staff to enhance services, facilitate communication, provide staff development, provide direction and coordination of programming, and ensure compliance with district, state, and federal rules, regulations, and procedures.
3. Provides technical assistance and administrative guidance for special education and pupil services programs.
- A. Assumes responsibility for advising the Board about rules and regulations for special education.
 - B. Assumes leadership in the development and implementation of policy and procedures for Section 504 of the Rehabilitation Act.
 - C. Assumes leadership in the development and implementation of policy and procedures for Behavior Intervention Guidelines.
 - D. Writes and implements district special education procedures, incorporating federal and state mandates.
 - E. Develops and implements procedures and determines eligibility for homebound tutoring.
 - F. Participates in and provides technical assistance for IEP meetings for students considered for placement in instructional and out of district programs.
 - G. Develops systems for the efficient and effective delivery of services, incorporating written procedures for the guidance of building case managers.
 - H. Directs the implementation of needed evaluations for students, including identification, referral, diagnosis, and placement.
 - I. Monitors procedures for the reporting of suspected child abuse, and review outcomes.
 - J. Directs the district social emotional learning team
 - K. Participates in local, state, and national conferences to maintain knowledge of current trends and best practices.
 - L. Assumes responsibilities as the District Homeless Liaison and oversees services for students in accordance with the McKinney-Vento Act.
4. Acts as liaison and coordinates partnerships with local, regional, and state agencies responsible for the provision and oversight of special education.
- A. Establishes effective liaison with agencies providing specialized services to our students with hearing, vision, physical, and assistive technology needs.

- B. Establish effective working relationships with governmental and private agencies, which provide various types of assistance.
 - C. Establishes effective liaison with public and private day providers for students placed out of district.
 - D. Arranges for transportation for transportation of special education students.
 - E. Establishes effective liaison with Regional safe Schools Program for students needing alternative to suspension and/or expulsion services. Assumes administrative responsibility for formal hearings related to suspension and/or expulsion. Assumes administrative responsibility for students eligible for a 45 day Interim Alternative to Expulsion or Suspension Placements. Assumes administrative responsibility for manifestation determination meetings for students requiring such.
 - F. Arranges for Timely and Meaningful Consultation with district private/parochial providers regarding district services and their proportionate share of IDEA funding.
 - G. Assumes administrative responsibilities for registration of complaints, mediation, and due process hearings involving any district student.
 - H. Assumes responsibility for the district as Records Custodian.
5. Directs and supervises budgeting, compliance, grants, reporting requirements and data management of special education and pupil services.
- A. Develops the districts annual IDEA grant application and amendments related to special education and Early Intervening Services (EIS) and submits for approval to the Illinois State Board of Education
 - B. Processes documents related to child count, tuition billing, state reimbursement, and personnel grant approval, providing for accurate preparation of all federal, state, and local special education reports.
 - C. Provides information and guidance for the development of the budget as it pertains to special education and pupil services, and administers the adopted program budget.
 - D. Oversee the administration of the Medicaid Administrative Claim and the Medicaid Fee for Service Program,
 - E. Oversee the administration of the CRT IEP program and development of forms in keeping with changes in the rule and regulations.
 - F. Oversee the administration of the IEPPoint program in cooperation with the Harrisburg Project through the Illinois State Board of Education.
6. Other duties as assigned by the Superintendent.

Network Manager

DRAFT

Job Purpose:

Maintains network systems including server hardware, operating systems, software, and service and is responsible for the district's directory services and integration with all systems that can leverage directory services.

Reports to:

Director of Innovation and Instructional Technology

Qualifications:

- Bachelor's degree in Computer Science, Computer Engineering, or related area of specialty preferred
- Either formal or on-the-job technology-related training or certifications in computer networks
- Experience with Macintosh and PC computer systems, server systems and software (District 64 is primarily a Mac environment)
- Experience with the purchase, maintenance and inventory of computers and software
- Knowledge of networking and network troubleshooting
- Knowledge of audiovisual technologies (i.e. SmartBoards, video projection systems, etc.)
- Experience with the technical aspects of computers and current productivity software solutions
- Demonstrate excellence in verbal and written communications
- Experience in an Education environment preferred
- Experience supporting a multi-site campus with the means to travel between buildings

Essential Duties and Responsibilities:

Maintenance:

- Based upon advanced training in computer network management; coordinate computer and network security, insure the confidentiality of all school district records kept in electronic or magnetic form and maintain the integrity of the computer network
- Maintain all servers and managed users
- Through proactive maintenance ensure system reliability, availability, security, access, control, and performance with the goal of no unscheduled downtime for all system services
- Perform system backups and recovery, and maintain file systems and databases to ensure data integrity
- Evaluate and install system/application upgrades and patches, in both emergency and routine situations
- Troubleshoot hardware and software problems
- Repair technology as needed
- Respond to and address network and/or technology emergencies outside of the scheduled workday
- Manage processing, installation, configuration and use of hardware, computer peripherals and software
- Manage related network administration and configuration
- Manage and coordinate the installation, monitoring, maintenance and repair of computer peripheral devices within the school district
- Prepare systems/data/accounts for district initiatives such as registration, student assessments, etc.

- Maintain firewall and filtering for CIPA compliance
- Maintain and support the District's wireless network
- Maintain and support District's communication systems, including email, phone system, and Internet connectivity
- Ability to design and maintain various data networks including those based on internal and cloud-based infrastructure

Management:

- Provide long-range planning and budgeting expertise and guidance to Director of Innovation and Instructional Technology
- Assist the Director of Innovation and Instructional Technology in planning for the delivery of services to staff and coordinating the use of technology
- Assist in developing procedures, protocols and policies for computer, software, network and Internet use and security
- Attend meetings related to strategic technology planning including purchase, deployment, usage and maintenance of technology as directed
- Participate in in-service activities and formal training for professional improvement as assigned
- Assist in determining the school district's computer supply and equipment needs
- Monitor system status, diagnose and re-mediate issues in a timely manner
- Keep abreast of trends, developments and research as they pertain to technology and school operation, and communicate information to administration
- Complete work in established time frame: seek appropriate tasks when primary tasks are completed or pace is slow
- Demonstrate adaptability to expanded roles of the organization and changing environment
- Inform the administrator immediately of the existence of any problems deemed to warrant prompt attention, advice or intervention
- Make decisions and demonstrate support of the mission, vision, goals and interests of the district and of students
- Communicate, collaborate, and cooperate with colleagues, supervisors, staff and guests
- Maintain confidentiality of student and staff information; utilize confidential and personal information for professional purposes only in accordance with school district policy and regulations
- Perform special assignments and other duties as determined by the administrator

Skills Required:

- Excellent communication skills, oral and written; able to interact effectively with all levels of the organization
- Goal focus with ability to analyze and solve problems with long-term resolutions
- Disciplined policy enforcement combined with tact and professionalism in handling issues
- Demonstrated ability to plan, manage, and implement multiple concurrent projects to successful completion
- Demonstrated creativity and flexibility
- Sound judgment and decision-making skills
- Responsiveness, follow-through, and attention to detail
- Ability and desire to work with others as a member of a team, and to help the team advance technically
- Willingness to learn new technologies and expand knowledge domain

Supervises:

None, but provides technical leadership and direction to Assistant Manager of Technology, Building Technologists, Technology Secretary and Webmaster/District Technologist

Physical Demands:

- Employee must occasionally lift and/or move up to 75 pounds while performing essential functions and duties of this position
- While performing the duties of this job, the employee is frequently required to sit, walk, hear and/or use hands to finger, handle or touch controls of computer equipment

Work Environment:

- The work environment is that of a business office, school classrooms, and other school facilities
- The noise level of the work environment is moderate to noisy

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

Director of Innovation and Instructional Technology

Job Purpose:

Lead and direct the K-8 instructional technology program. Communicate and implement an innovative vision to optimize 21st Century teaching and learning.

Reports to:

Assistant Superintendent for Student Learning

Qualifications:

- Minimum of 5 years of successful administrative or leadership experience preferred
- Significant experience with integrated and innovative use of instructional technology
- Must hold a Valid Illinois Professional Educator License
- Endorsements: General Administrative

Performance Responsibilities:

- Provide leadership and guidance to assure effective use of instructional technology integrated with the learning experience
- Evaluate technology department staff and contribute to the evaluation of other staff as assigned
- Develop and implement policies and guidelines for District hardware, software and network purchases
- Attend workshops, conventions and other forums and studies, read pertinent journals and catalogs to learn about new ideas and products in instructional technology
- Evaluate the merits of various products and vendors
- Make recommendations for the selection of equipment, supplies, and professional development related to technology
- Suggest consultants and/or programs to meet district needs
- Direct and supervises budgeting, compliance, grants, e-Rate, reporting requirements and data management
- Provide leadership for media and instructional resources
- Oversee the district's technology department, guides, supports, mentors, monitors and evaluates technology team members to ensure that each of them serves as a strong leader and creates an environment of shared knowledge and purpose among the technology team
- Oversee the Instructional Technology Coaching program to meet the diverse learning needs of staff as it relates to integrating technology into academic programming
- Supervise communication and reporting between ISBE and the District
- Assist with the development and/or presentation of reports to the Board of Education

Supervises:

Building Technologists, Technology Secretary, Network Manager, Webmaster/District Technologist, Assistant Manager of Technology, and other secretarial staff as assigned

Physical Demands:

- Employee must occasionally lift and/or move up to 25 pounds while performing essential functions and duties of this position
- While performing the duties of this job, the employee is frequently required to sit, walk, hear and/or use hands to finger, handle or touch controls of computer equipment

Work Environment:

- The work environment is that of a business office, school classrooms, and other school facilities
- The noise level of the work environment is moderate to noisy

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

Middle School Math Intervention Teacher Job Description:

Job Purpose:

Provide support to students who struggle in their core math program.

