

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:30 p.m.
January 26, 2015
Jefferson School – Multipurpose Room
8200 Greendale
Niles, IL 60714

Board President Anthony Borrelli called the meeting to order at 6:07 p.m. Other Board members in attendance were Scott Zimmerman, John Heyde, Vicki Lee, Dan Collins and Bob Johnson. Dathan Paterno was absent. Also present were Superintendent Laurie Heinz, Assistant Superintendent Joel T. Martin, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: www.d64.org

BOARD ADJOURNS TO CLOSED SESSION

Board Adjourns
to Closed
Session

At 6:08 p.m., it was moved by Board President Borrelli and seconded by Board member Collins to adjourn to closed session to discuss: collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)] and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].

The votes were cast as follows:

AYES: Collins, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

The Board adjourned from closed session at 7:35 p.m. and following a brief break, resumed as a regular Board meeting at 7:43 p.m. In addition to those mentioned previously, also present were Assistant Superintendent for Student Learning Lori Lopez, Director of Innovation & Instructional Technology Mary Jane Warden, Director of Special Education/Pupil Services Jane Boyd, and approximately 20 members of the public. Board President Borrelli provided an overview of the agenda, and conferred with Director Warden on a technology issue related to viewing of the Board packet.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of
Allegiance and
Welcome

Jefferson Principal Leslye Lapping welcomed the Board to Jefferson; Jefferson students appearing in a video led the Pledge of Allegiance. Principal Lapping announced that a video report tonight would focus on the use of technology at the school, and that the video was being dedicated to a Jefferson student who died unexpectedly earlier in the year. Jefferson Occupational Therapist Janet Groll provided further background on the ways technology is used for student learning and also how assistive technology is utilized to support learning and facilitate communication. Following the short video, Principal Lapping noted that the space vacated from the after school child care program this year had been redesigned for sole use in the extended day kindergarten program allowing for expanded weekly themes and other offerings. She thanked the Board for its continuing support of the early childhood programs at the school.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited public comment on items not on the agenda for action; comments were received as follows:

- Joan Sandrik, a long-time Park Ridge resident, encouraged the Board to adopt annual residency re-verification as done in District 207.

CEC CALENDAR

CEC Calendar

Dr. Heinz reviewed plans for the February 3-5 visit of a system overview assessment team from the Consortium for Educational Change (CEC), as detailed in her written report. She said the purpose of the assessment is to allow District 64 to benchmark itself against effective practice criteria and criteria for high performing organizations. She noted that an external audit team of about 24 members would spend three days in the District examining three key areas: how the District functions as a learning community, how we collaborate, and our results. The team will review the documents prepared by an internal, self-study group for those areas and will look for confirmation of those findings during their visit. She described in detail the schedule the team would follow on each day. She noted that the team would divide into smaller groups to visit all eight schools on February 4, when they will talk with multiple groups of parents, staff and students at each building. At the conclusion of their visit, Dr. Heinz stated that CEC would deliver a verbal report of the findings with the internal self-study team; the report will be videotaped to share with staff. Dr. Heinz noted that in about a month, the District would receive a written report of findings that will be presented by a member of the CEC external audit team; typically CEC provides 3-5 high impact suggestions in each area to consider. Findings will be made public and shared with the Strategic Planning Steering Committee also getting underway. Dr. Heinz responded to Board member questions about logistics of the upcoming meetings.

STRATEGIC PLANNING CALENDAR AND TIMELINE

Strategic Planning
Calendar and
Timeline

Dr. Heinz reported that District 64 is also poised to begin a new strategic planning process, as the District's current plan will sunset at the end of this school year. The new plan will carry the District through 2020 and should allow us to continue to improve in all aspects of our District operations. As detailed in her written report, Dr. Heinz noted that the District would undertake a community-driven strategic planning process under the direction of consultant Bob Ewy and guided by a steering committee of approximately 35 members representing a wide range of community stakeholders. She described the calendar and timeline for the work, including an open meeting with all staff on February 5 with Mr. Ewy, a pre-meeting with the District administrative team on February 6, and the first meeting of the Steering Committee on February 7. Dr. Heinz provided the full calendar of the committee's work through the spring, which includes survey and community outreach, an open meeting with the community on April 15, and presentation of a final plan to the Board in June for adoption. Dr. Heinz stated that over the summer, District and school administrators would draft a deployment plan leading up to sharing the Strategic Plan with staff at the opening Institute Day for 2015-16. Dr. Heinz noted an extensive community outreach effort would also be planned, and that the plan would be reviewed on an annual basis to reflect progress and changes in the national and local educational landscape. Dr. Heinz then responded to Board member questions about the development of the plan, use of CEC findings, and final wrap-up of the current plan. Dr. Heinz will schedule a presentation summarizing the final status of the current plan for an upcoming Board meeting as an informative retrospective.

