

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda
Monday, July 14, 2014
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, July 14, 2014

TIME		APPENDIX
6:30 p.m.	<p>Meeting of the Board Convenes</p> <ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board <p>• Board Recesses and Convenes to a Committee-of-the-Whole: Finance and Technology</p>	
7:30 p.m.	<p>• Board Adjourns from Committee-of-the-Whole: Finance and Technology and Resumes Regular Board Meeting</p> <p>• Public Comments</p> <p>• Board Adopts Tentative Budget for 2014-15 and Establishment of Public Hearing Date</p> <p>-- Chief School Business Official Action Item 14-07-3</p> <p>• Resolution # 1124 Regarding the School District to Pay Certain Invoices Prior to Board Approval of the August 11, 2014 Special Board of Education Meeting</p> <p>-- Chief School Business Official Action Item 14-07-4</p> <p>• Approval of Updated Recommendation on 1:1 Initiative</p> <p>-- Director of Innovation and Instructional Technology Action Item 14-07-5</p> <p>• Consent Agenda</p> <p>-- Board President Action Item 14-07-6</p> <ul style="list-style-type: none"> • Personnel Report • Bills, Payroll, and Benefits • Approval of June Financials Ending June 30, 2014 • Approval of Student-Parent Handbook 2014-15 • Approval of Bid for Roofing Repairs • Approval of Bid for Concrete Replacement • Approval of Bid for Flooring Replacement • Approval of Hazardous Crossings • Approval of Securly, Inc. Quote • Appointment of Hearing Officer 	<p>A-1</p> <p>A-2</p> <p>A-3</p> <p>A-4</p>

- Release of Closed Minutes
- Destruction of Audio Closed Minutes (none)

• **Approval of Minutes** A-5

- Board President **Action Item 14-07-7**
- Special Board Meeting MinutesJune 30, 2014
 - Regular Board Meeting Minutes.....June 23, 2014
 - Closed Session Minutes.....June 23, 2014

• **Board Member Liaison Report** A-6

- Board of Education

• **Other Discussion and Items of Information** A-7

- Superintendent
- Upcoming Agendas
 - Freedom of Information Act Request (FOIA)
 - Memorandum of Information (none)
 - Minutes of Board Committees (none)
 - Other
 - Update on Summer Construction Projects and Security

• **Adjournment**

Next Meeting: **Monday, August 11, 2014**
 Special Board Meeting – 7:00 p.m.
Jefferson School – Multipurpose Room
 8200 Greendale
 Niles, IL 60714

Next Regular Meeting: **Monday, August 25, 2014**
 Regular Board Meeting – 7:30 p.m.
Jefferson School – Multipurpose Room
 8200 Greendale
 Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics
As of July 9, 2014

August 11, 2014 – Jefferson School – Multipurpose Room

Special Board Meeting – 7:00 p.m.

- Presentation and Discussion on MAP Data
- Consent Agenda (Personnel Report and Bills)
- Photo Session

August 25, 2014 – Jefferson School – Multipurpose Room

Regular Board Meeting – 7:30 p.m.

- Preliminary Enrollment Report
- Approval of June Financials Ending July 31, 2014
- Resolution # Recommending the Board Adopt a Copy Fee Schedule for FOIA Request
- Update on Summer Construction Projects (other)
- Update on Institute Day & Opening Day of School (other)
- Senior Tax Exchange Program (memo of information)

September 8, 2014 – Jefferson School – Multipurpose Room

Committee-of-the-Whole: Finance – 6:30 p.m.

- Board Review Final Draft of the 2014-15 Budget

Public Hearing on the Budget – 7:15 p.m.

Special Board Meeting – 7:30 p.m.

September 22, 2014 – Roosevelt School – North Gym

Regular Board Meeting – 7:30 p.m.

- Sixth Day of Enrollment Report
- Board Adopts the 2014-15 Budget
- Update on Year 1 Implementation of Math Program (memo of information)
- Follow-up on Collection of Student Fees (memo of information)

Upcoming Board Topics

- Recognition of Blue Ribbon Award - IAHPERD (12/15/14)

TBD

- Report on English Language Learners and Changing Needs
- Discussion on Class Size Determination Process
- Plans for Community Finance Committee
- Progress Report on 2013-14 District-wide Priorities & Strategic Plan Activities (memo of info.)
- Discussion of the Education Adequacy Study
- Update on Raptor System
- Discussion of Superintendent Merit Award Program

The above are subject to change.

All action items included
in this packet are subject to
final Board approval.

BOARD ADOPTS 2014-15 TENTATIVE BUDGET AND ESTABLISHMENT OF PUBLIC HEARING DATE

The Administration is presenting the 2014-15 Tentative Budget for approval. The approved budget must be on display for at least 30 days prior to the public hearing. If the proposed date for the public hearing and adoption are accepted, the budget will be displayed beginning August 1, 2014. The document will be available at the District administrative office and the Park Ridge and Niles Public Libraries.

It is recommended to hold the Public Hearing on Monday, September 8, 2014 at Jefferson School, 8200 Greendale, Niles, Illinois and have final adoption on Monday, September 22, 2014 at Roosevelt School, 1001 S. Fairview, Park Ridge, Illinois. The Tentative Budget may be modified anytime prior to final adoption.

ACTION ITEM 14-07-3

I move that the 2014-15 Tentative Budget be approved and that the public hearing for the Final Budget for Community Consolidated School District 64 for the 2014-15 school year be held on Monday, September 8, 2014 at 7:15 p.m. at Jefferson School, 8200 Greendale, Niles, Illinois. The notice of the Public Hearing shall be placed in a Park Ridge and Niles Newspaper.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

LEGAL NOTICE

NOTICE IS HEREBY GIVEN BY THE BOARD OF EDUCATION OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64 IN THE COUNTY OF COOK, STATE OF ILLINOIS, THAT A TENTATIVE BUDGET FOR SAID SCHOOL DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015 WILL BE ON FILE AND CONVENIENTLY AVAILABLE FOR PUBLIC INSPECTION, STARTING ON AUGUST 1, 2014, AT THE RAYMOND E. HENDEE EDUCATIONAL SERVICE CENTER, 164 S. PROSPECT AVENUE, PARK RIDGE, ILLINOIS, 60068, FROM 8:00 A.M. TO 4:00 P.M., MONDAY THROUGH FRIDAY. COPIES OF SAID BUDGET WILL ALSO BE AVAILABLE AT THE PARK RIDGE AND NILES PUBLIC LIBRARIES.

NOTICE IS FURTHER HEREBY GIVEN THAT A PUBLIC HEARING ON SAID BUDGET WILL BE HELD AT 7:15 P.M. ON MONDAY, SEPTEMBER 8, 2014 AT JEFFERSON SCHOOL, 8200 GREENDALE, NILES, ILLINOIS.

DATED THIS JULY 14, 2014

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64

TO BE PUBLISHED IN THE PARK RIDGE HERALD ADVOCATE AND THE NILES SPECTATOR ON THURSDAY, JULY 31, 2014.

ADOPTION OF RESOLUTION #1124 REGARDING THE SCHOOL DISTRICT TO PAY CERTAIN INVOICES PRIOR TO BOARD APPROVAL OF THE AUGUST 11, 2014 BOARD OF EDUCATION MEETING

A special resolution is required to pay invoices prior to the August 11, 2014 Board of Education meeting.

Invoices that may require payment prior to the August 11, 2014, Special Board Meeting include but are not limited to: insurance payments, construction payments, repair invoices, supplies and materials that have a due date of up to and including August 11, 2014.

ACTION ITEM 14-07-4

I move that the Board of Education of Community Consolidated School District #64, Park Ridge-Niles, Illinois, adopt Resolution #1124 regarding the School District to pay certain invoices prior to Board approval.

Moved by: _____ Seconded by: _____

AYES:

NAYS:

PRESENT:

ABSENT:

RESOLUTION #1124 REGARDING THE SCHOOL DISTRICT TO PAY CERTAIN INVOICES PRIOR TO BOARD APPROVAL OF THE AUGUST 11, 2014 BOARD OF EDUCATION MEETING

WHEREAS, the Board of Education of Community Consolidated School District 64 has determined that it is in the best interest of the school district to pay certain invoices prior to board approval, and

WHEREAS, a special resolution is required to pay invoices prior to the August 11, 2014, Board of Education meeting,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Community Consolidated School District 64 that upon certification of the invoices by the superintendent or his designee, the school treasurer is hereby directed to sign payments for approved expenditures that are due and payable by August 11, 2014. Check registers will be provided at the August 11, 2014, Board of Education Meeting.

BE IT FURTHER RESOLVED that this resolution will terminate effective August 11, 2014.

Adopted this 14th day of July, 2014 by the following vote:

President
Board of Education
COMMUNITY CONSOLIDATED
SCHOOL DISTRICT #64
Cook County, Illinois

Secretary

#1124

Approval of Updated Recommendation on 1:1 Initiative

ACTION ITEM 14-07-5

I move that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois assume total responsibility for funding the previously approved 1:1 initiative, including the parent-paid portion for grades 6-8 students.

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

To: Board of Education

From: Mary Jane Warden, Director of Innovation & Instructional Technology

Date: July 14, 2014

Re: Updated Recommendation on 1:1 Initiative

As I begin my work with District 64, it is my pleasure to assume responsibility for guiding the implementation of an exciting 21st Century Learning Plan. My desire is to uphold its vision and goals to provide students with the type of learning opportunities that will prepare them for high school, college and beyond. I highly respect all the work that has been done and I want to commend the Board Advanced Technology Committee (BATC) and my predecessor for laying this groundwork and obtaining approval to launch this bold initiative.

Management of Devices

I have had the opportunity in the past week to think more deeply about this plan in light of my own past experience deploying 1:1 learning environments. I am seeking to refine the plan surrounding a critical issue of "ownership" of the Chromebook as it related to the "management" of these devices. As you know, District 64 has adopted a shared funding approach: Chromebooks are being provided by the District for students in grades 3-5, while parents will purchase Chromebook devices for students in grades 6-8.

For devices owned by District 64 in grades 3-5, clearly District 64 will have complete control over the management of them. However, for grades 6-8, because the Chromebook will be 100% funded by parents, families will own these devices. Yet, because the devices are being primarily used as a teaching resource within the District 64 learning environment, District 64 has an overriding responsibility to "manage" them so that students can maximize their use for learning. "Management" refers not only to safety (e.g., filtering of inappropriate materials), but also to all of the resources that students can access when logged in to the device.

At present, District 64 plans to maintain a high degree of control in order to create proper conditions in the classroom for greater success in teaching and learning. In the District 64 21st Century Learning Plan, the District is creating a "learning ecosystem," if you will, and the devices will be configured to optimally "live" and breathe in this ecosystem. The goal is to establish a 21st century learning environment that extends to anywhere the student takes this device. Certain behaviors, assumptions and expectations can then be established. As this is Year 1 in the initiative of the 21st Century Learning Plan, it will be imperative for the District to be able to set appropriate controls in order to establish classroom and cultural expectations.

As noted earlier, "management" refers not only to safety (e.g., filtering of inappropriate materials), but also to all resources that students can access when logged in to the device, such as YouTube (flipping the classroom), WeVideo (online video creation and editing), Class Dojo (positive feedback system), KhanAcademy (math instruction) -- all integrated into Google Apps for Education and our own studentsd64.org domain.

Proper login to the District 64 domain will need to be reinforced in order for these resources and configurations to be deployed. It will be essential to have a level of management and control of the devices and logins to minimize the need to disrupt classroom instructional time to troubleshoot a situation.

Ownership Concerns

For the Chromebook devices in grades 3-5, this issue of ownership vs. management will not be a concern. Since the District owns the devices, the District will manage them. Although students whose families pay an annual insurance fee may take them home, the expectation will be that those devices remain under District 64 control at all times since they are District 64 property.

District 64 had planned to maintain this same approach to management for devices in grades 6-8. Given the age of the young adolescents that will be utilizing these devices, District 64 feels strongly that it is in everyone's overall best interest to exercise as much control as possible over this online learning environment. Our current requirement will be that students will follow all expectations and guidelines of District 64's Acceptable Use Policy and school rules when using the Chromebook both at home and at school.

Through our Google Management Console, management that already takes place in the District will apply whether the Chromebook is used through the District network, or at home. This is because configurations are applied to students' accounts. Keeping in mind that these devices are student-owned, however, management of the device by District 64 may infringe on the free use of the device outside of school hours that the family might otherwise expect to have with a device that they own.