Reports to:

Middle School Principal

Qualifications:

- Certified Mathematics Teacher
- Well versed in the Math Common Core Student Standards (CCSS)
- Deep understanding of the Response to Intervention (RtI) process
- Skilled in use of data to determine student needs and assess progress
- Skilled in differentiating instruction for specific learning needs
- Good communication skills
- Understanding the needs of the adolescent learner

Description of Essential Duties:

- Provide middle school students additional Math support in accordance with RtI
- Communicate regularly with grade level teams
- Review assessment data to identify student needs
- Provide intervention in small groups or individually, either in separate classes (pull-out) or in Math class (push-in)
- Monitor student progress and adjust instruction as necessary to ensure student growth

Physical Demands:

- Employee must occasionally lift and/or move up to 25 pounds while performing essential functions and duties of this position
- While performing the duties of this job, the employee is frequently required to sit, walk, hear and/or use hands to finger, handle or touch controls of computer equipment

Work Environment:

- The work environment is that of school classrooms and other school facilities
- The noise level of the work environment is moderate to noisy

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

Consent Agenda

ACTION ITEM 14-02-9

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of February 24, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending January 31, 2014; Approval of Policies from PRESS Issue 82; Acceptance of Donation; and Destruction of Audio Closed.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
February 24, 2014

Marguerite Bartel	Employ as Lunchroom Supervisor at Franklin School effective February 14, 2014 - \$12.00.
Olivia Elkins	Employ as Assistant at Field School effective February 21, 2014 - \$7,493.94.
Miguel Marcos	Resign as District Manager of Technology at Jefferson School effective February 14, 2014.
Linda Currey	Revision from February 10, 2014 Personnel Report, amended retirement date to February 28, 2014.
Jan Travis	Revision from February 10, 2014 Personnel Report, amended retirement date to June 30, 2014.
Jim Even	Retirement as Director of Special Education/Pupil Services effective June 30, 2014.

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 706,037.86
20 - Operations and Maintenance Fund -----	\$ 85,388.62
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 37,566.27
50 - Retirement (IMRF/SS/MEDICARE)-----	\$ 34,209.09
60 - Capital Projects -----	\$ 22,573.48
80 - Tort Immunity Fund -----	\$ 16,977.50
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 116428 - 116569

Total: \$ 902,752.82

Payroll and Benefits for Month of January, 2014

10 - Education Fund -----	\$ 5,584,974.73
20 - Operations and Maintenance Fund -----	\$ 336,787.03
40 - Transportation Fund -----	\$ -
50 - IMRF/FICA Fund -----	\$ 267,130.06
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 9809 - 9962

Direct Deposit: 900046986 - 900049313

Total: \$ 6,188,891.82

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

Approval of Policies from PRESS Issue 82

1 st Reading January 28, 2014	Policy 2:105	Issue 82	School Board – Ethics and Gift Ban
1 st Reading January 28, 2014	Policy 2:120	Issue 82	School Board – Board member Development
1 st Reading January 28, 2014	Policy 2:170 No Change	Issue 82	School Board – Procurement of Architectural, Engineering, and Land Surveying Services
1 st Reading January 28, 2014	Policy 4:20	Issue 82	Operational Services – Fund Balances
1 st Reading January 28, 2014	Policy 5:20 No Change	Issue 82	General Personnel – Workplace Harassment Prohibited
1 st Reading January 28, 2014	Policy 6:30	Issue 82	Instruction – Organization of Instruction
1 st Reading January 28, 2014	Policy 6:120 No Change	Issue 82	Instruction – Education of Children with Disabilities
1 st Reading January 28, 2014	Policy 6:230 No Change	Issue 82	Instruction – Library Media Program
1 st Reading January 28, 2014	Policy 7:15	Issue 82	Students – Student and Family Privacy Rights
1 st Reading January 28, 2014	Policy 7:30 No Change	Issue 82	Students – Student Assignment and Intra-District Transfer
1 st Reading January 28, 2014	Policy 7:165	Issue 82	Students – School Uniforms N/A
1 st Reading January 28, 2014	Policy 7:210 No Change	Issue 82	Students – Expulsion Procedures
1 st Reading January 28, 2014	Policy 7:330	Issue 82	Students – Student Use of Buildings – Equal Access N/A
1 st Reading January 28, 2014	Policy 7:340	Issue 82	Students – Student Records

Acceptance of Donation

School District 64 has received from the 2nd Chance - The Chance Cole Walker Foundation, a donation of \$2,500.00 to help support the Second Step Bullying curriculum. We want to thank the foundation for their contribution to School District 64.

It is recommended that the following audio closed minutes of the Board of Education be destroyed.

August 6, 2012
August 10, 2012
August 20, 2012

Background

The Open Meetings Act provides that verbatim recordings of closed sessions may be destroyed not less than 18 months after completion of the recorded meeting, and after the Board approves written minutes of the closed session and the destruction of the recording. The Board has approved the written minutes of these meetings.

Approval of Minutes

ACTION ITEM 14-02-10

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meetings on January 24, 2014 January 30, 2014 and February 10, 2014; Closed Session Meetings on January 15, 2014, January 24, 2014, January 28, 2014, and February 10, 2014; Committee-of-the-Whole: Curriculum Minutes on January 30, 2014 and Committee-of-the-Whole: Finance Minutes on February 10, 2014; and Regular Board Meeting on January 28, 2014.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

Minutes of the Committee-of-the-Whole: Finance
held at 7:00 p.m. on February 10, 2014
Field School - North Gym
707 N. Wisner, Park Ridge, IL

Board President Anthony Borrelli called the meeting to order at 7:17 p.m. Other Board members in attendance were Dan Collins, Dathan Paterno, Scott Zimmerman, John Heyde and Vicki Lee; Board member Terry Cameron attended by phone. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Director of Special Education/Pupil Services Jim Even, Business Manager Becky Allard, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and approximately 20 members of the public.

Board President Borrelli stated the purpose of the meeting was to review the annual long-range financial projections update. Business Manager Allard reported the 2014 update had been developed using a model prepared by PMA Financial Network, Inc. to forecast the financial health of the District through 2021. Ms. Allard was joined by Howard Crouse from PMA to deliver the report. She pointed out that projections are a helpful tool to allow the District to look further down the road on what could occur, based on a certain set of assumptions on both expenditures and revenues. She noted that at the time of the 2007 referendum, the District had committed not to return to taxpayers again for at least 10 years, and that the Board this summer had extended that promise for four additional years to 2020-21. Ms. Allard pointed out that since that time, the CPI-U factor from December 2013 is one-half percent lower than used in the assumptions last year, which has changed the projection so that it is unlikely the District can extend four additional years to 2020-21 and still meet the Board's fund balance policy of having at least 120 days of cash on hand or 33-1/3% of operating fund expenditures at the close of each fiscal year. Ms. Allard pointed out the Board could begin a discussion of how expenditures can be reduced or revenues increased in coming years to meet that extended goal. Ms. Allard cautioned that the projections are a snapshot in time and that projections do change every year as the CPI is announced and current budget information is known. She pointed out that a higher than projected CPI would have an immediate positive impact on maintaining the fund balance policy through 2020-21. She responded to Board member questions about how a lower CPI this year does have a compounding effect in coming years, as would a higher CPI.

Mr. Crouse then reviewed the data elements included in the model, which is used in 170 other school districts primarily in the collar counties. He pointed out the revenue components of District 64's budget, where 85% is attributed to local property taxes. Because of its tremendous impact, he focused on the specific assumptions such as CPI that affect property tax revenues, and then discussed the assumptions for the other components of the District's overall revenues.

Turning to expenditures, Mr. Crouse pointed out that salaries account for 70% of District 64 expenditures with benefits accounting for an additional 14%. He then reviewed the assumptions for each revenue area, and pointed out that Operations & Maintenance spending is \$1 million in the base model. Ms. Allard further noted that the model had assumed an increase in costs for the Transportation fund beginning next year due to the contract being re-bid for a three-year period. However, she reported that the bids that have just been opened should instead produce a savings of \$100,000, which would favorably impact the projections.

Mr. Crouse then discussed the base model aggregate projections for the next five years through 2019 for the six funds that together comprise the District's operating funds. He reported that the PMA projections indicate the District would maintain its fund balance policy through that five-year period, ending fiscal year 2018-19 with a fund balance of about 36% or about 130 days. Mr. Crouse said that he and Ms. Allard had then extrapolated the projection for a further two years through 2020-21, and noted that the fund balance drops more precipitously going forward as the annual deficit gets larger. He noted the fund balance would be below the fund balance policy at that time, based on the assumptions in the base case.

Moving to alternate scenarios, Mr. Crouse noted that by only reducing Operations & Maintenance expenditures from \$1 million to \$500,000 per year with no other changes would improve the fund balance through 2020-21, but still would not meet the fund balance policy. In a second alternate scenario, Operations & Maintenance expenditures are reduced and other expenditures also are reduced by \$1.2 million beginning in fiscal year 2014-15. Mr. Crouse said this combination would produce 125 days of cash on hand in 2020-21 and achieve the fund balance goal.

Looking at other issues on the horizon, Mr. Crouse noted that pension reform could impact the District's future financial projections if a cost shift from the state to local school districts is resurrected, particularly if the courts find any part of the pension reform legislation unconstitutional.

Mr. Crouse and Ms. Allard responded to Board member questions and discussion about the possible impact on school facilities if Operations & Maintenance expenditures are reduced; potentially seeking the input of the Community Finance Committee in looking for ways to reduce expenditures by \$1.2 million; that the reduction in Transportation costs mentioned this evening would already contribute to a reduction in expenditures; and that since this year's projections were prepared for the first time by PMA and assumptions have also changed based on new information it would be worth identifying what some of the differences are from the previous model as these can act as sensitivities to the Board.

Board President Borrelli concluded the Committee-of-the-Whole: Finance meeting at 7:51 p.m., and immediately returned to the special meeting.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Board of Education Meeting held at 7:30 p.m.
February 10, 2014
Field Elementary School – North Gym
707 N. Wisner Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:00 p.m. He nominated John Heyde as Secretary for the meeting, which was approved by voice vote. Other Board members in attendance were Dan Collins, Dathan Paterno, Scott Zimmerman, John Heyde and Vicki Lee; Board member Terry Cameron attended by telephone. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Director of Special Education/Pupil Services Jim Even, Business Manager Becky Allard, Public Information Coordinator Bernadette Tramm, and approximately eight members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:
<http://www.d64.org/subsite/dist/page/board-education-meetings-984>

BOARD ADJOURNS TO CLOSED SESSION

At 6:02 p.m., it was moved by Board President Borrelli and seconded by Board member Paterno to adjourn to closed session to discuss: security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property [5 ILCS 120/2(c)(8)]; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)]; the performance of a specific individual [5 ILCS 120/2(c)(1)]; and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)].

Board
Adjourns to
Closed Session

The votes were cast as follows:

AYES: Lee, Heyde, Borrelli, Zimmerman, Paterno, Collins, Cameron

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at 7:12 p.m. and convened a Committee-of-the-Whole: Finance meeting. In addition to those mentioned previously, also present were Director of Technology Terri Bresnahan, Director

of Facility Management Scott Mackall and approximately 15 members of the public.

At 7:51 p.m., the Board adjourned from the Committee-of-the-Whole and resumed as a special Board meeting. Approximately 60 more persons were present at that time.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited comments from the public, and noted that the Board had reviewed responses to the parent survey concerning the grade 5 Camp Duncan outdoor program that will be addressed later in the meeting. Comments were received as follows:

- Meghan Keefer, District 64 teacher and parent of preschool children, urged the Board to consider extending Kindergarten to a full day in light of greater curriculum and social/emotional learning demands.
- Scott Kish, parent of preschool children, also urged the Board to investigate full-day Kindergarten.
- Anthony Fallico, District 64 parent, reiterated that the Board should examine the possibility of providing full-day Kindergarten as opinions in the community have changed in recent years.
- Kris Purtell, District 64 parent, recommended greater direct parent input and involvement in decision-making regarding changes to the Camp Duncan outdoor education program for grade 5 students.
- Ed McCarthy, District 64 parent and Camp Duncan chaperone, requested the Board maintain the overnight component of the Camp Duncan program.
- Sara Eng, District 64 parent, urged further study of solutions for concerns raised by administration regarding the Camp Duncan overnight program.
- Jean Costigan, District 64 parent, suggested the Board eliminate the Camp Duncan field trip and replace it with a trip to the Lincoln Presidential Museum in Springfield, IL.
- Chris Oberholtzer, District 64 parent, requested further analysis of data concerning health and safety concerns regarding the overnight component of Camp Duncan.
- Michael Olijnyk, District 64 parent and Camp Duncan chaperone, stated his support for maintaining the overnight component of the Camp Duncan program.
- Conor Maloney and Tim Maloney, District 64 students, commented on the positive experiences of visiting Camp Duncan.
- A Field School parent addressed the positive benefits of the overnight component of Camp Duncan.
- A community member questioned whether changing the location back to White Pines would be considered; Board President Borrelli responded that the location was not the central issue.
- Anthony Fallico, District 64 parent and White Pines chaperone, urged the Board to provide more details about the concerns being raised.

Board President Borrelli thanked community members for their comments.

Board members agreed by consensus to move the Update on the Outdoor Education Program Recommendation item forward on the agenda.

UPDATE ON OUTDOOR EDUCATION PROGRAM RECOMMENDATION

Update on Outdoor
Education Program
Recommendation

Board President Borrelli noted that based on a report to the Board on November 18 regarding a recent Medical Advisory Committee meeting, the Board had requested administration share a recommendation on the program, which was delivered on January 28. He noted that the Board had received further information about specific security and safety concerns from administration during a closed session earlier at tonight's meeting.

Assistant Superintendent Hinton reviewed the recommendations made by the District's administrative team for the grade 5 Outdoor Education Program, in light of growing student safety concerns about the overnight component of the program. She noted that the team recommends removing the overnight component, continuing to implement a program a Camp Duncan in an alternative format to address the program's curricular objectives, and reconvening the task force to redesign the program without the overnight.

She provided a recap of the additional feedback obtained from grade 3-7 parents, as requested by the Board at the January 28 meeting. She offered specific statistics from her written report concerning whether parents see value in the overnight component of the Camp Duncan experience and whether they have concerns about safety during the overnight component. She reiterated that the administrative team continues to believe that changing the overnight component will not significantly impact the essential curricular goals of the outdoor education program, while acknowledging changing sensitivity to liability and privacy concerns.

Field School Assistant Principal Katie Kelly reaffirmed the inherent difficulties of utilizing parent volunteers rather than certified staff to supervise students for the overnight component leading to inconsistencies, privacy issues and safety concerns. Dr. Hinton again addressed the health and risk issues and privacy concerns for the overnight component.

Board members questioned Dr. Hinton along with Ms. Kelly and Carpenter Principal Brett Balduf about: potential modifications to the program to maintain the overnight component, including reviewing what arrangements other school districts that have an overnight component make for supervision; what the program would look like if the overnight were removed; the feasibility of replacing parent volunteer chaperones with certified District 64 staff or other trained camp chaperones to maintain the overnight component; and other facilities that could be utilized.

Dr. Hinton will prepare a further report addressing and evaluating alternate options for Board consideration at the February 24 meeting, when the Board is scheduled to vote on the recommendations.

UPDATE ON CARPENTER HVAC

Update on
Carpenter
HVAC

Board President Borrelli noted that the Board had been monitoring problems that have arisen with the new HVAC system at Carpenter School during the current heating season.

Charli Johnsos from architects Fannie Howey introduced team members assembled at the meeting to address equipment issues, operational issues and design issues. She referred to a detailed letter in the Board report that outlines the specific issues related to the HVAC system that the team has been addressing together since the end of August 2013 at Carpenter, along with the corrective actions being taken and the next steps involved.

She pointed out that the group had been monitoring daily temperatures since its last visit to Carpenter. She noted that increased training with the building's custodial staff is also planned, and that alarm codes need to be provided so they are better able to troubleshoot issues as they arise. She announced that on Presidents' Day (February 17) when school is not in session, a large team would work on site to address air balancing issues and to provide further training. As a next step, she noted that some of the control systems that had been disconnected will need to be reengaged in order to provide remote access to the controls. She pointed out that additional support would be needed to work through technology issues related to providing this remote access for Facility Director Mackall and others. Finalization of operation of two of the ERVs need to be completed and additional training supplied as well.

Board members questioned the architect group on whether the problems will be fixed after the next round of work. Fanning Howey Executive Director of Engineering Terry Liette reported that as items are addressed, new items have cropped up. He would be hopeful that after the completion of the next phase of work outlined earlier it would be at 90% approaching 95% that the identified issues had been resolved.

Board members also had a lengthy discussion with the architects about the building's insulation, windows and doors and infiltration of outside air that may be impacting the operation of the system. Keri Van Sant of Fanning Howey noted that the original District Maintenance Plan prepared in fall 2011 pointed to those items at Carpenter as useful energy efficiency areas that could be addressed.

She noted that Fanning Howey had recommended a mechanical system upgrade and air conditioning, but that building shell improvements were not included with that project. She reported that Carpenter is seeing more drastic infiltration than what had been anticipated. Mr. Liette pointed out that this winter has far exceeded what the standard is for the Chicagoland area set by a national organization, and this in part has created some of the challenges.

Mr. Liette confirmed that the current focus is on the design, installation and execution of getting the system to work; looking at the components to make sure they are doing what they are supposed to do; and targeting in particular the rooms in which the heating has been identified as not working well.

Board members also questioned whether the HVAC system planned for Field School should be studied further in light of these issues. Ms. Van Sant pointed out that Field will not have the same system, but that an addendum had been added to the Field project to address the single story addition at Field to make sure infiltration is not an issue there. She noted that the multi-story design at Field makes it a different challenge.

Fanning Howey representatives also responded to Board member questions about heating of hallways at Carpenter, why classroom doors need to be closed, and the use of space heaters as a temporary measure until the heating system is turned off later this spring and a permanent fix can be addressed.

Board President Borrelli then recognized the following Carpenter staff members for comments:

- Suz Stevens, grade 3 teacher, observed that when she arrives early each morning, the custodians are trying to balance heat from classrooms to provide heat for halls, which are not heated overall.
- Sue Douglass, grade 3 teacher, noted that problems with the heating were observed since the heating system was turned on in October, and pointed out that teachers are utilizing daily logs to track heating in their rooms. She also pointed out how insulation has been added temporarily as well as space heaters.
- Principal Balduf expressed his hope that this complex situation could be resolved successfully and soon, as HVAC issues have claimed a greater proportion of his administrative and custodial staff time since the opening of school in August.
- Lisa Gray, grade 1 teacher, reaffirmed that HVAC issues arose immediately in August with inconsistent cooling.

Facility Management Director Mackall will follow up on the placement of temporary insulation in certain classrooms mentioned earlier.

Dr. Bender confirmed that the architect-led group is actively working to address these issues and the expectation that the group will continue to vigorously troubleshoot problems until the issues are dealt with. Board President Borrelli reaffirmed that the Board expects the situation at Carpenter to be fixed completely.

ADOPTION OF RESOLUTION #1110 DIRECTS THE BUSINESS MANAGER UNDER THE DIRECT SUPERVISION OF THE SUPERINTENDENT TO BEGIN PREPARATION OF A TENTATIVE BUDGET FOR THE 2014-15 FISCAL YEAR IN ACCORDANCE WITH BOARD POLICY 4:10 FISCAL AND BUSINESS MANAGEMENT AND THE ILLINOIS SCHOOL CODE 105 ILCS 5/17-1

Adoption of Resolution #1110 Directs the Business Manager Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2014-15 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105 ILCS 5/17-1

Business Manager Allard noted this motion is a legal requirement that the Board goes through each year. She noted that she had advanced the schedule to allow for adoption of the tentative budget for 2014-15 to be completed in June, rather than July.

Board members discussed the long-range financial projections received at the Committee-of-the-Whole meeting earlier tonight and possible impact on the budget for 2014-15. Board members noted that Ms. Allard had presented options for including varying amounts of ongoing spending in the Operations & Maintenance fund, and the differing impact on meeting the Board's fund balance policy of maintaining 120 days of cash on hand measured at the end of the fiscal year in future years through 2020-21. Ms. Allard announced that the new transportation contract is likely to come in under the amount included in the assumptions, which would have an immediate positive impact on the projections. She also affirmed that the lower CPI factor for 2013 would have a lasting impact on the projections, just as CPI factors in coming years would have their own impact if they would be higher than the assumptions in the model.

Board members then offered various thoughts on the budget, including reducing expenditures to make the 2020-21 goal; reducing expenditures by a lesser amount and dropping the number of days cash on hand to make the 2020-21 goal; and the impact on the District's ISBE financial profile as days cash on hand decreases in coming years. Dr. Hinton also answered questions about the curriculum review cycle. Dr. Bresnahan reported that preliminary options for technology funding related to the 21st Century Learning 1:1 initiative would be presented at the next meeting on February 24.

Ms. Allard will work with the PMA consultant to provide additional scenarios of the long-range projections for the Board.

ACTION ITEM 14-02-1

Action Item
14-02-1

It was moved by Board member Heyde and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, adopt Resolution #1110, directing the Business Manager Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2014-15 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105 ILCS 5/17-1

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Heyde, Lee, Cameron

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**DISCUSSION ON BOARD GOAL COMMUNICATIONS #3 –
BOARD OPERATING PLAN**

Board member Collins and Business Manager Allard described the creation of the new four-page report, which Board members Collins hopes will be a helpful and handy dashboard to assist other members and the community in focusing on the Board's specific goals, action plans and metrics. He noted that it will be updated as new information is available periodically, and can be placed on the website. Board members also suggested other ways the information could be displayed in a more interactive manner on the website when it is re-designed. Board members agreed it was a valuable new tool in its present form, and thanked Board member Collins and the team for its preparation.

Discussion on
Board Goal
Communications
#3 – Board
Operating Plan

CONSENT AGENDA

Consent Agenda

A. PERSONNEL REPORT

Vilma Pangoniene	Employ as District Building Supervisor effective December 8, 2013 - \$12.00.
Anthony Perrone	Employ as District Building Supervisor effective December 8, 2013 - \$12.00.
Lisa Szydlowski	Employ as (.50) Assistant at Jefferson School effective February 5, 2014 - \$4,338.62.
Kathleen Leslie	Retirement as Special Needs Pre-K Assistant effective June 13, 2014 at Jefferson School.
Katherine Olmstead	Retirement as Special Needs Assistant effective June 13, 2014 at Roosevelt School.

Jan Travis	Retirement as Extended Day Assistant effective June 13, 2014 at Jefferson School.
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If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS

10 – Education Fund -----	\$293,524.05
20 – Operations and Maintenance Fund -----	117,147.26
30 – Debt Services -----	-
40 – Transportation Fund -----	72,322.05
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	21,232.88
80 – Tort Immunity Fund -----	529.19
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 116272 – 116397

Total: \$1,504,755.43

Accounts Payable detailed list can be viewed on the District 64 website
www.d64.org > Departments > Business Services.

C. APPROVAL OF BASELINE CONCUSSION TESTING – PROPOSED SPRING PILOT

Board President Borrelli responded to Board member questions about the privacy of the test results and whether parents could utilize a company of their own choice if follow-up is needed.

ACTION ITEM 14-02-2

Action Item
14-02-2

It was moved by Board member Paterno and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of February 10, 2014, which includes the Personnel Report, Bills, and Approval of Baseline Concussion Testing – Proposed Spring Pilot.

The votes were cast as follows:

AYES: Lee, Heyde, Borrelli, Zimmerman, Paterno, Collins, Cameron

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

SUPERINTENDENT REPORT

Superintendent
Report

Dr. Bender announced that the District's former Green Team sustainability/recycling group was being revived and would meet on February 25. He noted that Board member Lee had agreed to be the Board's ongoing liaison to the group.

ADJOURNMENT

Adjournment

At 10:02 p.m., it was moved by Board member Heyde and seconded by Board member Zimmerman to adjourn, which was passed by voice vote.

President

Secretary

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

Minutes of the Committee-of-the-Whole: Curriculum
held at 6:45 p.m. on January 30, 2014
District 64 Hendee Educational Service Center
164 S. Prospect Ave.
Park Ridge, IL 60068

Board President Borrelli called the meeting to order at 6:52 p.m. Other Board members present were Vicki Lee, Dan Collins, Dathan Paterno, Scott Zimmerman. Board members John Heyde and Terry Cameron were absent. Also present were Assistant Superintendents Joel T. Martin and Dr. Lori Hinton, Business Manager Becky Allard, Director of Special Education/Pupil Services Jim Even, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and approximately 10 members of the public.

Board President Borrelli stated the purpose of the meeting was to receive an in-depth presentation on student learning and curriculum.

Assistant Superintendent Hinton began with a discussion on expectations for student learning. She offered four questions that would form the basis of her presentation and Board discussion: What do we want our students to learn? How will we know when our students have learned? What will we do when students struggle to learn? What will we do when students have already learned? She was joined by District 64 Mathematics Department Chair Christine Thielen and Curriculum Specialist Tracie Thomas and for English Language Arts (ELA) Irene Kappos and Megan Keefer, respectively.

Regarding what District 64 wants students to learn, Dr. Hinton briefly described the genesis of the Common Core State Standards (CCSS) in response to concerns about the rigor of education in the United States. She noted that CCSS have been adopted as the Illinois Learning Standards for ELA and math. She presented the key objectives of the CCSS for ELA and math, and offered a portrait of what a student who can meet the standards can do. She also contrasted examples in both ELA and math of the former Illinois Learning Standards versus the CCSS to highlight the differences.

Dr. Hinton and the team responded to Board member questions and provided more detailed information about how teachers are making the transition to instruction of CCSS, what groundwork has been laid in previous years for this transition, and what professional development using a variety of means, such as early release Wednesdays and Institute Days, is continuing to be provided to teachers to support a successful transition. They provided examples of how instructional materials are being utilized to match the CCSS, and how teachers are adjusting their instruction to meet the standards that may find topics explored in greater depth or shifted to different grades. They also pointed out how instructional technology coaches are actively assisting teachers to utilize technology resources and effective instructional practices to engage students in their learning and differentiate instruction to better meet children's needs. Dr. Hinton also pointed out that going forward, District 64 is considering ways to differentiate its

professional development for teachers to better meet their individual needs while seeking to minimize time away from students.

Turning to the second question, Dr. Hinton described how District 64 knows when students have learned by reviewing classroom-level data, systems-level data through the Educational Ends, and state/national benchmarking data from Measures of Academic Progress (MAP), the Illinois Standards Achievement Test (ISAT) and in the future, through its replacement assessments offered by the Partnership for Assessment of Readiness for College and Careers (PARCC). She shared a variety of District 64 MAP performance statistics for reading and math along with cohort performance data, and offered reflections and potential opportunities for growth.

She also pointed out that the Board has chosen to focus on the growth of individual students as measured by the MAP in setting its consensus goals in student learning for 2013-15. She reviewed five years of historical MAP data on the percentage of students meeting their individual growth targets and reported on the goals the Board has set for MAP reading and math. For reading, she pointed out that the goal is by 2017 to have a three-year average of 60 percent of students achieving their individual growth targets, and for math, the specific average will be determined later this year but will be considered "ambitious" growth. Dr. Hinton and the Board further discussed the goals in more depth, including the distinction between what MAP considers "ambitious growth" and "above average" growth; supporting teachers with differentiation of instruction; and focusing on a long-term target of being a top-performing district in the area of individual student growth, which on the MAP would be the 95th percentile for growth.

Dr. Hinton then moved on to a focused discussion on ISAT and the District's performance in the "meets" and "exceeds" levels in reading and math compared to a group of similar districts for 2013. In response to Board member questions about correlating expense per pupil to ISAT performance, Business Manager Allard described how the expense per pupil is calculated according to the state's formula. Dr. Hinton then identified for the Board how the PARCC assessments will differ from the ISAT when they are fully implemented next year for grades 3-8, and the ISAT is discontinued. She pointed out that PARCC will be a computer-based assessment that includes a range of item types and will have a speaking and listening component in future years. She noted that PARCC will include both a performance-based assessment in March and an end-of year assessment, and shared sample questions in math and ELA for both types.

Turning to the final questions, Dr. Hinton discussed how District 64 supports students in their learning and what creates variance in student achievement. She used a barometer model from John Hattie to illustrate what accounts for student achievement, which shows that students themselves account for about 50%; home, school, principals and peers account for about 20%; and teachers for about 30%. Dr. Hinton pointed out teachers can be a powerful force to improve student learning by focusing on high impact instruction.

Dr. Hinton concluded with a review of how the Board's goals in student learning are aligned with the current District 64 five-year Strategic Plan goals and activities, and the professional development opportunities provided to support this work. She noted that

a leading expert in high impact instruction, Jim Knight, would be in District 64 in April for professional development.

Dr. Hinton concluded her presentation with a brief review of the State's new online School Report Cards. She demonstrated features on the ISBE website that provide an extremely useful tool for parents and community members to access a wide range of information about student achievement for our schools, the District, and all schools and districts in Illinois.

Board President Borrelli thanked Dr. Hinton for the comprehensive report and lively discussion. He concluded the Committee-of-the-Whole: Curriculum meeting at 8:53 p.m., and immediately returned to the special meeting.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Meeting held at 6:00 p.m.
January 30, 2014
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:10 p.m. In the absence of the Board Secretary, Board President Borrelli nominated and Board member Zimmerman seconded the appointment of Vicki Lee as Secretary for the meeting, which was approved by voice vote. Other Board members present were Dan Collins, Dathan Paterno, Scott Zimmerman, and Vicki Lee. Board member John Heyde attended by phone; Board member Terry Cameron was absent.

Also present were Assistant Superintendents Joel T. Martin and Dr. Lori Flinton, Business Manager Becky Allard, Director of Special Education/Pupil Services Jim Even, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and approximately 45 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:
<http://www.d64.org/subsite/dist/page/board-education-meetings-984>.

PUBLIC COMMENT

Board President Borrelli invited public comment on items not on the agenda; none were received.

Public
Comment

APPROVAL OF SUPERINTENDENT

ACTION ITEM 14-01-4

Approval of
Superintendent

It was moved by Board member Zimmerman and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the appointment of Dr. Laurie Heinz as the new Superintendent for School District 64 beginning July 1, 2014 through June 30, 2017.

Action Item
14-01-4

The votes were cast as follows:

AYES: Lee, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: Cameron

The motion carried.

Board President Borrelli announced that Board member Cameron, who could not be present, had stated that he would have voted to confirm Dr. Heinz if he had been in attendance.

**APPROVE COMPENSATION PACKAGE FOR
SUPERINTENDENT DESIGNATE DR. LAURIE HEINZ**

Approve Compensation
Package for
Superintendent Designate
Dr. Laurie Heinz

ACTION ITEM 14-01-5

Action Item
14-01-5

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the employment of Dr. Laurie Heinz as the new Superintendent of School District 64 for a multi-year period of three school years, with the compensation, benefits, and other terms and conditions of employment as established under the formal Superintendent's Contract to be executed by the parties.

Board member Collins expressed his full support for Dr. Heinz, but noted that he does not agree with the compensation package as presented.

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Heyde

NAYS: Collins

PRESENT: None.

ABSENT: Cameron

The motion carried.

Board President Borrelli thanked outgoing superintendent, Dr. Philip Bender, for his leadership in guiding the District for the past four years and noted especially his accomplishments as a financial steward and in leading needed facilities improvement efforts. He then warmly welcomed Dr. Heinz on behalf of the Board, and reviewed the search process spanning five months that culminated in her selection and hiring this evening. He particularly noted her deep background in curriculum and student learning, leadership abilities, and communications skills that the Board believes will allow her to provide vision and direction for the future so that District 64 can have a leadership role in education in the State of Illinois. He thanked the members of the Board, District administrators, employee group leaders as well as teachers and staff, parents, and community members for their efforts in bringing a new leader to District 64.

Dr. Heinz then expressed her appreciation for the honor of being appointed superintendent and her eagerness to continue to do extraordinary things for the children of Park Ridge-Niles. She noted that her intention is to honor the past,

Special Board Meeting Minutes
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while working together to vision for a bright, energetic, rigorous future for our students. Dr. Heinz stated she looks forward to joining District 64 and continuing to provide great opportunities for children so they can reach their potential.

At 6:25 p.m., Board President Borrelli called for a short recess for a welcome reception with community members.

At 6:52 p.m., Board President Borrelli resumed the special meeting and immediately convened a Committee-of-the-Whole: Curriculum meeting. At 8:53 p.m., Board President Borrelli concluded the Committee-of-the-Whole: Curriculum meeting and immediately returned to the special meeting.

Board members expressed the hope that curriculum and student learning topics could be the focus for several additional committee meetings in coming months.

ADJOURNMENT

Adjournment

At 8:57 p.m., it was moved by Board member Paterno and seconded by Board member Collins to adjourn, which was approved by voice vote.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board Meeting held at 7:30 p.m.
January 28, 2014
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714**

Board President Borrelli called the meeting to order at 7:32 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, Vicki Lee, Dan Collins, and Terry Cameron. Board member John Heyde attended by telephone. Also present were Superintendent Philip Bender, Assistant Superintendents Lori Hinton and Joel T. Martin, Business Manager Becky Allard, Director of Technology Terri Bresnahan, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm and about 25 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org/subsite/dist/page/board-education-meetings-984>

PUBLIC HEARING ON ISSUANCE OF BONDS

Public Hearing on
Issuance of Bonds

Board President Borrelli announced that a hearing would be conducted to receive public comments on the proposal to sell \$8,600,000 Working Cash Fund Bonds for the purpose of increasing the working cash fund to pay for District 64 capital improvements projects, and explained that all persons desiring to be heard would have an opportunity to be heard. He noted all the legal steps that had been taken to give official notice of the hearing. He also pointed out that the petition period provided by law to subject the proposed bond issue to a referendum of local voters had expired without a petition being received. Business Manager Allard noted the purpose of the hearing was to receive public comment, and stated that the District had received no written comments.

Board President Borrelli invited Board members to offer any comments regarding the proposed issuance of bonds. Board member Collins stated his opposition to issuing additional debt at this time.

Board President Borrelli invited community members who wanted to present written testimony to come forward; no written comments were received.

Board President Borrelli invited community members who wanted to present oral testimony or any public comments to come forward; none were received.

Board President Borrelli then announced that all persons desiring to be heard had been given the opportunity to present written and oral testimony with respect to the proposed issuance of the bonds.

At 7:37 p.m. it was moved by Board member Zimmerman and seconded by Board member Paterno to adjourn the public hearing and return to the regular Board meeting.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

At the request of the Board President, the meeting was recessed at 7:38 p.m. for a short break, and resumed at 7:42 p.m.

PLEDGE OF ALLEGIANCE AND WELCOME

Coordinator of Jefferson Preschool Programs Leslye Lapping led the Pledge, and welcomed the Board and visitors to the school. She highlighted the programs in place for the year, and pointed out several special meetings coming up in February for Jefferson families. She related recent work in three areas: adding social emotional goals to school-wide literacy and math goals; new learning standards for early learning and corresponding professional development; and English Language Learners (ELL) endorsement requirements for staff. Ms. Lapping concluded by noting that Jefferson offers a warm and nurturing environment for the youngest learners and works diligently to make sure the first exposure to school is a positive one for the children and their families. Board President Borrelli thanked Ms. Lapping and the school for the warm welcome.

Pledge of
Allegiance and
Welcome

PUBLIC COMMENTS

Board President Borrelli invited comment on topics not on tonight's agenda for action. Comments were received as follows:

- Agnes Adamik, early childhood special education teacher at Jefferson, addressed the Board regarding restrictions on employee retirement benefits.
- Susan Luif, early child special education teacher at Jefferson, addressed the Board regarding restrictions on employee retirement benefits.
- Mike Schaab, District 64 parent of three preschool children, urged the Board to consider extending kindergarten to a full day.
- Angela Tuebo, Field School parent and chair of the PTO committee on facilities, thanked the Board for continuing to move forward on the Field HVAC/maintenance projects and funding, and urged final approval.

Public
Comments

RECOGNITION OF BLUE RIBBON AWARD

Dr. Bender introduced retired District 64 teacher Holly Gansz, president of the Illinois Association for Health, Physical

Recognition of
Blue Ribbon
Award

Education, Recreation and Dance (IAHPERD), to present the award. Ms. Gansz announced that Emerson Middle School's Physical Education Department had been selected to receive the 2013 Blue Ribbon Program Award from IAHPERD. She said the award was earned through an in-depth, rigorous review based on Emerson's exemplary quality and commitment to state and national standards in physical education. The review also included a full-day observation by a team of educators in addition to scrutiny of its comprehensive application. Emerson is joining Lincoln in receiving recognition as a Blue Ribbon program.

Board President Borrelli, Dr. Bender and members of the Board congratulated Emerson physical education teachers Aaron Schauer, Lisa Nelson, Emmy Pasier, and Kelly Van Horn; Robert DeMano could not be present.

BOARD GOAL/COMMUNICATIONS #1 – DISTRICT 64 WEBSITE STUDY

Board Goal/
Communications #1 –
District 64 Website
Study

Technology Director Bresnahan and Public Information Coordinator Tramm briefed the Board on the functional analysis of the District 64 website undertaken as part of the Board's communications goal to strengthen the website as a convenient source of information for parents and community members. They reported on the review completed by consultant American Eagle, which included surveys, focus groups, and website metrics. They shared the six key recommendations from the study, and described the action steps planned to move forward on the redesign and restructuring of the website to incorporate recommendations from the study, and the selection of a new Content Management System (CMS) provider. Dr. Bresnahan and Ms. Tramm reported that CampusSuite was the best match, and that the website is targeted for an accelerated launch in early June so that the transition can be completed before the current CMS provider terminates services on June 30. They will provide links to other districts using CampusSuite that are similar to the style recommended for District 64, and will provide information about how districts similar to District 64 manage their websites in terms of personnel. They also will plan for regular feedback from users to make refinements to the site and add new features going forward.

REPORT ON SOCIAL EMOTIONAL LEARNING PROGRAMMING

Report on Social
Emotional
Learning
Programming

Assistant Superintendent Hinton presented on behalf of Director of Special Education/Pupil Services Jim Even, together with District Psychologist Dr. Bill Connor and Special Education Facilitator Laura Bolech, an overview of what is social and emotional learning (SEL); why does the District integrate and teach civil behavior, social and emotional competencies, and what are the priorities and expectations for District 64 schools in 2013-14. They described District 64's long-standing civil behavior program, which predates many in the state of Illinois, and compared the District's social emotional Educational Ends to the Cooperative for Academic, Social and Emotional Learning (CASEL) national model and Illinois SEL goals/standards. For 2013-14, they described the efforts undertaken by District 64 to provide instruction, monitor, and intervene to insure all students'

make growth in the areas of social emotional learning and civil behavior. They discussed the expectations for each school's building-level behavior/SEL team and the school's action plan to utilize a three-tier model incorporating the school's behavior matrix, the use of a universal screener assessment, and data analysis and intervention. They noted that professional development for staff is a critical component and that the effort is also supported by a District-level SEL behavior team to share and plan across schools.

In response to Board member questions and comments, Dr. Hinton, Dr. Connor and Ms. Bolech elaborated on how the tier mechanism works in a manner similar to the Response to Intervention (RTI) layered approach often depicted as a triangle to provide support in academic learning subjects. It was agreed that outreach to parents and further involvement of parents was an important next step moving forward in SEL.

FURTHER DISCUSSION AND UPDATE ON STUDENT REGISTRATION FEES

Further Discussion
and Update on
Student
Registration Fees

Business Manager Allard presented a follow up from the December 16 Board discussion on how student fees could be depicted on fee statements parents receive to delineate the breakdown in fee areas. She offered two options: one showing how the overall fee amount is divided by percentages for textbooks, supplies, technology and other items, and a second providing an a la carte menu of fees that would be selected based on each student's grade level and course selections.

Following Board discussion, it was agreed that the percentage breakdown would provide an additional level of detail for parents without reverting back to the child-by-child billing at the middle school level that an a la carte approach would entail. Board members agreed that the dollar amount should be added next to the percentage as a further point of information.

The information will be added to the fee statements for the 2014-15 school year, which is expected to utilize a new online Infosnap system to process payments and verify family contact information for existing students.

DISCUSSION OF ADMINISTRATIVE TEAM RECOMMENDATION ON OUTDOOR EDUCATION

Discussion of
Administrative Team
Recommendation on
Outdoor Education

Dr. Hinton reported that earlier this fall, members of the school health team and principal/assistant principal team had expressed growing student safety concerns about the overnight component of the grade 5 outdoor education program. At the November 18 meeting, the Board had invited District administration to share a recommendation about this topic. As a result, an Outdoor Education Task Force was created to address the concerns and seek consultative feedback from all grade 5 teachers regarding a recommendation for future outdoor education field trips. Based on the consultative feedback from this Task Force, Dr. Hinton reported that the District's administrative team now recommends that the overnight component be removed from the program; that the

District continue to implement an outdoor education program at the current Camp Duncan facility in an alternative format to address the current program's curricular objectives; and that the task force be reconvened to redesign the program without the overnight component at a similar or reduced cost to families. Dr. Hinton described in general terms the privacy and health issues and the variance in the differing levels of experiences that parent chaperones have in supervising larger groups of students in an overnight context. She also shared the diversity of opinions expressed among task force members as part of the process.

