

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.  
November 17, 2014  
Franklin Elementary School – Gym  
2401 Manor Lane  
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:38 p.m. Other Board members in attendance were Vicki Lee, Bob Johnson, John Heyde, Scott Zimmerman, and Dathan Paterno. Board member Dan Collins arrived during the closed session at approximately 6:51 p.m. Also present were Superintendent Laurie Heinz, Assistant Superintendent Joel Martin, Chief School Business Official Becky Allard, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>

Board President Borrelli noted that the Board had converted to receiving its reports electronically, and that this was the first meeting to be conducted in a paperless environment.

**BOARD ADJOURNS TO CLOSED SESSION**

Board Adjourns  
to Closed  
Session

At 6:39 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court of administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Collins

The motion carried.

The Board adjourned from closed session at 7:35 p.m. and resumed as a regular Board meeting. In addition to those mentioned previously, also present were Assistant Business Manager Brian Imhoff, and approximately 25 members of the public.

**PLEDGE OF ALLEGIANCE AND WELCOME**

Principal Walsh introduced a color guard from Cub Scout Pack 105 to lead the Pledge of Allegiance. The scouts then assisted Dr. Heinz in awarding Certificates of Appreciation to the Board members in recognition of their service to the Board in celebration of School Board Members Day sponsored by the Illinois Association of School Boards. Principal Walsh then offered an update of PTA activities in support of student wellness, such as healthy lunch options, a fit night, and indoor walking club. He then shared a brief video presentation highlighting student recycling efforts; pointing out some of the ways instruction is being designed with technology and other Common Core strategies in mind; and utilizing the Franklin Rocks theme for its civil behavior efforts. Board President Borrelli thanked Principal Walsh for the report and the warm reception at the school.

Pledge of  
Allegiance and  
Welcome

**PUBLIC COMMENTS**

Board President Borrelli invited public comment on items not on the agenda; none were received.

Public  
Comments

**PRESENTATION ON SENATE BILL 16**

Dr. Heinz introduced ED-RED Executive Director Caryn Valadez who provided an update on education funding reform in Illinois. She traced the current movement back to its roots in July 2013, describing the various pieces of legislation that have been put forward to alter how funding is currently provided by the State, including changes to general state aid, poverty grants, and categorical reimbursements, by creating a single funding formula. She specifically reviewed the genesis of Senate Bill 16, and noted that for District 64, it is estimated to reduce State funding by \$2.3 million or a 76% cut in State support. She reviewed the input that ED-RED had given lawmakers about the impact of the bill, and noted that the House would conduct a hearing on November 18. Ms. Valadez outlined opportunities for action on the bill in a veto session and possibly a lame duck session prior to that lawsuits are pending regarding legislation previously passed in Senate Bill 1 to shift pension costs to local districts. In summary, Ms. Valadez reported that the situation was very fluid in Springfield, and that districts must remain vigilant about what is transpiring that may impact school finance. Ms. Valadez responded to further Board member questions about the impact on District 64 of various proposed changes, and discussed opportunities for District 64 to share information with local residents about the impact of these potential cost shifts from the state to local taxpayers due to legislative action. Dr. Heinz reported that the District had received a number of grassroots requests to raise the awareness of community members about the issue. Ms. Valadez encouraged the District to make residents aware of what is happening in Springfield, and will provide further information to Dr. Heinz about how to submit a comment for tomorrow's hearing on SB16.

Presentation on  
Senate Bill 16

**DISCUSSION OF 2015-16 DISTRICT 64 SCHOOL CALENDAR**

Discussion of  
2015-16 District  
64 School  
Calendar

Dr. Heinz reported on the second meeting held by the District's internal Calendar Committee to review the revised calendar approved by the District 207 Board for 2015-16. She shared a survey that the committee will send to parents and staff to better understand what their priorities are in potentially realigning District 64's calendar to the high school. Dr. Heinz, Ms. Tramm and Ms. Allard responded to Board member questions about the survey logistics. Dr. Heinz noted that the Calendar Committee would meet to review the survey findings and develop a recommendation for the Board's review on the 2015-16 calendar.

**DISCUSSION ON RESIDENCY POLICY 7:60/RESIDENCY CHECKS**

Discussion on  
Residency Policy  
7:60/Residency  
Checks

Dr. Heinz reported that the District's practice is to verify residency at the time of registration, typically on entering kindergarten. The District does not require full re-verification of residency again for homeowners; lease information is updated periodically for those who rent. Dr. Heinz noted that a community member had recently called into question the residency of another family within the District. Dr. Heinz recommends a review of Policy 7:60 at this time to ensure it reflects the District's intent regarding residency. She noted that a two-prong check is followed according to School Code, including verifying where the child lays their head at night and whether the intention is to establish residency for the sole purpose of enrollment. In addition, Dr. Heinz noted that District 207 had moved to annual re-verification of residency for all students, which could be considered in District 64 as well. Ms. Allard also provided additional information on how the validation of leasing information is handled and the various documents required as proofs to validate residency. She noted that the District utilizes a private investigator as needed to research specific cases if residency is questioned. She then outlined in broad terms how re-verification could be handled annually for some or all students and the time and potential costs involved, if that was adopted as a new policy. Dr. Heinz reported that District 207's experience was that the process was labor intensive, but had yielded cases of non-resident students being identified, which had made the effort worthwhile for them.

Board members then engaged in a lengthy discussion of various considerations, including whether re-verification could be conducted only in some grades rather than annually; if and how technology could be used to process required information online; the timing of when it should be done; and whether the effort expended by parents and the costs to the District would be justified based on the likely number of cases of non-residents potentially identified. In addition, Board members also discussed the situation faced by residents who are constructing or renovating a house within the District but also concurrently rent outside the District while the work is being completed, and how this impacts residency and possible payment of tuition within the current policy language.

Administration will consult with legal counsel about the latitude the District may have to craft a policy that does not exactly mirror the two-prong School Code requirements for

residency, and will investigate and return with options on expanding re-verification of residency for further discussion.

**RESOLUTION #1128 TO APPROVE 2014 PROPOSED TENTATIVE TAX LEVY AND ESTABLISHMENT OF PUBLIC HEARING**

Resolution #1128 to Approve 2014 Proposed Tentative Tax Levy and Establishment of Public Hearing

Chief School Business Official Allard noted that at its last meeting, the Board had reviewed the levy process and the amounts intended to be levied. She reviewed the District's recommendation of the 2014 levy amounts, including a 4.9% increase in the capped funds or 4.6% when debt service is included. Ms. Allard reaffirmed that the budget is based on receiving only 1.7%, but that the higher percentage is requested to ensure that the District does receive all it is entitled to receive under the tax cap process. She noted that the Board would conduct a public hearing on December 15 prior to final adoption at the regular meeting that evening. There being no further Board questions, Board President Borrelli invited public comment; none was received.

ACTION ITEM 14-11-1

Action Item  
14-11-1

It was moved by Board member Zimmerman and seconded by Board member Johnson that the Board of Education of Community Consolidated School District No. 64 estimate the aggregate property tax levy for 2014 to be 4.6% greater than the 2013 extension. And it was further moved that the Board of Education of Community Consolidated School District No. 64 approve the attached Resolution #1128 TRUTH IN TAXATION LAW RESOLUTION.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**SUMMER INTERIM SESSION 2014 REPORT**

Summer Interim Session 2014 Report

Dr. Heinz reviewed the highlights of a comprehensive report submitted by Dr. Lori Lopez about the program, which included enrollment of 932 students, the highest in seven years, for the program, which offered two, 13-day sessions. Total class registrations were 2,171, which included 1,250 for grades K-3 and the remainder in grades 4-7. Overall, 14% of students enrolled in remedial classes, while enrichment courses accounted for 69%. The program typically is run on a breakeven basis, but a small deficit of about \$2,000 occurred this year for a

number of factors. Dr. Heinz, Ms. Tramm, Assistant Superintendent Martin responded to various Board member questions about the program.

