

**BOARD OF EDUCATION  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64  
Minutes of the Special Board of Education Meeting held at 7:00 p.m.  
April 13, 2015  
Jefferson School – Multipurpose Room  
8200 Greendale  
Niles, IL 60714**

Board President Anthony Borrelli called the meeting to order at 5:37 p.m. Other Board members in attendance were Dathan Paterno, Scott Zimmerman, John Heyde, Vicki Lee, Dan Collins and Bob Johnson. Also present were Superintendent Laurie Heinz, Assistant Superintendent Joel T. Martin, Chief School Business Official Becky Allard, Public Information Coordinator Bernadette Tramm, and two members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

**BOARD ADJOURNS TO CLOSED SESSION**

Board Adjourns  
to Closed  
Session

At 5:38 p.m., it was moved by Board President Borrelli and seconded by Board member Lee to adjourn to closed session to discuss: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2 (c)(1)]; the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(9)]; and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes [5 ILCS 120/2 (c)(11)].

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

The Board adjourned from closed session at 7:14 p.m. and after a short recess, resumed the special Board meeting. Board President Borrelli announced that the closed session would be reconvened immediately following the special meeting to resume discussion on the same topics.

In addition to those mentioned previously, also present at the special meeting were Assistant Superintendent Lori Lopez, Director of Special Education/Pupil Services Jane Boyd, Director of Innovation & Instructional Technology Mary Jane Warden, Director of Facility Management Scott Mackall, and approximately five members of the public.

Referring to the April 7 school board election, Board President Borrelli expressed his appreciation for being re-elected to a four-year seat and congratulated fellow incumbent Bob Johnson for his election to a two-year seat. He acknowledged the contributions of John Heyde and Dan Collins, who did not stand for re-election, and extended congratulations to Tom Sotos and Mark Eggemann, who were elected to fill four-year terms. He also thanked Greg Bublitz for his candidacy. Board President Borrelli noted that he has requested the District to confirm that the two new members had met the requirements of Board Policy 2:40.

**PUBLIC COMMENTS**

Board President Borrelli invited public comments on items not on the agenda; none were received. Public  
Comments

**TIF UPDATE**

Chief School Business Official Allard reported that progress towards an amended intergovernmental agreement continues to move forward and that the matter should resolve itself shortly. TIF  
Update

**REPORT: TRANSPORTATION COST REVIEW**

CSBO Allard summarized her written report that detailed: the District's transportation requirements according to the Illinois State Board of Education; the contract with Lakeview Bus Lines; costs for 2014-15 compared to the previous year; and other information about bus routes and ridership. She noted that the cost of busing had increased from last year due to a 34% increase in the number of routes to improve on-time performance and reduce overcrowding. During the Board discussion that followed, CSBO Allard and Facility Management Director Mackall provided additional information about the daily operation of the buses, registration procedures, transportation budget going forward, and the Versatran routing system used to construct the routes and schedules. Board members discussed the possible ways to reduce transportation costs while maintaining student safety and meeting the state's transportation requirements. Dr. Heinz will provide additional information about the capabilities of the District's current Versatran routing software system, and will check with legal counsel regarding the state requirements. Report:  
Transportation  
Cost Review

**DISCUSSION OF ANNUAL TECHNOLOGY PURCHASE**

Technology Director Warden summarized an extensive written report on the District's recommendation for technology purchases in 2015-16 needed to move Discussion of Annual  
Technology Purchase

forward to Year 2 of implementation of the 21<sup>st</sup> Century Learning Plan. Ms. Warden stated that the District would extend 1:1 learning to grade 2 in 2015-16 by increasing the number of iPads; the existing ratios in grades K-1 would be maintained. Further, she recommended that the District begin planning for a refresh cycle for iPads, which will be included in the 2015-16 and 2016-17 technology operating budgets. Turning to grades 3-8, Ms. Warden reported the District recommends initiating a three-year refresh cycle for the 1:1 Chromebook initiative to ensure reliability, so that students in grades 3 and 6 would receive a new model device that they will retain for three years, as detailed in her written report. The cost of moving toward this refresh cycle would be \$175,000 for 2015-16. Board members then discussed the recommendations concerning the refresh cycles for iPads and Chromebooks, with Ms. Warden and CSBO Allard providing additional clarifying information about: how the plan has evolved since 1:1 was adopted for the 2014-15 school year; expected life of the devices; and the impact on technology costs budgeted for 2015-16 and beyond. Ms. Warden also pointed out areas where technology expenditures will be decreasing, such as through greater operating efficiencies and the possible reduction of technology labs with the advent of 1:1. Board members also expressed interest in usability data from the first year of 1:1; Ms. Warden said this would be forthcoming with the Bright Bytes survey later this spring. She noted that the recommendations are focused on being cost-efficient while providing reliable devices for student use, noting the reliance on the Chromebooks for PARCC testing this year. Ms. Warden will prepare additional information for the Board's consideration at the next meeting to track the budget as adopted in spring 2014, as amended in July 2014, and through the current recommendation.