District 64 will continue further research to determine whether there is any system available that would allow us to provide a way to have "dual" use of the Chromebook, so that it would be managed by District 64 while at school, but also could be accessible so that parents could directly use and manage it at home. This would allow the device to be used by parents or other family members via their own personal log-ins, which would be completely separate from the District 64 student account.

Unfortunately, there is no practical, "scale-able" way for a device to be readily converted from school use with the District 64 configurations to general home use. The settings must be in place to match the needs of the more restrictive school environment to create the proper conditions in the classroom for greater success in teaching and learning.

Possible Alternatives

Coupled with this ownership concern, District 64 also is sensitive to the dual cost placed on parents of middle school students to purchase a Chromebook in addition to the payment of the regular, annual student fees. District 64, therefore, has explored whether it would be possible to consider absorbing the full cost of the 1:1 initiative for all grades 3-8.

Since April 28, when the Board approved a shared funding formula by grade levels for the 1:1 plan, new information has become available on District 64's financial performance. This information was not available to the BATC during the time it was

finalizing its recommendations to the Board on funding options. The updated financial condition includes:

- As presented in the 2014-15 Budget Draft #2 at tonight's meeting, the 2014-15 year is anticipated to end with an estimated operating funds surplus of \$1.7 million for the coming year.
- District 64 also has just concluded the 2013-14 fiscal year in strong condition, as noted on the June 30, 2014 financial report noted in tonight's consent agenda.

The cost of the District amending its position for middle school students purchasing a Chromebook would be the reduction of the anticipated 2014-15 budgeted surplus from \$1.7 million to \$1.2 million.

Updated Recommendation

Our revised recommendation, therefore, is for the District to invest further in student learning by utilizing its available funds to cover the entire grades 3-8 Chromebook initiative, as well as the improved ratios of iPads for grades K-2. This would give District 64 complete ownership of all devices across all grade levels. It would, therefore, allow the District to more freely establish the best conditions for success for an anytime, anywhere 21st century learning ecosystem. This would also offer considerable financial relief to parents of students in grades 6-8, and should eliminate any debate, confusion, or frustration around the topic of ownership vs. management as described previously. Clearly if District 64 owns all the devices, then management will be exclusively maintained by District 64.

District 64 administration, therefore, recommends that the Board assume total responsibility for funding the previously approved 1:1 initiative, including the parent-paid portion for grades 6-8 students.

Consent Agenda

ACTION ITEM 14-7-6

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of July 14, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending June 30, 2014; Approval of Student-Parent Handbook 2014-15; Approval of Bid for Roofing Repairs; Approval of Bid for Concrete Replacement; Approval of Bid for Flooring Replacement; Approval of Hazardous Crossings; Approval of Securly, Inc. Quote; Appointment of Hearing Officer; Release of Closed Minutes and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
July 14, 2014

Jessica Caplis	Employ as Math Intervention Teacher at Emerson/Lincoln Schools effective August 25, 2014 - \$47,630.00.
Terese Conklin	Employ as 10-month School Secretary at Washington School effective August 11, 2014 - \$18.65.
Vasiliki Frake	Employ as Assistant Director of Special Education/Pupil Services at ESC effective August 4, 2014 - \$90,000.00.
Megan Preis	Employ as Technology Coach Teacher at Lincoln School effective August 25, 2014 - \$70,740.00.
Julie Vukmarkaj	Rehire as TPI Teacher at Field School effective August 25, 2014 - \$51,190.00.
Allison Blum	Change in Position from 10-month Building Technologist to 12-month District Technologist effective July 1, 2014 - \$53,000.00.
Gini Burns	Change in Assignment from Social Studies Teacher at Emerson to Early Literacy Traveling Teacher effective August 25, 2014.
Meghan Philippsen	Change in Assignment from 2nd Grade Teacher at Carpenter School to Literacy Teacher at Field School effective August 25, 2014.
Caira Barbanente	Resign as Assistant at Washington School effective June 13, 2014.
Keith Shrake	Resign as Part-time Substitute Custodian effective June 13, 2014.

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 1,553,081.68
20 - Operations and Maintenance Fund -----	\$ 152,549.93
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 34,860.91
50- Retirement (IMRF/SS/MEDICARE)-----	\$ 45,612.63
60 - Capital Projects -----	\$ 811,739.04
80 - Tort Immunity Fund -----	\$ 638,825.48
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 117983 - 118149

Total: \$ 3,236,669.67

Payroll and Benefits for Month of June, 2014


10 - Education Fund -----	\$ 9,953,000.94
20 - Operations and Maintenance Fund -----	\$ 234,161.83
40 - Transportation Fund -----	\$ -
50 - IMRF/FICA Fund -----	\$ 151,050.40
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 10404 - 10649

Direct Deposit: 900055843 - 900059704

Total: \$ 10,338,213.17

To: Board of Education
Philip Bender, Superintendent

From: Rebecca Allard, Chief School Business Official 

Date: July 14, 2014

Subject: Financial Update for the Period Ending June 30, 2014

The attached reports provide a summary of the District's financial position as of June 30, 2014.

- Statement of Position (*Page 4*)
- Summary of Revenue (*Page 5*)
- Summary of Expense (*Page 6*)
- Summary of Revenue & Expense with Adjustment for Bond Sale (*Page 7*)
- Summary of Investments (*Page 8 - 10*)
- Revenue Report for the period ending June 30, 2014 (*green*)
- Expenditure Report for the period ending June 30, 2014 (*yellow*)

Statement of Position

The fund balance (all funds) for the period beginning July 1, and ending June 30, 2014, increased by \$9,544,403 as a result of early collections of the 2013 tax receipts and the sale of the bonds for capital projects. The bond proceeds affect the Operations & Maintenance, the Debt Service, the Working Cash and Capital Projects Fund.

All but \$163.55 in state funds due and payable, as of June 30, from the Illinois State Board of Education (ISBE) have been paid. Funds from ISBE include general state aid and mandated categorical payments including special education payments for private facility, students requiring special education services, personnel and transportation.

The successful passage of the 2007 referendum is the primary reason that District 64 continues to hold its own during these very difficult economic times. The Board and Administration however, must continually examine expenditures as the District looks into the future.

Summary of Investments

As of June 30, the Maine Township School Treasurer has \$39.5 million invested on behalf of District 64; the following chart identifies investments by fund:

Fund	Amount of Investment
Education	\$19,500,000
Tort Immunity	\$1,200,000
Operations & Maintenance	\$500,000
Debt Service	\$0
Transportation	\$2,250,000
Municipal Retirement	\$700,000
Site & Construction	\$1,200,000
Working Cash	\$14,100,000
Total Investments	\$39,450,000

As shown on page 9, the total yield is 1.24% for these investments.

In addition to the long-term investment account, the Township School Treasurer has \$21.3 million invested in money market funds. Funds held at Chase are invested at 0.5% and funds held at MB Financial are invested at 0.3%. The money market funds are used to provide for the District's short-term cash flow needs.

Revenue and Expenses by Fund

School districts in Illinois must maintain financial records in accordance with Generally Accepted Accounting Principles (GAAP), which includes the requirement of fund accounting. A fund is an independent fiscal accounting entity requiring its own set of books. A fund is governed by statutes, regulations, and restrictions that limit its use to a specific activity or certain objective. Each fund must be accounted for so that the identity of its resources and obligations and its revenue and expenditures is continually maintained. 27 Ill. Admin. Code 110.110 et seq. The following chart identifies revenue and expenditures by fund:

Fund	2013-14 Revenue Budget	2013-14 FYTD Revenue as of June 2014	% of Budget Received	2013-14 Expense Budget	2013-14 FYTD Expense as of June 2014	% of Budget Expended	2013-14 FYTD Revenue over Expenses
Education	\$58,370,934	\$58,529,682	100.3%	\$44,961,223	\$55,310,952	123.0%	\$3,218,730
Tort	\$595,414	\$598,853	100.6%	\$653,722	\$787,811	120.5%	(\$188,958)
O&M	\$8,322,108	\$16,830,572	202.2%	\$13,416,482	\$13,872,868	103.4%	\$2,957,703
Debt Service	\$3,076,400	\$3,983,505	129.5%	\$3,769,675	\$3,802,241	100.9%	\$181,264
Trans	\$1,641,216	\$1,753,019	106.8%	\$1,319,403	\$1,625,691	123.2%	\$127,328
IMRF	\$1,678,687	\$1,932,423	115.1%	\$2,128,716	\$2,476,371	116.3%	(\$543,948)
Capital Projects	\$2,500	\$8,861,595	354463.8%	\$4,646,372	\$5,462,281	117.6%	\$3,399,314
Working Cash	\$563,700	\$9,169,348	1626.6%	\$9,600,000	\$8,776,378	102.1%	\$392,970
	\$74,249,359	\$101,658,996	136.9%	\$79,485,593	\$92,114,593	115.9%	\$8,544,403

The following chart compares the revenues and expenses between the 2012-13 fiscal year and the 2013-14 fiscal year.

Fund	2012-13 FYTD Revenue as of June 2013	2013-14 FYTD Revenue as of June 2014	More or (Less) Than Prior Year	% of change compared to prior year	2012-13 FYTD Expense as of June 2013	2013-14 FYTD Expense as of June 2014	More or (Less) Than Prior Year	% of change compared to prior year
Education	\$55,601,735	\$58,529,682	\$2,927,947	5.3%	\$54,906,831	\$55,310,952	\$404,122	0.7%
Tort	653,668	\$598,853	(\$54,815)	-8.4%	613,780	\$787,811	\$174,031	28.4%
O&M	8,661,891	\$16,830,572	\$8,168,681	94.3%	8,751,915	\$13,872,868	\$5,120,953	58.5%
Debt Service	2,877,064	\$3,983,505	\$1,106,441	38.5%	2,804,170	\$3,802,241	\$998,070	35.6%
Trans	1,849,584	\$1,753,019	(\$96,565)	-5.2%	1,618,297	\$1,625,691	\$7,394	0.5%
IMRF	1,811,012	\$1,932,423	\$121,410	6.7%	2,326,054	\$2,476,371	\$150,317	6.5%
Capital Projects	5,502,467	\$8,861,595	\$3,359,128	NA	2,431,970	\$5,462,281	\$3,030,312	NA
Working Cash	621,271	\$9,169,348	\$8,548,077	1375.9%	171,954	\$8,776,378	\$8,604,424	NA
	\$77,578,691	\$101,658,996	\$24,080,305	31.0%	\$73,624,971	\$92,114,593	\$18,489,623	25.1%

Park Ridge - Niles Community Consolidated School District 64
Statement of Position for the Period Ending June 2014

Fund	Audited Cash & Investment Balance June 30, 2013	2013-14 FYTD Revenues	2013-14 FYTD Expenditures	Excess / Deficiency of Revenues Over Expenditures	Inter-Fund Loan Balance	Cash & Investment Balance June 2014	Restricted Funds
Education	\$23,623,851	\$58,529,682	(\$55,310,952)	\$3,218,730	-	\$26,842,581	No
Tort Immunity	1,616,107	598,853	(787,811)	(188,958)	-	\$1,427,148	Yes
Operations & Maintenance	(1,453,109)	16,830,572	(13,872,868)	2,957,703	-	\$1,504,595	No
Transportation	3,076,369	1,753,019	(1,625,691)	127,328	-	\$3,203,697	No
Retirement (IMRF & SS)	1,288,136	1,932,423	(2,476,371)	(543,948)	-	\$744,188	Yes
Working Cash	13,735,397	9,169,348	(8,776,377.8)	392,970	-	\$14,128,367	Reserved for Cash Flow Purposes
Sub-Total Operating Funds	\$41,886,750	\$88,813,896	(\$82,850,071)	\$5,963,825	\$0	\$47,850,575	
Expense to Fund Balance Ratio**	63.6%					72.7%	
Capital Projects	5,712,098	8,861,595	(5,462,281)	3,399,314	-	\$9,111,412	Yes
Total Operating Funds	\$47,598,848	\$97,675,491	(\$88,312,353)	\$9,363,139	\$0	\$56,961,987	
Debt Service	3,488,110	3,983,505	(3,802,241)	181,264	-	\$3,669,373	Yes
Total All-Funds	\$51,086,957	\$101,658,996	(\$92,114,593)	\$9,544,403	\$0	\$60,631,360	

Fund Balance Objective at Fiscal Year End = 33% (4-months (120 days) of operating expenses); for ISBE purposes this number is measured as of June 30.

