

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.
October 27, 2014
Field Elementary School – South Gym
707 N. Wisner Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:34 p.m. Other Board members in attendance were Vicki Lee, Dan Collins, Dathan Paterno, Scott Zimmerman, and Bob Johnson; Board member John Heyde participated by telephone beginning at 7:48 p.m. Also present were Superintendent Laurie Heinz, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>

Board President Borrelli noted that Friday, October 24 had been Principal Appreciation Day; he thanked each principal and assistant principal for their efforts to develop a successful school environment and for serving as front line ambassadors to the community.

BOARD ADJOURNS TO CLOSED SESSION

Board Adjourns
to Closed
Session

At 6:37 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)].

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Heyde

The motion carried.

The Board adjourned from closed session at 7:07 p.m. and resumed as a regular Board meeting.

TOUR OF FIELD SCHOOL HVAC PROJECT

Facility Management Director Mackall led a tour of the school to review the HVAC work completed in summer 2014, including visits to the new outdoor

Tour of Field
School HVAC
Project

equipment bay, central hallway, mechanical room, and attic. As the Board returned to the south gym, in addition to those mentioned previously, also present were Assistant Superintendents Lori Lopez, Director of Special Education/Pupil Services Jane Boyd, Director of Innovation & Instructional Technology Mary Jane Warden and approximately 60 members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of
Allegiance and
Welcome

Principal Susan Walsh welcomed the Board and community, and invited members of the Student Council in person and via a video to led the Pledge of Allegiance and the Field School Pledge. Principal Walsh offered a brief overview of the educational program at Field, the value placed on student citizenship through its “go greatness” campaign, and the strong, positive relationships between teachers and parents focused on helping every child strive each day to be the best they can be. She then shared a video of a day in the life at Field School. Board President Borrelli thanked Mrs. Walsh, students, staff and parents for the warm welcome.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comment on items not on agenda this evening; none were received.

REVIEW OF 2014 PROPOSED TAX LEVY

Review of 2014
Proposed Tax
Levy

Chief School Business Official Allard presented extensive background information on the tax levy process, timing of when revenues are received, and a history of the District’s levy request and actual levy increase as limited by the tax cap. She shared estimates for the 2014 levy, and noted that regardless of how large the levy request is, District 64 will only receive a 1.5% increase – the tax cap CPI factor for this year – plus the taxes associated with new construction. Ms. Allard noted that the debt service levy is determined at the time the bonds are sold. She reviewed the timeline for the Board’s next steps, which include adoption of a tentative levy on November 17, and a public hearing on December 15 prior to adoption that evening to meet the deadline of filing with Cook County prior to December 30. She responded to Board member questions about the triennial reassessment of local property, new construction, and the tax rate ceiling and levies in individual funds.

DISTRICT 207 2015-16 CALENDAR AND DISTRICT 64’S PLAN

District 207
2015-16
Calendar and
District 64’s

Dr. Heinz reviewed the changes being made by District 207 beginning with the 2015-16 calendar to structure its school year so that students complete the first semester prior to Winter Break. She noted that District 64 had convened its internal Calendar Committee and had heard from a representative of District 207 that a revised draft for 2015-16 was being prepared to make several adjustments to the previously announced calendar. Dr. Heinz reported that this calendar was to be presented to the District 207 Board on November 3. She noted that the District 64

Calendar Committee had prepared a draft survey for parents and staff to obtain input from stakeholders on potential changes to the District 64 calendar. She noted the District 64 group would meet again on November 11 after District 207's final adoption of its modified calendar for 2015-16 to polish the survey before it is distributed electronically to parents and staff. Dr. Heinz and Technology Director Warden responded to Board member comments and questions about the survey process and communications outreach. Dr. Heinz noted that District 207's calendars for future years may possibly be adjusted further, but that the focus currently was in moving forward for 2015-16. She will update the Board again in November.

**FALL 2014 STUDENT ACHIEVEMENT REPORT AND
ILLINOIS REPORT CARD**

Fall 2014
Achievement
Report and Illinois
Report Card

Assistant Superintendent Lopez provided a full report on the District 64 performance on the District's own Educational Ends assessments, the spring 2014 Illinois Standards Achievement Tests (ISAT) in math and science, and the fall 2014 Measures of Academic Progress (MAP) reading and math assessments. She also reported on MAP growth goals, the new Illinois Student Growth Score, the Illinois Report Card, and future areas of focus in District 64.