SUPERINTENDENT PROGRESS UPDATE/DISTRICT ROADMAP AND GOALS

Superintendent
Progress
Update/District
Roadmap and
Goals

With the completion of the first half of the 2014-15 school year, Dr. Heinz presented an update on progress toward achievement of annual District priorities included in the District 64 Roadmap she shared with the Board in July. She noted that the roadmap identified six key success factors: outstanding student achievement and growth; 21st century learning; highly qualified staff; safe and effective learning environment; stable financial position; and effective partnerships and processes. Dr. Heinz reported that for each factor, strategic objectives, strategic challenges, related key goals and action plans were identified in the roadmap. Using a PowerPoint presentation, Dr. Heinz highlighted the elements of the plan that are having the highest impact or have required the greatest concentration of time and resources to achieve so far this year. Dr. Heinz responded to Board member questions about several of the goals; Board members thanked her for the thorough report and her leadership in moving forward on these goals.

REPORT ON NEW RESIDENCY RE-VERIFICATION AND REGISTRATION

Report on New
Residency Re-
Verification and
Registration

Dr. Heinz noted that on December 15, administration had shared a recommendation to increase the interval to re-verify residency for students. Following Board discussion that evening, Dr. Heinz was charged to return

with additional proposals to include more details about the original proposal for entry into grades K-3-6 as well as all re-verification for all grades. Dr. Heinz then reviewed the options presented in her detailed written report, which included scenarios and preliminary cost estimates for all-District re-verification utilizing either an in-person review of paperwork or a drop-off model. Dr. Heinz and CSBO Allard responded to Board member questions about how residency verification is currently handled by the District; how families with leases are checked when the term expires; how the District may require further documentation and affidavits for particular circumstances; how returned mail and other indicators may prompt more in-depth residency checks by a private investigative firm; and the optimal time to conduct re-verification to potentially impact staffing for the coming school year. Board members also discussed whether a fuller understanding of how District 207's drop off procedure works would be helpful, and whether additional training for staff involved in residency verification would be an important component in an expanded plan.

UPDATE ON PEAC/PERA ADMINISTRATIVE EVALUATION UPDATE

Update on
PEAC/PERA
Administrative
Evaluation Update

Dr. Heinz provided the Board with a written update on the principal evaluation cycle, and reported that during the winter months the primary focus with the principal team is to conduct formal observation of each administrator working with their staff and/or community. She noted that at the end of February, she would meet individually with each principal to review their goals, discuss student growth data, and review shared artifacts that support progress toward or achievement of the goals. Dr. Heinz stated that she then writes a comprehensive, summative evaluation of each administrator, which completes the formal annual evaluation cycle.

FIRST READING AND APPROVAL OF POLICY 6:170

First Reading and
Approval of Policy
6:170

Board President Borrelli noted that Board member policy liaisons Heyde and Paterno had had an opportunity to review and provide comments on the proposed policy. Dr. Heinz then introduced Assistant Superintendent Lopez and Director Boyd to provide an overview of how Title I funding works. They reported on several key components: the use of funds from Title I must be to supplement not supplant existing expenditures; and opportunities for parent involvement at the District and school levels must be provided, such as parent education programs, access to online subscriptions to practice skills at home, and parent nights where parents can come with their children to look at curricular issues. They also reviewed the grant management, staff certification, and other steps the District is required to take when Title I funds are received. Board member Heyde observed that in his review with Board member Paterno, the policy recommended for adoption is identical to version the Board previously had removed from the policy manual since Title I funds were not previously sought. Director Boyd confirmed that the District would not be spending until it received funds, and reiterated that Title I may only be used to supplement not supplant current expenditures. She also clarified the parent involvement requirement is to offer opportunities but not compel participation.