Park Ridge Niles Community Consolidated School District 64

June 2014 Revenue Summary

Description of Revenue Source	Fund										Total	Budget	% of Budget Allocated	Prior Year Pctage	Better/Worse than Prior Year
	Education	Operations & Maintenance	Debt Service	Transportation	Retirement	Capital Projects	Working Cash	Tort Immunity							
Current Year	24,726,508	4,168,774	1,588,774	500,347	1,045,485	-	200,126	300,188	-	-	32,530,171	\$33,701,138	96.5%	100.0%	-3.5%
Prior Year	23,019,045	3,950,877	1,443,524	478,633	766,138	-	191,941	286,661	-	-	30,136,819	29,996,522	101.8%	100.0%	1.8%
Other Prior Year	(179,564)	(33,503)	(12,031)	(5,981)	(7,683)	-	(2,086)	(2,927)	-	-	(343,776)	(165,300)	147.5%	100.0%	47.2%
Total Property Taxes	\$47,565,989	\$8,086,147	\$3,020,266	\$972,999	\$1,803,910	\$0	\$389,981	\$583,922	-	-	\$57,452,914	\$63,132,560	91.0%	100.0%	-1.1%
Corp Replace Tax	\$1,042,602	-	-	-	123,654	-	-	-	-	-	\$1,166,256	\$1,112,833	104.8%	100.0%	4.8%
Interest Income	\$293,376	\$5,189	\$31,008	\$23,689	\$4,859	\$26,317	\$179,367	\$7,262	-	-	\$571,087	\$516,300	110.6%	100.0%	10.6%
Tuition	\$306,280	-	-	-	-	-	-	-	-	-	\$306,280	\$299,501	102.3%	100.0%	2.3%
Lunch	\$589,208	-	-	-	-	-	-	-	-	-	\$589,208	\$511,000	115.3%	100.0%	15.3%
Registration	1,151,759	-	-	-	-	-	-	-	-	-	1,151,759	919,700	125.2%	100.0%	24.2%
Pay Riders/Field Trips	-	-	-	67,528	-	-	-	-	-	-	67,528	63,067	107.0%	100.0%	7.0%
Other Student	68,386	-	-	-	-	-	-	-	-	-	68,386	62,800	108.9%	100.0%	8.9%
Total Student Fees	\$1,809,353	-	-	\$67,528	-	-	-	-	-	-	\$1,876,881	\$1,556,567	120.6%	100.0%	20.6%
Extended Day Care	\$638,889	-	-	-	-	-	-	-	-	-	\$638,889	\$775,000	82.4%	100.0%	-17.6%
TIF Payment	503,380	-	-	-	-	-	-	-	-	-	503,380	636,329	79.1%	100.0%	-20.9%
Before School Care	166,739	-	-	-	-	-	-	-	-	-	166,739	132,500	125.8%	100.0%	25.8%
MTSEP/LICA Refund	264,426	-	-	-	-	-	-	-	-	-	264,426	-	N/A	N/A	N/A
FAA - Local	-	-	-	-	-	-	-	-	-	-	-	-	N/A	N/A	N/A
Rental	-	52,293	-	-	-	-	-	-	-	-	52,293	56,356	92.8%	100.0%	-7.2%
Other	16,240	78,602	-	-	-	-	-	-	-	-	102,510	329,230	31.2%	100.0%	-68.8%
Total Other Local	\$1,789,673	\$130,895	-	\$0	-	-	-	7,668	-	-	\$1,928,232	\$1,929,615	99.9%	100.0%	-0.1%
General State Aid	1,359,583	-	-	-	-	-	-	-	-	-	1,359,583	\$1,359,713	100.0%	100.0%	0.0%
Other State	2,616,496	8,341	-	688,803	-	235,279	-	-	-	-	3,548,919	2,630,519	134.9%	100.0%	34.9%
Federal	1,537,387	-	-	-	-	-	-	-	-	-	1,537,387	1,524,833	100.8%	100.0%	0.8%
Total of State & Federal	\$5,513,465	\$8,341	-	\$688,803	-	235,279.83	-	-	-	-	\$6,445,889	\$5,515,085	116.9%	100.0%	16.9%
Transfer of Funds/Bond F	208,944	8,600,000.00	932,230.00	-	-	8,600,000.00	8,600,000.00	-	-	-	26,941,173.97	\$186,900	14434.8%	100.0%	14334.8%
Total Revenue	58,529,682	\$16,830,572	\$3,983,505	\$1,753,019	\$1,932,423	\$8,861,595	\$9,169,348	\$598,853	-	-	\$101,658,996	\$74,249,359	136.8%	100.0%	36.9%
Total Actual Revenue	\$58,529,682	\$16,830,572	\$3,983,505	\$1,753,019	\$1,932,423	\$8,861,595	\$9,169,348	\$598,853	-	-	\$101,658,996	\$101,658,996	100.0%		
Total Budget Revenue	\$58,570,534	\$1,322,108	\$1,076,400	\$1,641,216	\$1,078,687	\$2,500	\$563,700	\$395,814	-	-	\$74,249,359	\$74,249,359	100.0%		
% of Budget Received	100.3%	302.2%	199.3%	106.8%	175.3%	354.63.8%	165.8%	100.2%	-	-	136.8%				
Prior Year Pctage	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	-	-	100.0%				
Better/Worse than Prior Year	0.3%	102.2%	29.3%	6.8%	15.1%	3043.63.8%	1326.6%	0.2%	-	-	36.9%				

Park Ridge Niles Community Consolidated School District 64
June 2014 Expenditure Summary

Description of Expenditure Type	Fund										Total	% of Budget Expended	Prior Year Pacing	Better (Worse) than Prior Year	
	Education	Operations & Maintenance	Debt Service	Transportation	Retirement	Capital Projects	Working Cash	Tort Immunity	Expenditure Budget	Total					
Salary-Teacher	\$31,967,058											\$31,967,058	97.5%	100.0%	2.4%
Salary-All Other	\$11,172,905	\$2,592,677		13,258								13,778,640	95.2%	100.0%	4.6%
Benefits	5,931,309	368,901		1,708	\$2,476,371						24,060	8,802,349	94.1%	100.0%	5.9%
Purchased Services	2,042,078	951,747		1,610,725							610,305	5,214,856	81.7%	100.0%	18.3%
Supplies	1,854,077	900,718									13	2,754,808	92.3%	100.0%	7.7%
Capital Outlay	439,446	458,825				5,462,281					153,433	\$5,253,735	124.0%	100.0%	-24.0%
Other Expense	131,955	-	3,769,675									3,901,630	134.3%	100.0%	-34.1%
Other Expense: Tuition	1,772,124	-										1,772,124	103.6%	100.0%	-3.6%
Other Expense: Transfer of Funds	-	8,600,000	32,566							8,776,378		17,408,944	8314.4%	100.0%	-9214.6%
Total Expenses	\$55,310,952	\$13,872,868	\$3,802,241	\$1,625,691	\$2,476,371	\$5,462,281	\$8,776,378	\$787,811				\$92,114,593	122.2%	100.0%	-21.2%
Total Actual Expense	\$55,310,952	\$13,872,868	\$3,802,241	\$1,625,691	\$2,476,371	\$5,462,281	\$8,776,378	\$787,811				\$92,114,593			
Total Expense Budget	\$57,061,368	\$5,703,210	\$2,308,775	\$1,671,800	\$2,700,893	\$5,073,886	\$173,700	\$794,813				\$75,988,450			
% of Budget Expended	96.9%	243.2%	135.4%	97.2%	91.7%	107.7%	5052.6%	99.1%				121.2%			
Prior Year Pacing	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%				100.0%			
Better (Worse) than Prior Year	3.1%	-141.2%	-35.4%	3.8%	-8.3%	-7.7%	-4952.6%	0.9%				-21.2%			

Summary of Revenue & Expense with Adjustments for Bond Sale

Funds	Educational	Oper & Maint	Debt Service	Transportation	Retirement	Capital Projects	Working Cash	Tort Immunity	Total
Budget	\$58,370,334	\$8,322,108	\$3,075,400	\$1,641,216	\$1,678,687	\$2,500	\$563,700	\$595,414	\$74,249,359
Revenue Through June	\$58,529,682	\$16,830,572	\$3,983,505	\$1,753,019	\$1,932,423	\$8,861,595	\$9,169,348	\$598,853	\$101,658,996
Bond Sale Adjustment	\$0	(\$8,600,000)	(\$932,230)	\$0	\$0	(\$8,600,000)	(\$8,600,000)	\$0	(\$26,732,230)
State Grant	\$0	\$0	\$0	\$0	\$0	(\$235,279)	\$0	\$0	(\$235,279)
Net Revenue Through June	\$58,529,682	\$8,230,572	\$3,051,275	\$1,753,019	\$1,932,423	\$26,316	\$569,348	\$598,853	\$74,691,487

% of Budget Collected
When Bond Sale not a Factor

100.3%	98.9%	99.2%	106.8%	115.1%	1052.7%	101.0%	100.6%	100.6%	100.6%
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(Over) / Under Budget **(\$159,348)** **\$91,536** **\$24,125** **(\$111,803)** **(\$253,736)** **(\$23,816)** **(\$5,648)** **(\$3,439)** **(\$442,128)**

There are multiple required entries for the bond sale per ISBE regulations (there offsetting expenses in Oper & Maint and the Working Cash Fund)

- The bond proceeds are recorded in the working cash fund
- The refunding portion of the bond sale is recorded in the Debt Service Fund
- The bond proceeds are transferred from the Working Cash Fund to the Oper & Maint Fund
- The bond proceeds are transferred from the Oper & Maint Fund to the Capital Projects Fund
- Capital Projects also received a state grant reimbursement that was not anticipated when the budget was adopted (\$235,279)

Funds	Educational	Oper & Maint	Debt Service	Transportation	Retirement	Capital Projects	Working Cash	Tort Immunity	Total
Budget	\$57,061,368	\$5,703,210	\$2,808,775	\$1,671,800	\$2,700,893	\$5,073,886	\$173,700	\$794,818	\$75,988,450
Expense Through June	\$55,310,952	\$13,872,868	\$3,802,241	\$1,625,691	\$2,476,371	\$5,462,281	\$8,776,378	\$787,811	\$92,114,593
Bond Sale Adjustment	\$0	(\$8,600,000)	(\$932,230)	\$0	\$0	\$0	(\$8,600,000)	\$0	(\$18,132,230)
Net Expense Through June	\$55,310,952	\$5,272,868	\$2,870,011	\$1,625,691	\$2,476,371	\$5,462,281	\$176,378	\$787,811	\$73,982,363

% of Budget Expended
When Bond Sale not a Factor

96.9%	92.5%	102.2%	97.2%	91.7%	107.7%	101.5%	99.1%	99.4%	97.4%
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(Over) / Under Budget **\$1,750,416** **\$430,342** **(\$61,236)** **\$46,109** **\$224,522** **(\$388,395)** **(\$2,678)** **\$7,007** **\$2,006,087**

EDUCATION FUND

MATURITY DATE	DATE PURCHASED	YIELD	DAYS HELD	AMOUNT INVESTED	INTEREST EARNED	TYPE OF INVESTMENT	INTEREST PAID
09-15-14	08-31-12	0.3500%	745	\$2,000,000.00	\$14,486.11	MM	MAT
09-04-18	12-04-12	1.0200%	2100	\$1,000,000.00	\$39,500.00	AGENCY	S
12-12-14	12-23-09	2.7500%	1815	\$2,000,000.00	\$277,291.67	AGENCY	S
12-21-14	12-21-11	1.0300%	1096	\$2,000,000.00	\$62,715.56	MM	MAT
10-15-18	04-15-13	1.1250%	2009	\$1,500,000.00	\$94,171.88	AGENCY	S
06-05-15	05-31-12	0.7430%	1100	\$1,000,000.00	\$22,702.78	MM	MAT
12-21-15	03-26-10	3.1606%	2096	\$1,000,000.00	\$291,111.11	AGENCY	S
03-28-16	10-01-12	0.4800%	1274	\$1,500,000.00	\$25,480.00	MM	MAT
12-28-16	06-06-14	0.6190%	936	\$1,000,000.00	\$16,250.00	AGENCY	S
08-23-17	06-10-14	1.0178%	1170	\$1,000,000.00	\$30,875.00	AGENCY	S
09-29-17	08-17-12	1.0000%	1869	\$1,000,000.00	\$11,916.67	AGENCY	S
06-08-18	06-06-13	1.2000%	1828	\$1,000,000.00	\$63,472.22	AGENCY	S
06-13-18	02-26-13	1.0001%	1933	\$1,000,000.00	\$261,760.42	AGENCY	S
06-13-18	03-08-13	1.0150%	1923	\$1,000,000.00	\$260,406.25	AGENCY	S
07-17-19	07-26-13	1.9458%	2182	\$500,000.00	\$65,156.94	AGENCY	S
08-08-19	08-08-13	2.1101%	2191	\$500,000.00	\$63,295.56	AGENCY	S
08-03-19	03-20-14	2.1114%	1993	\$500,000.00	\$0.00	AGENCY	DISC
TOTAL		1.2578%	1,662	\$19,500,000.00	\$1,660,592.17		

