

**BOARD OF EDUCATION**  
**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64**  
**Minutes of the Regular Board of Education Meeting held at 7:30 p.m.**  
**May 18, 2015**  
**Emerson School – Multipurpose Room**  
**8101 N. Cumberland Avenue**  
**Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 6:38 p.m. Other Board members in attendance were Tom Sotos, Vicki Lee, Bob Johnson, and Mark Eggemann. Board member Scott Zimmerman arrived during the closed session. Board member Dathan Paterno arrived while the meeting was in progress at 9:08 p.m. Also present were Superintendent Laurie Heinz, Assistant Superintendent Joel T. Martin, Chief School Business Official Becky Allard, Director of Facility Management Scott Mackall, Public Information Coordinator Bernadette Tramm, and three members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**BOARD ADJOURNS TO CLOSED SESSION**

At 6:39 p.m., it was moved by Board President Borrelli and seconded by Board member Johnson to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2(c)(1)].

Board Adjourns  
to Closed  
Session

The votes were cast as follows:

AYES: Johnson, Lee, Borrelli

NAYS: Eggemann, Sotos

PRESENT: None.

ABSENT: Zimmerman, Paterno

The motion carried.

The Board adjourned from closed session at approximately 7:29 p.m. and after a short recess resumed the regular Board meeting at 7:35 p.m. In addition to those mentioned above, also present were Assistant Superintendent for Student Learning Lori Lopez, Director of Special Education/Pupil Services Jane Boyd, Director of Innovation & Instructional Technology Mary Jane Warden, and approximately 100 members of the public.

Board President Borrelli noted that the Board would return to closed session at the conclusion of the opening meeting to discuss student disciplinary cases [5 ILCS 120/2 (c)(9)] and collective

negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c)(2)].

**PLEDGE OF ALLEGIANCE AND WELCOME**

Emerson Principal Jim Morrison welcomed the Board to Emerson. Students from grade 7 joined in via video to lead the Pledge. Dr. Morrison then shared a video about the school’s recent designation, awarded by AIMS (Association for Illinois Middle-Grade Schools), as a Horizon School to Watch, which is being officially presented later in the meeting. Board President Borrelli thanked Dr. Morrison and congratulated the school for receiving this award.

Pledge of  
Allegiance and  
Welcome

**PUBLIC COMMENTS**

Board President Borrelli invited public comments on topics not on the agenda; none were received.

Public  
Comments

**APPOINTMENT OF JEFFERSON SCHOOL PRINCIPAL**

Dr. Heinz announced that Lisa Halverson had been selected as principal after a rigorous process. She noted that 38 candidates had applied for the early childhood center post, and reviewed the interview steps that resulted in her selection. She noted that Ms. Halverson comes to District 64 from Hinsdale School District 181, where she served for four years as pupil service administrator and also directed its early childhood program, and highlighted her other previous experience. Dr. Heinz noted the committee had been impressed by the many activities and programs Ms. Halverson had brought to fruition throughout her career, such as overseeing curriculum development and professional development of staff, and expanding early childhood programs to be more inclusionary and incorporate blended classrooms. She noted that the committee was very pleased by the range of experience and wealth of knowledge of early childhood and special education Ms. Halverson is bringing to District 64. Dr. Heinz recommended the Board confirm her appointment.

Appointment of  
Jefferson School  
Principal

**ACTION ITEM 15-05-8**

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve the appointment of Lisa Halverson as the Principal at Jefferson School beginning July 1, 2015 through June 30, 2016.

Action Item  
15-05-8

The votes were cast as follows:

AYES: Sotos, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: Paterno

The motion carried.

**HORIZON SCHOOL TO WATCH**

Horizon  
School to  
Watch

Dr. Heinz congratulated Emerson for its re-designation as an Illinois School to Watch for a second three-year period. Schools winning this award demonstrate academic excellence, developmental responsiveness, social equity, and organizational structures and processes designed to support a trajectory toward excellence. She noted that the self-study the school undertook to apply for this designation is very rigorous and similar to the intensive self-study the District had undertaken during the system-wide assessment conducted by the Consortium for Educational Change (CEC). She praised Emerson staff for continuing to stretch themselves through this process.

