

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.  
December 15, 2014  
Jefferson School – Multipurpose Room  
8200 Greendale Avenue  
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 6:05 p.m. Other Board members in attendance were Vicki Lee, Scott Zimmerman, John Heyde, and Bob Johnson. Board member Dan Collins attended by phone. Board member Dathan Paterno arrived during the closed session. Also present were Superintendent Laurie Heinz, Assistant Superintendent Joel T. Martin, Director of Facility Management Scott Mackall, Chief School Business Official Becky Allard, Director of Special Education/Pupil Services Jane Boyd, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>

**BOARD ADJOURNS TO CLOSED SESSION**

Board Adjourns  
to Closed  
Session

At 6:07 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss matters related to collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Collins

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

The Board adjourned from closed session at 7:15 p.m. and took a short recess before convening the public hearing.

## **PUBLIC HEARING ON TAX LEVY**

Public Hearing  
on Tax Levy

At 7:24 p.m., Board President Borrelli convened to a public hearing on the tax levy. Other Board members in attendance were Vicki Lee, Dathan Paterno, Scott Zimmerman, John Heyde, Bob Johnson. Board member Dan Collins attended by phone. Also present were Superintendent Laurie Heinz, Assistant Superintendents Lori Lopez and Joel T. Martin, Director of Facility Management Scott Mackall, Chief School Business Official Becky Allard, Director of Special Education/Pupil Services Jane Boyd, Director of Innovation & Instructional Technology Mary Jane Warden, Public Information Coordinator Bernadette Tramm, and approximately 40 members of the public.

Chief School Business Official Allard provided a brief overview of the levy process. She pointed out that the Board's consensus goals adopted in 2013 included extending the referendum commitment to 2020-21 and to levy to maximize revenue under the PTELL (Property Tax Limitation Law) formula to help reach that goal. She noted that although the levy requested is a 4.6% increase, the District budget is based on actually receiving a 1.7% increase. The difference is to allow for new construction, which will not be known until June. Regardless of how large the levy request is, CSBO Allard affirmed that District 64 will only receive a 1.5% increase plus the taxes associated with new construction through the PTELL process.

Board President Borrelli invited public comments, which were received as follows:

- Mark Lyons, a Park Ridge taxpayer, urged the Board to operate the District in a more cost efficient way and to be creative in ways to save, before turning to taxpayers for more money.
- Steve Schildwachter, 232 Meacham Ave., Park Ridge, urged the Board to vote no on a 4.6% levy request because it exceeds the increase in the Consumer Price Index and is too ambitious in terms of maximizing revenue.

At 7:38 p.m., it was moved by Board member Zimmerman and seconded by Board member Johnson to adjourn the public hearing and resume the regular meeting, which was approved by voice vote.

## **PUBLIC COMMENTS**

Public  
Comments

Board President Borrelli invited comment on items not on the agenda; none were received.

## **RECOGNITION OF P.E. BLUE RIBBON – LINCOLN SCHOOL**

Recognition of  
P.E. Blue Ribbon-  
Lincoln School

Dr. Heinz called upon Lincoln Principal Tony Murray to introduce physical education (PE) teachers Ron Cacini, Kristie Janicki, Bob Barker, Dale Haase and Linna Cohen. Dr. Murray thanked them for their efforts to provide outstanding programs especially suited for middle school students' physical as well as social and emotional needs. He then introduced Maureen Fournier of the Illinois Association for

Health, Physical Education, Recreation & Dance. Ms. Fournier announced that Lincoln had received the 2014 Blue Ribbon Program Award for outstanding physical education programs, based on the Lincoln program's exemplary quality and commitment to state and national standards. She described the intensive, self-study process encompassing curriculum, instruction, facilities, health and safety issues, administration, and other areas, followed by a site visit of an evaluation committee to review documentation; interview students, staff, parents and others; and evaluate the strengths and areas for improvement of the program. She noted that Lincoln is one of the few that have received the award multiple times. Ms. Fournier congratulated the Board and District for its support of quality, daily PE that has a positive impact on student learning and well-being. Board members and Dr. Heinz heartily congratulated the Lincoln team and thanked them for their diligence in obtaining this significant distinction for the department.