TORT FUND

MATURITY DATE	DATE PURCHASED	YIELD	DAYS HELD	AMOUNT INVESTED	INTEREST EARNED	TYPE OF INVESTMENT	INTEREST PAID
09-15-14	08-31-12	0.3500%	745	\$100,000.00	\$724.31	MM	MAT
09-30-14	03-19-12	0.6200%	925	\$100,000.00	\$1,593.06	MM	MAT
12-28-16	06-06-14	0.6190%	936	\$500,000.00	\$8,125.00	AGENCY	S
03-20-17	06-18-14	0.9015%	1006	\$100,000.00	\$1,746.53	AGENCY	S
09-08-17	10-17-12	0.8000%	1787	\$200,000.00	\$7,445.83	AGENCY	S
05-14-18	05-15-13	0.9957%	1825	\$100,000.00	\$4,435.76	AGENCY	S
06-08-18	05-23-13	1.0000%	1842	\$100,000.00	\$6,395.83	AGENCY	S
TOTAL		0.7195%	1,295	\$1,200,000.00	\$30,466.32		

OPERATIONS AND BUILDING MAINTENANCE FUND

MATURITY DATE	DATE PURCHASED	YIELD	DAYS HELD	AMOUNT INVESTED	INTEREST EARNED	TYPE OF INVESTMENT	INTEREST PAID
03-20-17	06-18-14	0.9015%	1006	\$300,000.00	\$5,239.58	AGENCY	S



RPT 230 SCHOOL DISTRICT 64
PORT.853 Summary of Investments
06/30/2014

MATURITY DATE	DATE PURCHASED	YIELD	DAYS HELD	AMOUNT INVESTED	INTEREST EARNED	TYPE OF INVESTMENT	INTEREST PAID
06-08-18	06-24-13	1.6063%	1810	\$200,000.00	\$12,569.44	AGENCY	\$
TOTAL		1.1834%	1,408	\$500,000.00	\$17,809.02		

TRANSPORTATION FUND

MATURITY DATE	DATE PURCHASED	YIELD	DAYS HELD	AMOUNT INVESTED	INTEREST EARNED	TYPE OF INVESTMENT	INTEREST PAID
09-15-14	08-31-12	0.3500%	745	\$500,000.00	\$3,621.53	MM	MAT
09-15-14	02-01-14	0.3482%	226	\$25,000.00	\$54.93	MM	MAT
11-25-14	04-01-13	1.9490%	603	\$200,000.00	\$9,547.50	AGENCY	\$
05-28-15	02-01-14	0.7335%	481	\$25,000.00	\$248.18	MM	MAT
06-05-15	02-01-14	0.7337%	489	\$200,000.00	\$2,018.48	MM	MAT
03-28-16	10-01-12	0.4800%	1274	\$200,000.00	\$3,397.33	MM	MAT
01-17-17	06-09-14	0.7001%	953	\$200,000.00	\$25,810.42	AGENCY	\$
07-28-17	06-18-14	1.0714%	1136	\$100,000.00	\$3,155.56	AGENCY	\$
09-08-17	10-17-12	0.8000%	1787	\$200,000.00	\$7,445.83	AGENCY	\$
06-26-18	12-26-12	0.9325%	2008	\$200,000.00	\$9,761.11	AGENCY	\$
05-15-19	08-16-13	2.1303%	2098	\$100,000.00	\$31,324.31	AGENCY	\$
07-17-19	07-26-13	1.9458%	2182	\$300,000.00	\$39,094.17	AGENCY	\$
TOTAL		0.9889%	1,165	\$2,250,000.00	\$135,479.35		

MUNICIPAL RETIREMENT FUND

MATURITY DATE	DATE PURCHASED	YIELD	DAYS HELD	AMOUNT INVESTED	INTEREST EARNED	TYPE OF INVESTMENT	INTEREST PAID
09-15-14	08-31-12	0.3500%	745	\$500,000.00	\$3,621.53	MM	MAT
03-28-16	10-01-12	0.4800%	1274	\$200,000.00	\$3,397.33	MM	MAT
TOTAL		0.3871%	1,010	\$700,000.00	\$7,018.86		

SITE + CONSTRUCTION

MATURITY DATE	DATE PURCHASED	YIELD	DAYS HELD	AMOUNT INVESTED	INTEREST EARNED	TYPE OF INVESTMENT	INTEREST PAID
09-08-17	10-17-12	0.8000%	1787	\$200,000.00	\$7,445.83	AGENCY	\$
06-28-19	07-15-13	1.9315%	2174	\$1,000,000.00	\$121,985.56	AGENCY	\$

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MATURITY DATE	DATE PURCHASED	YIELD	DAYS HELD	AMOUNT INVESTED	INTEREST EARNED	TYPE OF INVESTMENT	INTEREST PAID
TOTAL	1.7429%	1.981	\$1,200,000.00	\$129,431.39			
09-12-14	12-03-09	2.3509%	1744	\$1,000,000.00	\$157,444.44	AGENCY	S
10-19-14	10-19-11	1.0400%	1096	\$1,000,000.00	\$31,662.22	MM	MAT
11-21-16	05-21-14	0.7250%	915	\$2,000,000.00	\$36,854.17	AGENCY	S
09-04-18	12-04-12	1.0200%	2100	\$500,000.00	\$29,750.00	AGENCY	S
12-12-14	12-16-09	2.6408%	1822	\$500,000.00	\$62,590.28	AGENCY	S
12-30-16	12-30-11	1.4000%	1827	\$1,000,000.00	\$71,050.00	AGENCY	S
01-16-18	07-16-12	1.2000%	2010	\$500,000.00	\$32,500.00	AGENCY	S
05-28-15	05-15-12	0.7430%	1108	\$2,000,000.00	\$45,735.78	MM	MAT
01-19-16	12-13-10	2.3202%	1863	\$1,000,000.00	\$245,812.50	AGENCY	S
07-28-17	06-18-14	1.0714%	1136	\$500,000.00	\$15,777.78	AGENCY	S
09-29-17	08-17-12	1.0000%	1869	\$500,000.00	\$25,958.33	AGENCY	S
03-07-18	01-29-13	1.0300%	1863	\$1,000,000.00	\$45,281.25	AGENCY	S
03-27-18	09-27-12	1.0140%	2007	\$1,000,000.00	\$55,750.00	AGENCY	S
06-08-18	06-24-13	1.6063%	1810	\$100,000.00	\$6,284.72	AGENCY	S
03-08-19	05-07-13	1.0723%	2131	\$500,000.00	\$44,395.83	AGENCY	S
09-12-19	09-25-13	2.1000%	2178	\$500,000.00	\$76,532.50	AGENCY	S
10-09-19	12-03-13	2.0001%	2136	\$500,000.00	\$59,333.33	AGENCY	S
TOTAL	1.2982%	1.742	\$14,100,000.00	\$1,050,713.13			

GRAND TOTAL	1.2387%	1.521	\$39,450,000.00	\$3,031,510.24
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This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

To: Board of Education
From: Brian Imhoff, Assistant Business Manager BI
Date: July 14, 2014
Subject: Approval of Bid for Roofing Repairs

A school board is required to let all contracts for supplies, materials, or work or contracts with private carriers for transportation of pupils involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. Certain contracts are exempt from competitive bidding requirements including: purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, and services; and contracts for duplicating machines and supplies.

As part of an inspection of the roofs on its buildings, the District identified some repairs that were needed at Emerson Middle School, Jefferson School, and Franklin School. Project work includes the replacement of shingles, the repair of deteriorated flashing membrane, and the repair of other deteriorating sections of roof.

Bid specifications for the roofing repairs project were sent to five vendors, and a bid notice was published in the newspaper on June 12, 2014. A formal bid opening was conducted at the ESC on July 2, 2014, and the following three bids were received:

<u>Vendor</u>	<u>Bid Amount</u>
Sullivan Roofing	\$39,970
Waukegan Roofing	\$53,400
L Marshall Roofing	\$88,000

The bid specifications indicated that the project work would be performed in July and August 2014 and completed before the start of school.

The District recommends that the Board of Education award the bid for the roofing repairs project to Sullivan Roofing for a total bid price of \$39,970.

To: Board of Education
From: Brian Imhoff, Assistant Business Manager *BI*
Date: July 14, 2014
Subject: Approval of Bid for Concrete Replacement

A school board is required to let all contracts for supplies, materials, or work or contracts with private carriers for transportation of pupils involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. Certain contracts are exempt from competitive bidding requirements including: purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, and services; and contracts for duplicating machines and supplies.

The District received bids for several areas of concrete sidewalk, curbing, and ramps that needed replacement. Project work will occur at Lincoln Middle School, Jefferson School, Roosevelt School, and Franklin School.

Bid specifications for the concrete replacement project were sent to five vendors, and a bid notice was published in the newspaper on June 12, 2014. A formal bid opening was conducted at the ESC on July 2, 2014, and the following three bids were received:

<u>Vendor</u>	<u>Bid Amount</u>
Continental Construction	\$48,800
Maul Enterprises	\$76,250
A Lamp Concrete Contractors	\$96,057

The bid specifications indicated that the project work would be performed in July and August 2014 and completed before the start of school.

The District recommends that the Board of Education award the bid for the concrete replacement project to Continental Construction for a total bid price of \$48,800.

To: Board of Education
From: Brian Imhoff, Assistant Business Manager **BI**
Date: July 14, 2014
Subject: Approval of Bid for Flooring Replacement

A school board is required to let all contracts for supplies, materials, or work or contracts with private carriers for transportation of pupils involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. Certain contracts are exempt from competitive bidding requirements including: purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, and services; and contracts for duplicating machines and supplies.

The District received bids for the installation of new luxury vinyl tile flooring in 11 rooms of the south wing at Franklin School. At the June 23, 2014 meeting, the Board awarded a bid for Phase 1 of the project, which included removal of the old flooring and asbestos abatement.

Bid specifications for the flooring replacement project were sent to five vendors, and a bid notice was published in the newspaper on June 19, 2014. A formal bid opening was conducted at the ESC on July 7, 2014, and the following five bids were received:

<u>Vendor</u>	<u>Bid Amount</u>
Touch of Beauty	\$36,960
Mr. David's	\$37,800
Vortex Enterprises	\$49,787
Commercial Flooring Systems	\$68,000
Larson Equipment & Furniture	\$102,500

The bid specifications indicated that the project work would be performed between July 21, 2014 and August 5, 2014.

The District recommends that the Board of Education award the bid for the flooring replacement project to Touch of Beauty for a total bid price of \$36,960.

TO: Members of the Board of Education
Dr. Laurie Heinz

FROM: Scott Mackall, Director of Transportation

Date: July 14, 2014

RE: Hazardous Crossings / Busing

The Transportation Department is in the process of gathering information regarding Hazardous Crossings for the 2014-2015 school year. The District and our new busing contractor, Lakeview Bus Lines, are reviewing areas, which are Potter east to Western and De Cook north to Dempster. Many parents have asked the District to review this area as a safety concern for students. This area has no sidewalks and serves as the emergency route to Advocate Lutheran General Hospital. The District will apply for Hazardous Crossing status with the Board of Education's approval. Until the District can determine the number of students routed on buses, we will not know the cost impact of offering this service to Emerson students.