**RECOGNITION OF STUDENT AWARDS**

Recognition of  
Student Awards

Assistant Superintendent for Student Learning Lopez reported that every May, the District brings forward students deserving of special recognition for their outstanding accomplishments. This year, District 64 proudly acknowledged the achievements of students in the following categories: Young Authors and District Spelling Bee, introduced by Curriculum Specialist for Language Arts Meghan Keefer; Scholastic Art & Writing Awards national competition introduced by Art Curriculum Specialist Sonja Dziedzic; Illinois Music Educators Association (IMEA) instrumental music groups, introduced by Instrumental Music Curriculum Specialist Brian Jacobi; and the annual Outstanding Technology Achievement Award. Board members and Dr. Heinz individually congratulated each student in attendance.

**RECOGNITION OF TENURED TEACHERS**

Recognition of  
Tenured Teachers

Assistant Superintendent Martin noted that according to Illinois School Code, a teacher is considered a probationary teacher for the first four years of their work in a district. Through observations and evaluations during this probationary time, he noted that these teachers have shown that they meet the high expectations for instructional quality that are expected of a District 64 teacher. He announced that 16 teachers would be receiving the recognition of tenure, and congratulated them for reaching this career milestone. Park Ridge Education Association President Andy Duerkop also welcomed and congratulated the teachers. Board members and Dr. Heinz then greeted each teacher individually.

**ELF GRANT AWARDS**

ELF Grant  
Awards

ELF chairman Carolyn Sitkiewicz announced the winners of six grants for 2015-16, with a total investment of about \$25,000. Representatives of Carpenter, Jefferson, Roosevelt, and Washington schools were personally congratulated for their awards. She then presented a short video recapping the innovative projects undertaken with the five grants presented in 2014-15. Dr. Heinz thanked ELF for its continuing support of educational innovation.

## **TEACHER EVALUATION AND PRE-PERA COMMITTEES UPDATE**

Teacher Evaluation  
and Pre-PERA  
Committees Update

Dr. Heinz reported that the 2010 Performance Evaluation Reform Act (PERA) requires all schools in Illinois to change the way in which teachers and principals are evaluated. Specifically, PERA requires districts to design and implement evaluation systems that assess professional practice and include measures of student growth. Dr. Heinz noted that in District 64, two committees comprised of teachers and administrators are carrying out this work. The Evaluation Committee is focused on developing a new evaluation tool for assessing professional practice, while a PrePERA Committee is focused on integrating student growth measures into teacher evaluations. Dr. Heinz confirmed that their work is scheduled so that implementation can begin with the 2016-17 school year as required. Assistant Superintendent Lopez and committee member/teacher Sonja Dziedzic, joined by Assistant Superintendent Martin, updated the Board on the progress accomplished by the two groups thus far and the voluntary trial of the growth component that will be underway this year. They noted that the formal PERA Committee would be assembled in September 2015 and will be the decision-making body for decisions. During Board discussion, Dr. Heinz and the presenters provided more details about the various types of assessments being considered for inclusion in the growth component. They also confirmed that the District would be utilizing a 30% student growth component in 2016-17, which is two years earlier than required, and noted that the professional practice evaluation tool is ratified in the District's contract with the Park Ridge Education Association. Dr. Heinz especially thanked Mrs. Dziedzic for her extra work and dedication in serving as a member of both committees.

## **FGM ARCHITECT UPDATE**

FGM Architect  
Update

Mr. Mackall introduced Kerry Leonard of FGM Architects to present a first look at the preliminary findings of the Master Facilities study being conducted this spring. Mr. Leonard reaffirmed this report builds on the prior presentations he has made to the Board and community through the spring, and is a progress update on current efforts. He briefly reviewed the components of the Master Facilities Plan, including a Health Life Safety survey, other building assessments, and educational planning. FGM also is developing cost areas, including operations; maintenance and repair; and capital improvements. He defined capital improvement costs as building improvements that extend the useful life of a building or building system; accommodate changes in building or program capacity; or make modifications to enhance or expand programs.