### **RECOGNITION OF TEACHER ACHIEVING NATIONAL BOARD CERTIFICATION**

#### **Recognition of Teacher Achieving National Board Certification**

Dr. Heinz announced that Franklin grade 2 teacher Natalie Schuetz had achieved National Board Certification, joining Susan Glines at Emerson, Mike O'Malley at Field, and Linda Diekman at Roosevelt, in obtaining this advanced teaching credential. Dr. Heinz noted that it is similar to certification in fields such as medicine, and that it is a rigorous, peer-reviewed process to ensure that Board-certified teachers have proven skills to advance student achievement. She described some of the steps followed to obtain the distinction. Dr. Heinz then presented a card of congratulations from Mrs. Schuetz's students. Dr. Heinz further noted that she and Assistant Superintendent for Student Learning Lori Lopez had laid plans to propose the formation of a National Board Certification cohort group in District 64, and described the possibility of obtaining grants to offset some of the costs borne by the teachers who undertake this process. Dr. Heinz hoped to begin the outreach to teachers in January. She noted the District would like to continue to expand the number of teachers who would like to seek the credential.

Board President Borrelli suggested the appointment of the CSBO be moved forward on the agenda, which was agreed by consensus.

### **APPOINTMENT OF CHIEF SCHOOL BUSINESS OFFICIAL**

#### **Appointment of Chief School Business Official**

Dr. Heinz reviewed the multiple steps followed in selecting a replacement for CSBO Allard, who is retiring at the end of the current fiscal year on June 30.

Dr. Heinz stated that the District began with an initial pool of 39 candidates, and through a screening process had selected seven for the first round of interviews with the District's administrative team. Two candidates then were recommended for a final interview with a second committee, which included a variety of stakeholders. Dr. Heinz stated she then conducted a 1:1 interview with both finalists before selecting Ms. Luann Kolstad as her choice for the position. Dr. Heinz noted that Ms. Kolstad's disposition combined with her resume and work history, particularly her experience in so many of the areas sensitive to District 64, such as construction projects, master facility planning, budgeting, levy,

referendum, and oversight of construction management firms, made her an outstanding candidate. Dr. Heinz noted that Ms. Kolstad currently is CSBO at Prospect Heights District 23, and reviewed her previous posts of increasing responsibility through the years. Dr. Heinz then introduced Ms. Kolstad to the Board and community.

ACTION ITEM 14-12-9

Action Item  
14-12-9

It was moved by Board member Heyde and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the appointment of Luann Kolstad as Chief School Business Official effective July 1, 2015.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**PRESENTATION OF RECOMMENDED 2015-16 SCHOOL CALENDAR**

Presentation of  
Recommended  
2015-16  
School  
Calendar

Dr. Heinz reported that the District's Calendar Committee had met in December to review the results of the survey of parents and staff, with 1,229 responses recorded from parents and 393 from staff. Dr. Heinz noted that upon review of these responses, the committee had developed a recommended calendar for 2015-16. Dr. Heinz then announced the key dates of the calendar: Institute Day on August 17, 2015; first day for students on August 18; Thanksgiving recess, November 23, returning on November 20; Winter recess December 21, returning on January 4, 2016; Spring recess March 25, returning on April 4; and the final day of school June 2, 2016; and noted how these proposed District 64 dates compare with the calendar adopted by Maine Township High School District 207. Dr. Heinz stated that she had confirmed with District 207 Superintendent Ken Wallace that the summer school program at the high school would be timed to accommodate the slightly later end to the school year planned for District 64, namely June 2 compared to May 27. Dr. Heinz and other administrators provided answers for Board member questions and comments, including: gauging the impact of respondents answering on a mobile phone vs. other devices related to the "drag and drop" feature particularly in regards to selection of the earlier start date in August vs. a later start date; providing an additional weekend for families in the summer by scheduling Institute Day on Monday rather than returning prior to the weekend; and the greater importance placed by staff than parents on preserving a full week of recess at Thanksgiving. Dr. Heinz encouraged the Board to adopt a final calendar for 2015-16 at the January meeting, so that the District and families can have a firm calendar to move forward in their planning.