Board members then questioned Dr. Hinton about the privacy and medical concerns and efforts that have been made or could be made to overcome those concerns for student safety. Dr. Hinton confirmed that while the District's certified staff members supervise students during all classes and activities, their supervision ends when students return to their cabins for the overnight portion of the program and begins in the morning when students return to outdoor education activities; two parent chaperones per cabin of 16-22 students supervise overnight. Field Principal Susan Walsh, Field Assistant Principal Katie Kelly, and Carpenter Principal Brett Balduf also responded to Board member questions about the current operation of the program.

Following discussion, the Board agreed to conduct a closed session in advance of its next meeting on February 10 to learn more details about the specific safety concerns that cannot be addressed in open session due to privacy of students. Dr. Hinton also will reach out to parents with information about the report and current recommendations, and offer them a means to give feedback to the Board about the overnight component of the program.

FIRST READING OF POLICIES FROM PRESS ISSUE 82

First Reading of
Policies From
PRESS Issue 82

As a member of the Board policy committee, Board member Heyde reported that the policies had been reviewed and were recommended for first reading; Board member Paterno said that although he was unable to attend the meeting, he would forward a possible comment he might have on a policy to Dr. Bender's office.

UPDATE ON SUPERINTENDENT SEARCH

Update on
Superintendent
Search

Board President Borrelli reported that the Board had developed a compensation package proposal for its preferred candidate, Dr. Laurie Heinz, and that the Board had scheduled a special meeting on January 30 to officially approve her employment and compensation. He thanked members of the District's administrative team and staff for their assistance to the Board over many months during the search process.

APPROVAL OF THE EMPLOYMENT OF BUSINESS MANAGER REBECCA ALLARD FOR 2014-15 SCHOOL YEAR

Approval of the
Employment of
Business Manager
Rebecca Allard for
2014-15 School Year

Board President Borrelli reported that the contract had been provided to Board members for their review.

ACTION ITEM 14-01-1

Action Item
14-01-1

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the employment of Business Manager Rebecca Allard for 2014-15 School Year Pursuant to the Compensation and Terms of the Formal Employment Contract.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Denise Roman	Employ as Lunchroom Supervisor at Franklin School effective December 16, 2013 - \$12.00.
Timothy Kearns	Employ as Night Custodian at Lincoln School effective January 6, 2014 - \$17.03.
Jane Berg	Employ as Before School Program at Field School effective December 11, 2013 - \$12.00.
Teresa Lippert	Employ as Lunch Program Supervisor at Field School effective August 27, 2013 - \$12.00.
David Billings	Change of assignment from Night Custodian at Lincoln School to District Warehouse/Delivery effective November 25, 2013.
Ashley Wasserman	Change of assignment from Special Needs Assistant at Emerson School to a Special Needs Teacher at Roosevelt School effective January 6, 2014 - \$30,482.92.
Agnes Walsh Adamik	Retirement as Early Childhood Special Education Teacher effective June 2015 at Jefferson School.

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Charlene Boss	Retirement as 2nd Grade Teacher effective June 2015 at Franklin School.
Linda Currey	Retirement as TPI Assistant effective June 13, 2014 at Carpenter School.
Eugenia Kotis	Retirement as 4th Grade Teacher effective June 2015 at Washington School.
Ruth Kovac	Retirement as Instructional Resource Assistant effective June 13, 2014 at Emerson School.
Susan Luif	Retirement as Early Childhood Special Education Teacher effective June 2015 at Jefferson School.
Marlene Stankiewicz	Retirement as LRC Assistant effective June 13, 2014 at Emerson School.
Jill Benson	Revision from December 16, 2013 Personnel Report, retirement date is June 2015.
Alice Summers	Declined as Lunch Program Supervisor at Field effective September 6, 2013.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS – December 17, 2013

Bills

10 - Education Fund-----	\$ (175.00)
20 - Operations and Maintenance Fund -----	-
30 - Debt Services-----	-
40 - Transportation Fund -----	-
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	-
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 115944

Total: \$ (175.00)

C. BILLS – January 13, 2014

Bills

10 - Education Fund-----	\$ 728,130.18
20 - Operations and Maintenance Fund -----	166,643.57
30 - Debt Services-----	200.00
40 - Transportation Fund -----	12,820.31
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	188,042.75
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 115998 - 116114 Total: \$1,095,836.81

D. BILLS, PAYROLL, AND BENEFITS – January 28, 2014

Bills

10 - Education Fund-----	\$ 160,667.88
20 - Operations and Maintenance Fund -----	30,117.81
30 - Debt Services-----	-
40 - Transportation Fund -----	112,692.52
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	-
80 - Tort Immunity Fund -----	-
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 116139 - 116244 Total: \$ 303,478.21

Payroll and Benefits for Month of December 2013

10 - Education Fund -----	\$3,757,558.56
20 - Operations and Maintenance Fund -----	218,928.12
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	78,681.36
80 - Tort Immunity -----	-

Checks Numbered: 9689 – 9808

Direct Deposit: 900045402 - 9000446985

Total: \$4,155,168.04

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org
> Departments > Business Services.

E. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING
DECEMBER 31, 2013

Monthly updates may be viewed on the District 64 website www.d64.org > Departments > Business Services > Financial Data.

F. APPROVAL OF EXTENSION OF CHILD CARE WITH CONFIDENCE LEASE 2014-15

G. ADOPT FINAL CALENDAR FOR 2014-15 & TENTATIVE CALENDARS FOR 2015-16 & 2016-17

H. APPROVAL OF POLICIES FROM PRESS ISSUES 79, 80, AND 81

I. DESTRUCTION OF AUDIO CLOSED MINUTES (none)

In response to Board member questions, Business Manager Allard clarified that the Childcare with Confidence rent increase was dictated by a master agreement authorized by an earlier Board.

ACTION ITEM 14-01-2

It was moved by Board member Cameron and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of January 28, 2014, which includes the Personnel Report; Bills – December 17, 2013; Bills – January 13, 2014; Bills, Payroll, and Benefits – January 28, 2014; Approval of Financial Update for the Period Ending December 31, 2013; Approval of Extension of Child Care with Confidence Lease 2014-15; Adopt Final Calendar for 2014-15 & Tentative Calendars for 2015-16 & 2016-17; Approval of Policies from PRESS Issues 79, 80, and 81; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Lee, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

Board President Borrelli noted that a corrected version of the closed session minutes of December 12 had been provided.

ACTION ITEM 14-01-3

Action Item
14-01-3

It was moved by Board member Paterno and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes

from the Special Board Meetings on December 9, 2013, January 9, 2014, and January 15, 2014; Closed Session Meetings on December 9, 12, 13, 16, 2013 and January 9 and 10, 2014; and Regular Board Meeting on December 16, 2013.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Board member Lee reported on two recent ED-RED meetings she attended, including an extended session on technology at a January 27 dinner meeting.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender reported on the change of location for the January 30 meeting and a draft agenda. He noted the District had received several recent complex FOIA requests, which had required substantial staff time and legal support to fulfill. He also shared minutes from recent meetings of the Traffic Safety and Board Advanced Technology committees. Business Manager Allard responded to questions on the collection of student fees report. Dr. Hinton described the baseline concussion testing proposed spring pilot.

Dr. Bender described the decision-making process when cancelling school due to severe weather and the impact on the remainder of the 2013-14 calendar.

ADJOURNMENT TO CLOSED SESSION

At 10:37 p.m., it was moved by Board member Paterno and seconded by Board member Cameron to adjourn to closed session to discuss appointment, employment, compensation, or performance of specific employees [5 ILCS 120/2(c)(1)] and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)] not to reconvene in open session.

The votes were cast as follows:

AYES: Lee, Cameron, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The regular Board meeting adjourned from closed session at 11:37 p.m.

President

Secretary

DRAFT

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Meeting held at 6:00 p.m.
January 24, 2014
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:00 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, John Heyde, Vicki Lee, Terry Cameron, and Dan Collins. Also present were Assistant Superintendent Joel T. Martin and Business Manager Becky Allard.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/subsite/dist/page/board-education-meetings-984>.

PUBLIC COMMENT

Public
Comment

Board President Borrelli invited public comments; none were offered.

ADJOURNMENT TO CLOSED SESSION

Adjournment
to Closed
Session

At 6:09 p.m., it was moved by Board member Heyde and seconded by Board member Cameron to adjourn to closed session to discuss the appointment, employment, compensation or performance of a specific employee [5 ILCS 120/2(c)(1)], not to return to open session and no action to be taken. The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Cameron, Heyde, Lee

NAYS: Borrelli

PRESENT: None.

ABSENT: None.

The motion carried.

At 7:25 p.m., it was moved by Board member Heyde and seconded by Board member Cameron to adjourn, which was approved by voice vote.

Adjournment

President

Secretary

Board Member Liaison Report

- Board Advanced Technology Committee (BATC)
- PTO/ A Presidents Meeting
- Elementary Learning Foundation (ELF) Meeting
- Traffic Safety Meeting

**Meeting of the Board of Education
Park Ridge-Niles School District 64**

Board of Education Agenda

**Monday, March 24, 2014
Regular Board Meeting
Lincoln Middle School –Gym
200 S. Lincoln Avenue
Park Ridge, IL 60068**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, March 24, 2014

TIME

APPENDIX

7:30 p.m.

