Meeting of the Board of Education Park Ridge – Niles School District 64

Board of Education Agenda

Monday, April 14, 2014 Special Board Meeting Field Elementary School – North Gym 707 N. Wisner Avenue Park Ridge, IL 60068

On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, April 14, 2014

TIME

6:00 p.m.

Meeting of the Board Convenes

- Roll Call
- Introductions
- Opening Remarks from President of the Board

6:00 p.m.

Board Recesses and Adjourns to Closed Session

- The discipline or performance of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. [5 ILCS 120/2 (c)(1)]
- -- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c)(2)]
- -- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. [5 ILCS 120/2(c)(11)]

6:30 p.m.

• Board Adjourns from Closed Session and Resumes Special Meeting

or at the conclusion of the closed session

- Public Comments
- Public Hearing on Proposed Honorable Dismissals of Teachers for Economic Necessity

-- Assistant Superintendent for Human Resources

Consent Agenda

Action Item 14-04-1

A-2

A-1

- -- Board President
 - Personnel Report, including

Resolution # 1115 Non-Reemployment of Part-Time Educational Support Personnel Employees

Resolution #1116 Dismissal of First-Year Probationary Teachers for Reasons Other than Reduction-in-Force

Resolution #1117 Honorable Dismissal of Teachers

Resolution #1118 Honorable Dismissal and Reduction of Teachers

Resolution #1119 Reduction of Full-Time Educational Support Personnel Employees Resolution #1120 Dismissal of Probationary Educational Support Personnel Employees

- Bills
- Approval of Intergovernmental Agreement for Shared Vision/O&M Services
- Discussion on Special Education

A-3

- Director of Special Education/Pupil Services
- Adjournment

Next Regular Meeting: Monday, April 28, 2014 Regular Board Meeting – 7:30 p.m. Franklin Elementary School – Gym 2401 Manor Lane Park Ridge, IL 60068

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics As of April 9, 2014

April 28, 2014 - Franklin School - Gym

Regular Board Meeting – 7:30 p.m.

• Pledge of Allegiance and Welcome

- Update on Board Goal/Student Learning #4 Instructional Technology Coach (ITC) Impact
- Approval of Board of Education Goal/Student Learning #2 21st Century Learning Plan

Approval of Sonitrol Upgrades

Approval of March Financials Ending March 31, 2014

Approval of Board Policy 7:100

Presentation of Board Meetings for 2014-15 (memo of info.)

• Follow-up on Collection of Student Fees (memo of info.)

• Progress Report on 2013-14 District-wide Priorities & Strategic Plan Activities (memo of info.)

May 5, 2014 - Field School - North Gym

Committee-of-the-Whole: Finance – 6:30 p.m.

• Review Tentative Budget for 2014-15

May 19, 2014 – Emerson School – Multipurpose Room

Regular Board Meeting – 7:30 p.m.

- Pledge of Allegiance and Welcome
- Recognition of Student Awards
- Recognition of Tenured Teachers

• ELF Grant Awards

Background and Approval of Merit Award Program 2013-14

- Discussion and Approval of Merit-Based Compensation for Building Administrators
- Discussion and Approval of Merit-Based Compensation for District Administrators

• Approval of Salary Increases for Secretarial Staff Effective July 1, 2014

Approval of Salary Increases for Custodial/Maintenance Staff Effective July 1, 2014

Approval of Salary Increases for Exempt Staff Effective July 1, 2014

- Approval of Salary Increases for Technology Staff Effective July 1, 2014
- Approval of Salary Increases for Technologist Staff Effective July 1, 2014
- Approval of Salary Increases for Hourly Employees Effective July 1, 2014
- Approval of Bid for Copier Paper (consent)

• Approval of Technology Purchase (consent)

- Approval of Bid for Steam Trap Replacement (consent)
- Approval of Bid for Custodial Supplies (consent)
- Approval of Final Calendar for 2013-14 (consent)
- Approval of April Financials Ending April 30, 2014
- Follow-up on Collection of Student Fees (memo of info.)

June 9, 2014 – Field School - North Gym

Committee-of-the-Whole: Finance – 6:30 p.m.