Board President Borrelli then offered an overview of upcoming meeting agendas. He also provided a short update on the status of Board of Education candidate filing, which opened today with the Cook County Clerk for the Board election on April 7, noting that District 64 has one, two-year seat and three, four-year seats to be elected.

## **REPORT ON ELL AND CHANGING NEEDS**

Report on ELL  
and Changing  
Needs

Dr. Heinz noted that the District's English Language Learners (ELL) have been on a steady increase, and introduced Director of Special Education/Pupil Services Jane Boyd for an in-depth report. Board members questioned Ms. Boyd as she moved through the report, asking for clarification on various items as she proceeded. She began by reviewing the components of a excellence English Learners (EL) program, and noted that ELL students include refugees; immigrants; children who are born in the United States to parents whose first language is not English or who speak another language in their home; older children who are adopted from countries by Americans; and students whose parents are visiting the U.S. for educational or business purposes. She described the home language survey questions required by the Illinois State Board of Education (ISBE), and the prescribed screening that must be administered within 30 days of enrollment depending on the responses given that determines the student's program eligibility and appropriate level of EL services needed. She reported on the annual ELL assessment and the EL proficiency process. Ms. Boyd shared information about the program models dictated by ISBE based on enrollment, and noted that District 64's enrollment population dictates the use of a Transitional Program of Instruction (TPI) "pull out" model for grades K-8 where English as a Second Language (ESL) services are provided to small groups of students up to one hour per day for those with the lowest scores. She also reviewed the assessment options, noting District 64 uses the ACCESS measure of English Language Proficiency. She noted 50 languages are spoken within District 64 homes. Currently, about 20% of students have a second language, but only 256 are qualified for services; 202 are actually receiving them, with the others declining. The number of students qualifying for services has increased substantially over the past five years – about 100 students – with the number of ESL teachers also increasing. She identified critical next steps including expanding staff development opportunities for all teachers working with EL students, seeking funding opportunities to support EL programming, being mindful of this growth trend in recommending staffing plans for 2015-16, and using test data to monitor the effectiveness of the District's EL program. She confirmed that for most students, it is a multi-year advancement through the EL proficiency process within the District's program. Board members had further questions about the continuation of this growth trend in the number of students to be served; reviewing the effectiveness of the program and individual growth of students; the time commitment required of Dr. Heinz as the District's designated certified bilingual administrator; communication with families whose students are in the program; and funding possibilities.

Board President Borrelli suggested the authorization to negotiate with the architects be moved forward on the agenda, which was agreed by consensus.

## **AUTHORIZATION TO NEGOTIATE WITH PREFERRED ARCHITECTURAL FIRM**

Authorization to  
Negotiate with  
Preferred Architectural  
Firm

CSBO Allard described the process dictated by the School Code and followed by District 64 to select a new architect. She reported on the step-by-step process since the September 22 Board meeting associated with the selection of a District architect, which led to the selection committee ranking the top three architectural firms. She noted that Board President Borrelli and Board member Johnson had served on the District Committee. Ms. Allard noted that the committee at this time recommends that the Board authorize negotiation of two contracts with FGM Architects, the top-ranked firm, with one contract to cover conditions and fees associated with project work and a second contract to complete the facility master plan and 10-year Health Life Safety Survey. She noted that once these negotiations are completed, a contract would be presented to the Board for approval. CSBO Allard and Mr. Kerry Leonard from FGM responded to Board member questions concerning the transition from the District's current architect Fanning Howey to FGM and the firm's experience in such situations to map out and effectively carry forward critical projects.

### **ACTION ITEM 14-12-4**

Action Item  
14-12-4

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the negotiations of two contracts with FGM Architects: one contract that covers conditions and fees associated with project work and a separate contract to complete the facility master plan and 10-year Health Life Safety Survey. Once contract negotiations are complete, a contract will be presented to the Board of Education for approval.

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Heyde, Johnson, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

## **RESIDENCY RE-VERIFICATION AND REGISTRATION TIMELINE**

Residency Re-  
Verification and  
Registration  
Timeline

Dr. Heinz began with a discussion of the specific language of Policy 7:60 to allow for attendance of students whose family residence is under construction or renovation with the District but who also concurrently rent

outside the District while the work is being completed. She provided language from legal counsel that could be used for such occasions up to one year, which would parallel the provision on military enrollment. Board members then discussed whether one year was sufficient time and other possible changes to the wording. The consensus was to provide up to 18 months, and Dr. Heinz will work with legal counsel to determine if further wording is required to ensure that it is the change in abode of a student who is a current resident.

Moving to a re-verification of residency, Dr. Heinz proposed that the District consider re-verifying the residency for all students entering grades 3 and 6. This would provide three checks within a typical student's nine-year stay in District 64 from the time of enrollment in Kindergarten when proof of residency is first required through grade 8. Dr. Heinz noted that in-person verification would be required for residency at these grades, but that the annual updating of student information and payment of fees would still be completed using the online Infosnap system. Board members considered the impact and logistics of implementing this proposal, and discussed various alternatives and brought forward other considerations. Topics included providing an online option; conducting a pilot during 2015; expanding it to all grades for a pilot during 2015; the cost to parents to gather the documentation and deliver it to the school; the cost to the District to verify the documentation; the optimal timing for this to take place to achieve the impact on staffing; and other ways District 64 monitors residency issues. Dr. Heinz will return to the Board with further analysis about how the proposed K-3-6 re-verification plan would work and an alternate to expand to all grades for further Board discussion.

#### **DISCUSSION AND APPROVAL TO ISSUE RFP FOR VOICE OVER IP (VOIP)**

Discussion and  
Approval to Issue  
RFP for Voice  
Over IP (VoIP)

Director of Innovation & Instructional Technology Warden noted that the District's current Centrex system contract is up for optional renewal on June 30, 2015 and provided additional information regarding replacement of the obsolete telecommunications phone system as outlined previously in a November 14 memo to the Board. Director Warden outlined the research that had been undertaken on the District's choices regarding the replacement of the existing Centrex system, and the work underway with a consulting firm to assist in the assessment and return on investment (ROI) analysis for these choices. She reported that the analysis included using a more current methodology, namely Voice over Internet Protocol (VoIP), and provided budgetary estimates and a timeline. She reported that funds to purchase a new phone system would be provided through the Capital Projects Fund. The goal would be to have the new system in operation prior to the start of the 2015-16 school year. Based on this analysis, Ms. Warden stated that administration recommends moving forward with issuing a Request for Proposal (RFP) to vendors to pursue options and plans to migrate to a VoIP telecommunications system. She and CSBO Allard then provided additional clarifying information in response to Board member questions, including a discussion of back-up/auxiliary electricity for the system; reduction in monthly costs and expected ROI of fewer than 6 years; use of Capital Projects Fund for the phone upgrade with savings

returned via the Operations & Maintenance Fund; and additional credit or potential savings from reuse or sale of switches.

ACTION ITEM 14-12-1

Action Item  
14-12-1

It was moved by Board member Johnson and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve to issue an RFP for Voice Over IP (VOIP).

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

ABSENT: None.

PRESENT: None.

The motion carried.