Meeting of the Board Convenes

- Roll Call
- Introductions
- Opening Remarks from President of the Board

- Pledge of Allegiance and Welcome

-- Lincoln Middle School Principal/Students/PTO

- **Public Comments**

- **Presentation of Board Goal/Student Learning #2 – 21st Century Learning Plan**

A-1

-- Assistant Supt. for Student Learning

- **Authorization to Conduct Educational Adequacy Study**

A-2

- Business Manager/

Director of Facility Management **Action Item 14-03-1**

- **Discussion and Approval of 2014-15 Student Fees**

A-3

-- Business Manager

Action Item 14-03-2

- Approval of 2014-15 Staffing Plan

A-4

-- Assistant Superintendent for Human Resources/

Business Manager

Action Item 14-03-3

- Consent Agenda -

Action Item 14-03-4

A-5

-- Board President

- Personnel Report
- Bills, Payroll and Benefits
- Approval of Financial Update for the Period Ending February 28, 2014
- Acceptance of Donation
- Release of Closed Minutes
- Destruction of Audio Closed Minutes

- **Approval of Minutes** Action Item 14-03-5 A-6
 - Board President
 - Regular Board Meeting Minutes..... February 24, 2014
 - Closed Session Minutes..... February 24, 2014
- **Board Member Liaison Report** A-7
 - Board of Education
 - Elementary Learning Foundation
- **Other Discussion and Items of Information** A-8
 - Superintendent
 - Upcoming Agenda
 - Memorandum of Information
 - Follow-up on Collection of Current Years Student Fees
 - Minutes of Board Committees (none)
 - Other
 - Healthy Living Month
- **Adjournment**

Next Meeting: Monday, April 28, 2014
7:30 p.m. Regular Board Meeting
Franklin School -Gym
2401 Manor Lane
Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

PARK RIDGE-NILES SCHOOL DISTRICT 64
164 S. PROSPECT AVENUE
PARK RIDGE, IL 60068

JAN 29 2014

BOARD OF EDUCATION
DISTRICT 64

****Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 01/25/14

Request Submitted By: ☐ E-mail ☐ U.S. Mail ☐ Fax ☒ In Person

Name of Requester: Noreen Hatt

Street Address: 1104 N. Greenwood

City/State/County Zip (required): Lark Ridge IL 60068

Telephone (Optional): _____ E-mail (Optional) har+xl@gmail.com

Fax (Optional): _____

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Please provide a "student fee" breakdown for the year 2013-14

Do you want copies of the documents? YES or NO

--Do you want electronic copies or paper copies?

-If you want electronic copies, in what format?

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested _____

Date Due _____

PARK RIDGE-NILES SCHOOL DISTRICT 64
164 S. PROSPECT AVENUE
PARK RIDGE, IL 60068

RECEIVED

JAN 29 2014

BOARD OF EDUCATION
DISTRICT 64

****Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 01/25/14

Request Submitted By: E-mail U.S. Mail Fax X In Person

Name of Requester: Noreen Hart

Street Address: 1104 N. Greenwood

City/State/County Zip (required): Park Ridge IL 60068

Telephone (Optional): E-mail (Optional) hartxl6@gmail.com

Fax (Optional):

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Please provide a "student fee" breakdown for
the year 2012-13

Do you want copies of the documents? YES or NO

--Do you want electronic copies or paper copies? both

--If you want electronic copies, in what format? PDF

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested

Date Due

PARK RIDGE-NILES SCHOOL DISTRICT 64
164 S. PROSPECT AVENUE
PARK RIDGE, IL 60068

JAN 29 2014

BOARD OF EDUCATION
DISTRICT 64

****Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 01/25/14Request Submitted By: E-mail U.S. Mail Fax X In PersonName of Requester: Noreen HartStreet Address: 1104 N. GreenwoodCity/State/County Zip (required): Park Ridge IL 60068Telephone (Optional): E-mail (Optional) hartxl6@gmail.comFax (Optional):

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Please provide a "student fee" breakdown for
the year 2011-12

Do you want copies of the documents? YES or NO

-Do you want electronic copies or paper copies? both-If you want electronic copies, in what format? PDF

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested Date Due

PARK RIDGE-NILES SCHOOL DISTRICT 64
164 S. PROSPECT AVENUE
PARK RIDGE, IL 60068

RECEIVED

JAN 29 2014

BOARD OF EDUCATION
DISTRICT 64

****Note to Requester:** Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.

Date Requested: 01/25/14Request Submitted By: E-mail U.S. Mail Fax X In PersonName of Requester: Noreen HartStreet Address: 1104 N. GreenwoodCity/State/County Zip (required): Park Ridge IL 60068Telephone (Optional): E-mail (Optional) hartx6@gmail.comFax (Optional):

Records Requested: *Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.

Please provide a "student fee" breakdown for
the year 2010-11

Do you want copies of the documents? YES or NO

--Do you want electronic copies or paper copies? both--If you want electronic copies, in what format? PDF

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. 5 ILCS 140/6(c)).

Office Use Only 2010-

Date Requested Date Due



D64
Apps

Madelyn Wsol <mwsol@d64.org>

Re: FOIA request

1 message

Bernadette Tramm <btramm@d64.org>

Thu, Jan 30, 2014 at 3:36 PM

To: Natasha Wasinski <n.wasinski@gmail.com>, Madelyn Wsol <MWsol@d64.org>

Cc: Joel Martin <JMartin@d64.org>

Hi Natasha - This is to acknowledge receipt of your FOIA request. We will provide the information in the time frame designated by FOIA.

Thank you,
Bernadette

Bernadette Tramm
Public Information Coordinator
Park Ridge-Niles School District 64
164 S. Prospect Ave., Park Ridge, IL 60068
P/847-318-4343 F/847-318-4351 www.d64.org

On Thu, Jan 30, 2014 at 2:59 PM, Natasha Wasinski <n.wasinski@gmail.com> wrote:

Hi Bernadette,

I am making this request under the Freedom of Information Act on behalf of the Pioneer Press/Sun-Times Media.

Please provide a copy of District 64's contract with Laurie Heinz.

Because this request is in the public interest, I ask that you waive any reproduction fee.

Thank you,

Natasha Wasinski
c/o Sun-Times Media
350 N. Orleans St.
Chicago, IL 60654
773-908-1250



D64
Apps

Madelyn Wsol <mwsol@d64.org>

Re: FOIA request

1 message

Bernadette Tramm <btramm@d64.org>

Thu, Jan 30, 2014 at 6:57 PM

To: "Bullington, Jonathan" <jbullington@tribune.com>, Madelyn Wsol <MWsol@d64.org>, Joel Martin <JMartin@d64.org>

Hi Jonathan - We have received your FOIA request and will respond according to the required timelines.

Bernadette

Bernadette Tramm
Public Information Coordinator
Park Ridge-Niles School District 64
164 S. Prospect Ave., Park Ridge, IL 60068
P/847-318-4343 F/847-318-4351 www.d64.org

On Thu, Jan 30, 2014 at 6:40 PM, Bullington, Jonathan <jbullington@tribune.com> wrote:

Hi Bernadette,

- Pursuant to the FOI Act, I request a copy of Dr. Heinz's superintendent contract and compensation package, and a copy of all contracts and compensation packages for Dr. Bender.

As a member of the media, I request a waiver of any fees. I prefer the information be emailed to jbullington@tribune.com.

Please call me with any questions.

Jonathan Bullington
Chicago Tribune
312-731-7595

Sent from my iPhone



Madelyn Wsol <mwsol@d64.org>

Freedom of Information Act Request

1 message

William Truty <wtruty@gmail.com>

Tue, Feb 18, 2014 at 3:37 PM

To: mwsol@d64.org, btramm@d64.org

To whom it may concern:

This is a Freedom of Information Request for an electronic copy of the complete bid form of the 2 lowest bidders for the Field Elementary School 2014 Mechanical Project.

Thank you for your time.


William Truty
904 N. Knight Ave.
Park Ridge, IL
847-530-2963
wtruty@gmail.com

MEMORANDUM OF INFORMATION

#017

2013-2014

To: Board of Education

From: Brian Imhoff, Assistant Business Manager 

Date: February 24, 2014

Subject: Follow-up on Collection of Current Year's Student Fees

The table in Attachment 1 shows the history of the District's attempts to collect unpaid student fees for 2013-14. The numbers reported do not include students who qualify for fee waivers. Internal collection letters were sent to parents by District 64 on September 30, October 30, and December 4. The December 4th letter specifically stated that failure to pay would result in the account being turned over to a collection agency in January.

All unpaid fees were submitted to the collection agency on January 21st unless the parent had set up a formal installment payment plan with the District. As noted in the table, the District has collected approximately \$14,000 of unpaid fees related to the 2013-14 school year since the collection agency began its efforts.

Review of Unpaid Student Fees 2013-14

Building	February 19, 2014		January 20, 2014		December 10, 2013		November 12, 2013		October 17, 2013		September 10, 2013		Change since Sept 10
	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	Number of Unpaid Students	Lost Revenue	
Carpenter	19	\$ 3,642	22	\$ 4,147	30	\$ 5,904	38	\$ 7,430	42	\$ 7,865	90	\$ 14,588	\$ 10,946
Field	20	\$ 4,330	23	\$ 4,740	37	\$ 7,422	42	\$ 8,084	55	\$ 10,396	101	\$ 14,372	\$ 10,042
Franklin	29	\$ 6,150	38	\$ 7,891	45	\$ 9,295	55	\$ 11,082	62	\$ 12,055	107	\$ 15,936	\$ 9,786
Roosevelt	32	\$ 6,454	44	\$ 8,708	55	\$ 11,216	67	\$ 13,092	74	\$ 14,287	123	\$ 23,116	\$ 16,662
Washington	26	\$ 4,713	29	\$ 5,277	37	\$ 6,714	43	\$ 8,196	61	\$ 11,475	98	\$ 16,335	\$ 11,622
Jefferson	3	\$ 133	2	\$ 117	2	\$ 138	2	\$ 138	3	\$ 252	18	\$ 1,764	\$ 1,631
Emerson	65	\$ 18,396	79	\$ 23,180	90	\$ 26,566	101	\$ 28,984	119	\$ 33,158	190	\$ 41,396	\$ 23,000
Lincoln	57	\$ 15,244	70	\$ 19,407	76	\$ 21,863	90	\$ 25,046	109	\$ 31,549	167	\$ 40,834	\$ 25,590
Total	251	\$ 59,062	307	\$ 73,467	372	\$ 89,118	438	\$ 103,052	525	\$ 121,037	894	\$ 168,341	\$ 109,279

Note: Of the unpaid total at February 19th, the District has \$4,286 committed to be paid through installment plans.