• Review Draft # 2 Tentative Budget for 2014-15

June 23, 2014 – Hendee ESC (moved from Field School – North Gym)

Regular Board Meeting – 7:30 p.m.

Adoption of Tentative Budget for 2014-15 and Establishment of Public Hearing Date

- Resolution # for Transfer of Interest Funds from Working Cash to Educational Fund
- Resolution # for Transfer of Interest Funds from Debt Service to Educational Fund
- Resolution # for Prevailing Wage
- Update on Summer Construction Projects
- Approval of May Financials Ending May 31, 2014
- Follow-up on Collection of Student Fees (memo of info.)

TBD

- First Reading of Balance of Policies from PRESS Issue 82
- Approval of Balance of Policies from PRESS Issue 82
- Report on English Language Learners and Changing Needs
- Discussion on Class Size Determination Process
- Recognition/Plans for Community Finance Committee
- Update on BoardDocs
- Appointment of Washington Principal
- Appointment of Special Education/Pupil Services
- Appointment of Director of Innovation and Instructional Technology

The above are subject to change.

All action items included in this packet are subject to final Board approval.

<u>Public Hearing on Proposed Honorable Dismissals of Teachers for Economic Necessity</u>

Assistant Superintendent Joel T. Martin will present information on the dismissal of staff for this year.

Consent Agenda

ACTION ITEM 14-04-1

The votes were cast as follows:

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of April 14, 2014, which includes the Personnel Report, including Resolution # 1115 Non-Reemployment of Part-Time Educational Support Personnel Employees, Resolution #1116 Dismissal of First-Year Probationary Teachers for Reasons Other than Reduction-in-Force, Resolution #1117 Honorable Dismissal of Teachers, Resolution #1118 Honorable Dismissal and Reduction of Teachers, Resolution #1119 Reduction in Position of Full-Time Educational Support Personnel Employees, Resolution #1120 Dismissal of Probationary Educational Support Personnel Employees; Bills; and Approval of Intergovernmental Agreement for Shared Vision/ O&M Services.

The votes were east as follow	v 3.	
Moved by	Seconded by	
AYES:		
NAYS:		
PRESENT:		
ABSENT:		

Maria Cullotta	Employ as Lunchroom Supervisor effective April 7, 2014 - \$12.00.
Tom Fuller	Employ as Part-time Substitute Custodian effective March 24, 2014 - \$12.00.
Melissa Walters	Request Maternity/FMLA as C of C-Math/LA Teacher effective 5/30/14 – 6/13/14 (tentative) - Lincoln School.
Jessica Hutchison	Resign as Principal at Washington School effective June 30, 2014.
Holly Handler	Resign as 3rd Grade Teacher at Roosevelt School effective June 13, 2014.
Ashley Wasserman	Resign as Special Needs Teacher at Roosevelt School effective June 13, 2014.
Firdous Afreen	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Saima Akram	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Jane Berg	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Cathleen Blachut	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Lynn Bohahoom	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Kathy Carney-Pierucci	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Cheryl Carr	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
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Mary Chaput	Approval of Formal Resolution Authorizing Non-
	Reemployment of Part-Time Educational Support Personnel Employees.
Tim Ciprian	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Ingrid Czech	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Stephanie Debon	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Roberta Dietz	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Elina Eramia	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Patrice Faulkner	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Elizabeth Hattam	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Jean Hoffman	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Pierce Hoffman	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Patricia Janas	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.

Patricia Keady	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Debra Keehn	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Claire Kirchner	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.
Sandra Koljovic	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Maria Kroschel	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Lawrence Sanetra	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
James Lawson	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Ana Lazanyi	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Roxann Lewis	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Jim McMahon	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Jill Michalski	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.

Doris Moss	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Carm Mueller	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.
Terry Musynski	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.
Anthony Pierucci	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.
Peter Pierucci	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Panagiota Radaios	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Mira Radosavljevic	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.
Mary Roach	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.
Michelle Romanek	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Maria Sewinski	Approval of Formal Resolution Authorizing Non- Reemployment of Part-Time Educational Support Personnel Employees.
Eileen Spina	Approval of Formal Resolution Authorizing Non-Reemployment of Part-Time Educational Support Personnel Employees.