**CENTER FOR EDUCATIONAL CHANGE (CEC) SYSTEM  
OVERVIEW ASSESSMENT TIMELINE**

Center for Educational  
Change (CEC) System  
Overview Assessment  
Timeline

Dr. Heinz reviewed the timeline for the System Overview Assessment to be conducted by an external audit team on February 3-5 through the Consortium for Educational Change (CEC). She noted the purpose of the assessment is to allow District 64 to benchmark itself against effective practice criteria as well as criteria for high performing organizations. Dr. Heinz said the team will visit all eight schools and engage with as many stakeholder groups as possible in conversations surrounding how the District is doing in three categories: learning, collaboration, and results. Dr. Heinz reported that an internal self-study team has been formed and tasked with completing an extensive questionnaire and rating scale documents for these focus areas. The external team will begin its visit by reviewing these reports, and will look for confirmation of findings during their school visits. Dr. Heinz then outlined the final reports and recommendations that will be received as a result of the visit, and how the results will be utilized to continue to improve our practices in District 64. Dr. Heinz then noted Board members' availability to meet with the CEC team during its visit here.

**AUTHORIZATION TO BID FIELD PHASE II SUMMER 2015**

Authorization to  
Bid Field Phase II  
Summer 2015

Director of Facility Management Mackall and CSBO Allard outlined the work to be completed in Phase II at Field School during summer 2015, including primarily roofing on the three-story section; gutters; and exterior tuck-pointing. They provided a detailed cost summary of the Phase I work completed in summer 2014, noting that the total actual cost is expected to be approximately \$1 million lower than the original budget estimate. CSBO Allard noted that the bonds issued in spring 2014 were

based on the higher estimated cost, leaving this additional amount available for use on VoIP telecommunications needs. CSBO Allard and Director Mackall provided further clarifying information on the role of the construction manager for Phase II; the continuing work with architects Fanning Howey on this project; the bidding process; and schedule for the Phase II project.

ACTION ITEM 14-12-2

Action Item  
14-12-2

It was moved by Board member Zimmerman and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, authorize the administration to bid Field Phase II project.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**ADOPTION OF FINAL 2014 LEVY RESOLUTION #1130 AND  
RESOLUTION #1131 FOR THE REDUCTION OF CERTAIN FUND  
LEVIES**

Adoption of Final  
2014 Levy  
Resolution #1130  
and Resolution  
#1131 for the  
Reduction of  
Certain Fund  
Levies

As she stated at the public hearing, CSBO Allard presented a brief overview of the levy's importance and described how it fits within the Board's consensus goals. She pointed out that the Board's consensus goals adopted in 2013 identified as an operating principle for finance to extend the referendum commitment for an additional four years, and that the Board had adopted a consensus goal to levy to maximize revenue under the Property Tax Extension Limitation Law (PTELL) formula. She pointed out that these goals are consistent in strengthening the District in the face of uncertainty regarding legislation to modify school funding formulas and pension reform. She reviewed the PTELL formula, and noted that the limitations will not be known until July-August when Cook County does its final tax extension calculations. She provided a chart back to 2005 indicating that the levy request approved by the Board is always significantly higher than the actual levy increase, to allow sufficient margin to capture the benefit of new construction. CSBO Allard further noted that a decision not to levy at the maximum would impact not just a single year, but in fact the loss would be compounded going forward. Ms. Allard reaffirmed that 85% of the District's revenue is from local property taxes. She noted that the District's budget is based on receiving a 1.7% levy increase, but that administration recommends requesting a total levy increase of 4.6% to capture all growth due to new construction. CSBO Allard reported the Board's levy action tonight would be filed with the County by December 30 as legally required. Board members then engaged in a lengthy discussion regarding the

possibility of setting a lower levy request to reduce the burden on local taxpayers; the impact a lower levy would have on extending the referendum the four additional years the Board currently envisions; the Board's recent actions to control costs, manage resources, and curb the rate of growth by prudently investing cash in facility improvements; how the levy requests each year are in step with inflation since they are limited by PTELL; and the fairness in collecting all the revenues made available through new construction each year.

ACTION ITEM 14-12-3

Action Item  
14-12-3

It was moved by Board member Johnson and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, adopt the attached Resolution #1130 Providing For A Levy of Taxes For The Year 2014 and Resolution #1131 Authorizing Reduction of Certain Fund Levies for the 2014 Levy Year. These resolutions and supporting documentation will be filed with the Cook County Clerk's office.

The votes were cast as follows:

AYES: Zimmerman, Borrelli, Lee, Heyde, Johnson, Collins

NAYS: Paterno

PRESENT: None.

ABSENT: None.

The motion carried.

**RESOLUTION #1132 REGARDING THE SCHOOL DISTRICT  
TO PAY CERTAIN INVOICES PRIOR TO BOARD APPROVAL  
AT THE JANUARY 26, 2015 REGULAR BOARD OF  
EDUCATION MEETING**

Resolution #1132  
Regarding the School  
District to Pay Certain  
Invoices Prior to Board  
Approval at the January  
26, 2015 Regular Board of  
Education Meeting

CSBO Allard noted that due to the span of time before the next regular Board meeting, District 64 requires authorization to pay bills of a due date up to and including January 14, 2015. She noted such authorization is typically requested twice per year due to the timing between meetings.

ACTION ITEM 14-12-5

Action Item  
14-12-5

It was moved by Board member Heyde and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, adopt Resolution #1132 regarding the School District to pay certain invoices prior to Board approval.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**PRESENTATION AND APPROVAL OF SUMMER INTERIM  
SESSION 2015 DATES & FEES**

Presentation and  
Approval of Summer  
Interim Session 2015  
Dates & Fees

Assistant Superintendent for Student Learning Lori Lopez reviewed the plans for the 2015 summer program, including changing the location of the program to Franklin and Emerson to permit facility work at Washington and Lincoln, which have hosted the program for the past several years. She provided additional background on why the program ran a small deficit last year due to tuition waivers, and plans to augment the charitable fund used for that purpose and to provide some grant funding as well. She also announced that registration would be moving online. Upon this further review, administration recommends a small increase in per class tuition to \$105. Dr. Lopez also provided clarifying information on administrative salaries are covered through the program and/or grant funding.

**ACTION ITEM 14-12-6**

Action Item  
14-12-6

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the recommendations of dates, fees and locations for the 2015 Summer Interim Session.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**CONSENT AGENDA**

Consent Agenda

CSBO Allard and/or Facility Management Director Mackall responded to Board member questions regarding the vehicle purchase, and the additional work completed on the Carpenter HVAC system and possible recoup of the District's continuing expenditures. Ms. Allard also responded to questions regarding student fees,

and confirmed that there had been no increase in the annual student fee since 2009 despite increased costs. Board members observed that this was effectively a reduction when compared with other districts that had increased fees over the same time period. She confirmed that a proposal put forward in a memo of information at tonight's meeting to designate wrestling as an interscholastic sport for middle school was not included in the fee schedule as this time.

A. PERSONNEL REPORT

Ashley Apa	Employ as Instructional Resource Assistant at Field School effective December 1, 2014 - \$12,770.44 (prorated 127 days).
Alice Beauvais	Employ as LRC Assistant at Emerson School effective December 1, 2014 - \$13,752.83 (prorated 127 days).
Claire Kirchner	Employ as 2nd Grade Teacher at Field School effective December 1, 2014 - \$31,152.40 (prorated 121 days).
Luann Kolstad	Employ as Chief School Business Official effective July 1, 2015 - \$160,000.00.
Luc Lach	Change in assignment from Building Supervisor to Night Custodian at Lincoln School beginning December 11, 2014.
Kellie Murphy	Change in assignment from Secretary Level III at ESC to Secretary Level IV at ESC beginning December 15, 2014.
Samantha Meza	Leave of Absence Request, Maternity/FMLA – Physical Education Teacher at Field School effective March 25, 2015 – June 11, 2015 (tentative).
Matt Shaffer	Leave of Absence Request, Paternity/FMLA – Social Worker at Lincoln School effective April 13, 2015 – May 26, 2015 (tentative).
Lindsay Fallico	Resign as Special Needs Assistant at Jefferson School effective December 1, 2014.
Kristen Graack	Retirement as Science Teacher at Emerson School effective June 2016.