**PRESENTATION AND APPROVAL OF SUMMER INTERIM SESSION 2015 DATES & FEES**

Presentation and Approval of Summer Interim Session 2015 Dates & Fees

Dr. Heinz reported the program's general structure would be the same for 2015, although the locations would be moved to Franklin School for the primary grades and Emerson for grades 4-7 to allow for maintenance projects at those buildings. The dates proposed for the program's operation are Tuesday, June 16 through Wednesday, July 22. She then shared details on the timeline for registration, reviewed the leadership staffing, and noted that student fees are recommended to be unchanged at \$100 per class or \$120 for out of District and those registering after April 17. Following Board member discussion, Dr. Heinz stated the District would reevaluate the proposed budget to ensure the proposed tuition is sufficient so that the program can break even; the proposal will return for approval at the December meeting.

**DISCUSSION OF NEW CHIEF SCHOOL BUSINESS OFFICIAL**

Discussion of New Chief School Business Official

Assistant Superintendent Martin reviewed the steps undertaken thus far in the search, which yielded 39 qualified applicants. He reported that seven had been selected for interviews by the District's central office administrative team on November 11, and that two finalists were being invited for a further round of interviews on November 18. Mr. Martin noted that administration's goal would be to identify a final candidate by the December 15 Board meeting if possible.

**ANNUAL AUDIT REPORT FY14**

Annual Audit Report FY14

Assistant Business Manager Brian Imhoff reviewed the results of the audit report for the fiscal year ending June 30, 2014, which was conducted by Klein Hall CPA. He described the audit process and the three end documents produced. Mr. Imhoff reported that all three items are posted on the District's website for public review. Mr. Imhoff noted especially that the auditors had again issued an unqualified opinion letter, which is the highest level of assurance that the numbers are true and accurate. He further noted that in its required communication letter, the auditors had declared no findings, which is the third consecutive year that none were found. Mr. Imhoff noted that in the second communication letter offering recommendations, the auditors had suggested an appraisal of all existing buildings and equipment be made. Mr. Imhoff noted the District's last appraisal was in 2011 and itemized several reasons why the District believes the \$15,000 cost is not justified at this time. Ms. Allard responded to Board member questions about the appraisal values used for insurance purposes. Mr. Imhoff concluded by noting the audit went very smoothly this year, feedback was positive, and the lack of comments on the report was very encouraging. He and Ms. Allard responded to Board member questions about specific line items. Board member Zimmerman thanked Mr. Imhoff, Ms. Allard and the District for the diligence required to again

achieve a statement with no opinion and noted from his experience in the private sector how difficult it is to achieve that level of performance.

**CONSENT AGENDA**

Consent  
Agenda

Ms. Allard responded to Board member questions about specific items in the Accounts Payable list and the selection and use of the equipment being obtained through the tractor lease. Board President Borrelli requested that the Board consider removing Policy 2:220 School Board Meeting Procedure from PRESS Issue 86 for further review by the Policy Committee to consider the use of closed session recordings, as referenced by a footnote in that policy.

**A. PERSONNEL REPORT**

Elizabeth Gonzalez	Employ as Special Education/Pupil Services Secretary – Level III, 12-Months effective November 10, 2014 - \$19,832.25 (prorated 155 days).
William Fajardo	Change of assignment from Night Custodian at Lincoln School to Head Day Custodian at Washington School beginning November 17, 2014.
Julie Voigt	Leave of Absence Request, Maternity/FMLA – part-time Art Teacher at Field, Roosevelt, and Washington School effective March 30, 2015 – June 1, 2015 (tentative).
Sharon Pomeroy	Resign as Lunch Program Supervisor at Washington School effective October 31, 2014.
Angeline Tomcik	Resign as Special Needs Assistant at Emerson School effective November 7, 2014.
Linna Cohen	Retirement as Physical Education Teacher at Lincoln School effective June 2016.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

**B. BILLS**

10 – Education Fund -----	\$1,056,123.69
20 – Operations and Maintenance Fund -----	136,348.17
30 – Debt Services -----	-
40 – Transportation Fund -----	229,390.73

50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	231,023.50
80 – Tort Immunity Fund -----	47,914.63
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 119426 – 119627  
Total: \$1,652,886.09

Payroll and Benefits for Month of October 2014

10 – Education Fund -----	\$3,885,233.38
20 – Operations and Maintenance Fund -----	234,647.87
40 – Transportation Fund -----	-
50 – IMRF/FICA FUND -----	89,802.55
80 – Tort Immunity Fund -----	-

Checks Numbered: 10825 – 10915  
Total: \$4,209,683.80

Accounts Payable detailed list can be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING OCTOBER 31, 2014.