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Ashley Edge	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Keith Engeriser	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Kelsey Engle	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Cara Filipiak	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Joan Hoffman	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Chris Hylton	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Norita Kramer	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Shelli Mata	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Jackie Mayer	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Brandi Medal	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Jacqueline Phillips	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Cassandra Prejzner	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Patti Radaios	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Laura Rousakis	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Roberta Stavrides	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.

Julie Vukmarkaj	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
Dana Wessel	Approval of Formal Resolution Authorizing Honorable Dismissal of Teachers.
William Connor	Approval of Formal Resolution Authorizing Honorable Dismissal and Reduction of Teachers.
Erin Liebman	Approval of Formal Resolution Authorizing Honorable Dismissal and Reduction of Teachers.
Patti McLean	Approval of Formal Resolution Authorizing Honorable Dismissal and Reduction of Teachers.
Mary Satchwell	Approval of Formal Resolution Authorizing Honorable Dismissal and Reduction of Teachers.
Patrick Swanson	Approval of Formal Resolution Authorizing Honorable Dismissal and Reduction of Teachers.
Paula Levin	Approval of Formal Resolution Authorizing Reduction in Position of Full-Time Educational Support Personnel Employees.
Linda Adamowski	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Angela Baker	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Tyler Cempre	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
John Crowl	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Olivia Elkins	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Caitlin Eskew	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Mary Hallerduff	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Eliza Hamer	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Suzanne Jobski	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Pamela Johnson	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Elizabeth Kim	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Megan Magnuson	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Sara Malecki	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Alexis Migon	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Pauline Ronan	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Lisa Szydlowski	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.
Kathie Walsh	Approval of Formal Resolution Authorizing Dismissal of Probationary Educational Support Personnel Employees.

Bills

This report can be viewed on the District 64 website www.d64.org on the Financial Data-Current link.

APPROVAL OF BILLS

The following bills are presented for approval:

<u>Bills</u>

10 -	Education Fund			\$ 760,038.99
20 -	Operations and Mainte	nance Fund		\$ 104,660.01
30 -	Debt Services			\$ 1,785.00
40 -	Transporation Fund	· · · · · · · · · · · · · · · · · · ·		\$ 41,753.79
50 -	Retirement (IMRF/SS/N	1EDICARE)		\$
60 -	Capital Projects			\$ -
80 -	Tort Immunity Fund			\$ -
90 -	Fire Prevention and Saf	ety Fund		\$ _
	Checks Numbered:	116935 - 117059		
			Total:	\$ 908,237.79

INTERGOVERNMENTAL AGREEMENT FOR SHARED VISION/O&M SERVICES

THIS AGREEMENT is made by and between the Boards of Education of Des Plaines Community Consolidated School District 62 (School District 62), Park Ridge-Niles Community Consolidated School District 64 (School District 64), and Maine Township High School District 207 (High School District 207). The parties will be collectively referred to herein as "School Districts" and/or "Boards of Education."

WHEREAS, the Illinois Constitution and statutes, including without limitation the Intergovernmental Cooperation Act of the State of Illinois, 5 ILCS 220/1 et. seq., encourage and permit cooperation between units of local government;

WHEREAS, the Boards of Education desire to cooperate and combine their resources to serve students who require vision therapy and orientation and mobility (O&M) services; and

WHEREAS, the Boards of Education believe their special education programs and services will be most effectively operated through this shared services Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereafter set forth, it is agreed as follows:

- 1. Term of Agreement. This Agreement shall be effective during the 2014-2015 school year, excluding extended school year periods. The term of this Agreement may be renewed or extended by written agreement signed by the parties.
- Employment of Vision/O&M Therapists. School District 62 agrees to employ qualified vision innerants ("Therapists") (three FTE total) to meet the vision/O&M needs of students curolled in School District 62, School District 64 and High School District 207. School District 62 will supervise and evaluate the Therapists as required by law. In addition to the provision of services, the Therapists will also be responsible for conducting evaluations and participating in HP meetings and other school meetings. Services will be scheduled and provided to students on days/times mutually agreed by each School District. If a Therapist is not available at the scheduled time (e.g., due to illness, etc.), the School Districts will mutually agree on make-up therapy dates, in the normal course.
- 3. Fees. School District 62 will bill School District 64 and High School District 207 for FTB (including salary and benefits) as determined by student caseloads, as follows:
 - a. School District 64: 0.3 FTE
 - b. High School District 207: 1.7 FTE
- 4. Billing Procedures and Payment. School District 62 shall send semi-annual invoices to School District 64 and High School District 207 for services rendered in accordance with the rate set forth in this Agreement. The first invoice will be issued approximating 80% of the anticipated annual cost. School District 62 shall be responsible for seeking reimbursement from any third party payers (such as the Illinois State Board of Education

or health insurance carriers) for services rendered by the Therapists. School District 64 and High School District 207 shall pay School District 62 all amounts due within thirty (30) days of receiving the invoices. School District 64 and High School District 207 will directly reimburse the Therapists for mileage incurred related to the provision of services to students in their respective districts on forms provided for this purpose.

- Oualification of Therapists. Each Therapist who provides services under this Agreement shall meet all State requirements to provide such services in a public school setting, including but not limited to certification or licensure (if applicable), fitness for service/medical examination, oriminal background check, and continuing education. Therapists providing orientation/mobility services shall hold a certificate for orientation and mobility from the Orientation and Mobility Division, Association for Education and Rehabilitation of the Blind and Visually Impaired.
- 6. Duties of Therapists. Each Therapist shall perform duties including, but not limited to, the following:
 - a. Provide services in accordance with students! Individual Education Programs (IEPs) under the direction and supervision of School District 62's Director of Special Education or his/her designee.
 - Observe, record, and report on students' progress, responses to treatment, and any changes in the students' conditions.
 - e. Participate with District personnel in staff and IEP meetings when invited regarding planning and implementing particular students. IEPs.
- Student Records. Each Therapist shall maintain records and reports in accordance with the policies of School District 62, including progress reports and observations for the progress of students, and furnish such other documents as may be required by the Director of Special Education or his/her designee of the School District that the student in question is attending. All such records, including information and notes prepared or provided by the Therapists shall be the property of, and shall be maintained by, each individual School District for their own students. Therapists shall have access to those students' records and information to the extent necessary to appropriately provide services to said students. Therapists will abide by all confidentiality requirements of the Illinois School Student Records Act (ISSRA), the Pamily Education Rights and Privacy Act (FERPA), and all other applicable laws and regulations.
- 8. Inventory. Equipment and other inventory used by Therapists that is currently owned by the School Districts will be housed at and maintained by School District 62, unless otherwise agreed by the parties. Purchase of materials/supplies for specific students (as determined by the IEP team) will be purchased directly by the home district of the student. General supplies needed to support the Therapists on a day-to-day basis will be billed proportionally among the three school districts based on each School District's FTE as provided for in paragraph 3 above.

- 9. <u>Amendments</u>. This Agreement may be modified or amended only by a written agreement executed by the parties hereto.
- 10. Applicable Law. This Agreement shall be construed in accordance with the laws of the State of Illinois.
- 11. Complete Understanding. This Agreement sets forth all of the promises, agreements, conditions, and understandings between the parties relative to the subject matter hereof, and there are not promises, agreements, or undertakings, either oral or written, express or implied, between them other than as herein set forth.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date below. In the event the dates differ, the latter shall be the effective date of this Agreement.

BOARD OF EDUCATION DES PLAINES COMMUNITY CONSOLIDATED SCHOOL DISTRICT 62,

President	Date
	Safe reads
Attest:	
Secretary	Date
BOARD OF EDUCATION PARK RIDGE-NILES SCHOOL DISTRI	CT 64,
resident	Däte
ittest;	
Secretary	Date
OARD OF EDUCATION TAINE TOWNSHIP HIGH SCHOOL DI	STRICT 207,
residenty	Date
ttest:	· · · · · · · · · · · · · · · · · · ·
Secretary	Tiota

Discussion on Special Education

Director of Special Education/Pupil Services Jim Even will present for discussion Special Education.