If additional information is needed, please contact Assistant Superintendent for Human Resources Martin.

## B. BILLS, PAYROLL, AND BENEFITS

### Bills

10 – Education Fund -----	\$ 884,855.93
20 – Operations and Maintenance Fund -----	147,157.27
30 – Debt Services -----	802.50
40 – Transportation Fund -----	65,181.68
50 – Retirement (IMRF/SS/Medicare)-----	-
60 – Capital Projects -----	101,624.15
80 – Tort Immunity Fund -----	21,973.00
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 119682-119909

Total: \$1,221,594.53

### Payroll and Benefits for Month of November, 2014

10 - Education Fund -----	\$ 3,934,821.19
20 - Operations and Maintenance Fund -----	227,668.56
40 - Transportation Fund -----	-
50 - IMRF/FICA Fund -----	87,470.62
80 - Tort Immunity Fund-----	-

Checks Numbered: 10916 – 11026

Direct Deposit: 900064234 - 900065901

Total \$ 4,249,960.37

Accounts Payable detailed list can be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services > Financial Data.

## C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING NOVEMBER 30, 2014

Monthly updates may be viewed on the District 64 website [www.d64.org](http://www.d64.org) > Departments > Business Services > Financial Data.

## D. APPROVAL OF 2015-16 STUDENT FEES

## E. APPROVAL TO PURCHASE DISTRICT VEHICLE THROUGH THE STATE BID

## F. APPROVAL OF CARPENTER HVAC CHANGE ORDER–F.E. MORAN MECHANICAL

## G. ACCEPTANCE OF DONATION

## H. DESTRUCTION OF CLOSED MINUTES (NONE)

ACTION ITEM 14-12-7

Action Item  
14-12-7

It was moved by Board member Zimmerman and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of December 15, 2014, which includes the Personnel Report; Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending November 30, 2014; Approval of 2015-16 Student Fees; Approval to Purchase District Vehicle through the State Bid; Approval of Carpenter HVAC Change Order-F.E. Moran Mechanical; Acceptance of \$1,000 Donation for Heroes in the Classroom; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Heyde, Johnson, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF MINUTES**

Approval of  
Minutes

Alternate wording for the closed minutes of October 27, 2014 was circulated among the Board members; it was agreed this wording should be approved for the minutes of the closed session.

ACTION ITEM 14-12-8

Action Item  
14-12-8

It was moved by Board member Heyde and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board Meeting on November 17, 2014 and Closed Session Meetings on November 17 and October 27, 2014.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**BOARD MEMBER LIAISON REPORT**

Board Member  
Liaison Report

Dr. Heinz reported on a recent ED-RED meeting that provided a year-end legislation watch. Several Board members reported on sessions they had attended at the recent Triple I Conference and the valuable information they gained from the workshops on various Board-related topics. Dr. Heinz noted that the Elementary Learning Foundation (ELF) benefit was coming in January, and would call upon many teachers and administrators as well as members of the community as volunteers.

#### **OTHER DISCUSSION AND ITEMS OF INFORMATION**

#### **Other Discussion and Items of Information**

Due to the lateness of the hour, Dr. Heinz highlighted: the postcard mailing to announce the publication of the 2014 Financial Report as an online resource; and, the voluminous nature of recent FOIA requests and the time needed to respond. Dr. Heinz confirmed she would poll the PTO/A Presidents in January whether there is interest in having Board members visit their meetings later in the spring.

#### **ADJOURNMENT**

#### **Adjournment**

At 11:43 p.m., it was moved by Board member Zimmerman and seconded by Board President Borrelli, that the meeting be adjourned, which was approved by voice vote.

---

President

---

Secretary