Monthly financial reports may be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services.

D. ACCEPTANCE OF ANNUAL AUDIT REPORT FY14

E. APPROVAL TO REPLACE CARPENTER PVC PIPING

F. APPROVAL OF BID FOR TRACTOR LEASING AGREEMENT

G. APPROVAL OF POLICIES FROM PRESS ISSUE 86

H. RESOLUTION #1129 AUTHORIZING AN AMENDMENT OF THE INTERGOVERNMENTAL AGREEMENT RELATING TO THE O'HARE NOISE COMPATIBILITY COMMISSION

I. APPROVAL OF CONTRACT WITH NURSING AGENCY

J. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 14-11-3

Action Item  
14-11-3

It was moved by Board member Paterno and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of November 17, 2014, which includes the which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending October 31, 2014; Acceptance of Annual Audit Report FY14; Approval to Replace Carpenter PVC Piping; Approval of Bid for Tractor Leasing Agreement; Approval of Policies from PRESS Issue 86 minus Policy 2:220; Approval of Intergovernmental Agreement Relating to the O’Hare Noise Compatibility Commission; Approval of Contract with Nursing Agency; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF MINUTES**

Board member Heyde noted a correction was needed to the closed session minutes of October 27 to indicate his absence from that meeting. Board member Zimmerman requested that the regular meeting minutes of that date under the Student Achievement area specifically note summer 2015 for a follow up report on closing the gap between math and reading.

Approval of  
Minutes

Board members discussed how corrections to closed session minutes should be handled procedurally; the consensus was to hold the October 27 closed session minutes for approval until the next meeting.

ACTION ITEM 14-11-4

Action Item  
14-11-4

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes of the Regular Board Meeting of October 27, 2014 with the addition of a report to be provided to the Board of Education in the summer of 2015 regarding closing the gap between math and reading in our standardized test scores, and the Special Board Meeting on October 20, 2014.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**BOARD MEMBER LIAISON REPORT**

Board Member  
Liaison Report

Dr. Heinz reported on the Elementary Learning Foundation meeting, which is continuing its planning for the annual casino night fund-raiser in January. Board member Lee and Dr. Heinz reported on the Sustainability Committee, which is focusing primarily on reducing waste from lunchrooms through recycling with PTO/A support to purchase new sorting bins as needed and piloting of composting at several schools. Dr. Heinz reported on the information shared at the Traffic Safety Committee regarding specific traffic concerns at several schools and follow-up actions recommended as detailed in the minutes provided to the Board. She also reported that the Wellness Council was continuing its key goal areas into 2014-15 focusing on encouraging staff wellness and engaging parents and the community. Board member Zimmerman reported on various topics that came before the Insurance Committee, and noted several items that staff may be interested in pursuing for the future, including increasing the co-pay to lower their premiums, online enrollment, and adding a Medicare supplement policy that would be 100% funded by employees which may come to negotiations in the future.

**OTHER DISCUSSION AND ITEMS OF INFORMATION**

Other Discussion  
and Items of  
Information

Dr. Heinz and Ms. Allard reported on the remediation work at Carpenter School and the performance of the system during the current cold snap, noting that corrective retrofitting work has been suspended when students/staff are out of the building for Thanksgiving recess. Ms. Allard and Dr. Heinz responded to Board member questions on the timing of the work and the invaluable support provided by the District's new construction managers in managing the work.

Dr. Heinz also announced the publication of a new Financial Report 2014 and the publicity to parents and community members to announce its availability as an online resource.

Board members offered other comments and concerns, including: a request to explore the relatively high number of unpaid student fees at Franklin School noted on the report provided; a question on whether the District has in its administrative procedures a plan for dealing with a school closure caused by a high incidence of student illness from flu or other communicable disease; and a request to upload items distributed to the Board in paper form at the Board table on the meeting day onto the Board website for that meeting so all documents are available electronically.

**ADJOURNMENT**

Adjournment

At 10:20 p.m., it was moved by Board member Heyde and seconded by Board member Zimmerman to adjourn, which was approved by voice vote.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary