

**Meeting of the Board of Education
Park Ridge-Niles School District 64**

**Board of Education Agenda
Monday, November 17, 2014
Regular Board Meeting
Franklin Elementary School –Gym
2401 Manor Lane
Park Ridge, IL 60068**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, November 17, 2014

TIME

APPENDIX

- | | | |
|-----------|---|---|
| 6:30 p.m. | <p>Meeting of the Board Convenes</p> <ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board <p>• Board Recesses and Adjourns to Closed Session</p> <p>-- Collecting negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court of administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].</p> | |
| 7:30 p.m. | <p>• Board Adjourns from Closed Session and Resumes Regular Board Meeting</p> <p>• Pledge of Allegiance and Welcome</p> <p>-- Franklin Elementary School Principal/Students/PTA/
School Board Members Day Appreciation</p> <p>• Public Comments</p> <p>• Presentation on Senate Bill 16</p> <p>-- Representative from ED-RED</p> <p>• Discussion of 2015-16 District 64 School Calendar</p> <p>-- Superintendent</p> <p>• Discussion on Residency Policy 7:60/Residency Checks</p> <p>-- Superintendent/Board of Education/Chief School Business Official</p> | <p>A-1</p> <p>A-2</p> <p>A-3</p> |

- **Resolution #1128 to Approve 2014 Proposed Tentative Tax Levy and Establishment of Public Hearing** **Action Item 14-11-1** **A-4**
-- Chief School Business Official

- **Summer Interim Session 2014 Report** **A-5**
-- Assistant Superintendent for Student Learning

- **Presentation and Approval of Summer Interim Session 2015 Dates & Fees** **Action Item 14-11-2** **A-6**
-- Assistant Superintendent for Student Learning

- **Discussion of New Chief School Business Official** **A-7**
-- Assistant Superintendent for Human Resources

- **Annual Audit Report FY14** **A-8**
-- Assistant Business Manager

- **Consent Agenda -** **Action Item 14-11-3** **A-9**
-- Board President
 - Personnel Report
 - Bills, Payroll and Benefits
 - Approval of Financial Update for the Period Ending October 31, 2014
 - Acceptance of Annual Audit Report FY14
 - Approval to Replace Carpenter PVC Piping
 - Approval of Bid for Tractor Leasing Agreement
 - Approval of Policies from PRESS Issue 86
 - Resolution #1129 Authorizing an Amendment of the Intergovernmental Agreement Relating to the O'Hare Noise Compatibility O'Hare Noise Compatibility Commission
 - Approval of Contract with Nursing Agency
 - Destruction of Audio Closed Minutes (none)

- **Approval of Minutes** **Action Item 14-11-4** **A-10**
-- Board President
 - Regular Board MeetingOctober 27, 2014
 - Closed Session MinutesOctober 27, 2014
 - Special Board Meeting Minutes.....October 20, 2014

- **Board Member Liaison Report** **A-11**
-- Board of Education
 - Elementary Learning Foundation
 - Traffic Safety Committee
 - Sustainability Committee
 - Insurance Committee Report

- **Other Discussion and Items of Information** **A-12**
-- Superintendent
 - Upcoming Agenda
 - Freedom of Information Act (FOIA) Request
 - Memorandum of Information
 - Follow-up on Collection of Student Fees

- Minutes of Board Committees
 - Sustainability Committee Minutes of November 6, 2014
 - Traffic Safety Committee Minutes of October 28, 2014
 - Wellness Council Minutes of October 28, 2014
- Other
 - Carpenter Update

• **Adjournment**

Next Meeting: Monday, December 15, 2014
7:15 p.m. – Public Hearing on Levy
7:30 p.m. – Regular Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.

Upcoming Meetings and Topics
As of November 13, 2014

December 15, 2014 – Jefferson School – Multipurpose Room

Public Hearing on 2014 Tax Levy – 7:15 p.m.

Regular Board Meeting – 7:30 p.m.

- Recognition of Blue Ribbon Award - IAHPERD
- Report on Calendar Survey
- Report on English Language Learners (ELL) and Changing Needs
- Strategic Planning Calendar
- Resolution #XXX to Adopt Final 2014 Tax Levy
- Approval of Selection of Architect
- Resolution #XXX Regarding the School District to Pay Certain invoices prior to Board Approval at the January 26, 2015 Regular Board of Education Meeting
- Triple I Conference Report
- Progress Report on 2014-15 District-wide Priorities & Strategic Plan Activities
- Approval of November Financials Ending November 30, 2014
- 2014 District 64 Employee Campaign for Park Ridge Community Fund (memo of information)

January 26, 2015 – Jefferson School – Multipurpose Room

Regular Board Meeting – 7:30 p.m.

- Present Final Calendar for 2015-16
- Adoption of Resolution #XXX Directs the Chief School Business Official Under the Direct Supervision of the Superintendent to Begin Preparation of a Tentative Budget for the 2015-16 Fiscal Year in Accordance with Board Policy 4:10 Fiscal and Business Management and the Illinois School Code 105ILCS 5/17-1
- Decision on ITC
- Appointment of Chief School Business Official
- Progress Report on 2014-15 District-wide Priorities
- Discussion of Superintendent Merit Award Program
- Discussion: 2015 Student Fees
- Discussion on Class Size Determination Process
- PEAC Update
- Website Walk Thru
- Plans for Community Finance Committee
- Approval of December Financials Ending December 31, 2014

February 9, 2015 – Jefferson School – Multipurpose Room

Committee-of-the-Whole

February 23, 2015 – Washington School – Gym

Regular Board Meeting – 7:30 p.m.

- Present Tentative Calendars for 2016-17 & 2017-18
- Recognition of Illinois 2014 Illinois Honor Roll Schools
- Board Authorizes 2015-16 Staffing Plan
- Ratify Architect Contract
- Educational Ends Update
- Adopt Final Calendar for 2015-16

March 23, 2015 – Lincoln School - Gym

Regular Board Meeting – 7:30 p.m.

- Approval of Student Fees
- Bid for Food Service Contract Renewal
- ISBE Financial Profile
- Health Living Month
- Adopt Final Tentative Calendars for 2016-17 & 2017-18

TBD

- Presentation on Uptown TIF
- Approval of Field Phase 2 Project
- Approval of Summer 2015 Capital Improvement Projects
- Approval to Bid Field Phase II Summer 2015
- Board of Education Photo Session
- Discussion on Committee and Meeting Structures
- Update on Food Service Contract

The above are subject to change.

To: Board of Education

From: Dr. Laurie Heinz, Superintendent

Date: November 17, 2014

Re: Presentation on Senate Bill 16

District 64 is closely monitoring action in Springfield on an effort to shift funding from wealthy school districts to others with fewer local property tax resources. District 64 is estimated to lose \$2.3 million to potentially lose \$6.5 million in state resources annually. Senate Bill 16 passed the state senate in May 2014. All 39 school districts in northern Cook County would be stripped of more than \$104 million overall in state funds each year, leaving local property taxpayers to fill the gap and/or local schools to slash programs and cut teachers. If enacted, Senate Bill 16 would have a real impact on District 64 schools.

The bill is currently under review by the House of Representatives; a vote was expected in November, but is now not expected to be addressed in either veto or lame duck sessions. With a new governor taking office in 2015, the future of this bill is unknown. Therefore, I have asked Executive Director Caryn Valadez from ED-RED to present information concerning Senate Bill 16.

To: Board of Education

From: Dr. Laurie Heinz, Superintendent

Date: November 17, 2014

Re: Discussion of 2015-16 District 64 School Calendar

I will update the Board on the second internal calendar committee meeting and share the electronic calendar survey that was sent to District 64 staff and families on Friday, November 14.

I will also share the 2015-16 District 207 calendar that was approved by their Board on November 3 and engage the Board in a discussion regarding the next steps toward solidifying the District 64 2015-16 school calendar.

Committee Revision
10/6/2014

MAINE TOWNSHIP HIGH SCHOOL DISTRICT 207
2015-2016 SCHOOL CALENDAR (FINAL EXAMS BEFORE WINTER BREAK)

AUGUST

Mon	Tue	Wed	Thr	Fri	Total
3	4	5	6	7	0
10	11	12	[[13]	[14]	0
17	18	19	20	21	5
24	25	26	27	28	5
31					1
			Total		11

SEPTEMBER

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
X	8	9	10	11T	4
14	15	16	17	18	5
21	22	23	24	25	5
28	29	30			3
			Total		21

OCTOBER

Mon	Tue	Wed	Thr	Fri	Total
			1	2	2
5	6	7	8	9	5
X	13	14	15!	PT	3
19	20	21	22	23	5
26	27	28	29	30	5
			Total		20

Students' First School Day = August 17th

Qtr 1 ends Oct. 15th = 42 days

Meet Teacher Night: Sept 10

Half-Day Testing: Sept 11

Labor Day is Sept 7: No School

Columbus Day (Oct 12): NO SCHOOL FOR STUDENTS

Parent Conferences: Evening of 10/15 (PM) and 10/16 (AM)

NOVEMBER

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	X	27	2
30					1
			Total		18

DECEMBER

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17T	18T	5
21T!	22	23	X	X	1
28	29	30	X		0
			Total		15

JANUARY

Mon	Tue	Wed	Thr	Fri	Total
				X	0
[4]	5	6	7	8	4
11	12	13	14	15	5
X	19	20	21	22	4
25	26	27	28	29	5
			Total		18

Veterans' Day (Nov 11): SCHOOL DAY FOR STUDENTS

Local Holidays = Nov 25 & 27 No School

Thanksgiving Day = Nov 26 No School

Final Exams: Dec. 17, 18 & 21 Dimissal at 1PM

Qtr 2 ends Dec. 21 = 43 days; Sem. 1 = 85 days

Jan 4th is Institute Day - No School for Students (Records Day)

Winter Break: Dec 22- Jan 4

MLK Day is Jan. 18 No School

FEBRUARY

Mon	Tue	Wed	Thr	Fri	Total
1	2	3	4	5	5
8	9	10	11	PT	4
X	16	17	18	19	4
22	23	24	25	26	5
29					1
			Total		19

MARCH

Mon	Tue	Wed	Thr	Fri	Total
	1	2	3	4	4
7	8	9	10	11!	5
14	15	16	17	18	5
21	22	23	24	25	4
28	29	30	31		0
			Total		18

APRIL

Mon	Tue	Wed	Thr	Fri	Total
				1	0
4	5	6	7	8	5
11	12	13	14	15	5
18	19	20	21	[22]	4
25	26	27	28	29	5
			Total		19

Qtr 3 ends March 11 = 46 days

Feb 12 = No School for Students (Teacher Workshop)

Feb 15 = Presidents' Day No School

Local Holiday - March 25 No School

Spring Break: March 25-April 1

Full Day Teacher Inservice is April 22

MAY

Mon	Tue	Wed	Thr	Fri	Total
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25T	26T	27T!	5
30	31				0
			Total		20

JUNE

Mon	Tue	Wed	Thr	Fri	Total
		1	2	3	0
6	7	8	9	10	0
13	14	15	16	17	0
20	21	22	23	24	0
27	28	29	30		0
			Total		0

JULY

Mon	Tue	Wed	Thr	Fri	Total
				1	0
X	5	6	7	8	0
11	12	13	14	15	0
18	19	20	21	22	0
25	26	27	28	29	0
			Total		0

Memorial Day - No School- Out for Summer

Qtr. 4 ends May 27th = 48 days

Final Exams = May 25, 26, 27

S2 = 94 days

Total Student Days 179

School Begins: TH- Aug. 13
 School Closes: FR- May 27
 First Day for Students: MON- Aug. 17
 Last Day for Students: FR- May 27
 Pupil Attendance Days: 179
 Full-day Institute Days: 4
 Full-day Parent or Teacher: 2
 Conference Days: 0
 TOTAL (185 days or more): 185
 1st Quarter Ends: OCT. 15
 2nd Quarter Ends: DEC. 21
 3rd Quarter Ends: MAR. 11
 4th Quarter Ends: MAY 27

SCHOOL HOLIDAYS / OTHER EVENTS

Labor Day	M- Sept. 7th
Meet the Teacher Night	TH- Sept. 10th
Columbus Day	M-Oct. 12th
Thanksgiving Day	TH- Nov. 26th
Winter Break	Dec. 22- Jan. 4
M.L. King Day	M- Jan. 18th
Presidents' Day	M- Feb. 15th
Spring Break	Mar. 25 - Apr. 1

CALENDAR LEGEND

Legal School Holidays	X
Institutes	[]
No Attendance for Students	
School Begins	(
School Closes)
Half-day Inservice	^
Full-day Parent/Teacher Conf.	PT
or Full-day Teacher Inservice	PT
Quarter Ends	!
Testing Day	T

Signature of District Superintendent: _____

Date: _____

District 64 Calendar Survey 2015-16

Welcome to the District 64 calendar survey for parents!

Maine Township High School District 207 has made significant changes in its school calendar beginning in 2015-16. The primary reason is for high school students to complete their first semester final exams before Winter Break. District 64 is offering this opportunity for families to express their opinion on how closely District 64's calendar should be aligned with District 207. We would appreciate receiving one response from each home.

The results of this survey will be included in a report presented by the Calendar Committee to the Board of Education before the 2015-16 calendar for District 64 is adopted. The survey should take only a few minutes to complete. Your responses are anonymous.

*** 1. Please check the schools in 2014-15 that your children currently attend through grade 12 (check all that apply).**

Younger/not yet attending school

Jefferson

Carpenter

Field

Franklin

Roosevelt

Washington

Emerson

Lincoln

High School

College

*** 2. In the past, District 64 has tried to align its calendar as closely as**

possible with that of our public high schools (Maine South/East). How important is it for you to have the calendars aligned for these dates:

Rank the following in order of importance with 1 being the most important to be aligned, and 5 being the least important to be aligned.

Please drag and drop your answer choices or type the ranking into the drop-down box.

: Start of School

: Thanksgiving Break

: Winter Break

: Spring Break

: End of School

Start Date: District 207 students are returning to school for classes on Monday, August 17, 2015.

Keep in mind that District 64 legally must schedule 185 days of school each year. Changes to the start date might require trade offs, such as extending the school year later, omitting some holidays, and/or shortening Thanksgiving Break.

*** 3. What start date would you prefer? Please rank these in order of preference: (1 being preferred, 3 being least favored).**

Please drag and drop your answer choices or type the ranking into the drop-down box.

: District 64 students should start classes on the same day, Monday, August 17 as the District 207 high schools.

: District 64 students should start later that week on Friday, August 21.

: District 64 students should start the week after, on Monday, August 24.