Dr. Lopez noted that the Educational Ends broadly define the goals District 64 has established for learning in each area of a child's development, including academic skills, as well as higher-order thinking problem-solving skills, social and emotional development physical development, experiences in the Arts, and positive attitudes toward learning. Looking at the 75 Ends indicators reviewed during the 2013-14 school year, 82% reflect on-target performance, 14% are within 10% of the target, and 4% reflect performance outside of the target range. She noted that the Ends are currently being revised so that they accurately reflect the District's learning priorities. In the ISAT area, she noted that 2014 was the last year it was administered in Illinois due to adoption of the Common Core State Standards in reading and math. It will be replaced by the PARCC assessment, which will create a new baseline for student achievement in Illinois and District 64. Because District 64 participated in field testing for the PARCC in spring 2014, students were excused from taking the reading portion of the ISAT; therefore, District 64 has insufficient data to report grade level scores in reading with the exception of grade 7. However for science, Dr. Lopez reported that District 64's performance continues to be exceptional, with 91% of grade 4 and 96% of grade 7 students meeting or exceeding standards. For ISAT math, she noted that over the past three years, the percentage of middle school students who meet or exceed standards has increased, but there are opportunities for growth in grades 3-5 where that percentage of meet or exceed has declined by 3-12 percentage points.

Moving to MAP performance, Dr. Lopez noted that the Board at several previous meetings exploring MAP performance in terms of both "status," which is the comparison of the District's mean RIT at each grade level to the national mean RIT, and "expected growth," which is the target established for each student's fall-to-spring growth based on a student's grade level and fall RIT score. Dr. Lopez updated the Board on efforts to

establish a 40-district benchmark group locally in cooperation with MAP publisher NWEA and a local professional development consortium. Turning to the performance data, Dr. Lopez reported that NWEA has created a new tool, a national percentile, to help benchmark growth measures. Reviewing reading, she noted that District 64 students continue to demonstrate exceptional performance on both status and growth, and shared proposed growth goals for 2014-15 for each grade level. Dr. Lopez stated that the District's three-year goal is to achieve growth at the 90th percentile or higher at all grade levels and to maintain this growth going forward. In math, Dr. Lopez reported that District 64 continues to demonstrate solid performance on status measures and has identified opportunities for improvement related to growth measures. She shared the District's short-term proposed growth goals for 2014-15, and stated that the three-year goal is to achieve growth at the 75th percentile or higher across all grade levels. Dr. Lopez noted that the District's lower performance in math reflected the transition to the new Common Core State Standards aligned MAP assessment, the adoption of both the CCSS curriculum in District 64 last year and math instructional materials to support this realignment. Dr. Lopez described specific action steps to improve performance, including building-based activities to mine the data to inform instruction and the work completed over the summer to create pacing guides for the math curriculum at all grade levels. She reported that the upcoming Institute Day on November 4 also would focus a portion of the day on the math curriculum. Dr. Lopez and Dr. Heinz responded to Board member questions and comments on the actions underway to improve math performance and the timeline for closing the gap between the District's reading and math growth. They described the District's focus on high impact instructional strategies, technology integration, continued professional development and other measures, noting that substantial improvement is anticipated in 2014-15 during the second year of the District's implementation of the CCSS math curriculum and instructional materials. This will be a continued area of focus and future reporting to the Board. A report is to be provided to the Board of Education in the summer of 2015 regarding closing the gap between math and reading in our standardized test scores. Dr. Lopez also noted other action steps related to implementation of the PARCC assessments in spring 2015, and announced that the Illinois State Report Cards for the District and each school would be published by the state on October 31 and would be distributed to parents via email after that announcement. She provided a live demonstration of the report cards available on the state's website.

TECHNOLOGY ROLL-OUT UPDATE

Technology
Roll-Out
Update

Technology Director Warden presented an update on the launch of the 1:1 learning initiative at the start of the 2014-15 school year, with approximately 3,300 Chromebooks and 210 iPads deployed to students and classrooms. She described the communication outreach in place to maintain an effective school-home connection to help students become 21st century digital citizens, and reviewed the technology support the District has ramped up to provide for the increased number of devices and the school device protection plan. Turning to assessment, Ms. Warden reviewed the multi-dimensional approach to gathering data to monitor the District's growth progress towards technology integration into curriculum and instruction. She shared a comprehensive list

of data collection tools, and discussed the results of one of the tools utilized this fall – the Bright Bytes questionnaires completed by grades 3-8 students, staff and parents. Ms. Warden explained that baseline data was collected this fall within the Bright Bytes framework of C-A-S-E, referring to four domains: classroom, access, skills, and environment. She reported that based on this framework, the overarching goal for the District is to move from the emerging to proficient in the classroom domain, and described action steps to support District 64 educators in delivering high impact, technology-infused instruction. Ms. Warden responded to Board member questions and comments about the experiences working with the Chromebooks thus far in terms of repair and District 64’s infrastructure to monitor and troubleshoot issues as they arise. Dr. Heinz and Dr. Lopez also joined in the discussion of how the District is providing support for teachers to reach the goal of moving to the proficient level in the classroom domain, including support from the Instructional Technology Coaches and other professional development. Ms. Warden noted she would provide further updates to the Board in coming months.

**DISCUSSION AND APPROVAL OF FIELD PHASE II
CONSTRUCTION MANAGEMENT SERVICES**

Discussion and
Approval of Field
Phase II Construction
Management Services

Chief School Business Official Allard presented the proposal to add Nicholas & Associates as construction manager for the Field School phase II project to be completed in summer 2015. She described the contributions Nicholas would make as the District’s partner in overseeing this extensive work, and recommended they join the team immediately to provide professional expertise early in the planning and design process, as well as continuing through construction. Ms. Allard and Facility Management Director Mackall responded to Board member questions about the firm’s responsibilities, the bidding process for the anticipated work, and the construction manager’s ongoing role as the District’s representative.

ACTION ITEM 14-10-2

Action Item
14-10-2

It was moved by Board member Lee and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois engage Nicholas & Associates, in accordance with the requirements of the School Code as District 64’s Construction Manager.

The votes were cast as follows:

AYES: Johnson, Lee, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

RETA SECURITY CHECK-IN AND TIMELINE DISCUSSION

RETA Security
 Check-in and Timeline
 Discussion

Facility Management Director Mackall provided an item-by-item update on the security recommendations from the summer 2013 RETA security report. He noted that work had been completed on installation of a visitor management system and video surveillance of school entries and exteriors, and communications with an upgrade to two-way radios for the schools. He also noted that replacing classroom locking systems was the most significant continuing project being addressed; some grants may be available. Secured main vestibules will be evaluated during the upcoming facility master planning process. Ms. Warden also provided information about a VoIP in the early stages of analysis to upgrade the District’s phones, which would also assist in the emergency calling process. Mr. Mackall will provide future updates to the Board.

FIRST READING FROM PRESS POLICY ISSUE 86, AUGUST 2014

First Reading from
 PRESS Policy Issue
 86, August 2014

Dr. Heinz reported on the review by Board representatives Heyde and Paterno, and a new checklist provided with the policies to indicate where changes were being recommended. She spotlighted the policies falling into that category. Board members then discussed a proposal regarding policy 2:220 and footnote 25 regarding the use of closed session recordings to establish what was said during closed session discussion; the consensus was to further consider Board member comments offered during this period before recommending any change to the policy.

CONSENT AGENDA

Consent
 Agenda

A. PERSONNEL REPORT

Angela Krischon	Employ as TPI Teacher at Field School effective October 28, 2014 - \$57,204.84 (prorated 141 days).
Kevin Maloney	Employ as 5-hours per day Extended Day Assistant at Jefferson School effective October 22, 2014 - \$11,834.55 (prorated 153 days).
Aneta Ostrega	Employ as Lunch Program Supervisor at Washington School effective October 15, 2014 - \$12.00.
Kaitlyn Beto	Approval of Formal Resolution Authorizing Dismissal for Reduction-In-Force Reasons of Part-Time Educational Support Personnel Employees.
Susan Cetrone	Approval of Formal Resolution Authorizing Dismissal For Reduction-In-Force Reasons of Part-Time