Mr. Leonard identified two major preliminary findings on a District-wide level. The first is that the nine buildings are structurally sound and safe for occupancy, however there are older portions and systems that are past their useful life and need to be replaced. He also noted that there are building conditions that need to be modified and improved to meet current codes and standards. As a second finding, Mr. Leonard reported that there are parts of the buildings that do not support educational needs. He noted that program and capacity needs exceed available space in some areas, and that the buildings lack flexibility for changing educational needs. He then presented a brief review of each school. He identified building needs, such as site-related items, security, code compliance, and ADA access. He also identified program/space needs, such as capacity to accommodate student enrollment, full-day kindergarten investigation, 21<sup>st</sup> century

learning resource centers, auditoriums, art and music programs, middle school science, and administrative office/staff training. Mr. Leonard responded to Board member questions on a school-by-school basis as he moved through the findings for each building.

Mr. Leonard then moved to how projects would be prioritized. Based on the results of the Health Life Safety survey and the Master Facilities Plan, he noted the top priority in the first five years would be to remediate any violation of the code or a health/safety concern or items that would have significant additional costs if not addressed. The second priority would be to address any projects necessary to comply with a recommended standard or to increase operating efficiency or extend the useful life of the building or a system. The third priority would be to improve the quality of materials or systems, or to reduce the risk of future failures or to enhance performance of a system. In the 6-10 year range, Mr. Leonard reported that expected major expenditure areas would be identified for planning purposes. His associate from FGM, architect Terri Wright, then reviewed the preliminary collaboration underway with the District's construction managers, Nicholas & Associates, to begin assembling cost information about the identified projects. Mr. Leonard discussed next steps with the Board for presentation of the report at the June 22 meeting; the process thereafter to submit the safety survey and ultimately have it accepted by the Illinois State Board of Education; and the process to bring forward specific projects with timelines and budgets for Board consideration.

**ACCEPTANCE OF THE IASB CODE OF CONDUCT FOR MEMBERS OF SCHOOL BOARDS AND PRESENTATION AND ADOPTION OF BOARD OF EDUCATION OPERATING PRINCIPLES**

Acceptance of the IASB Code of Conduct for Members of School Boards and Presentation and Adoption of Board of Education Operating Principles

Board President Borrelli noted that the under Policy 2:80, the Board is directed to adopt the Illinois Association of School Boards' (IASB) code of conduct. In addition, he noted that the Board has adopted its own guidelines for its practices in the form of Operating Principles. With the recent seating of new members, he recommended that it is appropriate for the Board to review and re-adopt them at this time.

ACTION ITEM 15-05-9

Action Item  
15-05-9

It was moved by Board member Zimmerman and seconded by Board member Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, accept the IASB Code of Conduct for Members of School Boards and adopt the Board of Education Operating Principles.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**RESOLUTION TO EXTEND SUPERINTENDENT CONTRACT  
AND COMPENSATION PACKAGE**

Resolution to Extend  
Superintendent Contract  
and Compensation  
Package

Board President Borrelli announced that the Board was continuing to discuss compensation for a number of different employee groups for the coming year, and would defer action until those discussions were completed.

**APPROVE SETTLEMENT AGREEMENTS FOR THREE NON-  
CERTIFICATED EMPLOYEES**

Approve Settlement  
Agreements for Three  
Non-Certificated  
Employees

Board President Borrelli reported that the Board had been considering settlement agreements over many months related to the Illinois Municipal Retirement Fund (IMRF), and that the current proposal conforms to IMRF regulations, is cost neutral to the District, benefits the employees, and meets the timeframe mandated by the state. He noted that the two new Board members had been encouraged to review the background of the Board's lengthy deliberation of this matter with the administration. He reported that District representatives had a further meeting scheduled tomorrow with IMRF to review the final details.