ACTION ITEM 15-01-1

Action Item
15-01-1

It was moved by Board member Zimmerman and seconded by Board member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve Board Policy 6:170.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Collins

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

**DISCUSSION OF COMMON CORE STATE STANDARDS (CCSS)
MAP**

Discussion of
Common Core State
Standards (CCSS)
MAP

Assistant Superintendent Lopez reported that the District moved to a Web-based platform for NWEA's Measures of Academic Progress (MAP) testing in Spring 2013. Although the District had intended to shift to a CCSS version during that transfer, that upload was not completed and the District has continued to administer the version aligned with the previous Illinois Learning Standards. Dr. Lopez reported that since last year was a transitional year between the IL standards and CCSS, NWEA had assured the District that the scores and longitudinal data are valid regardless of the format used because both tests use the same norms and there is significant overlap between the test questions on the two versions. Dr. Lopez reported that the migration to the CCSS version had now been completed, and that last week, the CCSS-aligned math MAP had been administered to all grades 3-5 students; middle school students who scored at the 25th percentile or below in the fall also were tested. Dr. Lopez confirmed that given our Board goals and focus on math growth this year, this data should provide information on student performance that is linked to our current curriculum. Dr. Lopez responded to Board member questions and noted that NWEA reported that many districts had opted to wait to shift to the CCSS version of the MAP until their instruction was fully aligned, rather than having the two be out of sync. Dr. Lopez also reported on support for the math curriculum implementation this year through investment of time in interpreting and understanding data, differentiating instruction for our students, developing pacing guides, and focus on growth.

APPROVAL OF WRESTLING AS AN INTERSCHOLASTIC SPORT

Approval of
Wrestling as an
Interscholastic
Sport

Dr. Lopez noted that administration had presented a detailed proposal at the December 15 meeting to transition wrestling into an interscholastic sport effective with the 2015-16 school year. She noted that administration proposed a \$100 fee

for participation, with students purchasing headgear and shoes. In responding to Board member questions, Dr. Lopez confirmed that: when coaching stipends are excluded, the \$100 fee would offset the remainder of the expected costs; the coaching stipend is in line with other sports; and mandatory concussion baseline testing is required for all interscholastic sports participation.

ACTION ITEM 15-01-2

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve wrestling as an interscholastic sport.

Action Item
15-01-2

The votes were cast as follows:

AYES: Collins, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

CONSENT AGENDA

Consent
Agenda

A. PERSONNEL REPORT

Catherine Biller	Employ as Lunch Program Supervisor at Field School effective November 7, 2014 - \$12.00.
Marco Colapietro	Employ as One-on-One Assistant at Emerson School effective January 5, 2015 - \$11,911.90 (prorated 110 days).
Sara Malecki	Employ as Special Needs Assistant at Franklin School effective December 16, 2014 - \$11,664.34 (prorated 116 days).
Lisa Marciniak	Employ as Lunch Program Supervisor at Washington School effective January 20, 2015 - \$12.00.
Kathie Walsh	Employ as Assistant at Jefferson School effective January 13, 2015 - \$11,262.16 (prorated 104 days).
Tiffany Costa	Leave of Absence Request, Maternity/FMLA – 3rd Grade Teacher at Field School effective March 2, 2015 – April 10, 2015 (tentative).

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Linnea Eschenbaum	Leave of Absence Request, Maternity/FMLA – 4th Grade Teacher at Washington School effective March 28, 2015 – May 11, 2015 (tentative).
Terese Conklin	Resign as 10-month School Secretary at Washington School effective February 17, 2015.
Mary Ciccotelli	Retirement as Instrumental Music Teacher at Roosevelt and Lincoln School effective June 2016.
Paula Gleason Risk	Retirement as Health Assistant at Carpenter School effective June 11, 2015.
Marcia Kozelka	Retirement as Language Arts Teacher at Emerson School effective June 11, 2015.
Leslye Lapping	Retirement as Principal at Jefferson School effective June 30, 2015.
Cathy Reardon	Retirement as part-time (.50) Social Worker for Private/Parochial Program effective June 2016.
Byron Rogers	Retirement as Night Custodian at Roosevelt School effective February 27, 2015.
Linda Thomas	Retirement as General Music Teacher at Roosevelt and Jefferson School effective June 2016.
Ashley Apa	Added building location from 12/15/14 Personnel Report - Employ as Instructional Resource Assistant at Field School effective December 1, 2014 - \$12,770.44 (prorated 127 days).
Alice Beauvais	Added building location from 12/15/14 Personnel Report - Employ as LRC Assistant at Emerson School effective December 1, 2014 - \$13,752.83 (prorated 127 days).
Claire Kirchner	Added building location from 12/15/14 Personnel Report - Employ as 2nd Grade Teacher at Field School effective December 1, 2014 - \$31,152.40 (prorated 121 days).
Nancy Jensen	Employ as Summer School Special Education Principal effective June 16, 2015 – Emerson and Franklin Schools.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS – January 14, 2015

10 – Education Fund -----	\$ 769,104.97
20 – Operations and Maintenance Fund -----	170,615.19
30 – Debt Services -----	200.00
40 – Transportation Fund -----	151,605.54
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	240,700.90
80 – Tort Immunity Fund -----	11,352.00
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 119983 – 120168, 120172
 Total: \$1,343,578.60