*** 4. Thanksgiving Break: District 64 currently schedules a full week off from school for Thanksgiving Break. However, District 207 will be in session on Monday and Tuesday.**

	Absolute necessity	Very important	Somewhat important	Unnecessary
How important is it for District 64 to maintain a full week off at Thanksgiving?				

*** 5. Winter Break for District 64 is usually taken as two complete weeks off (Monday-Friday). In 2015-16, District 207 plans to take its Winter Break from Tuesday, December 22 and returning on Tuesday, January 5.**

Please rank your preferred option as 1 and your second option as 2.

Please drag and drop your answer choices or type the ranking into the drop-down box.

: District 64 should take 2 complete weeks off from Monday, December 21 and returning on Monday, January 4.

: District 64 should align exactly with District 207 and take 10 days off from Tuesday, December 22 and returning on Tuesday, January 5.

5.

*** 6. Holidays: District 64 typically observes several holidays during the school year, such as Columbus Day, Martin Luther King, Jr. Day, and Presidents' Day.**

Absolute necessity	Very important	Somewhat important	Unnecessary
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How important is it for District 64 to align exactly with holidays observed by Maine South/East?

*** 7. If District 64 aligns its holidays, which are the most important to align with Maine South/East?**

Rank the following in order of importance with 1 being the most important to be aligned and 3 being the least.

Please drag and drop your answer choices or type the ranking into the drop-down box.

▼	Columbus Day (October)
▼	Martin Luther King, Jr. Day (January)
▼	Presidents' Day (February)

*** 8. End Date: For the upcoming school year, District 207 is ending school on Friday, May 27, 2016. How important is it for District 64 to align with District 207's ending date? Changes to the end date for District 64 might require trade-offs such as starting school earlier in August, omitting some holidays during the year, and/or shortening Thanksgiving Break.**

What end date would you prefer? Please rank these in order of preference: (1 being preferred, 3 being least favored).

Please drag and drop your answer choices or type the ranking into the drop-down box.

<input type="text"/>	End the same day as District 207: Friday, May 27
<input type="text"/>	End the first week in June
<input type="text"/>	End the second week in June

Thank you for participating in our survey.

Done

Powered by **SurveyMonkey**
Check out our [sample surveys](#) and create your own now!

Students

Residence

Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement of Power of Attorney stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within 60 days after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

If a student's family has documented plans to move into the District within 60 days of the date of enrollment, the student will be allowed to attend school by submitting payment to the School District on a per-diem basis for the number of anticipated attendance days. The per-diem rate is the amount listed in the most recent Annual Financial Report (Illinois State Board of Education Form 50-35) per capita cost of conducting and maintaining the District's schools. When documented proof of occupancy in District 64 is provided to the business office, a reconciliation of the tuition due will be made accordingly.

Any request for exception to that portion of this policy requiring payment for the number of anticipated attendance days shall be made to the Superintendent.

Non-Resident Students

Non-resident students may not attend District schools.

Admission of Non-Resident Students Pursuant to an Agreement or Order

Non-resident students may attend District schools tuition-free pursuant to:

1. A written agreement with an adjacent school district to provide for tuition-free attendance by a student of that district, provided both the Superintendent or designee and the adjacent district determine that the student's health and safety will be served by such attendance.
2. A written agreement with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and non-resident pupils of charitable institutions.
3. According to an intergovernmental agreement.
4. Whenever any State or federal law or a court order mandates the acceptance of a non-resident student.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school is a non-resident of the District, he or she on behalf of the Board, shall notify the person who enrolled the student of the tuition amount that is due. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law. The notice shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by The School Code, 105 ILCS 5/10-20.12b.

- LEGAL REF.: McKinney Homeless Assistance Act, 42 U.S.C. § 11431 et seq. {only if the District receives Title I funds}
105 ILCS 5/10-20.12a, 5/10-20.12b, 5/10-22.5, 5/10-22.5 and 105ILCS 45
23 Ill. Admin. Code ' 1.240.
Israel S. by Owens v. Board of Educ. of Oak Park and River Forest High School Dist. 200, 601 N.E.2nd 1264 (Ill.App. 1, 1992).
Joel R. v. Board of Education of Manheim School District 83, 686 N.E.2d 650 (Ill.App.1, 1997).
Kraut v. Rachford, 366 N.E.2d 497 (1st Dist. 1977).
- CROSS REF.: 6:15 (School Accountability containing "School Choice for Students Enrolled in a School Identified for Improvement, Corrective Action, or Restructuring"), 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy)
- ADOPTED: October 27, 1997
- REVISED: November 9, 1998
- REVISED: November 25, 2002
- REVISED: January 24, 2005
- REVISED: January 23, 2006
- REVISED: May 11, 2009
- REVISED: November 15, 2010
- REVISED: April 4, 2011

ADOPTION OF RESOLUTION #1128 OF 2014 PROPOSED TENTATIVE TAX LEVY

The Board of Education is required to estimate the property tax levy for the following year not less than 20 days prior to adoption. The attached resolution fulfills this statutory requirement.

The amount approved in the Tentative Levy will be published in the Truth in Taxation notice. The final levy will be acted upon on December 15, 2014 and cannot be increased from the Tentative Levy amount.

The 2014 proposed tentative aggregate property tax levy is not more than 105% of the prior year's extension; therefore a Truth in Taxation hearing is not necessary, but is recommended.

The Truth in Taxation hearing notice will be published in local newspapers on Thursday, December 4, 2014. The Truth in Taxation hearing and the adoption of the final tax levy will be held on Monday, December 15, 2014.

ACTION ITEM 14-11-1

I move that the Board of Education of Community Consolidated School District No. 64 estimate the aggregate property tax levy for 2014 to be 4.6% greater than the 2013 extension.

I further move that the Board of Education of Community Consolidated School District No. 64 approve the attached Resolution #1128 TRUTH IN TAXATION LAW RESOLUTION.

Moved by: _____ Seconded by: _____

AYES:

NAYS:

PRESENT:

ABSENT:

11/17/14

TO: Board of Education
Laurie Heinz, Superintendent

FROM: Rebecca J. Allard, Chief School Business Official

DATE: November 17, 2014

SUBJECT: 2014 Proposed Tax Levy

At the September 9, 2013, Board meeting the Consensus Goals 2013-15, were adopted by the Board of Education. Finance goal #1, as stated, is *the District will continue to levy in accordance with past practice to maximize revenue under the Property Tax Extension Limitation Law (PTELL) formula*. The following memorandum and the attached Exhibits are in accordance with the past practice of adopting a tax levy that will maximize revenue for the District.

By law, the District must file a tax levy by the last Tuesday of December (30th). If the levy increases by more than 105%, School Districts must hold a Truth in Taxation hearing to explain the increases. The District must notify the public of the Truth in Taxation hearing not less than 20 days prior to the adoption of the aggregate levy as to the estimated levy request. Notice of the Truth in Taxation hearing must be published in a newspaper of general circulation no more than 14 days or less than 7 days prior to the date of the public hearing (*Chap. 120. Par.866. ILL. Rev. Stats.*). The Truth in Taxation hearing for the 2014 levy should be held in conjunction with the regular board meeting currently scheduled for Monday, December 15, 2014 at 7:15 P.M.

The tax levy sets forth the maximum receipts that can be received from property taxation in a given year. The levy is filed by fund, but limited, in aggregate, by the *Property Tax Extension Limitation Law (PTELL)* (excluding the Debt Service Fund). The attached spreadsheet (Exhibit I) provides a review of the 2011, 2012, and the 2013 actual tax extension and both the 2014 levy used for budget planning and the 2014 actual levy request (shaded).

Each year a Truth in Taxation hearing has been held to request a levy that exceeded 5%. Although the 2014 levy request is less than 5%, it is recommended that the District hold a Truth in Taxation hearing to inform the community of the District's intent to levy taxes. Last year the cost to publish the required newspaper notification was \$331.

Historically, a school district will request an amount in excess of what it actually anticipates for only one reason, to maintain the maximum tax rates the district is entitled to. Therefore, the recommendation for the Truth in Taxation hearing is to request an increase in the “capped” funds of 4.9%.

Summarized below are the tax rate ceilings that the District is permitted to levy by fund in the funds that are affected by the *PTELL*.

Fund	Tax Rate Ceiling	2013 Actual Tax Rates
Education	\$3.50	\$3.4609
Special Education	\$0.40	\$0.0294
Tort Immunity	Based on need	\$0.0440
Operations & Maintenance	\$0.55	\$0.5439
Transportation	Based on need	\$0.0734
I.M.R.F.	Based on need	\$0.0946
Social Security	Based on need	\$0.0587
Working Cash	\$0.05	\$0.0294
Life Safety	\$0.10	\$0.0000

The following explains the types of expenditures that the tax extension may fund:

Capped Funds:

Education Fund and Special Education Levies (Fund 10)

The most varied and the largest volume of transactions are recorded in the Educational Fund. This is because the Educational Fund covers transactions that are not specifically covered in another fund. Certain expenditures that must be charged to this fund include the direct costs of instructional, health and attendance services, lunch programs, all costs of administration and related insurance costs.

The special education levy is a sub-fund of the education fund and is calculated separately from the education fund. This levy supports special education services.

Operations and Maintenance Levy (Fund 20)

The salaries of janitors, engineers, and other custodial employees and all costs of fuel, lights, gas, water, telephone service, and custodial supplies and equipment shall be charged to this fund. In addition, all costs of maintaining, improving, or repairing school buildings and property, renting buildings and property for school buildings shall be charged to the Operations and Maintenance Fund.

Transportation Levy (Fund 40)

If a school district pays for transporting pupils for any purpose, the Transportation Fund must be created. Costs of transportation, including the purchase of vehicles are to be paid from this fund. Moneys received for transportation purposes from any source must be deposited into this fund.

Municipal Retirement/Social Security Levies (Fund 50)

This fund is created if a separate tax is levied for the purpose of providing resources for the school district's share of retirement benefits for covered employees or a separate tax is levied for the purpose of providing resources for the district's share of Social Security and Medicare only payments for covered employees.

Tort Levy (Fund 80)

The tort fund is used to the cost of workers' compensation and property & liability insurance coverage. In addition, this fund is permitted to cover all costs associated with risk management, if the District has a risk management plan.

Non- Capped Funds:

Bond and Interest Levy (Fund 30)

Bonds are generally issued to finance the construction of buildings, but may also be issued for other purposes. Taxes are levied to provide cash to retire these bonds and to pay the interest on them. To protect the bondholders, these tax collections must be accounted for in the Bond and Interest Fund. School districts must maintain a separate bond and interest fund for each bond issue.

Summary:

The 2014 tax levy request is \$66,931,814 and represents a 4.6% increase over the 2013 actual tax extension: 4.9% increase in the “capped funds” and a zero increase in Debt Service Fund. The Tax Cap Formula will limit the actual amount extended.

It is important to note that the above amount can be decreased at the December 15, 2014, Board of Education meeting, when the Board officially adopts the 2014 levy, but cannot be increased from the amount approved at the November 17, 2014 Board Meeting.

Exhibit I provides a review of the 2011, 2012 and the 2013 actual tax extension and both the 2014 levy used for budget planning and the 2014 actual levy request (green shaded).

Exhibit II is a resolution regarding the estimated amounts necessary to levy for the tax year 2014. Included in the resolution is a copy of the notice that will appear in Park Ridge Advocate and the Niles Spectator on Thursday, December 4, 2014.

Exhibit III – Certificate of Tax Levy (ISBE 50-02)

Park Ridge - Niles School District 64
Estimated: 2014 Tax Extension

	Actual 2011 Tax Extension	Actual 2012 Tax Extension	Actual 2013 Tax Extension	2014 Tax Extension Used for Budgeting	Levy Amount 2014 Tax Extension
	2011	2012	2013	2014	2014
New Construction	5,731,156	3,375,835	5,451,990	4,088,993	4,088,993
Reassessment	1,837,384,292	1,701,840,370	1,393,986,857	1,399,435,847	1,399,435,847
Total EAV	1,843,115,448	1,705,216,205	1,399,438,847	1,403,524,840	1,403,524,840
% Increase in EAV	-8.6%	-7.5%	-24.1%	0.3%	0.3%
Tax Cap CPI Factor	1.50%	3.00%	1.70%	1.50%	1.50%
Fund Tax Rates					
Education	2.3906	2.7710	3.4609		
Special Ed	0.0284	0.0233	0.0294		
Tort	0.0394	0.0348	0.0440		
O&M	0.4513	0.4796	0.5439		
Transportation	0.0805	0.0581	0.0734		
IMRF	0.0518	0.0465	0.0946		
Social Security	0.0518	0.0465	0.0587		
Working Cash	0.0282	0.0233	0.0294		
Bond & Interest	0.1621	0.1752	0.2368		
Total	3.2841	3.6583	4.5711		
Change in Rate	11.3%	11.4%	25.0%		
Fund Tax Dollars					
Education	\$44,061,698	\$47,251,541	\$48,433,179	\$48,433,179	\$50,200,990
Special Ed	\$523,689	\$397,315	\$411,435	\$1,529,842	\$1,606,181
Tort	\$726,892	\$593,415	\$615,753	\$615,753	\$615,753
O&M	\$8,318,803	\$8,178,216	\$7,611,547	\$7,611,547	\$7,611,547
Transportation	\$1,483,786	\$990,730	\$1,027,188	\$1,027,188	\$1,027,188
IMRF	\$953,862	\$792,925	\$1,323,869	\$1,323,869	\$1,323,869
Social Security	\$953,862	\$792,925	\$821,470	\$821,470	\$821,470
Working Cash	\$519,209	\$397,315	\$411,435	\$411,435	\$411,435
Sub-Total (Capped Funds)	\$57,541,801	\$59,394,382	\$60,655,876	\$61,774,283	\$63,618,433
% of Change in Capped Levy Dollars	1.8%	3.2%	2.1%	1.8%	4.9%
Bond & Interest	\$2,987,250	\$2,988,064	\$3,313,381	\$3,313,381	\$3,313,381
% of Change in Non-Capped Levy Dollars	-0.1%	0.0%	10.9%	0.0%	0.0%
Grand Total	\$60,529,051	\$62,382,446	\$63,969,257	\$65,087,664	\$66,931,814
% of Change in Total Levy Dollars	1.7%	3.1%	2.5%	1.7%	4.6%

**RESOLUTION #1126 REGARDING ESTIMATED AMOUNTS
NECESSARY TO BE LEVIED FOR THE YEAR 2014**

WHEREAS, the *Truth in Taxation Law* requires a taxing district to determine the estimated amounts of taxes necessary to be levied for the year not less than 20 days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, said statute further requires a taxing district to give public notice and to hold a public hearing on the district’s intent to adopt an aggregate tax levy if the estimated amounts necessary to be levied exceed 105% of the aggregate amount of property taxes extended, including any amount abated prior to such extension, upon the levy of the preceding year; and

WHEREAS, the 2014 proposed tentative aggregate property levy is not more than 105% of the prior year’s extension; a Truth in Taxation Hearing is not required but recommended.

WHEREAS, it is hereby determined that the estimated amounts of money necessary to be raised by taxation for the year 2014 upon the taxable property of the district are as follows:

Educational Purposes	\$50,200,990
Operations and Maintenance Purposes	\$7,611,547
Transportation Purposes	\$1,027,188
Illinois Municipal Retirement Fund Purposes	\$1,323,869
Social Security/Medicare Purposes	\$821,470
Tort Immunity Purposes	\$615,753
Special Education Purposes	\$1,606,181
Working Cash Purposes	\$411,435
TOTAL	\$63,618,433

; and

WHEREAS, the *Truth in Taxation Law* requires that all taxing districts in the State of Illinois provide data in the Notice concerning the levies made for debt service made pursuant to statute, referendum, resolution or agreement to retire principal or pay interest on bonds, notes, and debentures or other financial instruments which evidence indebtedness; and

WHEREAS, the aggregate amount of property taxes extended for debt services purposes for 2013 was \$3,313,381 and it is hereby determined that the estimated amount of taxes to be levied for bond and interest purposes for 2014 is \$3,313,381.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Community Consolidated School District No. 64, County of Cook and State of Illinois, as follows:

Section 1: The aggregate amount of taxes estimated to be levied in the “capped” funds for the year 2014, is \$63,618,433.

Section 2: The aggregate amount of taxes estimated to be levied for debt service for the year 2014, is \$3,313,381.

Section 3: The aggregate amount of taxes estimated to be levied for the year 2014, is \$66,931,814.

Section 4: Public notice shall be given in the Park Ridge Advocate and the Niles Spectator, being newspapers of general circulation in said district, and a public hearing shall be held, all in the manner and time prescribed in said notice, which notice shall be published not more than 14 days nor less than 7 days prior to said hearing, and shall not be less than 1/8 page in size, with no smaller than twelve (12) point, enclosed in a black border not less than 1/4 inch wide, and such notice shall not be placed in that portion of the newspapers where legal notices and classified advertisements appear, and shall be in substantially the following form:

NOTICE FOR NEWSPAPER PUBLICATION

**NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR
COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 64**

- I. A public hearing to approve a proposed property tax levy for Community Consolidated School District No. 64 for 2014 will be held on Monday, December 15, 2014, at 7:15 p.m. at the Jefferson School, 8200 Greendale, Niles, Illinois 60714.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Rebecca J. Allard, Chief School Business Official, 164 S. Prospect Avenue, Park Ridge, IL at (847) 318-4324.

- II. The corporate and special purpose property taxes extended or abated for the year 2013 were \$60,655,876.

The proposed corporate and special purpose property taxes to be levied for 2014, are \$63,618,433. This represents a 4.9% increase over the previous year.

- III. The property taxes extended for debt service for 2013 were \$3,313,381.

The estimated property taxes to be levied for debt service for 2014 are \$3,313,381. This represents a zero increase over the previous year.

- IV. The total property taxes extended or abated for 2013 were \$63,969,257.

The estimated total property taxes to be levied for 2014, are \$66,931,814. This represents a 4.6% increase over the previous year's total levy.

Section 4: This resolution shall be in full force and effect forthwith upon its passage.

President
Board of Education
COMMUNITY CONSOLIDATED
SCHOOL DISTRICT 64
Cook County, Illinois

Secretary

ADOPTED this 17th day of November, 2014

ILLINOIS STATE BOARD OF EDUCATION

School Business Services Division
217/785-8779

Original: X
Amended:

Exhibit III

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

District Name Park Ridge Niles Community Consolidated	District Number 0---64	County Cook
--	---------------------------	----------------

Amount of Levy

Educational	\$ 50,200,990	Fire Prevention & Safety *	\$ 0
Operations & Maintenance	\$ 7,611,547	Tort Immunity	\$ 615,753
Transportation	\$ 1,027,188	Special Education	\$ 1,606,181
Working Cash	\$ 411,435	Leasing	\$
Municipal Retirement	\$ 1,323,869	Other	\$
Social Security	\$ 821,470	Other	\$
		Total Levy	\$ 63,618,433

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 50,200,990 dollars to be levied as a special tax for educational purposes; and
 the sum of 7,611,547 dollars to be levied as a special tax for operations and maintenance purposes; and
 the sum of 1,027,188 dollars to be levied as a special tax for transportation purposes; and
 the sum of 411,435 dollars to be levied as a special tax for a working cash fund; and
 the sum of 1,323,869 dollars to be levied as a special tax for municipal retirement purposes; and
 the sum of 821,470 dollars to be levied as a special tax for social security purposes; and
 the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
 the sum of 615,753 dollars to be levied as a special tax for tort immunity purposes; and
 the sum of 1,606,181 dollars to be levied as a special tax for special education purposes; and
 the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
 the sum of 0 dollars to be levied as a special tax for _____; and
 the sum of 0 dollars to be levied as a special tax for _____
 on the taxable property of our school district for the year _____.

Signed this 15 day of DEC 2014 . _____
(President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full _____.

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. _____, _____ County, Illinois, on the equalized assessed value of all taxable property of said school district for the year _____, was filed in the office of the County Clerk of this County on _____.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year _____, is \$ _____.

(Signature of County Clerk)

(Date)

(County)

EXPLANATION

The school board of any school district having a population of less than 500,000 inhabitants may levy a tax annually, for educational purposes, upon all the taxable property of the district at the value, as equalized or assessed by the Department of Revenue (Section 17-2 of the School Code).

The school board of any school district having a population of less than 500,000 inhabitants may levy a tax annually, for operations and maintenance purposes, upon all the taxable property of the district at the value, as equalized or assessed by the Department of Revenue (Section 17-2 of the School Code).

The school board of any school district having a population of less than 500,000 inhabitants may levy a tax annually, for transportation purposes, upon all the taxable property of the district at the value, as equalized or assessed by the Department of Revenue (Section 17-2 of the School Code).

The school board of any school district having a population of less than 500,000 inhabitants may levy a tax known as a Working Cash Fund Tax upon all the taxable property of the district, annually (Section 20-3 of the School Code).

The school board of any school district may levy a tax for municipal retirement purposes in a sum sufficient to provide all the contributions required of the school district by including the amount to be levied for such purposes in the Certificate of Tax Levy for other school taxes, or such district may file with the county clerk a separate certificate or resolution setting forth the amount of tax to be levied for such purpose (40 ILCS 5/7-171).

The school board of any school district may levy a tax for social security (includes Medicare only) purposes in a sum sufficient to provide all the contributions required of the school district by including the amount to be levied for such purposes in the Certificate of Tax Levy for other taxes, or such district may file with the county clerk a separate certificate or resolution setting forth the amount of tax to be levied for such purpose (40 ILCS 5/21-110, 21-110.1).

The school board of any school district having a population of less than 500,000 inhabitants may levy a tax upon all the taxable property of the district at the value as equalized or assessed by the Department of Revenue for the purposes of professional surveys, alterations, and reconstruction for fire prevention, safety, energy conservation, disabled accessibility, school security, and specified repair purposes upon meeting certain statutory conditions (Section 17-2.11 of the School Code).

The school board of any school district may levy a tax upon all the taxable property within the district for tort immunity purposes in a sum sufficient to pay the costs of purchasing such insurance or sufficient to pay any tort judgment, settlement, or insurance imposed upon it under the Local Government and Governmental Employees Tort Immunity Act including liabilities under the Workers' Compensation Act, Occupational Diseases Act, or the Unemployment Insurance Act 745 ILCS 10/9-107 and Section 17-2.5 of the School Code).

The school board of any school district may levy, with voter approval, a tax upon the full, fair cash value as equalized or assessed by the Department of Revenue within the district for capital improvement purposes (which levy is in addition to that for building purposes) and such funds are to be levied, accumulated, and spent only in accordance with Section 17-2.3 of the School Code.

The school board of any school district having a population of less than 500,000 inhabitants, by proper resolution, may levy an annual tax upon the full, fair cash value as equalized or assessed by the Department of Revenue for special education purposes including the purposes authorized by Section 10-22.31b and Section 17-2.2a of the School Code.

The school board of any school district having a population of less than 500,000 inhabitants, with voter approval, may levy a tax annually, for summer school purposes, upon all the taxable property of the district at the value, as equalized or assessed by the Department of Revenue (Section 17-2.1 of the School Code).

The school board of any school district having a population of less than 500,000 inhabitants may, by proper resolution, levy an annual tax upon the value as equalized or assessed by the Department of Revenue for a period of not more than five years for area vocational education building purposes including the purposes authorized by Section 10-22.31b of the School Code, upon the condition that there are not sufficient funds available in the operations and maintenance fund of the district to pay the cost thereof. Such tax shall not be levied without the prior approval of the State Superintendent of Education and prior approval by a majority of the electors voting upon the proposition at a general or special election (Section 17-2.4 of the School Code).

The school board of any school district having a population of less than 500,000 inhabitants may levy an annual tax not to exceed 0.05% upon the taxable property, as equalized or assessed by the Department of Revenue, for the purposes of leasing educational facilities or computer technology or both, and for temporary relocation expense (Section 17-2.2c of the School Code).

The school board of any school district, upon determining that a surplus of funds is available, shall adopt a resolution or ordinance reducing the tax levy of such district for the year for which the resolution or ordinance is adopted. The district shall certify the action to the county clerk who shall abate the levy in accordance with the provision of the ordinance (35 ILCS 200/18-20).

The Truth in Taxation Law affects all units of local government, school districts, and community colleges, including home rule units, who are authorized to levy property taxes. For the requirements of the law, refer to 35 ILCS 200/18-55 et seq.

TO: District 64 Board of Education

FROM: Dr. Lori Lopez, Assistant Superintendent for Student Learning

RE: Summer Interim Session 2014 Report

DATE: November 17, 2014

SUMMARY

The 2014 *Worlds of Wonder* program provided a valuable learning experience for the 932 students who attended the program. The program was scheduled for six weeks, with two thirteen-day sessions offered. The program for students who completed K-3rd grade was located at Washington. The program for students who completed 4th -7th grade was located at Lincoln. The proximity of the two buildings was a benefit for families who had children enrolled in both programs and for staff members employed at both sites.

A. Enrollment

The following table shows the total number of students the summer school program has served over the past seven years. In 2014, the program served 932 students for a total of 2,171 class registrations - the highest enrollment and greatest number of class registrations since 2008.

	2008	2009	2010	2011	2012	2013	2014
Enrollment	819	853	818	817	860	889	932
K-3 rd Class Registrations	848	986	971	1,062	1,150	1,220	1,250
4 th -7 th Class Registrations	933	895	846	792	837	907	921
Total Class Registrations	1,781	1,881	1,817	1,854	1,987	2,127	2,171

B. Course Offerings

The *Worlds of Wonder* program continues to provide a variety of course offerings including remedial courses, enrichment courses, and band/orchestra courses. Out of the total registrations in 2014, 14% of students enrolled in remedial classes. Enrichment courses continue to be the most popular among summer school participants making up 69% of the total enrollment. Over the past several years, enrollment has remained relatively stable for each course type.

C. Budget Review

Revenues collected for the 2014 program totaled \$237,470 and expenses totaled \$239,543, resulting in a deficit of \$ 2,073. Increased course enrollment resulted in increased staffing expenses for both teachers and assistants for the 2014 program. In addition, tuition was waived for a small group of students and there was a small increase in supplies. Going forward, these expenses will be addressed so that we operate within budget.

	2008	2009	2010	2011	2012	2013	2014
Enrollment	819	853	818	817	860	889	932
Total Class Registrations	1,781	1,881	1,817	1,854	1,987	2,127	2,171
Number of Teachers	41.25	43.25	42	42.93	43.5	48.25	50.25
Number of Assistants	11.75	15.25	15	16.25	21.5	22.75	29.5
Revenue	\$194,461	\$193,823	\$198,131	\$213,233	\$215,373	\$240,437	237,470
Expenses	\$180,719	\$184,648	\$195,029	\$232,924	\$213,334	\$233,709	239, 543

See the attached table for additional details about the 2014 program revenue and expenses.

2014 Worlds of Wonder

		Fee/	Actual		Fee/	Projected		Fee/	Actual
	<u>Enrollment</u>	<u>Expense</u>	<u>Summer 2013</u>	<u>Enrollment</u>	<u>Expense</u>	<u>Summer 2014</u>	<u>Enrollment</u>	<u>Expense</u>	<u>Summer 2014</u>
REVENUE									
Tuition	2124	\$105	\$223,020	1975	\$100	\$197,500	2159	\$100	\$215,900
Tuition waived	3	\$0	\$0			\$0	12	\$0	\$0
Tuition after April 20	320	\$20	\$6,400	300	\$20	\$6,000	396	\$20	\$7,920
Class Fees			\$11,017			\$10,000			\$13,650
Total Revenue	2127		\$240,437			\$213,500	2171		\$237,470
	<u># of Staff</u>			<u># of Staff</u>			<u># of Staff</u>		
EXPENSES									
Washington Principal	1	\$7,245	\$7,245	1	\$6,862	\$6,862	1	\$6,862	\$6,862
Lincoln Principal	2	\$3,623	\$7,246	2	\$3,431	\$6,862	2	\$3,431	\$6,862
Teachers	48.25	\$2,878	\$138,850	45.5	\$2,823	\$128,447	50.25	\$2,823	\$142,456
Nurse	2	\$543	\$1,085	1	\$1,027	\$1,027	1	\$1,027	\$1,027
TA's	22.75	\$1,394	\$31,709	21	\$1,370	\$28,770	29.5	\$1,370	\$40,415
Clerical	2	\$1,944	\$3,887	2	\$1,907	\$3,814	2	\$1,907	\$3,814
Curr Dept Clerical	1	\$12,298	\$12,298	1	\$12,544	\$12,544	1	\$12,544	\$12,544
Custodian	1	\$5,401	\$5,401	1	\$5,509	\$5,509	1	\$5,509	\$5,509
Sub-Total Salaries			\$207,721			\$193,835			\$219,489
Printing			\$2,225			\$2,500			\$2,230
Supplies			\$9,846			\$10,000			\$10,979
Refunds			\$452			\$2,000			\$1,650
Emergency Closing Refund			\$8,715			\$0			\$0
Crossing Guards			\$4,750			\$5,000			\$5,195
Total Expenses			\$233,709			\$213,335			\$239,543
Net Gain/Loss			\$6,728			\$166			-\$2,073

TO: District 64 Board of Education

FROM: Dr. Lori Lopez, Assistant Superintendent for Student Learning

RE: Recommendations for Summer Interim Session 2015

DATE: November 17, 2014

OVERVIEW

The following report outlines recommendations regarding the upcoming 2015 *Worlds of Wonder* summer school program. The goal of the *Worlds of Wonder* program is to provide a quality interim educational experience for students within a budget that is funded by the program itself.

RECOMMENDATIONS FOR 2015

A. Location

- To accommodate planned facilities work at Washington School and Lincoln Middle School, place the *Worlds of Wonder* K-3rd grade summer school program at Franklin School and the 4th-7th grade program at Emerson Middle School. Both schools provide an air-conditioned environment with an appropriate number of classrooms.

B. Leadership

- Continue to employ the two 12-month middle school assistant principals as principal of the Emerson summer school program (4th-7th grade). Similar to past practice, they will share the administrative duties associated with this position. A portion of their salaries will be charged to the summer school budget and paid from revenue generated from the *Worlds of Wonder* program.
- Hire a principal to administrate the K-3rd grade *Worlds of Wonder* program located at Franklin School.
- Hire a principal to plan and administer the special education summer programs, including tutoring and speech language services, located at both Jefferson and Emerson. The cost for hiring this special education principal is not accounted for in the 2015 *Worlds of Wonder* projected budget but would be similar in amount to our *Worlds of Wonder* principal salaries. The programming is mandated by ISBE and the costs are partially reimbursable from the state.

C. Summer School Dates

- Offer two 13-day sessions to accommodate the Fourth of July holiday and the transition between the last day of school and the start of summer school:
 - Session 1: Tuesday, June 16 - Thursday, July 2 (No School on Friday, July 3)
 - Session 2: Monday, July 6 - Wednesday, July 22

D. Course Offerings and Registration

In preparation for the *Worlds of Wonder 2015* program, we will:

- Review current course offerings and develop specific course descriptions for the 2015 program.
- Send home the *Worlds of Wonder* brochure in mid-February.
- Hold registration for District 64 residents from March 2, 2015 to April 17, 2015.

- From April 18th to May 29th, accept late registrations from District 64 residents and students who live outside of District 64 boundaries at a higher cost of \$120 per class.
- Discontinue registration from May 30th until walk-in registration on June 15th. This will provide time for administration and clerical staff to assign teachers, develop class lists, and finalize operational details. Registration would re-open on June 16th **only if space is available** to enroll new students in existing classes.

F. Student Fees

- **Set tuition at \$100 per class for the 2015 *Worlds of Wonder* program.** This is consistent with last year and represents a \$5 decrease from Summer 2013. Despite the 2% increase in staff salaries and increased prices of supplies and purchased services, we will be able to maintain current programming within the proposed budget. Given a tuition cost of \$100 per class for District 64 residents, we anticipate that our expenses would be equal to our revenue.
- Set the tuition fee for out of district students and those registering after April 17th at \$120.

G. Refund Policy

- In the event of a power outage or other emergency, cancel summer school by 6:30 a.m. and notify parents and staff using the *School Messenger* system.
- Due to fixed costs, refunds to parents will not be available for student absences or canceled days resulting from weather or other unforeseen emergency.

Projected Budget

A copy of the projected budget for the 2015 *Worlds of Wonder* summer school program is attached.

NEXT STEPS

We ask that the Board approve these recommendations at the November 17, 2014 meeting. Pending Board approval, we will finalize plans for the 2015 *Worlds of Wonder* program, develop the summer school brochure, and begin securing staff for the program. We look forward to offering a quality summer school program that provides students with engaging opportunities to extend their learning. If you have any questions or comments regarding this report prior to the upcoming Board meeting, please contact Lori Lopez at 847-318-4303.

2015 Worlds of Wonder

		Fee/	Projected		Fee/	Actual		Fee/	Projected
	<u>Enrollment</u>	<u>Expense</u>	<u>Summer 2014</u>	<u>Enrollment</u>	<u>Expense</u>	<u>Summer 2014</u>	<u>Enrollment</u>	<u>Expense</u>	<u>Summer 2015</u>
REVENUE									
Tuition	1975	\$100	\$197,500	2159	\$100	\$215,900	2025	\$100	\$202,500
Tuition waived			\$0	12	\$0	\$0			\$0
Tuition after April 20	300	\$20	\$6,000	396	\$20	\$7,920	300	\$20	\$6,000
Class Fees			\$10,000			\$13,650			\$10,000
Total Revenue			\$213,500	2171		\$237,470			\$218,500
	<u># of Staff</u>			<u># of Staff</u>			<u># of Staff</u>		
EXPENSES									
Washington Principal	1	\$6,862	\$6,862	1	\$6,862	\$6,862	1	\$6,999	\$6,999
Lincoln Principal	2	\$3,431	\$6,862	2	\$3,431	\$6,862	2	\$3,502	\$7,004
Teachers	45.5	\$2,823	\$128,447	50.25	\$2,823	\$142,456	45.5	\$2,879	\$130,995
Nurse	1	\$1,027	\$1,027	1	\$1,027	\$1,027	1	\$1,048	\$1,048
TA's	21	\$1,370	\$28,770	29.5	\$1,370	\$40,415	21	\$1,397	\$29,337
Clerical	2	\$1,907	\$3,814	2	\$1,907	\$3,814	2	\$1,945	\$3,890
Curr Dept Clerical	1	\$12,544	\$12,544	1	\$12,544	\$12,544	1	\$12,795	\$12,795
Custodian	1	\$5,509	\$5,509	1	\$5,509	\$5,509	1	\$5,619	\$5,619
Sub-Total Salaries			\$193,835			\$219,489			\$197,687
Printing			\$2,500			\$2,230			\$2,500
Supplies			\$10,000			\$10,979			\$10,000
Refunds			\$2,000			\$1,650			\$2,000
Emergency Closing Refund			\$0			\$0			\$0
Crossing Guards			\$5,000			\$5,195			\$5,500
Total Expenses			\$213,335			\$239,543			\$217,687
Net Gain/Loss			\$166			-\$2,073			\$814

TO: Board of Education

FROM: Joel Martin, Assistant Superintendent for Human Resources

DATE: November 17, 2014

RE: Chief School Business Official Hiring Update

The posting for the Chief School Business Official (CSBO) closed on Monday, November 3 with 39 applicants applying for the position. Paper screening of the 39 applicants was conducted during the week of November 3, with 7 candidates selected for screening interviews with the central office administrative team on November 11.

Two candidates were identified to move forward to the next interview round, to be conducted on Tuesday, November 18. The administration is hopeful to have identified a final candidate for the position of CSBO by the December 15, 2014 Board of Education meeting.

To: Board of Education
From: Brian Imhoff, Assistant Business Manager
Date: November 17, 2014
Subject: Response to Audit Report for Fiscal Year Ending June 30, 2014

The following documents are enclosed for Board review and acceptance:

- Audited Financial Statements for the Year Ended June 30, 2014
- Required Communication Letters

Audited Financial Statements

The District's financial statements for the year ending June 30, 2014, were audited by Klein Hall CPA's. The auditors issued a clean opinion indicating the District's financials are free of material misstatement.

Required Communication Letters

The Required Communication Letters written by the auditors consist of three separate letters. The first letter titled "Report on Internal Control over Financial Reporting and on Compliance and Other Matters" describes any findings identified by the auditor related to numbers in the financial statements or the District's internal controls. Findings are reported to the State of Illinois each year and fall within one of three categories based on their severity (from most severe to least severe):

- Material weakness - a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.
- Significant deficiency - a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.
- Control deficiency - exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

We are pleased to report that the auditors did not identify any findings within the material weakness, significant deficiency, or control deficiency categories for fiscal year 2013-14.

The second letter titled “Management Comments” includes any minor recommendations from the auditors that are mentioned solely for the District’s consideration. The auditors made one recommendation for 2013-14 as follows:

Auditor Recommendation: The auditors noted that the District performed several significant capital projects in recent years. The District’s last full appraisal of its property and equipment was completed in 2011. The auditors recommended that the District consider another full appraisal for the June 30, 2015 audit.

District Response: In years that a full appraisal is not completed the business office submits cost information for equipment purchases and building improvements to the appraisal company for inclusion in the annual inventory update report. A full appraisal of the District’s property and equipment is a costly endeavor (approximately \$15,000). Because of the extensive project work occurring at Field School in 2014 and 2015, the appraiser’s valuation of the District’s buildings will be impacted considerably. Therefore, the District does not believe it is cost-effective to perform a full appraisal at this time. The results of a full appraisal will be more meaningful when the Field School renovations are complete. In the meantime, the business office will continue compiling capital asset updates internally for the annual appraisal update.

The third letter titled “Communication with Those Charged with Governance” is a report to the Board of Education of the auditor’s responsibilities and any unusual matters encountered during the audit. The auditors did not highlight anything out of the ordinary.

Conclusion

The business office is committed to continuous improvement in its operations to ensure the financial information reported by the District is both accurate and timely. We will continue to be good stewards of the District’s money by remaining cognizant of financial risks and performing cost-benefit analysis when evaluating audit recommendations or procedural changes.

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

Consent Agenda

ACTION ITEM 14-11-3

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of November 17, 2014, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending October 31, 2014; Acceptance of Annual Audit Report FY14; Approval to Replace Carpenter PVC Piping; Approval of Bid for Tractor Leasing Agreement; Approval of Policies from PRESS Issue 86; Approval of Intergovernmental Agreement Relating to the O’Hare Noise Compatibility Commission; Approval of Contract with Nursing Agency and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Personnel Report
November 17, 2014

Elizabeth Gonzalez	Employ as Special Education/Pupil Services Secretary – Level III, 12-Months effective November 10, 2014 - \$19,832.25 (prorated 155 days).
William Fajardo	Change of assignment from Night Custodian at Lincoln School to Head Day Custodian at Washington School beginning November 17, 2014.
Julie Voigt	Leave of Absence Request, Maternity/FMLA – part-time Art Teacher at Field, Roosevelt, and Washington School effective March 30, 2015 – June 1, 2015 (tentative).
Sharon Pomeroy	Resign as Lunch Program Supervisor at Washington School effective October 31, 2014.
Angeline Tomcik	Resign as Special Needs Assistant at Emerson School effective November 7, 2014.
Linna Cohen	Retirement as Physical Education Teacher at Lincoln School effective June 2016.

PORTION OF MINUTES OF A MEETING OF
 BOARD OF EDUCATION OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT NUMBER 64
 COOK COUNTY, ILLINOIS

Held on the 17th day of November, 2014

Present:

Absent:

It was moved by _____, seconded by _____, that the bills shown on the schedule hereto attached by approved and that vouchers numbered as follows be issued and charged against the accounts shown:

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 1,056,123.69
20 - Operations and Maintenance Fund -----	\$ 136,348.17
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 229,390.73
50 - Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 231,023.50
80 - Tort Immunity Fund -----	\$ -
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 119426 - 119627

Total: \$ 1,652,886.09

Upon roll call being held, the following votes were cast:

AYES:

NAYS:

ABSENT:

Whereupon the President declared the motion carried.

WE, _____, and _____, DO HEREBY CERTIFY that we are respectively the President and Secretary of Board of Education of Community Consolidated School District Number 64, Cook County, Illinois.

WE HEREBY FURTHER CERTIFY that the foregoing is a correct copy of a portion of the minutes of the meeting of the 17th day of November, 2014, and that the schedule of bills attached is a true copy of the schedule of bills approved at said meeting.

IN WITNESS WHEREOF we have hereunto affixed our hands and seals this 17th day of November, 2014.

 President

 Secretary

Bills

PORTION OF MINUTES OF A MEETING OF
 BOARD OF EDUCATION OF COMMUNITY CONSOLIDATED SCHOOL DISTRICT NUMBER 64
 COOK COUNTY, ILLINOIS

Held on the 17th day of November, 2014

Present:

Absent:

It was moved by _____, seconded by _____, that the payroll and employee benefits for the month of October, 2014, as shown by the records of this Board of Education, be approved and the vouchers be issued and charged against the accounts shown:

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 3,885,233.38
20 - Operations and Maintenance Fund -----	\$ 234,647.87
40 - Transportation Fund -----	\$ -
50 - IMRF/FICA Fund -----	\$ 89,802.55
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 10825 - 10915

Direct Deposit: 900062617 - 900064233

Total: \$ 4,209,683.80

Upon roll call being held, the following votes were cast:

AYES:

NAYS:

ABSENT:

Whereupon the President declared the motion carried.

WE, _____, and _____, DO HEREBY CERTIFY that we are respectively the President and Secretary of Board of Education of Community Consolidated School District Number 64, Cook County, Illinois.

WE HEREBY FURTHER CERTIFY that the foregoing is a correct copy of a portion of the minutes of the meeting of the 17th day of November, 2014, of said school district.

IN WITNESS WHEREOF we have hereunto affixed our hands and seals this 17th day of November, 2014.

 President

 Secretary

Payroll and Benefits

APPROVAL OF BILLS AND PAYROLL

The following bills, payrolls and Board's share of pension fund are presented for approval:

Bills

10 - Education Fund -----	\$ 1,056,123.69
20 - Operations and Maintenance Fund -----	\$ 136,348.17
30 - Debt Services -----	\$ -
40 - Transportation Fund -----	\$ 229,390.73
50- Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 231,023.50
80 - Tort Immunity Fund -----	\$ -
90 - Fire Prevention and Safety Fund -----	\$ -

Checks Numbered: 119426 - 119627

Total: \$ 1,652,886.09

Payroll and Benefits for Month of October, 2014

10 - Education Fund -----	\$ 3,885,233.38
20 - Operations and Maintenance Fund -----	\$ 234,647.87
40 - Transportation Fund -----	\$ -
50 - IMRF/FICA Fund -----	\$ 89,802.55
80 - Tort Immunity Fund -----	\$ -

Checks Numbered: 10825 - 10915

Direct Deposit: 900062617 - 900064233

Total: \$ 4,209,683.80

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

To: Board of Education
Laurie Heinz, Superintendent

From: Rebecca Allard, Chief School Business Official

Date: November 17, 2014

Subject: Executive Summary
Financial Update for the Period Ending October 31, 2014

The following highlights the financial activity for the month of October 2014.

Fund Balance:

The cash & investment, all funds, balance increased, by \$9,941,501 (*page 1*) from the 2013-14 fiscal year end. As reported by the School Township Treasurer, Tom Ahlbeck, the District ended the month with \$44.5 million in fixed investments (*pages 4 - 6*) and \$24.8 million in the Chase money market fund.

Key Revenue Factors:

The chart on page 2 shows that revenues, during the month of September, were 14% greater than the same period last year.

Certain revenues are beyond the control of D64, these revenue types include:

- Property Tax collections are trending upward by 0.1%
- Corporate Personal Property Replacement Taxes (CPPRT) are trending upward by 0.6%
- State and federal revenues are down by 6.7% because of the State's timely payment of state and federal monies in June.

Other revenues that are trending upwards are:

- Tuition up by 4.7%
- Other local income up by 4.1% (*Jefferson Extended Day Care enrollment has increase by 13 since June*)

Key Expenditure Factors:

The chart on page 3 shows that expenditures, during the month of September, were 1.4% less than the same period last year.

Salaries are trending 1.17% less and employee benefits are trending 2.9% less than the same period last year.

There are changes in the area of purchased services (increased by 14.1% (Transportation) and supplies (decreased 11.1%).

The decrease in the capital outlay area is the result of timing of contractor payments.

The decrease in the other expense area is the timing of tuition payments.

This report can be viewed
on the District 64 website
www.d64.org on the
Financial Data-Current
link.

To: Board of Education
Laurie Heinz, Superintendent

From: Rebecca J. Allard, Chief School Business Official

Subject: Approval to Replace Carpenter PVC Piping

Date: November 17, 2014

Fanning Howey, F.E. Moran, Inc, Nicholas & Associates Inc, and District 64 staff have been meeting regularly to problem solve the Carpenter HVAC issues. It was determined that re-piping the mechanical room from PVC to steel piping was a critical issue. The attached proposal from F.E. Moran requires Board approval because the expense exceeds \$25,000. This is a time & material proposal not to exceed \$67,258.

F.E. Moran has agreed to cover one-third of the cost or \$22,419.33. The District is responsible for the balance of \$44,838.67. Prior to moving on with other solutions, this work was required to ensure that the Carpenter HVAC System operates according the scope of the project. The actual work was completed by Tuesday, November 4th.

Recommendation:

Approve a payment to F.E. Moran, when invoiced, for an amount not to exceed \$44,838.67.



1323 West Butterfield Road Suite 122 ■ Downers Grove, IL ■ Phone (847)498-4800 ■ Fax (630)968-3365

October 24, 2014

Nick Papanicholas, Jr.
 Nicholas & Associates, Inc.
 1001 Feehanville Drive
 Mount Prospect, IL 60056

Re: Carpenter Elementary
 FEM Job #185087
 Pipe Replacement

Dear Nick,

We are pleased to submit for your review and approval our T&M proposal not to exceed \$67,300.00 to re-pipe the mechanical room at the above referenced project. Scope of work included is as follows:

- Drain/ Fill/ Vent System
- Demo PVC in Mech Room and replace with SCH 40 Grooved Pipe and Fittings (PVC piping from Ht Exchanger to cooling tower to remain)
- 3" PVC piping to ERV's to be replaced with SCH 40 victaulic to point where pipe leaves mechanical room.
- Furnish and Install (8) Flex's on branch piping in the attic to ERV's
- Chemical Treatment Inhibitor
- Insulation of mechanical room piping
- Premium time associated with work being completed October 31st- November 4th.

Breakdown:

Measuring (16 hrs x \$96.27)	\$ 1,540.32
Friday, October 31 st (32 hrs x \$137.87)	\$ 4,411.84
Saturday November 1 st (72 hours x \$137.87)	\$ 9,926.64
Sunday November 2 nd (24 hours x \$174.00)	\$ 4,176.00
Monday November 3 rd (96 hours x \$96.27)	\$ 9,241.92
Tuesday November 4 th (48 hours x \$96.27)	\$ 4,620.96
Material	\$19,200.00
Cut and Groove to Length (100 x \$6)	\$ 600.00
Insulation	\$11,000.00
Shop Fabrication (16 hours x \$96.27)	\$ 1,540.32
Trucking (4 hours x \$125.00)	\$ 500.00
Chemical/ Inhibitor	\$ 500.00
TOTAL BUDGET	\$67,258.00

Carpenter- Pipe Replacement

Excludes: Temporary Heaters; Rebalancing of Hydronic Systems

*** NOTE: ORIGINAL BUDGET BASED ON STRAIGHT TIME**

**** PVC COOLING TOWER PIPING FROM HX TO COOLING TOWER TO REMAIN. NO FLEX'S ARE TO BE INSTALLED IN THIS PIPING**

Per our meeting Friday (10/24) morning, it was agreed that FE Moran would be reimbursed for 2/3 of all costs to perform this work. Please return signed proposal no later than noon on Tuesday, October 28th so that pre-fabrication can begin.

AUTHORIZED AGENT

DATE

If you have any questions, please feel free to contact us at your earliest convenience.

Respectfully submitted,

June M. Tucker

June M. Tucker

Executive Vice President

FE. MORAN, INC.



1323 West Butterfield Road Suite 122 ■ Downers Grove, IL ■ Phone (847)498-4800 ■ Fax (630)968-3365

October 24, 2014

Nick Papanicholas, Jr.
Nicholas & Associates, Inc.
1001 Feehanville Drive
Mount Prospect, IL 60056

Re: Carpenter Elementary
FEM Job #185087
Pipe Replacement

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TOTAL BUDGET	\$67,258.00

Carpenter- Pipe Replacement

Excludes: Temporary Heaters; Rebalancing of Hydronic Systems

*** NOTE: ORIGINAL BUDGET BASED ON STRAIGHT TIME**

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AUTHORIZED AGENT

DATE

If you have any questions, please feel free to contact us at your earliest convenience.

Respectfully submitted,

June M. Tucker

June M. Tucker
Executive Vice President

To: Board of Education
From: Brian Imhoff, Assistant Business Manager
Date: November 17, 2014
Subject: Approval of Bid for Tractor Leasing Agreement

A school board is required to let all contracts for supplies, materials, or work or contracts with private carriers for transportation of pupils involving an expenditure in excess of \$25,000 or a lower amount as required by board policy to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality and serviceability after due advertisement. Certain contracts are exempt from competitive bidding requirements including: purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, and services; and contracts for duplicating machines and supplies.

The District received bids for the leasing of two snow plowing tractors for the maintenance department. In addition to snow removal, the new four wheel drive tractors will be used for landscaping and other projects associated with the upkeep of the grounds at each school. To maximize productivity and minimize travel time between buildings the District will store one tractor on the north side of town and one tractor on the south side. The District requested a five-year leasing option in order to smooth out the expenses associated with the tractors for budget purposes.

Bid specifications for the tractor leasing agreement were sent to four vendors, and a bid notice was published in the newspaper on October 23, 2014. A formal bid opening was conducted at the ESC on November 6, 2014, and the following three bids were received:

<u>Vendor</u>	<u>Monthly Payment</u>	<u>Total 5 Year Cost</u>
AHW LLC	\$860.42	\$51,625.20
Burris Equipment Co.	\$896.12	\$53,767.20
Russo Power Equipment	\$1,083.95	\$65,037.00

The District recommends that the Board of Education award the bid for the tractor leasing agreement to AHW LLC for a total bid price of \$51,625.20.

Approval of Policies from PRESS Issue 86

1st Reading	Policy	Issue	Title	District Policy Committee Change/No Change	Board Policy Committee Change/No Change
October 27, 2014	Policy 2:20	Issue 86	School Board – Powers and Duties of the School Board; Indemnification	N/C	C
October 27, 2014	Policy 2:50	Issue 86	School Board – Board Member Term of Office	N/C	N/C
October 27, 2014	Policy 2:60	Issue 86	School Board – Board Member Removal from Office	N/C	N/C
October 27, 2014	Policy 2:80	Issue 86	School Board – Board Member Oath and Conduct	N/C	N/C
October 27, 2014	Policy 2:200	Issue 86	School Board – Types of School Board Meetings	N/C	N/C
October 27, 2014	Policy 2:220	Issue 86	School Board – School Board Meeting Procedure	N/C	N/C
October 27, 2014	Policy 2:230	Issue 86	School Board – Public Participation at School Board Meetings and Petitions to the Board	N/C	N/C
October 27, 2014	Policy 2:240	Issue 86	School Board – Board Policy Development	N/C	N/C
October 27, 2014	Policy 4:40	Issue 86	Operational Services – Incurring Debt	N/C	N/C
October 27, 2014	Policy 4:55	Issue 86	Operational Services – Use of Credit and Procurement Cards	N/C	N/C
October 27, 2014	Policy 4:60	Issue 86	Operational Services – Purchases and Contracts	N/C	N/C
October 27, 2014	Policy 4:90	Issue 86	Operational Services – Activity Funds	N/C	C
October 27, 2014	Policy 5:30	Issue 86	General Personnel – Hiring Process and Criteria	C	C
October 27, 2014	Policy 5:260	Issue 86	Professional Personnel – Student Teachers	N/C	N/C

1st Reading	Policy	Issue	Title	District Policy Committee Change/No Change	Board Policy Committee Change/No Change
October 27, 2014	Policy 5:310	Issue 86	Educational Support Personnel – Compensatory Time-Off N/A		
October 27, 2014	Policy 7:20	Issue 86	Students – Harassment of Students Prohibited	N/C	C
October 27, 2014	Policy 7:170	Issue 86	Students – Vandalism	N/C	N/C
October 27, 2014	Policy 7:200	Issue 86	Students – Suspension Procedures	N/C	C
October 27, 2014	Policy 8:100	Issue 86	Community Relations – Relations with Other Organizations and Agencies N/A		

11/17/14

**RESOLUTION #1129 AUTHORIZING AN AMENDMENT OF THE
INTERGOVERNMENTAL AGREEMENT RELATING TO THE O’HARE NOISE
COMPATIBILITY COMMISSION**

WHEREAS, the City of Chicago is a home rule municipality pursuant to Article VII, Section 6 of the 1970 Illinois Constitution (the “Illinois Constitution”), and as such, may exercise any power and perform any function related to its government and affairs; and

WHEREAS, the City of Chicago owns and operates an airport known as Chicago O’Hare International Airport (the “Airport”); and

WHEREAS, pursuant to authority granted by an ordinance adopted by this City Council on October 30, 1996, and Section 10 of Article VII of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220), the City entered into an Intergovernmental Agreement Relating to the O’Hare Noise Compatibility Commission (the “Intergovernmental Agreement”) by and among the City and various municipalities and public school districts (as defined in the Intergovernmental Agreement, “Participants”); and

WHEREAS, the O’Hare Noise Compatibility Commission (“ONCC”) was established pursuant to the Intergovernmental Agreement and provides a common forum for interested parties to have a voice in noise issues related to the Airport; and

WHEREAS, by its terms, the Intergovernmental Agreement became effective in November of 1996 and the term was extended from December 31, 2005 to December 31, 2010, and again the term was extended to December 31, 2015; and

WHEREAS, ONCC has indicated a desire to approve the amended Intergovernmental Agreement; and

WHEREAS, Park Ridge-Niles School District 64 is currently a member of the O’Hare Noise Compatibility Commission; and

WHEREAS, on September 10, 2014 the Chicago City Council considered a revised Intergovernmental Agreement adding terms to allow for a representatives from Ward 40 to serve on the ONCC; and

WHEREAS, the City of Chicago approved the revised Intergovernmental Agreement which is attached to this Resolution as “Exhibit A”

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Ridge-Niles School District 64;

SECTION 1. That the recitals set forth herein above are incorporated herein by reference as the factual basis for this transaction.

SECTION 2. That the Board President is hereby authorized to execute, and the Board Secretary attest the approval of the attached Intergovernmental Agreement relating to the O'Hare Noise Compatibility Commission.

SECTION 3. That this Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this 17th day of November 2014.

APPROVED this 17th day of November 2014.

VOTE: Ayes _____ Nays _____ Absent _____

Board President

ATTEST:

Board Secretary

To: Board of Education
Laurie Heinz, Superintendent

From: Jane Boyd, Director of Special Education / Pupil Services

Date: November 14, 2014

Re: Contract with Nursing Agency

At a recent board meeting, the Board took action to release two part-time nurses that had been providing direct-care for a student with complex medical needs who is placed Out of District (OOD). These releases were part of a change in procedure that will provide more consistent and reliable care for students with these types of needs. The practice going forward will be to use nurses provided by an agency that specializes in this type of care. This change is being made in collaboration with the business and human resources departments.

I am recommending approval of this contract.

Approval of Minutes

ACTION ITEM 14-11-4

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Regular Board Meeting on October 27, 2014; Closed Session Meeting on October 27, 2014 and Special Board Meeting on October 20, 2014.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.
October 27, 2014
Field Elementary School – South Gym
707 N. Wisner Avenue
Park Ridge, IL 60068**

Board President Anthony Borrelli called the meeting to order at 6:34 p.m. Other Board members in attendance were Vicki Lee, Dan Collins, Dathan Paterno, Scott Zimmerman, and Bob Johnson; Board member John Heyde participated by telephone beginning at 7:48 p.m. Also present were Superintendent Laurie Heinz, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>

Board President Borrelli noted that Friday, October 24 had been Principal Appreciation Day; he thanked each principal and assistant principal for their efforts to develop a successful school environment and for serving as front line ambassadors to the community.

BOARD ADJOURNS TO CLOSED SESSION

At 6:37 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2(c)(2)].

Board Adjourns
to Closed
Session

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Heyde

The motion carried.

The Board adjourned from closed session at 7:07 p.m. and resumed as a regular Board meeting.

TOUR OF FIELD SCHOOL HVAC PROJECT

Tour of Field
School HVAC
Project

Facility Management Director Mackall led a tour of the school to review the HVAC work completed in summer 2014, including visits to the new outdoor equipment bay, central hallway, mechanical room, and attic. As the Board returned to the south gym, in addition to those mentioned previously, also present were Assistant Superintendents Lori Lopez, Director of Special Education/Pupil Services Jane Boyd, Director of Innovation & Instructional Technology Mary Jane Warden and approximately 60 members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of
Allegiance and
Welcome

Principal Susan Walsh welcomed the Board and community, and invited members of the Student Council in person and via a video to led the Pledge of Allegiance and the Field School Pledge. Principal Walsh offered a brief overview of the educational program at Field, the value placed on student citizenship through its “go greatness” campaign, and the strong, positive relationships between teachers and parents focused on helping every child strive each day to be the best they can be. She then shared a video of a day in the life at Field School. Board President Borrelli thanked Mrs. Walsh, students, staff and parents for the warm welcome.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comment on items not on agenda this evening; none were received.

REVIEW OF 2014 PROPOSED TAX LEVY

Review of 2014
Proposed Tax
Levy

Chief School Business Official Allard presented extensive background information on the tax levy process, timing of when revenues are received, and a history of the District’s levy request and actual levy increase as limited by the tax cap. She shared estimates for the 2014 levy, and noted that regardless of how large the levy request is, District 64 will only receive a 1.5% increase – the tax cap CPI factor for this year – plus the taxes associated with new construction. Ms. Allard noted that the debt service levy is determined at the time the bonds are sold. She reviewed the timeline for the Board’s next steps, which include adoption of a tentative levy on November 17, and a public hearing on December 15 prior to adoption that evening to meet the deadline of filing with Cook County prior to December 30. She responded to Board member questions about the triennial reassessment of local property, new construction, and the tax rate ceiling and levies in individual funds.

DISTRICT 207 2015-16 CALENDAR AND DISTRICT 64’S PLAN

District 207
2015-16
Calendar and
District 64’s

Dr. Heinz reviewed the changes being made by District 207 beginning with the 2015-16 calendar to structure its school year so that students complete the first semester prior to Winter Break. She noted that District 64 had convened its internal Calendar Committee and had heard from a representative of District 207 that a revised draft for 2015-16 was being prepared to make several adjustments to

the previously announced calendar. Dr. Heinz reported that this calendar was to be presented to the District 207 Board on November 3. She noted that the District 64 Calendar Committee had prepared a draft survey for parents and staff to obtain input from stakeholders on potential changes to the District 64 calendar. She noted the District 64 group would meet again on November 11 after District 207's final adoption of its modified calendar for 2015-16 to polish the survey before it is distributed electronically to parents and staff. Dr. Heinz and Technology Director Warden responded to Board member comments and questions about the survey process and communications outreach. Dr. Heinz noted that District 207's calendars for future years may possibly be adjusted further, but that the focus currently was in moving forward for 2015-16. She will update the Board again in November.

FALL 2014 STUDENT ACHIEVEMENT REPORT AND ILLINOIS REPORT CARD

Fall 2014
Achievement
Report and Illinois
Report Card

Assistant Superintendent Lopez provided a full report on the District 64 performance on the District's own Educational Ends assessments, the spring 2014 Illinois Standards Achievement Tests (ISAT) in math and science, and the fall 2014 Measures of Academic Progress (MAP) reading and math assessments. She also reported on MAP growth goals, the new Illinois Student Growth Score, the Illinois Report Card, and future areas of focus in District 64.

Dr. Lopez noted that the Educational Ends broadly define the goals District 64 has established for learning in each area of a child's development, including academic skills, as well as higher-order thinking problem-solving skills, social and emotional development physical development, experiences in the Arts, and positive attitudes toward learning. Looking at the 75 Ends indicators reviewed during the 2013-14 school year, 82% reflect on-target performance, 14% are within 10% of the target, and 4% reflect performance outside of the target range. She noted that the Ends are currently being revised so that they accurately reflect the District's learning priorities. In the ISAT area, she noted that 2014 was the last year it was administered in Illinois due to adoption of the Common Core State Standards in reading and math. It will be replaced by the PARCC assessment, which will create a new baseline for student achievement in Illinois and District 64. Because District 64 participated in field testing for the PARCC in spring 2014, students were excused from taking the reading portion of the ISAT; therefore, District 64 has insufficient data to report grade level scores in reading with the exception of grade 7. However for science, Dr. Lopez reported that District 64's performance continues to be exceptional, with 91% of grade 4 and 96% of grade 7 students meeting or exceeding standards. For ISAT math, she noted that over the past three years, the percentage of middle school students who meet or exceed standards has increased, but there are opportunities for growth in grades 3-5 where that percentage of meet or exceed has declined by 3-12 percentage points.

Moving to MAP performance, Dr. Lopez noted that the Board at several previous meetings exploring MAP performance in terms of both "status," which is the comparison of the District's mean RIT at each grade level to the national mean RIT, and "expected

growth,” which is the target established for each student’s fall-to-spring growth based on a student’s grade level and fall RIT score. Dr. Lopez updated the Board on efforts to establish a 40-district benchmark group locally in cooperation with MAP publisher NWEA and a local professional development consortium. Turning to the performance data, Dr. Lopez reported that NWEA has created a new tool, a national percentile, to help benchmark growth measures. Reviewing reading, she noted that District 64 students continue to demonstrate exceptional performance on both status and growth, and shared proposed growth goals for 2014-15 for each grade level. Dr. Lopez stated that the District’s three-year goal is to achieve growth at the 90th percentile or higher at all grade levels and to maintain this growth going forward. In math, Dr. Lopez reported that District 64 continues to demonstrate solid performance on status measures and has identified opportunities for improvement related to growth measures. She shared the District’s short-term proposed growth goals for 2014-15, and stated that the three-year goal is to achieve growth at the 75th percentile or higher across all grade levels. Dr. Lopez noted that the District’s lower performance in math reflected the transition to the new Common Core State Standards aligned MAP assessment, the adoption of both the CCSS curriculum in District 64 last year and math instructional materials to support this realignment. Dr. Lopez described specific action steps to improve performance, including building-based activities to mine the data to inform instruction and the work completed over the summer to create pacing guides for the math curriculum at all grade levels. She reported that the upcoming Institute Day on November 4 also would focus a portion of the day on the math curriculum. Dr. Lopez and Dr. Heinz responded to Board member questions and comments on the actions underway to improve math performance and the timeline for closing the gap between the District’s reading and math growth. They described the District’s focus on high impact instructional strategies, technology integration, continued professional development and other measures, noting that substantial improvement is anticipated in 2014-15 during the second year of the District’s implementation of the CCSS math curriculum and instructional materials. This will be a continued area of focus and future reporting to the Board. Dr. Lopez also noted other action steps related to implementation of the PARCC assessments in spring 2015, and announced that the Illinois State Report Cards for the District and each school would be published by the state on October 31 and would be distributed to parents via email after that announcement. She provided a live demonstration of the report cards available on the state’s website.

TECHNOLOGY ROLL-OUT UPDATE

Technology
Roll-Out
Update

Technology Director Warden presented an update on the launch of the 1:1 learning initiative at the start of the 2014-15 school year, with approximately 3,300 Chromebooks and 210 iPads deployed to students and classrooms. She described the communication outreach in place to maintain an effective school-home connection to help students become 21st century digital citizens, and reviewed the technology support the District has ramped up to provide for the increased number of devices and the school device protection plan. Turning to assessment, Ms. Warden reviewed the multi-dimensional approach to gathering data to monitor the District’s growth progress towards technology integration into curriculum and instruction. She shared a comprehensive list

of data collection tools, and discussed the results of one of the tools utilized this fall – the Bright Bytes questionnaires completed by grades 3-8 students, staff and parents. Ms. Warden explained that baseline data was collected this fall within the Bright Bytes framework of C-A-S-E, referring to four domains: classroom, access, skills, and environment. She reported that based on this framework, the overarching goal for the District is to move from the emerging to proficient in the classroom domain, and described action steps to support District 64 educators in delivering high impact, technology-infused instruction. Ms. Warden responded to Board member questions and comments about the experiences working with the Chromebooks thus far in terms of repair and District 64’s infrastructure to monitor and troubleshoot issues as they arise. Dr. Heinz and Dr. Lopez also joined in the discussion of how the District is providing support for teachers to reach the goal of moving to the proficient level in the classroom domain, including support from the Instructional Technology Coaches and other professional development. Ms. Warden noted she would provide further updates to the Board in coming months.

**DISCUSSION AND APPROVAL OF FIELD PHASE II
CONSTRUCTION MANAGEMENT SERVICES**

Discussion and
Approval of Field
Phase II Construction
Management Services

Chief School Business Official Allard presented the proposal to add Nicholas & Associates as construction manager for the Field School phase II project to be completed in summer 2015. She described the contributions Nicholas would make as the District’s partner in overseeing this extensive work, and recommended they join the team immediately to provide professional expertise early in the planning and design process, as well as continuing through construction. Ms. Allard and Facility Management Director Mackall responded to Board member questions about the firm’s responsibilities, the bidding process for the anticipated work, and the construction manager’s ongoing role as the District’s representative.

ACTION ITEM 14-10-2

Action Item
14-10-2

It was moved by Board member Lee and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois engage Nicholas & Associates, in accordance with the requirements of the School Code as District 64’s Construction Manager.

The votes were cast as follows:

AYES: Johnson, Lee, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

RETA SECURITY CHECK-IN AND TIMELINE DISCUSSION

RETA Security
 Check-in and Timeline
 Discussion

Facility Management Director Mackall provided an item-by-item update on the security recommendations from the summer 2013 RETA security report. He noted that work had been completed on installation of a visitor management system and video surveillance of school entries and exteriors, and communications with an upgrade to two-way radios for the schools. He also noted that replacing classroom locking systems was the most significant continuing project being addressed; some grants may be available. Secured main vestibules will be evaluated during the upcoming facility master planning process. Ms. Warden also provided information about a VoIP in the early stages of analysis to upgrade the District's phones, which would also assist in the emergency calling process. Mr. Mackall will provide future updates to the Board.

FIRST READING FROM PRESS POLICY ISSUE 86, AUGUST 2014

First Reading from
 PRESS Policy Issue
 86, August 2014

Dr. Heinz reported on the review by Board representatives Heyde and Paterno, and a new checklist provided with the policies to indicate where changes were being recommended. She spotlighted the policies falling into that category. Board members then discussed a proposal regarding policy 2:220 and footnote 25 regarding the use of closed session recordings to establish what was said during closed session discussion; the consensus was to further consider Board member comments offered during this period before recommending any change to the policy.

CONSENT AGENDA

Consent
 Agenda

A. PERSONNEL REPORT

Angela Krischon	Employ as TPI Teacher at Field School effective October 28, 2014 - \$57,204.84 (prorated 141 days).
Kevin Maloney	Employ as 5-hours per day Extended Day Assistant at Jefferson School effective October 22, 2014 - \$11,834.55 (prorated 153 days).
Aneta Ostrega	Employ as Lunch Program Supervisor at Washington School effective October 15, 2014 - \$12.00.
Kaitlyn Beto	Approval of Formal Resolution Authorizing Dismissal for Reduction-In-Force Reasons of Part-Time Educational Support Personnel Employees.

Susan Cetrone	Approval of Formal Resolution Authorizing Dismissal For Reduction-In-Force Reasons of Part-Time Educational Support Personnel Employees.
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If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL AND BENEFITS

10 – Education Fund -----	\$1,401,892.46
20 – Operations and Maintenance Fund -----	252,860.24
30 – Debt Services -----	-
40 – Transportation Fund -----	238,064.15
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	142,186.63
80 – Tort Immunity Fund -----	47,914.63
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 118982 – 119402
 Total: \$2,082,918.11

Payroll and Benefits for Month of September 2014

10 – Education Fund -----	\$ 242,183.06
20 – Operations and Maintenance Fund -----	3,895,535.89
40 – Transportation Fund -----	-
50 – IMRF/FICA FUND -----	91,876.34
80 – Tort Immunity Fund -----	-

Checks Numbered: 10734 – 10824
 Total: \$4,229,595.29

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING SEPTEMBER 30, 2014.

Monthly financial reports may be viewed on the District 64 website www.d64.org > Departments > Business Services.

D. RESOLUTION #1126 AUTHORIZING INTERVENTION IN PROCEEDINGS BEFORE THE STATE OF ILLINOIS PROPERTY TAX APPEAL BOARD

E. APPROVAL OF LETTER OF UNDERSTANDING BETWEEN THE PRATA AND THE BOARD OF EDUCATION FOR THE 2012-2016 COLLECTIVE BARGAINING AGREEMENT

F. RESOLUTION # 1127 DISMISSAL FOR REDUCTION-IN-FORCE REASONS OF PART-TIME EDUCATIONAL SUPPORT PERSONNEL EMPLOYEE(S)

G. ACCEPTANCE OF DONATION

H. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 14-10-3

Action Item
14-10-3

It was moved by Board member Zimmerman and seconded by Board member Collins that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of October 27, 2014, which includes the Personnel Report; Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending September 30, 2014; Resolution #1126 Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board; Approval of Letter of Understanding Between the PRATA and the Board of Education for the 2012-2016 Collective Bargaining Agreement; Resolution #1127 Dismissal for Reduction-in-Force Reasons of Part-time Educational Support Personnel Employee(s); Acceptance of Donation; and Destruction Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Johnson, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

Board members noted a correction was needed to the closed session minutes of September 22.

ACTION ITEM 14-10-4

Action Item
14-10-4

It was moved by Board member Borrelli and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Closed Session Meeting on October 20, 2014, Regular Board Meeting of September 22, 2014, Closed Session Meeting on September 22, 2014 and Special Board Meeting on September 18,

2014, with the exception that the closed session of September 22, 2014 be revised to reflect in section 2, part 2 an increase of 0% be given for needs improvement and unsatisfactory.

The votes were cast as follows:

AYES: Johnson, Lee, Borrelli, Zimmerman, Paterno, Collins, Heyde

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

BOARD MEMBER LIAISON REPORT

Board Member
Liaison Report

Dr. Heinz reported on: the Elementary Learning Foundation recent meeting and plans for the upcoming casino night benefit; the PTO/A Presidents meeting this morning including an update from the City of Park Ridge health inspector on additional requirements for the hot lunch offerings at the elementary schools organized by the PTO/As; and a recent ED RED meeting that included an update on the gubernatorial election and status of SB16.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Heinz reported that: Principal Appreciation Day had occurred on October 24 as Dr. Borrelli mentioned earlier; Red Ribbon Week would be marked by each school with activities developed at each school; Tuesday, October 28 is the A-B-C's of School Board Service coffee and conversation, with Board President Borrelli and Vice President Zimmerman participating along with six former Board members; applications are being submitted for the Chief School Business Official opening for 2015-16; and the District had garnered a Golden Achievement Award for its 2014 Tech Talk Week parent education outreach in the INSPRA communications contest. She noted that the District was significantly ahead of its collection of student fees due to the Infosnap registration system compared to the same time last year. Board members then discussed the possibility of doing personal visits to PTO/A meetings, if they would like a Board representative to attend. Dr. Heinz confirmed that a discussion would be scheduled at the November 17 meeting regarding residency verification.

ADJOURNMENT

Adjournment

At 11:15 p.m., it was moved by Board member Johnson and seconded by Board member Zimmerman to adjourn, which was approved by voice vote.

President

Secretary

DRAFT

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**

**Minutes of the Special Meeting held at 7:00 p.m.
October 20, 2014
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 6:09 p.m. Other Board members present were Vicki Lee, Scott Zimmerman and Bob Johnson; Dan Collins participated by phone. Board member John Heyde was not in attendance. Board member Dathan Paterno arrived following the recess at 7:02 p.m. Also present were Superintendent Laurie Heinz, Director of Innovation and Instructional Technology Mary Jane Warden, Director of Special Education/Pupil Services Jane Boyd, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at:

<http://www.d64.org/boe/board-of-education-meetings.cfm>

ELECTRONIC BOARD PACKET TRAINING

Electronic Board
Packet Training

Board President Borrelli announced that the Board was shifting to a paperless meeting environment as part of its goals to adopt the advanced use of technology and become more environmentally sustainable in its operations. Technology Director Warden and Network Manager Lucas Cowden conducted the training to familiarize Board members with the process of accessing their Board meeting reports via a secure website. Board members were provided with copies of the District's Acceptable Use Policy to sign. The Technology department will work with the absent Board members to establish access for them, and will continue to provide support for the Board through this transition.

At 6:37 p.m., Board President Borrelli called for a brief recess before resuming the meeting at 7:02 p.m.

Following the recess, in addition to those previously named as being present, Assistant Superintendent Joel Martin and five members of the public were also present.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comments on items not on the agenda; none were received.

**FACILITIES UPDATE – CARPENTER AND JEFFERSON
SCHOOLS**

Facilities Update –
Carpenter and
Jefferson Schools

Director of Facility Management Mackall introduced Matt Meyer from Environ, the District’s environmental consultant, to report on a limited asbestos abatement project undertaken at Jefferson to address a small area where individual floor tiles had come loose. Mr. Meyer noted that District 64 typically has installed carpeting over floor tiles. Mr. Mackall provided further information about the District’s carpet replacement program including cost and timelines. Turning to Carpenter School, Mr. Mackall reported briefly on progress of the HVAC remediation work, noting that Nicholas & Associates was providing careful and continuous follow-up on the work to meet targeted deadlines. He will again update the Board at the next meeting.

CONSENT AGENDA

A. Personnel Report

Consent
 Agenda

Yolanda Flores	Employ as Lunch Program Supervisor at Washington School effective September 25, 2014 - \$12.00.
Justine McDowell	Employ as Lunch Program Supervisor at Franklin School effective September 25, 2014 - \$12.00.
Kristen Munn	Employ as Special Needs Assistant at Jefferson School effective September 22, 2014 - \$17,267.25.
Stacy Niedorkorn	Employ as Lunch Program Supervisor at Washington School effective October 6, 2014 - \$12.00.
Cheryl Parsons	Employ as Kindergarten Developmental Assistant at Jefferson School effective September 26, 2014 - \$17,194.90.
Sharon Pomeroy	Employ as Lunch Program Supervisor at Washington School effective September 29, 2014 - \$12.00.
Kathleen Borner	Leave of Absence Request, Personal – Resource Assistant at Emerson School effective January 5, 2015 – April 27, 2015 (tentative).
Lindsay Jozwiak	Leave of Absence Request, Personal - Assistant at Franklin School effective January 5, 2015 – May 2, 2015 (tentative).
Sara Sianis	Leave of Absence Request, Maternity/FMLA - 5th Grade Teacher at Franklin School effective November 21, 2014 – February 13, 2015 (tentative).
Rosemarie Romano-	Resignation as Special Needs Assistant at Carpenter School effective September 24, 2014.

Adler	
Mark Dziwulski	Resignation as Head Custodian at Washington School effective October 16, 2014.
Noreen King	Resignation as 10-month Level 3 Special Education Secretary at ESC effective October 24, 2014.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

It was moved by Board member Zimmerman and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the Consent Agenda of October 20, 2014, which includes the Personnel Report.

The votes were cast as follows:

AYES: Paterno, Zimmerman, Borrelli, Lee, Johnson, Collins

NAYS: None.

PRESENT: None.

ABSENT: Heyde

The motion carried.

LEGAL BOOT CAMP

Legal Boot
 Camp

Dr. Heinz introduced Terry Hodges from Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP, the District’s legal counsel, to present an overview of Board member legal responsibilities. She introduced her colleague, Jeremy Duffy. Ms. Hodges distributed copies of a School Board members’ handbook developed by the firm as a basis for their review, which was structured around the Illinois School Board Member Oath of Office. She noted that Article 10 of the Illinois School Code lists all of the mandatory duties, as well as optional powers that a board may exercise. Under the affirmation in the oath to protect a school district’s assets, she reviewed responsibilities related to contracts, hiring procedures and collective bargaining, responding to Board member questions as she presented the major legal requirements in each area and referenced specific sections in the handbook. Turning to the second affirmation in the oath related to students and employees, Ms. Hodges reviewed the student residency provisions. Mr. Duffy then addressed student discipline and special education/Section 504 considerations, continuing to respond to Board member questions and refer to further background in the handbook. Ms. Hodges concluded this section by reviewing personnel rights. The final area covered – ethics/conflict of interest – related to the third affirmation in the oath, which notes that a Board member has no legal authority as an individual and that decisions are made only by a majority vote at a public board meeting. In closing, Ms. Hodges noted that the

presentation was not intended to be an exhaustive listing, but rather it was designed to highlight the areas that are most touched upon by this Board in its work as recommended by Superintendent Heinz. Board President Borrelli thanked Ms. Hodges and Mr. Duffy for the thorough presentation and reference materials, which will be provided in an electronic version.

ADJOURNMENT TO CLOSED SESSION

At 9:28 p.m., it was moved by Board member Borrelli and seconded by Board member Paterno to adjourn to closed session to discuss the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c)(8)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)] with no action to be taken and not to return in open session.

The votes were cast as follows:

AYES: Johnson, Lee, Borrelli, Zimmerman, Paterno

NAYS: None.

PRESENT: None.

ABSENT: Collins, Heyde

The motion carried.

The regular Board meeting adjourned from closed session at 10:45 p.m.

President

Secretary

Board Member Liaison Report

- Elementary Learning Foundation
- Traffic Safety Committee
- Sustainability Committee
- Insurance Committee Report

**Meeting of the Board of Education
Park Ridge-Niles School District 64**

**Board of Education Agenda
Monday, December 15, 2014
Regular Board Meeting
Jefferson School – Multipurpose Room
8200 Greendale Avenue
Niles, IL 60714**

On some occasions the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of session, breaks and other needs.

Monday, December 15, 2014

TIME

APPENDIX

7:15p.m.	<p>Meeting of the Board Convenes</p> <ul style="list-style-type: none"> • Roll Call • Introductions • Opening Remarks from President of the Board <p>• Board Convenes to Public Hearing on Tax Levy</p>	
7:30 p.m.	<p>• Board Adjourns from Public Hearing on Tax Levy and Resumes Regular Meeting</p> <p>• Public Comments</p> <p>• P.E. Blue Ribbon Recognition – Lincoln School -- Lincoln Principal and Physical Education Teachers</p> <p>• Report on Calendar Survey -- Superintendent</p> <p>• Report on ELL and Changing Needs -- Director of Special Education and Pupil Services</p> <p>• Strategic Planning Calendar -- Superintendent</p> <p>• Resolution #XXX to Adopt Final 2014 Tax Levy -- Business Manager</p> <p>• Approval of Selection of Architect -- Chief School Business Official/Director of Facility Management</p>	<p>A-1</p> <p>A-2</p> <p>A-3</p> <p>A-4</p> <p>A-5</p> <p>A-6</p>
	<p>Action Item 14-12-1</p> <p>Action Item 14-12-2</p>	

- **Resolution #XXX Regarding the School District to Pay Certain Invoices Prior to Board Approval at the January 26, 2015 Regular Board of Education Meeting** A-7
 -- Business Manager Action Item 14-12-3

- **Consent Agenda -** Action Item 14-12-4 A-8
 - Board President
 - Personnel Report
 - Bills, Payroll and Benefits
 - Approval of Financial Update for the Period Ending November 30, 2014
 - Destruction of Audio Closed Minutes

- **Approval of Minutes** Action Item 14-12-5 A-9
 -- Board President
 - Regular Board Meeting Minutes..... November 17, 2014
 - Closed Session Minutes.....November 17, 2014

- **Board Member Liaison Report** A-10
 -- Board of Education
 - ED-RED
 - Triple I Conference

- **Other Discussion and Items of Information** A-11
 -- Superintendent
 - Upcoming Agenda
 - Freedom of Information Act Request (FOIA)
 - Memoranda of Information
 - Follow-up on Collection of Prior Years Student Fees
 - 2014 District 64 Employee Campaign for Park Ridge Community Fund
 - CEC System Overview Assessment and Strategic Planning
 - Minutes of Board Committees
 - Wellness Committee Minutes of December 2, 2014
 - Other (none)

Next Meeting: Tuesday, January 26, 2015
 7:30 p.m. – Regular Board Meeting
 Jefferson School – Multipurpose Room
 8200 Greendale
 Niles, IL 60714

In accordance with the Americans with Disabilities Act (ADA), the Board of Education of Community Consolidated School District 64 Park Ridge-Niles will provide access to public meetings to persons with disabilities who request special accommodations. Any persons requiring special accommodations should contact the Director of Facility Management at (847) 318-4313 to arrange assistance or obtain information on accessibility. It is recommended that you contact the District, 3 business days prior to a school board meeting, so we can make every effort to accommodate you or provide for any special needs.



CANON SOLUTIONS AMERICA

Canon Solutions America, Inc.
425 North Martingale Road
Suite 1400
Schaumburg, IL 60173

Phone: 800.815.4000
www.csa.canon.com

RECEIVED

NOV 10 2014

BOARD OF EDUCATION
DISTRICT 64

November 5, 2014

To whom it may concern:

As a way to position Canon Solutions America to compete for your business during the next bid process, I am sending you this written request for records. Requests for information can sometimes come across as abrasive, which is why I want to assure you that this request is being made simply to collect information and determine the proper follow up times down the road. I am requesting the following information:

- Lease and Maintenance / Service contract(s) pertaining to all copier and printer equipment used by the school/district
- Contract(s) pertaining to any Managed Print Services program used by the school/district
- Current invoices

Thank you for what I hope is not a great deal of your time spent gathering this information. It can be sent via whatever method is easiest for you. Feel free to contact me with any questions or if there are any charges (copying, shipping, etc.) associated with providing this information. I will be more than happy to cover these costs, as well as follow any other guidelines set forth by the district for this process.

Thank You Again,

Melissa Fernandez
Records Administrator

Office: 847-706-3079
melfernandez@csa.canon.com

MEMORANDUM OF INFORMATION**#014****2014-2015**

To: Board of Education

From: Brian Imhoff, Assistant Business Manager

Date: November 17, 2014

Subject: Follow-up on Collection of Student Fees

The District launched the Infosnap 2014-15 online registration system on June 11, 2014. With Infosnap, parents paid their school fees at the same time that they were updating student demographic, medical, and family and emergency contact information. This streamlined process made paying fees more convenient for parents.

District 64 also utilized Infosnap to send targeted, periodic communication reminders up through the first day of school to individuals that had not completed the online registration process. As a result, the District experienced a noticeable increase in the amount of fees collected before school started. A yearly comparison presented in the September 22 Board report showed that uncollected fees from the 2014-15 school year were \$107,000 less than at the same point in the 2013-14 school year.

The table in Attachment 1 shows the monthly history of the District's unpaid student fees for 2014-15 only. The numbers reported do not include students who qualify for fee waivers. In accordance with the fee collection procedures established by the Board in November 2013, District 64 mailed fee reminder letters on September 8, October 2, and November 4 to parents with unpaid balances.

Review of Unpaid Student Fees 2014-15

Building	November 10, 2014		October 21, 2014		September 16, 2014		Change Since Sept 16th
	Number of Unpaid Students	Uncollected Revenue	Number of Unpaid Students	Uncollected Revenue	Number of Unpaid Students	Uncollected Revenue	
Carpenter	9	\$ 1,541	10	\$ 1,598	14	\$ 2,749	\$ (1,208)
Field	25	\$ 4,710	32	\$ 5,804	37	\$ 6,938	\$ (2,228)
Franklin	29	\$ 6,108	28	\$ 6,283	36	\$ 7,600	\$ (1,492)
Roosevelt	19	\$ 3,884	23	\$ 4,615	28	\$ 5,369	\$ (1,485)
Washington	16	\$ 3,046	17	\$ 3,351	18	\$ 3,451	\$ (405)
Jefferson	3	\$ 209	4	\$ 302	11	\$ 829	\$ (620)
Emerson	48	\$ 13,703	47	\$ 13,782	58	\$ 17,428	\$ (3,725)
Lincoln	48	\$ 13,641	50	\$ 14,073	56	\$ 16,303	\$ (2,662)
Total	197	\$ 46,842	211	\$ 49,808	258	\$ 60,667	\$ (13,825)

Note: Of the unpaid total at November 10th, the District has \$6,706 committed to be paid through installment plans for 34 students.

Park Ridge-Niles School District 64 Sustainability Committee
Minutes of Meeting on November 6, 2014 at 4:00 p.m.
District 64 Educational Service Center
164 South Prospect Avenue, Park Ridge, Illinois 60068

Attendance:

Vicki Lee, Board of Education Liaison
Brett Balduf, Carpenter School Principal
Tim Benka, Emerson Middle School Assistant Principal
Kristen Graack, Emerson Middle School
Cathy Murges, Emerson Middle School
Andrea Hetzke, Franklin School
Andy Duerkop, Lincoln Middle School
Lauren Maloney, Lincoln Middle School
Sia Albans, Roosevelt School Assistant Principal
Linda Thomas, Roosevelt School
Andy Petrolina, Washington School Assistant Principal
Andrea Bochat, Washington and Lincoln School parent
Bernadette Tramm, Public Information Coordinator

Principal Brett Balduf called the meeting to order at 4:05 p.m.

Review of [Bin Request List](#)

Mrs. Lee reported that there was a very positive response from PTO/A Presidents at their October meeting to support the bin purchase up to \$800. She reported that the PTO/As were very enthusiastic about the committee's efforts overall.

- **Lincoln:** Mr. Duerkop reported that their bin request is more expensive, but it looks extremely durable especially for a high traffic situation as the middle schools. Ms. Maloney said two units would be appreciated. This solution looks like it's extremely easy to use and big enough for the volume it needs to handle,
 - Composting update: Mr. Duerkop reported that the middle schools are to be the pilots for composting, and then move out to the elementary schools.
- **Emerson:** Ms. Graack said a meeting is being set up with Groot recycling company for Niles. Need to request clear bags from District 64 so Groot can actually recycle what is being dumped into the dumpster; in the past, Groot has said it would not recycle items in black plastic bags. Also space is a concern in terms of storage of recyclables awaiting pickup. The school is not ready at this time to request new bins until this issue is clarified.

ACTION: First step, need to clear up both practices with Groot: lunchroom recycling AND paper recycling; both Emerson custodians and Mr. Mackall must be involved so correct information is agreed upon and all questions answered for the program to begin.
- **Carpenter:** Principal Balduf reported that the school is looking to purchase two, 3-tiered cans and then attaching wheels; currently recycling, so need to exchange out old red bins with new ones. Lunchroom supervisors will continue to push the bins through the lunchrooms, educating students and monitoring what students are doing. Three signs would be: compost, plastic/metal/glass, office paper (including cardboard).
- **Field:** No rep, no report.
- **Franklin:** Ms. Hetzke reported that the school has upgraded to a new program - see detailed report on Bin Request form. SWANCC grant has been used to purchase new signage. Recycling student patrol has been established - see link on the form to view the flow of students moving through; patrol students get to wear a belt. Seems to be

working very well and do not need to re-do anything or need anything further purchased. Have two lunch periods, a lot of skills being learned by the recycling patrols. We are practicing right now and the kids love the job and are taking ownership.

- **Roosevelt:** Ms. Albans reported have sufficient bins; recycling milk cartons is underway. Not ready for composting at lunch yet. Instead, the school has decided to compost during snack time and will purchase small composting stations so there will be one on each floor of the school. The Student Council is taking the lead on this; the building leadership team is also supportive. Looking for PTO support for the smaller composting bins. Have met with custodians several time and are on board; have an entire process in place for paper recycling throughout the school. Custodians also are supportive of the new “worm gardens.” Milk cartons recycling is also supported by custodians.
- **Washington:** Ms. Bochat reported they have decided to get garbage cans on dollies; need three stations of 4 bins each. Need a white bin for milk and soup dump - will need a strainer for soup; need blue bin for recycling; and red for compost as well. Have about 100 students involved in Green Team, and now in charge of milk dump and recycling. Adding the compost is the biggest area. Healthy Kids Kitchen is looking into different plates that can be recycled; this is a continuing concern.

Action Steps for Bin Request/Recycling

1. Each school should take responsibility to approach their own PTO/A to request the purchase; PTO/A are all notified and on board.
2. Brett/ Bernadette - will bring to AC (enlist Field) as well as will discuss with Scott/AC.
3. Follow up needed with Lakeshore (Compost - 3rd truck) & Groot (meeting for Emerson)

Discussion on Student/Parent Outreach Efforts

The committee shared ideas for educating students about how to use the bins and how to reach parents to be supportive of recycling and waste-free lunches.

- **Lincoln** - Mr. Duerkop has videotaped the lunch audit conducted last week; would like to share out video clips. Can be shown to Lincoln and possibly others if interested.
- **Franklin** - Ms. Hetzke reported that by making the students be the recycling leaders, it has freed up the lunchroom supervisors. The recycling crew eats quickly and then helps, then the students return to their designated table to finish their lunch. Consult the video on the Bin Request page to see it in action. She reported the most garbage is generated on the days of Healthy Kids Kitchen due to non-recyclables being used. It's good to start with the younger grades who are eager to participate.

Mr. Balduf then asked schools to report who on a daily basis tells students where things need to go:

- Roosevelt - paper in classroom is well known; composting of snack will be done via Student Council; lunchroom is also being handled by lunch supervisors as a reminder during lunch to use the labeled bins; the Student Council will be doing publicity and education; she noted that the milk is also being dumped but the cartons are not being recycled.
- Franklin - the students do it, but lunch supervisors set up the stations; the kids are telling each other what goes where
- Washington - lunch supervisors and green team members
- Carpenter - lunch room supervisors
- Emerson - lunch room supervisors

- Lincoln - lunch room supervisors
- Field - unknown

The committee contributed ideas as to anything further that needs to be done to educate students. Recommendations:

- more signage
- video (see Franklin bin request - video was shown during library time that Ms. Hetzke also supervises)
- video from Lincoln's lunchroom audit conducted on one day during all 3 lunch periods
- more communication to parents on Sustainability Committee and individual school's efforts with link to the video
- more communication to parents on statistics from lunchroom audit, particularly on waste of untouched food

Action Steps for Ideas

Signage: This is school-specific and can have students create signage or purchase at low cost. Each school should approach its PTO/A for funding. [Signage - check out this site for possible signage](#)

Video: Schools can use the one that is linked via Franklin's bin request. When Lincoln's video is finished, we can share as well. But could use photos of waste, statistics, etc from that audit.

Parent Outreach: Principals are requested to include information in school newsletter, blogs, etc.

New Efforts

- Emerson reported it has also started a TRES plastic bag recycling effort; there is a list of what is acceptable; the bins have just arrived. It's a competition to win a bench. It has to be dropped off to a local grocery store - [see info sheet in the committee folder](#)
- Healthy Kids Kitchen use of non-recyclable plates - this is your local PTO/A school issue
- International Compost Council - Ms. Maloney reported on a student poster contest.
- Lincoln book recycling opportunity - new opportunity available - [see flyer in the committee folder](#)
- Abitibi - Ms. Maloney said there has been a change of ownership; she was advised to call the number on the bin to request a pick-up.
- Recycling of District-owned textbooks - Ms. Murges explained process used by Department for Student Learning to verify whether books and materials can be recycled.

Next Meeting

Monday, January 26 at 4:00 p.m. at the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge

Traffic Safety Committee Minutes
 October 28, 2014 – 4 p.m.
 Lincoln Middle School – LRC
 200 S. Lincoln Avenue, Park Ridge, IL

Attendance (see below)				
Standing Agenda Items:		Participant(s)	Notes:	Decision(s)/Action(s):
Welcome and Introductions		Dr. Laurie Heinz, Superintendent	Dr. Heinz called the meeting to order at 4:08 p.m.	
Board of Education Liaison		Dan Collins, Board member (absent)	Dr. Heinz reported the Board had received a security update last night on items from a 2013 review from RETA security.	
Reports from Police and City Representatives		Park Ridge Police - Deputy Chief Lou Jogmen, Off. Tom Rechlicz	Deputy Chief Jogmen thanked D64 for allowing police to participate in various Red Ribbon Week activities; Off. Rechlicz noted police have received calls regarding vehicles failing to obey bus crossing arms - police can send a letter if license is provided; one crossing guard had complained about a D64 vehicle parked in a handicapped zone temporarily - Mr. Mackall was notified and has addressed the concern	Park Ridge principals should send license plates of vehicles seen to disregard traffic rules to: trechlic@parkridgepolice.org
		Park Ridge Crossing Guards - Kathy Jozwiak (absent, but emailed report)	Mrs. Jozwiak emailed notes assembled from guards: 1 - thank you to police for always being visible; 2 - Carpenter is experiencing difficulty at Hamlin & Elm with parents using the bus zone, drive-thrus when street is closed, and u-turns in the intersection when children are present; 3 - Wed mornings are difficult at Talcott at Western, Talcott at Seminary, and Belleplaine at Engel when children are walking to school at the same time as Maine South has late arrival - drivers are going too fast and don't always stop; 4 - increase seen in cell phone use by drivers	3 - Police will be watchful of those specific days; Dr. Heinz will contact Dr. Wallace at D207; 4 - Dr. Heinz will include a reminder in her November Superintendent newsletter to parents
		Niles Police - Adm. Sgt. Bob Tornabene	Adm. Sgt. Tornabene reports similar problems with drivers disregarding bus traffic arms - Niles also sends out letters;	Niles principals should send license plates of vehicles disregarding traffic rules to: police@vniles.com
Reports from Schools		Carpenter School - Brett Balduf, Principal; Emily Lech,	Principal Balduf described unsafe conditions at the intersection of Cherry and	Deputy Chief Jogmen will bring the issue to City of Park Ridge Engineer Sarah Mitchell for

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	Assistant Principal	Broadway - asking for crossing guard or consider putting stop signs there with 5th grade patrols; seems to be a neglected pedestrian area at north side of the school; thank you to police for ongoing support	consideration of stop sign and/or enhancements at the intersection; Principal Balduf will email his map to Off. Rechlicz
	Emerson School - Tim Benka, Assistant Principal	Absent - no report	
	Field School - Katie Kelly, Assistant Principal	Assistant Principal Kelly thanked police presence especially in the afternoon; no further concerns at this time	
	Franklin School - Emily Lech, Assistant Principal	Assistant Principal Lech noted parents are concerned about tickets but the school support the need for drivers to obey posted signs and safety rules; some neighbors have voiced concerns over teachers parking on streets instead of staff lot	
	Jefferson School - Leslye Lapping, Principal	Principal Lapping said usual problems with congestion on Greendale at 12:30 p.m. and especially at 3:00 p.m.	Niles police will continue to support
	Lincoln School - Tim Gleason, Assistant Principal	Assistant Principal Gleason thanked police for presence during Red Ribbon Week; thanked police for helping drivers become familiar with the new bus lane at the beginning of school and appreciated presence around the building - it is always effective	
	Roosevelt School - Sia Albans, Assistant Principal	Assistant Principal Albans thanked police for their presence and for ticketing drivers in unsafe conditions; continue to have buses that turn left off of Prospect onto Talcott - one community member wants the bus to be ticketed;	Facility Management Director Mackall noted all buses on Prospect should be turning right onto Talcott, and will follow up with bus company.
	Washington School - Andy Petrolina, Assistant Principal	Assistant Principal Petrolina reported Off. Evans has been very effective; one problem needing attention is construction on Crescent - curbs re-done and now in, but	Facility Management Director Mackall will follow up with Sarah Mitchell; school should send vehicle license plates of those disregarding barricades to police (see email address above)

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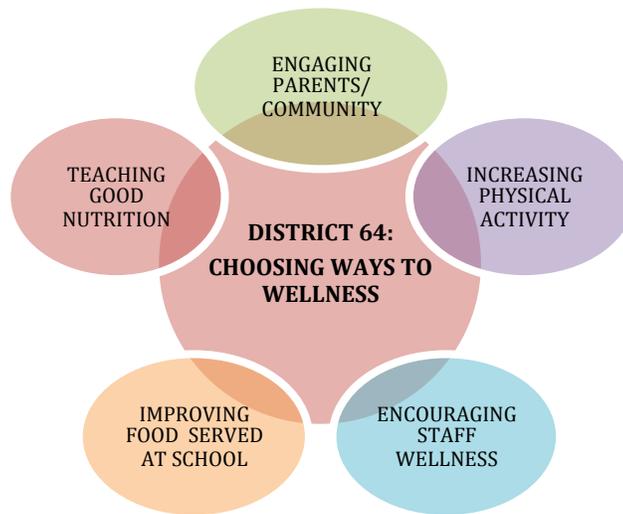
		holes need to be filled; barricades in the morning are being disregarded by some drivers and several repeat offenders	
Report from Beyond the Bell Representative	Mary Bart, program director	Absent - no report	
Update from Facility Management (as needed)	Scott Mackall, Director of Facility Management	Nothing further to report.	
Update from Communications (as needed)	Bernadette Tramm, Public Information Coordinator	Nothing further to report.	
Successes/Concerns		1 - Carpenter parking lot - cars were observed racing and/or trucks using pathway for deliveries.	Facility Management Director Mackall offered to install a rolling gate to block off parking lot (similar to Roosevelt) and could notify vendors to not use the pathway - Principal Balduf to request if school wants to proceed
Other		1 - Halloween trick-or-treat in Park Ridge 3-8 p.m.; 2 - Assistant Principal Gleason reported that Park Ridge Police Chief Kaminski had done a video in the LMS studio, which was delivered as part of the daily announcements to students as a follow up from park disturbances this summer; He believes Emerson also did a similar outreach; 3 - Director Mackall noted a handicapped parking place is used for a Lincoln parent near Door #1	

Additional Items for Discussion

None were raised.

Schedule of Next Meeting Dates & Adjournment

December/January	Field School - LRC - January	Dr. Heinz will notify the Committee of a date, and will send a link to the Google file		
February/March				
May				
Dr. Heinz adjourned the meeting at 4:45 p.m.				
Notes submitted by Bernadette Tramm				



DISTRICT 64 WELLNESS COUNCIL

October 28, 2014

Toilet Talk: Just for the Health of It

The flyers, posted in staff restrooms and focused on tips to stay healthy and fit, received positive feedback last school year. Plans are to continue them again this year. Last year Kelsey Engle coordinated this project.

Healthy Lunch Rewards

This project was well received by students and lunch supervisors. Raffle tickets were given to students who brought healthy lunches to school. Paula Yurkovic and Pam Sammons coordinated the events last year, and the Council felt that it was worthwhile to continue it this year. Timing-wise, however, it probably will not coincide with Healthy Living Month activities.

Proceeds from Whole Foods

Board of Education was informed of proceeds from the March 17th, 2014 fundraiser with Whole Foods, and how they are being utilized to benefit District 64 students:

- Healthy Cooking demos with traveling chef Dave Esau for Middle School foods classes at both Lincoln and Emerson.
- Purchase of FitnessGram: a comprehensive educational, reporting and promotional tool used to assess physical fitness and physical activity levels for children. The assessment includes a variety of health-related physical fitness tests that are used to determine students' overall physical fitness and suggest areas for improvement when appropriate.

Healthy Cooking Demo-Oct. 29, at 3pm Emerson #220

Class offered to staff during self-directed Wednesday. Nancy LeBreacht from Whole Foods will host the demo in the Foods Lab at Emerson. Staff members were notified via flyer and email, with advance registration recommended.

Whole Foods Birthday Party Nov. 8

Wellness Council was invited to attend Park Ridge's Whole Foods first birthday celebration. WC is encouraged to set up a table at the event, as part of our community outreach efforts. A few volunteers will set up visuals to use, and all Council members, as well as School Wellness Team members are encouraged to attend. Hours are 12:00-3pm.

Goals 2013/14: Encouraging Staff Wellness, Engaging Parents/Community

Council members agreed that good progress was made in attaining these goals.

Goals 2014/15

After discussion, it was felt that all goal areas (except Improving Foods Served at School) would be addressed this school year, through activities carried over from last year, as well as new projects.

Other discussion

Pedometer Challenge: this staff activity was successful, and members hope to repeat the challenge this year. Suggestions for improvement: more time allotted between schools, allow participants to use their own tracking devices (pedometers, phone apps, etc)
Filtered water available for staff: one school has a water dispenser provided by their PTO

Next Meeting:

December 2, 4-5pm at ESC.

Submitted by M. Temari

11/5/14