ACTION ITEM 15-05-11

Action Item  
15-05-11

It was moved by Board member Zimmerman and seconded by Board member Lee to recommend that the Board approve the Settlement Agreements for Bernadette S. Tramm, Carey Meredith, and Janice M. Santos, as presented. Each Agreement includes: Effective July 1, 2015, a salary increase in the amount of the difference between the annualized PPO Family health insurance stipend originally reported to the IMRF as reportable earnings for the employee for the 2014/2015 school year and the amount equal to \$1.00 less than the HMO Single premium for such year. Such increase in salary is exclusive of any other increases in salary that may be afforded by the Board of Education outside of the Agreement. Each Agreement also includes the Board's promise that such salary increase will remain in place for at least two years provided the employee remains employed by the Board. Finally, the Board shall also continue to provide a cash choice option to the employee in the amount of \$1.00 less than the current HMO Single premium under specific conditions as set forth in the Agreement. Each Agreement includes a general release of claims by the involved employee as well as the stipulation that the Agreement will not be effective unless there is proof that the IMRF appeal made by the employee has been withdrawn with prejudice. Motion to approve Settlement Agreements for Bernadette S. Tramm, Carey Meredith, and Janice M. Santos, as presented.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Zimmerman, Paterno

NAYS: Borrelli

PRESENT: Sotos

ABSENT: None.

The motion carried.

**CONSENT AGENDA**

Consent  
 Agenda

**A. PERSONNEL REPORT**

Gorman Christian	Employ as Network Manager at Jefferson School beginning July 1, 2015 - \$93,000.00.
Lisa Halverson	Employ as Principal for Jefferson School beginning July 1, 2015 - \$97,000.00.
Colleen Gilligan	Leave of Absence Request, FMLA – Literacy Teacher at Washington School effective April 20, 2015 – June 1, 2015 (tentative) and the 2015-16 School Year.
Courtney Pytlarz-Smee	Leave of Absence Request, Personal – Speech Language Pathologist at Carpenter School for the 2015-16 School Year.
Tricia Stroud	Resign as Technology Secretary at Jefferson School effective May 8, 2015.
Lauren Runyon	Resign as Special Needs Assistant at Jefferson School effective May 26, 2015.
Tammy Gaskill	Retire as 10-month Office Associate at Field School effective June 12, 2015.
Jean Granger	Retire as 10-month Secretary at Emerson School effective June 18, 2015.
Patti Wlodek	Retire as 10-month Secretary at Lincoln School effective May 14, 2015.
Leslye Lapping	Employ as Summer School Early Childhood Principal effective 6/16 – 6/30/2015 – Jefferson School.
Pam Jachino	Employ as Summer School Early Childhood Secretary effective 6/16/15 – Jefferson School.
Paula Yurkovic	Employ as Summer School Early Childhood Nurse effective 6/16/15 – Jefferson School.
Barbara Murphy Maura Tulig	Employ as Summer School Early Childhood Speech-Language Pathologist effective 6/16/15 - Jefferson School.
Dawn Appelhans	Employ as Summer School OT effective 6/16/15 – Emerson, Franklin and Jefferson School.
Lynn Condon	Employ as Summer School PT effective 6/16/15 – Emerson, Franklin and Jefferson School.
Ally Brewster Caitlin Cuthbertson Georgette Demarinis Marisha Lewis	Employ as Summer School Early Childhood Teachers effective 6/16/15 - Jefferson School.
Lynne Bonahoom Angela Daratzis-	Employ as Summer School Early Childhood Assistants effective 6/16/15 - Jefferson School.

Hajiharis Rachel Hubbard Mary Lou Jaros John Montejo Mary Ann Murray Patti Radaios Bill Trudell Jacqueline Tsevis	
Anna Marie Petricca	Employ as Summer School Special Education Academic Instructor effective 6/16/15 – Franklin School.
Katerina Baranovska Shannon Walder	Employ as Summer School Special Education Teachers effective 6/16/15 - Franklin School.
Marie Anderson Christina Bridich Jessica Condon Sara Due Casey Gibbons Donna Hapeman Gregory Knapp Alegra Miller Alyssa O’Neil Michelle Schneider Nicole Thomas	Employ as Summer School Special Education Assistants effective 6/16/15 - Franklin School.
Lenore Franckowiak	Employ as Summer School Special Education Academic Instructor effective 6/16/15 – Emerson School.
Rebecca Hebding Michele Perchess	Employ as Summer School Special Education Teachers effective 6/16/15 - Emerson School.
Linda Adamowski Sean Aiello Jillian Cohen Rita Downing Callie McLean	Employ as Summer School Special Education Assistants effective 6/16/15 - Emerson School.
Steven Seyller	Revision on start date to April 20, 2015 for change of assignment to Fulltime Substitute Custodian from April 27, 2015 Personnel Report.