**DISCUSSION OF PARK RIDGE KEY HOUSING PROJECTS  
UNDER DEVELOPMENT AND SCHOOL ASSIGNMENT**

Discussion of Park Ridge  
Key Housing Projects  
Under Development and  
School Assignment

CSBO Allard presented a recommendation to assign students in several housing projects under development to alternate schools, as detailed in her report. The intention would be to funnel the potential new student population to schools that would have a greater capacity to absorb the expected growth. CSBO Allard and Dr. Heinz responded to Board member questions about how the data was developed, and the potential impact on Field and Emerson schools that would normally accommodate these students. Facility Director Mackall reported on the impact on busing, and noted that the capacity study completed by architects Fanning Howey provided square foot usage but did not address grade level capacity; he also noted that Washington School also has become a pressure point. CSBO Allard confirmed that the Master Facilities Plan now under development for presentation to the Board in June would provide more data on the capacity of the buildings. The Board consensus was to await further information developed in the plan, and to also ask the District to explore how City of Park Ridge zoning decisions are made for new projects that could have a substantial impact on school enrollment going forward with an eye toward potentially having a greater level of involvement in that process.

**DISCUSSION OF RESIDENCY RE-VERIFICATION FOR 2015-16 SCHOOL YEAR**

Discussion of Residency  
Re-Verification for 2015-  
16 School Year

Dr. Heinz reviewed the final planning for the residency re-verification process that will begin this spring for all students intending to enroll for the 2015-16 school year. She shared the plans for the in-person process to begin the week of April 20 at the schools, and identified several areas needing further Board direction. Following discussion of these items, the Board consensus was to: publicize the penalties for falsifying information related to residency on the checklist of acceptable documents provided to all parents/guardians; require that the homeowners' exemption be listed on the real estate property tax bill for those owning their homes; move the due date for payment of student fees to June 1 from August 1; and withhold placement of the student on the core/class list until both residency re-verification and the Infosnap process had been completed. Board members also made further suggestions on the communication plan for parents/guardians about the re-verification process.

**UPDATE ON NEXT GENERATION SCIENCE STANDARDS (NGSS)**

Update on Next  
Generation Science  
Standards (NGSS)

Assistant Superintendent for Student Learning Lopez reviewed the District's planning to implement the NGSS, which were adopted in Illinois in January 2014. She highlighted that each NGSS is three-dimensional to incorporate the three domains of scientific and engineering practices, crosscutting concepts, and disciplinary core ideas. She provided the Board with an update on the activities within District 64, including the work being done by teacher committees at the middle school level (grades 6-8) and at the elementary level (grades K-5). She noted that the two groups are at different places in their work, and outlined the steps that are being completed. She offered examples of some of the ways specific science units are being moved or replaced in grade levels. She noted that the lag in published materials might impact the work of the elementary committee more than the middle schools. Dr. Lopez reported that implementation of the NGSS is scheduled for school year 2016-17, and noted that there currently is not a separate state assessment like PARCC in the pipeline for science. She responded to further Board member questions about the timeline for moving to the new units, communication with parents, professional development for staff, and how District 64 will utilize its own assessments in this area.

**APPROVAL: CDW – MDF AND IDF LAN UPGRADE**

Approval: CDW –  
MDF and IDF LAN  
Upgrade

Following the discussion at the March 23 Board meeting, Technology Director Warden reported she had worked with the District's team and consultant to reduce costs through a re-design of the original proposal to: incorporate existing backup generator systems at five buildings to include the MDF/IDF; establish UPS backup systems at the four buildings with no or insufficient generator systems; and reduce UPS backup systems to the IDF/MDFs that support the VoIP phone uptime of 15-25 minutes at the main offices of those four buildings. She also noted that additional savings would be achieved through reductions in related services. Overall, Ms. Warden

reported the revised proposal would yield a net savings of just over \$33,000 from the original proposal when the lowered E-Rate reimbursement is included. She noted that based on a recalculation of the overall project costs, the new return on investment (ROI) is 5.3 years. Ms. Warden responded to Board member questions about the impact of the revised parameters the Board had requested on reliability vs. the marginal cost savings. Facility Director Mackall responded to various questions about the estimated costs to install full-sized generators. Further Board discussion focused on: the monthly rate for service support when fewer years were purchased; the expected life of the equipment; the ROI; and the possibility of continuing with the current Centrex system.

ACTION ITEM 15-04-1

It was moved by Board member Zimmerman and seconded by Board Member Heyde that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve CDW as the company to provide the MDF and IDF local area network (LAN) and UPS upgrade for a total contract amount of \$234,144, with funding from the Capital Projects Fund.

Action Item  
15-04-1

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Heyde

NAYS: Johnson

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF SHORETEL & CALLONE – VoIP  
(REPLACEMENT PHONE SYSTEM)**

Approval of Shoretel  
& CallOne – VoIP  
(Replacement Phone  
System)

ACTION ITEM 15-04-2

It was moved by Board member Heyde and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve Shoretel & CallOne as the company to provide the VoIP (phone system) through a 5-year municipal lease/purchase for an annual cost of \$64,395.24, with funding from the Operations & Maintenance fund.

Action Item  
15-04-2

The votes were cast as follows:

AYES: Heyde, Lee, Borrelli, Zimmerman, Paterno, Collins

NAYS: Johnson

PRESENT: None.

ABSENT: None.

The motion carried.

**FIRST READING AND APPROVAL OF TRANSPORTATION  
POLICY 4:110**

First Reading and  
Approval of  
Transportation Policy  
4:110

Dr. Heinz noted that the policy revision was required to provide transportation for students receiving math intervention services through the District's new Title I grant. Board member Heyde, a policy committee member, suggested alternate wording to clearly separate the references to transportation being provided under the Homeless Children Act and Title I, and provide for the Title I change, as follows:

*Homeless students shall be transported in accordance with Section 45/1-15 of the Education for Homeless Children Act. The District will pursue reimbursement for transporting homeless students through the District's Title I grant when the grant allows for such reimbursement.*

*Any students receiving services under the District's Title I grant (see Policy 6:170) may be transported at no cost to the family, regardless of whether the student meets the requirements of the first sentence of this policy, as long as the cost of transportation is included within the District's Title I grant.*

Facility Director Mackall and Special Education Director Boyd responded to Board member questions about why authorization is needed to supply transportation services and how Title I funding might be utilized.

**ACTION ITEM 15-04-3**

Action Item  
15-04-3

It was moved by Board member Johnson and seconded by Board member Paterno that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois approve Board Policy 4:110.

The votes were cast as follows:

AYES: Collins, Paterno, Zimmerman, Borrelli, Lee, Heyde, Johnson

NAYS: Non.

PRESENT: None.

ABSENT: None.

The motion carried.

**CONSENT AGENDA**

Consent  
Agenda

**A. PERSONNEL REPORT**



NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**OTHER DISCUSSION AND ITEMS OF INFORMATION**

Other  
Discussion and  
Items of  
Information

Dr. Heinz noted the draft agenda for the regular April business meeting, and described a FOIA request about the Midwest Superintendent's conference, which District 64 administrators have not attended. She announced that the Board Operating Plan had been updated to include capital spending as discussed at the previous meeting, and that the plan was now available on the District's website. Board members requested several small revisions to wording and presentation to be added to this update. Dr. Heinz noted that two community forums regarding the working draft of the new Strategic Plan were planned for Wednesday, with the Steering Committee set to meet on Thursday to continue drafting the plan. She stated that the Elementary Learning Foundation (ELF) was considering moving its meeting to Emerson so that they could attend the strategic plan session.

Dr. Heinz noted that the Technology department welcomed visits to the schools to see technology in action, and invited members to email her with their availability and preferences for school visits.

Dr. Heinz confirmed that congratulatory letters had been sent to the two new Board members, apprising them of the May 4 organization meeting at 7:30 p.m. and that all four members being sworn into office are invited to bring their families to view this occasion. She noted that Board members Heyde and Collins, who are completing their terms, are similarly invited to have their families attend their final meeting at 6:30 p.m. A brief reception is planned between the two meetings at approximately 7:00 p.m.

**ADJOURNMENT TO RECONVENED CLOSED SESSION**

At 10:13 p.m., Board President Borrelli moved and Board member Lee seconded to adjourn to the reconvened closed session, which was approved by voice vote.

Adjournment  
to Reconvened  
Closed Session

The closed session was adjourned at 11:20 p.m.

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President

\_\_\_\_\_  
Secretary