**PARK RIDGE-NILES SCHOOL DISTRICT 64
TRAFFIC SAFETY COMMITTEE**

Minutes of the meeting
held at 4:00 p.m. Tuesday, February 11, 2014
Lincoln Middle School, 200 S. Lincoln, Park Ridge, IL 60068

Attendees:

Superintendent Philip Bender
Chief Frank Kaminski, Park Ridge Police
Ofc. Laura Kappler, Park Ridge Police
Deputy Chief Jeff Sorensen, Park Ridge Fire
Kathy Jozwiak, Park Ridge Crossing Guard Liaison
Katie Kelly, Field School Assistant Principal
Marvin Bornschlegl, Field School PTO
Leslye Lapping, Jefferson Coordinator Ext. Day/Preschool Services
Sia Albans, Roosevelt School Assistant Principal
Jessica Hutchison, Washington School Principal
Tim Gleason, Lincoln Middle School Assistant Principal
Tim Benka, Emerson Middle School Assistant Principal
Scott Mackall, Director of Facility Management
Bernadette Tramm, Public Information Coordinator

Superintendent Bender called the meeting to order at 4:04 p.m. Dr. Bender noted that this was the first opportunity for the group to de-brief together about the impact of the severe weather and snow since returning to school after Winter Break. He expressed his appreciation to police on behalf of all the schools for the excellent cooperation in ensuring safety of students and staff around the buildings during the extreme conditions last month and the continuing aftermath. He also thanked the schools for their flexibility and resourcefulness in dealing with the challenging conditions.

Centennial Pool

Chief Kaminski reported that the crossing guard had been removed until construction truck traffic resumes in more favorable weather; he will be notified directly by the Park Ridge Park District when that occurs so that the guard can be reinstated. Both he and Dr. Bender reported that no complaints about safety issues related to the project had been received.

Village of Niles Police

No representative.

School Reports

▪ **Emerson**

Assistant Principal Benka reported that more students were being driven to school in the severe weather, creating longer lines for drop-off extending out onto Cumberland Avenue south almost to Oakton Street. He noted that drivers seemed to be exhibiting more than usual patience with the situation.

▪ **Lincoln**

Assistant Principal Gleason reported that given all the snow and slippery conditions, traffic had been moving as well as could be expected around the school. He thanked police for their support.

■ **Field**

Assistant Principal Kelly reported that on the days of extreme cold, students were admitted to the building on arrival, which actually helped the overall traffic flow as cars were dropping students and immediately exiting the area. Due to snow conditions along Elmore Street, Field also temporarily has posted an adult supervisor and is allowing drivers to use the staff parking lot for student drop-off, which has resulted in a better traffic flow east of the school. PTO Representative Bornschlegl also expressed appreciation to police and school staff working together to keep the traffic flowing and making sure kids are safe.

■ **Franklin**

Field Assistant Principal Kelly delivered the report prepared by Carpenter/Franklin Assistant Principal Daly that police assistance would be appreciated to reinforce that no U-turns are allowed on Manor Lane in front of the school and no parking is allowed in the crosswalk on Dee Road.

■ **Carpenter**

Field Assistant Principal Kelly delivered the report prepared by Carpenter/Franklin Assistant Principal Daly thanking police for their ongoing presence. Crossing Guard Liaison Jozwiak also thanked school custodians for clearing pathways to buses and keeping snow away or in lower piles at intersections so young children can more easily be seen. The City also has cooperated with that plowing effort.

■ **Roosevelt**

Assistant Principal Albans reported that custodians had done an excellent job to maintain the areas around the school. She pointed out that on the day with no bus service, the school was able to coordinate with the Beyond the Bell program to provide supervision for parents who needed to drop their students earlier than normal. She also praised the City for keeping roads around the school cleared.

■ **Washington**

Principal Hutchison requested more attention on several areas of concern around the school. In the immediate vicinity, she noted that police presence means drivers are obeying the rules, but when police are not there, it is a continuing struggle both in the morning and after school. In particular, she noted:

- Engle Blvd. and Stewart Avenue – Drivers are parking in the kiss 'n go area blocking traffic. Drivers also are parking along Engle blocking driveways.
- “Cage” area - The school has locked off the “cage” area to the west of the building on Stewart Avenue, because drivers were ignoring the posted signs that parent parking is not allowed creating a hazard to students walking across the entryway. She will follow up with the Park District to determine if this can remain locked through the spring as well.
- Shift of Engle Blvd. walking route – The corner of Engle Blvd. and Stewart Avenue remains a major concern, as does the entire walking route along Engle southward. A discussion ensued about whether the route could be moved to have children walking along the east side of the street, rather than the west side, to improve the safety of students. The school also has a volunteer guard on the east side of Engle at Stewart to help them cross Stewart, so it would be safer for students to routinely approach on the east side. Crossing Guard Liaison Jozwiak said she is stationed at Belle Plaine Avenue & Engle Blvd., and agrees wholeheartedly with the recommendation to move the crosswalk to the east side of the street.

ACTION: Chief Kaminski will investigate whether a designated crosswalk at an intersection can legally be changed, even temporarily, without the road signage and pavement being changed.

- Shoveling along walking routes – Crossing Guard Liaison Jozwiak also reported that students are walking in the street along Engle at times due to residents not shoveling walks.

ACTION: Chief Kaminski will check into this situation.

▪ **Jefferson**

Coordinator Lapping reported that traffic has worsened markedly with the snow and cold, at both mid-day and afternoon dismissal. Emerson parents have added to the ongoing Jefferson traffic along Greendale Avenue, which is causing the intersections at Greendale Avenue and Oakton Street as well as Greendale Avenue and Field Drive to become blocked. Drivers also are doing U-turns on Greendale to avoid exiting onto Oakton, and are speeding along Greendale. A discussion ensued on whether the dismissal times could be modified to avoid overlapping the two schools, which would be a long-term solution. Other immediate suggestions included distributing a flyer or card to drivers not to block the intersection and observe the one-way street, and possibly changing the signage to no stopping/standing/parking or waiting.

ACTION: Emerson Assistant Principal Benka and Facility Management Director Mackall will work with Coordinator Lapping to contact Niles Police for further assistance, and to coordinate outreach to parents at both Emerson and Jefferson. In the interim, school administrators will call Niles police whenever unsafe conditions are observed needing immediate intervention.

Other

- **Additional snow removal** – Facility Management Director Mackall noted that custodians and maintenance staff had done an outstanding job through very difficult conditions to keep access open to the schools, including bus loading areas and parking lots. A backhoe had been rented today to remove larger snow piles from staff parking lots to restore the normal parking capacity.
- **Records days in session** – Dr. Bender noted that because four emergency days had already used, school would be in session on March 10 and June 12 (which previously had been designated as records planning days with no classes). He confirmed that decisions regarding school closings are made as a group by all Maine Township schools.
- **Healthy Living Month** – Public Information Coordinator Tramm provided the weekly themes during Healthy Living Month observed in April, and pointed out possible requests may be made for police support during walk to school events planned for Neat to Use Your Feet week and PTO/ A evening events at the schools during Screen Free week.
- **Bus contract** – Dr. Bender reported the District was bidding the contract, and that the new vendor would be approved at the February 24 Board of Education meeting.

Next Meeting

The next meeting will be held at 4:00 p.m. on Tuesday, May 6 at Jefferson School, 8200 Greendale, Niles.

The meeting was adjourned at 4:48 p.m.

Minutes submitted by Bernadette Tramm

Minutes of the Board Advanced Technology Committee
held at 7:00 p.m. February 13, 2014
Jefferson School
8200 N Greendale Ave, Niles

Director of Technology Dr. Terri Bresnahan called the meeting to order at 7:05 p.m.

Also present were Barbie Murphy, Sue Herman, Allison Blum, Bernadette Tramm, Dan Walsh, Janice Oliva, Kendra Griffin, Carrie De la Cruz, Amanda Walsh, Nancy Sweeney, Sara Greiner Carolan, Scott Zimmerman, Dr. Lori Hinton, and Dr. Tony Murray.

Review of Chromebook Pilot

Progress from the Chromebook pilot rotations was shared with the committee. At this time, most schools are approximately halfway through their rotation schedules. By the end of the current school year, all students in grades 3-8 will have had an extended 1:1 experience with the Chromebooks. Surveys continue to be administered as rotations are completed and data will be shared with the Board as it is available.

Teachers on the committee also shared examples of how the Chromebooks are being used to support student learning, including opportunities for differentiation and collaboration amongst students. Accessibility to technology resources is a significant benefit of the 1:1 model with the Chromebooks, as noted by staff committee members.

Timeline

The timeline for presentations to the Board and anticipated approval of a 1:1 plan was discussed by the committee and agreed upon as follows:

- **February 24 BOE Meeting:** Present update on progress and preliminary financial options for funding a 1:1 initiative.
- **February 24-March 24:** Build awareness in the community for the 1:1 plan and administer survey to parents to collect input on financial options.
- **March 24 BOE Meeting:** Present comprehensive plan for a 1:1 initiative, including.
- **April 14 BOE Meeting:** Follow-up with Board to respond to any questions and concerns from March 24 meeting.
- **April 28 BOE Meeting:** Request Board action on 1:1 plan.

Financial Options for 1:1 Initiative

Preliminary financial projections were shared with the committee that would provide for a 1:1 implementation for grades 3-8 for the 2014-15 school year. A variety of options were discussed and it was determined that community input is necessary to help guide the Board in their decision-making process. A summary of financial considerations will be shared with the Board at the February 24 meeting. The parent community will be given a survey to complete to allow them the opportunity to provide input on funding options. The data will be shared with the Board at the March 24 meeting.

Communications

The committee discussed the need for community education and awareness around the need and benefits of a 1:1 model. Bernadette Tramm, District 64 Public Information Coordinator, will help facilitate a public awareness campaign to educate parents, staff and students around this issue. The campaign will be followed by a community survey to solicit input on financial options for funding a 1:1 initiative.

A variety of communication strategies will be used to better inform parents and the community about 1:1 learning and the benefits to the students of District 64. Several parents and staff committee members volunteered to be part of the task force to assist in this endeavor. This group will convene in the coming weeks to help develop the survey and finalize the communication plan.

Next Meeting

The next meeting will take place on March 13 at Franklin Elementary School in the LRC at 7:00 p.m.

The meeting was adjourned at 9:10 p.m.

Minutes submitted by Dr. Terri Bresnahan