District and State of Illinois policy states that any student living outside a 1.5 mile radius from their school is to be provided transportation at no cost. This additional area will only affect students living within the 1.5 radius providing them with transportation at no cost. As a District not all eligible students ride the bus, many walk or have parents bring them to school. If approved the District will need to implement additional bus routes.

In order for this to be implemented the District will need the Board of Education's approval. The application process to the State of Illinois is based on a point system and will require the Board of Education to approve adding two points to our application. This letter is to inform the Board of Education of the need to improve the services offered to the parents and students of Community Consolidated School District 64 within this area of the District boundaries.

Please feel free to ask myself any question you may have, thank you I look forward to your direction.

To: Board of Education

From: Mary Jane Warden, Director of Innovation and Instructional Technology

Date: July 14, 2014

RE: Securly, Inc. Quote

In support of anytime, anywhere learning in the 1:1 Chromebook Learning Initiative, the District has investigated options to provide an open and secure Internet experience for our students on and off campus as Chromebooks are utilized as their learning tool and resource. The District is recommending Securly as District 64's anytime, anywhere filtering solution.

Securly offers a seamless integration with the Chromebook and a cloud architecture to assign granular policies that will enhance our learning environment. Securly will enhance online safety on mobile devices. The Securly dashboard provides a visualization of student online activity, and the Audit Trail enables the teacher to drill deep into an individual student's screen-time in a matter of minutes, shaping and personalizing instruction.

The District is requesting approval for a 3-year subscription for Anywhere Filtering provided by Securly, Inc. totalling \$30,350. This expense has been included within the Technology Department annual budget.

Appointment of Hearing Officer

The District is recommending the Board of Education ratify the continuation of the appointment of Richard P. Majka to serve as the Hearing Officer in District 64, in the event his services are needed.

TO: Board of Education
 FROM: Philip V. Bender
 DATE: July 14, 2014
 RE: Review/Release of Closed Minutes

Superintendent Philip Bender and Board Secretary, Terry Cameron, reviewed closed minutes (in June 2014) from January 9, 2014 through April 28, 2014 .

CONSIDERATION OF DISTRICT 64 CLOSED SESSION MINUTES

DATE OF MEETING	ISSUE	RECOMMENDATION
January 9, 2014	1. Appointment, Employment, Compensation, or Performance of a Specific Employee 2. Appointment, Employment, Compensation, or Performance of a Specific Employee	1. Release 2. Release
January 15, 2014	1. Appointment, Employment, Compensation, or Performance of a Specific Employee	1. Release
January 24, 2014	1. Appointment, Employment, Compensation, or Performance of a Specific Employee	1. Release
January 28 2014	1. Appointment, Employment, Compensation, or Performance of a Specific Employee 2. Placement of Individual students in Special Education Programs 3. Appointment, Employment, Compensation, or Performance of a Specific Employee	1. Release 2. Release 3. Release
February 10, 2014	1. Security Procedures and the Use of Personnel and Equipment 2. Collective Negotiations 3. Performance of a Specific Individual 4. Placement of Individual students in Special Education Programs	1. Release 2. Release 3. Release 4. Release
February 24, 2014	1. Collective Negotiations 2. Placement of Individual students in Special Education Programs	1. Release 2. Release
March 18, 2014	1. Collective Negotiations 2. Litigation 3. Collective Negotiations 4. Placement of Individual students in Special Education Programs	1. Release 2. Release 3. Release 4. Release
March 24, 2014	1. Appointment, Employment, Compensation, or Performance of a Specific Employee 2. Collective Negotiations 3. Appointment, Employment, Compensation, or Performance of a Specific Employee	1. Release 2. Release 3. Release
April 14, 2014	1. Litigation 2. Collective Negotiations 3. Discipline or Performance of Specific Employees	1. Hold 2. Release 3. Release
April 28, 2014	1. Litigation 2. Collective Negotiations 3. Discipline or Performance of Specific Employees	1. Hold 2. Release 3. Release

TO: Board of Education
Dr. Laurie Heinz, Superintendent

FROM: Bernadette Tramm, Public Information Coordinator

DATE: July 14, 2014

RE: 2014-15 Student-Parent Handbook

The District 64 Student-Parent Handbook is now in its 8th edition and remains the mainstay of essential information distributed to our families each year. Our handbook is an award-winning publication, having previously received awards at both the state and national levels from the National School Public Relations Association (NSPRA).

For 2014-15, one copy will be mailed to every family to arrive approximately 7-10 days in advance of students' return to school on Tuesday, August 26.

Attached is a **Working Draft. Please note that corrections and necessary revisions will be made until press time to ensure the most complete and up-to-date materials are presented.** The handbook is presented at this time for the Board's approval in conformance with Board Policy 7:190; it includes the District's disciplinary rules, primarily found in Chapters 6 and 2. Also as required by that policy, the PTO/A Presidents group at its May 19 meeting reviewed the disciplinary section.

Updating the handbook is a major undertaking each year, requiring careful review of policy changes and incorporating suggestions for improvements from a host of users. Specific notices and sections within the handbook also fulfill many of the District's varying legal notice requirements.

Inside the cheerful cover "gallery" of student artwork, the handbook is a ready and reliable resource for information about District 64 and our schools, ranging from:

- School year calendar
- Board of Education meetings
- District operations and Strategic Plan
- Day-to-day school essentials
- Communications and safety
- Travel to and from school
- Academics
- School health services
- Student behavior expectations

A handy roster section includes:

- A full page for each school with unique facts and calendar
- Information about our related organizations.

An online acknowledgement form via our website will continue to be offered as an alternative to completing the paper "tear-out" forms in the front of the handbook.

I would like to thank all our District and school administrators; school secretaries; Facilitator of School Health Services Margaret Petkofski Temari; Administrative Assistant to the Superintendent Madelyn Wsol; various organization heads; Curriculum Specialist for Art Sonja Dzedzic, art teachers and student artists; and many other contributors for their assistance.

Approval of Minutes

ACTION ITEM 14-07-7

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting on June 30, 2014, Regular Board Meeting on June 23, 2014 and Closed Session Minutes on June 23, 2014.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Special Board of Education Meeting held at 6:30 p.m.
June 30, 2014
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:35 p.m. and requested that Board member John Heyde act as secretary to call the roll as Secretary Terry Cameron was attending by telephone. Other Board members in attendance were Dathan Paterno, Scott Zimmerman, and Vicki Lee; Dan Collins also attended by telephone. Also present were Superintendent Designate Laurie Heinz, Public Information Coordinator Bernadette Tramm, and five members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org/>

Board President Borrelli again thanked departing Superintendent Philip Bender for his four years of service, and welcomed incoming Superintendent Heinz who will officially assume her position on July 1.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comments; none were received.

REVIEW CANDIDATES FOR BOARD VACANCY

Review
Candidates
for Board
Vacancy

Board President Borrelli briefly reviewed the timeline and procedure followed to announce the resignation of Board member Cameron and invite interested candidates to apply for consideration to be appointed until the next municipal election in April 2015. He noted that 12 applications had been submitted. As previously announced, he noted that the Board planned to conduct a special meeting on July 7 to further review the candidates, and that the Board would make a final selection and vote publicly on July 11.

To prepare for the July 7 meeting, Board members then discussed whether to interview all 12 candidates for a shorter period or to select a smaller number as finalists to interview at greater length. The Board reached consensus to interview all 12 candidates, and to facilitate that process by contacting the candidates via email in advance to provide short, written responses to three questions: What is the most pressing or vexing challenge District 64 faces and what ideas or strengths might you have that you could bring to the Board if you are elected; What do you feel is a particular strength of the District and why; and, How have you or will you prepare for the Board member position. A limit of 500 words was set for the responses. Board members also agreed to begin the July 7

meeting earlier at 6:00 p.m. to allow sufficient time for the interviews. The Board asked Dr. Heinz to send an email with a letter prepared by Dr. Borrelli on behalf of the Board to all candidates tomorrow with the questions, to request a response to her by Saturday, July 5 at 5 p.m., and to request that the candidate indicate three time options for an interview from the schedule to be prepared by Dr. Heinz. The interviews are to last 15 minutes, but are to be scheduled in 20-minute increments to allow time for transition between individuals. Dr. Heinz was further asked to forward the responses received by the deadline to the Board in preparation for the Monday meeting. Board members also discussed whether it would be appropriate in the spirit of transparency to disclose during the selection process how individual Board members may be acquainted with each candidate.

At 7:11 p.m., Board member Cameron indicated he would be disconnecting by phone, and was again warmly thanked by the Board for his service.

Board members then discussed the timing of upcoming meetings on July 11 and 12, and the agenda for those sessions. The Saturday meeting is expected to be a closed session to allow for Board member development activities with a representative from the Illinois Association of School Boards (IASB). The Saturday meeting start time was advanced to 8 a.m. with the meeting expected to end at 3:30 p.m. Board President Borrelli indicated he is working with Dr. Heinz to finalize the agendas.

As a follow up to a report on MAP testing and student growth goals presented to the Board by Assistant Superintendent for Student Learning Lori Hinton on June 23, Dr. Heinz reported that she was meeting with a MAP representative in July along with Dr. Hinton and would plan a future Board meeting on this subject to continue expanding the Board's and administrators' understanding of the use of data on student growth to establish District goals. Board members concurred this would be beneficial.

ADJOURNMENT

Adjournment

At 7:21 p.m., it was moved by Board member Zimmerman and seconded by Board member Paterno to adjourn, which was approved by voice vote.

President

Secretary

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board Meeting held at 7:30 p.m.
June 23, 2014
Hendee Educational Service Center
164 S. Prospect Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 7:33 p.m. Other Board members present were Dathan Paterno, Scott Zimmerman, Vicki Lee, Dan Collins, John Heyde and Terry Cameron. Also present were Superintendent Philip Bender, Assistant Superintendent Lori Hinton, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Director of Special Education/Pupil Services Jim Even, Director of Technology Terri Bresnahan, Public Information Coordinator Bernadette Tramm and about 25 members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>

Board President Borrelli announced that 12 applications had been received for the Board vacancy created by the resignation effective June 30 of Board member Terry Cameron. He reviewed the timeline and process for the Board to consider the applications and appoint a replacement, which is expected to occur at the July 11 meeting.

JUDITH L. SNOW AWARDS

Judith L. Snow
Awards

Dr. Bender noted that the District 64 Elementary Learning Foundation (ELF) presents awards annually to several students in grade 8 who exemplify ethical leadership. He introduced ELF trustee Connie Michels, who described the award selection process and shared highlights of the achievements of the four students selected to receive this year's award: Dina Salemi and Matthew Massari of Emerson Middle School, and Brandon Christopher and Julia Economy of Lincoln Middle School. Board members congratulated the students for their outstanding accomplishments.

BOARD PRESENTATIONS

Board
Presentations

Board President Borrelli noted that this was the final meeting for several District administrators leaving District 64. He called on three Board members to express the Board's appreciation: Board member Lee praised Technology Director Terri Bresnahan's accomplishments in District 64 since 2010, particularly in moving forward with a 1:1 learning initiative that will impact students across the District, and wished her well in her new position; Board member Paterno highlighted the work of Special Education/Pupil Services Director Jim Even, who is retiring, during his three years with District 64 to improve services to students and noted his remarkable passion throughout his career for working with students with special needs; and Board member John Heyde thanked Dr. Bender for his efforts since 2010 to strengthen the District, and particularly noted his dedication to improving the

District's aging facilities through a comprehensive maintenance plan, and for bringing high quality administrators to the District and helping them to grow. He also pointed out that Dr. Bender had shown an unending commitment to keeping kids first, and thanked him for sharing his energies and talents with the Park Ridge-Niles community and wished him well in his new district.

Board President Borrelli then noted that Board Secretary Terry Cameron would be resigning next week due to his job relocation and move, and called upon Board Vice-President Scott Zimmerman to express the Board's appreciation. Board member Zimmerman noted that although he had only served for a little over a year, Board member Cameron had contributed significantly to the Board's work through his diligent and thoughtful approach to the decision-making process and had used his particular skills and abilities to make a difference. The Board joined in wishing him and his family well in their new community.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comments on items not on the agenda; none were received.

REPORT ON SPRING MAP TESTING

Report on
Spring MAP
Testing

Assistant Superintendent Hinton shared a comprehensive report on the reading and math Measures of Academic Progress (MAP) assessments. She described the setting in District 64 to support individual student growth including: a rigorous core curriculum for all students; a flagship middle school elective program; exemplary 21st century learning experiences; and rigorous professional development and implementation expectations for all teachers. She noted that MAP is used both as a summative and formative assessment, and is used formatively following our benchmark assessments to customize instruction for classes and to assist students with setting individual academic goals. MAP is now aligned to state standards, however it is a computerized adaptive test that measures progress on a "RIT" scale that can be more easily tracked over time.

Dr. Hinton reported student performance on reading and math at both the 75th percentile and 50th percentile for 2014 as well as over the past three years. She also reviewed cohort performance using District 64 local norms over multiple years. Dr. Hinton reported that 60.1% of students reached their projected growth targets in reading in 2014, which surpassed the Board goal of 58% and qualifies as "near ambitious growth" for the year. However for math, student performance declined to 56.2%, which qualifies as "above average growth;" she noted that a goal would be proposed to the Board for this area in October. She provided other comparison statistics including six-year averages of student growth targets. Dr. Hinton noted three factors had weighed on math performance in 2014, including: curricular changes based on adoption of the Common Core State Standards (CCSS), assessment changes based on the CCSS, and the District-wide implementation of new math curricular materials. She noted that research indicates this impact should be overcome in coming years as the curriculum becomes ingrained and assessments and instructional materials are more familiar.

Looking to the future, Dr. Hinton noted that District 64 would continue to focus on individual student growth and the high impact instructional strategies that support student growth including formative assessments that support differentiation of instruction and the District's Response to Intervention (RtI) model.

Dr. Hinton then responded to various Board member questions for clarifying information about her report and MAP testing; comparisons with other high achieving North Shore districts; and how formative assessments assist teachers to modify instruction "in the moment" to improve student learning. Dr. Hinton provided more details on the impact of the math curriculum implementation on students this year and summer work by teachers to map the curriculum to identify pacing, learning targets, assessment, core resource lessons, and additional supplemental materials that engage and support students. She noted that a separate report would be delivered to the Board about the math transition later this summer.

In response to further Board member questions, Dr. Hinton noted that additional intensive professional development was planned to support teachers with implementation of the new curriculum. Dr. Hinton also responded to Board member inquiries about the norms used for MAP, when the data was collected and whether it includes any international students. Dr. Hinton also explained how the District's Strategic Plan had provided an opportunity for professional development beginning three years ago for teams of teachers who were "unpacking" the District's priority standards. In addition, Dr. Hinton described some of the other professional development activities that have taken place or are scheduled to continue to assist teachers with the math implementation. Board members then remarked on tracking of the District's goals for other subject areas. Dr. Hinton pointed out that as part of new legislation related to teacher evaluation, the District is working with a committee to add a student growth component to its teacher evaluation tool, and explained which types of assessments might be used, such as the District's Educational Ends, and how they could be modified to meet the requirements. Board members then further discussed the goals related to student growth in reading they had previously set and the goals that will be set for math this fall, and reiterated the importance of setting challenging targets and of using indicators that can be easily communicated to the community. Board President Borrelli affirmed the Board would return to this topic again at upcoming meetings.

**RESOLUTION # 1121 FOR TRANSFER OF INTEREST FUNDS
FROM WORKING CASH TO EDUCATIONAL FUND**

Ms. Allard noted that in accordance with the Illinois School Code, District 64 annually plans for a transfer of interest income earned from Working Cash to the fund most in need, which is the Educational Fund. The transfer is completed in the month of June, and the resolution is the legal document required to make this transfer.

Resolution # 1121
for Transfer of
Interest Funds
from Working
Cash to
Educational Fund

ACTION ITEM 14-06-13

Action Item
14-06-13

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1121, authorizing the transfer of \$176,377.80 interest earned from June 2013 – May 2014 from the Working Cash Fund to the Educational fund on or before June 30, 2014.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde

NAYS: None.

PRESENT: None.

ABSENT: Lee

The motion carried.

RESOLUTION # 1122 FOR TRANSFER OF INTEREST FROM DEBT SERVICE TO EDUCATIONAL FUND

Resolution # 1122 for Transfer of Interest from Debt Service to Educational Fund

Ms. Allard noted that similarly, District 64 annually plans for a transfer of interest income earned from Debt Service to the fund most in need, which is the Educational Fund. The transfer is completed in the month of June, and the resolution is the legal document required to make this transfer.

ACTION ITEM 14-06-14

Action Item
14-06-14

It was moved by Board member Paterno and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1122, authorizing the transfer of \$32,566.17 representing the interest earned from June 2013 – May 2014 from the Debt Service fund to the Educational fund on or before June 30, 2014.

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

RESOLUTION # 1123 FOR PREVAILING WAGE

Resolution # 1123 for Prevailing Wage

Ms. Allard noted that the Illinois School Code requires districts

annually to adopt a resolution that requires payment of the Prevailing Wage, and that the resolution is required for District 64 to be in compliance with the Prevailing Wage Act.

ACTION ITEM 14-06-15

Action Item
14-06-15

It was moved by Board member Collins and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois adopt Resolution #1123, regarding the Illinois Prevailing Wage Act as provided by the Illinois Department of Labor.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Colleen Carlson	Request Maternity / FMLA as General Music Teacher effective 10/9/14 – 1/5/15 (tentative) - Franklin School.
Ashley Apa Jennifer Ghisolf	Employ as Summer School Teacher effective 6/17/14 - Washington School.
Elizabeth Kim	Employ as Summer School Assistant effective 6/17/14 - Lincoln School.
Elaine Kirkiluk	Employ as Summer School Early Childhood Speech-Language Pathologist effective 6/23/14 - Jefferson School.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL AND BENEFITS

Bills

10 - Education Fund-----	\$ 815,739.58
20 - Operations and Maintenance Fund -----	62,466.06

30 - Debt Services-----	-
40 - Transportation Fund -----	171,009.17
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	811,756.67
80 - Tort Immunity Fund -----	70,366.00
90 - Fire Prevention and Safety Fund -----	-

Checks Numbered: 117774-117958

Total: \$ 1,931,337.48

Payroll and Benefits for Month of May, 2014

10 - Education Fund-----	\$3,851,365.67
20 - Operations and Maintenance Fund -----	231,069.97
40 - Transportation Fund -----	-
50 - IMRF/FICAFund-----	89,840.75
80 - Tort Immunity Fund -----	-

Checks Numbered: 10297 - 10403

Direct Deposit: 900054208 -900055842

Total: \$4,172,276.39

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org
> Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING
MAY 31, 2014

Monthly updates may be viewed on the District 64 website www.d64.org >
Departments > Business Services.

D. APPROVAL OF RESOLUTION WITH PMA FINANCIAL SERVICES

E. APPROVAL OF MAINE TOWNSHIP SCHOOL TREASURER DEPOSITORIES

F. APPROVAL OF BID FOR STEAM TRAP REPLACEMENT

G. APPROVAL OF BID FOR ASBESTOS REMOVAL

H. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 14-06-16

Action Item
14-06-16

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of June 23, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of May

Financials Ending May 31, 2014; Approval of Resolution with PMA Financial Services; Approval of Maine Township School Treasurer Depositories; Approval of Bid for Steam Trap Replacement; Approval of Bid for Asbestos Removal; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Lee, Heyde, Cameron, Borrelli, Zimmerman, Paterno, Collins

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 14-06-17

Action Item
14-06-17

It was moved by Board member Cameron and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois approve the minutes from the Special Board Meeting on June 9, 2014, Closed Session on June 9, 2014 and May 19, 2014, and Regular Board Meeting on May 19, 2014.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Dr. Bender reported that no committee meetings had occurred since the last meeting.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Bender reported that the Board had received various other written reports, including a draft agenda for the upcoming meeting; a follow up memo on the collection of student fees; and a progress report on summer construction projects, including the Field School HVAC installation.

Board members also discussed the next updating of the Board Operating Plan; Chief School Business Official Allard noted it would be done in September when the Board adopts the final 2014-15 budget.

Board President Borrelli then asked whether the Board would like to revisit its decisions regarding annual student fees paid by all parents for 2014-15, as well as the separate purchase of Chromebook devices through District 64 that only parents in grades 6-8 will be making this summer as part of the 1:1 learning initiative. Board President Borrelli focused further on the impact of the two expenses on middle school parents this year. Board members then shared their perspectives on the process that had been followed to adopt the regular student fees as well as the approval of the 1:1 learning initiative as a shared funding plan with parents. Board members also pointed out that the annual fees are intended to balance the cost between current parents and all taxpayers. There was further discussion of the impact on the District's long term fund balance projections were the District to absorb the additional expense of purchasing Chromebooks for grades 6-8 students, and how this would impact the Board's consensus goal adopted last summer to extend the timeframe for a referendum by several years beyond 2016-17. Chief School Business Official Allard also noted that although bond proceeds from the recent financing could be used for technology, it would reduce the funding that would be available for facility improvements. Board members offered other scenarios that could be considered to balance fees and other expenditures that the Board could discuss going forward for future years, if not for 2014-15. Board President Borrelli noted he would bring the topic of potentially mitigating in some way the impact on middle school parents for the Chromebook purchase back at a future meeting. The Board confirmed for Chief School Business Official Allard that it had taken no action to change the current plan to request payment from middle school parents for the Chromebook purchase, which she stated would be forthcoming after July 1.

ADJOURNMENT TO CLOSED SESSION

At 9:20 p.m., it was moved by Board President Borrelli and seconded by Board member Lee to adjourn to closed session to discuss litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. [5 ILCS 120/2(c)(11)] not to reconvene in open session.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Cameron, Heyde, Lee

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The regular Board meeting adjourned from closed session at 9:50 p.m.

President

Secretary

DRAFT

Board Member Liaison Report

There are none to report.

Meeting of the Board of Education Park Ridge – Niles School District 64

Board of Education Agenda
Monday, August 11, 2014
Special Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714

On some occasions the order of business may be adjusted as the meetings progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, August 11, 2014

APPENDIX

TIME

- 7:00 p.m. **Meeting of the Board Convenes**
- Roll Call
 - Introductions
 - Opening Remarks from President of the Board

 - **Public Comments**

 - **Presentation and Discussion on MAP Data** A-1
-- Assistant Superintendent for Student Learning

 - **Consent Agenda** A-2
-- Board President **Action Item 14-08-1**
 - Personnel Report
 - Bills, Payroll and Benefits

 - **Board Member Liaison Report** A-3
-- Board of Education

 - **Other Discussion and Items of Information** A-4
-- Superintendent
 - Upcoming Agenda
 - Memorandum of Information (none)
 - Minutes of Board Committees (none)
 - Other
 - Photo Session

 - **Adjournment**

Next Meeting: **Monday, August 25, 2014**
 Regular Board Meeting – 7:30 p.m.
Jefferson School – Multipurpose Room
 8200 Greendale
 Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Meeting of the Board of Education Park Ridge-Niles School District 64

Board of Education Agenda
Regular Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, August 25, 2014

TIME

APPENDIX

7:30 p.m.

Meeting of the Board Convenes

- Roll Call
- Introductions
- Opening Remarks from President of the Board

• **Public Comments**

• **Preliminary Enrollment Report**

A-1

-- Assistant Superintendent for Human Resources/
Chief School Business Official

• **Consent Agenda**

Action Item 14-08-2

A-2

-- Board President

- Personnel Report
- Bills, Payroll and Benefits
- Approval of Financial Update for the Period Ending July 31, 2014
- Resolution # Recommending the Board Adopt a Copy Fee Schedule for FOIA Request
- Destruction Audio Closed Minutes

• **Approval of Minutes**

Action Item 14-08-3

A-3

-- Board President

- Special Board Meeting Minutes.....July 12, 2014
- Closed Session Minutes.....July 12, 2014
- Special Board Meeting Minutes.....July 11, 2014
- Special Board Meeting Minutes.....July 7, 2014
- Closed Session Minutes.....July 7, 2014

• **Board Member Liaison Report**

A-4

-- Board of Education

• **Other Discussion and Items of Information**

A-5

-- Superintendent

- Upcoming Agenda
- Memorandum of Information
- Senior Tax Exchange Program

- Minutes of Board Committees
 - Traffic Safety Minutes of August 12, 2014
- Other
 - Update on Institute Day & Opening Day of School
 - Update on Summer Construction Projects

- **Adjournment**

Next Regular Meeting: **Monday, September 8, 2014**
Committee-of-the-Whole: Finance – 6:30 p.m.
Public Hearing on 2014-15 Final Budget - 7:15 p.m.
Special Board Meeting – 7:30 p.m.
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

On Tue, Jun 24, 2014 at 11:22 AM, <illinois@openthebooks.com> wrote:

Dear Open Records Compliance Officer,

Pursuant to the Freedom of Information Act/Open Records Act, this is a request for a copy of the following records: an electronic copy of "any" and "all" vendor (transfer of property or services) payee payments for the years 2008-2013 broken down by year. Production shall include the vendor name; vendor address; vendor city; vendor state name; vendor zip code; Check Date/ ACH Date; Check Number/ACH code; Check Amount/ ACH Amount; department; agency; type of payment (i.e. contract, grant, etc.)and description of products or services/ purpose of payment.

The principal purpose of this is to make this information more accessible to the public and to access and disseminate information regarding the health, safety, and welfare of the general public. This request is not principally for personal or commercial benefit. Our agency is just exercising the general rights of the public. For these reasons we are requesting a waiver of fees. If there is a charge for this service please obtain my approval in writing prior to proceeding with request.

All documents can be e-mailed to illinois@openthebooks.com or mailed in electronic format (preferred format would be .csv or xls). If any documents are not provided in the format specified, please provide the state or federal statutes relied upon for that decision. If any record or portion of a record responsive to this request is contained in a record or portion of a record deemed unresponsive to the request, our agency would like to inspect the entire document. Under the Open Records Act/Freedom of Information Act, all non-exempt portions of any partially-exempt documents must be disclosed. If any records or portions of records are withheld, please state the exemption on which you rely, the basis on which the exemption is invoked, and the name of the individual responsible for the decision.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of any assistance, please e-mail me at illinois@OpenTheBooks.com

Sincerely,
Adam Andrzejewski
Chairman
Data Collection Department
email:illinois@openthebooks.com

To: Board of Education
Dr. Laurie Heinz

From: Scott Mackall, Director of Facility Management

Date: July 14, 2014

Subject: Summer Projects

Attached are the minutes from the July 1, 2014 progress meeting at Field School. The meeting minutes in part, reflect *work performed* and *work to be completed* in the weeks ahead.

The security upgrade from Sonitrol including the camera and door entry system is moving along with both Emerson and Roosevelt Schools to be completed July 3, 2014. We will move to Jefferson and Carpenter Schools the week of July 7, 2014.

The visitor management system (Raptor) has arrived at the District with the Technology Department working on setting up the system. Location and power requirements have been identified; monitors have been ordered and are coming in as I am writing this. The District's Maintenance Department will be installing the monitors and supplying power as need at each location starting the week of July 7, 2014.

On July 2, 2014 Dr. Heinz, Scott Mackall, Bernadette Tramm, Lucas Cowden and Dan Walsh will meet to start the review of the procedures, newsletter and training of staff on the Raptor system.

We have a honeybee issue at Field School and have had to call in a professional beekeeper to relocate a population of an estimated 25,000 honeybees. Since honeybees are good for the ecology the District has made the decision to relocate the population over exterminating them. This will take place in two steps being completed on July 3, 2014.

I have had meetings with The Farnsworth Group on both the functional testing at Filed School and the Carpenter School review. Both projects are moving forward on schedule with little to report at this time.

The Facility Department will bring to you the bids for the other three projects at the July 14, 2014 Board of Education meeting.

	Roof repair at Emerson, Jefferson and Franklin Schools
	Concrete repair at Lincoln, Roosevelt, Jefferson and Franklin
Schools	Flooring replacement at Franklin School.

FANNING HOWEY

PROGRESS MEETING NO. 9

Date: July 1, 2014

By: Edward J. Sawa

FIELD ELEMENTARY SCHOOL - 2014

MECHANICAL IMPROVEMENTS

PARK RIDGE-NILES CCSD 64

Park Ridge, IL

Project No. 213012.02

Present: Scott Mackall, Director of Facility Management, John Imber, Head Custodian, Field Elementary School, Park Ridge-Niles CCSD 64; Pete Bergen, Bergen Construction Corporation; Mark Kurzawski, Klass Electric; Brandon Hubner, Premier Mechanical, Inc.; Keri VanSant, Doug Partington, Fanning/Howey Associates, Inc.

It is the responsibility of each Prime Contractor to distribute this Progress Meeting Report to their subcontractors.

Following is a report of our interpretation of the information presented during the meeting on the above date. If you find anything within the items noted with which you disagree, please inform us, in writing, within 10 calendar days of receipt.

Work Performed for the Previous 1 Week (through July 1, 2014):

Bergen Construction Corporation

1. Continue installation of fire alarm conduit raceways.
2. Continue installation of fire alarm wiring.
3. Continue installation of fire alarm devices.
4. Continue to install mechanical equipment above corridor ceilings.
5. Install control wiring.
6. Complete relocation of existing conduit raceways to allow installation of new systems.
7. Start layout of lighting system conduit raceways.
8. Start saw cutting operations of the interior concrete slab-on-grade at the boiler room area for conduit raceways.
9. Install temperature control valves.
10. Continue installation of temperature control power wiring and communication cabling.
11. Continue to install heating piping.
12. Insulate piping.
13. Continue to install ductwork from corridors to within classrooms.
14. Continue electrical circuit wiring.
15. Substantially complete the removal of the existing reinforced concrete roof/deck adjacent to boiler room.
16. Shut-off of the primary natural gas utility service to this facility by Nicor was completed on June 25, 2014.
17. Continue installation of mechanical access platform wood framing in the attic area.

Work To Be Completed in the Next 1 Week (through July 15, 2014):

1. Receive and start installation of fire dampers.
2. Install structural steel framing members.
3. Install fire alarm devices.
4. Install fire alarm conduit raceways
5. Install fire alarm wiring
6. Start installation of electrical switchgear.
7. Start grounding grid layout.
8. Start installation of grounding system.

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9. Start installation of temporary electric for the fire alarm, security, selective electrical panels and sump pumps that are to remain in service when the primary electrical service is shutdown at this facility.
10. Install lighting circuits.
11. Construct concrete housekeeping pads in the boiler room.
12. Set air-handling unit.
13. Set chiller unit.
14. Start selective roofing demolition.
15. Temporary patch areas at existing shingle roof.
16. Deliver hollow metal door frames
17. Install piping hangers in the boiler room.
18. Complete third floor attic piping.
19. Complete third floor attic floor framing.
20. Continue installation of temperature control valves.
21. Continue installation of electrical circuits and communication wiring at the second floor level.

Requests for Interpretation (RFI):

1. To-date, 21 RFIs have been submitted.
2. Request for Interpretation Nos. 16, 19, 20, and 21 are to be reviewed, and responses issued separately.

Proposal Requests (PR):

1. The Proposals for PR Nos. 1 (Reduction in Heating Pipe Size) and 2 (Additional Fire Dampers) have been accepted.
2. Per the request of the Owner, PR No. 3 has been issued to provide electromagnetic hold-open devices at the 2 double sets of hollow metal doors between the Gymnasium 107 and Corridor-1B. Peter Bergen indicated this Proposal would be submitted July 1, 2014.
3. Per the request of the Owner, the Architect/Engineer has issued PR No. 4 for removal of the existing asphaltic concrete surface course at the hard surface play areas and existing asphaltic concrete drives. Pete Bergen indicated the sub-grade cores need to be obtained in order to confirm the sub-grade soil conditions. Scott Mackall will address procurement of the soil borings.
4. Per the request of the Owner, the Architect/Engineer has issued PR No. 5 for providing finned tube unit heaters within Elevator Equipment Room 007. A Proposal was submitted and reviewed. The costs associated with the piping insulation were excessive. Brandon Hubner will revisit this item of work with his subcontractor and resubmit. Once the Proposal is resubmitted, Fanning Howey will review and advise.
5. Pete Bergen submitted a Proposal to provide new vertical heating supply risers in the south classroom area (1951 Addition), and Kitchen 105. The Proposal does not include the new vertical risers within Gymnasium 107, or Stage 109A. Following review, it was concluded that the Proposal would be revised to include the vertical piping risers within Gymnasium 107, and Stage 109A. Once the revised Proposal is submitted to Pete Bergen, then Fanning Howey will review in further detail. It was also concluded that stainless steel covers would be provided, in lieu of factory-finished painted covers.
6. Fanning Howey has issued the Proposal Request to address the gas utility pressure currently being supplied to this facility. An additional regulator will be required to reduce the incoming pressure to the proper amount. Brandon Hubner was to forward his Proposal to Peter Bergen, and then Peter Bergen will formally submit for this additional Work.

7. Scott Mackall, John Imber, and Fanning Howey reviewed the attic area above the single-story 1951 classroom addition. This area was reviewed and discussion took place regarding the addition of light fixtures within this area. Fanning Howey noted the preliminary drawing would be prepared affecting the additional services to be provided in this area. Once it is considered acceptable by the Owner, a formal Proposal Request will be issued to Peter Bergen.
8. Scott Mackall, John Imber, and Fanning Howey discussed an additional wood-framed floor system to access to mechanical units in the attic area above the single-story 1951 classroom addition. The location for the platform extension was confirmed. Fanning Howey will issue a Proposal Request per the Owner's request.
9. Scott Mackall recently requested that Fanning Howey prepare a Proposal Request for ventilation revisions in Workroom 314 and Storage Room 318. The revisions would need to be implemented in the event these 2 rooms become 1 room and used as a classroom, from a ventilation standpoint only. Fanning Howey forwarded an e-mail to Brandon Hubner directing him not to install selective sections of the sheet metal ductwork in these 2 rooms until the formal Proposal Request is issued. Brandon Hubner advised Amber Mechanical accordingly. No ductwork has been installed in these locations at the time of this meeting. The Architect/Engineer will prepare the required documents.
10. Peter Bergen is to submit a Proposal for replacing the existing counter top in Room No. 108. The existing counter top is in need of replacement.

Architect's Supplemental Instructions (ASI):

1. No ASIs have been issued to date.

Change Orders (CO):

1. CO No. 1 is fully executed. This Change Order provides a credit to the Owner for a reduction in size of heating piping, per PR No. 1.

Cash Allowances (CA)

1. CA No. 1 is fully executed and is for the temporary installation of a new non-ASME water heater.
2. CA No. 2 is fully executed and is for the installation of fire dampers, per PR No. 2.

Owner Comments:

1. Scott Mackall will contact ESC with regard to the procurement of testing services for the subgrade soil borings, cast-in-place concrete, and steel reinforcement.
2. Application and Certificate for Payment No. 2 has been submitted to Rebecca Allard on July 8, 2014. The Application and Certificate for Payment will be presented to the Board of Education on July 14, 2014.
3. The pencil copy for Application and Certificate for Payment No. 3 cut-off and submission date is August 4, 2014. The formal Application and Certificate for Payment is to be received by Maggie Zapfe on August 11, 2014. Fanning Howey will process and deliver signed documents to Rebecca Allard on August 19, 2014. The Application and Certificate for Payment will be presented to the Board of Education on August 25, 2014, for final approval.
4. John Imber again requested to be advised as to when Work is complete on the third floor so that he may begin cleaning operations in preparation for the new School year. John Imber expressed interest in Room Nos. 322, 323, 324, and 325 being addressed first.
5. John Imber will expedite the preparation of signs to be placed on existing exterior egress doors to prevent unauthorized people from entering the facility.

6. Scott Mackall and John Imber have addressed the bees that have been observed in the attic area. Field personnel are not currently working in this area. Bees were also observed on the outside of the existing facility adjacent to the west exterior egress doors for the gymnasium commons area.

Contractor Comments:

1. Peter Bergen indicated the primary gas supply was shut down by Nicor on June 25, 2014. This has affected the ability for Bergen Construction Corporation or their Subcontractors to perform Work at the demolition area of the existing reinforced cast-in-place concrete/roof/deck.
2. Brandon Hubner resubmitted the louver submittal. The Architect/Engineer reviewed and returned this document. The louver submittal was considered acceptable. The louver color selection is to match RAL8028. Brandon Hubner was to expedite the placement of this order.
3. Fencing shop drawings have been submitted, reviewed, and returned by the Architect/Engineer to Peter Bergen.
4. Pete Bergen submitted an updated Project Schedule, dated June 30, 2014. Peter Bergen indicated that there are some items that are ahead of schedule, as well as some items slightly behind. The main concern was the time lost as the result of Nicor Gas not completing the shutdown of the primary gas service to this facility. There is a large amount of work to be completed within the boiler room area by various trades. (Please refer to the attachment).
5. The casework equipment shop drawings have been submitted, reviewed, and returned by the Architect/Engineer to Peter Bergen. The Architect/Engineer discussed casework that was apparently deleted in Room 122A. The reason for the deletion of this equipment was not known at this time. Further research is necessary.
6. The installation of the cabinet heater recessed within the existing masonry wall was reviewed and considered acceptable.
7. Pete Bergen noted that a second shift would not be necessary, but that longer day shifts will most likely be scheduled along with work being performed on Saturdays.
8. Brandon Hubner verified the scheduled delivery date of July 21, 2014, for the cooling tower.
9. A meeting was held today to address the temperature control submittals. The meeting notes from his meeting will be issued separately by the Architect/Engineer.
10. Mark Kurzawski reiterated that the delivery date for the grade-mounted transformer is expected to be no later than July 18, 2014. Mark Kurzawski indicated it might be necessary to provide a temporary transformer to allow ComEd to complete their Work.
11. Peter Bergen indicated he is still having trouble discussing to his Subcontractor with types of glazing that are to be provided for this Project. Peter Bergen will review and advise.
12. The existing electrical service will be temporarily shut down for 2 days. It is thought that this will occur on July 14 and 15, 2014. Electrical service to the existing security, fire alarm, selected electrical panels and sump pumps will need to be maintained. This will be further discussed.
13. A walk-through will occur the week of July 7, 2014 for the review of existing electrical panels that should remain in service.

Architect/Engineer Comments:

1. Following the meeting, the Architect/Engineer, along with Mark Kurzawski, contacted Janine Weber to discuss the grounding requirements for this Project.
2. The Architect/Engineer is to forward to Scott Mackall the proposed credit amount provided by Bergen Construction Corporation to delete the requirements to provide 2 new window sash units currently reflected in the Contract Documents. Once approved by the Owner, a deduct Change Order will be issued.

3. The Architect/Engineer walked with Peter Bergen to observe the patching requirements of pre-existing openings, as well as directly above the corridor doors in Corridor C-1C, 106/111. These doors have a one-hour rating. A one-hour rated assembly is to be constructed directly above each of the hollow metal door frames referenced above, and extended to either the existing concrete deck above or masonry wall. Penetrations through the masonry wall within or adjacent to the existing masonry wall are to be fire-stopped. This Scope of Work associated with developing a rated assembly at both of these doors was understood by Peter Bergen. The providing of the rated assemblies is to be provided under the Contract Allowance. Peter Bergen is also to make sure all openings in the existing elevated concrete slab above the first floor corridor are fire-stopped per the Contract Allowance. There are also new openings that have been incorporated in rated assemblies that need to be fire-stopped because this Work is part of the Contract Documents and responsibility of Bergen Construction Corporation. Peter Bergen is to have his firestopping sub-contractor visit the project site and observe the existing conditions.
4. The Architect/Engineer left a voicemail for Janine Weber to discuss the grounding requirements and the development of the response to the RFI confirming previous discussion regarding selected electrical issues. The Architect/Engineer will review and respond separately.
5. Peter Bergen discussed what appeared to be a lack of vertical wall height to install the exhaust fan ductwork and WL-1 louver as currently reflected on Drawing M4.1 in Room 002. Further discussion was held regarding the vertical clearance required. It was concluded that there is sufficient clearance to install the assemblies as currently reflected in the Contract Documents.
6. The Architect/Engineer will discuss future life safety considerations in Corridor 106 with Scott Mackall.

Commissioning Agent

1. Further discussion will be held to discuss the startup of the heating system to allow the functional testing services to be performed by Chad Grindle.
2. The Project is to be substantially complete on Friday, August 8, 2014. Chad Grindle expressed interest, at a previous Progress Meeting, in starting the commissioning process by Friday, August 1, 2014. This will require Bergen Construction Corporation to expedite the completion of their Scope of Work to allow the functional testing to be performed and comments issued by August 8, 2014. Faculty members return to the facility on Monday, August 18, 2014. The dates for performing the functional testing will be revisited.
3. As noted above, a meeting with Chad Grindle to address the temperature control system submittals and Project requirements will be held on Tuesday, July 1, 2014, at 10:00 a.m.

Next Progress Meeting:

1. The next Progress Meeting is scheduled for Tuesday, July 8, 2014, at 8:00 a.m. This meeting will be held within the north gymnasium.

ejs/mm/bc

attachments

c: Scott Mackall, Park Ridge-Niles CCSD 64
Peter Bergen, Bergen Construction Corporation
Chad Grindle, Farnsworth Group, Inc.

distributed via Newforma

FIELD SCHOOL SCHEDULE

ID	Task Name	Duration	Start	Finish
1	FIRE ALARM ROUGH IN	43 days?	Wed 5/14/14	Wed 7/16/14
2	DEMOLITION AT BOILER ROOM	20 days?	Mon 5/20/14	Fri 6/20/14
3	INSTALL SITE FENCING	1 day	Mon 6/16/14	Mon 6/16/14
4	INSTALL FLOOR PROTECTION	2 days?	Mon 6/16/14	Tue 6/17/14
5	NICOR TO DISCONNECT GAS SERVICE	3 days?	Mon 6/16/14	Wed 6/18/14
6	REMOVE CONCRETE CAP AND WALLS AT MECHANICAL ROOM 802	5 days?	Mon 6/16/14	Mon 6/23/14
7	DUCT OPENINGS THRU WALLS AT 1ST FLOOR CORRIDOR	7 days?	Tue 6/17/14	Tue 6/24/14
8	PLUMBING FLOOR DRAIN WORK	3 days?	Wed 6/18/14	Thu 6/19/14
9	DEMO DUCTWORK AND AHU'S IN 2ND FLOOR ATTIC	5 days?	Wed 6/18/14	Mon 6/23/14
10	DEMO CEILING IN ART ROOM AND LIBRARY	3 days?	Wed 6/18/14	Mon 6/23/14
11	COMPLETE DUCTWORK AND VAV'S 1ST FLOOR HALLWAYS AND CLASSROOMS	10 days?	Wed 6/18/14	Mon 6/30/14
12	DEMO UNIT VENTS	7 days?	Wed 6/18/14	Mon 6/23/14
13	FOUR MECHANICAL PADS IN MECH ROOMS	1 day?	Fri 6/20/14	Fri 6/20/14
14	SET STEEL FOR FLOOR OPENINGS AT ROOM 820 AND ART ROOM	5 days?	Mon 6/23/14	Fri 6/27/14
15	MOVE IN EQUIPMENT TO MECH ROOM 802	2 days?	Tue 6/24/14	Wed 6/25/14
16	INSTALL NEW ROOF OPENINGS AND PATCH OLD	8 days?	Tue 6/24/14	Tue 7/1/14
17	DEMO INTERIOR DOORS AND FRAMES	4 days?	Wed 6/25/14	Thu 6/26/14
18	DEMO DUCTWORK IN 3RD FLOOR ATTIC	7 days?	Wed 6/25/14	Thu 7/1/14
19	CONC WALLS AND DECK AT MECH RW 802 AND FOUNDATION AND PAD FOR COOLING TOWER	2 days?	Thu 7/1/14	Mon 7/7/14
20	SET EQUIPMENT IN MECHANICAL ROOMS. TIE IN DUCTWORK AND PIPING	2 days?	Thu 7/1/14	Mon 7/7/14
21	INSTALL DOMESTIC WATER PIPING AND WATER HEATER	22 days?	Thu 7/1/14	Mon 7/14/14
22	INSTALL PIPING TO VAV UNITS AND CURBS 1ST FLOOR	18 days?	Fri 6/27/14	Mon 7/14/14
23	INSTALL NEW DOOR FRAMES/DOORS AND HARDWARE	35 days?	Fri 6/27/14	Thu 7/31/14
24	ELECTRICAL ROUGH IN AT FIRST FLOOR THEN 2ND FLOOR CORRIDORS	11 days?	Mon 6/30/14	Fri 7/11/14
25	ROUGH IN TEMPERATURE CONTROLS AT FIRST FLOOR THEN 2ND FLOOR	2 days?	Mon 6/30/14	Tue 7/1/14
26	DEMO FLOOR OPENINGS	12 days?	Mon 6/30/14	Tue 7/1/14
27	INSTALL DRYWALL SOFFITS AND HEADERS. START AT 1ST FLOOR CORRIDORS	11 days?	Mon 6/30/14	Tue 7/1/14
28	COMPLETE DUCTWORK, PIPING, INSTALL AHU, 2ND FLOOR ATTIC	15 days?	Tue 7/1/14	Mon 7/14/14
29	DEMO TOP OF CHIMNEY AND POWERWASH CHIMNEY	2 days?	Wed 7/2/14	Thu 7/3/14
30	INSTALL DUCTWORK 2ND FLOOR CORRIDOR AND CLASSROOMS	4 days?	Wed 7/2/14	Thu 7/3/14
31	CUT IN DUCT OPENINGS INTO CHIMNEY SHAFT	7 days?	Wed 7/2/14	Thu 7/3/14
32	INSTALL PIPING TO VAV UNITS AND CURBS 2ND FLOOR	4 days?	Thu 7/3/14	Fri 7/4/14
33	INSTALL CEILING GRID AT 1ST FLOOR CORRIDORS	4 days?	Thu 7/3/14	Fri 7/4/14
34	INSTALL DUCTWORK AND VAV'S AT 3RD FLOOR	3 days?	Fri 7/4/14	Mon 7/7/14
35	TRIM MECHANICALS IN CEILING AT 1ST FLOOR	1 day?	Fri 7/4/14	Fri 7/4/14
36	TRIM INSIDE OF CHIMNEY	4 days?	Fri 7/4/14	Mon 7/7/14
37	INSTALL CHIMNEY LINER THEN REBUILD MASONRY AT TOP	4 days?	Fri 7/4/14	Mon 7/7/14
38	TRIM MECHANICALS IN CEILINGS AT 2ND FLOOR	4 days?	Fri 7/4/14	Mon 7/7/14
39	INSTALL COOLING TOWER AND PIPE	5 days?	Mon 7/7/14	Tue 7/8/14
40	COMED TRANSFORMER CHANGE OUT	12 days?	Mon 7/7/14	Mon 7/14/14
41	MISC WALL PATCHING AND PAINTING	8 days?	Mon 7/7/14	Mon 7/14/14
42	INSTALL PIPING TO VAV UNITS AND CURBS 3RD FLOOR	4 days?	Mon 7/7/14	Tue 7/8/14
43	INSTALL CASERWORK IN CLASSROOMS	8 days?	Mon 7/7/14	Mon 7/14/14
44	INSTALL TRAFFIC COATING ON MECHANICAL ROOM CONCRETE CAP	3 days?	Mon 7/7/14	Tue 7/8/14
45	INSTALL FENCING	5 days?	Mon 7/7/14	Mon 7/14/14
46	FINAL CLEAN UP WORK AREAS	8 days?	Mon 7/7/14	Mon 7/14/14
47	SET GENERATOR AND TIE IN	9 days?	Mon 7/7/14	Mon 7/14/14
48	EQUIPMENT START UP (INCLUDING BOILERS) AND TEST AND BALANCE	9 days?	Mon 7/7/14	Mon 7/14/14
49	START UP AND TEST NEW FIRE ALARM SYSTEM	2 days?	Mon 7/7/14	Tue 7/8/14
50	FLOOR PATCHING / VINYL BASE INSTALL	2 days?	Mon 7/7/14	Tue 7/8/14
51	PATCH ASPHALT	2 days?	Mon 7/7/14	Tue 7/8/14
52	MUNCHLIST REVIEW BY ARCHITECT, AND ENGINEERS	1 day?	Tue 7/8/14	Tue 7/8/14
53	MECHANICAL COMMISSIONING	5 days?	Tue 7/8/14	Tue 7/8/14
54	SUBSTANTIAL COMPLETION	1 day?	Fri 6/27/14	Fri 6/27/14
55	COMPLETE PUNCHLIST	11 days?	Fri 6/27/14	Fri 7/18/14
56	FINAL COMPLETION	1 day?	Fri 6/27/14	Fri 6/27/14

MAIN CONTRACTOR IS MECHANICAL ROOM SCOPE OF WORK X P. BERGEN

7.1.2014