C. Bills, Payroll and Benefits – January 26, 2015

Payroll and Benefits

10 – Education Fund -----	\$3,925,466.42
20 – Operations and Maintenance Fund -----	224,669.40
40 – Transportation Fund -----	-
50 – IMRF/FICA FUND -----	88,714.50
80 – Tort Immunity Fund -----	-

Checks Numbered: 11027 – 11113
 Direct Deposit: 900065902 – 900067621
 Total: \$4,238,850.32

BILLS – January 26, 2015

10 – Education Fund -----	\$ 76,655.85
20 – Operations and Maintenance Fund -----	52,293.06
30 – Debt Services -----	-
40 – Transportation Fund -----	6,376.88
50 – Retirement (IMRF/SS/Medicare) -----	-
60 – Capital Projects -----	11,108.13
80 – Tort Immunity Fund -----	349.19
90 – Fire Prevention and Safety Fund -----	-

Checks Numbered: 120175 – 120253
 Total: \$ 146,783.11

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

D. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING
DECEMBER 31, 2014.

Monthly financial reports may be viewed on the District 64 website www.d64.org > Departments > Business Services.

E. ADOPT FINAL CALENDAR FOR 2015-16

F. RE-ADOPTION OF 2015-16 STUDENT FEES

G. ACCEPTANCE OF DONATIONS

H. APPROVE THE RENEWAL OF THE CHILD CARE WITH CONFIDENCE
LEASE

I. REVIEW OF CLOSED MINUTES FOR RELEASE

J. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

ACTION ITEM 15-01-3a

Action Item
15-01-3a

It was moved by Board President Borrelli and seconded by Board member Zimmerman that the approval of the renewal of the Child Care with Confidence Lease be removed from the consent agenda for separate consideration.

The votes were cast as follows:

AYES: Collins, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

ACTION ITEM 15-01-3

Action Item
15-01-3

It was moved by Board member Heyde and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of January 26, 2015, which includes the Personnel Report; Bills – January 14, 2015; Bills, Payroll and Benefits – January 26, 2015; Approval of Financial Update for the Period Ending December 31, 2014; Adopt Final Calendar for 2015-16; Re-adoption of 2015-16 Student

Fees; Acceptance of Donations; Review of Closed Minutes for Release; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Collins

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

Board members then discussed the proposed provisions of the Child Care with Confidence renewal, including the lease payment escalation by the CPI-U factor and comparison to market rates. CSBO Allard responded to Board member questions about the proposed terms of the renewal, possible future use of the space CCwC currently occupies at Jefferson School, and non-renewal provisions in the lease.

ACTION ITEM 15-01-3b

Action Item
15-01-3b

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, accept the Childcare with Confidence Lease as presented in our packet.

The votes were cast as follows:

AYES: Collins, Zimmerman, Lee, Heyde, Johnson

NAYS: Borrelli

PRESENT: None.

ABSENT: Paterno

The motion carried.

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 15-01-4

It was moved by Board member Heyde and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting on January 12, 2015, Regular Board Meeting on December 15, 2014, and Closed Session Minutes on January 12, 2015 and December 15, 2014.

The votes were cast as follows:

AYES: Johnson, Heyde, Lee, Borrelli, Zimmerman, Collins

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

BOARD MEMBER LIAISON REPORT

Dr. Heinz brief the Board on reports and activities at the PTA/O Presidents January 6 meeting; Traffic Safety Committee January 13 meeting; and Elementary Learning Foundation annual fundraiser January 24 and Whole Foods fundraiser January 13. She also noted that the ED-RED annual legislative dinner meeting tonight featured IL First Lady Diana Rauner speaking about early childhood education.

Board Member
Liaison Report

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Heinz reported on recent FOIA requests, and memos provided on the follow up of current student fees and progress at Carpenter School. Facility Management Director Mackall responded to Board member questions regarding details of the Carpenter progress report. Dr. Heinz also noted that she would be meeting with other North Cook superintendents to review the school closing procedures to de-brief the recent events, and to explore the weather data sources and decision-making process the group uses. Board President Borrelli announced that May 4 would be the final meeting of the current Board and would be the re-organizational meeting following the April 7 election. He noted that a timeline was being developed so that the current Board could complete Dr. Heinz's evaluation. CSBO Allard responded to further questions about the use of a collection agency for unpaid fees after the full notification process had been exhausted.

Other Discussion
and Items of
Information

ADJOURNMENT

Adjournment

At 10:47 p.m., it was moved by Board member Heyde and seconded by Board member Johnson to adjourn, which was approved by voice vote.

President

Secretary