	Educational Support Personnel Employees.
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If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL AND BENEFITS

10 – Education Fund -----	\$1,401,892.46
20 – Operations and Maintenance Fund -----	252,860.24
30 – Debt Services -----	-
40 – Transportation Fund -----	238,064.15
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	142,186.63
80 – Tort Immunity Fund -----	47,914.63
90 – Fire Prevention and Safety Fund -----	-
	-

Checks Numbered: 118982 – 119402
Total: \$2,082,918.11

Payroll and Benefits for Month of September 2014

10 – Education Fund -----	\$ 242,183.06
20 – Operations and Maintenance Fund -----	3,895,535.89
40 – Transportation Fund -----	-
50 – IMRF/FICA FUND -----	91,876.34
80 – Tort Immunity Fund -----	-

Checks Numbered: 10734 – 10824
Total: \$4,229,595.29

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING SEPTEMBER 30, 2014.

Monthly financial reports may be viewed on the District 64 website www.d64.org > Departments > Business Services.

D. RESOLUTION #1126 AUTHORIZING INTERVENTION IN PROCEEDINGS BEFORE THE STATE OF ILLINOIS PROPERTY TAX APPEAL BOARD

E. APPROVAL OF LETTER OF UNDERSTANDING BETWEEN THE PRATA AND THE BOARD OF EDUCATION FOR THE 2012-2016 COLLECTIVE BARGAINING AGREEMENT

F. RESOLUTION # 1127 DISMISSAL FOR REDUCTION-IN-FORCE REASONS OF PART-TIME EDUCATIONAL SUPPORT PERSONNEL EMPLOYEE(S)

G. ACCEPTANCE OF DONATION

H. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 14-10-3

Action Item
14-10-3

It was moved by Board member Zimmerman and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of October 27, 2014, which includes the Personnel Report; Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending September 30, 2014; Resolution #1126 Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board; Approval of Letter of Understanding Between the PRATA and the Board of Education for the 2012-2016 Collective Bargaining Agreement; Resolution #1127 Dismissal for Reduction-in-Force Reasons of Part-time Educational Support Personnel Employee(s); Acceptance of Donation; and Destruction Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Johnson, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

Board members noted a correction was needed to the closed session minutes of September 22.

ACTION ITEM 14-10-4

Action Item
14-10-4

It was moved by Board member Borrelli and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Closed Session Meeting on October 20, 2014, Regular Board Meeting of September 22, 2014, Closed Session Meeting on September 22, 2014 and Special Board Meeting on September 18,

2014, with the exception that the closed session of September 22, 2014 be revised to reflect in section 2, part 2 an increase of 0% be given for needs improvement and unsatisfactory.

The votes were cast as follows:

AYES: Johnson, Lee, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Dr. Heinz reported on: the Elementary Learning Foundation recent meeting and plans for the upcoming casino night benefit; the PTO/A Presidents meeting this morning including an update from the City of Park Ridge health inspector on additional requirements for the hot lunch offerings at the elementary schools organized by the PTO/As; and a recent ED RED meeting that included an update on the gubernatorial election and status of SB16.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Heinz reported that: Principal Appreciation Day had occurred on October 24 as Dr. Borrelli mentioned earlier; Red Ribbon Week would be marked by each school with activities developed at each school; Tuesday, October 28 is the A-B-C's of School Board Service coffee and conversation, with Board President Borrelli and Vice President Zimmerman participating along with six former Board members; applications are being submitted for the Chief School Business Official opening for 2015-16; and the District had garnered a Golden Achievement Award for its 2014 Tech Talk Week parent education outreach in the INSPRA communications contest. She noted that the District was significantly ahead of its collection of student fees due to the Infosnap registration system compared to the same time last year. Board members then discussed the possibility of doing personal visits to PTO/A meetings, if they would like a Board representative to attend. Dr. Heinz confirmed that a discussion would be scheduled at the November 17 meeting regarding residency verification.

ADJOURNMENT

Adjournment

At 11:15 p.m., it was moved by Board member Johnson and seconded by Board member Zimmerman to adjourn, which was approved by voice vote.

Regular Board of Education Meeting Minutes
October 27, 2014

President

Secretary