If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

**B. BILLS, PAYROLL AND BENEFITS**

**Bills**

10 - Education Fund----- \$ 984,115.59  
 20 - Operations and Maintenance Fund ----- 156,914.88



Dr. Heinz reported that the employment of a new network manager was included in the personnel report section. CSBO Allard responded to Board member questions about several accounts payable items and the bond repayment schedule.

CSBO Allard, Director of Special Education Jane Boyd and Dr. Heinz responded to Board member questions concerning special education transportation and the bid for 2015-16 services. Following lengthy discussion, the Board consensus was to remove the approval of the 2015-16 Septran special needs transportation contract extension from the Consent Agenda and to re-bid the contract.

Board members also discussed the copier paper bid and the expected consumption of photocopy paper. Dr. Lopez provided additional information about the focus of the sustainability committee on lunchroom recycling. Facility Management Director Mackall responded to questions about the custodial supply bid.

ACTION ITEM 15-05-12

Action Item  
15-05-12

It was moved by Board member Johnson and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of May 18, 2015, which includes the Personnel Report; Bills, Payroll, and Benefits; Approval of Financial Update for the Period Ending April 30, 2015; Approval of Bid for Copier Paper; Approval of Bid for Custodial Supplies; Approval of Final Calendar for 2014-15; Approval of Intergovernmental Agreement for Shared Assistive Technology Services; Acceptance of Donation; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF MINUTES**

Approval of  
Minutes

ACTION ITEM 15-05-13

It was moved by Board member Zimmerman and seconded by Board member Sotos that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Board Meeting on May 4, 2015, Organizational Meeting on May 4, 2015, and Closed Session Meetings on May 11 and May 4, 2015.

Action Item  
15-05-13

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Paterno, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

### **BOARD MEMBER LIAISON REPORT**

Board Member  
Liaison Report

Dr. Heinz reported on the final PTO/A Presidents meeting of the year conducted that morning, and reviewed the agenda items covered including a revision to the District's custodial charge to the organizations related to building use on the weekends or at other times when custodians would not otherwise be present. CSBO Allard and Facility Director Mackall provided additional background about the need to make revisions to provide a more secure environment and a higher level of service by having a District employee on site for these activities and events.

### **OTHER DISCUSSION AND ITEMS OF INFORMATION**

Other Discussion and  
Items of Information

Dr. Heinz reported on the agenda for upcoming meetings, and noted that information had been provided about a FOIA request and collection of recent fees that indicated the balance had been cut in half from a year ago from almost \$41,000 to about \$18,000 through the use of the Infosnap registration system and fee collection procedures established in 2013. Dr. Heinz further noted the District and schools had been designated as being "fully recognized" by the ISBE. She also announced that District 64 had achieved a perfect 4.0 score and was given "Financial Recognition" by the ISBE on its financial profile rating system, utilizing fiscal year 2013-14 data. She also briefed the Board on work underway to create a new Annual Report for publication this summer. Dr. Heinz then reported on residency re-verification of current students prior to registration for the 2015-16 school year, noting that more than 80% were re-verified to date. About one-third had also completed the Infosnap information updating and fee payment process as well. She responded to further Board member discussion about how re-verification would continue in upcoming weeks. Dr. Heinz also announced that the District had participated in the Park Ridge art and music walk on Saturday as a way to showcase student art on display at the District 64 Educational Service Center lower level.

Dr. Heinz distributed congratulatory certificates from Cook County Clerk David Orr to the newly elected Board members. She noted various correspondence that had been received, including information from the District 207 Superintendent about the high schools' designation as among America's most challenging.

Board members suggested topics for future meetings and discussed dates for closed sessions.

**ADJOURNMENT TO CLOSED SESSION**

Adjournment

At 10:46 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to return to closed session with the specific exemptions as announced earlier at the start of the meeting, not to return to open session with no action to be taken.

The votes were cast as follows:

AYES: Sotos, Paterno, Zimmerman, Borrelli, Lee, Johnson

NAYS: Eggemann

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at 12:28 a.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary